

BOXFORD VILLAGE HALL

England & Wales · Charity number 304863

Details

Status Registered

Legal form Trust

Registered 1962-12-19

Register [View on the Charity Commission register](#)

Contact

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Stone Street Road
Boxford
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Suffolk
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Activities

Objects: FOR POLITICAL, EDUCATIONAL, RECREATIONAL AND OTHER LIKE PURPOSES BY AND FOR THE BENEFIT OF THE INHABITANTS OF BOXFORD.

Activities: LOCATED IN STONE STREET ROAD, BOXFORD, SUDBURY, SUFFOLK CO10 5NP. BOXFORD VILLAGE HALL IS PRIMARILY A PLACE FOR LOCAL GROUPS AND CLUBS TO HIRE FOR VARIOUS PURPOSES INCLUDING INDOOR SPORT, DRAMA AND OTHER LEISURE AND COMMUNAL ACTIVITIES. THE HALL IS ALSO AVAILABLE FOR HIRE TO INDIVIDUALS AND ORGANISATIONS FOR FUNCTIONS AND EVENTS

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- Area of benefit: BOXFORD
- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£28,905	£16,552	-	-
2024-08-31	£21,484	£18,694	-	-
2023-08-31	£25,344	£22,162	-	-
2022-08-31	£18,530	£21,576	-	-
2021-08-31	£25,287	£16,742	-	-
2020-08-31	£20,671	£14,777	-	-

Trustees

Name	Role	Appointed
Nicholas Moore	Chair	2024-04-01
Joe Barrett		2015-10-20
John Graddon Kirby		2021-10-07
Rebecca Strafford		2024-08-20
Victoria Mason		2021-09-09

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BOXFORD VILLAGE HALL

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FINANCIAL ACCOUNTS FOR THE YEAR ENDED

31st August 2025

Boxford Village Hall - Registered Charity no. 304863

Receipts and Payments Accounts for the year ended 31 August 2025

RECEIPTS:

2023/24		2024/25		
2023/24		£	£	Notes
	Hiring Fees			
£9,243.75	Groups/Local Organisations	£10,522.00		
£1,295.00	Weddings and Parties	£1,485.00		
£2,280.00	Political and Commercial	£1,551.50		
£240.00	Dances and Events	£150.00		
£2,086.50	Boxford Drama Group	£1,719.00		
£170.00	Other	£1,800.00		
	Less Refunds	-£1,140.00		1
£15,315.25	Subtotal Hiring Fees		£16,087.50	
	Fund raising			
£5,482.76	Bar receipts	£8,637.76		
	Grants and Donations	£2,520.00		
	Events			
	Other fundraising	£599.12		
£5,482.76	Total Fund raising		£11,756.88	
	Other income			
£612.57	Building Society interest	£721.15		
£74.14	Boilerjuice refund			
	other income	£340.00		
£686.71	Total Other income		£1,061.15	
£21,484.72	Total all receipts		£28,905.53	

PAYMENTS:

£2,508.77	Utilities	£2,902.91		
£4,407.06	Repairs and Maintenance	£1,863.43		
£1,081.25	Cleaning	£1,199.46		
£829.04	Equipment Purchase	£137.00		
£2,190.98	Bar stock purchased	£3,120.71		
£1,127.18	Administration & Supplies	£631.01		
£1,313.85	Insurance	£1,613.85		
£480.80	Fees, rates and licences	£565.34		
£2,105.44	Heating	£1,883.88		
£1,799.72	Other services (excl refunds)	£2,634.84		
£850.00	Refunds			1
£18,694.09	Total payments		£16,552.43	
£2,790.63	Net receipts over payments		£12,353.10	

