

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2021**

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Form  
SCC A3 (R&P)  
Apr-19

<b>Unit Name:</b> Camberley and District	<b>Charity No:</b> 304986
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<b>Fund-name/purpose</b> (if not held for the Unit's general purposes):-	<b>THIS YEAR</b>	<b>LAST YEAR</b>
	<b>£</b>	<b>£</b>

**REVENUE RECEIPTS –**

ANNUAL FUND/DIRECT GRANT	£350.00	£0.00	
SCAVA (Sea Cadet Victualling Allowance)	£0.00	£0.00	
OTHER GRANTS	Covid Grants - Surrey	£20,240.93	£0.00
CADET CONTRIBUTIONS	£7,496.00	£7,990.00	
OTHER DONATIONS / LEGACIES	£620.98	£2,319.66	
FUNDRAISING & SPECIAL EVENTS PROCEEDS	£440.59	£2,987.20	

**OTHER CHARITABLE ACTIVITIES:**

COMPETITION RECEIPTS		£0.00	£0.00
COURSE FEES		£551.00	£5,457.36
SUNDRY SALES RECEIPTS		£407.94	£1,654.79
BANK DEPOSIT INTEREST		£0.00	£0.00
PROPERTY RENTS (includes any occasional	ISO Farnham	£98.00	£0.00
OTHER REVENUE RECEIPTS		£246.90	£1,335.35

**TOTAL REVENUE RECEIPTS**

**A**

**£30,452.34 £21,744.36**

**NON-REVENUE RECEIPTS –**

PROCEEDS FROM SALES OF OTHER FIXED	Kayaks (50% Farnham)	£1,640.24	£0.00
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**TOTAL NON-REVENUE RECEIPTS**

**B**

**£1,640.24 £0.00**

(\*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

**TOTAL RECEIPTS = A + B**

**C**

**£32,092.58 £21,744.36**

**Reconciliation:-**

**NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-**

- REVENUE ITEMS (= A – D from page AC2)	<b>G</b>	£18,439.37	£21,744.36
- NON-REVENUE ITEMS (= B – E from page AC2)	<b>H</b>	-£1,640.25	£0.00
- COMBINED (=G+H)		£16,799.12	£21,744.36
<b>CASH/BANK BALANCE FROM LAST YEAR-END</b>		£21,868.91	£0.00
<b>CASH/BANK BALANCE AT THIS YEAR-END</b>	<b>2021</b>	<b>£38,668.03</b>	<b>£21,868.91</b>

**AC1**



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Unit Name: Camberley and District	Charity No: 304986
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Fund-name/purpose (if not held for the Unit's general purposes):-

Notes

THIS  
YEAR  
£

LAST  
YEAR  
£

**REVENUE PAYMENTS –**

**DIRECT CHARITABLE ACTIVITY**

**COSTS:**

FUNDRAISING & SPECIAL EVENTS COSTS  
COMPETITION COSTS  
FUEL & TRAVEL COSTS  
CATERING COSTS  
TRAINING COURSES COSTS  
ARTICLES PURCHASED FOR RESALE

	£429.37	£1,182.18
	£0.00	£0.00
	£107.09	£620.02
	£0.00	£0.00
	£442.00	£5,315.87
	£329.50	£1,266.60

**OVERHEAD COSTS FOR:**

RENT / COUNCIL TAX  
HEAT, LIGHT & WATER  
TELEPHONE & BROADBAND  
OFFICE SUPPLIES, POSTAGE & PRINTING

	£10.00	£10.00
cleared areas with SSE	£2,455.69	£1,841.52
	£446.29	£491.13
	£290.72	£997.98

**MAINTENANCE COSTS FOR:**

BUILDINGS & ESTATE  
BOATS  
VEHICLES  
OTHER MISC EQUIPMENT  
INSURANCE COSTS  
BANK INTEREST & CHARGES

Groundworks	£2,781.90	£1,827.05
Kayak racking	£1,332.97	£644.00
Minibus declared SORN	£0.00	£862.09
incl. covid safe return	£1,796.06	£2,541.45
	£1,591.38	£1,508.24
	£0.00	£0.00

**CHARITY GOVERNANCE COSTS:**

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION  
FOR OTHER PROFESSIONAL FEES  
FOR LEGAL ADVICE (for constitution or trustees)  
OTHER REVENUE COSTS

	£0.00	£0.00
	£0.00	£0.00
	£0.00	£0.00
	£0.00	£0.00

**TOTAL REVENUE PAYMENTS**

D

£12,012.97	£19,108.13
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**NON-REVENUE PAYMENTS –**

ASSETS

Kayaks (50% Farnham)	£3,280.49	£0.00
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**TOTAL NON-REVENUE**

E

£3,280.49	£0.00
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**TOTAL PAYMENTS (=D+E)**

F

£15,293.46	£19,108.13
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(\*Attach that Fund's similar Account of Payments as page AC2A, and so on)

