

LAKENHEATH PLAYING FIELD ASSOCIATION

**TRUSTEES' ANNUAL REPORT AND STATEMENT OF FINANCIAL ACCOUNTS
FOR THE FINANCIAL YEAR ENDED 31ST DECEMBER 2024**

Registered Charity #304908

Eriswell Road, Lakenheath, Suffolk, IP27 9AF

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Lakenheath Playing Field Association

Trustees, Management Committee, & Bankers for the Year Ending 31st December 2024

Trustees

Kevin Robert Watts
Tracy Lynn Whitehand
George James Plumb

Chairman
Vice Chairperson
Treasurer

Management Committee

Monicha Schichtel
Brian Rutterford
Margaret Satterley

Secretary

The Management Committee is inclusive of the three Trustees.

During 2024, the charity accepted the resignations of Management Committee members Anita Sutton and Debbie Cohn.

Bankers

Lloyds Bank (Newmarket)
48 High Street
Newmarket
Suffolk
CB8 8LF

Lakenheath Playing Field Association

Trustees' Annual Report for the Year Ending 31st December 2024

The Lakenheath Playing Field Association ("LPFA") is a registered charity (#304908) operating in Lakenheath, Suffolk. The LPFA are responsible for two large playing fields, Lakenheath Pavilion, The Lancaster bar, and other facilities on-site including a multi-use games arena, skate park, and public toilets. The LPFA operates in accordance with the Trust Deed, agreed with the Charity Commission on 9th October 1967.

Lakenheath Pavilion continued to be hired out for private bookings throughout 2024. These bookings are essential for the continued operation of the LPFA, as the revenue from hire fees, as well as the bar takings from these events, act as a key income stream for the charity.

During 2024, the LPFA formally named the extension of the Lakenheath Pavilion building "The Lancaster Room". In November 2024, this room was then transformed into The Lancaster bar, created in response to local demand for a welcoming, community focused bar venue for the village. As of the end of 2024, reception to the opening of The Lancaster has been extremely positive. Throughout 2025, the LPFA will continue to improve the bar as required. Long-term, The Lancaster will act as an additional income stream for the LPFA which will allow the charity to further investment into the site as a whole. Assuming the success of The Lancaster continues, it is expected that the LPFA will be required to become VAT registered around Spring 2025.

The LPFA continues to pay off loans, with a current outstanding loan balance of £21,547. However, the charity's total assets less liabilities are "in the black" at a total of £15,510. Further details can be found within the Balance Sheet.

The LPFA utilised its surplus to make loan repayments of £8,261 and purchased fixed assets to the value of £3,574. Key fixed assets purchased include: a yellow shipping container for storage, WiFi equipment, projector equipment, bar shutters for The Lancaster bar, and a bar glasswasher. The surplus also contains a £5,362 VAT rebate relating to electricity. The remainder of the surplus comes from the LPFA's own fundraising activities by way of events organised by the charity. The surplus is non-comparable to previous financial years due to the change in accounting basis. Further details can be found in the Statement of Financial Activities.

The LPFA would like to thank Lakenheath Parish Council for the receipt of a £5,515 grant for the much-needed replacement of fencing around the field and car park. The LPFA would also like to thank District Councillor Tracy Whitehand for a £666 contribution towards the installation of new festoon lighting outside the pavilion from their locality budget.

During 2024, the LPFA parted ways with Lakenheath Casuals Football Club. The LPFA wish the club all the best in their future endeavours. Lakenheath Playing Fields are still home to Lakenheath Youth Football Club, who maintain the grass on the fields in return for usage of the site, as well as Lakenheath Cricket Club. Lakenheath Pavilion continues to be the home of Lakenheath Little Fishes.

The LPFA holds monthly Management Committee meetings. These are used to discuss the financial position of the charity, our future plans/projects, and the day to day operations of the charity. Additional Trustee meetings are held when required. The LPFA accepted the resignation of two Management Committee members during 2024: Anita Sutton and Debbie Cohn. The LPFA are extremely grateful to both of their contributions to the charity during their time on the Management Committee and wish them both all the best for the future. The LPFA will look to co-

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opt additional Management Committee members in early 2025 to fill the vacant positions created by these resignations. Representatives of Lakenheath Cricket Club, Lakenheath Youth Football Club, and Lakenheath Little Fishes, are also invited to attend the monthly Management Committee Meetings.

