

# THE NORK COMMUNITY ASSOCIATION

England & Wales · Charity number 304975

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1963-11-12

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 3 beech grove  
epsom  
KT18 5UD

**Phone** 01737281066

## Activities

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**Objects:** TO PROMOTE THE BENEFIT OF THE INHABITANTS, WITHOUT DISTINCTION OF SEX OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATION THE LOCAL AUTHORITIES, VOLUNTARY ORGANISATIONS AND INHABITANTS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTEREST OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

**Activities:** Provision of sports,social and leisure activities for the local community

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** Amateur Sport, Recreation
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** NORK AND THE IMMEDIATE NEIGHBOURHOOD
- Surrey

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£76,716	£39,672	-	-
2023-12-31	£74,473	£65,250	-	-
2022-12-31	£82,633	£89,592	-	-
2021-12-31	£57,298	£32,105	-	-
2020-12-31	£25,486	£33,992	-	-

## Trustees

Name	Role	Appointed
<b>NORMAN HODKINSON</b>	Chair	
SIMON JOHN BIRCH		2024-03-28

**THE NORK COMMUNITY ASSOCIATION**

England & Wales - Charity number 304975

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# Accounts

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9 The Spinney

Epsom

Surrey

26 September 2025

### **Nork Community Association – Accounts**

I have examined the accounts of the Association for the year ending

31<sup>st</sup> December 2024. In making this review I have

1. Compared the accounts with the book keeping records held by the Treasurer.
2. Checked that the bank statements agree with these records
3. Examined a sample of invoices for expenditure items

Nothing has come to my attention that would give me cause to doubt the veracity of the accounts or to question the way in which the books have been kept.

Gary Mann

Management Consultant

## NORK COMMUNITY ASSOCIATION

### Income & Expenditure Account for the twelve months to 31 December 2024

	2023 £	2024 £
<b>INCOME</b>		
Hire Income	76,491.57	76,043.66
Hire Refunds	10,322.50	7,989.25
Net Income from Hire	66,169.07	68,054.41
Sports & Social Sections	7,415.50	6,803.50
Sundry Income	0.00	25.00
Interest Received	888.24	1,832.95
<b>TOTAL INCOME</b>	<b>74,472.81</b>	<b>76,715.86</b>
<b>OPERATING EXPENSES</b>		
Council Tax	181.76	357.14
Maintenance & Repairs	26,310.38	14,774.30
Cleaning & Wages	7,040.48	6,294.42
Utilities	4,048.06	5,483.01
Sundry Expenses	292.09	3,960.02
Transfer to NPSC	27,304.38	8,719.31
Bank Charges	<u>73.16</u>	<u>83.88</u>
<b>TOTAL OPERATING EXPENSES</b>	<b>65,250.31</b>	<b>39,672.08</b>
<b>NET INCOME OVER EXPENDITURE</b>	<b>9,222.50</b>	<b>37,043.78</b>

## BALANCE SHEET

Year ending 31 December 2024

	£		£
<b>CAPITAL ACCOUNT</b>	120,359.00	<b>FIXED ASSETS</b>	
Add profit for year	<u>37,043.00</u>	Building	35,400.00
	157,402.00		
		<b>CURRENT ASSETS</b>	
		Current A/C	3,308.00
		Deposit A/C	118,112.00
		Investment A/C	582.00
		Petty Cash	<u>0.00</u>
			<b>157,402.00</b>

# **NORK COMMUNITY ASSOCIATION**

## **MANAGEMENT COMMITTEE REPORT**

**March 2024 - March 2025**

Another year has passed with plenty to do and too few volunteers to help, although we have coped and hopefully the many thousands of people who have utilised our premises have enjoyed their chosen activity on this now our 73rd year. There does appear to be ever more work to undertake on what is a 63 year old building and even more regulations to adhere to.

The premises are cleaned daily by Kelly, Lisa and also at times Gill and myself during holidays, sickness periods or emergencies. A big thank you to all 3 ladies for their hard work, patience and putting up with my pedantic nature, or as one commented, being anal.

A deep clean was undertaken earlier in the year by Kelly and Lisa with a scrupulous clean of the cooker by Gill. Last month I balanced the vacuum on top of two tables to attempt the removal of cobwebs and dust as high up as was possible to reach. It is considered that a scaffold tower would be needed to complete the task and also to do remedial work on the lights and glitter ball.

