

HITCHAM VILLAGE HALL

England & Wales - Charity number 304901

Details

Status Registered

Legal form Other

Registered 1969-12-15

Register [View on the Charity Commission register](#)

Contact

Address 12 Causeway Estate
Hitcham
Ipswich
IP7 7NG

Phone 07545461589

Email hitchamtreasury@aol.com

Activities

Objects: VILLAGE HALL

Activities: Fund raising events throughout the year instigated by Village Hall Management Committee. eg. Village Fete, Quiz Nights, Parish events. Fund raising events, including local Produce Show, Christmas Fair, etc.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** The Advancement Of Health Or Saving Of Lives, Arts/culture/heritage/science, Amateur Sport
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** PARISH OF HITCHAM
- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-30	£32,154	£22,026	-	-
2024-04-30	£35,046	£35,647	-	-
2023-04-30	£37,690	£20,822	-	-
2022-04-30	£37,139	£26,077	-	-
2021-04-30	£30,524	£10,857	-	-

Trustees

Name	Role	Appointed
DOROTHY HOUNSELL		
Deborah Joan Martin		2023-06-28
Jackie Brearley		2023-06-28
Janice Gant		2024-05-01
Jenny Capper		2021-02-26
Julian Malcolm Brearley		2024-04-24
Robert Whiting		2016-05-10
Sarah Bethell		2025-09-25
Tracy Jane Le Grys		2026-05-21

HITCHAM VILLAGE HALL

England & Wales - Charity number 304901

Accounts

Hitcham Village Hall

Financial Statements

Year Ended 30th April 2025

Charity number 304901

Report to the trustees

Hitcham Village Hall

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/04/2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

20-01-2026

Name:

Ian Coombes – March Consulting (East Anglia) Limited

Relevant professional qualification(s) or body (if any):

F.C.C.A. M.B.A.

Address:

Friday Lane Cottage
Church Lane
Hitcham Suffolk IP7 7NN

Hitcham Village Hall
Trustees' Report for the year ended 30 April 2025
Charity Number - 304901

Principal address

12 Causeway Estate
Hitcham
Ipswich
IP7 7NG

Trustees

The trustees who served during the year under review were:

Melanie Reiger
Deborah Martin
Jenny Capper
Janice Gant
Dorothy Hounsell
Robert Whiting
Francis Hammond
Jackie Brearley
Julian Brearley
Sue Leverett

Sarah Hammond - stepped down January 2025

Structure, governance and management

Charitable Trust registered in December 1969.

Objectives and activities

Fund raising events throughout the year instigated by the Village Hall Management Committee. e.g. village fete, quiz nights, bingo nights parish events, fund raising events including local produce show, Christmas fair etc.

This report was approved by the Trustees on 14th February 2025 by:


.....
Jenny Capper
Trustee

Hitcham Village Hall

Notes to the accounts

as at 30 April 2025

1 Accounting policies

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

Income

Income is recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Expenditure

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure has been classified under headings that aggregate all costs related to that category.

Tangible fixed assets

The cost of tangible fixed assets is written off over their expected useful economic lives, on a straight line basis, as follows:

Equipment	-over 5 years
-----------	---------------

Taxation

The charity is not liable to tax on its activities for the year.

Fund accounting

Funds held Charitable Trust registered in December 1969.

- (a) Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- (b) Designated funds – comprise unrestricted funds that have been set aside by the trustees for particular purposes.
- (c) Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions apply when specified by the donor or when funds are raised for particular restricted purposes.

