

LAKENHEATH PLAYING FIELD ASSOCIATION

England & Wales · Charity number 304908

Details

Other names LAKENHEATH PLAYING FIELD

Status Registered

Legal form Other

Registered 1968-01-19

Register [View on the Charity Commission register](#)

Contact

Address Lakenheath Pavilion
Eriswell Road
Lakenheath
Brandon
Suffolk
IP27 9AF

Phone 07789499970

Email secretary@lakenheathplayingfields.org

Website <https://lakenheathplayingfields.org>

Activities

Objects: PLAYING FIELD FOR THE INHABITANTS IN THE BENEFICIAL AREA.

Activities: Provides buildings/facilities, play and open space.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Amateur Sport, Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** LAKENHEATH
- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£105,811	£81,696	-	-
2023-12-31	£70,652	£70,630	-	-
2022-12-31	£75,322	£87,902	-	-
2021-12-31	£45,993	£50,295	-	-
2020-12-31	£48,769	£19,598	-	-

Trustees

Name	Role	Appointed
George James Plumb		2018-02-27
Kevin Robert Watts		2024-12-01
Tracy Lynn Whitehand		

Accounts

LAKENHEATH PLAYING FIELD ASSOCIATION

**TRUSTEES' ANNUAL REPORT AND STATEMENT OF FINANCIAL ACCOUNTS
FOR THE FINANCIAL YEAR ENDED 31ST DECEMBER 2024**

Registered Charity #304908

Eriswell Road, Lakenheath, Suffolk, IP27 9AF

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Lakenheath Playing Field Association

Trustees, Management Committee, & Bankers for the Year Ending 31st December 2024

Trustees

Kevin Robert Watts
Tracy Lynn Whitehand
George James Plumb

Chairman
Vice Chairperson
Treasurer

Management Committee

Monicha Schichtel
Brian Rutterford
Margaret Satterley

Secretary

The Management Committee is inclusive of the three Trustees.

During 2024, the charity accepted the resignations of Management Committee members Anita Sutton and Debbie Cohn.

Bankers

Lloyds Bank (Newmarket)
48 High Street
Newmarket
Suffolk
CB8 8LF

Lakenheath Playing Field Association

Trustees' Annual Report for the Year Ending 31st December 2024

The Lakenheath Playing Field Association ("LPFA") is a registered charity (#304908) operating in Lakenheath, Suffolk. The LPFA are responsible for two large playing fields, Lakenheath Pavilion, The Lancaster bar, and other facilities on-site including a multi-use games arena, skate park, and public toilets. The LPFA operates in accordance with the Trust Deed, agreed with the Charity Commission on 9th October 1967.

Lakenheath Pavilion continued to be hired out for private bookings throughout 2024. These bookings are essential for the continued operation of the LPFA, as the revenue from hire fees, as well as the bar takings from these events, act as a key income stream for the charity.

During 2024, the LPFA formally named the extension of the Lakenheath Pavilion building "The Lancaster Room". In November 2024, this room was then transformed into The Lancaster bar, created in response to local demand for a welcoming, community focused bar venue for the village. As of the end of 2024, reception to the opening of The Lancaster has been extremely positive. Throughout 2025, the LPFA will continue to improve the bar as required. Long-term, The Lancaster will act as an additional income stream for the LPFA which will allow the charity to further investment into the site as a whole. Assuming the success of The Lancaster continues, it is expected that the LPFA will be required to become VAT registered around Spring 2025.

The LPFA continues to pay off loans, with a current outstanding loan balance of £21,547. However, the charity's total assets less liabilities are "in the black" at a total of £15,510. Further details can be found within the Balance Sheet.

The LPFA utilised its surplus to make loan repayments of £8,261 and purchased fixed assets to the value of £3,574. Key fixed assets purchased include: a yellow shipping container for storage, WiFi equipment, projector equipment, bar shutters for The Lancaster bar, and a bar glasswasher. The surplus also contains a £5,362 VAT rebate relating to electricity. The remainder of the surplus comes from the LPFA's own fundraising activities by way of events organised by the charity. The surplus is non-comparable to previous financial years due to the change in accounting basis. Further details can be found in the Statement of Financial Activities.

The LPFA would like to thank Lakenheath Parish Council for the receipt of a £5,515 grant for the much-needed replacement of fencing around the field and car park. The LPFA would also like to thank District Councillor Tracy Whitehand for a £666 contribution towards the installation of new festoon lighting outside the pavilion from their locality budget.

During 2024, the LPFA parted ways with Lakenheath Casuals Football Club. The LPFA wish the club all the best in their future endeavours. Lakenheath Playing Fields are still home to Lakenheath Youth Football Club, who maintain the grass on the fields in return for usage of the site, as well as Lakenheath Cricket Club. Lakenheath Pavilion continues to be the home of Lakenheath Little Fishes.

The LPFA holds monthly Management Committee meetings. These are used to discuss the financial position of the charity, our future plans/projects, and the day to day operations of the charity. Additional Trustee meetings are held when required. The LPFA accepted the resignation of two Management Committee members during 2024: Anita Sutton and Debbie Cohn. The LPFA are extremely grateful to both of their contributions to the charity during their time on the Management Committee and wish them both all the best for the future. The LPFA will look to co-

Lakenheath Playing Field Association

opt additional Management Committee members in early 2025 to fill the vacant positions created by these resignations. Representatives of Lakenheath Cricket Club, Lakenheath Youth Football Club, and Lakenheath Little Fishes, are also invited to attend the monthly Management Committee Meetings.

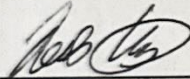
As of 1st December 2024, Kevin Robert Watts was elected as a Trustee of the charity.

Throughout 2024, the LPFA organised its own successful events for Lakenheath. These include: Lakenheath Fete, numerous Party on the Pitch events, a dog show, May Day event, a Halloween party, a New Year's Eve party – and more. Events organised by the LPFA are a key piece of the charity's fundraising strategy, and the LPFA will look to continue organising many of these events throughout 2025.

Looking forward into 2025 and beyond, there are many projects the LPFA wish to undertake. These include but are not limited to: the improvement of The Lancaster bar so it is suitable and fit for success for many years to come; installation of solar panels on the roof of the Lakenheath Pavilion building to help reduce electricity costs; improvements to the site's Eriswell Road entrance; and more.

The LPFA is a long-established charity. While the charity continues to pay off outstanding loans, the Trustees are confident that the charity is financially healthy, and that these loans are not a financial concern. The LPFA continues to fulfil its "modus operandi" of providing much needed facilities for the large, and growing, village of Lakenheath.

