

BISLEY VILLAGE HALL

England & Wales · Charity number 304978

Details

Status Registered

Legal form Other

Registered 1965-06-30

Register [View on the Charity Commission register](#)

Contact

Address Bisley Village Hall
School Close
Bisley
Woking
Surrey
GU24 9EG

Phone 07753672778

Email grahamdavey6@aol.com

Website www.bisleyvillagehall.org

Activities

Objects: VILLAGE HALL

Activities: Providing a well-maintained, well-equipped community building with good facilities for hire. (a) By organisations, societies and groups who provide a wide range of services and activities for all ages ranging from toddlers to elderly people, and (b) By people for private functions. Fund raising for specific improvement projects.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** BISLEY AND THE NEIGHBOURHOOD
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£62,097	£40,287	-	-
2024-03-31	£52,602	£40,399	-	-
2023-03-31	£49,304	£33,704	-	-
2022-03-31	£44,449	£25,916	-	-
2021-03-31	£32,095	£32,119	-	-

Trustees

Name	Role	Appointed
Graham Lewis Davey	Chair	2014-01-06
Barbara Rothwell		2014-02-15
Carol Mary Timpson		2018-09-03
Catherine Ann Corner		2022-11-07
Elizabeth Ann Pegg		2025-11-10
Raymond Sidney Colvin		2015-11-02
Russell Hayes		2019-12-02
Suzanne Miles		2019-11-11

BISLEY VILLAGE HALL

England & Wales - Charity number 304978

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 24		Day 31	Month 03	Year 25

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

School Close,
Bisley,
Woking
Postcode GU249EG

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Graham Davey	Chair		Almac Bisley Brass Band
Ray Colvin	Secretary		Bisley Residents' Association
Carol Timpson	Bookings Officer		
Russ Hayes	Projects management		
Suzie Miles			
Barbara Rothwell			Women's Institute
Cathy Corner			

Our Treasurer, Jill Biden, is not a Trustee but takes part in all management discussions

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Conveyance dated 11 September 1961
How the charity is constituted (eg. trust, association, company)	Charitable Trust, unincorporated
Trustee selection methods (eg. appointed by, elected by)	Election/re-election at annual AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Organisational structure and wider network/relationships

The 1961 Conveyance provides for a Management Committee of Trustees comprising 3 elected members, up to 7 representatives of organisations that use the Hall and up to three co-opted members. The election of representative members at the AGM follows prior nomination/appointment by their organisations. The Management Committee of Trustees meets monthly and has one main sub-committee - Business & Strategy – which also meets monthly. Two other committees – Strawberry Fayre and Heritage - meet less frequently.

The Strawberry Fayre each June is the Hall's principal fundraising event and is organised by a committee comprising volunteers and Trustees. This Committee is directly accountable to the Management Committee of Trustees but exercises autonomous responsibility for all aspects of the organisation and financing of the event.

Induction and training of Trustees

New trustees are introduced to key policies, procedures and issues. Our Secretary enables secure access to OneDrive where there is a comprehensive record of everything that is important.

Consideration of major risks

The Management Committee adopts a systematic approach to reviewing and updating policies and procedures, including risk management. The assessment and management of risk is particularly important for premises that are 150 years old and are used by many people for many purposes

Our Risk Management Policy identifies and analyses a number of issues to which we need to pay particular attention if the Hall is to survive and thrive. We pay the greatest attention to ensuring that the Management Committee of Trustees is equipped to recognise and deal with:

- anything that could affect its ability to act cohesively proactively, decisively and effectively, e.g. loss of key skills or tension/ disagreement among Trustees.
- anything that could significantly impact the use and income of the Hall to the extent that there is a risk of insolvency, e.g. the withdrawal of a major user, lack of sufficient funding, competition from elsewhere or the departure of a number of users because of failure on our part to meet their needs;
- an emergency affecting the structure and fabric of the premises, or significant parts of it, which could lead to prolonged closure and loss of income;
- any deterioration of the Hall and its facilities that could render the Hall, or significant parts of it, unusable;
- the impacts of a major external event (e.g. pandemic) that could significantly affect the Hall's use and income.

Summary of the objects of the charity set out in its governing document

Our purpose, under the terms of the Conveyance, is to:
“hold upon trust a Village Hall for the use of the inhabitants of Bisley and the neighbourhood without distinction of sex or of political, religious or other opinions and, in particular, for use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants”

Our main responsibilities, under the Conveyance, are for “the maintenance, upkeep and insurance of the Hall”; the payment of “rates, tax and other expenses” and, generally, for ensuring that the purposes set out in the Conveyance are met.

Our current mission and objectives (see next section) reflect the public benefit requirement; and our activities support our objectives.

Our objectives, priorities and activities are kept under ongoing review, mainly through monthly Management Committee and Business Sub-Committee meetings.

In the reporting year 2024-25:

Fulfilling the charity’s purpose as set out in the 1961 Conveyance

We continued to fulfil the charity’s original purposes and current objectives with regard to use of the Hall. The number of community events and uses to which the Hall is put by the community of Bisley continue to grow. In general, more people are using the Hall than ever before and they, and the activities for which they use the Hall, are more diverse than ever.

Staying solvent and keeping the Hall in good condition

See Section B above and Section D below. Our main fund-raising event is the annual Strawberry Fayre, held in June. In 2024 it raised £7000, which will go towards significant energy improvements, including replacement of our gas fired heating system. We have continued to ensure that the Hall is fit for purpose and to meet the many demands on its fabric and facilities.

“Improving the conditions of life for the inhabitants of Bisley” (1961 Conveyance) and contributing to community life

Throughout the year, except during the summer months, Trustees run a well-attended and well-regarded Monday-morning Community Café. During the reporting year the local Church has continued to use the Hall regularly, as does the Parish Council (whose administrative office is at the Hall) and Bisley Residents’ Association. The Hall is also a polling station. Brass band concerts, quizzes, Christmas Teas are among the many community events held at the Hall which residents regularly hire for celebratory and commemorative gatherings.

Commemorating the Hall’s history and heritage

The Hall is the former chapel of two Shaftesbury Society Schools, opened in 1868 and 1873 respectively and subsequently amalgamated to form the Bisley Boys’ School. The Schools were the first Shaftesbury Society schools outside of London. The present Hall therefore has a rich heritage. In October 2024 we held a special event to mark the 150th Anniversary of the opening of the chapel.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

Our mission is:

“To provide a community facility, in good working order, for as diverse a range of users and uses as possible”

We aim to achieve the following objectives:

- the charity is solvent. Our income covers operational costs; we are able to cope with shocks and emergencies; in deploying our income and procuring work and services we minimise costs and achieve best value for money;
- our buildings and facilities are safe, secure, comfortable, adaptable and attractive for a wide range users – from Bisley and beyond - and of groups and interests. Our arrangements, policies and approaches safeguard the health and safety and wellbeing of all users;
- the Village Hall is seen as an integral part of the community of Bisley;
- the Hall and its systems are energy efficient and have minimal adverse environmental impacts;
- our arrangements, policies and approaches safeguard children and vulnerable adults.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are not a grant-making charity. Nor do we have investments.