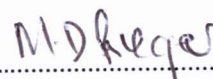
Hitcham Village Hall
Balance Sheet
As at 30 April 2025

	Note	2025 £	2024
Fixed Assets			
Equipment, fixtures and fittings	2	<u>693</u>	<u>992</u>
Stock			
Bar Stock		1,125	1,034
Oil Stock		<u>650</u>	<u>650</u>
		<u>1,775</u>	<u>1,684</u>
Cash funds			
Cash at Bank & Building Society		33,415	30,529
Cash in hand		<u>690</u>	<u>352</u>
		<u>34,105</u>	<u>30,881</u>
Debtors and prepayments	3	<u>365</u>	<u>16</u>
Creditors and accruals	4	<u>476</u>	<u>279</u>
Total net assets		<u>36,462</u>	<u>33,294</u>
Total reserves	5	<u>36,462</u>	<u>33,294</u>

Approved by the Trustees on 14th February 2025



Jenny Capper
 Treasurer



Melanie Rieger
 Chair

Hitcham Village Hall
Notes to the accounts
as at 30 April 2025

2. Tangible Fixed Assets

Equipment, fixtures and fittings	2025	2024
	£	£
Cost		
B/fwd	2,238	2,238
Additions	0	0
Disposals	0	0
C/fwd	<u>2,238</u>	<u>2,238</u>
Depreciation		
B/fwd	1,246	834
Charge for the year	299	412
On disposals	0	0
C/fwd	<u>1,545</u>	<u>1,246</u>
Net book value		
Brought Forward	<u>£992</u>	<u>£1,404</u>
Carried Forward	<u>£693</u>	<u>£992</u>

3. Debtors

	2025	2024
	£	£
Other Debtors	365	0
Hire Debtors	0	0
Prepayments	0	16
	<u>£365</u>	<u>£16</u>

4. Creditors

	2025	2024
	£	£
Creditors	0	0
Hire Deposit refundable	0	0
Accruals and deferred income	476	279
	<u>£476</u>	<u>£279</u>

5. Reserve Funds

	2025	2024
	£	£
Unrestricted General Funds Brought Forward	11,196	11,780
Operating Profit For the Year	9,878	-584
Transfer to Designated Major Building Works Fund	0	0.00
Major Building Works Loss For The Year	0	0.00
Unrestricted General Funds Carried Forward	£21,074	£11,196
Designated Major Works Fund Brought Forward	17,303	27,531
Transfer from operating bank account during the year	-6,960	-10,228
Transfer from Unrestricted General Funds during the year	0	0
Designated Funds Carried Forward	£10,343	£17,303
First Responders brought forward	4,795	1,600
Donations received(First Responders)	250	3,195
Equipment purchased	0	0
	£5,045	£4,795
TOTAL RESERVE FUNDS	£36,462	£33,294

Hitcham Village Hall
Detailed Statement of Financial Activities
for the year ended 30 April 2025

	2025 £	2024 £
Operating Income		
Bar Income	2,724	4,060
Food income	305	185
Club & Private Hall Bookings - Hire	4,677	4,384
Honey Bees Hall Hire	11,114	10,531
Organised events receipts	2,188	3,917
Bingo	5,474	6,822
Raffles	2,142	1,764
Donations received	2,806	1,445
Windfall club	19	1,188
Recycling	705	621
Miscellaneous	0	130
Interest receivable	0	-
Winter warmer	-	-
Total operating income	32,154	35,046
Operating Costs		
Accountancy fees	494	250
Food costs	465	571
Bar costs	1,451	2,558
Organised events costs	983	1,502
Windfall club prizes	475	445
Bingo prizes and incidental costs	4,278	5,087
Rates & Water	545	2,481
Light and heat	2,819	3,702
Cleaning wages and materials	2,150	2,336
Telephone and fax	536	503
Insurance	1,541	1,004
Repairs and maintenance	4,740	13,461
Health & Safety	0	-
Licences	329	270
Refuse Collection	302	255
Stationery, printing and postage	615	792
Gifts	0	-
Depreciation	302	412
Sundry expenses- COVID PPE	0	-
Total operating costs	22,026	35,630
Net Operating surplus for the year	10,128	-584
Transfer to Designated Major Works Funds		
Net operating income retained for the year	10,128	-584
Major Building Works Account		
Building Works Income	-	-
	-	-
	-	-
	-	-
	-	-
Total Major Building Works Income	0	0
Building Works Costs		
Fix rotten timbers	-	900
Light fittings	-	3,127
New white UPVC French Doors	-	6,201
Decorating	6,960	-
Total Major Building Works Costs	6,960	10,228
Net Cost of Major Building Works for the year	-£6,960	-£10,228