Signed and approved by the Chairman of the charity as of the year ending 31st December 2024.



Kevin Robert Watts BSc.
Chairman

Date 01/10/25

Lakenheath Playing Field Association

Independent Examiner's Report

To the Trustees of the Lakenheath Playing Field Association on the Accounts for the Financial Year Ending 31st December 2024

I report on the accounts of Lakenheath Playing Field Association for the year ending 31st December 2024 which are set out in pages 8-13 of this document.

Respective Responsibilities of the Trustees of the Charity and the Examiner

As the Trustees of the Charity, you are responsible for the preparation of accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the accounts of the Charity are not required to be audited for the year ending 31st December 2024 under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of the examination by me of the accounts of your Charity's as carried out under Section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act.

Basis of Independent Examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the records presented with these records. It also includes investigation of any unusual items or disclosures in the accounts and seeking clarification from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given by me as to whether the accounts present a "true and fair" view and the Report is limited to these matters set out in the statement below.

Statement by Independent Examiner

In connection with this examination, no material matters have come to my attention which give me cause to believe that in any material respect:

1. The accounting records were not kept in accordance with Section 386 of the 2006 Act.
2. The accounts do not accord with the accounting records, or
3. The accounts do not comply with accounting requirements under Section 396 of the 2006 Act other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination, or
4. The accounts have not been prepared in accordance with the Charities SORP (FRS 102).

Lakenheath Playing Field Association

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this Report in order to enable a proper understanding of the accounts to be reached.



Terry Ball
5 Holly Close
Horringer
Bury St Edmunds
Suffolk
IP29 5SZ

Date 25.09.2025

Lakenheath Playing Field Association

Statement of Financial Activities for the Financial Year Ending 31st December 2024

	2024	2023
Operating Income	92,684.42	68,042.61
Adhoc Hall Hire Fees	10,015.00	7,994.00
Recurring Hall Hire Fees	13,272.84	15,650.05
Bar Takings	62,685.07	40,859.63
Events & Fundraising	3,351.51	1,489.53
Sports Club Hire Fees	2,520.00	2,000.00
Lancaster Bar Pool Table	477.00	-
Charitable Donations	283.00	-
Other Miscellaneous Income	80.00	49.40
Restricted Income	7,764.69	2,609.80
Income from Government Grants	5,832.99	880.00
Income from Event Sponsorship	1,283.59	1,250.00
Income from Insurance Claims	648.11	479.80
Rebates	5,361.99	-
Electricity VAT Rebate Prior to Current Year	5,361.99	-
TOTAL INCOME	105,811.10	70,652.41

Operating Expenditure	73,930.97	52,337.38
Bar Stock	24,910.18	24,066.22
Bar Staff Labour	11,573.50	Not recorded separately
Bar Sundry Purchases	544.92	Not recorded separately
Council Rates	166.50	227.84
Environment Agency Fees	129.67	Not recorded separately
Field Rent	-	1,489.96
Licenses	77.46	604.00
Insurance	1,084.20	1,176.53
Cleaning Staff Labour	4,175.00	3,250.00
Cleaning Consumables	1,055.56	761.29
Crockery Purchases	90.44	54.58
Stationery	-	35.28
Advertising & Marketing	90.97	143.83
Software & Subscriptions	19.20	-
Pool Table Rent	270.00	-
Lancaster Bar Pre-Opening Expenses	994.28	-
Electricity	14,214.59	11,158.30
Water	1,298.88	970.44
Refuse Collection	798.93	979.68
Broadband & Telephone	574.23	524.16
Event Expenditure	3,673.43	2,016.28
Repairs, Maintenance, & Contractors	7,098.24	3,393.04
Bank & Merchant Account Fees	913.83	491.92
Purchase of Equipment	-	940.97

Lakenheath Playing Field Association

	2024	2023
Other Miscellaneous Purchases	176.96	83.06
Expenditure of Restricted Income	7,764.69	2,129.01
Purchases from Government Grants	5,832.99	489.51
Purchases from Event Sponsorship	1,283.59	1,159.70
Purchases from Insurance Claims	648.11	479.80
TOTAL EXPENDITURE BEFORE INTEREST & DEPRECIATION	81,695.56	54,466.39
Interest & Depreciation	372.27	-
Loan Interest Charged	164.81	<i>Not recorded separately</i>
Fixed Asset Depreciation	207.46	-
Loan Repayments	<i>See notes</i>	16,163.73
TOTAL EXPENDITURE AFTER INTEREST & DEPRECIATION	82,067.93	70,630.12
TOTAL SURPLUS / (DEFICIT)	23,743.17	22.29

The below annotations should be considered when understanding this statement:

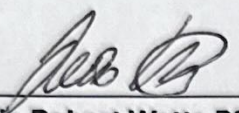
- The charity changed accounting basis from receipts and payments (cash basis) to accrual accounting with effect from 1st January 2024. Previous years accounts have not been restated. Therefore, many figures from previous years are non-comparable due to the nature of some accruals, prepayments, or deferred income. The charity has made this change to allow better analysis of its financial health on a month-by-month basis, and to ensure its accounting practices are aligned with any future regulatory obligations.
- As a result of the above change, certain income and expenditure accounts do not reflect a full year's activity, as billing periods for these accounts generally do not align with the charity's financial year. Expenses in 2023, with billing periods extending into 2024, have been recognised in the previous year's cash basis accounts. Any prepayments and deferred income are reflected accordingly in the Balance Sheet.
- The charity received a VAT and Climate Change Levy rebate relating to electricity, where VAT had been incorrectly charged at 20% for the prior four years to the rebate date, where it should have been charged at 5%. The Climate Change Levy was also being charged where it should not have been charged at all. The total of this rebate was £7,008.28. £1,646.29 of this rebate related to the financial year 2024 and is therefore accounted as a reduction off the Electricity expense account in this statement. The remaining £5,361.99 related to previous financial years and therefore is accounted for as additional income.

