

COPDOCK AND WASHBROOK VILLAGE HALL

England & Wales · Charity number 304731

Details

Status Registered

Legal form Other

Registered 1965-03-08

Register [View on the Charity Commission register](#)

Contact

Address Copdock & Washbrook Village Hall
Old London Road
Copdock
Ipswich
IP8 3JN

Phone 07729 863223

Email copdockvillagehall@outlook.com

Website www.copdockvillagehall.co.uk

Activities

Objects: VILLAGE HALL

Activities: WE ACT AS A CENTRE FOR VILLAGE ACTIVITIES AND AS SUCH WE CATER FOR A RANGE OF ACTIVITIES INCLUDING BADMINTON, BOWLS, DRAMA, DANCING, WI, ETC.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** COPDOCK AND WASHBROOK AND THE NEIGHBOURHOOD
- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-10-31	£61,371	£62,591	-	-
2024-10-31	£80,415	£68,675	-	-
2023-10-31	£50,337	£41,278	-	-
2022-10-31	£66,330	£54,743	-	-
2021-10-31	£38,959	£48,975	-	-

Trustees

Name	Role	Appointed
Sally Elizabeth Watson	Chair	2019-12-02
Celia Jane Fisher		2021-11-15
Deborah Tyrrell Mrs		2021-10-01
Douglas Howes Mr		2019-12-02
FRED GREEN		2013-03-24
Karen Watling		2023-04-21
Linda Mary Sheppard Mrs		2019-12-02
Martin William Taylor		2021-11-15

COPDOCK AND WASHBROOK VILLAGE HALL

England & Wales - Charity number 304731

Accounts

**Copdock and Washbrook Village
Hall**

Financial Statements

31st October 2025

Charity Registration 304731

**Receipts and Payments Account for Year ended 31st
October 2025**

	2025	2024
Receipts	£	£
Hall Hire	45,238	45,894
Bar Net Income (Note 1)	13,076	6,758
Beer Festival	0	15,096
Interest	1,565	1,637
Feed in Tariff	1,492	1,030
Grants	0	10,000
Total Income	61,371	80,415
Payments		
Rates	853	99
Water Rates	322	267
Light, Heat and Power	4,264	3,444
Insurance	1,139	855
Licences	360	0
Hall Manager	20,753	12,777
Bar Staff	4,209	2,984
Repairs and Renewals	15,103	22,368
Waste Services	2,180	2,157
Cleaning	4,376	4,375
Sundry Expenses	5,841	2,893
Computer and Equipment Costs	2,336	3,375
Beer Festival	0	10,246
Beer Festival Local Group Grants	0	2,834
Children's Christmas Party	855	0
Total Expenditure	62,591	68,675
Net Surplus/Deficit -	-1,220	11,740

Chair

Date

Treasurer
.....

Date

Copdock and Washbrook Village Hall
Charity Registration 304731

Balance Sheet as at 31st October 2024

	31/10/202	31/10/202
	5	4
	£	£
Current Assets - all Unrestricted		
Stocks	2,011	2,011
Cash at Bank and in hand (Note 2)	63,920	65,140
	<u>65,931</u>	<u>67,151</u>
Financed by:		
Unrestricted Accumulated Balance b/f	67,151	55,411
Surplus/Deficit - for period	-1,220	11,740
	<u>65,931</u>	<u>67,151</u>
Note 1 Bar Account	2024/5	2-23/4
	£	
Opening Stock	2,011	2011
Gross Takings	21,906	13,606
Cost of Sales	8,830	6,848
Closing Stock	2,011	2,011
Gross Profit	<u>13,076</u>	<u>6,758</u>

Independent Examiner's Report

**Report to
the trustees/
members of**

Copdock and Washbrook Village Hall

**On accounts
for the year
ended**

31st October 2025

**Charity
no**

304731

**Responsibiliti
es and basis
of report**

I report to the trustees on my examination of the accounts of Copdock and Washbrook Village Hall ("the Trust") for the year ended 31st of October 2025.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination, which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Name:

David Lincoln

Relevant professional qualification (s) or body (if any):

