

# HORRINGER - CUM - ICKWORTH COMMUNITY COUNCIL

England & Wales · Charity number 304904

## Details

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Other names	HORRINGER, ICKWORTH AND DISTRICT COMMUNITY COUNCIL
Status	Registered
Legal form	Other
Registered	1972-04-11
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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**Address**  
Horringer Community Centre  
The Street  
Horringer  
Bury St Edmunds  
Suffolk  
IP29 5RU

**Phone** 01284 277284

**Email** [horringerhallbookings@googlemail.com](mailto:horringerhallbookings@googlemail.com)

## Activities

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**Objects:** A) THE PROVISION, MAINTENANCE AND MANAGEMENT OF A VILLAGE HALL FOR USE BY THE INHABITANTS OF THE AREA OF BENEFIT, WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR MEETINGS, LECTURES AND CLASSES, AND OTHER FORMS OF RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE INHABITANTS.B) THE PROVISION, MAINTENANCE AND MANAGEMENT OF A RECREATION GROUND FOR USE BY THE INHABITANTS WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE INHABITANTS.C) TO PROMOTE FOR THE BENEFIT OF THE INHABITANTS OF THE AREA OF BENEFIT THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OR EDUCATIONAL ACTIVITY OF INDIVIDUALS WITH THE OBJECT OF IMPROVING THE CONDITION OF LIFE FOR THE SAID INHABITANTS.D) SUCH OTHER CHARITABLE PURPOSES FOR THE BENEFIT OF THE INHABITANTS OF THE AREA OF BENEFIT AS THE COMMUNITY COUNCIL SEES FIT.

**Activities:** The provision, maintenance and management of a village hall for use by the inhabitants of the area of benefit.To act as a representative body for village groups and organisations.To organise and promote activities and fund raising for the benefit of the community inhabitants.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** THE PARISH OF HORRINGER AND THE SURROUNDING NEIGHBOURHOOD.
- Suffolk

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£42,747	£59,975	-	-
2024-03-31	£36,861	£35,465	-	-
2023-03-31	£46,865	£39,586	-	-
2022-03-31	£49,545	£34,400	-	-
2021-03-31	£42,800	£26,377	-	-

## Trustees

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Name	Role	Appointed
<b>Gordon Hughes</b>	Chair	2019-05-20
Euan David Robert Brierley		2020-09-01
Janette Emerson		2014-06-23
Janice Sylvia Frost		2020-09-01
Rachel Davies		2012-06-23

**HORRINGER - CUM - ICKWORTH COMMUNITY COUNCIL**

England & Wales - Charity number 304904

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# Accounts

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## Trustees' Annual Report for the period

From 1 April 2024 to 31 March 2025

Charity name: **Horringer-cum-Ickworth Community Council**

Charity registration number: **304904**

### Objectives and Activities

<p>Summary of the purposes of the charity as set out in its governing document</p>	<p>a) The provision, maintenance and management of a village hall for use by the inhabitants of the area of benefit, without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and other forms of recreation and leisure time occupation with the object of improving the conditions of life for the inhabitants.</p> <p>b) To promote for the benefit of the inhabitants of the area of benefit the provision of facilities for recreation or other leisure time occupation or educational activity of individuals with the object of improving the condition of life for the said inhabitants.</p> <p>c) Such other charitable purposes for the benefit of the inhabitants of the area of benefit as the Community council sees fit.</p>
<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p>	<p><b>Provision of Community Centre (Village Hall):</b> Village clubs and societies are able to use the Centre for a wide range of activities including baby &amp; toddler group, gardening club, WI, singers, dance classes, yoga classes, carpet bowls, good neighbours scheme, markets. Additionally, ad-hoc private bookings generate additional income. An average of about 300 people per week attended regular events in the hall, and around 2,500 attended ad-hoc events during the year, with a total annual footfall of around 10-15,000.</p> <p><b>Promotion of events:</b> A Quiz Evening was held again in November. The annual Bonfire and Fireworks Display returned in 2024 after a break in 2023 with a new team of volunteers. The Film Club continues on a monthly basis, with a small but keen clientele. The Pop-up Coffee Shop, previously run by the WI, has been taken over by the Community Council with a new management team, and continues to support local organisations in accordance with the Council's objectives.</p> <p><b>Other activities:</b> The charity operates a 'Little Lottie' scheme, in which a large number of villagers are stake-holders, and approximately half the income of which is paid out as monthly prizes.</p>
<p>Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit</p>	<p>We have referred to the commission's guidance on public benefit when reviewing our aims and objectives and in planning future activities, both as a management committee and as the full community council which is attended by representatives of village organisations. The trustees consider that the charity's activities reflect our aims and objectives.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Policy on grant making	We aim to support local organisations with the proceeds of the monthly Pop-up Coffee Shop, and those organisations are encouraged to help with the running of the particular event that is supporting them. We have also made occasional small grants to village organisations who are organising events that help to fulfil our charitable purposes, usually in the form of help with charges for hall hire or associated costs.
Policy on social investment including program related investment	N/A
Contribution made by volunteers	Volunteers run the community centre and organise and carry out community activities which enrich village life and create a good strong community, and are vital to our success.
Other	

**Achievements and Performance**

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	The Community Centre provides a place where community life can flourish, contributing to well-being and health and addressing loneliness and providing educational activities. The improved facilities at the Centre of recent years (the new audio-visual system and improved bar facilities) have made it possible to improve the delivery of these. This year we have installed a new fire alarm system, renewed the stage cupboard doors and installed new electric blinds to replace the old curtains. We are in a strong position to continue to develop the facilities, and are actively looking towards a new heating system in the next year or so.
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	
Performance of fundraising activities against objectives set	
Investment performance against objectives	
Other	

## Financial Review

Review of the charity's financial position at the end of the period	The charity is in a strong financial position. Bookings income has been similar to last year, despite losing some regular hirers, partly due to an increase in hire charges applied from January 2024. These increases were triggered by increased costs, particularly for electricity, and have been structured in such a way as to impose only a minimal increase for regular organisations, but a more significant increase for one-off private hirers, thereby maintaining our fulfilment of our charitable purposes as effectively as possible. In-house provision of bar facilities for hirers of the hall has continued to provide some ancillary trading income to boost booking income. A new two-year fixed-price energy contract was negotiated from August 2023, which shows a considerable increase in costs, but we are in a strong position to accommodate this, and hope that we will be able to secure a decrease in August 2025. Income from other sources such as Little Lottie and waste recycling have been maintained.
Statement explaining the policy for holding reserves stating why they are held	We hold a minimum of £35,000 in reserve at any time, which represents the anticipated running costs for one year. Further reserves are held in anticipation of future significant expenditure that may be required to maintain the Community Centre – currently this includes stage refurbishment, renewal of the heating system and upgrading the fire protection system, which we expect to be completed next year.
Amount of reserves held	£60,000 – including £35,000 for future projects as noted above.
Reasons for holding zero reserves	N/A
Details of fund materially in deficit	N/A
Explanation of any uncertainties about the charity continuing as a going concern	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Income from hiring the hall for community activities and for private functions, including some ancillary trading (bar sales). Fundraising from events and other activities.
Investment policy and objectives including any social investment policy adopted	N/A
A description of the principal risks facing the charity	Maintenance costs exceed income in the event of major works becoming necessary, especially if unexpected; People not prepared to stand as trustees making it difficult to maintain a full quota on the team; Fire in the Community Centre; Vandalism to the Centre; Injury at an event run by the Community Council; Injury suffered by hirers using the Community Centre; Failure of systems at the Centre affecting hirers (eg blocked toilets) Safeguarding issues.
Other	

## Structure, Governance and Management

Description of charity's trusts:	
Type of governing document (trust deed, royal charter)	Set up by order: scheme dated 13/03/2006 and amended on 06/07/2011 and 23/06/2014
How is the charity constituted? (e.g unincorporated association, CIO)	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	At the AGM five honorary officers are elected as trustees (chair, vice-chair, secretary, community council treasurer, village hall treasurer); two further trustees are nominated as representatives by the Horringer-cum-Ickworth Parish Council and the Horringer Social Club; between two and four further trustees are elected at the AGM; the trustees may co-opt up to three further trustees. Community Council members eligible to stand for election as trustees include one member appointed by each affiliated organisation and further members elected at the AGM.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	New trustees are provided with documents detailing the charity's history, structure and management, and also the constitution, terms and conditions of hall hire and the latest annual report and accounts. They are also asked to read the guidance for trustees as advised by the Charity Commission.
The charity's organisational structure and any wider network with which the charity works	
Relationship with any related parties	Titles to freehold and leasehold land are vested in the Horringer-cum-Ickworth Parish Council as Custodian Trustees.
Other	

### Reference and Administrative details

Charity name	Horringer- cum- Ickworth Community Council
Other name the charity uses	
Registered charity number	304904
Charity's principal address	Horringer Community Centre The Street Horringer Bury St Edmunds IP29 5RU

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Euan David Robert Brierley	Vice-Chair		
2	Janette Emerson	Secretary		
3	Rachel Davies	Community Council Treasurer		
4	Janice Sylvia Frost	Village Hall Treasurer		
5	Fiona Berry			
6	Simon Allen			
7	Colin Knight			Horringer-cum-Ickworth Parish Council
8	Barry Hastings			Horringer Village Club
9				
10				
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18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
none		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
none		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	none
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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none		
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#### Name of chief executive or names of senior staff members (Optional information)

none
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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## Other optional information