Lakenheath Playing Field Association

- *The change in accounting basis is particularly prevalent on the Rent expense account. The rent incurred for the financial of 2024 was paid in full in December 2023 and is therefore fully accounted for under 2023's cash basis accounts. The charity did make a rent payment of £1,037.20 in December 2024, but this relates to 2025's rent and is therefore accounted as a prepayment in the Balance Sheet.*
- *The expense account for Cleaning Staff Labour in 2023 only relates to cleaning staff for the Lakenheath Pavilion main hall. The charity reopened the public toilets on-site in Spring 2024, and this account now covers cleaning staff labour for both facilities. The same also applies to the Cleaning Consumables account.*
- *The expense for Pool Table Rent began in late October 2024 for the Lancaster Bar, and therefore this account only relates to just over two months' worth of expense. Moving forward, this expense is £30/per week, inclusive of VAT, for the charity.*
- *The account for Lancaster Bar Pre-Opening Expenses relates to smaller purchases required to prepare the bar for its opening. Any large purchases, including equipment, are not included in this value, and have been treated as a fixed asset and will depreciate accordingly over time.*
- *The charity faced a large increase in electricity from June 2024 due to a long-term fixed rate contract coming to an end. Accounting for the reduction in VAT, removal of the CCL, and an increased usage expected due to The Lancaster bar opening, it is expected the charity's annual electricity bill will become circa. £17,000/per year.*
- *The account for Event Expenditure includes expenses for both Event Expenditure and Discos & Entertainment previously stated separately in the statement for 2023's accounts.*
- *The account for Bank & Merchant Account Fees includes the expenses for both SumUp Fees Deducted and Stripe Fees Deducted previously stated separately in the statement for 2023's accounts. Moving forward, this line will also include any other banking fees incurred. This expense has increased considerably when comparing against 2023 due to an increase in bar takings with the opening of The Lancaster bar, as well as the charity moving the majority of hall hire fees to an online payment system as of the start of the financial year.*
- *The account for Purchase of Equipment is no longer used due to the change in accounting basis. Any equipment purchased throughout 2024 has been treated as a fixed asset and will depreciate accordingly.*
- *The total surplus stated of £23,743.17 is affected by the change in accounting basis. It is therefore difficult to show a "true surplus" for this financial year as the change in accounting basis affects both the income and expenditure lines. Certain purchases, which would in previous years have been recognised as an expense, are now recognised as a fixed asset, of which £3,573.56 was spent. Additionally, loan repayments excluding interest in previous years would have been recognised as an expense but are now instead deducted from the total balance owed on the Balance Sheet. Further details on loan repayments made can be found within the Balance Sheet. The remainder of the surplus is composed of the charity's own fundraising efforts through events, as well as the additional income from the electricity rebate. The charity will look to reinvest any true surplus back into the facilities in the future.*
- *Due to the increase in income from the opening of The Lancaster bar, the charity expects that it will be required to become VAT registered around Spring 2025.*

Lakenheath Playing Field Association

The Statement of Financial Activities for the Financial Year Ending 31st December 2024 was approved by the charity's Chairman on the below date.



Kevin Robert Watts BSc.
Chairman

Date 15/09/25

Lakenheath Playing Field Association

Balance Sheet as of 31st December 2024

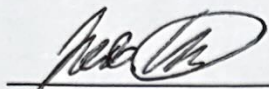
Non-Current Assets	3,366.10
Tangible Fixed Assets	3,366.10
Current Assets	43,060.39
Lloyds Bank – Treasurer’s Account	18,919.24
Payment Services Merchant Accounts	11,580.56
Cash Float	465.00
Cash Due to be Banked	176.00
Prepayments	1,822.66
Bar Stock	10,096.93
TOTAL ASSETS	46,426.49
Creditors: Amounts Falling Due Within One Year	9,369.95
Accounts Payable	4,098.05
Accruals	1,851.22
Deferred Income	2,520.68
Hall Hire Deposits	900.00
Creditors: Amounts Falling Due After More Than One Year	21,547.04
Lloyds Bank (Bounce Back Loan) – Outstanding Balance	5,047.04
Brian Rutterford (Private Loan) – Outstanding Balance	16,500.00
TOTAL LIABILITIES	30,916.99
TOTAL ASSETS LESS LIABILITIES	15,509.50

The below annotations should be considered when understanding this statement:

- The charity changed accounting basis from receipts and payments (cash basis) to accrual accounting with effect from 1st January 2024.
- Only fixed assets purchased as of 1st January 2024 are valued. Fixed assets purchased prior to this date are not valued as they are accounted for as an expense in prior years. All assets are retained for the charities own use. See Accounting Policies for further details.
- Land and buildings are held on lease and are not valued.
- The charity has no restricted or endowment funds remaining at year end.
- The charity made total loan repayments of £8,261.04, excluding interest, throughout the financial year 2024.

Lakenheath Playing Field Association

The Balance Sheet as of 31st December 2024 was approved by the charity's Chairman on the below date.



Kevin Robert Watts BSc.
Chairman

Date 15/09/25

Lakenheath Playing Field Association

Accounting Policies

Basis of Preparation

The financial statements have been prepared in accordance with the Charities SORP in accordance with the FRS 102 (the Financial Reporting Standard applicable to UK and Republic of Ireland), the charity's governing document, and applicable charity law.

Accounts are prepared using the accrual basis method.

Income Recognition

Income from trading activities (eg, hall hire fees, bar sales, etc) is recognised at the point the charity is legally entitled to the income.

Where applicable, income may be "deferred" with the amount allocated across the reporting periods to which it relates. Examples of deferred income include: hall hire fees where the billing period elapses multiple months or years; hall hire fees where an invoice is issued prior to the date of hire; event ticket sales where tickets are purchased in a separate reporting period prior to the event.

Income from grants is recognised at the point of which the charity is entitled to the income, performance conditions are met, the amount can be reliably measured, and the receipt is probable.

Income from event sponsorship is recognised at the point the charity is legally entitled to the income, based on the date of any invoice being issued.

Income from donations is recognised when the charity has entitlement to the income, the amount can be reliably measured, and receipt is probable.

Expenditure Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure.

Where applicable, expenditure may be held as a prepayment with the amount allocated across the reporting periods to which it relates. Examples of prepayments include: rent; annual servicing/planned maintenance; licenses; local council rates.

Fund Accounting

Unrestricted funds are available for the use at the discretion of the Trustees and Management Committee in furtherance of the charity's objectives in line with the charity's governing document.

Income of unrestricted funds is denoted under the Operational Income header in the Statement of Financial Activities.

Expense of unrestricted funds is denoted under the Operational Expenditure in the Statement of Financial Activities.

Lakenheath Playing Field Association

Restricted funds are subject to specific conditions imposed by donors or grant providers.

Income of restricted funds are denoted under the Restricted Income in the Statement of Financial Activities.

Expenditure of restricted funds is denoted under the Expenditure of Restricted Funds in the Statement of Financial Activities.

Tangible Fixed Assets

Items of equipment where costs exceed £200, or capital projects where part of the value is funded by the charity, are subject to capitalisation. Trustee discretion may also be used in certain circumstances where it may not be appropriate to capitalise a specific purchase over the threshold, or where it is appropriate to capitalise a specific purchase under the threshold.