Boxford Village Hall - Registered Charity no. 304863

Balance sheet as at 31 August 2025

General Fund:		represented by		Notes
		Bank balances:		
Current a/c Balance b/fd	£8,072.43	Bank Current a/c	£3,699.38	
Deposit a/c Balance b/fd	£23,887.11	Deposit a/c	£40,613.26	
Add receipts	£28,905.53			1
Less Payments	£16,552.43			
cash	£0.00	Cash	£0.00	
Balance c/fd	£44,312.64	Total	£44,312.64	
		Boiler Juice Account	£1,205.19	2

Boxford Village Hall - Registered Charity no. 304863

Bar Report September 2023 to August 2024

Notes

Stock value at start of year	A	£414.57	
Stock purchases in year	B	£3,120.71	
Stock value at end of year	C	£664.56	
Sold stock value	$D = A + B - C$	£2,870.72	
Bar sales	E	£8,667.76	
Bar staff costs	F	£193.00	
Due to Masons	G	£694.01	3
Due to BDG	H	£1,455.39	4
Bar Profit for year	$E - D - F - G - H$	£3,454.64	



Boxford Village Hall

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Annual Report for year ending 31 August 2025

Notes to the accounts

1. Refunds (deposits and damage waivers) are accumulated in "Other services" but for this reporting, refunds have been separated out. Thus, hiring fee income takes account of returned refunds.
2. The village hall has signed up for Boiler Juice Connected, a service whereby we pay a fixed amount each month into a "tank account" which is decremented when an oil delivery is made. As at the end of the financial year, this account was in credit by £1,205.19. Oil costs stated in the accounts therefore need to be adjusted by this amount to reflect the true cost of oil purchased. We had no oil deliveries during the summer months, hence the credit balance building up. As we take deliveries through the winter, this balance will be depleted.
3. The Masons hire the hall on a regular basis for their events, which include the use of the bar. In return for a proportion of the till takings, the Masons staff their own bar. From September 2024, that proportion was one third but in March 2025, that arrangement changed such that the Masons just receive a £75 cap.
4. The hall provides a stocked bar for Boxford Drama Group (BDG) productions. In return for BDG staffing the bar, the village hall gives them 40% of the takings for their shows.

Signed

Joe Barrett, Honorary Treasurer

Date

Michael Hammond, Honorary Auditor

Date

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FINANCIAL ACCOUNTS FOR THE YEAR ENDED

31st August 2023

Boxford Village Hall - Registered Charity no. 304863

Receipts and Payments Accounts for the year ended 31 August 2023

RECEIPTS:

2021/22		2022/23		Notes
		£	£	
Hiring Fees				
6,361.00	Groups/Local Organisations	7,539.75		
1,885.00	Weddings and Parties	2,102.00		
670.50	Political and Commercial	1,150.50		
145.00	Dances and Events	395.00		
1,240.00	Boxford Drama Group	1,606.00		
237.00	Other	160.00		
10,538.50	Subtotal Hiring Fees		12,953.25	
Fund raising				
1,835.00	Bar receipts	6,857.05		
227.04	Clothes bank	111.66		1
100.00	Fairs	0.00		
5,367.00	Grants and Donations	2,903.00		
0.00	Events	650.35		
270.00	Other fundraising	0.00		
7,799.04	Total Fund raising		10,522.06	
	786 Other income		1,869.04	
	25,286 Total all receipts		25,344.35	

PAYMENTS:

2,451.32	Utilities	2,480.96		
4,447.29	Repairs and Maintenance	4,894.87		
1,725.67	Cleaning	1,061.75		
3,779.73	Equipment Purchase	888.39		
846.30	Bar stock purchased	3,288.14		
925.37	Administration & Supplies	1,602.27		
1,253.71	Insurance	1,045.72		
423.31	Fees, rates and licences	357.09		
1,698.22	Heating	2,087.91		
2,969.72	Other services (excl refunds)	3,654.89		2
1,056.00	Refunds	800.00		2
	14,778 Total payments		22,161.99	
	-3,053.37 Net receipts over payments		3,182.36	