N/A
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## Declarations

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

# Horringer-cum-Ickworth Community Council

Charity Number 304904

## Receipts and Payments Accounts

For the Period from 1 April 2024 to 31 March 2025

### Receipts and Payments

	Unrestricted Funds		Restricted Funds		Total Funds	Previous Years 2023/24	
	General Fund		Activities & Events	Hirers A/C			
<b>Receipts</b>							
Hall Bookings							
Hire Fees	£	19,280.75				£ 19,548.05	
Set-up & Cleaning Charges for Hirers	£	1,438.00				£ 1,400.00	
Maintenance Charge to Hirers	£	100.00					
Bar Fees	£	112.00				£ 167.00	
Bar Sales	£	3,736.50	£	24,667.25	£ 24,667.25	£ 5,966.50	
Grants						£ 500.00	
EDF Wayleave Payment	£	85.40	£	85.40	£ 85.40		
Waste Recycling							
Bottle Bank	£	1,100.64				£ 1,103.43	
Clothing Bank	£	183.11	£	1,283.75	£ 1,283.75	£ 6.13	
Little Lottie Subscriptions	£	2,876.00	£	2,876.00	£ 2,876.00	£ 2,955.00	
Events							
Quiz Evening (30 Nov 2024)							
Ticket Sales	£	1,008.00				£ 948.00	
Raffle	£	189.00	£	1,197.00	£ 1,197.00	£ 182.00	
Bonfire Night (8 Nov 2024)							
Entrance	£	3,275.00					
Refreshment Sales	£	1,508.00	£	4,783.00	£ 4,783.00		
Pop-up Coffee Shop							
Refreshment Sales	£	795.73	£	795.73	£ 795.73		
Film Club							
Ticket Sales	£	270.00	£	270.00	£ 270.00	£ 450.00	
Other Events						£ 145.00	
Social Club							
Insurance contribution (23/24)	£	410.02					
Insurance contribution (24/25)	£	508.86					
Water Rates contribution (23/24)	£	717.70					
Water Rates contribution (24/25)	£	578.95	£	2,215.53	£ 2,215.53		
Maintenance contribution							
Other Income							
<b>Sub Total</b>			£	<b>38,173.66</b>	£	<b>38,173.66</b>	£ 33,371.11

### Asset and Investment Sales

Security Deposits collected			£	4,573.00	£ 4,573.00	£ 3,490.00
<b>Sub Total</b>			£	<b>4,573.00</b>	£ 4,573.00	£ 3,490.00

<b>Total Receipts</b>			£	<b>38,173.66</b>	£	<b>42,746.66</b>	£ 36,861.11
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**Horringer-cum-Ickworth Community Council**  
**Charity Number 304904**

**Receipts and Payments Accounts for the Period from 1 April 2024 to 31 March 2025**

Receipts and Payments (cont)

	Unrestricted Funds		Restricted Funds		Total Funds	Previous Years 2023/24
	General Fund		Activities & Events	Hirers A/C		
<b>Payments</b>						
Hall Running Costs						
Insurance	£	4,263.40				£ 1,640.11
Water Rates	£	1,157.91				£ 1,521.01
Electricity	£	9,001.55				£ 6,147.40
Refuse Collection	£	572.94				£ 537.16
Phone/Broadband	£	336.60				£ 369.97
Sanitary Services	£	795.24				£ 742.72
Premises Licence	£	70.00				£ 70.00
TV Licence	£	169.50				
Rates (West Suffolk Council)	£	552.74				
less rebate for charging in error	£	(462.74)	£	90.00		
Bookings Secretary Costs	£	3,032.40				£ 2,019.60
Bookings Asst/Cleaner Costs	£	3,420.00				£ 4,220.00
Cleaning Materials	£	749.83	£	23,659.37	£	23,659.37
Hall Bookings Costs						
Set-up and Cleaning for Hirers	£	1,323.00	£	1,323.00	£	1,323.00
Bar Running Costs						
Bar Stock	£	561.16				£ 2,504.01
Bar Equipment	£	290.99				£ 763.35
Bar Staff	£	755.00	£	1,607.15	£	1,607.15
Hall Maintenance						
Roof Inspection	£	144.00				
Decorating	£	2,038.47				
Dishwasher Service	£	272.08				
New Clock	£	67.29				
Fire Extinguisher Service	£	101.64				£ 339.70
Electrical Maintenance	£	669.56				
Other Sundry Maintenance	£	145.13				£ 3,080.85
Grounds Maintenance	£	252.00	£	3,690.17	£	3,690.17
Diary						
Printing	£	2,369.16				£ 653.57
Layout	£	1,280.00	£	3,649.16	£	3,649.16
Little Lottie:						
Prizes	£	1,485.00				£ 1,495.00
Licence	£	20.00	£	1,505.00	£	1,505.00

Events						
CPR Training (23 Apr / 7 May 2024)						
Donation to MyWish	£	100.00	£	100.00		
D-Day Commemoration (6 Jun 2024)						
Gas for Beacon	£	54.99				
Signs	£	18.00	£	72.99		
Bonfire Night (8 Nov 2024)						£ 33.65
Fireworks	£	2,247.00				
Refreshments	£	503.41				
Charcoal and Sundries	£	162.00				
Signs	£	58.80				
Flyers	£	23.91				
Event Licence	£	21.00				
National Trust Licence	£	150.00				
Paramedics	£	70.00	£	3,236.12		
Quiz Evening (30 Nov 2024)						
Food	£	729.30				
Prizes	£	48.57				
Raffle Prizes	£	61.12				
Gift Card	£	30.00				
Flyers	£	23.91	£	892.90		£ 741.82
Christmas Tree Light-Up (6 Dec 2024)						
New Lights	£	75.27	£	75.27		
Pop-up Coffee Shop						
Ingredients	£	79.16	£	79.16		
Film Club						
Media	£	46.41				£ 39.43
Licensing	£	522.00	£	568.41		£ 1,148.40
Other Events				£ 5,024.85	£ 5,024.85	£ 410.98
Welcome Booklet Printing						
Donations						
St Nicholas Hospice			£	260.00		
Ickworth Chufrch Conservation Trust			£	293.60	£	553.60
Gifts for Retiring Trustees						
Payment Card Fees			£	91.84	£	91.84
Sundry Expenses						
<b>Sub Total</b>			£	<b>41,104.14</b>	£	<b>-</b>
					£	<b>41,104.14</b>
					£	<b>32,105.05</b>

### Asset and Investment Purchases

Fire Alarm Installation	£	5,800.00			£	5,800.00	
Stage Door Replacement	£	4,962.89			£	4,962.89	
New Blinds	£	3,044.99			£	3,044.99	
New Keybox	£	139.99			£	139.99	
Sundry							£ 70.00
Security Deposits refunded				£ 4,923.00	£	4,923.00	£ 3,290.00
<b>Sub Total</b>		£ 13,947.87	£	-	£ 4,923.00	£ 18,870.87	£ 3,360.00

<b>Total Payments</b>		£ 55,052.01		£ 4,923.00	£ 59,975.01	£ 35,465.05
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<b>Net of receipts/(payments)</b>		£ (16,878.35)		£ (350.00)	£ (17,228.35)	£ 1,396.06
<b>Transfers between funds</b>		£ -		£ -	£ -	£ -
<b>Cash funds last year end</b>		£ 82,858.43	£ 642.82	£ 500.00	£ 84,001.25	£ 82,605.19
<b>Cash funds this year end</b>		£ 65,980.08		£ 150.00	£ 66,772.90	£ 84,001.25

**Horringer-cum-Ickworth Community Council**  
**Charity Number 304904**

**Receipts and Payments Accounts for the Period from 1 April 2024 to 31 March 2025**

**Statement of Assets and Liabilities at the End of the Period**

	Unrestricted Funds		Restricted Funds		Total Funds	Previous Years 2023/24
	General Fund		Activities & Events	Hirers A/C		
<b>Cash Funds</b>						
Community Council Bank Account	£	29,190.64	£	642.82	£ 29,833.46	£ 35,583.19
Management Committee Bank Account	£	27,211.58		£ 150.00	£ 27,361.58	£ 40,965.21
Bar Sum-Up Payments Account	£	6,780.86			£ 6,780.86	£ 4,737.97
Little Lottie Bank Account	£	2,697.00		£ -	£ 2,697.00	£ 2,685.00
Cash in Hand (PUCS Float)	£	100.00			£ 100.00	£ 29.88
<b>Total Cash Funds</b>	<b>£</b>	<b>65,980.08</b>	<b>£</b>	<b>150.00</b>	<b>£ 66,772.90</b>	<b>£ 83,971.37</b>

**Other Monetary Assets**

Gift Aid Due on AV System Donation						
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**Investment Assets**

None						
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**Assets Retained for the Charity's Own Use**

<p>Horringer Community Centre. Titles to freehold and leasehold land are vested in the Horringer-cum-Ickworth Parish Council as Custodian Trustees.</p> <p>Fire Alarm System installed in 2024 for £5800</p> <p>Electric Heating System, including 8 Night Storage Heaters and 5 Convection Heaters</p> <p>Kitchen Equipment, including Oven and Hob, Food Warmer, Dishwasher, Water Boiler, Fridge, Freezer</p> <p>Audio Visual System with PA and Video Projection (installed in 2021 at a cost of £13,826.26)</p> <p>Sundry Chairs, Tables, Trestle Tables</p> <p>Four Gazebos bought in 2021 (2) for £359.98 and 2023 (2) for £225</p> <p>Bar Equipment, including Fridges and Tills</p> <p>Bar Stock valued at £500 at cost at 31/3/2025</p>						
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**Liabilities**