HITCHAM VILLAGE HALL

England & Wales - Charity number 304901

Accounts

Hitcham Village Hall

Financial Statements

Year Ended 30th April 2024

Charity number 304901

**Hitcham Village Hall
Independent Examiner's Report
for the period ended 30 April 2024**

Independent Examiner's Report to the Trustees of Hitcham Village Hall

I report to the trustees on my examination of the accounts of Hitcham Village Hall for the year ended 30th April 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

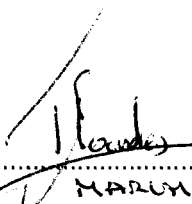
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


.....
J. Gandy F.C.C.A.
MARUM CONSULTING (E.A.) LTD.

February 2025

Hitcham Village Hall
Trustees' Report for the year ended 30 April 2024
Charity Number - 304901

Principal address

12 Causeway Estate
Hitcham
Ipswich
IP7 7NG

Trustees

The trustees who served during the year under review were:

Melanie Rieger
Deborah Martin - appointed 28th June 2023
Jenny Capper
Dorothy Hounsell
Robert Whiting
Francis Hammond
Sarah Hammond
Sue Leverett - appointed 1st November 2023
Jackie Brearley - appointed 28th June 2023
Julian Brearley - appointed 24th April 2024

James Fry - appointed 28th June 2023 - stepped down 3rd October 2023
Janice Gant - stepped down 28th June 2023
Laurie Denton - stepped down 6th December 2023
Lynn Tolchard - stepped down 28th June 2023
Rosemary Muntus - stepped down 28th June 2023
Valerie Sisley - stepped down 28th June 2023

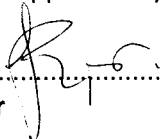
Structure, governance and management

Charitable Trust registered in December 1969.

Objectives and activities

Fund raising events throughout the year instigated by the Village Hall Management Committee. e.g. village fete, quiz nights, bingo nights parish events, fund raising events including local produce show, Christmas fair etc.

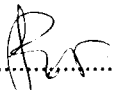
This report was approved by the Trustees on 24th February 2025 by:


.....
Jenny Capper
Trustee

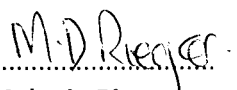
**Hitcham Village Hall
Balance Sheet
As at 30 April 2024**

	Note	2024	2023
Fixed Assets			
Equipment, fixtures and fittings	2	<u>992</u>	<u>1,404</u>
Stock			
Bar Stock		1034	1130
Oil Stock		<u>650</u>	<u>650</u>
		<u>1684</u>	<u>1780</u>
Cash funds			
Cash at Bank & Building Society		30529	35702
Cash in hand		<u>353</u>	<u>823</u>
		<u>30882</u>	<u>36525</u>
Debtors and prepayments	3	<u>0</u>	<u>1579</u>
Creditors and accruals	4	<u>279</u>	<u>377</u>
Total net assets		<u>33,278</u>	<u>40,911</u>
Total reserves	5	<u>33278</u>	<u>40911</u>

Approved by the Trustees on



Jenny Capper
 Treasurer



Melanie Rieger
 Chair

Hitcham Village Hall
Detailed Statement of Financial Activities
for the year ended 30 April 2024