We have no paid staff. All of our Trustees are unpaid volunteers, as is our Treasurer (who is not a Trustee). We depend on them, and other volunteers, to support us with the running of such activities as the Community Café. A lot of the general maintenance work that does not require specialised expertise is also done by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In 2024-25 Bisley Village Hall continued to thrive. Significant achievements were:

Financial

At the end of the reporting year our finances were in good shape. Our total income of £62,607 was just over £10,000 more than in 2023-24 with sales from bookings amounting to £48,857 and donations of £12,151 which included £7,000 from the Strawberry Fayre held in June 2024. Income exceeded expenditure by £21,810 and total current assets/reserves stood at £101,154 over £20,000 more than in 2024-25. Of these reserves, we have been able to keep £30,000 aside for future energy efficiency projects

Diversity of users and uses

See Section C. We always endeavour to treat our users and potential users well by communicating with them about what we are able to offer and making things as easy as possible for them. We try to ensure that our website and linked booking system are accessible and that people know what's going on via social media promotion. Word-of-mouth recommendations are also very important. As a result, the levels of regular and ad hoc bookings have continued to increase as has the diversity of users and uses.

Keeping the Hall in good shape

The Village Hall is the only community facility in Bisley (a village with about 4000 residents) that can accommodate quite large numbers of people and a range of uses. It is well-supported by people in the village and beyond. It is, however, a Victorian building which takes a lot of time, effort and money to maintain (let alone improve!). In 2024-25 additional energy efficient lighting was installed. Our next big challenge will be to further improve the Hall's energy efficiency (and save money on energy costs) by replacing the present heating system.

Commemorating the Hall's heritage

The Hall has a remarkable history. 2024 marked the 150th anniversary of the opening, in 1874, of the chapel that served two Shaftesbury Schools and a special 150th Anniversary event was held in October 2024. This was supported by the research of the Heritage Team and superbly organised by them.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves of at least £20,000 are held in case of emergency or financial crisis. We also hold funds (in a separate account) to go towards major projects such as improving energy efficiency.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

See Section D above

Strawberry Fayre

Section F


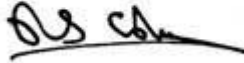
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Graham Davey	Raymond Colvin
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	21 st January 2026	21 st January 2026

BISLEY VILLAGE HALL
ACCOUNTS FOR THE YEAR ENDED 31.03.25

	2024/25	£	2023/24	£
INCOME				
Hall hire	46,857		41,350	
Grants	1,465			
Donations & Fund raising	12,151		10,023	
Interest received	1,623		1,229	
	62,097		52,602	
EXPENDITURE				
Gas	5,160		3,615	
Electricity	3,420		2,225	
Water	1,510		655	
Premises - major work	-		8,040	
Premises - repair & renewal	11,318		8,256	
Premises expenses	3,659		5,260	
Cleaning	6,966		6,365	
Kitchen & cleaning supplies	583		550	
Insurance	3,240		3,109	
Licences	117		874	
Subscriptions	392		269	
Internet	353		343	
Advertising & promotion	153		153	
Sundries	346		242	
Heritage Day expenses	2,571		69	
Donations	500		375	
	40,287		40,400	
INCOME LESS EXPENDITURE	21,810		12,202	

	2024/25	£	2023/24	£
	AS AT		AS AT	
	31.03.25		31.03.24	
CURRENT ASSETS				
Lloyds Bank Treasurers A/c	1,042		1,713	
Lloyds Bank Business Deposit A/c	21,057		21,344	
Lloyds Bank Donations & Fundraising A/c	23,774		11,982	
Lloyds Bank 32 Day Notice A/c	54,415		43,138	
Cash in hand	100,288		78,277	
	4,248		4,206	
Debtors - regular & adhoc hirers				
Total Current Assets	104,536		82,483	
CURRENT LIABILITIES				
Creditors	2,107		2,152	
Deposits refundable	1,275		987	
Total Current Liabilities	3,382		3,139	
CURRENT ASSETS LESS CURRENT LIABILITIES	101,154		79,344	
RESERVES				
Balance b/f	79,344		67,141	
Income & Expenditure A/c 2023/24	21,810		12,203	
	101,154		79,344	
Project Funding	45,000		35,000	
General reserves	56,154		44,344	
	101,154		79,344	



Section A

Independent Examiner's Report

Report to the trustees

Bisley Village Hall

**On accounts for the year
ended**

31/03/2025

**Charity no
(if any)**

304978

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:



Date:

19-01-2026

Name:

Mr Howard Quinnell

**Relevant professional
qualification(s) or body
(if any):**

Address:	38 Snowdrop Way, Bisley, Woking, Surrey, GU24 9BL

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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BISLEY VILLAGE HALL

England & Wales - Charity number 304978

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 23		Day 31	Month 03	Year 24

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

School Close,
Bisley,
Woking
Postcode GU249EG

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Graham Davey	Chair		Almac Bisley Brass Band
Shantha Thiruchelvam	Treasurer	From 01/04/23 to 09/01/24	
Ray Colvin	Secretary		Bisley Residents' Association
Sue Smith		From 01/04/23 to 09/11/23	Community Cafe
Suzie Miles			
Sophie Ince			Springbox Gymnastics
Barbara Rothwell			Women's Institute
Carol Timpson	Bookings Officer		
Russ Hayes			
Cathy Corner			

A new Treasurer, Jill Biden, was appointed to that role - though not as a Trustee - on 10th March 2024.

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Conveyance dated 11 September 1961
How the charity is constituted (eg. trust, association, company)	Charitable Trust, unincorporated
Trustee selection methods (eg. appointed by, elected by)	Election/re-election at annual AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Organisational structure and wider network/relationships

The 1961 Conveyance provides for a Management Committee of Trustees comprising 3 elected members, up to 7 representatives of organisations that use the Hall and up to three co-opted members. The election of representative members at the AGM (which, in 2023, was on the 9th of November) follows prior nomination/appointment by their organisations. In The Management Committee of Trustees has two main sub-committees - Business & Strategy and Heritage – that meet regularly and other groups that meet less frequently.

