

ODCOMBE VILLAGE HALL

England & Wales · Charity number 304602

Details

Status Registered

Legal form Other

Registered 1964-11-26

Register [View on the Charity Commission register](#)

Contact

Address 15 Westbury Gardens
Higher Odcombe
Yeovil
Somerset
BA22 8UR

Phone 01935863444

Email OdcombeVillageHall@gmail.com

Activities

Objects: A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE PARISH OF ODCOMBE.

Activities: The aim of the charity is to improve the conditions of life for the inhabitants of Odcombe and its surrounding area by providing a suitable venue for meetings, lectures, classes and for other forms of recreation and leisure such as, short mat bowls, exercise classes, football, karate, walkers, sewing, tea dances, luncheons, suppers, bingo and quiz nights.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Recreation
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** PARISH OF ODCOMBE.
- Somerset

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£27,404	£30,547	-	-
2024-12-31	£23,699	£20,807	-	-
2023-12-31	£24,229	£36,273	-	-
2022-12-31	£31,519	£24,700	-	-
2021-12-31	£24,824	£15,847	-	-
2020-12-31	£23,867	£21,677	-	-

Trustees

Name	Role	Appointed
Rachel Vanessa Davies	Chair	2022-05-10
DENISE ANN DUNFORD		2013-02-02
Jason Gunning		2025-11-12
MARGARET ELIZABETH CLOTWORTHY		2011-06-02
Malcolm Glover		2009-10-01
Thomas John Foot		2025-11-12

ODCOMBE VILLAGE HALL

England & Wales - Charity number 304602

Accounts

Secretary to the trustees:
Jason Gunning
Email: odcombevillagehall@gmail.com

Trustees Annual Report for the period
1st January 2025
to
31st December 2025

Names of the charity trustees who manage the Charity:

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rachel Davies	Chairman		
2	Carl Johnson	Secretary	Jan to Oct	
3	Eleanor Damon	Treasurer		
4	Fiona Cumming			Parish Council
5	Malcolm Glover			
6	Margaret Clotworthy			
7	Donald Grey		Mar to Jul	
8	Kelly Camm		Mar to Sep	
9	Denise Dunford			
10	Tom Foot	Vice Chairman	Nov onwards	
11	Jason Gunning	Secretary	Nov onwards	

Bankers: NatWest, 2 Hendford, Yeovil, BA20 1TN

Independent Financial Examiner:

Helen Lambshead, Acorn Accounting for Business Ltd., Room C2, 17 The Park, Yeovil, BA20 1DN – appointed 2018

Governance:

Odcombe Village Hall was established by a Conveyance and Trust Deed (1989). The hall's official opening held on 25th September 1971.

The hall has been extended and now comprises the foyer, main hall, committee room, kitchen, toilets (with full accessibility), a small office room and changing rooms/shower facilities for football teams and a referee. There are also several storage cupboards. The car park and recreation area outside the hall, apart from the patio, do not form part of the trustees' responsibilities. These are managed by Odcombe Parish Council.

The hall has Hallmarks 1, 2 & 3 awarded by the Community Council for Somerset in recognition of the quality of its management, administration and compliance with legislation relating to community buildings.

Appointment of Trustees:

The Trust Deed governs the appointment of trustees and the management of the charity. It allows for up to 10 elected members, 26 representative members and not more than 43 co-opted members to form the management committee. At the Annual General Meeting (AGM) Elected Members will be elected and Representative Members will be appointed by organisations that use the hall. At a constituted meeting of the committee co-opted members can be agreed.

All members of the committee shall retire at the AGM but may be re-elected or re-appointed. The general committee members, Secretary and Treasurer roles are elected at the AGM. The committee at their first meeting following the AGM to elect one of their number as Chairman and Vice-Chairman.

The management committee under normal circumstances meets monthly throughout the year. The committee still needs people with the time and skills to help in running the hall. Please don't be afraid to approach us if you feel you could help.

Objectives of the Charity:

The Trust Deed requires the charity to provide a village hall for the use of the inhabitants of the Parish of Odcombe without distinction of political, religious, or other opinion including use for meetings, lectures and classes and for other forms of recreation and leisure-time activities.

Summary of main activities in relation to the objectives:

This year we have had a variety of regular groups that form the mainstay of our activities including Short Mat Bowls; Yoga, Pilates and Dance Classes; Craft Stitchers; Purple Patchers; Spanish; West End Dance; Football; Parish Council meetings and our own subgroups for Movie Night and Café. Between these groups, the hall has been fully utilised throughout the week, with the hall only closed for 10 days over the entire year.