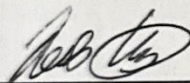
As of 1st December 2024, Kevin Robert Watts was elected as a Trustee of the charity.

Throughout 2024, the LPFA organised its own successful events for Lakenheath. These include: Lakenheath Fete, numerous Party on the Pitch events, a dog show, May Day event, a Halloween party, a New Year's Eve party – and more. Events organised by the LPFA are a key piece of the charity's fundraising strategy, and the LPFA will look to continue organising many of these events throughout 2025.

Looking forward into 2025 and beyond, there are many projects the LPFA wish to undertake. These include but are not limited to: the improvement of The Lancaster bar so it is suitable and fit for success for many years to come; installation of solar panels on the roof of the Lakenheath Pavilion building to help reduce electricity costs; improvements to the site's Eriswell Road entrance; and more.

The LPFA is a long-established charity. While the charity continues to pay off outstanding loans, the Trustees are confident that the charity is financially healthy, and that these loans are not a financial concern. The LPFA continues to fulfil its "modus operandi" of providing much needed facilities for the large, and growing, village of Lakenheath.

Signed and approved by the Chairman of the charity as of the year ending 31st December 2024.



Kevin Robert Watts BSc.
Chairman

Date 01/10/25

Lakenheath Playing Field Association

Independent Examiner's Report

To the Trustees of the Lakenheath Playing Field Association on the Accounts for the Financial Year Ending 31st December 2024

I report on the accounts of Lakenheath Playing Field Association for the year ending 31st December 2024 which are set out in pages 8-13 of this document.

Respective Responsibilities of the Trustees of the Charity and the Examiner

As the Trustees of the Charity, you are responsible for the preparation of accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the accounts of the Charity are not required to be audited for the year ending 31st December 2024 under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of the examination by me of the accounts of your Charity's as carried out under Section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act.

Basis of Independent Examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the records presented with these records. It also includes investigation of any unusual items or disclosures in the accounts and seeking clarification from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given by me as to whether the accounts present a "true and fair" view and the Report is limited to these matters set out in the statement below.


Statement by Independent Examiner

In connection with this examination, no material matters have come to my attention which give me cause to believe that in any material respect:

1. The accounting records were not kept in accordance with Section 386 of the 2006 Act.
2. The accounts do not accord with the accounting records, or
3. The accounts do not comply with accounting requirements under Section 396 of the 2006 Act other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination, or
4. The accounts have not been prepared in accordance with the Charities SORP (FRS 102).

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this Report in order to enable a proper understanding of the accounts to be reached.



Terry Ball
5 Holly Close
Horringer
Bury St Edmunds
Suffolk
IP29 5SZ

Date 25.09.2025

Lakenheath Playing Field Association

Statement of Financial Activities for the Financial Year Ending 31st December 2024

| | 2024 | 2023 |
|--|-------------------|------------------|
| Operating Income | 92,684.42 | 68,042.61 |
| Adhoc Hall Hire Fees | 10,015.00 | 7,994.00 |
| Recurring Hall Hire Fees | 13,272.84 | 15,650.05 |
| Bar Takings | 62,685.07 | 40,859.63 |
| Events & Fundraising | 3,351.51 | 1,489.53 |
| Sports Club Hire Fees | 2,520.00 | 2,000.00 |
| Lancaster Bar Pool Table | 477.00 | - |
| Charitable Donations | 283.00 | - |
| Other Miscellaneous Income | 80.00 | 49.40 |
| Restricted Income | 7,764.69 | 2,609.80 |
| Income from Government Grants | 5,832.99 | 880.00 |
| Income from Event Sponsorship | 1,283.59 | 1,250.00 |
| Income from Insurance Claims | 648.11 | 479.80 |
| Rebates | 5,361.99 | - |
| Electricity VAT Rebate Prior to Current Year | 5,361.99 | - |
| TOTAL INCOME | 105,811.10 | 70,652.41 |