The Hall's principal fundraising event – the Strawberry Fayre each June – is organised by a committee comprising volunteers and Trustees. This Committee is accountable to the Management Committee of Trustees but exercises autonomous responsibility for all aspects of the organisation and financing of the event.

Induction and training of Trustees

New trustees are introduced to key policies, procedures and issues. Our Secretary enables secure access to OneDrive where there is a comprehensive record of everything that is important.

Consideration of major risks

The Management Committee adopts a systematic approach to reviewing and updating policies and procedures, including risk management. The assessment and management of risk is particularly important for premises that are 150 years old and are used by many people for many purposes

Our Risk Management Policy identifies and analyses a number of issues to which we need to pay particular attention if the Hall is to survive and thrive. We pay the greatest attention to ensuring that the Management Committee of Trustees is equipped to recognise and deal with:

- anything that could affect its ability to act cohesively proactively, decisively and effectively, e.g. loss of key skills or tension/ disagreement among Trustees.
- anything that could significantly impact the use and income of the Hall to the extent that there is a risk of insolvency, e.g. the withdrawal of a major user, lack of sufficient funding, competition from elsewhere or the departure of a number of users because of failure on our part to meet their needs;
- an emergency affecting the structure and fabric of the premises, or significant parts of it, which could lead to prolonged closure and loss of income;
- any deterioration of the Hall and its facilities that could render the Hall, or significant parts of it, unusable;
- the impacts of a major external event (e.g. pandemic) that could significantly affect the Hall's use and income.

Summary of the objects of the charity set out in its governing document

Our purpose, under the terms of the Conveyance, is to:
“hold upon trust a Village Hall for the use of the inhabitants of Bisley and the neighbourhood without distinction of sex or of political, religious or other opinions and, in particular, for use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants”

Our main responsibilities, under the Conveyance, are for “the maintenance, upkeep and insurance of the Hall”; the payment of “rates, tax and other expenses” and, generally, for ensuring that the purposes set out in the Conveyance are met.

Our current mission and objectives (see next section) reflect the public benefit requirement; and our activities support our objectives.

Our objectives, priorities and activities are kept under ongoing review, mainly through monthly Management Committee and Business Sub-Committee meetings.

In the reporting year 2023-24:

Fulfilling the charity’s purpose as set out in the 1961 Conveyance

We continued to fulfil the charity’s original purposes and current objectives with regard to use of the Hall. The number of community events and uses to which the Hall is put by the community of Bisley continue to grow. In general, more people are using the Hall than ever before and they, and the activities for which they use the Hall, are more diverse than ever.

Staying solvent and keeping the Hall in good condition

See Section B above and Section D below. Our main fund-raising event is the annual Strawberry Fayre, held in June. In 2023 it raised £7500, which contributed to the cost of installing energy-efficient lighting throughout the premises. We have continued to ensure that the Hall was fit for purpose and to meet the many demands on its fabric and facilities. Among other things, the Main Hall floor has been refurbished and other and other areas of flooring have been replaced.

“Improving the conditions of life for the inhabitants of Bisley” (1961 Conveyance) and contributing to community life

Throughout the year, except during the summer months, Trustees run a well-attended and well-regarded Monday-morning Community Café. During the reporting year the local Church has continued to use the Hall regularly, as does the Parish Council (whose administrative office is at the Hall) and Bisley Residents’ Association. The Hall is also a polling station. Brass band concerts, quizzes, Christmas Teas are among the many community events held at the Hall which residents regularly hire for celebratory and commemorative gatherings.

Commemorating the Hall’s history and heritage

The Hall is the former chapel of two Shaftesbury Society Schools, opened in 1868 and 1873 respectively and subsequently amalgamated to form the Bisley Boys’ School. The Schools were the first Shaftesbury Society schools outside of London. The present Hall therefore has a rich heritage. In September 2023 we held our third Heritage Open Day and in late 2024 we held a special event to mark the 150th Anniversary of the opening of the chapel. We have also taken steps towards registering the premises as a Local Heritage Asset.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

Our mission is:

“To provide a community facility, in good working order, for as diverse a range of users and uses as possible”

We aim to achieve the following objectives:

- the charity is solvent. Our income covers operational costs; we are able to cope with shocks and emergencies; in deploying our income and procuring work and services we minimise costs and achieve best value for money;
- our buildings and facilities are safe, secure, comfortable, adaptable and attractive for a wide range users – from Bisley and beyond - and of groups and interests. Our arrangements, policies and approaches safeguard the health and safety and wellbeing of all users;
- the Village Hall is seen as an integral part of the community of Bisley;
- the Hall and its systems are energy efficient and have minimal adverse environmental impacts;
- our arrangements, policies and approaches safeguard children and vulnerable adults.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are not a grant-making charity. Nor do we have investments.

We have no paid staff. All of our Trustees are unpaid volunteers, as is our Treasurer (who is not a Trustee). We depend on them, and other volunteers, to support us with the running of such activities as the Community Café. A lot of the general maintenance work that does not require specialised expertise is also done by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In 2023-24 Bisley Village Hall continued to thrive. Significant achievements were:

Financial

At the end of the reporting year 2023-24 our finances were in good shape. Our total income of £52,602 was £3,298 more than in 2022-23 with sales from bookings amounting to £41,350 and donations of £10,023 which included £7,500 from the Strawberry Fayre held in June 2023. Income exceeded expenditure by £12,203 and total current assets/reserves stood at £79,344, just less than £8,500 more than in 2022-23.

Diversity of users and uses

See Section C. We always endeavour to treat our users and potential users well by communicating with them about what we are able to offer and making things as easy as possible for them. We try to ensure that our website and linked booking system are accessible and that people know what's going on via social media promotion. Word-of-mouth recommendations are also very important. As a result the levels of regular and ad hoc bookings have continued to increase as has the diversity of users and uses.

Keeping the Hall in good shape

The Village Hall is the only community facility in Bisley (a village with about 4000 residents) that can accommodate quite large numbers of people and a range of uses. It is well-supported by people in the village and beyond. It is, however, a Victorian building which takes a lot of time, effort and money to maintain (let alone improve!) We have, as outlined in Section C, already made a lot of improvements. However, we could do more to keep the place warm and comfortable without wasting energy. Our next big challenge is to improve the heating system.