None						
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**Signed on Behalf of all the Trustees**

Signature	Print Name	Date of Approval

# Independent Examiner's Report on the Accounts

**Report to the trustees/ members of Horringer-cum-Ickworth Community Council (charity no 304904)  
on accounts for the year ended 31 March 2025 set out on pages 1 to 3**

I report to the trustees on my examination of the accounts of the above charity ('the Trust') for the year ended 31/03/2021

## Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 'the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:** \_\_\_\_\_ **Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Relevant professional qualification(s) or body (if any):**

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**Address:**

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**HORRINGER - CUM - ICKWORTH COMMUNITY COUNCIL**

England & Wales - Charity number 304904

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# Accounts

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# Horringer-cum-Ickworth Community Council

Charity Number 304904

## Receipts and Payments Accounts

For the Period from 1 April 2023 to 31 March 2024

### Receipts and Payments

	Unrestricted Funds		Restricted Funds		Total Funds	
	General Fund		Activities & Events	Hirers A/C	2022/23	
<b>Receipts</b>						
Hall Bookings						
Hire Fees	£	19,548				£ 19,157
Set-up & Cleaning Charges for Hirers	£	1,400				£ 1,285
Bar Fees	£	167				£ 105
Bar Sales	£	5,967			£ 27,082	£ 7,933
Grants (Restricted):						
West Suffolk Council (for activities)			£	500		
Other Grants (restricted)				£	500	£ 1,980
Horringer Diary Adverts	£	-			£	-
Waste Recycling						
Bottle Bank	£	1,103				£ 1,262
Clothing Bank	£	6	£	1,110	£	1,110
Little Lottie Subscriptions	£	2,955			£	2,942
Events						
Garage Sale						
Ticket Sales	£	145	£	145		£ 50
Quiz Evening						
Ticket Sales	£	948				£ 580
Raffle	£	182	£	1,130		£ 110
Film Club Ticket Sales	£	450	£	450		£ 145
Bonfire Night						
Entrance						£ 1,565
Refreshment Sales						£ 742
Other Events					£	1,725
Social Club						
Insurance contribution						£ 451
Water Rates contribution						£ 1,327
Maintenance contribution			£	-	£	-
Other Income						
<b>Sub Total</b>		£ 32,871		£ 500	£ -	£ 33,371
						£ 42,396

### Asset and Investment Sales

Security Deposits collected			£	3,490	£	3,490	£	4,470
<b>Sub Total</b>			£	3,490	£	3,490	£	4,470

<b>Total Receipts</b>		£ 32,871		£ 500	£ 3,490	£ 36,861	£ 46,866
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**Horringer-cum-Ickworth Community Council**

**Charity Number 304904**

**Receipts and Payments Accounts for the Period from 1 April 2023 to 31 March 2024**

Receipts and Payments (cont)

	Unrestricted Funds		Restricted Funds		Total Funds	2022/23	
	General Fund		Activities & Events	Hirers A/C			
<b>Payments</b>							
Hall Running Costs							
Insurance	£	1,640				£ 1,804	
Water Rates	£	1,521				£ 3,183	
Electricity	£	6,147				£ 4,289	
Refuse Collection	£	537				£ 504	
Phone/Broadband	£	370				£ 340	
Sanitary Services	£	743				£ 708	
Premises Licence	£	70				£ 427	
Bookings Secretary Costs	£	2,020				£ 1,258	
Bookings Asst/Cleaner Costs	£	4,220				£ 3,378	
Cleaning Materials	£	559	£	17,827	£	17,827	
Hall Bookings Costs							
Set-up and Cleaning for Hirers	£	1,615	£	1,615	£	1,615	
Bar Running Costs							
Bar Stock	£	2,504				£ 2,806	
Bar Equipment	£	763				£ 827	
Bar Staff	£	954	£	4,221	£	4,221	
Hall Maintenance							
General Maintenance	£	288				£ 65	
Outside Window Painting	£	134					
Painting Gents Toilet	£	351					
Replacing Gents Loo Taps	£	140					
Gents Loo New Cistern and Sensor	£	1,420					
Floor Scrubber Battery Replacement	£	219					
Sewage Tank Drainage (and Repair)	£	140				£ 380	
Drains & Plumbing	£	40					
Fire Safety Maintenance	£	340				£ 192	
Window Cleaning	£	50				£ 50	
Defibrillator Parts and Servicing	£	300					
Other Maintenance						£ 691	
Grounds Maintenance	£	394	£	3,815	£	3,815	
Diary Printing	£	654	£	654	£	654	
Little Lottie:							
Prizes	£	1,495				£ 1,535	
Licence	£	20	£	1,515	£	1,515	
Events							
Garage Sale (leaflet printing)	£	47					
Coronation Weekend leaflet			£	111			
Tree Plaques	£	180					
Bonfire Night (leaflet)	£	34				£ 2,890	
Quiz Evening						£ 625	
Food	£	645					
Prizes	£	37					
Raffle Prizes	£	60	£	742			
Sunflower Competition Seeds and Prizes			£	73			
Film Club							
Media	£	39				£ 135	
Licensing	£	1,148	£	1,188		£ 539	
Other Events			£	2,190	£	2,374	
Grants for Activities				£	184	£ 299	
Payment Card Fees	£	84	£	84	£	84	
<b>Sub Total</b>		£	31,921	£	184	£	-
					£	32,105	£ 34,722

## Asset and Investment Purchases

Gazebos					£ 225
Signs	£ 60			£ 60	£ 332
New AV System					
Cutlery	£ 10			£ 10	£ 17
Other					
Roof Replacement					
Dishwasher					
Security Deposits refunded			£ 3,290	£ 3,290	£ 4,290
<b>Sub Total</b>	<b>£ 70</b>	<b>£ -</b>	<b>£ 3,290</b>	<b>£ 3,360</b>	<b>£ 4,864</b>

<b>Total Payments</b>	<b>£ 31,991</b>	<b>£ 184</b>	<b>£ 3,290</b>	<b>£ 35,465</b>	<b>£ 39,586</b>
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<b>Net of receipts/(payments)</b>	<b>£ 880</b>	<b>£ 316</b>	<b>£ 200</b>	<b>£ 1,396</b>	<b>£ 7,280</b>
<b>Transfers between funds</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	
<b>Cash funds last year end</b>	<b>£ 81,978</b>	<b>£ 327</b>	<b>£ 300</b>	<b>£ 82,605</b>	<b>£ 75,325</b>
<b>Cash funds this year end</b>	<b>£ 82,858</b>	<b>£ 643</b>	<b>£ 500</b>	<b>£ 84,001</b>	<b>£ 82,605</b>

## Statement of Assets and Liabilities at the End of the Period

	Unrestricted Funds		Restricted Funds		Total Funds	2022/23
	General Fund		Activities & Events	Hirers A/C		
<b>Cash Funds</b>						
Community Council Bank Account	£ 34,940		£ 643		£ 35,583	£ 34,315
Management Committee Bank Account	£ 40,465			£ 500	£ 40,965	£ 42,497
Bar Sum-Up Payments Account	£ 4,738				£ 4,738	£ 3,118
Bar Cash in Hand	£ 30				£ 30	
Little Lottie Bank Account	£ 2,685			£ -	£ 2,685	£ 2,675
<b>Total Cash Funds</b>	<b>£ 82,858</b>			<b>£ 500</b>	<b>£ 84,001</b>	<b>£ 82,605</b>

### Other Monetary Assets

Social Club Contribution for Insurance	£ 410			£ 410	
Social Club Contribution for Water	£ 718			£ 718	
Regular Hirer Charges overdue from 31/12/23	£ 740			£ 740	

### Investment Assets

None					
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### Assets Retained for the Charity's Own Use

Horringer Community Centre. Titles to freehold and leasehold land are vested in the Horringer-cum-Ickworth Parish Council as Custodian Trustees.
Electric Heating System, including 8 Night Storage Heaters and 5 Convection Heaters
Kitchen Equipment, including Oven and Hob, Food Warmer, Dishwasher, Water Boiler, Fridge, Freezer
Audio Visual System with PA and Video Projection (installed in 2021 at a cost of £13,826.26)
Sundry Chairs, Tables, Trestle Tables
Four Gazebos bought in 2021 (2) for £359.98 and 2023 (2) for £225
Bar Equipment, including Fridges and Tills
Bar Stock valued at £1096.89 at cost at 31/3/2024

### Liabilities

None				£ -	
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### Signed on Behalf of all the Trustees

Signature	Print Name	Date of Approval
E D R Brierley	Euan D R Brierley	29 April 2024
J Frost	Janice Frost	29 April 2024

# Independent Examiner's Report on the Accounts

## Report to the trustees/ members of Horringer-cum-Ickworth Community Council (charity no 304904) on accounts for the year ended 31 March 2024 set out on pages 1 to 3

I report to the trustees on my examination of the accounts of the above charity ('the Trust') for the year ended 31/03/2021

### Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 'the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:	Name:	Date:
N J Hanford	Norman Hanford	29 January 2025

### Relevant professional qualification(s) or body (if any):

C Eng (ret)

### Address:

3 Holly Close, Horringer, Bury St Edmunds, IP29 5SZ

**HORRINGER - CUM - ICKWORTH COMMUNITY COUNCIL**

England & Wales - Charity number 304904

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# Accounts

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## Trustees' Annual Report for the period