A conifer tree was removed along the front path as well as the stump and roots by Massa as it was damaging the path. The concrete path was reinstated.

Excavation work was undertaken at the rear of the premises to facilitate a new path to make it safer for evacuation of the premises from the fire exit should there be an emergency.

Motion sensor lighting was also replaced by Glen front and back along with other new fluorescent tubes inside the building and, in particular, new LED lighting for the stage.

Also installed in the main hall were two theatre stage spotlights, professionally fitted by 'Jay' a club member.

Lloyd completed an EICR test for the entire building last year, which is a legal requirement every 5 years. Also, more recently, a PAT test on all the Association's electrical equipment was undertaken.

All other regulatory work has been completed which includes Fire Safety equipment such as extinguishers, fire and smoke alarms.

We had a leak from the central heating system in the main hall which was repaired with new pipework and valves. The paintwork was damaged although luckily there wasn't any damage to the refurbished floor.

There has been an intermittent problem with the heating which has been turning itself off. This has resulted in panic phone calls and more disruption to either my leisure time or that of Rob and Kelly.

Other work undertaken is regular car park litter picking with help at times by Nelu who has also assisted with repairs to fixtures and fittings. In the summer months we have fortnightly grass cutting by a professional gardener and also on a few occasions, Tom has instructed some men to do this for no charge. The roadside sign was taken down and made safe and rubbish cleared by Massa.

All the fascias and soffits have been replaced and guttering repaired. The domed wooden arches front and rear have been painted and the rear porch has been repaired and new roof lining installed.

There is always something to do whether it be to change batteries in a clock, regularly reset the timer for the car park lamps, tighten a screw, purchase supplies, turn the heating down for strenuous activities or up for more sedentary ones. But with the help of many of those mentioned I believe we are coping (just about).

**Bookings** for the facilities have gone well with 22 regular weekly slots booked and 20 different activities taking place for all ages and abilities. As well as the regular hires there were charitable events, local association's AGMs and meetings. The premises were used for local elections and film location work.

The Social Section have used the hall/s for various entertainment evenings as well as the annual Children's Christmas party with 5 more dates booked already this year. Also a pro/am group have had 4 bookings for their shows with more dates scheduled for this year. Some of our regular weekly hires also book an evening slot as a get together for their particular group.

We have 3 separate groups of dancers who rehearse on occasions always at short notice and wanting immediate answers.

Along with other party hires this involves opening and closing of the venue, liaising with the Treasurer and cleaners, meeting hall decorators and caterers etc. That is why it was decided not to facilitate any more party hires for complete strangers as the workload for myself was too much and also unfair on our hard working dedicated cleaners who attend early on a Sunday morning to clean, which sometimes involves cleaning up vomit and worse.

As Chairman for more than 30 years as well as acting Secretary, acting Bookings Secretary and lone Maintenance Committee member, the workload is just untenable.

**Secretaries** report has some good news - after more than a year of aggravation, insults and over 100 emails and other correspondence, Nork Park Rangers Football Club have vacated our premises. They completely destroyed one changing room by fire in 2023 and have been a nuisance hire since. To vacate they demanded £1,322.00 from us, which after much negotiation they settled for nothing. I actually jumped for joy.

Also good news was the insurance renewal which is due yearly in August, it was agreed with the Social Section that we would take it in turns to obtain quotes, however, due to their Treasurer's workload and impending retirement from the position, our committee took it on board. After being advised to go with our renewal quote, which I considered unacceptable and with only 5 days remaining to renew, I shopped around and obtained a like for like policy at a saving of £6,124.71, which is of benefit to us and the Social Section who are obliged to pay half.

The ongoing saga of obtaining the Trustees registered is nearly completed, with the same questions being repeatedly and frustratingly asked.

Different departments from Reigate and Banstead Council are in contact throughout the year to advise on appointments and query our general existence which, as a Community Association and Registered Charity who have a Premises Licence, makes it difficult for them to understand our legal structure at times. This was evident when we had a surprise visit on a Friday evening by three Council Alcohol Licensing Officers. Kevin the Social Section

Secretary was there and was being questioned, I was approached by Kim the bar manager to join the discussion. In my opinion they weren't going to be happy until they could find something wrong. Demands were made and, with much help the following week from Paul the Social Section Chairman, all matters were resolved. Thanks for all your work Paul on this and all else that you undertake.

Whilst financial matters will be reported by our Treasurer Simon, I am of the opinion that our finances are in a strong position, which just leaves me to thank Simon once again for his decades of dedicated work.