Commemorating the Hall's heritage

The Hall has a remarkable history. 2024 marked the 150th anniversary of the opening, in 1874, of the chapel that served two Shaftesbury Shools. In addition to opening the Hall to the public in October 2023 as part of the national Heritage Open Days scheme a special 150th Anniversary event was held in October 2024. Both events were supported by the research of the Heritage Team and organised by them.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves of at least £20,000 are held in case of emergency or financial crisis. We also hold funds (in a separate account) to go towards major projects such as improving energy efficiency.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

See Section D above

Strawberry Fayre

Section F


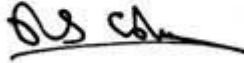
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Graham Davey	Raymond Colvin
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	12 th January 2025	12 th January 2025

BISLEY VILLAGE HALL
FINANCIAL STATEMENT FOR THE YEAR ENDED 31.03.24

INCOME AND EXPENDITURE ACCOUNT

	2023/24		2022/23	
	£	£	£	£
INCOME				
Hall hire	41,350		33,776	
Donations & Fund raising	10,023		15,248	
Interest received	<u>1,229</u>		<u>280</u>	
		52,602		49,304
EXPENDITURE				
Gas	3,615		3,103	
Electricity	2,225		1,672	
Water	655		674	
Premises - major work	8,040		-	
Premises - repair & renewal	8,256		12,031	
Premises expenses	5,260		4,081	
Cleaning	6,365		6,665	
Kitchen & cleaning supplies	550		593	
Insurance	3,109		2,402	
Licences	874		918	
Subscriptions	269		562	
Internet	343		336	
Advertising & promotion	153		153	
Sundries	242		185	
Heritage Day expenses	69		15	
Donations	<u>375</u>		<u>75</u>	
		40,399		33,464
INCOME LESS EXPENDITURE		<u><u>12,203</u></u>		<u><u>15,840</u></u>

	2023/24		2022/23	
	AS AT 31.03.24	£	AS AT 31.03.23	£
CURRENT ASSETS				
Lloyds Bank Treasurers A/c	1,713		1,993	
Lloyds Bank Business Deposit A/c	21,344		9,504	
Lloyds Bank Donations & Fundraising A/c	11,982		19,945	
Lloyds Bank 32 Day Notice A/c	43,138		34,726	
Cash in hand	<u>100</u>		<u>150</u>	
	78,277		66,318	
Debtors - regular & adhoc hirers	<u>4,206</u>		<u>3,951</u>	
Total Current Assets		82,483		70,269
CURRENT LIABILITIES				
Creditors	2,152		1,478	
Deposits refundable	<u>987</u>		<u>1,650</u>	
Total Current Liabilities		3,139		3,128
CURRENT ASSETS LESS CURRENT LIABILITIES		<u><u>79,344</u></u>		<u><u>67,141</u></u>
RESERVES				
Balance b/f		67,141		51,437
Income & Expenditure A/c 2023/24		<u>12,203</u>		<u>15,704</u>
		<u><u>79,344</u></u>		<u><u>67,141</u></u>
Project Funding		35,000		30,000
General reserves		<u>44,344</u>		<u>37,141</u>
		<u><u>79,344</u></u>		<u><u>67,141</u></u>

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
BISLEY VILLAGE HALL

**On accounts for the year
ended**

31/03/24

**Charity no
(if any)**

304978

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/22.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

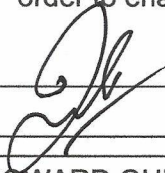
**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

28/06/2024

Name:

HOWARD QUINNELL

**Relevant professional
qualification(s) or body
(if any):**

Address: 38 SNOWDROP WAY

BISLEY

SURREY GU24 9BL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]

BISLEY VILLAGE HALL

England & Wales - Charity number 304978

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 22		Day 31	Month 03	Year 23

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

School Close,
Bisley,
Woking
Postcode GU24 9EG

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Graham Davey	Chair		Almac Bisley Brass Band
Cynthia Banton	Treasurer	From 01/04/22 to 09/11/22	
Shantha Thiruchelvam	Treasurer	From 09/11/22 to 31/03/23	
Ray Colvin	Secretary		Bisley Residents' Association
Sue Smith			Community Cafe
Suzie Miles			
Sophie Ince			Springbox Gymnastics
Barbara Rothwell			Women's Institute
Carol Timpson	Bookings Officer		
Russ Hayes			
Cathy Corner		From 09/11/22 to 31/03/23	

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Conveyance dated 11 September 1961
How the charity is constituted (eg. trust, association, company)	Charitable Trust, unincorporated
Trustee selection methods (eg. appointed by, elected by)	Election/re-election at AGM each November.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Organisational structure and wider network/relationships

The 1961 Conveyance provides for a Management Committee of Trustees comprising 3 elected members, up to 7 representatives of organisations that use the Hall and up to three co-opted members. The election of representative members at the AGM follows prior nomination/appointment by their organisations.

The Management Committee of Trustees has two main sub-committees - Business & Strategy and Heritage – that meet regularly and other groups that meet less frequently.

The Hall's principal fundraising event – the Strawberry Fayre each June – is organised by a committee comprising volunteers and Trustees. This Committee is accountable to the Management Committee of Trustees but exercises autonomous responsibility for all aspects of the organisation and financing of the event

Induction and training of Trustees

New trustees are introduced to key policies, procedures and issues. Our Secretary enables secure access to OneDrive where there is a comprehensive record of everything that is important.

Consideration of major risks

The Management Committee adopts a systematic approach to reviewing and updating policies and procedures, including risk management. The assessment and management of risk is particularly important for premises that are nearly 150 years old and are used by many people for many purposes

Our Risk Management Policy identifies and analyses a number of issues to which we need to pay particular attention if the Hall is to survive and thrive. We pay the greatest attention to ensuring that the Management Committee of Trustees is equipped to recognise and deal with:

- anything that could affect its ability to act cohesively proactively, decisively and effectively, e.g. loss of key skills or tension/disagreement among Trustees.
- anything that could significantly impact the use and income of the Hall to the extent that there is a risk of insolvency, e.g. the withdrawal of a major user, lack of sufficient funding, competition from elsewhere or the departure of a number of users because of failure on our part to meet their needs;
- an emergency affecting the structure and fabric of the premises, or significant parts of it, which could lead to prolonged closure and loss of income;
- any deterioration of the Hall and its facilities that could render the Hall, or significant parts of it, unusable;
- the impacts of a major external event (e.g. pandemic) that could significantly affect the Hall's use and income.

Summary of the objects of the charity set out in its governing document

Our purpose, under the terms of the Conveyance, is to:
“hold upon trust a Village Hall for the use of the inhabitants of Bisley and the neighbourhood without distinction of sex or of political, religious or other opinions and, in particular, for use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants”

Our main responsibilities, under the Conveyance, are for “the maintenance, upkeep and insurance of the Hall”; the payment of “rates, tax and other expenses” and, generally, for ensuring that the purposes set out in the Conveyance are met.

Our current mission and objectives (see next section) reflect the public benefit requirement; and our activities support our objectives.