From 1 April 2022 to 31 March 2023

Charity name: **Horringer-cum-Ickworth Community Council**

Charity registration number: **304904**

### Objectives and Activities

<p>Summary of the purposes of the charity as set out in its governing document</p>	<p>a) The provision, maintenance and management of a village hall for use by the inhabitants of the area of benefit, without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and other forms of recreation and leisure time occupation with the object of improving the conditions of life for the inhabitants.</p> <p>b) To promote for the benefit of the inhabitants of the area of benefit the provision of facilities for recreation or other leisure time occupation or educational activity of individuals with the object of improving the condition of life for the said inhabitants.</p> <p>c) Such other charitable purposes for the benefit of the inhabitants of the area of benefit as the Community council sees fit.</p>
<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p>	<p><b>Provision of Community Centre (Village Hall):</b> Village clubs and societies are able to use the Centre for a wide range of activities including baby &amp; toddler group, gardening club, WI, singers, dance classes, yoga classes, carpet bowls, good neighbours scheme, markets. Additionally, ad-hoc private bookings generate additional income. This year was the first full normal year post-pandemic, and in fact showed a slight increase on pre-pandemic numbers. On average we have seen about 300 people per week attending regular events in the hall, and around 2,500 attended ad-hoc events during the year, with a total annual footfall of around 10-15,000.</p> <p><b>Promotion of events:</b> The previously annual Flower Show and Fete did not take place again, but celebrations for the Queen's Platinum Jubilee were organised in June, including beacon lighting, a successful fete in conjunction with the Church's strawberry tea, and a successful Quiz Evening. The Quiz Evening was repeated later in the year, and the annual fireworks display took place in November, and the Christmas tree light-up took place as usual. A new venture started at the end of the year (February &amp; March), with the starting of a monthly Film Club evening.</p> <p><b>Other activities:</b> The charity operates a 'Little Lottie' scheme, in which a large number of villagers are stake-holders, and approximately half the income of which is paid out as monthly prizes.</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	We have referred to the commission's guidance on public benefit when reviewing our aims and objectives and in planning future activities, both as a management committee and as the full community council which is attended by representatives of village organisations. The trustees consider that the charity's activities reflect our aims and objectives.
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Policy on grant making	N/A
Policy on social investment including program related investment	N/A
Contribution made by volunteers	Volunteers run the community centre and organise and carry out community activities which enrich village life and create a good strong community.
Other	

**Achievements and Performance**

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	The Community Centre provides a place where community life can flourish, contributing to well-being and health and addressing loneliness and providing educational activities. The improved facilities at the Centre of recent years (the new audio-visual system and improved bar facilities) have made it possible to improve the delivery of these. The AV facilities in particular have enabled the start of the new monthly Film Club, which has been well-received as an opportunity for villagers to socialise and watch a film together on the big screen.
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	
Performance of fundraising activities against objectives set	
Investment performance against objectives	
Other	

## Financial Review

Review of the charity's financial position at the end of the period	The charity is in a strong financial position. Bookings income has now recovered to pre-pandemic levels, and indeed has shown a slight increase. Grant funding to support community projects and local well-being has enabled us to provide support to local groups such as the carpet bowls club and yoga classes. In-house provision of bar facilities for hirers of the hall has also enabled some ancillary trading income to boost booking income. We have been fortunate in having a fixed-price energy contract in place until July 2023, and prices will increase after this, but we are confident that a small increase in charges from 2024 will enable us to remain in a strong position. Income from other sources such as Little Lottie and waste recycling have been maintained.
Statement explaining the policy for holding reserves stating why they are held	We hold a minimum of £30,000 in reserve at any time, which represents the anticipated running costs for one year. Further reserves are held in anticipation of future significant expenditure that may be required to maintain the Community Centre – currently this includes renewal of the heating system and upgrading the fire protection system, which continue to be investigated.
Amount of reserves held	£65,000 – including £35,000 for future projects as noted above.
Reasons for holding zero reserves	N/A
Details of fund materially in deficit	N/A
Explanation of any uncertainties about the charity continuing as a going concern	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Income from hiring the hall for community activities and for private functions, including some ancillary trading (bar sales). Fundraising from events and other activities.
Investment policy and objectives including any social investment policy adopted	N/A
A description of the principal risks facing the charity	Maintenance costs exceed income in the event of major works becoming necessary, especially if unexpected; People not prepared to stand as trustees making it difficult to maintain a full quota on the team; Fire in the Community Centre; Vandalism to the Centre; Injury at an event run by the Community Council; Injury suffered by hirers using the Community Centre; Failure of systems at the Centre affecting hirers (eg blocked toilets) Safeguarding issues.
Other	

## Structure, Governance and Management

Description of charity's trusts:	
Type of governing document (trust deed, royal charter)	Set up by order: scheme dated 13/03/2006 and amended on 06/07/2011 and 23/06/2014
How is the charity constituted? (e.g unincorporated association, CIO)	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	At the AGM five honorary officers are elected as trustees (chair, vice-chair, secretary, community council treasurer, village hall treasurer); two further trustees are nominated as representatives by the Horringer-cum-Ickworth Parish Council and the Horringer Social Club; between two and four further trustees are elected at the AGM; the trustees may co-opt up to three further trustees. Community Council members eligible to stand for election as trustees include one member appointed by each affiliated organisation and further members elected at the AGM.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	New trustees are provided with documents detailing the charity's history, structure and management, and also the constitution, terms and conditions of hall hire and the latest annual report and accounts. They are also asked to read the guidance for trustees as advised by the Charity Commission.
The charity's organisational structure and any wider network with which the charity works	
Relationship with any related parties	Titles to freehold and leasehold land are vested in the Horringer-cum-Ickworth Parish Council as Custodian Trustees.
Other	

### Reference and Administrative details

Charity name	Horringer- cum- Ickworth Community Council
Other name the charity uses	
Registered charity number	304904
Charity's principal address	Horringer Community Centre The Street Horringer Bury St Edmunds IP29 5RU

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Gordon Hughes	Chair	To 28/11/2022	
2	Janette Emerson	Secretary		
3	Rachel Davies	Community Council Treasurer		
4	Janice Sylvia Frost	Village Hall Treasurer		
5	Euan David Robert Brierley	Vice-Chair from 14/11/2022		
6	Colin Knight			
7	Barry Hastings			
8	John Porter		Until 25/7/2022	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
none		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
none		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	none
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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none		
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#### Name of chief executive or names of senior staff members (Optional information)

none
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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## Other optional information

N/A
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## Declarations

The trustees declare that they have approved the trustees' report above.

#### Signed on behalf of the charity's trustees

<b>Signature(s)</b>	E Brierley	J Emerson
<b>Full name(s)</b>	Euan D R Brierley	Janette Emerson
<b>Position (eg Secretary, Chair, etc)</b>	Vice Chair	Secretary
<b>Date</b>	22 May 2023	

**Horringer-cum-Ickworth Community Council**  
Charity Number 304904

**Receipts and Payments Accounts**

For the Period from 1 April 2022 to 31 March 2023

**Receipts and Payments**

	Unrestricted Funds		Restricted Funds			Total Funds	2021/22
	General Fund		Activities & Events Fund	Platinum Jubilee Celebrations Fund	Hirers A/C		
<b>Receipts</b>							
Hall Bookings							
Hire Fees	£ 19,157						£ 14,501
Set-up & Cleaning Charges for Hirers	£ 1,285						£ 452
Bar Arrangement Fees	£ 105						£ 70
Bar Sales	£ 7,933	£ 28,479				£ 28,479	£ 1,957
Grants:							
Platinum Jubilee Grant (restricted)				£ 1,980			
Parish Council							£ 7,500
Parish Council (restricted)							
COVID-19 Support Grants							£ 10,667
Other Grants							£ 362
Other Grants (restricted)		£ -		£ 1,980		£ 1,980	£ 700
Donations							£ 165
Donations (restricted)							£ 250
Horringer Diary Adverts	£ 1,663	£ 1,663				£ 1,663	£ 654
Waste Recycling							
Bottle Bank	£ 1,262						£ 1,676
Clothing Bank	£ 119	£ 1,381				£ 1,381	
Little Lottie Subscriptions	£ 2,942	£ 2,942				£ 2,942	£ 2,947
Events							
Jazz Evening (10 Apr 2022)							
Ticket Sales	£ 40	£ 40					£ -
Platinum Jubilee (5 Jun 2022)							
Quiz Evening Ticket Sales				£ 750	£ 750	£ 750	
Bonfire Night (5 Nov 2022)							
Gate	£ 1,565						£ 2,648
Refreshment Sales	£ 742	£ 2,307				£ -	£ 980
Quiz Evening (19 Nov 2022)							
Ticket Sales	£ 580						
Raffle	£ 110	£ 690				£ -	
Film Club (13 Feb & 13 Mar 2023)							
Ticket Sales	£ 145	£ 145				£ -	
Garage Sale Bookings (15 Apr 2023)	£ 50	£ 50	£ 3,232			£ 3,232	
Social Club							
Insurance contribution (1/4)	£ 451						£ 396
Water Rates contribution (1/2)	£ 1,327						£ 600
Pump Maintenance contribution (1/2)	£ 190	£ 1,968				£ 1,968	
Other Income							
<b>Sub Total</b>		<b>£ 39,666</b>	<b>£ -</b>	<b>£ 2,730</b>	<b>£ -</b>	<b>£ 42,396</b>	<b>£ 46,525</b>