Chartered Institute of Public Finance
Accountancy

Address:

Barn House Cherry Wood Back Lane Washbrook Ipswich
IP8 3SN

COPDOCK AND WASHBROOK VILLAGE HALL

England & Wales - Charity number 304731

Accounts

Independent Examiner's Report

**Report to the trustees/
members of**

Copdock and Washbrook Village Hall

**On accounts for
the year ended**

31st October 2024

**Charity
no**

304731

**Responsibilities
and basis of
report**

I report to the trustees on my examination of the accounts of Copdock and Washbrook Village Hall ("the Trust") for the year ended 31st of October 2023.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

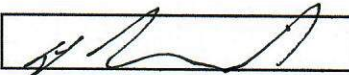
**Independent
examiner's
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination, which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

19th Feb 2025

Name:

David Lincoln

**Relevant
professional
qualification(s)
or body (if
any):**

Chartered Institute of Public Finance Accountancy

Address:

Barn House Cherry Wood Back Lane Washbrook Ipswich
IP8 3SN

Copdock and Washbrook Village Hall

Financial Statements

31st October 2024

Charity Registration 304731

Balance Sheet as at 31st October 2024

	31/10/24	31/10/23
	£	£
Current Assets - all Unrestricted		
Stocks	2,011	2,011
Cash at Bank and in hand Note 2	<u>65,140</u>	<u>53,400</u>
	<u>67,151</u>	<u>55,411</u>

Financed by:

Unrestricted Accumulated Balance b/f	55,411	46,352
Surplus/Deficit - for period	<u>11,740</u>	<u>9,059</u>
Surplus Carried Forward	<u>67,151</u>	<u>55,411</u>

Note 1 Bar Account

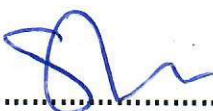
	2024	2023
	£	
Opening Stock	2,011	1,600
Gross Takings	13,606	16,702
Cost of Sales	6,848	7,308
Closing Stock	2,011	2,011
Gross Profit	6,758	9,805

Note 2 Bank and Cash Accounts

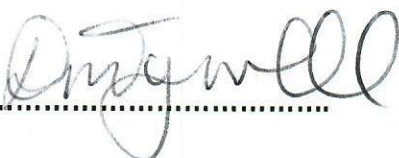
	2,024	2,023
	£	£
Current Account 70226610	18,604	12,569
Current Account 30227013	8,437	4,369
Savings Account	37,899	36,262
Float	200	200
Total	<u>65,140</u>	<u>53,400</u>

Receipts and Payments Account for Year ended 31st October 2024

	2024	2023
Receipts	£	£
Hall Hire	45,894	38,045
Bar Net Income (Note 1)	6,758	9,805
Beer Festival	15,096	
Interest	1,637	1,259
Feed in Tariff	1,030	1,228
Grants - Babergh	10,000	
Total Income	80,415	50,337
Payments		
Rates	99	94
Water Rates	268	222
Light, Heat and Power	3,444	3,077
Insurance	855	707
Licences	0	180
Hall Manager	12,777	11,270
Bar Staff	2,984	3,001
Repairs and Renewals	22,368	12,723
Waste Services	2,157	1,935
Cleaning	4,375	3,918
Sundry Expenses	2,893	956
Computer and Equipment Costs	3,375	3,195
Beer Festival	10,246	0
Beer Festival Local Group		
Grants	2,834	0
Total Expenditure	68,675	41,278
Net Surplus	11,740	9,059

Chair 

Date 21.02.2025

Treasurer 

Date 21-02-25



Copdock and Washbrook Village Hall

AGM 2024 Chairperson's Report

As in previous years, I'm pleased to be able to report that the Village Hall continues to be well utilised, well maintained and is on a sound financial footing. As a reminder, the running of the village hall is mainly down to the Hall Manager and Treasurer with a regular input from the bar staff. They all do a fantastic job to keep everything running smoothly and efficiently. There have been a couple of changes/additions this year: Adrian Ward stepped down as Treasurer in the summer and has been replaced in the interim by Debbie Tyrell (who is also the Parish Council rep); and Debbie (2), Alysha, Hayley and Alison have joined Sue as bar staff. I'd like to thank Adrian for his contributions and commitment over the past 4 years and wish him continued success as Chair of the Parish Council.