Depreciation is provided to write off the cost of tangible fixed assets over their estimated useful lives. Depreciation is normally calculated on a “straight line” basis over 3–5 years, although a “reducing balance” method may be used if more appropriate. The Trustees may apply shorter or longer lifespans, where justified by the nature of the asset.

This policy is in effect for tangible fixed assets from 1st January 2024. All tangible fixed assets purchased prior to this date have been allocated as an expense in prior financial years.

The property in which the charity operates from, the land at Eriswell Road, Lakenheath, Suffolk, IP27 9AF, is held on lease and is therefore not valued as a tangible fixed asset.

Details of the charity’s current tangible fixed assets can be found under the Tangible Fixed Assets section.

Bar Stock

A full stocktake of bar stock is conducted, at minimum, twice yearly by competent person, of which one of the full stocktakes is completed at financial year end. Stock is valued at the lower of cost (inclusive of irrecoverable VAT) and net realisable value.

The value of bar stock on hand is reflected as a Current Asset on the Balance Sheet, with only stock consumed included as an expense in the Statement of Financial Activities.

Debtors & Creditors

Debtors are recognised at settlement amount due.

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party, and the amount due to settle the obligation can be measured reliably.

Going Concern

The trustees consider that there are no material uncertainties about the charity’s ability to continue as a going concern.

Lakenheath Playing Field Association

Tangible Fixed Assets as of 31st December 2024

Asset Type	Cost	Accumulated Depreciation	Net Book Value
Internal Equipment	1,943.58	36.18	1,907.40
IT Equipment	129.98	22.10	107.88
Shipping Containers	1,500.00	149.18	1,350.82
TANGIBLE FIXED ASSETS TOTAL	3,573.56	207.46	3,336.10

Under the charity's accounting policies for tangible fixed assets, only assets purchased on or after 1st January 2024 are included. Assets purchased prior to this date have already been accounted for as an expense in previous years.

The property in which the charity operates from, the land at Eriswell Road, Lakenheath, Suffolk, IP27 9AF, is held on lease and is therefore not valued as a tangible fixed asset.

Lakenheath Playing Field Association

Related Party Transactions for the Financial Year Ending 31st December 2024

Related Party	Relationship	Reason for Transaction	Value
Receipts			
Kevin Watts	Trustee	Sponsorship towards Lakenheath Fete 2024 from ShanRye Surveying & Architectural Services	50.00
Kevin Watts	Trustee	Purchase of ticket for event organised by the charity on behalf of a family member	5.00
Kevin Watts	Trustee	Donation towards purchase of Lancaster Bar shutters	278.00
Margaret Satterley	Management Committee Member	Purchase of tickets for event organised by the charity on behalf of a family member	60.00
Sutton Services Ltd	Company owned by Anita Sutton, Management Committee Member	Sponsorship towards Lakenheath Fete 2024	100.00
West Suffolk Council	District Councillor Tracy Whitehand, Trustee	Grant funding via locality budget towards installation of outdoor lighting	317.99
TOTAL RECEIPTS FROM RELATED PARTY TRANSACTIONS			810.99

Payments			
Kevin Watts	Trustee	Reimbursement for expenses relating to Bar Stock	48.00
Kevin Watts	Trustee	Reimbursement for expenses relating to Bar Sundry Purchases	25.99
Kevin Watts	Trustee	Reimbursement for expenses relating to Repairs, Maintenance, & Contractors	9.49
Kevin Watts	Trustee	Reimbursement for expenses relating to Bar Sundry Purchases	17.90
Kevin Watts	Trustee	Reimbursement for expenses relating to Bar Stock	13.30
Kevin Watts	Trustee	Reimbursement for expenses relating to Repairs, Maintenance, & Contractors	24.00

Lakenheath Playing Field Association

Related Party	Relationship	Reason for Transaction	Value
Kevin Watts	Trustee	Reimbursement for expenses relating to Repairs, Maintenance, & Contractors	56.98
Kevin Watts	Trustee	Reimbursement for expenses relating to Crockery Purchases	57.44
Tracy Whitehand	Trustee	Gross earnings from main hall cleaning work	3,500.00
Tracy Whitehand	Trustee	Gross earnings from bar work	7,314.00
Tracy Whitehand	Trustee	Reimbursement for expenses relating to Event Expenditure	7.99
George Plumb	Trustee	Gross earnings from bar work	242.00
George Plumb	Trustee	Reimbursement for expenses relating to Event Expenditure	18.00
George Plumb	Trustee	Services rendered for website hosting under Advertising & Marketing	90.97
Monica Schichtel	Management Committee Member	Gross earnings from public toilets cleaning work	675.00
Margaret Satterley	Management Committee Member	Reimbursement for expenses relating to Other Miscellaneous Purchases	10.00
Debbie Cohn	Management Committee Member	Reimbursement for expenses relating to Event Expenditure	15.00
Brian Rutterford & Partners	Company owned by Brian Rutterford, Management Committee Member	Purchase of shipping container	1500.00
Brian Rutterford & Partners	Company owned by Brian Rutterford, Management Committee Member	Purchase and installation of wooden posts on site	196.80
Brian Rutterford & Partners	Company owned by Brian Rutterford, Management Committee Member	Loan repayment	5,500.00
Linda Watts	Volunteer, Lakenheath Pavilion Booking Clerk	Reimbursement for expenses relating to Event Expenditure	90.03
Linda Watts	Volunteer, Lakenheath Pavilion Booking Clerk	Reimbursement for expenses relating to Repairs, Maintenance, & Contractors	118.00
TOTAL EXPENDITURE FROM RELATED PARTY TRANSACTIONS			19,530.89

There are no outstanding balances owed to related parties at financial year end.

Accounts

LAKENHEATH PLAYING FIELDS ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT

STATEMENT OF ASSETS AND LIABILITIES

Registered Charity number 304908

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Independent Examiner's Report

To the Trustees of Levenshulme Flying Field Association

INDEPENDENT EXAMINER'S REPORT December Item 1.

RECEIPT'S AND REPAYMENTS ACCOUNT Item 2.

STATEMENT OF ASSETS AND LIABILITIES Item 3.

TRUSTEE REPORT FOR YEAR 2023 Item 4.

I report in respect of my examination of the Charities accounts carried out under Section 145 of the Act and in carrying out my examination, I have followed all the applicable Guidance given by the Charity Commission under section 145 of the Act.

INDEPENDENT EXAMINER'S statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

1. The accounting records were not kept in accordance with Section 130 of the Charities Act 2011;
2. The accounts did not accord with the accounting records.