Our objectives, priorities and activities are kept under ongoing review, mainly through monthly Management Committee and Business Sub-Committee meetings.

In the reporting year 2022-23:

Fulfilling the charity’s purpose as set out in the 1961 Conveyance

We continued to fulfil the charity’s original purposes and current objectives with regard to use of the Hall. We have seen an increase in the number of community events and of uses to which the Hall is put by the community of Bisley. In general, more people are using the Hall than ever before and they, and the activities for which they use the Hall, are more diverse than ever.

Staying solvent and keeping the Hall in good condition

See Section B above and Section D below. In June 2022 our main fund-raising event – the Strawberry Fayre – was held for the first time since before the pandemic. We continued to ensure that the Hall was fit for purpose and to meet the many demands on its fabric and facilities. We made considerable progress in the reporting year with – among other things - action to mitigate the risk of damage due to damp which, in turn will enabled the refurbishment of the Main Hall floor in 2023-24. Further measures have also been taken with regard to fire safety. Plans for next year also include the installation of energy-efficient lighting throughout.

“Improving the conditions of life for the inhabitants of Bisley” and contributing to community life

Throughout the year, except during the summer months, Trustees run a well-attended and well-regarded Monday-morning Community Café. During the reporting year the local Church continued to hold monthly Messy Church services and other events at the Hall and we have a thriving new baby and toddler group. The Parish Council, which holds its meetings at the Hall, opened a new administration office on the premises. The Bisley Residents Association meet at the Hall which is also a polling station. Brass band concerts, quizzes, Christmas Teas and other community events are also held there.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

Our mission is:

“To provide a community facility, in good working order, for as diverse a range of users and uses as possible”

We aim to achieve the following objectives:

- the charity is solvent. Our income covers operational costs; we are able to cope with shocks and emergencies; in deploying our income and procuring work and services we minimise costs and achieve best value for money;
- our buildings and facilities are safe, secure, comfortable, adaptable and attractive for a wide range users – from Bisley and beyond - and of groups and interest. Our arrangements, policies and approaches safeguard the health and safety and wellbeing of all users;
- the Village Hall is seen as an integral part of the community of Bisley;
- the Hall and its systems are energy efficient and have minimal adverse environmental impacts;
- our arrangements, policies and approaches safeguard children and vulnerable adults.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are not a grant-making charity. Nor do we have investments.

We have no paid staff. All of our Trustees are volunteers and we depend on them, and other volunteers, to support us with the running of such activities as the Community Café. A lot of the general maintenance work that does not require specialised expertise is also done by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Despite limitations caused by the pandemic we made progress in a number of areas:

Achievements

Financial

At the end of the reporting year 2022-23 our finances were in good shape.

Our total income of £49,303 was £4854 more than in 2021-22 with sales from bookings amounting to £33,376 and donations of £15,248 which included £7,500 from the first Strawberry Fayre since 2019. Our income exceeded expenditure by £15,704 and our total current assets/reserves stood at £70,864, getting on for £21,000 more than in 2021-22.

Diversity of users and uses

See Section C. We – in particular our Bookings Officer – aim to treat our users and potential users well by communicating with them about what we are able to offer and making things as easy as possible for them. We try to ensure that our website and linked booking system are accessible and that people know what's going on via social media promotion. Word-of-mouth recommendations are also very important. As a result the levels of regular and ad hoc bookings have continued to increase as has the diversity of users and uses.

Keeping the Hall in good shape

The Village Hall is the only community facility in Bisley (a village with about 4000 residents) that can accommodate quite large numbers of people and a range of uses. It is well-supported by people in the village and beyond. It is, however, a Victorian building which takes a lot of time, effort and money to maintain (let alone improve!) We have, as outlined in Section C, already made a lot of improvements. However, we could do more to keep the place warm and comfortable without wasting energy. Our next big challenge is likely to be to improve the heating system.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves of at least £20,000 are held in case of emergency or financial crisis. We also hold funds (in a separate account) to go towards major projects such as improving energy efficiency.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

See Section D above

Strawberry Fayre

Section F


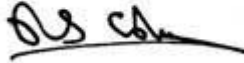
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Graham Davey	Raymond Colvin
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	9 January 2024	9 January 2024

BISLEY VILLAGE HALL

Balance Sheet as at 31/03/2023

		£
Total Fixed Assets:		0
CURRENT ASSETS:		
Debtors Control Account	3,951	
Other Debtors	3,112	
Prepayments	<u>612</u>	
		7,675
Current Account	1,993	
Lloyds Bank Business Deposit account	9,504	
Lloyds Bank Donations & Fund raising	19,945	
Lloyds Bank savings 32 Days	34,726	
Cash in hand	<u>150</u>	
		66,318
Total Current Assets:		73,993
CURRENT LIABILITIES:		
Creditors Control Account	1,478	
Deposits Refundable	<u>1,650</u>	
Total Current Liability:		<u>3,128</u>
Current Assets less Current Liabilities:		<u>70,865</u>
Total assets		<u><u>70,865</u></u>
RESERVES:		
Balance b/f	55,161	
I & E a/c for the year	<u>15,704</u>	
Designated Reserves		
Project Funding	30,000	
General Reserves	<u>40,865</u>	70,865
Reserves:		<u><u>70,865</u></u>

Bisley Village Hall

Income & Expenditure account
For Period: 01/04/2022 to 31/03/2023

	£	£
Income		
Hall hire	33,775.58	
Bank interest received	279.56	
Donations Account	<u>15,247.91</u>	
Total income		49,303.05
Expenditure		
Water Rates	673.51	
Electricity	1,672.07	
Gas	3,102.50	
Licences	918.08	
Broadband Internet and Fax	336.24	
Advertising & Promotion	153.00	
Repairs and Renewals	12,030.58	
Cleaning	6,664.80	
Premises Expenses	4,081.38	
Donations	75.00	
Subscriptions	561.69	
Heritage day expenses	14.96	
Training Costs	135.00	
Insurance	2,401.85	
Sundries	185.45	
Kitchen supplies	<u>592.88</u>	
Total expenses		33,598.99
Excess of Income over Expenses		<u><u>15,704.06</u></u>



Report to the trustees/ members of

Charity name: BISLEY VILLAGE HALL

On accounts for the year ended

31/03/2023

Charity no (if any)

304978

Set out on pages

1 & 2 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 23/09/2023

Name: HOWARD J A QUINNELL

Relevant professional qualification(s) or body (if any):

Address:

38 SLOWDOWN WAY, BISLEY WORKING, SUDBURY, GU24 913

BISLEY VILLAGE HALL

England & Wales - Charity number 304978

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 21		Day 31	Month 03	Year 22

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

School Close,
Bisley,
Woking
Postcode GU24 9EG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Graham Davey	Chair,		Almac Bisley Brass Band
2	Cynthia Banton	Treasurer		
3	Ray Colvin	Secretary		Bisley Residents' Association
4	Sue Smith		From 15/11/21 to 31/03/22	Community Cafe
5	Suzie Miles			
6	Sophie Ince			Springbox Gymnastics
7	Barbara Rothwell			Women's Institute
8	Carol Timpson			
9	Russ Hayes			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Conveyance dated 11 September 1961
How the charity is constituted <i>(eg. trust, association, company)</i>	Charitable Trust, unincorporated
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Election/re-election at AGM each November.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity’s organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees’ consideration of major risks and the system and procedures to manage them.