The Village Hall is booked out much of the week with regular, long- standing bookings and weekends are mainly taken up with parties and fayres. During the year we have seen an increase in the number of corporate and statutory organisations hiring the hall for business meetings and training sessions. Thanks to Ian's forward thinking and purchasing we have good quality resources (projector, screen, sound-system, 2 TV's and flipcharts) to offer these businesses which has made a big difference.

Every year we make repairs and improvements and in 2024 this proved no different with insulation being installed across most of the roofing space. Before this work could be done the loft needed to be cleared and cleaned which was no small task for the hall manager and helpers. This was funded in part by Babergh and Mid Suffolk District Councils following a successful application and from our own profits. The next significant upgrade to the hall is the replacement of the window and stage curtains. We have just received a revised quote having chosen the materials and are working closely with the local curtain company. The County Councillor and District Councillors were approached for assistance in funding from their Locality Budgets, but to date, no reply has been forthcoming. The Parish Council was approached for CIL funding as it was advertising for local organisations to apply for this, but when I enquired, I was advised to apply to the National Lottery 'Awards for All' funding. This takes a minimum of 16 weeks to be processed and then there would be a wait for ordering and fitting the curtains, so we have decided to fund this ourselves. As usual, there were a range of other smaller repairs and replacements necessary to keep the hall and its equipment in good working order and as the Village Hall is in great condition (and whilst we have no major works planned for the next 12 months), we will of course continue with the regular maintenance regime to keep everything in top condition.

The Village Hall held a Beer Festival in June which was organised by Adrian Ward and a group of helpers. It was the first of its kind at the hall and whilst the weather was good, and the event a success, it was a lot of hard work and made little actual profit from the beer sales. Food and takings from the village hall bar bolstered profit to a good sum of which the following village organisations applied for and received funding:

Allotments: £750 extension of watering scheme

Pre-school: £500 electrical equipment

St Peters Church: £500 hedge trimmer

Primary School: £750 new handwriting scheme

Village Hall: £750 curtains and children's party (for impoverished families)

Copdock PTA: £250 white Boards

I hope the village hall continues to be a successful and well utilised asset for the village in the year ahead. I would personally like to thank Ian, Debbie and Sue for their hard work and commitment and over the past year, and hope they manage to get some respite between now and the new year.

I would also like to take this opportunity to thank all the Village Hall users, Committee members and the people of the village for their support during the past twelve months.

Sally Watson

A handwritten signature in black ink, appearing to read 'Sally Watson', with a large loop at the start and a wavy tail.

Chairperson Copdock and Washbrook Village Hall

COPDOCK AND WASHBROOK VILLAGE HALL

England & Wales - Charity number 304731

Accounts

Copdock and Washbrook Village Hall

Financial Statements

31st October 2023

Charity Registration 304731

Receipts and Payments Account for Year ended 31st October 2023

	2023	2022
Receipts	£	£
Hall Hire	38,045	36,157
Bar Net Income (Note 1)	9,805	12,730
Interest	1,259	0
Feed in Tariff	1,228	1,460
Grants	0	7,835
Total Income	50,337	58,182
Payments		
Rates	94	176
Water Rates	222	531
Light, Heat and Power	3,077	3,048
Insurance	707	416
Licences	180	360
Hall Manager	11,270	10,700
Bar Staff	3,001	2,839
Repairs and Renewals	12,723	19,781
Waste Services	1,935	2,242
Cleaning	3,918	1,028
Sundry Expenses	956	3,057
Computer and Equipment Costs	3,195	2,379
Total Expenditure	41,278	46,557
Net Surplus/Deficit -	9,059	11,625

Chair

Date 23/04/2024

Treasurer

Date 23/4/24

Balance Sheet as at 31st October 2023

	31/10/23	31/10/22
	£	£
Current Assets - all Unrestricted		
Stocks	2,011	1,600
Cash at Bank and in hand	2 53,400	44,752
	55,411	46,352