There are no concerns and have come across no other matters in connection with the accounts which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Polly Goss

21 Holly Close,

Haywards, Bury St Edmunds,

Suffolk IP29 6BJ

Independent Examiner's Report

To the Trustees of Lakenheath Playing Fields Association

On the Accounts for the year ended 31st December 2023

I report to the Trustees on my examination of the accounts of the above Charity, set out as items 2 & 3, for the year ended 31st December 2023 as follows:-

Responsibilities and basis of report:-

As the Charity's Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011(the Act).

I report in respect of my examination of the Charity;s accounts carried out under Section 145 of the Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(s)(bof the Act.

INDEPENDENT EXAMINER'S statement:

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that,in any material respect:

1. The accounting records were not kept in accordance with Section 130 of the Charities Act Acts:or
2. The accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examinationnto which attention should be drawn in this report in order to enable a proper understanding ot the accounts to be reached.


Terry Ball

5 Holly Close,

Horringer,Bury St Edmunds,

Suffolk IP29 5SZ

LAKENHEATH PLAYING FIELDS ASSOCIATION

Receipts and Payments account for the year ending 31st December 2023

Receipts

<u>2022</u>		<u>2023</u>
Government Grants	NIL	£880.00
Regular hirers fees	£11025.00	£15650.05
Ad hoc hall hire fees	£13066.12	£7994.00
Sports clubs fees	£3500.00	£2000.00
Bar takings	£46281.09	£40859.63
Event ticket sales	Not recorded separately	£754.73
Fundraising	£1450.00	£734.80
Event sponsorship	Not recorded separately	£1250.00
Insurance claims	NIL	£479.80
Other miscellaneous income	None recorded	£49.40
TOTAL INCOME FOR YEAR	£75322.21	£70652.41

Payments

Rent for field		£1489.96
Water rates	£1701.81	£970.44
Refuse collection	£1582.16	£979.68
Electricity	£13220.10	£11158.30
Insurance	£1172.11	£1176.53
Cleaning labour costs	£3875.00	£3250.00
Cleaning consumables	£786.14	£761.29
Bar stock and expenses	£28022.52	£24066.22

Loan repayments/ interest	£24315.04	£16163.73
Property maintenance	£7176.27	£3393.04
Licences	£990.24	£604.00
Stationery		£35.28
Legal fees	£2226.00	NIL
Broadband and phone	£688.32	£524.16
Advertising and marketing		£143.83
Purchases from Grant income		£489.51
Purchases from sponsorship		£1159.70
Crockery purchase		£54.58
Insurance purchases		£479.80
Sum-up fees deducted		£443.35
Stripe fees deducted		£18.57
Purchase of equipment		£940.97
Council rates		£227.84
Event expenditure		£536.28
Discos and entertainment		£1480.00
Miscellaneous purchases	£2146.66	£83.06
TOTAL EXPENDITURE FOR YEARS FOR YEAR		
	<u>£87902.37</u>	<u>£70630.12</u>

Deficit for the year ending 31st December 2022	£12580.16
Surplus for year ending 31 st December 2023	£22.29
Cash funds 31/12/2022	£17753.34
Cash funds 31/12/2023	£17775.63

LAKENHEATH PLAYING FIELDS ASSOCIATION

Statement of Assets & Liabilities as at 31st December 2023

Cash funds;

Lloyds Bank Treasurer's account	£17775.63	
Bar float	£600.00	£18375.63

There are no further monetary assets.

Assets retained for the Charity's own use

Land and buildings held on Lease-not valued

Plant and equipment -not valued

Bar stock	£3250.00
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Liabilities

Lloyds Bank loans	£7808.08	
Private loan repayable over next 4 years	£22000.00	£29008.08

The Charity has no restricted or endowment funds.



Lakenheath Pavilion, Eriswell Road, IP27 9AF



secretary@lakenheathplayingfields.org

Trustees' Annual Report – 2023

Lakenheath Playing Field Association (“LPFA”) is a registered charity, #304908, operating in Lakenheath, Suffolk. The LPFA are responsible for two large playing fields, Lakenheath Pavilion, and other facilities on-site such as the multi-use games arena and skate park. The LPFA operates in accordance with the Trust Deed, agreed with the Charity Commission on 9th October 1967.

Lakenheath Pavilion continued to be hired out for private bookings throughout 2023. These bookings are essential for the continued operation of the LPFA, as the revenue from hire fees is a key income stream for us, alongside the bar takings that comes with some of these events.

As an organisation, our financial outgoings mostly consist of the following: rent (to Elveden Estates for the land), business rates, bar stock/purchases, insurance, hall cleaning (and related consumables purchases), utilities (mostly electricity, alongside water, refuse collection, and broadband), and maintenance (including contractors to complete jobs where required).

Additionally, the LPFA continues to pay off two loans. As of the end of 2023, these loans are:

- An owed balance of £22,000 from the build of the extension to Lakenheath Pavilion – now being paid across four years paying £5,500 per year
- An owed balance of £7,800 on a Bounce Back Loan taken out during the pandemic – now being paid at a value of circa £240/month

The cost of our outgoings is covered from our income streams, and these are made up of the following:

- Private hire of Lakenheath Pavilion for events, including weddings, parties, etc
- Ongoing usage of Lakenheath Pavilion by Lakenheath Little Fishes, and other organisations such as a pilates group, and a youth dance group
- Our Lakenheath Pavilion bar income, after bar operational costs such as stock purchases
- Hire of facilities from local sports teams
- Our own events, and fundraising from these events, including our Party on the Pitch events and Lakenheath Fete

As a committee, we hold monthly committee meetings. These are used to discuss the financial position of the charity and our future plans/projects, alongside the day to day operations of the organisations. Our committee, as of the end of 2023, consisted of eight members: Kevin Watts (Chairman); Tracy Whitehand (Vice Chair); George Plumb (Treasurer); Monica Schichtel (Secretary); Brian Rutterford; Anita Sutton; Maggie Satterley; Debbie Cohn. Representatives from our local sports teams are also invited to our committee meetings.



Lakenheath Pavilion, Eriswell Road, IP27 9AF



secretary@lakenheathplayingfields.org

From an overall financial perspective, the LPFA were just over breaking even for the year, with a £22 increase in bank balance from the start to the end of the year. The only reason for this is due to the bad weather at Lakenheath Fete that year, in which while we still raised over £400 for the LPFA, compared to the previous year this was £1,000 less than expected.

In addition to Lakenheath Fete, 2023 saw us undertake many more of our own successful events to help fundraise for the organisation, including numerous Party on the Pitch events, May Day event, King's Coronation celebrations, a Halloween Party and a New Year's Eve party.