	2024	2023
	£	£
Operating Income		
Bar Income	4060	3914
Food income	185	2205
Club & Private Hall Bookings - Hire	4384	4983
Honey Bees Hall Hire	10531	8356
Organised events receipts	3917	3184
Bingo	6822	4268
Raffles	1764	3084
Donations received	1445	349
Windfall club	1188	1236
Recycling	621	763
Miscellaneous	130	303
Interest receivable	0	45
Winter warmer	0	5000
Total operating income	<u>35046</u>	<u>37690</u>
Operating Costs		
Accountancy fees	250	250
Food costs	571	1945
Bar costs	2558	974
Organised events costs	1502	2276
Windfall club prizes	445	571
Bingo prizes and incidental costs	5087	4032
Rates & Water	2481	-785
Light and heat	3702	2907
Cleaning wages and materials	2352	2016
Telephone and fax	503	329
Insurance	1004	1301
Repairs and maintenance	13461	2243
Health & Safety	0	582
Licences	270	806
Refuse Collection	255	23
Stationery, printing and postage	792	949
Gifts	0	100
Depreciation	412	284
Sundry expenses- COVID PPE	0	19
Total operating costs	<u>35647</u>	<u>20822</u>
Net Operating surplus for the year	-600	16,868
Transfer to Designated Major Works Funds	0	-16500
Net operating income retained for the year	<u>-£600</u>	<u>£368</u>
Major Building Works Account		
Building Works Income		
	0	0
	<u>0</u>	<u>0</u>
	0	0
	<u>0</u>	<u>0</u>
Total Major Building Works Income	0	0
Building Works Costs		
Roof Repair Cost	0	0
Electrical Upgrade Cost	0	0
Building Works Cost	0	3352
Oil Tank	0	491
Radiators	0	703
Fix rotten timbers	900	0
Light fittings	3127	0
New white UPVC French Doors	6201	0
Total Major Building Works Costs	<u>10228</u>	<u>8969</u>
Net Cost of Major Building Works for the year	<u>-10228</u>	<u>-8969</u>

Hitcham Village Hall
Notes to the accounts
as at 30 April 2024

2. Tangible Fixed Assets

	Equipment, fixtures and fittings	
	£	£
	2024	2023
Cost		
B/fwd	2238	1114
Additions	0	1124
Disposals	0	0
C/fwd	<u>2,238</u>	<u>2238</u>
Depreciation		
B/fwd	834	550
Charge for the year	412	284
On disposals	0	0
C/fwd	<u>1,246</u>	<u>834</u>
Net book value		
Brought Forward	<u><u>£1,404</u></u>	<u><u>£564</u></u>
Carried Forward	<u><u>£992</u></u>	<u><u>£1,404</u></u>

3. Debtors

	2024	2023
	£	£
Hire Debtors	0	288
Prepayments	0	1291
	<u>£0</u>	<u>£1,579</u>

4. Creditors

	2024	2023
	£	£
Creditors	0	0
Hire Deposit refundable	0	98
Accruals	279	279
	<u>£279</u>	<u>£377</u>

5. Reserve Funds

	£	£
Unrestricted General Funds Brought Forward	11,780	11,412
Operating Profit For the Year	-600	16,868
Transfer to Designated Major Building Works Fund	0.00	(16,500)
Unrestricted General Funds Carried Forward	£11,180	£11,780
Designated Major Works Fund Brought Forward	27,531	20,000
Major Building Works Expenditure	-10,228	-8,969
Transfer from Unrestricted General Funds during the year	0	16,500
Designated Funds Carried Forward	£17,303	£27,531
First Responders brought forward	£1,600	£0
Donations received	£3,195	£4,932
Equipment purchased	£0	-£3,332
	£4,795	£1,600
TOTAL RESERVE FUNDS	£33,278	£40,911

Hitcham Village Hall

Notes to the accounts

as at 30 April 2024

Charitable Trust registered in December 1969.

1 Accounting policies

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

Income

Income is recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Expenditure

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure has been classified under headings that aggregate all costs related to that category.

Tangible fixed assets

The cost of tangible fixed assets is written off over their expected useful economic lives, on a straight line basis, as follows:

Equipment	-over 5 years
-----------	---------------

Taxation

The charity is not liable to tax on its activities for the year.

Fund accounting

Funds held by the charity are:

- (a) **Unrestricted general funds** – these are funds which can be used in accordance with the charitable **objects at the discretion** of the trustees.
- (b) **Designated funds** – **comprise** unrestricted funds that have been set aside by the trustees for particular purposes.
- (c) **Restricted funds** – **these are** funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions apply when specified by the donor or when funds are raised for particular restricted purposes.