| | | |
|-------------------------------------|------------------|--------------------------------|
| Operating Expenditure | 73,930.97 | 52,337.38 |
| Bar Stock | 24,910.18 | 24,066.22 |
| Bar Staff Labour | 11,573.50 | <i>Not recorded separately</i> |
| Bar Sundry Purchases | 544.92 | <i>Not recorded separately</i> |
| Council Rates | 166.50 | 227.84 |
| Environment Agency Fees | 129.67 | <i>Not recorded separately</i> |
| Field Rent | - | 1,489.96 |
| Licenses | 77.46 | 604.00 |
| Insurance | 1,084.20 | 1,176.53 |
| Cleaning Staff Labour | 4,175.00 | 3,250.00 |
| Cleaning Consumables | 1,055.56 | 761.29 |
| Crockery Purchases | 90.44 | 54.58 |
| Stationery | - | 35.28 |
| Advertising & Marketing | 90.97 | 143.83 |
| Software & Subscriptions | 19.20 | - |
| Pool Table Rent | 270.00 | - |
| Lancaster Bar Pre-Opening Expenses | 994.28 | - |
| Electricity | 14,214.59 | 11,158.30 |
| Water | 1,298.88 | 970.44 |
| Refuse Collection | 798.93 | 979.68 |
| Broadband & Telephone | 574.23 | 524.16 |
| Event Expenditure | 3,673.43 | 2,016.28 |
| Repairs, Maintenance, & Contractors | 7,098.24 | 3,393.04 |
| Bank & Merchant Account Fees | 913.83 | 491.92 |
| Purchase of Equipment | - | 940.97 |

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| | 2024 | 2023 |
|---|------------------|-------------------------|
| Other Miscellaneous Purchases | 176.96 | 83.06 |
| Expenditure of Restricted Income | 7,764.69 | 2,129.01 |
| Purchases from Government Grants | 5,832.99 | 489.51 |
| Purchases from Event Sponsorship | 1,283.59 | 1,159.70 |
| Purchases from Insurance Claims | 648.11 | 479.80 |
| TOTAL EXPENDITURE BEFORE INTEREST & DEPRECIATION | 81,695.56 | 54,466.39 |
| Interest & Depreciation | 372.27 | - |
| Loan Interest Charged | 164.81 | Not recorded separately |
| Fixed Asset Depreciation | 207.46 | - |
| Loan Repayments | See notes | 16,163.73 |
| TOTAL EXPENDITURE AFTER INTEREST & DEPRECIATION | 82,067.93 | 70,630.12 |
| TOTAL SURPLUS / (DEFICIT) | 23,743.17 | 22.29 |

The below annotations should be considered when understanding this statement:

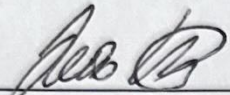
- The charity changed accounting basis from receipts and payments (cash basis) to accrual accounting with effect from 1st January 2024. Previous years accounts have not been restated. Therefore, many figures from previous years are non-comparable due to the nature of some accruals, prepayments, or deferred income. The charity has made this change to allow better analysis of its financial health on a month-by-month basis, and to ensure its accounting practices are aligned with any future regulatory obligations.
- As a result of the above change, certain income and expenditure accounts do not reflect a full year's activity, as billing periods for these accounts generally do not align with the charity's financial year. Expenses in 2023, with billing periods extending into 2024, have been recognised in the previous year's cash basis accounts. Any prepayments and deferred income are reflected accordingly in the Balance Sheet.
- The charity received a VAT and Climate Change Levy rebate relating to electricity, where VAT had been incorrectly charged at 20% for the prior four years to the rebate date, where it should have been charged at 5%. The Climate Change Levy was also being charged where it should not have been charged at all. The total of this rebate was £7,008.28. £1,646.29 of this rebate related to the financial year 2024 and is therefore accounted as a reduction off the Electricity expense account in this statement. The remaining £5,361.99 related to previous financial years and therefore is accounted for as additional income.