Looking forward into 2024 and beyond, there are many projects we are looking to undertake, such as replacement fencing, replacement of outdoor lighting, to improve the playing field site as a whole.

The LPFA is a long-established charity, and while we continue to pay off loans, the Trustees are confident that the charity is financially stable. We continue to fulfil our "modus operandi" of providing a much needed facility for the large village of Lakenheath.

Accounts



Lakenheath Pavilion, Eriswell Road, IP27 9AF



secretary@lakenheathplayingfields.org

Trustees' Report – 2022

Lakenheath Playing Field Association (LPFA) is a registered charity (#304908), operating in Lakenheath, Suffolk. The LPFA are responsible for the upkeep of two large playing fields, Lakenheath Pavilion, and other facilities such as multi-use games arena and skate park respectively. The LPFA run in accordance with the Trust Deed, agreed with the Charities Commission on 9th October 1967.

Bookings for birthday parties, weddings, wakes, etc. have been plentiful (bringing in income for both the hire charge and bar takings), as well as LPFA run events, such as 'Party on the Pitch' and 'Lakenheath Fete'. These serve the joint purpose of entertainment and enjoyment for villagers, and income for the LPFA.

As an organisation most of our financial outgoings consist of charges for the following: business rates, waste removal, electricity, water, maintenance (outdoor and indoor), bar stock and staffing (bar and cleaning). 2no. loans continue to be regularly paid back to Lloyds Bank and private individual Brian Rutterford.

The cost of the aforementioned outgoings is covered mostly from regular hiring agreements, such as from the Lakenheath Cricket Club, Lakenheath Junior Football Club, Lakenheath 'Little Fishes' toddler group, Slimming world etc.

As a committee, we hold regular LPFA meetings. These are used to discuss the financial position of the charity and future plans and projects for the playing field as a whole, together with the continued day to day running. Our committee currently consists of 8no. committee members. 2no. of members are trustees: Tracy Whitehand and George Plumb. Chair: Kevin Watts. Vice-chair: Tracy Whitehand. Treasurer (temporary): Terry Ball (with 'checking' accountant Graham Lodge). Secretary: George Plumb. Other members: Brian Rutterford, Anita Sutton, Debbie Cohn and Maggie Satterley.

2022 saw the installation of outdoor gym equipment installed on-site, as well as the Queen's platinum jubilee and May Day celebrations respectively. Since the Queen sadly passed we look forward to the new King's coronation celebrations at the playing field in 2023.

The LPFA is an established and vibrant charity which has continued to be financially stable while, at the same time, paying off loans. We trustees are confident of the continued success of our charity and our 'modus operandi' of providing a much needed facility for the large village of Lakenheath.

LAKENHEATH PLAYING FIELD ASSOCIATION

STATEMENT OF ACCOUNT

YEAR ENDED 31ST DECEMBER 2022

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CHARITY NO: 304908

Independent Examiner's Report
To the Trustees of Lakenheath Playing Field Association
On the Accounts for the Year Ended 31st December 2022

I report to the trustees on the examination of the accounts of the above charity, set out on pages 2 to 3, for the year ended 31st December 2022.

Responsibilities and basis of report

INDEX

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

Page No:

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S REPORT 1

RECEIPTS & PAYMENTS ACCOUNT 2

STATEMENT OF ASSETS & LIABILITIES 3

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

• The accounting records were not kept in accordance with section 130 of the Charities Act; or

• the accounts did not accord with the accounting records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Graham Lodge
12, Main Road
Brooklands
Norfolk
IP26 4BB

27th September 2023

Independent Examiner's Report
To the Trustees of Lakenheath Playing Field Association
On the Accounts for the Year Ended 31st December 2022

I report to the trustees on my examination of the accounts of the above charity, set out on pages 2 to 3, for the year ended 31st December 2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

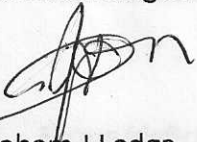
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Graham J Lodge
12, Main Road
Brookville
Norfolk
IP26 4RB

27th September 2023

LAKENHEATH PLAYING FIELD ASSOCIATION**Receipts & Payments Account****For the year ended 31st December 2022**

Receipts	2022	2021
Grants	-	16,574.00
Fund raising	1,450.00	-
Little Fishes	11,025.00	10,800.00
Cricket Club	3,500.00	1,250.00
Hire fees	13,066.12	6,182.18
Bar takings	46,281.09	11,186.64
	<u>75,322.21</u>	<u>45,992.82</u>
Payments		
Construction	-	1,370.00
Rent	-	668.00
Water rates	1,701.81	1,174.43
Refuse collection	1,582.16	1,563.07
Electricity	13,220.10	16,153.23
Insurance	1,172.11	1,429.14
Cleaning consumables	786.14	-
Cleaning labour	3,875.00	1,250.00
Bar Staff	-	580.00
Loan repayments & interest	24,315.04	12,370.24
Bar stock & expenses	28,022.52	9,626.80
Maintenance	7,176.27	4,060.20
Telephone	688.32	-
Licences & stationery	990.24	-
Legal Fees	2,226.00	-
Miscellaneous expenses	2,146.66	50.06
	<u>87,902.37</u>	<u>50,295.17</u>
Excess (deficit) for the year	(12,580.16)	(4,302.35)
Cash funds last year-end	30,493.40	34,795.75
	<u>£17,913.24</u>	<u>£30,493.40</u>

LAKENHEATH PLAYING FIELD ASSOCIATION

Statement of Assets & Liabilities

As at 31st December 2022

Cash Funds;

Lloyds TSB Treasurer's Account	17,753.34
Bar float	159.90
Per Receipts & Payments Account	<u>£17,913.24</u>

The charity has no other monetary assets

Assets retained for the charity's own use;

Land & buildings	} not	
Plant & equipment	} valued	
Bar stock		£2,650.00

Liabilities;

Lloyds Bank loans	£13,593.25
Private loan – B Rutterford	£32,000.00

The charity has no restricted funds or endowment funds.