HITCHAM VILLAGE HALL

England & Wales - Charity number 304901

Accounts

Hitcham Village Hall
Financial Statements
Year Ended 30th April 2023
Charity number 304901

March Consulting

(East Anglia) Limited

Report to the trustees

Hitcham Village Hall

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/04/2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

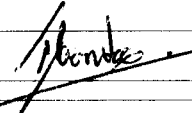
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

29-11-2023

Name:

Ian Coombes – March Consulting (East Anglia) Limited

Relevant professional qualification(s) or body (if any):

F.C.C.A. M.B.A.

Address:

Friday Lane Cottage

Church Lane

Hitcham Suffolk IP7 7NN

Hitcham Village Hall
Trustees' Report for the year ended 30 April 2023
Charity Number - 304901

Principal address

12 Causeway Estate
Hitcham
Ipswich
IP7 7NG

Trustees

The trustees who served during the year under review were:

Melanie Rieger
Jenny Capper
Janice Gant
Rosemary Muntus
Dorothy Hounsell
Robert Whiting
Sharon Scarfe -resigned 14th September 2022
Sarah-Jane Lewis - resigned 14th September 2022
Valerie Sisley
Sarah Hammond
Francis Hammond- appointed 14th September 2022
Lynn Tolchard - appointed 14th September 2022
Laurie Denton -appointed 1st February 2023

Structure, governance and management

Charitable Trust registered in December 1969.

Objectives and activities

Fund raising events throughout the year instigated by the Village Hall Management Committee. e.g. village fete, quiz nights, bingo nights parish events, fund raising events including local produce show, Christmas fair etc.

This report was approved by the Trustees on3rd January 2024 by:

.....
Jenny Capper
Trustee

Hitcham Village Hall
Balance Sheet
As at 30 April 2023

	Note	2023 £	2022 £
Fixed Assets			
Equipment, fixtures and fittings	2	<u>£1,404</u>	<u>£564</u>
Stock			
Bar Stock		1,130	500
Oil Stock		<u>650</u>	<u>110</u>
		<u>£1,780</u>	<u>£610</u>
Cash funds			
Cash at Bank & Building Society		35,702	29,526
Cash in hand		<u>823</u>	<u>489</u>
		<u>£36,525</u>	<u>£30,015</u>
Debtors and prepayments	3	<u>£1,579</u>	<u>£2,959</u>
Creditors and accruals	4	<u>£377</u>	<u>£2,736</u>
Total net assets		<u>£40,911</u>	<u>£31,412</u>
Total reserves	5	<u>£40,911</u>	<u>£31,412</u>

Approved by the Trustees on 3rd January 2024

Jenny Capper
Jenny Capper
 Treasurer

Melanie Rieger
Melanie Rieger
 Chairwoman

Hitcham Village Hall
Detailed Statement of Financial Activities
for the year ended 30 April 2023

	2023	2022
	£	£
Operating Income		
Bar Income	3,914	2319
Food income	2,205	2148
Club & Private Hall Bookings - Hire	4,983	3112
Honey Bees Hall Hire	8,356	6,396
Organised events receipts	3,184	1718
Bingo	4,268	3605
Raffles	3,084	1754
Donations received	349	468
Windfall club	1,236	1080
Recycling	763	864
Miscellaneous	303	0
Interest receivable	45	19
COVID grant 2022 for Hospitality & Leisure (2021 General COVID grants)	0	2,667
Winter Warmer Grant from Babergh & Mid Suffolk District Council	5,000	0
Total operating income	<u>£37,690</u>	<u>£26,150</u>
Operating Costs		
Independent Examiners Report Fee	250	0
Food costs	1,945	1147
Bar costs	974	1132
Write off of drink and food stocks	0	0
Organised events costs	2,276	887
Windfall club prizes	571	745
Bingo prizes and incidental costs	4,032	3031
Business and Water Rates	-785	1570
Light and heat	2,907	2105
Cleaning wages and materials	2,016	1714
Telephone and fax	329	416
Insurance	1,301	981
Repairs and maintenance	2,243	226
Health & Safety	582	253
Licences	806	531
Refuse Collection	23	265
Donations	0	480
Stationery, printing and postage	949	279
Gifts	100	67
Depreciation	284	228
Sundry expenses	18	20
Total operating costs	<u>£20,822</u>	<u>£16,077</u>
Net Operating surplus for the year	16,868	£10,073
Transfer to Designated Major Works Funds	(16,500)	(10,000)
Net operating income retained for the year	£368	£73
Major Building Works Account		
Building Works Income		
Feoffment Estate Charity contribution towards Roof Repairs	0	6000
Public Donations towards Roof Repairs Fund	0	1130
	<u>0</u>	
Hitcham Parish Council contribution towards Electrical Upgrade	0	1500
Feoffment Estate Charity contribution towards Electrical Upgrade	0	2359
	<u>0</u>	
Total Major Building Works Income	<u>0</u>	<u>10989</u>
Building Works Costs		
Roof Repair Cost	0	35954
Electrical Upgrade Cost	0	3808
Window & French Door Replacements	3,352	
Oil Tank	4,914	
Radiators	703	
Total Major Building Works Costs	<u>8,969</u>	<u>39762</u>
Net Cost of Major Building Works for the year	(£8,969)	(£28,773)