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- *The change in accounting basis is particularly prevalent on the Rent expense account. The rent incurred for the financial of 2024 was paid in full in December 2023 and is therefore fully accounted for under 2023's cash basis accounts. The charity did make a rent payment of £1,037.20 in December 2024, but this relates to 2025's rent and is therefore accounted as a prepayment in the Balance Sheet.*
- *The expense account for Cleaning Staff Labour in 2023 only relates to cleaning staff for the Lakenheath Pavilion main hall. The charity reopened the public toilets on-site in Spring 2024, and this account now covers cleaning staff labour for both facilities. The same also applies to the Cleaning Consumables account.*
- *The expense for Pool Table Rent began in late October 2024 for the Lancaster Bar, and therefore this account only relates to just over two months' worth of expense. Moving forward, this expense is £30/per week, inclusive of VAT, for the charity.*
- *The account for Lancaster Bar Pre-Opening Expenses relates to smaller purchases required to prepare the bar for its opening. Any large purchases, including equipment, are not included in this value, and have been treated as a fixed asset and will depreciate accordingly over time.*
- *The charity faced a large increase in electricity from June 2024 due to a long-term fixed rate contract coming to an end. Accounting for the reduction in VAT, removal of the CCL, and an increased usage expected due to The Lancaster bar opening, it is expected the charity's annual electricity bill will become circa. £17,000/per year.*
- *The account for Event Expenditure includes expenses for both Event Expenditure and Discos & Entertainment previously stated separately in the statement for 2023's accounts.*
- *The account for Bank & Merchant Account Fees includes the expenses for both SumUp Fees Deducted and Stripe Fees Deducted previously stated separately in the statement for 2023's accounts. Moving forward, this line will also include any other banking fees incurred. This expense has increased considerably when comparing against 2023 due to an increase in bar takings with the opening of The Lancaster bar, as well as the charity moving the majority of hall hire fees to an online payment system as of the start of the financial year.*
- *The account for Purchase of Equipment is no longer used due to the change in accounting basis. Any equipment purchased throughout 2024 has been treated as a fixed asset and will depreciate accordingly.*
- *The total surplus stated of £23,743.17 is affected by the change in accounting basis. It is therefore difficult to show a "true surplus" for this financial year as the change in accounting basis affects both the income and expenditure lines. Certain purchases, which would in previous years have been recognised as an expense, are now recognised as a fixed asset, of which £3,573.56 was spent. Additionally, loan repayments excluding interest in previous years would have been recognised as an expense but are now instead deducted from the total balance owed on the Balance Sheet. Further details on loan repayments made can be found within the Balance Sheet. The remainder of the surplus is composed of the charity's own fundraising efforts through events, as well as the additional income from the electricity rebate. The charity will look to reinvest any true surplus back into the facilities in the future.*
- *Due to the increase in income from the opening of The Lancaster bar, the charity expects that it will be required to become VAT registered around Spring 2025.*

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The Statement of Financial Activities for the Financial Year Ending 31st December 2024 was approved by the charity's Chairman on the below date.



Kevin Robert Watts BSc.
Chairman

Date 15/09/25

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Balance Sheet as of 31st December 2024

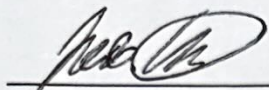
| | |
|--|------------------|
| Non-Current Assets | 3,366.10 |
| Tangible Fixed Assets | 3,366.10 |
| Current Assets | 43,060.39 |
| Lloyds Bank – Treasurer’s Account | 18,919.24 |
| Payment Services Merchant Accounts | 11,580.56 |
| Cash Float | 465.00 |
| Cash Due to be Banked | 176.00 |
| Prepayments | 1,822.66 |
| Bar Stock | 10,096.93 |
| TOTAL ASSETS | 46,426.49 |
| Creditors: Amounts Falling Due Within One Year | 9,369.95 |
| Accounts Payable | 4,098.05 |
| Accruals | 1,851.22 |
| Deferred Income | 2,520.68 |
| Hall Hire Deposits | 900.00 |
| Creditors: Amounts Falling Due After More Than One Year | 21,547.04 |
| Lloyds Bank (Bounce Back Loan) – Outstanding Balance | 5,047.04 |
| Brian Rutterford (Private Loan) – Outstanding Balance | 16,500.00 |
| TOTAL LIABILITIES | 30,916.99 |
| TOTAL ASSETS LESS LIABILITIES | 15,509.50 |

The below annotations should be considered when understanding this statement:

- The charity changed accounting basis from receipts and payments (cash basis) to accrual accounting with effect from 1st January 2024.
- Only fixed assets purchased as of 1st January 2024 are valued. Fixed assets purchased prior to this date are not valued as they are accounted for as an expense in prior years. All assets are retained for the charities own use. See Accounting Policies for further details.
- Land and buildings are held on lease and are not valued.
- The charity has no restricted or endowment funds remaining at year end.
- The charity made total loan repayments of £8,261.04, excluding interest, throughout the financial year 2024.