CHARITY NO: 304908

Accounts

LAKENHEATH PLAYING FIELD ASSOCIATION

STATEMENT OF ACCOUNT

YEAR ENDED 31ST DECEMBER 2021

CHARITY NO: 304908

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Independent Examiner's Report
To the Trustees of Lakenheath Playing Field Association
On the Accounts for the Year Ended 31st December 2021

I report to the trustees on my examination of the accounts of the above charity, set out on pages 2 to 3, for the year ended 31st December 2021.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Graham J Lodge
12, Main Road
Brookville
Norfolk
IP26 4RB

27th September 2023

LAKENHEATH PLAYING FIELD ASSOCIATION
Receipts & Payments Account
For the year ended 31st December 2021

Receipts	2021	2020
Grants	16,574.00	18,554.00
Fund raising	-	550.00
Little Fishes	10,800.00	10,800.00
Cricket Club	1,250.00	-
Football Club	-	2,400.00
Hire fees	6,182.18	-
Bar takings	11,186.64	700.00
Sale of containers	-	2,000.00
Loan advances	-	13,765.00
	45,992.82	48,769.00
 Payments		
Construction	1,370.00	5,533.80
Rent	668.00	668.00
Rates	-	471.93
Water rates	1,174.43	498.71
Refuse collection	1,563.07	-
Electricity	16,153.23	3,908.93
Insurance	1,429.14	1,396.26
Cleaning consumables	-	93.60
Cleaning labour	1,250.00	-
Bar Staff	580.00	-
Loan repayments & interest	12,370.24	3,958.49
Bar stock	9,626.80	2,310.31
Maintenance	4,060.20	758.12
Miscellaneous expenses	50.06	-
	50,295.17	(19,598.15)
 Excess (deficit) for the year	 (4,302.35)	 29,170.85
 Cash funds last year-end	 34,795.75	 5,624.90
Cash funds this year-end	£30,493.40	£34,795.75

LAKENHEATH PLAYING FIELD ASSOCIATION

Statement of Assets & Liabilities

As at 31st December 2021

Cash Funds;

Lloyds TSB Treasurer's Account	30,530.95
Bar float	(37.55)
Per Receipts & Payments Account	<u>£30,493.40</u>

The charity has no other monetary assets

Assets retained for the charity's own use;

Land & buildings	} not	
Plant & equipment	} valued	
Bar stock		£925.00

Liabilities;

Lloyds Bank loans	£19,861.18
Private loan – B Rutterford	£40,000.00
Estate of D Gathercole	£ 7,500.00

The charity has no restricted funds or endowment funds.

LAKENHEATH PLAYING FIELD ASSOCIATION

STATEMENT OF ACCOUNT

YEAR ENDED 31ST DECEMBER 2021

CHARITY NO: 304908

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Independent Examiner's Report
To the Trustees of Lakenheath Playing Field Association
On the Accounts for the Year Ended 31st December 2021

I report to the trustees on my examination of the accounts of the above charity, set out on pages 2 to 3, for the year ended 31st December 2021.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Graham J Lodge
12, Main Road
Brookville
Norfolk
IP26 4RB

27th September 2023

LAKENHEATH PLAYING FIELD ASSOCIATION
Receipts & Payments Account
For the year ended 31st December 2021

Receipts	2021	2020
Grants	16,574.00	18,554.00
Fund raising	-	550.00
Little Fishes	10,800.00	10,800.00
Cricket Club	1,250.00	-
Football Club	-	2,400.00
Hire fees	6,182.18	-
Bar takings	11,186.64	700.00
Sale of containers	-	2,000.00
Loan advances	-	13,765.00
	45,992.82	48,769.00
 Payments		
Construction	1,370.00	5,533.80
Rent	668.00	668.00
Rates	-	471.93
Water rates	1,174.43	498.71
Refuse collection	1,563.07	-
Electricity	16,153.23	3,908.93
Insurance	1,429.14	1,396.26
Cleaning consumables	-	93.60
Cleaning labour	1,250.00	-
Bar Staff	580.00	-
Loan repayments & interest	12,370.24	3,958.49
Bar stock	9,626.80	2,310.31
Maintenance	4,060.20	758.12
Miscellaneous expenses	50.06	-
	50,295.17	(19,598.15)
 Excess (deficit) for the year	 (4,302.35)	 29,170.85
 Cash funds last year-end	 34,795.75	 5,624.90
Cash funds this year-end	£30,493.40	£34,795.75

LAKENHEATH PLAYING FIELD ASSOCIATION

Statement of Assets & Liabilities

As at 31st December 2021

Cash Funds;

Lloyds TSB Treasurer's Account	30,530.95
Bar float	(37.55)
Per Receipts & Payments Account	<u>£30,493.40</u>

The charity has no other monetary assets

Assets retained for the charity's own use;

Land & buildings	} not	
Plant & equipment	} valued	
Bar stock		£925.00

Liabilities;

Lloyds Bank loans	£19,861.18
Private loan – B Rutterford	£40,000.00
Estate of D Gathercole	£ 7,500.00

The charity has no restricted funds or endowment funds.



Lakenheath Pavilion, Eriswell Road, IP27 9AF



secretary@lakenheathplayingfields.org

Trustees' Report – 2021

Lakenheath Playing Field Association (LPFA) is a registered charity (#304908), operating in Lakenheath, Suffolk. The LPFA are responsible for the upkeep of two large playing fields, Lakenheath Pavilion, and other facilities such as multi-use games arena and skate park respectively. The LPFA run in accordance with the Trust Deed, agreed with the Charities Commission on 9th October 1967.

2021 saw Covid19 restrictions lifted across England which meant a return to 'normality', with regard to the use of the Pavilion facility and, therefore, the unrestricted opportunity for private hirings / bookings. This is absolutely vital for the income it produces and, therefore, the continued running of the charity. Bookings for birthday parties, weddings, wakes, etc. have been plentiful (bringing in income for both the hire charge and bar takings), as well as LPFA run events, such as 'Party on the Pitch' and 'Lakenheath Fete'. These serve the joint purpose of entertainment and enjoyment for villagers, and income for the LPFA.

As an organisation most of our financial outgoings consist of charges for the following: business rates, waste removal, electricity, water, maintenance (outdoor and indoor), bar stock and staffing (bar and cleaning). 2no. loans continue to be regularly paid back to Lloyds Bank and private individual Brian Rutterford.

The cost of the aforementioned outgoings is covered mostly from regular hiring agreements, such as from the Lakenheath Cricket Club, Lakenheath Junior Football Club, Lakenheath 'Little Fishes' toddler group, Slimming world etc.

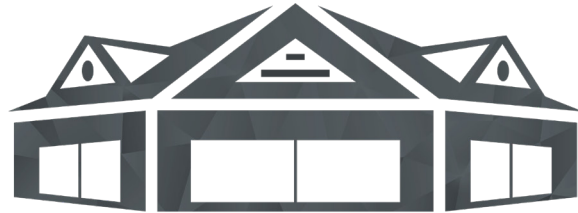
As a committee, we hold regular LPFA meetings. These are used to discuss the financial position of the charity and future plans and projects for the playing field as a whole, together with the continued day to day running. Our committee currently consists of 7no. committee members. 2no. of members are trustees: Tracy Whitehand and George Plumb.