Last but not least a big thank you to Chris our Minutes Secretary and all others mentioned in these reports.

*Norman Hodkinson*

*Chairman*

**THE NORK COMMUNITY ASSOCIATION**

England & Wales - Charity number 304975

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# Accounts

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# NORK COMMUNITY ASSOCIATION

## Management Committee Report

### continued 2023/4

Due to a lack of active Committee members our monthly meetings have been difficult to organise although Simon and myself have taken on a multitude of tasks, even to the extent of removing cobwebs and dust from the stage curtains and drapes. This is not to say we have acted completely alone as communication is always made with other members of the Management Committee before a major decision is made. As well as my duties as Chairman I have been the acting Secretary, Booking Secretary and also lone House Committee member. However, I believe that along with the help of Simon, the year end has found us to be in a strong position, financially and legally. This is not to undermine the great help that Chrissy has given, over and above her role of Minute Secretary, with administration paperwork. Also to be mentioned for helping me with the workload were Kelly who has stepped in at times with the bookings and along with Lisa, has been on call for emergencies within the halls. Rob, Eddy, Glen, Massa and Nelu have also assisted when needed. Thanks to all.

All of our legal obligations have been fulfilled being; appointment of Trustees with Copley Clarke Solicitors in the High Street, Insurance for the entire premises, Safeguarding Policy, Alcohol Licence (which also includes other licensable activities) and ongoing work to obtain an E.I.C.R. certificate which is a statutory obligation and can result in a large fine and/or prison sentence if not done, also our fire safety certificate. A discussion was had with our insurers who commented that whilst we would be insured if e-scooters caused damage to the property, reimbursement would be claimed from the owner.

I don't believe the Bookings could have gone any better with more than 20 weekly hires and parties practically every weekend. It's estimated that approximately 30,000 people have stepped foot in the halls. Every one of these parties has to be communicated with on multiple occasions before they book, usually having to be shown around and on the day of hire, let in and locked up afterwards. Our regular hires all have their own key for which they pay a deposit. Many meetings with the Council Polling Officials have resulted in the premises being used for the first time as a Polling Station on the 2<sup>nd</sup> May 2024.

The work completed in this period is as usual; regular maintenance and repairs, drains and gutters cleared, windows cleaned, paint refreshed in the main hall, removal and repair of stage curtain drapes, heating maintenance, gas safety, lighting, car park lighting, car park weed control and cleaning, concrete path repair front & rear, grass cutting, tree pruning, conifer and root removed, the stage was made safer by counter sinking nails and applying a sealant, car park bollards were installed. As we constantly have complaints from some that the hall/s are too hot or from others too cold, portable fans and heaters have been purchased.

A major project was to install a 'green room' which leads down from the stage for acts to have a comfortable area to dress with their own toilet facilities. This room can also be hired

and utilised by others. It was finished one day before 'Elvis' performed on the stage and he was highly delighted as were other acts who followed.

If I've left anything or anybody out or doubled up with the earlier interim report then it's unfortunate but there was a lot of work done and a lot to remember.

*Norman*

9 The Spinney

Epsom

Surrey

30<sup>th</sup> April 2024

### **Nork Community Association – Accounts**

I have reviewed the accounts of the Association for the year ending

31<sup>st</sup> December 2023. In making this review I have:

1. Compared the accounts with the book keeping records held by the Treasurer.
2. Checked that the bank statements agree with these records
3. Examined a sample of invoices for expenditure items

Nothing has come to my attention that would give me cause to doubt the veracity of the accounts or to question the way in which the books have been kept.

Gary Mann

Management Consultant

## NORK COMMUNITY ASSOCIATION

### Income & Expenditure Account for the twelve months to 31 December 2023

	2023 £	2022 £
<b>INCOME</b>		
Hire Income	76,491.57	87,129.29
Hire Refunds	10,322.50	10,762.00
Net Income from Hire	66,169.07	76,367.29
Sports & Social Sections	7,415.50	5,440.00
Sundry Income	0.00	682.60
Interest Received	888.24	143.20
<b>TOTAL INCOME</b>	<b>74,472.81</b>	<b>82,633.09</b>
<b>OPERATING EXPENSES</b>		
Council Tax	181.76	363.52
Maintenance & Repairs	26,310.38	16,513.81
Cleaning & Wages	7,040.48	6,516.13
Utilities	4,048.06	2,763.90
Sundry Expenses	292.09	5,357.50
Refurbishment	0.00	0.00
Transfer to NPSC	27,304.38	58,000.00
Bank Charges	<u>73.16</u>	<u>77.68</u>
<b>TOTAL OPERATING EXPENSES</b>	<b>65,250.31</b>	<b>89,592.54</b>
<b>NET INCOME OVER EXPENDITURE</b>	<b>9,222.50</b>	<b>(6,959.45)</b>