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The Balance Sheet as of 31st December 2024 was approved by the charity's Chairman on the below date.



Kevin Robert Watts BSc.
Chairman

Date 15/09/25

Lakenheath Playing Field Association

Accounting Policies

Basis of Preparation

The financial statements have been prepared in accordance with the Charities SORP in accordance with the FRS 102 (the Financial Reporting Standard applicable to UK and Republic of Ireland), the charity's governing document, and applicable charity law.

Accounts are prepared using the accrual basis method.

Income Recognition

Income from trading activities (eg, hall hire fees, bar sales, etc) is recognised at the point the charity is legally entitled to the income.

Where applicable, income may be "deferred" with the amount allocated across the reporting periods to which it relates. Examples of deferred income include: hall hire fees where the billing period elapses multiple months or years; hall hire fees where an invoice is issued prior to the date of hire; event ticket sales where tickets are purchased in a separate reporting period prior to the event.

Income from grants is recognised at the point of which the charity is entitled to the income, performance conditions are met, the amount can be reliably measured, and the receipt is probable.

Income from event sponsorship is recognised at the point the charity is legally entitled to the income, based on the date of any invoice being issued.

Income from donations is recognised when the charity has entitlement to the income, the amount can be reliably measured, and receipt is probable.

Expenditure Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure.

Where applicable, expenditure may be held as a prepayment with the amount allocated across the reporting periods to which it relates. Examples of prepayments include: rent; annual servicing/planned maintenance; licenses; local council rates.

Fund Accounting

Unrestricted funds are available for the use at the discretion of the Trustees and Management Committee in furtherance of the charity's objectives in line with the charity's governing document.

Income of unrestricted funds is denoted under the Operational Income header in the Statement of Financial Activities.

Expense of unrestricted funds is denoted under the Operational Expenditure in the Statement of Financial Activities.

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Restricted funds are subject to specific conditions imposed by donors or grant providers.

Income of restricted funds are denoted under the Restricted Income in the Statement of Financial Activities.

Expenditure of restricted funds is denoted under the Expenditure of Restricted Funds in the Statement of Financial Activities.

Tangible Fixed Assets

Items of equipment where costs exceed £200, or capital projects where part of the value is funded by the charity, are subject to capitalisation. Trustee discretion may also be used in certain circumstances where it may not be appropriate to capitalise a specific purchase over the threshold, or where it is appropriate to capitalise a specific purchase under the threshold.

Depreciation is provided to write off the cost of tangible fixed assets over their estimated useful lives. Depreciation is normally calculated on a “straight line” basis over 3–5 years, although a “reducing balance” method may be used if more appropriate. The Trustees may apply shorter or longer lifespans, where justified by the nature of the asset.

This policy is in effect for tangible fixed assets from 1st January 2024. All tangible fixed assets purchased prior to this date have been allocated as an expense in prior financial years.

The property in which the charity operates from, the land at Eriswell Road, Lakenheath, Suffolk, IP27 9AF, is held on lease and is therefore not valued as a tangible fixed asset.

Details of the charity’s current tangible fixed assets can be found under the Tangible Fixed Assets section.

Bar Stock

A full stocktake of bar stock is conducted, at minimum, twice yearly by competent person, of which one of the full stocktakes is completed at financial year end. Stock is valued at the lower of cost (inclusive of irrecoverable VAT) and net realisable value.

The value of bar stock on hand is reflected as a Current Asset on the Balance Sheet, with only stock consumed included as an expense in the Statement of Financial Activities.

Debtors & Creditors

Debtors are recognised at settlement amount due.

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party, and the amount due to settle the obligation can be measured reliably.

Going Concern

The trustees consider that there are no material uncertainties about the charity’s ability to continue as a going concern.

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Tangible Fixed Assets as of 31st December 2024

| Asset Type | Cost | Accumulated Depreciation | Net Book Value |
|------------------------------------|-----------------|-------------------------------------|---------------------------|
| Internal Equipment | 1,943.58 | 36.18 | 1,907.40 |
| IT Equipment | 129.98 | 22.10 | 107.88 |
| Shipping Containers | 1,500.00 | 149.18 | 1,350.82 |
| TANGIBLE FIXED ASSETS TOTAL | 3,573.56 | 207.46 | 3,336.10 |

Under the charity's accounting policies for tangible fixed assets, only assets purchased on or after 1st January 2024 are included. Assets purchased prior to this date have already been accounted for as an expense in previous years.