Alongside our regular groups, we continue to be popular for children's parties, private weekend functions, dance workshops, a singles bowls competition and school leavers' parties. We have also had bookings from the Move and Groove Road Show and the Church Café. The small office is regularly made available for NHS health clinics now that it is not utilised by the Post Office. The Post Office facility is now in a mobile unit in the car park.

This year saw the successful continuation of village events including the Church's hire of the hall for Lent Lunch, the Harvest Celebration and family church services. Our subgroup for the Fete and Flower, Craft & Produce Show attracted more members and the hall committee run a successful Games Night as well as Bingo at Easter and Christmas. These events will be back by popular demand in 2026. This year we strived to keep the community connected by holding Pop-Up Pub events whilst the village pub was closed. This proved successful with members of the community utilising the hall to meet for social evenings and on one occasion enjoying fish & chips. We plan to provide this venture into 2026 with the football team providing food at the next event.

The VE Day Celebrations in May gave the village the opportunity to come together and celebrate the end of the war in Europe, 80 years ago. Everyone enjoyed tea and cakes. We were pleased to be able to hire the hall to UKVelo for the Super 200 km cycle ride on the longest day of the year in June with participants using the Hall as part of a 200km cycle ride across the diverse landscapes of Somerset combining physical endurance and mental fortitude.

Achievements and Performance - 2025

We continue to have routine maintenance and repairs done as quickly as possible. We are therefore proud to say that our hall remains in good condition, both the building and the finances, due to the diligence of the Trustees. Although once again we have lost our regular handyman.

This year we have:

- Installed a new fire shutter in the kitchen area, at a cost of £6050, due to the old one showing severe signs of wear and tear.
- Instigated the popular Pop-Up Pub nights to keep the community together until the village pub reopens.

- Observed the solicitor finalise and submit the application to the Land Registry.
- Widened the team for the Fete and Flower, Craft & Produce show resulting in an upturn in profits to benefit the village.
- Maintained the planters on the patio.
- Purchased a card payment machine.

The Trustees have continued to review our policies and procedures. We have kept our costs under constant review and decided that a small increase in hire costs was necessary. The application to register the land with the Land Registry, which must be done before the hall can be formally “vested” with the Charity Commission, has been processed by the solicitors. We are awaiting finalisation by the Land Registry.

Our appreciation goes to Mark Damon, our paid handyman for undertaking our small repairs. With thanks as always to the local tradesmen who carry out our larger repairs including, Belben and Sons and Sparks Electrical. Our thanks go to Steve Long for carrying out required maintenance checks on a weekly and monthly basis and to Steve Cooke who has done some minor repairs for us. Thanks also to Alistair Graham and Fiona Cumming for continuing to maintain our planters with beautiful flowers.

The online booking system remains popular and allows our hirers to see if the hall is available through the online calendar. This has helped the hall hugely and cut down the waiting time for hirers to see if they can book the hall on their desired date.

Fund-Raising and Events

The Trustees continue to run the hall lottery. Our thanks go to everyone who supports this and to Margaret Clotworthy, the trustee with responsibility for organising the running of it. The numbers have been dropping slightly over recent years, now standing at 70 members, making us a profit of £355. We would ask everyone to renew their membership and encourage others to take part. The new lottery year starts in April so please consider supporting your village hall by becoming a member. With sufficient new members we can provide larger prizes.

The Café continues to be popular, and we are very grateful to the subgroup who run it. The Café is open on the fourth Monday of the month. The group continues to share community information with their users as well as provide a welcoming place for residents to meet. This year’s profit of £1063 helps with the upkeep of the hall.

The Movie sub-group ran another successful season of films throughout the year, with fantastic choices including Wallis Island, Penguin Lessons, Mad about the

Boy, Gladiator II, Paddington in Peru, the Outrun and Thelma. Our thanks go to the team for ensuring that the community continue to have a fantastic well supported cinema on their doorstep.

August saw a hugely successful Fete and Flower, Produce & Craft Show with a brilliant variety of crafts, tasters and activities, which proved to be the showpiece of our calendar. The event was given fantastic support, and everyone really enjoyed a fun day. The profit of £2,795.61 was divided between our community groups, St Peter and St Pauls Church, Odcombe Football Club, and the village hall. Thank you to the huge number of volunteers involved as it would not be possible without all the hard work and enthusiastic support.