## BALANCE SHEET

Year ending 31 December 2023

	£		£
<b>CAPITAL ACCOUNT</b>	111,137.00	<b>FIXED ASSETS</b>	
Add profit for year	<u>9,222.00</u>	Building	35,400.00
	120,359.00		
		<b>CURRENT ASSETS</b>	
		Current A/C	23,097.00
		Deposit A/C	61,280.00
		Investment A/C	582.00
		Petty Cash	<u>0.00</u>
			<b>120,359.00</b>

**THE NORK COMMUNITY ASSOCIATION**

England & Wales - Charity number 304975

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# Accounts

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## NORK COMMUNITY ASSOCIATION

### AGM 8pm on 4<sup>th</sup> APRIL 2023

2022 and 2023 up to the present has been at times, tiresome, frustrating & very time consuming. Sometimes it has been mentally rewarding, particularly when a problem comes to a satisfactory conclusion.

This was the case when a proposal was put to us for a telecommunications mast and ancillary equipment to be installed at the side of our building in May 2020, and then changed to the rear. We were only informed of this when a duplicate letter was sent to us from one of our surviving Trustees, a solicitor who no longer wished to be involved with the day-to-day business of the Association. This set off a chain of events which involved myself, the Council, various solicitors and land agents employed by Cornerstone, who were seeking to erect the equipment. After receiving objections from us, planning permission was denied, this went to appeal and finally to the National Planning Inspectorate in Bristol, I am pleased to report that after nearly 3 years of hassle and a pile of paperwork, I was informed only this month that the appeal to the Inspectorate was finally rejected.

During the above process it was discovered that the Association were obliged to have separate Trustees for the land and building, this also has taken some time to organise legally, but it should be finalised shortly with the assistance of Copley Clarke Solicitors in Banstead High Street.

Back in November one of our football changing rooms was severely damaged by fire, This was caused by Nork Park Rangers Football Club, who hire the changing rooms, leaving a lining machine on charge for weeks on end which subsequently overheated. This was only discovered when our cleaning ladies entered on a Sunday and discovered a smell resembling gas. One of our members 'Rob' came out and checked all areas and whilst we couldn't discover where the smell was coming from, he declared the building safe from gas fumes. Now four months after the incident, no progress has been made apart from the room being cleared of all damaged material. Yet another frustrating, time consuming matter.

This leads me on to more damage caused by incidents during 2022/23. First the front wall was knocked down by a lady leaving her handbrake off of the vehicle she had parked. The vehicle rolled into the wall stopping on top of the damaged brickwork. We had two witnesses to the incident and photographic evidence, but her constant denial of responsibility gave us more months of work finally ending with her insurance company paying for the damage. This incident however, involved more than 100 items of communication.

The next incident was a car driving into the porch of the Social Section (Nork Village Club). We were in the process of obtaining quotes for a new porch in

any case. The guilty party admitted responsibility and didn't cause us so much of a headache due to the cooperation of the driver's representative, but still involved more unwanted work. The outcome was the guilty party paid for the extra cost involved over and above our previous quote.

Other work that has been completed is:

- Refurbishment of the main domed roof.
- Refurbishment of the flat roof above the meeting room.
- A new waterproof transparent dome above the kitchen.
- A stud partition in the boiler room giving more storage space.
- New front door and changing rooms locks.
- A Radar lock on the disabled toilet.
- Other general day to day items like a broken toilet seat and sink.
- The boiler has been serviced and a new control panel fitted.
- All this with the problem of eradicating ants and mice inside and also moles on the front grassed area.
- The car park floodlights were replaced.
- Last but not least, the car park has been resurfaced which has been years in the planning but an improvement that is getting compliments from members and residents alike.

All of this costs money, but I'm pleased to report that we appear to be in a good financial position. This will be explained in more detail with the Treasurer's report.

