



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 1<sup>st</sup> April 2020 To 31<sup>st</sup> March 2021**

**Charity name: King George's Field, Haughley**

**Charity registration number: 304761**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the charity is, in the interests of social welfare, to improve the conditions of life for the inhabitants of the area of benefit without distinction of political, religious or other opinions by the provision and maintenance of a recreation ground.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Our main activities at King George's Field, Haughley are to maintain the field, play equipment and pavilion for the benefit of the Parish and surrounding area. We have a Bowls club, two Football clubs and Scouts based at the Field. The storage shed used to house maintenance equipment was broken into during the 2020 lockdown. It was decided that a more secure purpose-built storage building for all the clubs and the Parish Council would be of benefit to all and a project to design and secure grant funding was set up.</p> <p>We have also started a project for new ball stop nets for the football pitches.</p> <p>Due to the lock down, we were eligible for grants as we could not fund raise in our usual way. The grants were sufficient to take us over our normal income and expenditure. We reserved and used funds for the cost of planning applications and design or admin fees as well as contributions to the build cost of a new storage building. This enabled us to secure further grants for the</p>

		project.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The benefit to all parties based at the playing field and the wider community who use the facilities will be secure storage for equipment that maintains the facilities. This is in line with our charity objective to maintain the recreation ground.

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>
Contribution made by volunteers	Para 1.38	Our management committee and the committees of our user groups are all volunteers.
Other		

## **Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	By maintaining and improving the facilities and field we are providing a well-equipped play area, open space, and recreational facility for the well-being of all our parish and the wider community. Particularly during the travel restrictions of covid, having a local open space to walk around and access to outdoor activities when permitted, such as youth football, bowl, play equipment including skate ramps and basketball court has been of great benefit to the community.

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity is in a reasonable position due to government grants to support small charities that were unable to carry out fundraising in the usual way due to lock downs. Our accounts are regular reviewed to enable us to continue with our main objectives and determine when further fundraising is required or grants sort.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves held are for specific projects, currently a new storage building £18,785.00 and ball stop nets £200.00 and general reserve of £20,609.50 which includes 6 months running costs should income sources be affected.
Amount of reserves held	Para 1.22	£39,594.50
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Charity Commission Scheme
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	A Management Committee on behalf of the Trustees as set out in the Scheme.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Trustee is Haughley Parish Council as a body and therefore the Trustees are the elected members of the Parish Council. They have 2 representatives on the management committee and can nominate another. The remainder of the committee are user group representatives as stated in the Charity Commission scheme.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	King George's Field, Haughley
Other name the charity uses	
Registered charity number	304761

Charity's principal address	Ron Crascal Pavilion, Green Road, haughley, IP14 3RA

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
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## Corporate trustees - names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	




## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)**

*T.Shaw*

**Full name(s)**

Thirza Shaw

**Position (eg  
Secretary, Chair, etc)**

Chair

**Date**

22<sup>nd</sup> January 2022

Haughley Playing Field Bank Reconciliation

End March 2021

31.03.21

Unpresented Cheques

Uncleared Deposits

Current - 00463981

£ 39,594.50

Plus Uncleared Deposits

Less Unpresented cheques

£ 39,594.50

£ -

£ -

Balance as per accounts

Balance at 01.04.20

Receipts

Payments

£ 5,989.02

£ 52,403.15

£ 18,797.67

£ 39,594.50

Chairman Signature:

<p align="center"><b>Haughley Playing Field</b></p> <p align="center"><b>Receipts and Payments to March 2021</b></p>
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Income	Budget 2020-21	YTD	Variance
Club Rents 2019-20		1,836	1,836
Club Rents	2,500	2,271	(229)
Donation (Storage)	50	17,500	17,450
Electricity/Water	1,000	589	(411)
Fund Raising	2,000	1,061	(939)
HMRC COVID Payroll Grant		558	558
Grants (COVID)	3,000	27,907	24,907
Grant (Bloor Homes Notting Project)		200	
Pavillion Bookings 2019-20		283	283
Pavilion Bookings	2,000	198	(1,802)
<b>TOTAL INCOME</b>	<b>10,550.00</b>	<b>52,403</b>	<b>41,853</b>

Expenditure	Budget 2020-21	YTD	Variance
Audit Fees	25		(25)
Bin Emptying	500	447.50	(53)
Cleaning Services	-	300.00	300
Cleaner Wages	2,300	2,267.04	(33)
Cleaner Expenses	600	644.19	44
Command Pest Control	500	339.60	(160)
Donation	-	1,582.00	1,582
Electricity	1,000	605.00	(395)
Inspections	350	411.82	62
Insurances/licences	150	90.00	(60)
Maintenance	1,800	3,907.12	2,107
Oil Tank	2,500	3,759.75	1,260
Oil	600	-	(600)
Phone/Alarm	1,200	1,396.32	196
Fundraising Expenses	350	310.00	(40)
Storage Facility Project	-	1,215.00	1,215
Water	500	1,522.33	1,022
<b>TOTAL EXPENDITURE</b>	<b>12,375</b>	<b>18,798</b>	<b>6,423</b>

<b>Excess of Receipts over Payments</b>	<b>(1,825)</b>	<b>33,605</b>	<b>35,430</b>
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**Playing Field Committee Reserves as at 31.03.21**

	<b>Balance at 31.3.20</b>	<b>Receipts to 31.03.21</b>	<b>Payments to 31.03.21</b>	<b>Balance at 31.03.21</b>
General Reserve	£ 5,989.02	£ 32,203.15	£ 17,582.67	£ 20,609.50
Netting Project		£ 200.00		£ 200.00
Storage Facility		£ 20,000.00	£ 1,215.00	£ 18,785.00
	£ 5,989.02	£ 52,403.15	£ 18,797.67	£ 39,594.50

<b>Storage Facility - Agreed Funds</b>	
Football Club	£ 1,500.00
	£ 1,500.00

I have carried out an independent examination of the financial records of the Haughley Playing Fields and in my opinion, the financial statements give a true and fair view of the state of the charity's affairs as at 31<sup>st</sup> March 2021 and of its incoming resources and application of resources for the year then ended.

I can confirm that all expenses have been paid in accordance with the aims and objectives of the charity and their governing documents.

Signed : Jo Rainbird

Dated : 9<sup>th</sup> February 2022