The much-loved Halloween Disco and the Quiz Night did not take place this year but don't despair they will be back in 2026.

Easter Bingo took place with lots of chocolate and in December we held our Christmas bingo and buffet night, which was a sell-out. Everyone that attended had a fantastic night and the superb buffet was enjoyed by all, and we offer our sincere thanks to all the volunteers who undertook these tasks. These two events made us a combined profit of £1125.

The Games' Night was a new venture and was very successful. Whilst only making a small profit of just over £100 it will be repeated in 2026 as it was thoroughly enjoyed by all who attended, young and old!

Odcombe has its own set of carols, which have been sung in the village for around 170 years. Our thanks once again go to all the Carollers and helpers who keep this unique tradition alive by singing these traditional songs, calling greetings and collecting donations around the village each year. This year we received £374.69 from their collection of £749.38 with the other half going to Church, this will be reflected in next year's accounts. We are extremely grateful to them and to the village for their support.

User Groups and Organisations

The hall has strong links with the Parish Council and Odcombe Parish Church, with many of the church events take place within the hall. In March the church held a popular Lent Lunch, with homemade soups, and puddings, and a raffle in aid of church funds and Safe Families South-West. Their Harvest Tea in October was a well-attended event with harvest produce, a raffle, books, greeting cards and live music, tea, coffee, soft drinks and cakes in aid of the church, the Dorset and Somerset air ambulance and the Lord's Larder.

The Football team continue to be successful in the Yeovil and District Premier League and we would encourage villagers along to their games to offer support. The team are also now selling their own merchandise to boost their funds so if you fancy an Odcombe FC umbrella, scarf, bobble hat or shopping trolley coin then get in touch with Steve Cook via the Facebook site.

Our continued thanks to the Rotary Club of Yeovil for organising their Community Christmas Draw, we sell tickets, and they give us the ticket price plus 10% to help our funds. This year's accounts show £1110 as our proceeds for 2024, this year's funds will be shown in next year's accounts.

Publicity

This year has again seen an increase in the number of members to our Facebook group, now standing at 820. We have a duty to ensure that posts are relevant to our charity as well as useful to our community so only post information related to the hall; advertising user groups, local businesses associated with the hall via our newsletter and occasionally road works that may impact on the use of the hall.

All our own events are also advertised on village noticeboards for all to see, as we realise that not everyone uses social media. We have also continued to produce and fund the village newsletter, 3 times during the year, to keep all households informed of the hall's news and events as well as news from other village organisations. Our thanks go to businesses that advertise in the newsletter which contributes towards its costs. If your business would like to advertise, please get in touch.

We continue to be grateful to Colin Hill, Newsletter Editor, for giving his time and expertise to produce the newsletter and to Sonia Cherkas for distributing the newsletter along with our thanks to the volunteers who willingly help deliver it to your homes.

If you haven't already done so, please join our Facebook page – Odcombe Village Hall and join our growing number of members. Not on Facebook? Then send an email to odcombevillagehall@gmail.com asking to join the advance information email group to be sent details of all our events.

Funding Strategy & Reserves Policy

It is the strategy of the trustees to manage the revenue budget on a self-financing basis. The hire charges are set to achieve this and are usually reviewed on an annual basis. The charges to the regular user groups do not entirely cover the annual running costs of the hall and the committee has decided to retain this approach to minimise the costs for these groups during this year. We believe that we are still affordable in comparison to other halls whilst covering the increasing costs to run and maintain the hall.

The Trustees have a reserves policy and have agreed that an amount of £10,000 should be kept for unplanned emergencies. Interest accounts will be explored when possible.

The Trustees would like to thank their appointed accountant, Helen Lambshead for undertaking the certification of our accounts. Please see attached balance sheet and copy of her report.

Declaration - The Trustees declare that they have approved the trustees' report.