Another time consuming, frustrating disagreement we are having, is with Chubb Fire & Security Ltd. We had an agreement with them in 2020 to supply 11 fire extinguishers, with 2 site visits per year to check the alarm system and to supply a fire safety certificate, which is a requirement in law. Chubb did not adhere to the contract, the services were not carried out and 11 extinguishers were not supplied. Subsequently after many phone calls and invoices arriving we cancelled the contract and engaged the services of another more local company. But still Chubb persisted in sending invoices, even though we were assured that a credit would be given. In November 2021 another letter arrived from their solicitor threatening legal action if the invoice wasn't paid, we sent another reply and all went quiet apart from more invoices periodically arriving, which were either put in the bin or sent back. Now on the 27<sup>th</sup> March another legal demand has arrived for the sum of £677.16, for the non existant services, £760.00 compensation and £46.79 interest. I have replied yet again by recorded delivery and explained the circumstances and told Chubbs Solicitor, that if we receive any more demands for money, then it will be us seeking compensation, for all the correspondence we have been obliged to send.

With the never ending culture of rules and regulations, we are obliged to adhere to the terms of our insurance company and adopt a Safeguarding Policy, most of which we already had in place, but have now studied, put on file and instructed other committee members to also take on board.

Our regular hires are going very well with an average of 22 activities taking place every week on the premises, with about 95 parties during the year, mainly on Saturday and Sunday afternoons. This equates to about 1,250 yearly events and with only 365 days in the year, 'that aint bad.'

We also had two film units using our car park on separate occasions, which, although it caused some disruption and was a headache to organise, produced good revenue for the Association and the Social Section alike.

We are very fortunate to have employed the services of Kelly and Lisa during the year to keep the building spick and span. It would be an insult to call them just our cleaners as they are more than that. They have made a very valuable contribution to what I see as part of a 'team' and are an asset to the Association.

This 'team' consists primarily of Simon our Treasurer, Kelly, Lisa, Chrissy our Minutes Secretary and myself. A massive thank you is given to those above and also a thank you to the other members of our Committee who have to put up with my phone calls, emails or texts.

Norman  
Mr N Hodkinson  
Trustee  
Chairman  
Acting Secretary  
Bookings Secretary  
House Committee

## NORK COMMUNITY ASSOCIATION

### Income & Expenditure Account for the twelve months to 31 December 2022

	2021 £	2022 £
<b>INCOME</b>		
Hire Income	50,150.85	87,129.29
Hire Refunds	4,160.81	10,762.00
Net Income from Hire	45,990.04	76,367.29
Members Subscription	0.00	0.00
Sports & Social Sections	845.00	5,440.00
Sundry Income	363.04	682.60
Interest Received	3.97	143.20
Grants for Covid measures	<u>10,096.00</u>	<u>0.00</u>
<b>TOTAL INCOME</b>	57,298.05	82,633.09
<b>OPERATING EXPENSES</b>		
Council Tax	365.57	363.52
Maintenance & Repairs	5,177.57	16,513.81
Cleaning & Wages	2,719.54	6,516.13
Utilities	1,799.03	2,763.90
Sundry Expenses	2,967.50	5,357.50
Refurbishment	8,975.00	0.00
Transfer to NPSC	10,096.00	58,000.00
Bank Charges	<u>5.50</u>	<u>77.68</u>
<b>TOTAL OPERATING EXPENSES</b>	32,105.71	89,592.54
<b>NET INCOME OVER EXPENDITURE</b>	25,192.34	(6,959.45)

## BALANCE SHEET

Year ending 31 December 2022

	£		£
<b>CAPITAL ACCOUNT</b>	118,096.00	<b>FIXED ASSETS</b>	
Deduct loss for year	<u>6,959.00</u>	Building	35,400.00
	111,137.00		
		<b>CURRENT ASSETS</b>	
		Current A/C	14,750.00
		Deposit A/C	60,392.00
		Investment A/C	595.00
		Petty Cash	<u>0.00</u>
			<b>111,137.00</b>

9 The Spinney

Epsom

Surrey

30<sup>th</sup> July 2023

### **Nork Community Association – Accounts**

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Gary Mann

Management Consultant

**THE NORK COMMUNITY ASSOCIATION**

England & Wales - Charity number 304975

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# Accounts

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## ADDENDUM TO MINUTES OF 26<sup>th</sup> MARCH 2019

Since writing the previous report and forwarding it to the Charities Commission, which is a legal requirement for the Association, I feel it is necessary to update members on further developments.