Financed by:

Unrestricted Accumulated Balance b/f	46,502	34,727
Surplus/Deficit - for period	8,909	11,625
Surplus Carried Forward	55,411	46,352

Note 1 Bar Account

	2023	2022
	£	£
Opening Stock	1,600	1,600
Gross Takings	16,702	20,879
Cost of Sales	7,308	8,149
Closing Stock	2,011	1,600
	0	
Gross Profit	9,805	12,730

Note 2 Bank and Cash Accounts

	£	£
Current Account 70226610	12,569	11,172
Current Account 30227013	4,369	3,377
Savings Account	36,262	30,003
Float	200	200
Total	53,400	44,752



Copdock Village Hall Chairperson's Report AGM November 2023

2023 has been a very busy year for us in terms of hiring and running the village hall and maintaining the high standard of service our hirers have come to expect. I know how much work goes into all this but recently I was concerned that our hall doesn't involve the community as much as some other halls involve theirs. We don't have community cafes, jumble sales, film evenings, murder-mysteries, repair-shops and a whole host of events you see in other villages. It felt to me that we were just a hired-out space that opens for businesses, some local, some not so local and endless birthday parties.

I suppose I was worried that the local community were not being served as well by the hall (as per our constitution) as they should.

Then I thought deeper. Yes, we do have the businesses (which I'm grateful to for providing our steady income) and several of whom open their doors to our residents. As well as the regular local bowls, badminton, photographic, fitness and dance events we have also recently welcomed to the hall the 'new' Ladies Group, the Friendship Café, and toddlers' football.

We have invited the locally housed refugees into the hall for badminton and table-tennis once a week and occasional cooking mornings and we regularly host events for the primary school including their 'Leavers Do', Summer Fete, Christmas fundraiser and classic car event. Local families have hired the hall for roller-skating, family gatherings, mums and babies' get-togethers and parties. We've also had lots of fun with local quizzes, a Bingo fundraising event (by the Church Heritage Trust) and our very own Children's Christmas Party. Next year we hope to host one of the largest collaborative community events the village has seen in years with the Copdock Beer Festival Weekend, which will be a great opportunity for the village to come together (not just for the beer I hope!).

So, having thought about it we are fulfilling our constitutional obligation to the village, and are as good as, if not better than, plenty of other village halls.

The hall is a great resource for the village, and hirers regularly comment that it is one of the nicest halls around. This positive situation is largely due to the efforts of those of you who generously volunteer your time and expertise to help keep the hall running – thank you.

Sally Watson
Copdock Village Hall – Chair

Independent Examiner's Report

Report to the trustees/
members of

Copdock and Washbrook Village Hall

On accounts for
the year ended

31st October 2023

Charity no

304731

Responsibilities
and basis of
report

I report to the trustees on my examination of the accounts of Copdock and Washbrook Village Hall ("the Trust") for the year ended 31st of October 2023.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's
statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination, which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

8th April 2024

Name:

David Lincoln

Relevant
professional
qualification(s)
or body (if any):

Chartered Institute of Public Finance Accountancy

Address:

Barn House Cherry Wood Back Lane Washbrook Ipswich
IP8 3SN

COPDOCK AND WASHBROOK VILLAGE HALL

England & Wales - Charity number 304731

Accounts



Trustees' Annual Report for the period

From 1st November 2022 To 31st October 2022

Charity name: Copdock & Washbrook Village Hall

Charity registration number: 304731

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The provision and maintenance of a Village Hall for the villages of Copdock & Washbrook and the surrounding area in order to host a wide range of community and leisure activities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities undertaken in the Village Hall include inter alia childrens birthday parties, antiques fairs, dance schools, carpet bowls, private parties, music band practice, toddler & baby groups and a wide range of clubs and societies.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Due regard has been given to Charity Commission guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/a
Policy on social investment including program related investment	Para 1.38	N/a
Contribution made by volunteers	Para 1.38	N/a
Other		