**Asset and Investment Sales**

Security Deposits collected				£ 4,470	£ 4,470	£ 3,020
<b>Sub Total</b>				<b>£ 4,470</b>	<b>£ 4,470</b>	<b>£ 3,020</b>

<b>Total Receipts</b>		<b>£ 39,666</b>	<b>£ -</b>	<b>£ 2,730</b>	<b>£ 4,470</b>	<b>£ 46,866</b>	<b>£ 49,545</b>
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Horringer-cum-Ickworth Community Council  
Charity Number 304904

Receipts and Payments Accounts for the Period from 1 April 2022 to 31 March 2023

Receipts and Payments (cont)

	Unrestricted Funds		Restricted Funds			Total Funds	Previous Years
	General Fund		Activities & Events Fund	Platinum Jubilee Celebrations Fund	Hirers A/C		2021/22
<b>Payments</b>							
Hall Running Costs							
Insurance	£	1,804					£ 1,668
Water Rates	£	3,183					£ 1,200
Electricity	£	4,289					£ 3,935
Refuse Collection	£	504					£ 371
Phone/Broadband	£	340					£ 395
Sanitary Services	£	708					£ 626
Premises Licence	£	427					£ 70
Bookings Secretary Costs	£	1,258					£ 1,307
Bookings Asst/Cleaner Costs	£	3,378					£ 1,842
Cleaning Materials	£	822				£	16,713
							£ 519
Hall Bookings Costs							
Set-up and Cleaning for Hirers	£	1,117	£	1,117		£	1,117
							£ 740
Bar Running Costs							
Bar Stock	£	2,806					£ 1,453
Bar Equipment	£	827					£ 272
Bar Staff	£	972	£	4,605		£	4,605
							£ 204
Hall Maintenance							
Electrical (inc Fire Alarm Inspection)	£	412					
Sewage Tank Repair and Drainage	£	380					
Dishwasher Service	£	279					
Fire Safety Inspection & Maintenance	£	192					
Window Cleaning	£	50					
General Maintenance	£	65					£ 2,892
Grounds Maintenance	£	556	£	1,935		£	1,935
							£ 379
Diary Printing etc	£	1,440	£	1,440		£	1,440
							£ 732
Little Lottie:							
Prizes	£	1,535					£ 1,415
Licence	£	20	£	1,555		£	1,555
							£ 20
Events							
Platinum Jubilee Celebrations							£ 615
Beacon Lighting (3 Jun 2022)							
Gas for Beacon			£	110			
Drinks			£	192	£	301	
Quiz Evening (4 Jun 2022)							
Fish and Chip Suppers			£	530			
Prizes and Stationery			£	62			
Eventbrite Fees			£	19	£	611	
Fete (5 Jun 2022)							
Band			£	250			
Event Licence			£	21			
Prizes			£	144			
Ambulance Service Donation			£	40			
Insurance			£	197			
Electrical Services			£	300	£	952	
Tree Planting (25 Mar 2023)					£	262	
Other							
Publicity Flyers/Leaflets			£	281			
Donation for Church Flowers			£	250			
Bouncy Castle for Hedgehogs			£	100	£	631	£
					£	2,758	£
Jazz Evening Tickets (10 Apr 2022)	£	50					
Bonfire Night (5 Nov 2022)							
Fireworks	£	2,175					
Charcoal and Batteries	£	72					
Catering - Food	£	296					
Catering - Mulled Wine	£	100					
Catering - Soft Drinks	£	36					
Event Licence	£	21					
NT Bonfire Licence	£	150					
Ambulance Service Donation	£	40	£	2,890			£
							2,331

Quiz Evening (19 Nov 2022)							
Fish and Chip Suppers	£	479					
Prizes and Stationery	£	68					
Publicity Flyers	£	71					
Eventbrite Fees	£	7	£	625			
Christmas Tree Light-Up (2 Dec 2022)			£	-			£ 96
Film Club							
Media	£	135					
Licensing	£	539	£	674			
Other Events			£	-	£	4,239	£ 436
Welcome Booklet Printing						£	4,239 £ 55
Grants for Community Activities:							
Grant to Carpet Bowls Club			£	90			
Grant to Calm with Caroline Yoga			£	149			
Grant to Zoe Noble Yoga			£	61	£	299	£ 299
Donations:							
Community Action Suffolk							
St Leonard's Church							£ 475
Gifts for Retiring Trustees							
Payment Card Fees		£	62	£	62		£ 62 £ 14
Sundry Expenses							
<b>Sub Total</b>			£	31,665	£	299	£ 2,758 £ - £ 34,722 £ 24,062

**Horringer-cum-Ickworth Community Council**  
**Charity Number 304904**

**Receipts and Payments Accounts for the Period from 1 April 2022 to 31 March 2023**

Receipts and Payments (cont)

**Asset and Investment Purchases**

Gazebos	£ 225				£ 225	£ 360
Signs (Fireworks)	£ 77				£ 77	
Signs (Horringer Singers)	£ 255				£ 255	
Cutlery	£ 17				£ 17	
Bar Equipment - Fridges & Tills						
New AV System						£ 7,079
Heaters						
Chairs						
Roof Replacement						
Dishwasher						
Security Deposits refunded				£ 4,290	£ 4,290	£ 2,900
<b>Sub Total</b>	<b>£ 574</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 4,290</b>	<b>£ 4,864</b>	<b>£ 10,339</b>
<b>Total Payments</b>	<b>£ 32,239</b>	<b>£ 299</b>	<b>£ 2,758</b>	<b>£ 4,290</b>	<b>£ 39,586</b>	<b>£ 34,400</b>
<b>Net of receipts/(payments)</b>	<b>£ 7,427</b>	<b>£ (299)</b>	<b>£ (28)</b>	<b>£ 180</b>	<b>£ 7,280</b>	<b>£ 15,145</b>
<b>Transfers between funds</b>	<b>£ (28)</b>		<b>£ 28</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>
<b>Cash funds last year end</b>	<b>£ 74,579</b>	<b>£ 626</b>	<b>£ -</b>	<b>£ 120</b>	<b>£ 75,325</b>	<b>£ 38,605</b>
<b>Cash funds this year end</b>	<b>£ 81,978</b>	<b>£ 327</b>	<b>£ 0</b>	<b>£ 300</b>	<b>£ 82,605</b>	<b>£ 53,750</b>

**Statement of Assets and Liabilities at the End of the Period**

	Unrestricted Funds	Restricted Funds			Total Funds	Previous Years 2021/22
	General Fund	Activities & Events Fund	Platinum Jubilee Celebrations Fund	Hirers A/C		
<b>Cash Funds</b>						
Community Council Bank Account	£ 33,989	£ 327			£ 34,315	£ 33,143
Management Committee Bank Account	£ 42,197			£ 300	£ 42,497	£ 39,433
Bar Sum-Up Payments Account	£ 3,118				£ 3,118	£ 80
Little Lottie Bank Account	£ 2,675			£ -	£ 2,675	£ 2,670
<b>Total Cash Funds</b>	<b>£ 81,978</b>	<b>£ 327</b>	<b>£ -</b>	<b>£ 300</b>	<b>£ 82,605</b>	<b>£ 75,325</b>

**Other Monetary Assets**

Gift Aid Due on AV System Donation					£ -	£ -
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**Investment Assets**

None						
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**Assets Retained for the Charity's Own Use**

Horringer Community Centre. Titles to freehold and leasehold land are vested in the Horringer-cum-Ickworth Parish Council as Custodian Trustees.

Electric Heating System, including 8 Night Storage Heaters and 5 Convection Heaters

Kitchen Equipment, including Oven and Hob, Food Warmer, Dishwasher, Water Boiler, Fridge, Freezer

Audio Visual System with PA and Video Projection (installed in 2021 at a cost of £13,826.26)

Sundry Chairs, Tables, Trestle Tables

Four Gazebos bought in 2021 (2) for £359.98 and 2023 (2) for £225

Bar Equipment, including Fridges and Tills

Bar Stock valued at £1034.06 at cost at 31/3/2023

**Liabilities**

Balance Due for Cost of AV System					£ -	£ -
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**Signed on Behalf of all the Trustees**

Signature	Print Name	Date of Approval
R Davies	RACHEL DAVIES	22 May 2023
J Frost	JANICE FROST	22 May 2023

# Independent Examiner's Report on the Accounts

**Report to the trustees/ members of Horringer-cum-Ickworth Community Council (charity no 304904)  
on accounts for the year ended 31 March 2021 set out on pages 1 to 3**

I report to the trustees on my examination of the accounts of the above charity ('the Trust') for the year ended 31/03/2021

## Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 'the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:	Name:	Date:
N J Hanford	NORMAN J HANFORD	22 May 2023

Relevant professional qualification(s) or body (if any):

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Address:

3 Holly Close, Horringer, Bury St Edmunds
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**HORRINGER - CUM - ICKWORTH COMMUNITY COUNCIL**

England & Wales - Charity number 304904

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# Accounts

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## Trustees' Annual Report for the period