Cornerstone Telecommunications have lodged an appeal against the Council's refusal to allow the erection of a mast and ancillary boxes in the garden of the Nork Community Association. We were informed of this by Mr Gulati, who is a Solicitor and Trustee of the Association's land, with Bob Prince our previous Chairman, now deceased, and Peter Naylor, Vicar 7 times removed in Warren Road. I have been on the NCA management committee for more than 40 years and Chairman for 32 years and it has never been mentioned that we have separate Trustees for the land and the Association. I can't find anything in the piles of paperwork amassed over the years to verify this. Enclosed with that letter was a 30 page document from Osborne Clarke LLP, acting on behalf of Cornerstone Telecommunications, informing us that if we don't agree to a borehole survey, then they will attempt to gain permission from the Land Tribunal to gain entry for their survey without our permission. I was also contacted by Esther Valencia of Gillan Consulting and Peter Maynard of Waldon Telecom to put further pressure on us to allow the borehole. I informed them that even the borehole survey would cause disruption to our hires. We would have to close for the day as our rear fire escape route would be inaccessible and, it is well documented that at a very shallow depth, it is solid chalk. Just a look at the building plans will show them that there are no services. I informed them all, and also the Reigate and Banstead planning department, that we will vigorously oppose the erection of a mast on the land that is currently used by Nork Park Rangers to store equipment as there is no other space on our land to move it to. This could be the demise of the football club, as all other areas are used as recreational space for young and old who use the Community Association for their activities and private parties. We can't be put in a position to explain to potential hires that while they are in our outside area, workers in hi vis jackets may suddenly appear to carry out maintenance. I have also had concerns raised by worried parents who would be hesitant in allowing their young children to frequent a property with a telephone mast as they are concerned (rightly or wrongly) about reports of radiation being emitted from the equipment. Our concern is that with the loss of the football club's donation and the loss of revenue from private hires, it could be the demise of a valuable asset to the community that has stood on the land in question for over 60 years.

Norman Hodkinson  
Chairman

**From:** nikcva@hotmail.co.uk,  
**To:** birchdecorators@aol.com,  
**Subject:** PROOF READ AND AMENDED  
**Date:** Wed, Oct 27, 2021 5:59 pm

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## **NORK COMMUNITY ASSOCIATION ANNUAL REPORT 2020/21**

The period 2020/21 was an unusual time for all of us and set up challenges that we didn't envisage in regard to the Covid 19 pandemic.

However, I believe that the extra time we had on our hands, during the enforced lockdown, gave us time to reflect and improve the facilities for our members and the community as a whole.

Our pop-up coffee van relieved people's boredom and gave them a focus, to get out, have a walk in the fresh air and talk to others (at a safe distance, of course).

We used the time productively to improve the building, by stripping off the old woodchip wallpaper and dated wood cladding, replastering and repainting of the interior.

The floors were sanded, repaired and repolished and new lines applied for the badminton court.

New LED lights were fitted and repairs were carried out to the spot lamps, glitter ball and 13amp sockets.

New radiators were fitted as well as servicing of the boiler & ancillary equipment. We are very proud of the wall wrap we had installed, on the wall of the meeting room, which depicts Nork House, taken from an original 1890's black-and-white photograph. In all, to have this full wall covering installed took dozens of phone calls, texts, meetings and at least 150 emails. But as was reported earlier, we had no time to get bored during lockdown.

Also in the meeting room, new lights were fitted above the bar, and a new retiled floor in front of it. Blinds were put up to replace the old, tired red velvet curtains and pelmets.

The halls and kitchen had a deep clean, along with tiling and deep cleaning of the toilets.

The stage curtains and drapes were cleaned.

New doors and frames have been fitted to the changing rooms and rear entrance to the boiler room.

The boiler room has had a new stud partition, door and frame fitted, to facilitate a new venture we have on a Saturday, for baking cookies.

The store room in the lobby was also cleared and cleaned, to give us storage for cooling equipment, to be used for the catering 'pop up.'

A timed light and fan were installed in the disabled toilet, with a motion sensor,

(no pun intended) as these were constantly left switched on.

Everything went mad in March when the lockdown was eased and people were desperate to resume their activities and get back to some kind of normality. We reopened with mask wearing, QR codes, hand sanitiser and risk assessments and the inevitable hesitancy of mingling again.

Our car park was utilised twice for Covid testing as well as a base for a film company who were filming locally.

Our website was revamped and with the help of the Social Section the Wi-Fi was improved. Thankyou Paul.