--	--	--

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The year has been one of significant growth for the VH. The number of hires and the diversity of events held are exponentially higher than previous years (even pre Covid) and, as a result, income has risen by nearly 300%. This has facilitated significant investment in a steam cleaner, new tables and trolleys, fridges (x 2), outside benches, sliding doors for store area, table tennis table & equipment and a new water boiler.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity's financial position at the end of the period in question is strong.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A reasonable level of reserves (circa £30k , equivalent to 6-9 months income) are held by way of contingency and also to fund any future capital expenditure required.
Amount of reserves held	Para 1.22	c£30k
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	N/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Foundation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by Committee

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Copdock & Washbrook Village Hall
Other name the charity uses	N/a
Registered charity number	304731
Charity's principal address	Copdock & Washbrook Village Hall, Old London Rd, Copdock, Ipswich IP8 3JN

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

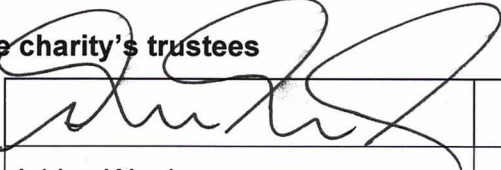
Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Adrian Ward	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	2/12/2022	



Receipts and payments accounts

For the period from	Period start date 01/11/2021	To	Period end date 31/10/2022
----------------------------	---------------------------------	-----------	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall Hire	36,480	-	-	36,480	-
Bar net income	12,730	-	-	12,730	-
Bank interest	150	-	-	150	-
Donations	-	-	-	-	-
Feed in tariff	1,388	-	-	1,388	-
Grants	7,585	-	-	7,585	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	58,333	-	-	58,333	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	58,333	-	-	58,333	-
A3 Payments					
Rates	177	-	-	177	-
Water rates	178	-	-	178	-
Light heat and power	3,048	-	-	3,048	-
Insurance	416	-	-	416	-
Licences	360	-	-	360	-
Hall manager	10,700	-	-	10,700	-
Bar manager fees	2,839	-	-	2,839	-
Repairs and renewals	19,783	-	-	19,783	-
Waste services	2,594	-	-	2,594	-
Cleaning	1,028	-	-	1,028	-
Sundry expenses	3,056	-	-	3,056	-
Computer and equipment	2,379	-	-	2,379	-
	-	-	-	-	-
Sub total	46,558	-	-	46,558	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	46,558	-	-	46,558	-
Net of receipts/(payments)	11,775	-	-	11,775	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	34,727	-	-	34,727	-
Cash funds this year end	46,502	-	-	46,502	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank accounts	44,702	-	-
		-	-	-
		-	-	-
	Total cash funds	44,702	-	-
(agree balances with receipts and payments account(s))		Agreement Error	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Float	200	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Bar stock	1600	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

	Signature	Print Name	Date of approval
	ADRIAN WARD	ADRIAN WARD TREASURER	17/4/23



Section A

Independent Examiner's Report

Report to the trustees

Charity No: Co. Dock & Washbrook Village Hall

On accounts for the year ended

31.10.22 Charity no (if any) 304731

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

17/4/23

Name:

DAVID LINCOLN

Relevant professional qualification(s) or body

CHARTEDED Inst. OF PUBLIC FINANCE

(if any):

Address:

SALN HOUSE

6 HELLWOOD

BACK LANE WASHBROOK 183SN

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

COPDOCK AND WASHBROOK VILLAGE HALL

England & Wales - Charity number 304731

Accounts



Trustees' Annual Report for the period

Period start date			Period end date		
Day	Month	Year	Day	Month	Year
From 01	11	2020	To 31	10	2021

Section A

Reference and administration details

Charity name

Coldock & Washbrook Village Hall

Other names charity is known by

N/A.