The property in which the charity operates from, the land at Eriswell Road, Lakenheath, Suffolk, IP27 9AF, is held on lease and is therefore not valued as a tangible fixed asset.

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Related Party Transactions for the Financial Year Ending 31st December 2024

| Related Party | Relationship | Reason for Transaction | Value |
|---|--|--|---------------|
| Receipts | | | |
| Kevin Watts | Trustee | Sponsorship towards Lakenheath Fete 2024 from ShanRye Surveying & Architectural Services | 50.00 |
| Kevin Watts | Trustee | Purchase of ticket for event organised by the charity on behalf of a family member | 5.00 |
| Kevin Watts | Trustee | Donation towards purchase of Lancaster Bar shutters | 278.00 |
| Margaret Satterley | Management Committee Member | Purchase of tickets for event organised by the charity on behalf of a family member | 60.00 |
| Sutton Services Ltd | Company owned by Anita Sutton, Management Committee Member | Sponsorship towards Lakenheath Fete 2024 | 100.00 |
| West Suffolk Council | District Councillor Tracy Whitehand, Trustee | Grant funding via locality budget towards installation of outdoor lighting | 317.99 |
| TOTAL RECEIPTS FROM RELATED PARTY TRANSACTIONS | | | 810.99 |

| | | | |
|-----------------|---------|--|-------|
| Payments | | | |
| Kevin Watts | Trustee | Reimbursement for expenses relating to Bar Stock | 48.00 |
| Kevin Watts | Trustee | Reimbursement for expenses relating to Bar Sundry Purchases | 25.99 |
| Kevin Watts | Trustee | Reimbursement for expenses relating to Repairs, Maintenance, & Contractors | 9.49 |
| Kevin Watts | Trustee | Reimbursement for expenses relating to Bar Sundry Purchases | 17.90 |
| Kevin Watts | Trustee | Reimbursement for expenses relating to Bar Stock | 13.30 |
| Kevin Watts | Trustee | Reimbursement for expenses relating to Repairs, Maintenance, & Contractors | 24.00 |

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| Related Party | Relationship | Reason for Transaction | Value |
|--|--|--|------------------|
| Kevin Watts | Trustee | Reimbursement for expenses relating to Repairs, Maintenance, & Contractors | 56.98 |
| Kevin Watts | Trustee | Reimbursement for expenses relating to Crockery Purchases | 57.44 |
| Tracy Whitehand | Trustee | Gross earnings from main hall cleaning work | 3,500.00 |
| Tracy Whitehand | Trustee | Gross earnings from bar work | 7,314.00 |
| Tracy Whitehand | Trustee | Reimbursement for expenses relating to Event Expenditure | 7.99 |
| George Plumb | Trustee | Gross earnings from bar work | 242.00 |
| George Plumb | Trustee | Reimbursement for expenses relating to Event Expenditure | 18.00 |
| George Plumb | Trustee | Services rendered for website hosting under Advertising & Marketing | 90.97 |
| Monica Schichtel | Management Committee Member | Gross earnings from public toilets cleaning work | 675.00 |
| Margaret Satterley | Management Committee Member | Reimbursement for expenses relating to Other Miscellaneous Purchases | 10.00 |
| Debbie Cohn | Management Committee Member | Reimbursement for expenses relating to Event Expenditure | 15.00 |
| Brian Rutterford & Partners | Company owned by Brian Rutterford, Management Committee Member | Purchase of shipping container | 1500.00 |
| Brian Rutterford & Partners | Company owned by Brian Rutterford, Management Committee Member | Purchase and installation of wooden posts on site | 196.80 |
| Brian Rutterford & Partners | Company owned by Brian Rutterford, Management Committee Member | Loan repayment | 5,500.00 |
| Linda Watts | Volunteer, Lakenheath Pavilion Booking Clerk | Reimbursement for expenses relating to Event Expenditure | 90.03 |
| Linda Watts | Volunteer, Lakenheath Pavilion Booking Clerk | Reimbursement for expenses relating to Repairs, Maintenance, & Contractors | 118.00 |
| TOTAL EXPENDITURE FROM RELATED PARTY TRANSACTIONS | | | 19,530.89 |

There are no outstanding balances owed to related parties at financial year end.