From 1 April 2021 to 31 March 2022

Charity name: **Horringer-cum-Ickworth Community Council**

Charity registration number: **304904**

### Objectives and Activities

<p>Summary of the purposes of the charity as set out in its governing document</p>	<p>a) The provision, maintenance and management of a village hall for use by the inhabitants of the area of benefit, without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and other forms of recreation and leisure time occupation with the object of improving the conditions of life for the inhabitants.</p> <p>b) To promote for the benefit of the inhabitants of the area of benefit the provision of facilities for recreation or other leisure time occupation or educational activity of individuals with the object of improving the condition of life for the said inhabitants.</p> <p>c) Such other charitable purposes for the benefit of the inhabitants of the area of benefit as the Community council sees fit.</p>
<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p>	<p><b>Provision of Community Centre (Village Hall):</b> Village clubs and societies are able to use the Centre for a wide range of activities including baby &amp; toddler group, gardening club, WI, singers, dance classes, yoga classes, carpet bowls, good neighbours scheme, markets. Additionally, ad-hoc private bookings generate additional income. This year saw a gradual recovery from the pandemic, with low numbers at the start of the year, rising to near normal numbers at the end. By the end of the year we were again seeing about 300 people per week attending regular events in the hall, and around 2,500 attended ad-hoc events during the year, with a total annual footfall of around 10-15,000.</p> <p><b>Promotion of events:</b> The pandemic meant that the annual Flower Show and Fete did not take place in July, but the annual fireworks display returned very successfully in November, and the Christmas tree light-up took place in conjunction with a Christmas Tree Festival in the Church. In September, an Open Evening was held in order to promote the hall and its facilities to villagers and village organisations. Following a grant award, a fund was set up to help organisations to deliver activities furthering the aims of the Community Council, and this was used to sponsor two 'Paint &amp; Plonk' evenings.</p> <p><b>Other activities:</b> The charity operates a 'Little Lottie' scheme, in which a large number of villagers are stake-holders, and approximately half the income of which is paid out as monthly prizes.</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	We have referred to the commission's guidance on public benefit when reviewing our aims and objectives and in planning future activities, both as a management committee and as the full community council which is attended by representatives of village organisations. The trustees consider that the charity's activities reflect our aims and objectives.
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Policy on grant making	N/A
Policy on social investment including program related investment	N/A
Contribution made by volunteers	Volunteers run the community centre and organise and carry out community activities which enrich village life and create a good strong community.
Other	

**Achievements and Performance**

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	<p>The Community Centre provides a place where community life can flourish, contributing to well-being and health and addressing loneliness and providing educational activities, and the recovery from the pandemic has enabled these to return to normal by the end of the year.</p> <p>The improved facilities at the Centre from the previous year (the new audio-visual system and improved bar facilities) have made it possible to improve the delivery of these. The Open Evening in September was very well attended, and included an audio-visual presentation promoting the hall and its facilities as well as the variety of activities going on in the village.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	
Performance of fundraising activities against objectives set	
Investment performance against objectives	
Other	

## Financial Review

Review of the charity's financial position at the end of the period	The charity is in a strong financial position. Loss of bookings income during the pandemic was made up for with the COVID related government grants, and during the year as a whole bookings income was about 80% of normal, and is projected to return to normal levels in the next year. Income from other sources such as Little Lottie and waste recycling have been maintained.
Statement explaining the policy for holding reserves stating why they are held	We hold a minimum of £30,000 in reserve at any time, which represents the anticipated running costs for one year. Further reserves are held in anticipation of future significant expenditure that may be required to maintain the Community Centre – currently this includes renewal of the heating system and upgrading the fire protection system, which continue to be investigated, and will receive a higher priority now that the future looks more certain.
Amount of reserves held	£60,000 – including £30,000 for future projects as noted above.
Reasons for holding zero reserves	N/A
Details of fund materially in deficit	N/A
Explanation of any uncertainties about the charity continuing as a going concern	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Income from hiring the hall for community activities. Fundraising from events and other activities.
Investment policy and objectives including any social investment policy adopted	N/A
A description of the principal risks facing the charity	Maintenance costs exceed income in the event of major works becoming necessary, especially if unexpected; People not prepared to stand as trustees making it difficult to maintain a full quota on the team; Fire in the Community Centre; Vandalism to the Centre; Injury at an event run by the Community Council; Injury suffered by hirers using the Community Centre; Failure of systems at the Centre affecting hirers (eg blocked toilets) Safeguarding issues.
Other	

## Structure, Governance and Management

Description of charity's trusts:	
Type of governing document (trust deed, royal charter)	Set up by order: scheme dated 13/03/2006 and amended on 06/07/2011 and 23/06/2014
How is the charity constituted? (e.g unincorporated association, CIO)	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	At the AGM five honorary officers are elected as trustees (chair, vice-chair, secretary, community council treasurer, village hall treasurer); two further trustees are nominated as representatives by the Horringer-cum-Ickworth Parish Council and the Horringer Social Club; between two and four further trustees are elected at the AGM; the trustees may co-opt up to three further trustees. Community Council members eligible to stand for election as trustees include one member appointed by each affiliated organisation and further members elected at the AGM.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	New trustees are provided with documents detailing the charity's history, structure and management, and also the constitution, terms and conditions of hall hire and the latest annual report and accounts. They are also asked to read the guidance for trustees as advised by the Charity Commission.
The charity's organisational structure and any wider network with which the charity works	
Relationship with any related parties	Titles to freehold and leasehold land are vested in the Horringer-cum-Ickworth Parish Council as Custodian Trustees.
Other	

### Reference and Administrative details

Charity name	Horringer- cum- Ickworth Community Council
Other name the charity uses	
Registered charity number	304904
Charity's principal address	Horringer Community Centre The Street Horringer Bury St Edmunds IP29 5RU

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gordon Hughes	Chair		
2	Janette Emerson	Secretary		
3	Rachel Davies	Community Council Treasurer		
4	Janice Sylvia Frost	Village Hall Treasurer		
5	David Walton		To 07/12/2021	
6	Euan David Robert Brierley			
7	Colin Knight		From 24/05/2021	
8	Barry Hastings		From 24/05/2021	
9	John Porter		From 24/05/2021	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		
none		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
none		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	none
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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none		
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#### Name of chief executive or names of senior staff members (Optional information)

none
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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## Other optional information

N/A
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## Declarations

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

# Horringer-cum-Ickworth Community Council

Charity Number 304904

## Receipts and Payments Accounts

For the Period from 1 April 2021 to 31 March 2022

### Receipts and Payments

	Unrestricted Funds		Restricted Funds			Total Funds	2020/21
	General Fund		AV System	Activities & Events	Hirers A/C		
<b>Receipts</b>							
Hall Bookings							
Hire Fees	£	14,501					£ 5,489
Set-up & Cleaning Charges for Hirers	£	452					
Bar Fees	£	70					
Bar Sales	£	1,957				£ 16,981	£ 238
Grants (Unrestricted):							
COVID-19 Support Grants	£	10,667					
Parish Council	£	7,500					
Locality Grant for Open Evening	£	362				£ 18,529	£ 22,908
Grants (Restricted)							
Main Grants for Activities				£	700	£ 700	
AV System							£ 6,150
Donations (HOBS)	£	165				£ 165	
Donations (Restricted) for AV (other)							£ 1,000
Gift Aid on Donations for AV			£	250		£ 250	
Horringer Diary Adverts	£	654				£ 654	£ 1,684
Waste Recycling	£	1,676				£ 1,676	£ 1,720
Little Lottie Subscriptions	£	2,947				£ 2,947	£ 2,964
Bonfire Night Takings	£	3,628				£ 3,628	
Insurance (contribution from Social Club)	£	396				£ 396	£ 370
Water Rates (contribution from Social Club)	£	600				£ 600	£ 276
Other Income							
<b>Sub Total</b>		<b>£ 45,575</b>	<b>£ 250</b>	<b>£ 700</b>	<b>£ -</b>	<b>£ 46,525</b>	<b>£ 58,861</b>

### Asset and Investment Sales

Security Deposits collected				£ 3,020	£ 3,020	
<b>Sub Total</b>	£ -	£ -	£ -	£ 3,020	£ 3,020	£ -

<b>Total Payments</b>	<b>£ 45,575</b>	<b>£ 250</b>	<b>£ 700</b>	<b>£ 3,020</b>	<b>£ 49,545</b>	<b>£ 42,800</b>
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**Horringer-cum-Ickworth Community Council**  
**Charity Number 304904**

**Receipts and Payments Accounts for the Period from 1 April 2021 to 31 March 2022**

Receipts and Payments (cont)