Registered charity number (if any)

304731

Charity's principal address

OLD LONDON RD

Coldock

IPSWICH

Postcode

IP8 3JN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	SALLY WATSON	CHAIR	N/A - not HAVE	AS ALL TRUSTEES ARE
2	ADRIAN WARD	TREASURER	SERVED FOR WHOLE	APPOINTED BY THE V.H.
3	DEBORAH TYRRELL	VICE CHAIR	YEAR.	MANAGEMENT COMMITTEE
4	LINDA SHEPPARD	SECRETARY		IN ACCORDANCE WITH
5	LAURA BUTTERS	-		CONSTITUTIONS.
6	JAN CAVANAGH	-		
7	CELIA FISHER	-		
8	FRED GREEN	-		
9	DOUG HOWES	-		
10	MARTIN TAYLOR	-		
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CONSTITUTION

How the charity is constituted
(eg. trust, association, company)

CHARITABLE FOUNDATION

Trustee selection methods
(eg. appointed by, elected by)

APPOINTED BY COMMITTEE

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

N/A.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

THE PROVISION & MAINTENANCE OF A VILLAGE HALL FOR THE VILLAGES OF COLDOCK & WASHBROOK AND THE SURROUNDING AREA IN ORDER TO HOST A WIDE RANGE OF COMMUNITY & LEISURE ACTIVITIES.

THE MAIN ACTIVITIES UNDERTAKEN IN THE VILLAGE HALL INCLUDE INTER ALIA . . .

- CHILDREN'S PARTIES
- ANTIQUES & TOY FAIRS .
- DANCE SCHOOLS .
- CARPET BOWLS
- ADULT BIRTHDAY PARTIES / QUIZ NIGHTS .
- MUSICAL BAND PRACTICE .
- WIDE VARIETY OF CLUBS & SOCIETIES .
- TODDLER / BABY GROUPS .

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

N/A .

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

AS WELL AS HOSTING ACTIVITIES LISTED IN SECTION C ABOVE, THE MANAGEMENT COMMITTEE HAVE OVERSEEN A PROGRAMME OF INVESTMENT IN THE HALL USING OWN CASH RESERVES AND GOVERNMENT, COVID-19 GRANTS.

IMPROVEMENTS INCLUDE :-

- NEW SECURITY SYSTEM & CCTV.
- NEW FASCIA & GUTTERING.
- FLOOR REFURBISHMENT.
- TOILET & BAR AREA REFURBISHMENT
- NEW KITCHEN APPLIANCES & COOKER
- REDECORATION THROUGHOUT
- WIFI.
- NEW MANAGERS OFFICE.

Section E

Financial review

Brief statement of the charity's policy on reserves

THE MANAGEMENT COMMITTEE MAINTAIN A LEVEL OF CASH RESERVES REGARDED AS PRUDENT IN THE CONTEXT OF OVERALL INCOME & RUNNING COSTS.

Details of any funds materially in deficit

N/A.

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

THE STRATEGY OF THE COMMITTEE IS FOR THE VILLAGE HALL TO MAINTAIN ITS FINANCIAL INDEPENDENCE AND TO REINVEST ANY SURPLUS INTO FURTHER IMPROVING THE BUILDING AND ITS INFRASTRUCTURE.

Section F

Other optional information

N/A.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

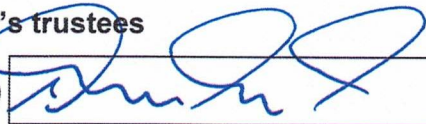
Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

	
ADRIAN WARD	
TREASURER	

2.2.2022.

COPDOCK AND WASHBROOK VILLAGE HALL
Charity Registration Number 304731

Contents

Officers and Business Address	1
Approval of Financial Information	2
Income and Expenditure Account	3
Balance Sheet	4
Notes to Financial Statements	5

COPDOCK AND WASHBROOK VILLAGE HALL

Charity Registration Number 304731

Unaudited Financial Statements

for the year ended 31 October 2021

COPDOCK AND WASHBROOK VILLAGE HALL
Charity Registration Number 304731

COPDOCK AND WASHBROOK VILLAGE HALL
Charity Registration Number 304731

Officers and Business Address

Officers

Chairperson	Sally Watson
Vice Chairperson	Debbie Tyrrell
Secretary	Linda Sheppard
Treasurer	Adrian Ward
Trustees	Doug Howes, Fred Green, Jan Cavanagh, Celia Fisher, Laura Butters, Martin Taylor