Chair: Kevin Watts. Vice-chair: Tracy Whitehand. Treasurer (temporary): Terry Ball (with 'checking' accountant Graham Lodge). Secretary: George Plumb. Other members: Brian Rutterford, Anita Sutton and Debbie Cohn.

Looking forward to 2022 and beyond, the LPFA is hoping to have some outdoor gym equipment installed on-site. Additionally there are many other potential events proposed, e.g. the Queen's platinum jubilee.

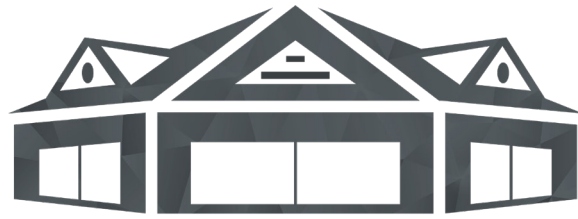
The LPFA is an established and vibrant charity which, through facing recent challenges of Covid19 and the recent loss of our Chairperson, and rising running costs, has continued to be financially stable while, at the same time, paying off loans. We trustees are confident of the continued success of our charity and our 'modus operandi' of providing a much needed facility for the large village of Lakenheath.

Accounts



LAKENHEATH PLAYING FIELD
ASSOCIATION

Trustees Report: 2021-22



LAKENHEATH PLAYING FIELD ASSOCIATION

Trustees Report: 2021-22

Lakenheath Playing Field Association is a registered charity (#304908), operating in Lakenheath, Suffolk. We are responsible for the operation and upkeep of two large playing fields, Lakenheath Pavilion, and other facilities such as a multi-use games arena, and skate park.

2021-22 saw most COVID19 restrictions lifted across England, which meant for us our main source of income for the charity, hiring out Lakenheath Pavilion, was able to fully function again. Since the end of restrictions, we have received many bookings for the function hall, and also organised many events ourselves as a committee. These events include our new and successful “Party on the Pitch” event, the return of Lakenheath Fete after a break in 2020 due to COVID19, live music events, and more.

As an organisation, most of our financial outgoings consist of: business rates, waste removal, electricity/ utilities, building maintenance, grass maintenance, outdoor hard landscaping, equipment maintenance, bar stock, and staffing (both bar and cleaning).

To cover the costs of these outgoings, our income is mostly built from: regular hiring agreements, such as from the local Cricket/Football clubs, Lakenheath Little Fishes, etc; one-off hall hires for events/bookings; bar takings; and fundraising from our own events. Throughout 2020-21, we received financial support from various government grants, as well as the Bounce Back Loan scheme.

As a committee, we hold regular meetings to discuss future plans and projects of the Lakenheath Playing Field Association. Our committee currently consists of seven committee members. Three of our committee members are Trustees: Kevin Watts, Tracy Whitehand, and George Plumb. Our Chairperson is currently Kevin Watts; Vice Chairperson, Tracy Whitehand; Secretary, George Plumb; and Treasurer Graham Lodge.

Looking forward to the rest of 2022 and beyond, we are hoping to have some “outdoor gym” equipment installed on-site, in partnership with the Lakenheath Neighbourhood Planning Group. Additionally, we have many events to come, including events for the Queen’s Diamond Jubilee, and more.

The LPFA is an established and vibrant charity which, though facing recent challenges through COVID19, the recent loss of our Chairperson, and rising costs, has continued to be financially stable. We trustees are confident of the continued success of our charity and our “modus operandi” of providing a much needed facility for the village of Lakenheath.



LAKENHEATH PLAYING FIELD ASSOCIATION

STATEMENT OF ACCOUNT

YEAR ENDED 31ST DECEMBER 2020

CHARITY NO: 304908

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Independent Examiner's Report
To the Trustees of Lakenheath Playing Field Association
On the Accounts for the Year Ended 31st December 2020

I report to the trustees on my examination of the accounts of the above charity, set out on pages 2 to 3, for the year ended 31st December 2020.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Graham J Lodge
12, Main Road
Brookville
Norfolk
IP26 4RB

26th April 2022

LAKENHEATH PLAYING FIELD ASSOCIATION
Receipts & Payments Account
For the year ended 31st December 2020

Receipts	2020	2019
Grants	18,554.00	8,220.00
Fund raising	550.00	1,066.00
Little Fishes	10,800.00	5,400.00
Cricket Club	-	1,750.00
Football Club	2,400.00	1,500.00
Function room	-	11,995.00
Bar takings	7.00.00	18,790.00
Sale of containers	2,000.00	-
Loan advances	<u>13,765.00</u>	<u>6,340.00</u>
	48,769.00	55,061.00

Payments

Construction	5,533.80	5,000.00
Rent	668.00	668.00
Rates	471.93	895.12
Water rates	498.71	571.51
Refuse collection	-	813.54
Electricity	3,908.93	10,504.61
Insurance	1,396.26	1,333.00
Cleaning consumables	93.60	569.83
Cleaning labour	-	3,000.00
Field maintenance	-	1,380.34
Licences and stationery	-	516.10
Loan repayments	3,958.49	6,501.69
Bar stock	2,310.31	13,927.43
Equipment purchases	-	1,241.49
Maintenance	758.12	938.35
Pest control	-	900.00
Miscellaneous expenses	<u>-</u>	<u>4,294.60</u>
	(19,598.15)	(53,055.96)

Excess for the year	29,170.85	2,005.04
Cash funds last year-end	5,624.90	3,619.86
Cash funds this year-end	<u>34,759.75</u>	<u>5,624.90</u>

LAKENHEATH PLAYING FIELD ASSOCIATION

Statement of Assets & Liabilities

As at 31st December 2020

Cash Funds;

Lloyds TSB Treasurer's Account	34,155.75
Bar float	640.00
Per Receipts & Payments Account	<u>£34,795.75</u>

The charity has no other monetary assets

Assets retained for the charity's own use;

Land & buildings
Plant & equipment
Bar stock

Liabilities;

Lloyds Bank loan
Private loan – B Rutterford
Private loan – D Gathercole

The charity has no restricted funds or endowment funds.

LAKENHEATH PLAYING FIELD ASSOCIATION

STATEMENT OF ACCOUNT

YEAR ENDED 31ST DECEMBER 2020

CHARITY NO: 304908

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Independent Examiner's Report
To the Trustees of Lakenheath Playing Field Association
On the Accounts for the Year Ended 31st December 2020

I report to the trustees on my examination of the accounts of the above charity, set out on pages 2 to 3, for the year ended 31st December 2020.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination.

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