A new gardener was employed, which has saved us over £800.00 a year and we have called in favours for maintenance items as well as employing a maintenance man, when needed. The cleaner is doing a very good job in having to coordinate with all of the unusual hours we now have, in respect of the weekly activities and weekend parties. Our electrician has always been on hand when needed as well as the plumbers and heating engineers. Thanks to Steph, Alan, Glen, Mat, Eddy, John.

Our committee has dwindled over the last year, through various reasons, as well as Covid and a mighty thanks is owed to Simon our Treasurer, who along with me, has helped me to keep 'the ship afloat' to coin a phrase and the 'wolf from the door.'

We also had many meetings with a company called InPost who wanted to install a parcel collection point in the car park and many meetings and negotiations with a telecommunications company who wanted to install a mast and ancillary cabinets. Both were refused permission by me, the latter also being refused planning permission.

I finish on a sad note in having to report the passing of Tony Cable and John Cox, who have both, in their own way, been invaluable servants and a font of knowledge, to the Nork Community Association.

I am confident that all of the improvements mentioned above will take us from strength to strength and although the bank balance appears healthy, we could have some heavy expenditure in the future, repairing our car park and maintenance to the roof. Also, the spotlights in the car park need fixing and modernising and the front wall needs repairing. This along with the utility bills increasing as well as insurance, we must not sit on our laurels, but be ever vigilant.

*Norman*

Μρ Ν. Ηοδκινσον Χηαιριμαν Νορκ Χομμουνιτηρ Αςςοχιατιον

9 The Spinney

Epsom

Surrey

31/05/22

### **Nork Community Association – Accounts**

I have examined the accounts of the Association for the year ending

31<sup>st</sup> December 2021. In making this review I have

1. Compared the accounts with the book keeping records held by the Treasurer.
2. Checked that the bank statements agree with these records
3. Examined a sample of invoices for expenditure items

Nothing has come to my attention that would give me cause to doubt the veracity of the accounts or to question the way in which the books have been kept.

Gary Mann

Management Consultant

# NORK COMMUNITY ASSOCIATION

## Income & Expenditure Account for the twelve months to 31 December 2021

	2020 £	2021 £
<b>INCOME</b>		
Hire Income	22,096.07	50,150.85
Hire Refunds	8,169.88	4,160.81
Net Income from Hire	13,926.19	45,990.04
Members Subscription	0.00	0.00
Sports & Social Sections	1,300.00	845.00
Sundry Income	200.00	363.04
Interest Received	60.79	3.97
Grants	<u>10,000.00</u>	<u>10,096.00</u>
<b>TOTAL INCOME</b>	25,486.19	57,298.05
<b>OPERATING EXPENSES</b>		
Rent/Rates	534.04	365.57
Maintenance & Repairs	4,966.94	5,177.57
Cleaning & Wages	3,094.25	2,719.54
Utilities	1,500.70	1,799.03
Sundry Expenses	3,815.08	2,967.50
Refurbishment	20,072.34	8,975.00
Transfer Grant to NPSC	0.00	10,096.00
Bank Charges	<u>0.00</u>	<u>5.50</u>
<b>TOTAL OPERATING EXPENSES</b>	33,992.35	32,105.71
<b>NET INCOME OVER EXPENDITURE</b>	(8,506.16)	25,192.34

## BALANCE SHEET

Year ending 31 December 2021

	£		£
<b>CAPITAL ACCOUNT</b>	92,904.00	<b>FIXED ASSETS</b>	
Add profit for year	<u>25,192.00</u>	Building	35,400.00
	118,096.00		
		<b>CURRENT ASSETS</b>	
		Current A/C	6,854.00
		Deposit A/C	75,247.00
		Investment A/C	595.00
		Petty Cash	<u>0.00</u>
			<b>118,096.00</b>

**THE NORK COMMUNITY ASSOCIATION**

England & Wales - Charity number 304975

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# Accounts

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# **NORK COMMUNITY ASSOCIATION**

## **ANNUAL REPORT**

### **2020/21**

The period 2020/21 was an unusual time for all of us and set up challenges that we didn't envisage in regard to the Covid 19 pandemic.

However, I believe that the extra time we had on our hands, during the enforced lockdown, gave us time to reflect and improve the facilities for our members and the community as a whole.

Our pop-up coffee van relieved people's boredom and gave them a focus, to get out, have a walk in the fresh air and talk to others (at a safe distance, of course).