Organisational structure and wider network/relationships
 The 1961 Conveyance provides for a Management Committee of Trustees comprising 3 elected members, up to 7 representatives of organisations that use the Hall and up to three co-opted members. The election of representative members at the AGM follows prior nomination/appointment by their organisations.

The Management Committee of Trustees has two main sub-committees - Business and Strategy and Heritage – that meet regularly and other groups that meet less frequently.

The Hall’s principal fundraising event – the Strawberry Fayre each June – is organised by a committee comprising volunteers and Trustees. This Committee is accountable to the Management Committee of Trustees but exercises autonomous responsibility for all aspects of the event, including finance.

Induction and training of Trustees
 New trustees are introduced to key policies, procedures and issues. Our Secretary enables secure access to OneDrive where there is a comprehensive record of everything that is important.

Consideration of major risks
 The Management Committee adopts a systematic approach to reviewing and updating policies and procedures including risk management. The assessment and management of risk is particularly important for premises that are nearly 150 years old and are used by many people for a wide range of activities. One of the biggest risks is the loss of users and consequent loss of income. Fortunately, during the year the number of users and income increased. This year, once again, Covid impacts also had to be factored in to our assessments. We also continued to pay attention to ensuring that the present Committee is fit for purpose and to succession planning

Summary of the objects of the charity set out in its governing document

Our purpose, under the terms of the Conveyance, is to:

“hold upon trust a Village Hall for the use of the inhabitants of Bisley and the neighbourhood without distinction of sex or of political, religious or other opinions and, in particular, for use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants”

Our main responsibilities, under the Conveyance, are for “the maintenance, upkeep and insurance of the Hall”; the payment of “rates, tax and other expenses” and, generally, for ensuring that the purposes set out in the Conveyance are met.

Our current mission and objectives (see next section) reflect the public benefit requirement; and our activities support our objectives.

Our objectives, priorities and activities are kept under ongoing review, mainly through monthly Management Committee and Business Sub-Committee meetings.

In the reporting year 2021-22:

Fulfilling the charity’s purpose as set out in the 1961 Conveyance

We continued to fulfil the charity’s original purposes and current objectives with regard to use of the Hall by a diverse range of users and uses. There was greater diversity in the range of organisations which use the Hall regularly but particularly in ad hoc bookings where the number and range of users increased significantly. They included, for example, a variety of celebrations and commemorations including Hindu and Muslim celebrations.

“Improving the conditions of life for the inhabitants of Bisley” and contributing to community life

Throughout the year, except during the summer months, Trustees run a well-attended and well-regarded Monday morning Community Café. During the year the local Church started to hold monthly Messy Church services in the Hall. The Parish Council and Residents Association meet at the Hall which is also a polling station. Brass band concerts, quizzes, Christmas Teas and other community events are also held there.

Staying solvent and keeping the Hall in good condition

Despite being unable to put on our main fundraising event – the Strawberry Fayre - because of Covid restrictions, our financial position improved (See Section D below). We continued to ensure that the Hall was fit for purpose and to meet the many demands on its fabric and facilities. We continued to make the Hall safe for all users with the completion of fire safety work and an upgrade of CCTV cameras and a host of minor improvements that have made the place more attractive and comfortable.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

Our mission is:

“To provide a community facility, in good working order, for the use of as wide a range of local groups as possible”

We aim to achieve the following outcomes:

- the Village Hall fulfils the purposes for which it was established under the 1961 Conveyance;
- the charity is solvent. Our income covers operational costs; we are able to cope with shocks and emergencies; in deploying our income and procuring work and services we minimise costs and achieve best value for money;
- our buildings and facilities are safe, secure, comfortable, adaptable and attractive for all users and a wide range of uses;
- the Village Hall is supported by the community of Bisley and the people who use it;
- the Hall and its systems are energy efficient and have minimal adverse environmental impacts;
- The people who use the hall represent a wide range of groups and interests from the Bisley area and beyond;
- our arrangements, policies and approaches support and safeguard people who are less able or vulnerable and from diverse backgrounds;
- our arrangements, policies and approaches safeguard the health and safety and wellbeing of all users.

We are not a grant-making charity. Nor do we have investments.

We have no paid staff. All of our Trustees are volunteers and we depend on them and other volunteers to support us with the running of such activities as the Community Café. A lot of the general maintenance work that does not require specialised expertise is also done by volunteers.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Despite limitations caused by the pandemic we made progress in a number of areas:

Achievements

Financial

The year started as lock downs, reduced, and restricted use of the Hall due to the Coronavirus Pandemic, began to come to an end. Because of continuing restrictions we were, however, once again unable to hold the Strawberry Fayre, our principal fund-raising event

Nevertheless, we started the year from a reasonable financial position, thanks to Surrey Heath Borough Council Covid grants we had previously secured and, during the year, we were also received a Covid Restart Grant and an Omicron Grant.

As a result of this we recovered from a small deficit at the end of 2020/21 of £282 to a profit for the year of £18,533. Our turnover was £44,449 (2020/21 £32,095). Sales from bookings totalled £29,753 (2020/21 £7,658) nearly back to pre-covid levels. Donations from the community were up slightly at £4,029 (2020/21 £3,579) Grants income was £10,667 (2020/21 £20,868).

Diversity of users and uses

See Section C. We thought we might lose users because of the effect of the pandemic on spending and attitudes. However, perhaps as a result of a good website, social media promotion and word-of-mouth recommendation things improved. Pre-Covid our sales split was 91% Regular and 9% Adhoc bookings. At the end of 2021/22 it was 71% Regular and 29%.