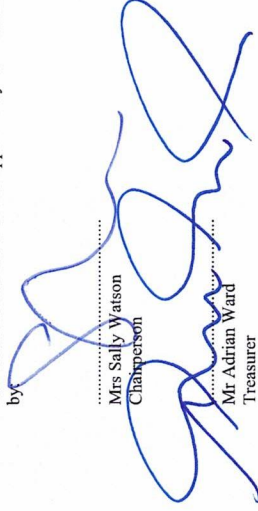
Business Address

Copdock & Washbrook Village Hall
Old London Road,
Ipswich IP8 3JN

Approval of Financial Information for the Year Ended 31 October 2021

We acknowledge our responsibility for the financial information, including the appropriateness of the applicable financial reporting framework and have all information and explanations necessary for its compilation.

The financial information was approved by the committee on 10 January 2022 and was signed on their behalf

by 
.....
Mrs Sally Watson
Chairperson
.....
Mr Adrian Ward
Treasurer

Financial Statement preparation Report for the Year Ended 31 October 2021

I have prepared the Financial Statements on pages 3 to 5 from the information and explanation provided to me, and to the best of my knowledge, they represent a true and fair financial status of the Village Hall.

Rajmi Shah

COPDOCK AND WASHBROOK VILLAGE HALL
Charity Registration Number 304731

Income and Expenditure Account for the year ended 31.10.2021

	2021 £	p/e 30.09.20 £
Income – all unrestricted		
Hall hire	11,525	13,557
Bar net income (see note 1)	2,093	8
Bank interest	3	86
Donations	3,000	-
Feed in tariff	876	-
Grants	21,462	11,000
Total income	38,959	24,651

Expenses – all unrestricted		
Ground rent	-	750
Rates	90	-
Water rates	73	116
Light, heat and power	2,111	2,465
Insurance	659	644
Licences	-	360
Hall manager & caretaker	2,668	4,810
Bar manager's fees	709	2,036
Repairs and renewals	38,515	17,169
Office supplies	34	30
Waste services	955	1,338
Cleaning	1,165	1,114
Sundry expenses	711	125
Advertising	-	76
Computer and equipment costs	1,285	2,450
	48,975	33,483
Net surplus/(deficit)	(10,016)	(8,832)

COPDOCK AND WASHBROOK VILLAGE HALL
Charity Registration Number 304731

Balance Sheet as at 31 October 2021

	Note	31.10.2021 £	31.10.2020 £
Current assets – all unrestricted			
Stocks		1,600	-
Cash at bank and in hand	2	33,127	44,743
		34,727	44,743
Financed by:			
Unrestricted Accumulated surplus b/f -		44,743	53,575
Surplus/(Deficit) for the period		(10,016)	(8,832)
		34,727	44,743

COPDOCK AND WASHBROOK VILLAGE HALL
Charity Registration Number 304731

Notes to the Financial Statements

1 BAR ACCOUNT

	31.10.2021	31.10.2020
	£	£
Gross takings	3,010	2,260
Cost of Sales		
Opening stock	-	1,075
Purchases	2,517	1,177
Closing stock	(1,600)	-
	<u>917</u>	<u>2,252</u>
Gross profit	<u>2,093</u>	<u>8</u>

2 BANK AND CASH ACCOUNTS

	31.10.2021	31.10.2020
	£	£
Current Account number 30227013	6,640	13,543
Current Account number 70226610	1,284	1,000
Savings Account number 03831221	25,003	30,000
Cash float	200	200
	<u>33,127</u>	<u>44,743</u>

Independent Examiner's Report

**Report to the trustees/
members of**

Copdock and Washbrook Village Hall

**On accounts for
the year ended**

31st October 2021

Charity no

304731

**Responsibilities
and basis of
report**

I report to the trustees on my examination of the accounts of Copdock and Washbrook Village Hall ("the Trust") for the year ended 31st of October 2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination, which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

7th February 2022

Name:

David Lincoln

**Relevant
professional
qualification(s)
or body (if any):**

Chartered Institute of Public Finance Accountancy

Address:

Barn House Cherry Wood Back Lane Washbrook Ipswich
IP8 3SN