AC2



## THE SEA CADETS

## ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT

## RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March

Form

SCC A3 (R&amp;P)

Apr-19

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Unit Name:	Camberley and District	Charity No:	304986
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## In E&amp;W: STATEMENT OF ASSETS &amp; LIABILITIES

(English/Welsh Units: No valuations/costs or accounts notes required)

**ASSETS:**

CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)

BANK DEPOSITS (if any) not included above

LOANS RECOVERABLE

OTHER DEBTS (total recoverable – exclude any

\*STOCKS OF ITEMS FOR RESALE (total cost)

INVESTMENTS (present value of securities &amp;c)

INVESTMENTS (ditto – belonging to a Restricted Fund, if

**\*OTHER FIXED ASSETS:**

- LAND &amp; BUILDINGS

- BOATS

- VEHICLES

- COMPUTERS &amp; OTHER EQUIPMENT

\*For all these items (including any gifts at estimated value when given) state their total present value here if lower than as above**LIABILITIES**

LOANS REPAYABLE

OTHER CREDITORS (total payable – exclude any "accruals")

CONTINGENT LIABILITIES (estimated total amount)

Name of Fund	THIS YEAR	LAST YEAR
if restricted	£	£

£38,668.03 £21,868.91

**[Scottish] ACCOUNTS NOTES\*** (if not within Annual Report)

For any separate Receipts &amp; Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use

Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project

Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it

Amount of any trustee expenses reimbursed and for how many

Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) - together with any amount owing at the year-end (say if none)

Any further information that 'may reasonably assist' a reader's

(\*Show details on an extra attached (numbered) page if necessary)

**[Amounts] Particulars**Give page no(s).  
- or say if none

[ ]

(or say if none)

(or say if none)

[ ]

[ ]

Give page no(s).

Authority:

For how many:

Nature:

- or say if none

Unit Treasurer

Unit Chairman

Signed as authorised by the Unit's Management Committee - Date:

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

AC3



<b>THE SEA CADETS</b> <b>ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT</b> <b>RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March</b>		Form SCC A3 (R&P) Apr-19
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218) Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November		
<b>Unit Name:</b> Camberley and District	<b>Charity No:</b> 304986	
<b>Unit address (or address for correspondence):-</b>		
House name:		
Street and No:	2a Gilbert Road	
Area or Estate		
Town/City:	Frimley	
County	Surrey	
Post Code:	GU16 7RF	
<b>Unit Management Team members (the 'charity trustees') at date of signing Report:-</b>		
Adrian Hyde	Lindsay Hudson	
Avril Milne		
John Tucker		
Mary Heathcote		
Steve Davis		
Roy Roberts		
<b>Names of any other persons who were charity trustees of the Unit at any time in the financial year:-</b>		
<b>Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &amp;c) [not: Scotland]:-</b>		
<b>Nature and date of the Unit's constitution (governing document):-</b> Governed by Sea Cadet Standard Constitution		
<b>The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-</b>		
<i>Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.</i>		
<b>The Unit's charitable purpose(s) as set out in its constitution is:-</b>		
<i>To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society &amp; Sea Cadets (MSSC).</i>		
<b>The Unit's main activities and achievements in the financial year were:-</b>		
<i>2020/2021 was a year heavily impacted by Covid-19 and all the associated restrictions. The unit operated virtually throughout the year with boating when permitted. Course were managed virtually and the majority were free of charge. A fleet of Kayaks was purchased with Farnham and using a subsidy provided by MSSC. The unit was fortunate to receive grants from Surrey Heath Borough Council. Participation was good throughout lockdown and attendance was upheld through the virtual parades. As we are able to return to parading the appropriate</i>		
<b>Public Benefit</b>		
<i>The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:</i>		
<ul style="list-style-type: none"> <li>Regular and structured activities with a nautical theme.</li> <li>Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.</li> <li>Availability of formal educational achievements whilst taking courses to earn badges and promotions</li> </ul>		
<i>Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.</i>		



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Unit Name: Camberley and District

Charity No: 304986

## Reserves Policy

NIA

The charity trustees' policy aims to maintain unrestricted reserves at a level \_\_\_\_\_ months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in Year-end reserves amounted \_\_\_\_\_ months' on that basis.

[Delete this section if not applicable]

The Unit holds \_\_\_\_\_ in designated funds representing fixed assets needed for future activities and \_\_\_\_\_ for future projects to be carried out \_\_\_\_\_ as currently planned/expected in \_\_\_\_\_

[Delete this section unless the Unit has a Restricted Fund in deficit]

A restricted fund held for the purpose of \_\_\_\_\_ was in deficit to the extent of \_\_\_\_\_ and the steps being taken to rectify it are:- \_\_\_\_\_

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Team:

Lindsay Hudson 7/4/21 Unit Treasurer

Adrian Hyde 02/10/2021 Unit Chairman

Vicente Hilly 1/10/21 Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

AC5