Challenges

The Village Hall is the only community facility in Bisley (a village with about 4000 residents) that can accommodate quite large numbers of people and a range of uses. It is well-supported by people in the village and beyond. It is, however, a Victorian building which takes a lot of time, effort and money to maintain (let alone improve!) Our next really big challenge will be to fund improvements to energy efficiency.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves of at least £20,000 are held in case of emergency or financial crisis. We also hold funds (in a separate account) to go towards major projects such as improving energy efficiency

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

See Section D above


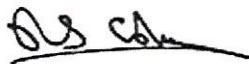
Strawberry Fayre

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Graham Lewis Davey	Raymond Sidney Colvin
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	30 January 2023	30 January 2023

Bisley Village Hall

Income and Expenditure Account - 01/04/21-31/03/22

Income/Expend 2020/21

TURNOVER

CATEGORY	INCOME	EXPENDITUR	INCOME	EXPENDITUR
Regular Bookings				
Activ8(new)	406			
Bisley Almac Band	2,098			
Bisley Parish Council	121			
Bisley Res Assoc	221			
B & WE Church Messy Play new	218			
Bisley W.I.	335			
Clubbcise	533		78	
Daisy First Aid Bracknell	146		47	
Julie's Craft Group (new)	366			
LESTA	1,790		3,543	
Make Create Craft	750		230	
Move It or Lose It	1,064		205	
Patchwork & Quilting	764		230	
Pilates with Jackie	1,106		364	
Pilates with Roz (new)	212			
Springbox Gym	4,406		851	
Springtots	2,374		392	
Wed Yoga	132			
U3A	976		156	
Bisley Pre-School			775	
Hartbeeps	1,845		815	
Perfect Balance Pilates	228			
Splatt Messy Play	937		44	
Yoga with Lucy			138	
Sub total	21028			
Ad hoc Bookings	14,871	6,146		220
4000 - General Sales	29,753		7,648	
4010 - Grants Account	10,667		20,868	
4906 - Donations Account	4,029		3,579	
TOTAL TURNOVER	£ 44,449		32,095	

CATEGORY	INCOME	EXPENDITUR	INCOME	EXPENDITUR
5000 - General Purchases		2,106.21		£258
GROSS PROFIT	£	42,343	£	31,837
LESS OVERHEADS				
6201 - Advertising		303	£	153
6900 - Heritage Project				
7102 - Water Rates		721	£	457
7200 - Electricity		1,722	£	1,373
7201 - Gas		1,597	£	361
7203 - Other Heating Costs		450	£	538
7302 - Licenses		1,331	£	319
7502 - Telephone & Internet		400	£	408
7600 - Legal Fees		35	£	35
7800 - Major Premises Works		4,285	£	19,773
7801 - Cleaning		6,514	£	2,530
7802 - Supplies Purchased		198	£	5
7803 - Premises Expenses (regular)		2,084	£	2,280
7804 - Premises Expenses (unexpected)		2,088	£	1,368
7900 - Bank Interest Paid	£9		£	13
8200 - Donations		44	£	125
8204 - Insurance		2,027	£	1,954
8206 - Covid 19 Expenses		20	£	453
TOTAL EXPENSES		£23,810	£	32,119
NET PROFIT/LOSS	£	18,533	-£	282

Assets at 31/03/21

CATEGORY	INCOME	EXPENDITUR	INCOME	EXPENDITUR
FIXED ASSETS				
0012 - Capital Expenditure	£	-	£	-
0040 - Furniture and Fixtures	£	-	£	-
TOTAL FIXED ASSETS	£		£	-
CURRENT ASSETS				
1100 - Debtors Control Account	£	1,167		0
1200 - Lloyds Current A/c	£	1,860	£	610
1210 - Lloyds Deposit A/c	£	14,955	£	9,854
1213 - Lloyds Instant Access A/c	£	15,867	£	10,832
1214 - Lloyds Fundraising A/c	£	2	£	320
1215 - Lloyds 32 day notice A/c	£	22,010	£	15,003
1230 - Petty Cash	£	0	£	0
TOTAL CURRENT ASSETS	£	55,861	£	36,619
CURRENT LIABILITIES				
Creditors	£	-700		
TOTAL CURRENT LIABILITIES	£	-700	£	-
TOTAL ASSETS	£	55,161	£	36,619

Assets at 31/03/20



Section A Independent Examiner's Report

Report to the trustees/ members of	BISLEY VILLAGE HALL		
On accounts for the year ended	31/3/22	Charity no (if any)	304978
Set out on pages	1 & 2		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/22.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

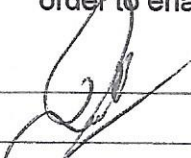
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  Date: 12/10/2022

Name: HOWARD QUINNELL

Relevant professional qualification(s) or body

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

BISLEY VILLAGE HALL

England & Wales - Charity number 304978

Accounts



Trustees' Annual Report for the period

From **1/4/2020** Period start date To **31/3/2021** Period end date

Charity name: **BISLEY VILLAGE HALL**

Charity registration number: **304978**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide a community facility in good working order for the use of as many groups as possible.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The facility is usually used by the following groups on a regular basis:</p> <ol style="list-style-type: none"> 1. LESTA Dance & Performing Arts 2. Bisley Almac Brass Band ** 3. Bisley WI ** 4. Bisley Preschool 5. Bisley Residents Association ** 6. Bisley Short Mat Bowls ** 7. Surrey Heath Borough Council ** 8. Move It or Lose It 9. Pilates with Jackie 10. Springbox Gymnastics 11. Springtots 12. Wednesday Yoga ** 13. Hartbeeps 14. Make & Create Craft 15. Patchwork & Quilting 16. Clubbercise 17. Woking U3A 18. Daisy First Aid 19. Splatt Messy Play 20. Community Café ** 21. Used by Bisley Parish Council for meetings and community events. ** 22. Used by BVH Management Committee of Trustees for meetings & fundraising events ** 23. Hired out for Adhoc private and community bookings ** <p>** Regrettably these activities were unable to take place during this financial year due to Government restrictions for Coronavirus Pandemic.</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Our accounts are available for public viewing, they are carefully prepared and checked by an independent examiner. The accounts for the reporting period were approved at our AGM held on 15 November 2021.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Usually, a fundraising group of Trustees and volunteers organises the annual Bisley Strawberry Fayre, which is held in June each year on the Village Green for the benefit of the Hall. Heritage committee of Trustees and volunteers investigating the heritage of Bisley Village Hall. Trustees assisted by volunteers run a Community Café weekly from September to May. Regrettably, none of the above were able to take place during this year due to Coronavirus Pandemic. Volunteers assist with maintenance and repairs at the Hall. None of the volunteers receive remuneration.
Other		