Payments	Unrestricted Funds		Restricted Funds			Total Funds	2020/21
	General Fund		AV System	Activities & Events	Hirers A/C		
Hall Running Costs							
Insurance	£ 1,668						£ 1,482
Water Rates	£ 1,200						£ 552
Electricity	£ 3,935						£ 1,754
Refuse Collection	£ 371						£ 378
Phone/Broadband	£ 395						£ 230
Sanitary Services	£ 626						£ 619
Premises Licence	£ 70						£ 70
Bookings Secretary Costs	£ 1,307						£ 1,385
Bookings Asst/Cleaner Costs	£ 1,842						£ 806
Cleaning Materials	£ 519	£ 11,933				£ 11,933	£ 416
Hall Bookings Costs							
Set-up and Cleaning for Hirers		£ 740				£ 740	
Bar Running Costs							
Bar Stock	£ 1,453						£ 336
Bar Equipment	£ 272						
Bar Staff	£ 204	£ 1,929				£ 1,929	£ 44
Hall Maintenance							
Electrical Work (inc Heater Maintenance)	£ 2,138						
Drains	£ 130						
Fire Safety Maintenance	£ 270						
Plumbing	£ 115						
Defibrillator Refurbishment	£ 238						
Grounds Maintenance	£ 379	£ 3,270				£ 3,270	£ 7,059
Diary Printing etc		£ 732				£ 732	£ 1,059
Little Lottie:							
Prizes	£ 1,415						
Licence	£ 20	£ 1,435				£ 1,435	£ 1,595
Events							
Open Evening (10 Sep 2021)							
Refreshments & Drinks	£ 159						
Advertising Flyers	£ 26						
Advertising Signage	£ 177	£ 362					
Paint & Plonk Evenings (15 Oct & 17 Nov 2021)							
Rebate for Hall Hire				£ 54			
Rebate for Villagers Attendance				£ 20	£ 74	£ 74	
Bonfire & Fireworks Display (5 Nov 2021)							
Fireworks	£ 1,756						
Event Licence	£ 21						
Barbecue Food	£ 365						
Drinks	£ 149						
Donation to Paramedics	£ 40	£ 2,331					
Christmas Tree (3 Dec 2021)		£ 96					£ 145
Platinum Jubilee (5 Jun 2022)							
Bunting	£ 70						
Inflatable Hire	£ 545	£ 615				£ 3,404	
Welcome Booklet Printing		£ 55				£ 55	
Donations							
Community Action Suffolk							
St Leonard's Church for Path/Electrics	£ 450						£ 520
St Leonard's Church for Xmas Tree Festival	£ 25	£ 475				£ 475	
Gifts for Retiring Trustees							£ 70
Payment Card Fees		£ 14				£ 14	
Sundry Expenses							
<b>Sub Total</b>		<b>£ 23,988</b>	<b>£ -</b>	<b>£ 74</b>	<b>£ -</b>	<b>£ 24,062</b>	<b>£ 18,520</b>

**Horringer-cum-Ickworth Community Council**  
**Charity Number 304904**

**Receipts and Payments Accounts for the Period from 1 April 2021 to 31 March 2022**

Receipts and Payments (cont)

	Unrestricted Funds	Restricted Funds			Total Funds	2020/21
	General Fund	AV System	Activities & Events	Hirers A/C		
<b>Asset and Investment Purchases</b>						
Bar Equipment - Fridges & Tills						£ 584
Gazebos	£ 360				£ 360	
New AV System		£ 7,079			£ 7,079	£ 6,748
Heaters						£ 229
Other						£ 297
Roof Replacement						
Dishwasher						
Security Deposits refunded				£ 2,900	£ 2,900	
<b>Sub Total</b>	<b>£ 360</b>	<b>£ 7,079</b>	<b>£ -</b>	<b>£ 2,900</b>	<b>£ 10,339</b>	<b>£ 7,857</b>
<b>Total Payments</b>	<b>£ 24,348</b>	<b>£ 7,079</b>	<b>£ 74</b>	<b>£ 2,900</b>	<b>£ 34,400</b>	<b>£ 26,377</b>
<b>Net of receipts/(payments)</b>	<b>£ 21,228</b>	<b>£ (6,829)</b>	<b>£ 626</b>	<b>£ 120</b>	<b>£ 15,145</b>	<b>£ 16,422</b>
<b>Transfers between funds (General to AV)</b>	<b>£ (6,085)</b>	<b>£ 6,085</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>
<b>Cash funds last year end</b>	<b>£ 59,437</b>	<b>£ 743</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 60,181</b>	<b>£ 43,758</b>
<b>Cash funds this year end</b>	<b>£ 74,579</b>	<b>£ -</b>	<b>£ 626</b>	<b>£ 120</b>	<b>£ 75,325</b>	<b>£ 60,181</b>

**Statement of Assets and Liabilities at the End of the Period**

	Unrestricted Funds	Restricted Funds			Total Funds	2020/21
	General Fund	AV System	Activities & Events	Hirers A/C		
<b>Cash Funds</b>						
Community Council Bank Account	£ 32,517	£ -	£ 626	£ -	£ 33,143	£ 30,034
Management Committee Bank Account	£ 39,313	£ -	£ -	£ 120	£ 39,433	£ 27,557
Bar Sum-Up Payments Account	£ 80	£ -	£ -	£ -	£ 80	£ -
Little Lottie Bank Account	£ 2,670	£ -	£ -	£ -	£ 2,670	£ 2,590
<b>Total Cash Funds</b>	<b>£ 74,579</b>	<b>£ -</b>	<b>£ 626</b>	<b>£ 120</b>	<b>£ 75,325</b>	<b>£ 60,181</b>

**Other Monetary Assets**

Gift Aid Due on AV System Donation					£ -	£ 250
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**Investment Assets**

None						
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**Assets Retained for the Charity's Own Use**

Horringer Community Centre. Titles to freehold and leasehold land are vested in the Horringer-cum-Ickworth Parish Council as Custodian Trustees. Electric Heating System, including 8 Night Storage Heaters and 5 Convection Heaters Kitchen Equipment, including Oven and Hob, Food Warmer, Dishwasher, Water Boiler, Fridge, Freezer Audio Visual System with PA and Video Projection (installed in 2021 at a cost of £13,826.26) Sundry Chairs, Tables, Trestle Tables Two Gazebos bought in 2021 for £359.98 Bar Equipment, including Fridges and Tills Bar Stock valued at £977.86 at cost at 31/3/2022
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**Liabilities**

Balance Due for Cost of AV System					£ -	£ 6,959
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**Signed on Behalf of all the Trustees**

Signature	Print Name	Date of Approval

# Independent Examiner's Report on the Accounts

**Report to the trustees/ members of Horringer-cum-Ickworth Community Council (charity no 304904)  
on accounts for the year ended 31 March 2022 set out on pages 1 to 3**

I report to the trustees on my examination of the accounts of the above charity ('the Trust') for the year ended 31/03/2022

## Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Name:**

**Date:**

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**Relevant professional qualification(s) or body (if any):**

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**Address:**

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**HORRINGER - CUM - ICKWORTH COMMUNITY COUNCIL**

England & Wales - Charity number 304904

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# Accounts

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**Trustees' Annual Report for the period**

**From 1 April 2020 to 31 March 2021**

**Charity name: Horringer-cum-Ickworth Community Council**

**Charity registration number: 304904**

**Objectives and Activities**

<p>Summary of the purposes of the charity as set out in its governing document</p>	<p>a) The provision, maintenance and management of a village hall for use by the inhabitants of the area of benefit, without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and other forms of recreation and leisure time occupation with the object of improving the conditions of life for the inhabitants.</p> <p>b) To promote for the benefit of the inhabitants of the area of benefit the provision of facilities for recreation or other leisure time occupation or educational activity of individuals with the object of improving the condition of life for the said inhabitants.</p> <p>c) Such other charitable purposes for the benefit of the inhabitants of the area of benefit as the Community council sees fit.</p>
<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p>	<p><b>Provision of Community Centre (Village Hall):</b> Village clubs and societies are able to use the Centre for a wide range of activities including baby &amp; toddler group, gardening club, WI, singers, dance classes, yoga classes, carpet bowls, good neighbours scheme, markets. Additionally, ad-hoc private bookings generate additional income. In a normal year, we expect to see about 300-350 people per week attending regular events in the hall, and around 3,000-3,500 attending ad-hoc events, with a total annual footfall of around 20,000. This year this has been drastically reduced because of the pandemic restrictions, with a total footfall of about 3,000. During the pandemic, we have ensured that we have maintained COVID-secure status, and have thus been able to support essential services such as support groups and food retail markets.</p> <p><b>Promotion of events:</b> The pandemic has meant that most events have been cancelled, including the usual annual fireworks display. However, the Christmas tree light-up did take place on a smaller scale.</p> <p><b>Other activities:</b> The charity operates a 'Little Lottie' scheme, in which a large number of villagers are stake-holders, and approximately half the income of which is paid out as monthly prizes.</p>
<p>Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit</p>	<p>We have referred to the commission's guidance on public benefit when reviewing our aims and objectives and in planning future activities, both as a management committee and as the full community council which is attended by representatives of village organisations. The trustees consider that the charity's activities reflect our aims and objectives.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Policy on grant making	N/A
Policy on social investment including program related investment	N/A
Contribution made by volunteers	Volunteers run the community centre and organise and carry out community activities which enrich village life and create a good strong community.
Other	

**Achievements and Performance**

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	<p>The Community Centre provides a place where community life can flourish, contributing to well-being and health and addressing loneliness and providing educational activities, although this has been limited this year due to the pandemic restrictions. Most normal events were cancelled, including the bonfire and fireworks and the annual village fete and flower show.</p> <p>Facilities at the Centre have been improved during the year, most importantly the installation of a new audio-visual system, including a new projector and sound system. Approximately half the cost of this has been met by grant funding and donations, resulting in a net cost of about £6,000. The bar facilities have been improved by the purchase of fridges and other equipment, enabling bar services to be provided in-house, and some new heaters have been installed.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	
Performance of fundraising activities against objectives set	
Investment performance against objectives	
Other	