Boxford Village Hall - Registered Charity no. 304863

Balance sheet as at 31 August 2023

General Fund:		represented by Bank balances:	
Current a/c Balance b/fd	10,931.52	Bank Current a/c	5,894.37
Deposit a/c Balance b/fd	15,055.03		
Add receipts	25,344.35	Deposit a/c	23,274.54
payments	22,161.99	Cash	0.00
cash	0.00		
Balance c/fd	29,168.91	Total	29,168.91

Boxford Village Hall - Registered Charity no. 304863

Bar Report September 2022 to August 2023

Notes

Stock value at start of year	A	£373.93	
Stock purchases in year	B	£3,288.14	
Stock value at end of year	C	£702.19	
Sold stock value	$D = A + B - C$	£2,959.88	
Bar sales	E	£6,857.05	
Bar staff wages	F	£225.00	
Due to Masons	G	£819.13	3
Bar Profit for year	$E - D - F - G$	£2,853.04	

Boxford Village Hall

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Annual Report for year ending 31 August 2023

General

Continuing our drive to reduce our electricity costs, we replaced all 19 emergency exit lights with modern LED versions which use 80% less electricity. We are grateful for a grant from Babergh for this work.

We have changed our broadband supplier from Onecom Ltd to BT after the former increased the cost of our contract. We now pay just under half the cost of the new Onecom contract. We are thus able to continue to provide free wi-fi to our users at a reasonable cost to the hall.

The uneven floor (caused by the ingress of damp into the subfloor) has been a major problem for us for some time. In June we employed a contractor to remove rotted joists and replace them and a chipboard underfloor with new material. He also installed a drain by the fire exit to prevent rain water from entering the building under the fire door.

Maintaining this 97 year old building in a working condition is a constant running cost for us. In all, repairs and maintenance account for 22% of our total annual expenditure.

In keeping with every other organisation, our operating costs for the year ran at around 50% higher than the 2021/2022 financial year. This has been somewhat offset by a modest increase in high fees which increased our hire fee income by 13%.

A faulty water pipe connection resulted in (undetected) water leakage into the fabric of the kitchen unit and the floor underneath it causing the unit and the floor to buckle. We made a successful insurance claim for repairs quoted at £1,400.00. The remedial work will be done in the next financial year however.

Notes to the accounts

1. Although we disposed of the clothes bank in 2021/2022, this £111.66 is the last remnant of last years payments.
2. Refunds (deposits and damage waivers) are accumulated in "Other services" but for this reporting, refunds have been separated out. Thus, true hiring fee income should take account of returned refunds.
3. The Masons hire the hall on a regular basis for their events, which include the use of the bar. In return for a third of the till takings, the Masons staff their own bar so we do not bear the cost of bar staff. The figure shown represents a third of the takings for all the Masons' events.

Signed

Joe Barrett, Honorary Treasurer

Date

Michael Hammond, Honorary Auditor

Date

BOXFORD VILLAGE HALL

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BOXFORD VILLAGE HALL

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FINANCIAL ACCOUNTS FOR THE YEAR ENDED

31st August 2021

Boxford Village Hall - Registered Charity no. 304863

Receipts and Payments Accounts for the year ended August 2021

RECEIPTS:

2019/20		2020/21		
	Hiring Fees	£	£	Notes
4,471	Groups/Local Organisations	1,937.00		
989	Weddings and Parties	214.00		
220	Political and Commercial	541.50		
390	Dances and Events	150.00		
965	Boxford Drama Group			
0	Other	40.00		
7,035	Subtotal Hiring Fees		2,882.50	
	Fund raising			
2,344	Bar receipts	60.00		1
149	Clothes bank	182.40		
645	Fairs			
10,245	Grants and Donations	21,353.00		2
303	Bingo			
36	Other fundraising			
13,722	Total Fund raising		21,595.40	
213	Other income		786.13	3
10	Bank interest		22.55	
20,671	Grand Total all receipts		25,286.58	

PAYMENTS:

2,112	Utilities	1,415.71		
4,437	Repairs and Maintenance	7,456.76		4
2,638	Cleaning	2,231.09		
288	Equipment Purchase	1,118.16		5
998	Bar stock purchased	401.50		
937	Administration & Supplies	744.44		
1,158	Insurance	1,182.88		
790	Fees, rates and licences	110.51		6
977	Heating	1,493.45		
0	Capital expenditure			
440	Other services	588.02		7
14,778	Total payments		16,742.52	
6,016	Net receipts over payments		8,544.06	

Boxford Village Hall - Registered Charity no. 304863

Balance sheet as at 31 August 2021

General Fund:		represented by Bank balances:	
Balance b/fd	20,488.32	Bank Current a/c	13,884.89
Add receipts	25,286.58	B/Society a/c	15,047.49
payments	16,742.52	Cash	100.00
Balance c/fd	29,032.38	Total	29,032.38

Boxford Village Hall

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General

The Covid pandemic again had an effect on the business of the village hall with regular groups staying away for seven months of the year, either because of Government-imposed restrictions or because of uncertainty amongst their members on the safety of gathering together and their ability to maintain social distancing.

We were fortunate, therefore, to receive Government Covid grants dispersed by Babergh. These grants amounted to £18,708 and were instrumental in keeping the village hall afloat whilst we had no income.

We are also grateful to Boxford Parish Council for their grant of £2,000 as well as donations from some of our regular users. Thank you to them!

Whilst we were able to save on some running costs during the closure, we had two exceptional expenditure items to absorb: the purchase and installation of a new central heating boiler at £3,315 and substantial repairs to the drains to cure a serious damp problem in the hall at £2,897.

The bar, which is usually a significant fund raiser for us, managed to take just £60 from one event and as a result made a loss of £240. The bar holds £360 of stock at the close of the year ready for sales in 2021/22.

Because of the lockdown, we have not had surplus funds with which to top-up our contingency fund to pay for anticipated repair costs. But, despite the exceptional expenses mentioned above, we were still able to maintain £15,000 in the contingency Building Society account.

At the close of the year, all our regular users had returned, and we thank them for that. We also welcomed the Boxford Farmers Market who have chosen the hall as its regular Sunday venue.

Provided no more restrictions are imposed upon us, and that is a completely unknown entity at this point, the hall looks set for a successful 2021/22.

Finally, I wish to record the management committee's gratitude to Veronica and Robert Hobbs who retired in August after 10 years service to the hall. Their unstinting devotion to village hall duties was extraordinary and, as the rest of us slowly pick up the pieces, we acknowledge the huge amount of work they did, both front of house and behind the scenes. A huge thank you and round of applause to them.

Notes to the accounts

1. The bar was closed for the entire year until July due to the Covid lockdown. Only one bar was operated in the year.
2. Most of the grants were received from Babergh District Council as Covid relief grants. In addition, the hall received grants from Boxford Parish Council and various users of the hall who generously supported us. Without these grants, we would not have survived Covid closures.
3. £743 of Other income represents the insurance claim for malicious damage to the roof by local vandals.
4. Exceptional expenditure during the year included repairs to the damaged roof, the installation and commissioning of a new boiler and substantial repairs to the drains to hopefully cure an ongoing problem with damp.
5. Represents the cost of the new boiler. Installation and commissioning costs are included in Repairs and Maintenance.
6. No music and performing rights licence was due this year whilst the hall was closed.
7. Other services include *inter alia* bin collection by BDC

Signed

Joe Barrett, Honorary Treasurer

Date

Michael Hammond, Honorary Auditor

Date

Boxford Village Hall - Registered Charity no. 304863				
Bar Report September 2020 to August 2021				
Stock value at start of year	A	£263.75		
Stock purchases in year	B	£401.50		
Stock value at end of year	C	£364.79		
sold stock value	$D = A + B - C$	£300.46		
Total bar sales	E	£60.00		
Bar Profit for year	E - D	-£240.46		