



Lakenheath Pavilion, Eriswell Road, IP27 9AF



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# Trustees' Report – 2022

**Lakenheath Playing Field Association (LPFA)** is a registered charity (#304908), operating in Lakenheath, Suffolk. The LPFA are responsible for the upkeep of two large playing fields, Lakenheath Pavilion, and other facilities such as multi-use games arena and skate park respectively. The LPFA run in accordance with the Trust Deed, agreed with the Charities Commission on 9<sup>th</sup> October 1967.

Bookings for birthday parties, weddings, wakes, etc. have been plentiful (bringing in income for both the hire charge and bar takings), as well as LPFA run events, such as 'Party on the Pitch' and 'Lakenheath Fete'. These serve the joint purpose of entertainment and enjoyment for villagers, and income for the LPFA.

As an organisation most of our financial outgoings consist of charges for the following: business rates, waste removal, electricity, water, maintenance (outdoor and indoor), bar stock and staffing (bar and cleaning). 2no. loans continue to be regularly paid back to Lloyds Bank and private individual Brian Rutterford.

The cost of the aforementioned outgoings is covered mostly from regular hiring agreements, such as from the Lakenheath Cricket Club, Lakenheath Junior Football Club, Lakenheath 'Little Fishes' toddler group, Slimming world etc.

As a committee, we hold regular LPFA meetings. These are used to discuss the financial position of the charity and future plans and projects for the playing field as a whole, together with the continued day to day running. Our committee currently consists of 8no. committee members. 2no. of members are trustees: Tracy Whitehand and George Plumb.

Chair: Kevin Watts. Vice-chair: Tracy Whitehand. Treasurer (temporary): Terry Ball (with 'checking' accountant Graham Lodge). Secretary: George Plumb. Other members: Brian Rutterford, Anita Sutton, Debbie Cohn and Maggie Satterley.

2022 saw the installation of outdoor gym equipment installed on-site, as well as the Queen's platinum jubilee and May Day celebrations respectively. Since the Queen sadly passed we look forward to the new King's coronation celebrations at the playing field in 2023.

The LPFA is an established and vibrant charity which has continued to be financially stable while, at the same time, paying off loans. We trustees are confident of the continued success of our charity and our 'modus operandi' of providing a much needed facility for the large village of Lakenheath.

**LAKENHEATH PLAYING FIELD ASSOCIATION**

**STATEMENT OF ACCOUNT**

**YEAR ENDED 31<sup>ST</sup> DECEMBER 2022**

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**CHARITY NO: 304908**

Independent Examiner's Report  
To the Trustees of Lakenheath Playing Field Association  
On the Accounts for the Year Ended 31<sup>st</sup> December 2022

I report to the trustees on the examination of the accounts of the above charity, set out on pages 2 to 3, for the year ended 31<sup>st</sup> December 2022.

Responsibilities and basis of report

**INDEX**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

**Page No:**

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**INDEPENDENT EXAMINER'S REPORT** 1

**RECEIPTS & PAYMENTS ACCOUNT** 2

**STATEMENT OF ASSETS & LIABILITIES** 3

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

• The accounting records were not kept in accordance with section 120 of the Charities Act; or

• the accounts did not accord with the accounting records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Graham Lodge  
12, Main Road  
Brooklands  
Norfolk  
IP26 4BB

27<sup>th</sup> September 2023

**Independent Examiner's Report**  
**To the Trustees of Lakenheath Playing Field Association**  
**On the Accounts for the Year Ended 31<sup>st</sup> December 2022**

I report to the trustees on my examination of the accounts of the above charity, set out on pages 2 to 3, for the year ended 31<sup>st</sup> December 2022.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

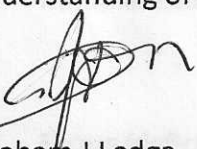
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
Graham J Lodge  
12, Main Road  
Brookville  
Norfolk  
IP26 4RB

27<sup>th</sup> September 2023

**LAKENHEATH PLAYING FIELD ASSOCIATION****Receipts & Payments Account****For the year ended 31<sup>st</sup> December 2022**

<b>Receipts</b>	<b>2022</b>	<b>2021</b>
Grants	-	16,574.00
Fund raising	1,450.00	-
Little Fishes	11,025.00	10,800.00
Cricket Club	3,500.00	1,250.00
Hire fees	13,066.12	6,182.18
Bar takings	46,281.09	11,186.64
	<u>75,322.21</u>	<u>45,992.82</u>
<b>Payments</b>		
Construction	-	1,370.00
Rent	-	668.00
Water rates	1,701.81	1,174.43
Refuse collection	1,582.16	1,563.07
Electricity	13,220.10	16,153.23
Insurance	1,172.11	1,429.14
Cleaning consumables	786.14	-
Cleaning labour	3,875.00	1,250.00
Bar Staff	-	580.00
Loan repayments & interest	24,315.04	12,370.24
Bar stock & expenses	28,022.52	9,626.80
Maintenance	7,176.27	4,060.20
Telephone	688.32	-
Licences & stationery	990.24	-
Legal Fees	2,226.00	-
Miscellaneous expenses	2,146.66	50.06
	<u>87,902.37</u>	<u>50,295.17</u>
<b>Excess (deficit) for the year</b>	<b>(12,580.16)</b>	<b>(4,302.35)</b>
Cash funds last year-end	30,493.40	34,795.75
	<u>£17,913.24</u>	<u>£30,493.40</u>

**LAKENHEATH PLAYING FIELD ASSOCIATION**

**Statement of Assets & Liabilities**

**As at 31<sup>st</sup> December 2022**

**Cash Funds;**

Lloyds TSB Treasurer's Account	17,753.34
Bar float	159.90
Per Receipts & Payments Account	<u>£17,913.24</u>

The charity has no other monetary assets

**Assets retained for the charity's own use;**

Land & buildings	} not	
Plant & equipment	} valued	
Bar stock		£2,650.00

**Liabilities;**

Lloyds Bank loans	£13,593.25
Private loan – B Rutterford	£32,000.00

The charity has no restricted funds or endowment funds.

CHARITY NO: 304908