Hitcham Village Hall

Notes to the accounts

as at 30 April 2023

1 Accounting policies

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

Income

Income is recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Expenditure

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure has been classified under headings that aggregate all costs related to that category.

Tangible fixed assets

The cost of tangible fixed assets is written off over their expected useful economic lives, on a straight line basis, as follows:

Equipment	-over 5 years
-----------	---------------

Taxation

The charity is not liable to tax on its activities for the year.

Fund accounting

Funds held Charitable Trust registered in December 1969.

- (a) Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- (b) Designated funds – comprise unrestricted funds that have been set aside by the trustees for particular purposes.
- (c) Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions apply when specified by the donor or when funds are raised for particular restricted purposes.

Hitcham Village Hall
Notes to the accounts
as at 30 April 2023

2. Tangible Fixed Assets

	Equipment, fixtures and fittings	
	£	£
	2023	2022
Cost		
B/fwd	1,114	728
Additions	1,124	386
Disposals	0	0
C/fwd	<u>2,238</u>	<u>1,114</u>
Depreciation		
B/fwd	550	322
Charge for the year	284	228
On disposals	0	0
C/fwd	<u>834</u>	<u>550</u>
Net book value		
Brought Forward	<u>£564</u>	<u>£406</u>
Carried Forward	<u>£1,404</u>	<u>£564</u>

3. Debtors

	2023	2022
	£	£
Hire Debtors	288	2053
Prepayments	1,291	906
	<u>£1,579</u>	<u>£2,959</u>

4. Creditors

	2023	2022
	£	£
Creditors	0	732
Hire Deposits & in advance	98	50
Accruals	279	1,954
	<u>£377</u>	<u>£2,736</u>

5. Reserve Funds

	£	£
Unrestricted General Funds Brought Forward	11,412	50,112
Reallocation to Designated Major Works Fund	0	(38,773)
Operating Profit For the Year	16,868	10,073
Transfer to Designated Major Building Works Fund	(16,500)	(10,000)
Unrestricted General Funds Carried Forward	£11,780	£11,412
Designated Major Works Fund Brought Forward	20,000	0
Reallocation from Unrestricted General Fund	0	38,773
Major Building Works Income	0	10,989
Major Building Works Expenditure	(8,969)	(39,762)
Transfer from Unrestricted General Funds during the year	16,500	10,000
Designated Funds Carried Forward	£27,531	£20,000
Restricted Community First Responders Fund Brought Forward	0	0
Donations Received	4,932	0
Equipment purchased	(3,332)	0
Restricted Funds Carried Forward	£1,600	£0
TOTAL RESERVE FUNDS	£40,911	£31,412

HITCHAM VILLAGE HALL

England & Wales - Charity number 304901

Accounts

**Section D
Section E**

**Achievements and performance
Financial review**

Brief statement of the charity's policy on reserves

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
 Designated major works – comprise unrestricted funds that have been set aside by the trustees for particular purposes.
 Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions apply when specified by the donor or when funds are raised for particular restricted purposes.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