## Financial Review

Review of the charity's financial position at the end of the period	The charity is in a strong financial position. Although income from bookings was less than a third of what would normally be expected, the COVID related government grants have made up the shortfall, and income from other sources such as Little Lottie and waster recycling have been maintained.
Statement explaining the policy for holding reserves stating why they are held	We hold a minimum of £20,000 in reserve at any time, which represents the anticipated running costs for one year. Further reserves may be held in anticipation of future significant expenditure that may be required to maintain the Community Centre – currently this includes renewal of the heating system and upgrading the fire protection system, which will be investigated further during the next financial year.
Amount of reserves held	£60,000
Reasons for holding zero reserves	N/A
Details of fund materially in deficit	N/A
Explanation of any uncertainties about the charity continuing as a going concern	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Income from hiring the hall for community activities. Fundraising from events and other activities.
Investment policy and objectives including any social investment policy adopted	N/A
A description of the principal risks facing the charity	Maintenance costs exceed income; People not prepared to stand as trustees making it difficult to maintain a full quota on the team; Fire in the Community Centre; Vandalism to the Centre; Injury at an event run by the Community Council; Injury suffered by hirers using the Community Centre; Failure of systems at the Centre affecting hirers (eg blocked toilets) Safeguarding issues.
Other	

## Structure, Governance and Management

Description of charity's trusts:	
Type of governing document (trust deed, royal charter)	Set up by order: scheme dated 13/03/2006 and amended on 06/07/2011 and 23/06/2014
How is the charity constituted? (e.g unincorporated association, CIO)	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	At the AGM five honorary officers are elected as trustees (chair, vice-chair, secretary, community council treasurer, village hall treasurer); two further trustees are nominated as representatives by the Horringer-cum-Ickworth Parish Council and the Horringer Social Club; between two and four further trustees are elected at the AGM; the trustees may co-opt up to three further trustees. Community Council members eligible to stand for election as trustees include one member appointed by each affiliated organisation and further members elected at the AGM.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	New trustees are provided with documents detailing the charity's history, structure and management, and also the constitution, terms and conditions of hall hire and the latest annual report and accounts. They are also asked to read the guidance for trustees as advised by the Charity Commission.
The charity's organisational structure and any wider network with which the charity works	
Relationship with any related parties	Titles to freehold and leasehold land are vested in the Horringer-cum-Ickworth Parish Council as Custodian Trustees.
Other	

### Reference and Administrative details

Charity name	Horringer- cum- Ickworth Community Council
Other name the charity uses	
Registered charity number	304904
Charity's principal address	Horringer Community Centre The Street Horringer Bury St Edmunds IP29 5RU

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gordon Hughes	Chair from 01/09/20		
2	Janette Emerson	Secretary		
3	Rachel Davies	Community Council Treasurer		
4	Janice Sylvia Frost	Village Hall Treasurer	From 01/09/2020	
5	David Walton			
6	Euan David Robert Brierley		From 01/09/2020	
7	Robin Davies	Village Hall Treasurer	To 01/09/2020	
8	Colleen Greenwood	Chair	To 01/09/2020	
9	Peta Cook		To 01/09/2020	
10				
11				
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20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		
none		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
none		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	none
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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none		
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#### Name of chief executive or names of senior staff members (Optional information)

none
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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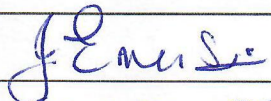
## Other optional information

N/A
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Parnell	JAN EMERSON
Position (eg Secretary, Chair, etc)	ACTING CHAIRMAN	SECRETARY
Date	24/1/22.	

**Horringer-cum-Ickworth Community Council**  
**Charity Number 304904**

**Receipts and Payments Accounts**  
**For the Period from 1 April 2020 to 31 March 2021**

**Receipts and Payments**

	Unrestricted Funds		Restricted Fund (AV System)		Total Funds	Last Year
<b>Receipts</b>						
Hall Bookings	£	5,489			£ 5,489	£ 18,124
Grants (unrestricted):						
Parish Council	£	3,000				
COVID-19 Support Grants	£	19,908	£	22,908	£ 22,908	
Grants for AV System:						
Parish Council			£	2,000		
West Suffolk Locality Fund			£	750		
Local Connections Fund			£	2,400		
Suffolk Community Fund			£	1,000		
Other Grants			£	-	£ 6,150	£ 30,108
Donations for AV System				£ 1,000	£ 1,000	£ 341
Donations (HOBS)						£ 215
Bar Sales	£	238			£ 238	
Horringer Diary Adverts	£	1,684			£ 1,684	£ 2,026
Waste Recycling	£	1,720			£ 1,720	£ 1,533
Little Lottie Subscriptions	£	2,964			£ 2,964	£ 2,912
Bonfire Night						£ 2,582
Insurance (contribution from Social Club)	£	370			£ 370	£ 366
Water Rates (contribution from Social Club)	£	276			£ 276	£ 557
Other Income						£ 97
<b>Sub Total</b>	£	<b>35,650</b>	£	<b>7,150</b>	£ <b>42,800</b>	£ <b>58,861</b>

N.I.R.

**Horringer-cum-Ickworth Community Council**  
**Charity Number 304904**

**Receipts and Payments Accounts for the Period from 1 April 2020 to 31 March 2021**

Receipts and Payments (cont)

	Unrestricted Funds		Restricted Fund (AV System)	Total Funds	Last Year	
<b>Payments</b>						
Hall Running Costs:						
Insurance	£	1,482		£ 1,482	£	1,464
Water Rates	£	552		£ 552	£	1,114
Electricity	£	1,754		£ 1,754	£	3,852
Refuse Collection	£	378		£ 378	£	464
Phone/Broadband	£	230		£ 230	£	497
Sanitary Services	£	619		£ 619	£	607
Premises Licence	£	70		£ 70	£	70
Bar Running Costs	£	44		£ 44		
Cleaning Materials	£	416		£ 416	£	420
Maintenance:						
General Maintenance	£	498				
Electrical Work (inc Heater Installation)	£	4,404				
Roof Repairs	£	785				
Window Repairs	£	60				
Replacement Locks	£	181				
Fire Safety Maintenance	£	189				
COVID Secure Costs	£	130			£	1,585
Plumbing	£	54			£	52
Grounds Maintenance	£	758	£ 7,059	£ 7,059	£	573
Bookings Secretary/Asst Costs	£	1,200		£ 1,200	£	1,346
Bookings Administration Costs	£	185		£ 185		
Cleaner Costs	£	806		£ 806	£	4,055
Diary Printing etc	£	1,059		£ 1,059	£	1,320
Little Lottie:						
Prizes	£	1,575				
Licence	£	20	£ 1,595	£ 1,595	£	1,445
Christmas Tree	£	145		£ 145		
Bonfire Night Costs					£	1,887
Donations:						
Community Action Suffolk	£	20				
St Leonard's Church for Path/Electrics	£	500	£ 520	£ 520	£	20
Gifts for Retiring Trustees	£	70		£ 70		
Sundry Expenses					£	207
<b>Sub Total</b>	£	<b>18,184</b>	£ -	£ 18,184	£	<b>20,978</b>

**Asset and Investment Purchases**

Bar Equipment - Fridges & Tills	£	584		£ 584		
Bar Stock	£	336		£ 336		
New AV System			£ 6,748	£ 6,748		
Heaters	£	229		£ 229		
Chairs	£	297		£ 297		
Roof Replacement					£	30,522
Dishwasher					£	2,208
<b>Sub Total</b>	£	<b>1,446</b>	£ 6,748	£ 8,193	£	<b>32,730</b>

<b>Total Payments</b>	£	<b>19,630</b>	£ 6,748	£ 26,377	£	<b>53,708</b>
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<b>Net of receipts/(payments)</b>	£	<b>16,020</b>	£ 402	£ 16,422	£	<b>5,153</b>
<b>Transfers between funds</b>	£	-	£ -	£ -	£	-
<b>Cash funds last year end</b>	£	<b>43,417</b>	£ 341	£ 43,758	£	<b>38,605</b>
<b>Cash funds this year end</b>	£	<b>59,437</b>	£ 743	£ 60,181	£	<b>43,758</b>

Receipts and Payments Accounts for the Period from 1 April 2020 to 31 March 2021

Statement of Assets and Liabilities at the End of the Period

	Unrestricted Funds	Restricted Fund (AV System)	Total Funds	Last Year
<b>Cash Funds</b>				
Community Council Bank Account	£ 31,690	£ (1,657)	£ 30,034	£ 27,886
Management Committee Bank Account	£ 25,157	£ 2,400	£ 27,557	£ 13,194
Little Lottie Bank Account	£ 2,590	£ -	£ 2,590	£ 2,678
<b>Total Cash Funds</b>	<b>£ 59,437</b>	<b>£ 743</b>	<b>£ 60,181</b>	<b>£ 43,758</b>

**Other Monetary Assets**

Gift Aid Due on AV System Donation		£ 250	£ 250	£ -
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**Investment Assets**

None				
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**Assets Retained for the Charity's Own Use**

Horringer Community Centre. Titles to freehold and leasehold land are vested in the Horringer-cum-Ickworth Parish Council as Custodian Trustees.				
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**Liabilities**

Balance Due for Cost of AV System		£ 6,959	£ 6,959	£ -
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**Signed on Behalf of all the Trustees**

Signature	Print Name	Date of Approval
<i>R. Davies</i>	RACHEL DAVIES	16.1.22
<i>J. Frost</i>	JANILE FROST	16.1.22

NJK

# Independent Examiner's Report on the Accounts

Report to the trustees/ members of Horringer-cum-Ickworth Community Council (charity no 304904)  
on accounts for the year ended 31 March 2021 set out on pages 1 to 3

I report to the trustees on my examination of the accounts of the above charity ('the Trust') for the year ended 31/03/2021

## Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 'the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Date:

N. J. Hanford.	NORMAN J HANFORD	16/1/22
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Relevant professional qualification(s) or body (if any):

Retd. C. Eng
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Address:

3, HOLLY CLOSE, HORRINGER, BURY ST EDMUNDS
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