Achievements and Performance

	SORP reference	
--	----------------	--

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>Use of the Hall has been very restricted this year due to Coronavirus Pandemic restrictions. However, we have been able to complete required maintenance and safety updates to the premises during closure. Namely, roof repairs and old chimney removal; electrical updates including boxing for meters and emergency lights; extensive fire safety work; redecorating including Main Hall plus many minor maintenance repairs. We have an old building which requires constant attention. We have continued to provide good facilities at a reasonable competitive cost for all our users.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	
<p>Performance of fundraising activities against objectives set</p>	<p>Para 1.41</p>	
<p>Investment performance against objectives</p>	<p>Para 1.41</p>	
<p>Other</p>		<p>Under normal circumstances, our income for expenditure on maintenance projects would have come from Adhoc hirers and our own fundraising events in aid of the Village Hall. Sadly, none of these were able to take place in this reporting year.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	End of year Assets to carry forward totalled £36,000 The Trustees are very happy with this position particularly as it was a difficult year due to Coronavirus closures, but we were greatly assisted by Local Government grants.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in case of emergency or financial crisis. It has not been necessary to use these monies in this Financial Year as assistance came from Local Government Covid grants.
Amount of reserves held	Para 1.22	£20,000 We are also holding £7,000 fund raised from annual Strawberry Fayre for the specific purpose of an eco-friendly new heating system.
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	N/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The concern of further 'Lockdown' closures or restrictions due to Coronavirus Pandemic still exists. However, our financial position has remained strong and it is our intention to continue to take all steps to offer a Covid compliant facility and open to users when we are allowed.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Principal income is usually from the hire of facilities by Regular Users. These funds cover all overheads and allow for required repairs and maintenance. Funds raised from annual Strawberry Fayre and other smaller events plus donations and grants are used for major projects. However, this year our primary income has come from Local Government Covid Support Grants.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Our major risk is the loss of our Regular Users. There have been many changes during this difficult year but we have managed to recruit a number of new users which is encouraging.

Other		
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution adopted 11 September 1961
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Trust, unincorporated.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	User groups appoint a representative. Other Trustees elected or co-opted

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Bisley Village Hall
Other name the charity uses	
Registered charity number	304978
Charity's principal address	School Close Bisley Surrey GU24 9EG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Graham Davey	Chair		Bisley Almac Band
2	Cynthia Banton	Treasurer		
3	Ray Colvin	Secretary		Bisley Residents Association
4	Barbara Rothwell			Bisley WI
5	Carol Timpson			
6	Russ Hayes			
7	Suzanne Miles			Bisley Preschool
8	Leanne Edwards			LESTA
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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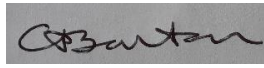
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Cynthia Jane Banton	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	08/01/2022	

Bisley Village Hall

Income and Expenditure Account - 01/04/20-31/03/21

Income/Expend 2019/20

TURNOVER

CATEGORY		INCOME	EXPENDITUR	INCOME	EXPENDITURE
Regular Bookings	LESTA	3,543		14,664	
	Bisley Art Group			724	
	Bisley Almac Band			2,503	
	Bisley W.I.			479	
	Bisley Pre-School	775		6,778	
	Bisley Res Assoc			208	
	Bisley Short Mat Bowls			505	
	SHBC			445	
	Move It or Lose It	205		558	
	Pilates	364		1,541	
	Springbox Gym	851		2,654	
	Springtots (new)	392			
	Wed Yoga			315	
	Crossroads Care			13	
	Hartbeeps (new)	815			
	Make Create Craft (new)	230			
	Patchwork & Quilting (new)	230			
	Clubbcise (new)	78			
	U3A (new)	156			
	Yoga with Lucy (new)	138			
	Daisy First Aid Bracknell (new)	47			
	Splatt Messy Play (new)	44			
	Ad hoc Bookings		220	3,465	1,973
4000 - General Sales		7,648		32,879	
4010 - Grants Account		20,868		3,000	
4906 - Donations Account		3,579		12,090	
TOTAL TURNOVER	£	32,095		£	47,969

CATEGORY		INCOME	EXPENDITUR	INCOME	EXPENDITURE
5000 - General Purchases			£258		£591
GROSS PROFIT	£		31,837	£	47,378
LESS OVERHEADS					
6201 - Advertising		£	153	£	153
6900 - Heritage Project				£	2,014
7102 - Water Rates		£	457	£	1,292
7200 - Electricity		£	1,373	£	2,058
7201 - Gas		£	361	£	2,137
7203 - Other Heating Costs		£	538	£	3,754
7302 - Licenses		£	319	£	1,172
7502 - Telephone & Internet		£	408	£	276
7600 - Legal Fees		£	35	£	35
7800 - Major Premises Works		£	19,773	£	29,412
7801 - Cleaning		£	2,530	£	10,736
7802 - Supplies Purchased		£	5	£	932
7803 - Premises Expenses (regular)		£	2,280	£	2,387
7804 - Premises Expenses (unexpected)		£	1,368	£	3,692
7900 - Bank Interest Paid	£	13		£	18
8000 - Depreciation		£	-	£	4,700
8200 - Donations		£	125	£	25
8204 - Insurance		£	1,954	£	2,893
8206 - Covid 19 Expenses		£	453		
TOTAL EXPENSES			£ 32,119		£ 67,650
NET PROFIT/LOSS		-	£282	-£	20,272

Assets at 31/03/21

CATEGORY				Assets at 31/03/20
FIXED ASSETS				
0012 - Capital Expenditure	£	-		£ -
0040 - Furniture and Fixtures	£	-		£ -
TOTAL FIXED ASSETS	£			£ -
CURRENT ASSETS				
1100 - Debtors Control Account	£	0		£ 1,025
1200 - Lloyds Current A/c	£	610		£ 991
1210 - Lloyds Deposit A/c	£	9,854		£ 27,917
1213 - Lloyds Instant Access A/c	£	10,832		£ 7,565
Lloyds Fundraising A/c	£	320		
Lloyds 32 day notice A/c	£	15,003		
1230 - Petty Cash	£	0		
TOTAL CURRENT ASSETS	£	36,619		£ 37,498
CURRENT LIABILITIES				
Creditors		0		-£ 598
TOTAL CURRENT LIABILITIES		0		-£ 598
TOTAL ASSETS	£	36,619		£ 36,900



Section A Independent Examiner's Report

Report to the trustees/
members of

Charity Name
BISLEY VILLAGE HALL

On accounts for the year
ended

31/3/21 Charity no (if any) 304978

Set out on pages

1 & 2
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/20.

Responsibilities and
basis of report

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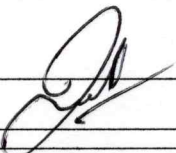
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Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 01/11/2021

Name: HOWARD QUINNELL

Relevant professional
qualification(s) or body

(if any):

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Address:

38 SNOWDROP WAY
BISLEY
SURREY GU24 9BL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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