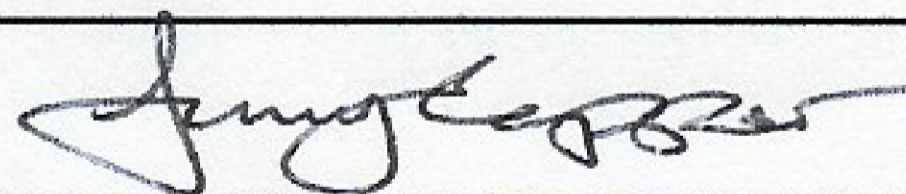
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Jenny Capper

Position (eg Secretary, Chair, etc)

Treasurer

Date

24/02/2023

£2,736

£1,464

5. Reserve Funds

	£	£
Unrestricted General Funds Brought Forward	50,112	30,446
Operating Profit For the Year	73	22,366
Transfer to Designated Major Building Works Fund	(10,000)	0.00
Major Building Works Loss For The Year	(28,773)	(2,700)
Unrestricted General Funds Carried Forward	£11,412	£50,112
Designated Major Works Fund Brought Forward	0	0
Transfer from operating bank account during the year	10,000	0
Transfer from Unrestricted General Funds during the year	10,000	0
Designated Funds Carried Forward	£20,000	£0
TOTAL RESERVE FUNDS	£31,412	£50,112

**Hitcham Village Hall
Independent Examiner's Report
for the period ended 30 April 2022**

Independent Examiner's Report to the Trustees of Hitcham Village Hall

I report to the trustees on my examination of the accounts of Hitcham Village Hall for the year ended 30th April 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

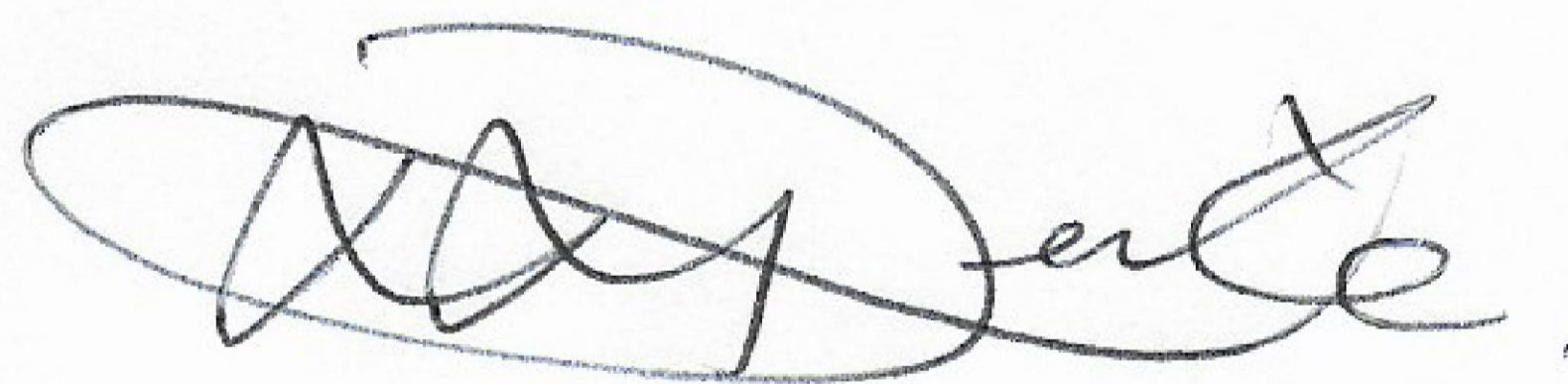
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Laurie L Denton ACA

1st February 2023

HITCHAM VILLAGE HALL

England & Wales - Charity number 304901

Accounts

Hitcham Village Hall

Accounts

30 April 2021

Charity number 304901

Hitcham Village Hall
Charity Number - 304901
Trustees' Report for the year ended 30 April 2021

Principal address

Orchard House
The Causeway
Hitcham
Ipswich
IP7 7NE

Trustees

The trustees who served during the year under review were:

Sharon Scarfe	
Janice Gant	
Hayley Hynard	
Dorothy Hounsell	
Rosemary Bate	Resigned 21/04/2021
Rebecca Peters	Resigned 25/08/2021
Ronald Marshall	Resigned 25/04/2021
Robert Whiting	
James Morgan	Resigned 18/02/2021
Jane Banks	Resigned 21/04/2021
Rebecca Goodchild	Resigned 08/09/2021
Barbara Carter	
Rosemary Muntus	
Melanie Reiger	Appointed 21/04/2021
Jenny Capper	Appointed 24/02/2021

Structure, governance and management

Charitable trust registered in December 1969.