We used the time productively to improve the building, by stripping off the old woodchip wallpaper and dated wood cladding, replastering and repainting of the interior.

The floors were sanded, repaired and repolished and new lines applied for the badminton court.

New LED lights were fitted and repairs were carried out to the spot lamps, glitter ball and 13amp sockets.

New radiators were fitted as well as servicing of the boiler & ancillary equipment.

We are very proud of the wall wrap we had installed, on the wall of the meeting room, which depicts Nork House, taken from an original 1890's black-and-white photograph. In all, to have this full wall covering installed took dozens of phone calls, texts, meetings and at least 150 emails. But as was reported earlier, we had no time to get bored during lockdown.

Also in the meeting room, new lights were fitted above the bar, and a new retiled floor in front of it. Blinds were put up to replace the old, tired red velvet curtains and pelmets.

The halls and kitchen had a deep clean, along with tiling and deep cleaning of the toilets.

The stage curtains and drapes were cleaned.

New doors and frames have been fitted to the changing rooms and rear entrance to the boiler room.

The boiler room has had a new stud partition, door and frame fitted, to facilitate a new venture we have on a Saturday, for baking cookies.

The store room in the lobby was also cleared and cleaned, to give us storage for cooling equipment, to be used for the catering 'pop up.'

A timed light and fan were installed in the disabled toilet, with a motion sensor,

(no pun intended) as these were constantly left switched on.

Everything went mad in March when the lockdown was eased and people were desperate to resume their activities and get back to some kind of normality. We reopened with mask wearing, QR codes, hand sanitiser and risk assessments and the inevitable hesitancy of mingling again.

Our car park was utilised twice for Covid testing as well as a base for a film company who were filming locally.

Our website was revamped and with the help of the Social Section the Wi-Fi was improved. Thankyou Paul.

A new gardener was employed, which has saved us over £800.00 a year and we have called in favours for maintenance items as well as employing a maintenance man, when needed. The cleaner is doing a very good job in having to coordinate with all of the unusual hours we now have, in respect of the weekly activities and weekend parties. Our electrician has always been on hand when needed as well as the plumbers and heating engineers. Thanks to Steph, Alan, Glen, Mat, Eddy, John.

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*Norman*

Μπ Ν. Ηοδκινσον Χηαίρμαν Νορκ Χομμουνιτυ Ασσοχιατιον

9 The Spinney

Epsom

Surrey

31/08/21

## **Nork Community Association – Accounts**

I have examined the accounts of the Association for the year ending

31<sup>st</sup> December 2020. In making this review I have

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2. Checked that the bank statements agree with these records
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Gary Mann

Management Consultant

## NORK COMMUNITY ASSOCIATION

### Income & Expenditure Account for the twelve months to 31 December 2020

	2020 £	2019 £
<b>INCOME</b>		
Hire Income	22,096.07	45,646.90
Hire Refunds	8,169.88	8,301.75
Net Income from Hire	13,926.19	37,345.15
Members Subscription	0.00	0.00
Sports & Social Sections	1,300.00	7,520.00
Sundry Income	200.00	3,240.00
Interest Received	60.79	79.71
Grants for Covid measures	<u>10,000.00</u>	<u>0.00</u>
<b>TOTAL INCOME</b>	<b>25,486.19</b>	<b>48,184.86</b>
<b>OPERATING EXPENSES</b>		
Rent/Rates	534.04	895.68
Maintenance & Repairs	4,966.94	3,447.94
Cleaning & Wages	3,094.25	7,239.28
Utilities	1,500.70	2,790.33
Sundry Expenses	3,815.08	2,805.98
Refurbishment	20,072.34	0.00
<b>TOTAL OPERATING EXPENSES</b>	<b>33,992.35</b>	<b>17,179.21</b>
<b>NET INCOME OVER EXPENDITURE</b>	<b>(8,506.16)</b>	<b>31,005.65</b>

## BALANCE SHEET

Year ending 31 December 2020

	£		£
<b>CAPITAL ACCOUNT</b>	101,410.00	<b>FIXED ASSETS</b>	
Deduct loss for year	<u>8,506.00</u>	Building	35,400.00
	92,904.00		
		<b>CURRENT ASSETS</b>	
		Current A/C	6,666.00
		Deposit A/C	50,243.00
		Investment A/C	595.00
		Petty Cash	<u>0.00</u>
			<b>92,904.00</b>