Objectives and activities

Fund raising events throughout the year instigated by village hall management committee. E.g. village fete, quiz nights, parish events, fund raising events including local produce show, christmas fair etc.

This report was approved by the trustees on _____ by:

Jenny Capper
Trustee

**Hitcham Village Hall
Independent Examiner's Report
for the period ended 30 April 2021**

Independent Examiner's Report to the Trustees of Hitcham Village Hall

I report to the trustees on my examination of the accounts of Hitcham Village Hall for the year ended 30 April 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Matthew Aldous
5 Market Place
STOWMARKET
Suffolk

Hitcham Village Hall
Statement of assets and liabilities
as at 30 April 2021

	2021	2020
	£	£
Fixed assets		
Equipment, fixtures and fittings	<u>406</u>	<u>424</u>
Stock		
Drink stock	<u>100</u>	<u>350</u>
Cash funds		
Cash at bank	50,187	28,965
Cash in hand	204	610
	<u>50,391</u>	<u>29,575</u>
Debtors and prepayments	<u>679</u>	<u>907</u>
Creditors and accruals	<u>1,464</u>	<u>810</u>
Total net assets	<u>50,112</u>	<u>30,446</u>
Total reserves	<u>50,112</u>	<u>30,446</u>

Approved by the trustees on

Jenny Capper
Treasurer

Melanie Rieger
Chair

Hitcham Village Hall
Detailed Statement of Financial Activities
for the year ended 30 April 2021

	2021	2020
	£	£
Incoming resources		
Bar income	-	2,898
Food income	-	923
Bookings - Hire	609	2,492
Honey Bees	6,584	5,862
Special events	-	2,401
Bingo	325	684
Coffee mornings	-	297
Donations received	173	202
Windfall club	1,572	984
Recycling	1,147	582
Miscellaneous	649	224
Interest receivable	34	59
COVID grants	19,431	-
	<u>30,524</u>	<u>17,608</u>
Resources expended		
Accountancy fees	654	810
Food for events	-	843
Drinks for events	-	1,534
Write off of drink and food stocks	250	-
Entertainment for events	-	236
Windfall club prizes	1,111	558
Bingo prizes	258	314
Rates	237	601
Light and heat	1,328	2,605
Cleaning	1,557	1,218
Telephone and fax	396	391
Insurance	1,172	1,106
Repairs and maintenance	260	1,384
Repairs - Property improvements	2,700	3,555
Licences	180	729
Waste	510	-
Donation	-	100
Stationery, printing and postage	11	52
Gifts	87	-
Depreciation	146	120
Sundry expenses	-	19
Total resources expended	<u>10,857</u>	<u>16,175</u>
Net incoming resources for the year	<u>19,667</u>	<u>16,175</u>
Fund balances as at 1 May 2020	<u>30,446</u>	
Fund balances as at 30 April 2021	<u>50,113</u>	

**Hitcham Village Hall
Notes to the accounts
as at 30 April 2021**

2 Tangible fixed assets

	Equipment, fixtures and fittings £
Cost	
B/fwd	600
Additions	128
Disposals	-
C/fwd	<u>728</u>
Depreciation	
B/fwd	176
Charge for the year	146
On disposals	-
C/fwd	<u>322</u>
Net book value	
C/fwd	<u>406</u>
B/fwd	<u>424</u>

3 Debtors

	2020 £	2019 £
Prepayments	679	907
	<u>679</u>	<u>907</u>

4 Creditors

	2020 £	2019 £
Accruals	1,464	810
	<u>1,464</u>	<u>810</u>