Signed on behalf of the charity's trustees:

Signature(s)		
Full name(s)		
Position (e.g., Secretary, Chairman etc)		
Date		

Odcombe Village Hall - Charity No. 304602
Receipts and Payments Account - 1st January 2025 to 31st December 2025

Balances b/f 01.01.25	£		£	
Nat West Current A/C		35,758		
Petty Cash in hand		200		
Movie Float		100		
		36,058		
Receipts		2025		2024
	£		£	£
Hall Lettings		16577		14,026
Sale of books		15		12
Lottery		840		816
Newsletter advertising		67		108
Café		1351		1,329
Bar stock		462		489
Carol Singers (2024)		389		346
Christmas Rotary Draw (2024)		110		132
Donations (2025 VE Day) (Maddison 2024)		5		16
Quiz Night		0		262
Bingo (Easter & Christmas)		1750		728
Halloween Event		0		406
Sale of toddler equipment		0		141
Games Night		178		-
		21,744		18,811
Receipts - Restricted Funding				
Fete/Flower Show		3,927		2,892
Movie Nights		1,733		1,972
		5,660		4,864
Other Receipts				
Alzheimer's Society		-		24
Energy Refunds		-		-
Deposit kept for cleaning costs		-		-
		-		24
Total Payments		27,404		23,699
Retained Funds (not Payments)				
Cancelled Hire Charges	£	722		
Booking Deposits		5,000		4,332
		5,722		4,332
		33,126		28,031
		69,184		28,031

Odcombe Village Hall - Charity No. 304602
Receipts and Payments Account - 1st January 2025 to 31st December 2025

Payments

Repairs, Maintenance & Upkeep

	2025		2024	
	£	£	£	£
Electric	1899		1,516	
Gas	2492		2,679	
Water	429		368	
Cleaning contract & materials	4483		4,230	
Maintenance & Repairs	1206		1,639	
Hall Improvements (Fire shutter)	6050		671	
AGM/Administration costs	160		122	
Booking Expenses	120		120	
Website	80		4	
Insurance - Allied Westminster	1295		1,230	
Annual Services / Fire / Gas / Elec / Fire Ext /Services	796		533	
		19,010		13,112

Events, Fundraisers & Newsletter

Lottery prizes	485		720	
Newsletter	714		678	
Café	289		419	
Bar stock	525		385	
VE Day	41		-	
Halloween Event	-		278	
Misc 2024 sweets	-		115	
Gifts	19		9	
Quiz	-		68	
Bingo (Easter & Christmas)	626		413	
Games Night	75		-	
Pop-up Pub	6		-	
Alzheimer's Society	-		100	
		2,780		3,185

Payments - Restricted Funding

Fete/Flower Show £893, £102 - 2025 exp. £1123 - 2025 exp.	2118	£ 891		
Fete/Flower Show - Church/Footall club share £931.87 each	1864	£ 1,342		
Movie Nights	1527		1,298	
		5,509		3,531

Equipment (small)

295	271
295	271

Financial

Performing Rights/PPL	523		418	
Licences (inc Lottery 2024 & 2025)	110		90	
Accountancy	90		90	
Community Council	110		110	
Legal Fees	2120		-	
		2,953		708

Total Payments

30,547	20,807
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Returned Funds (not Payments)

Returned Deposits	4000		4,292	
Booking Refunds	722			
		4,722		4,292
		35,269		25,099

Odcombe Village Hall - Charity No. 304602
Receipts and Payments Account - 1st January 2025 to 31st December 2025

Balances c/f 31.12.25

Nat West Current A/c	33,615	
Cash in hand PC £200 & Movie Float £100	300	
	33,915	
		69,184

Section B Statement of assets and liabilities at the end of the period

	£	2024 £	£	
	Restricted fund	Unrestricted fund	Total	Note
Cash funds				
Nat West Account	5,100	28,515		1
Petty cash		200		
Movie Float		100		
Total cash funds	5,100	28,815	33,915	

Assets retained for the Charity's own use

Freehold Property	932,916			2
Fixtures & fittings		18,927		3
Bar Stock		142		4
	932,916	19,069		

Liabilities

Independent Examination Fee		95		
		95		

Notes

- 1 - **Unrestricted funds** includes £10,000 held as Reserve & £1,400 held as booking deposits,
- 1 - **Restricted funds** include Movies £3,390.72 & Fete/Flower Show £1,710.09
- 2 - Based on Insurer's Property Rebuild Cost Evaluation 12.08.21
- 3 - Amount currently insured
- 4 - Stock held at year end

Trustee Remuneration

None of the trustees received remuneration during the year (2024: nil).
None of the trustees reclaimed personal expenses during the year (2024:nil).

Signed by two trustees on behalf of all the trustees

Signature	Print Name	
		Date of Approval



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Odcombe Village Hall

**On accounts for the year
ended**

31 December 2025	Charity no (if any)	304602
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Set out on pages

1-3
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity (~~the Trust~~) for the year ended 31/12/2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: **Date:**

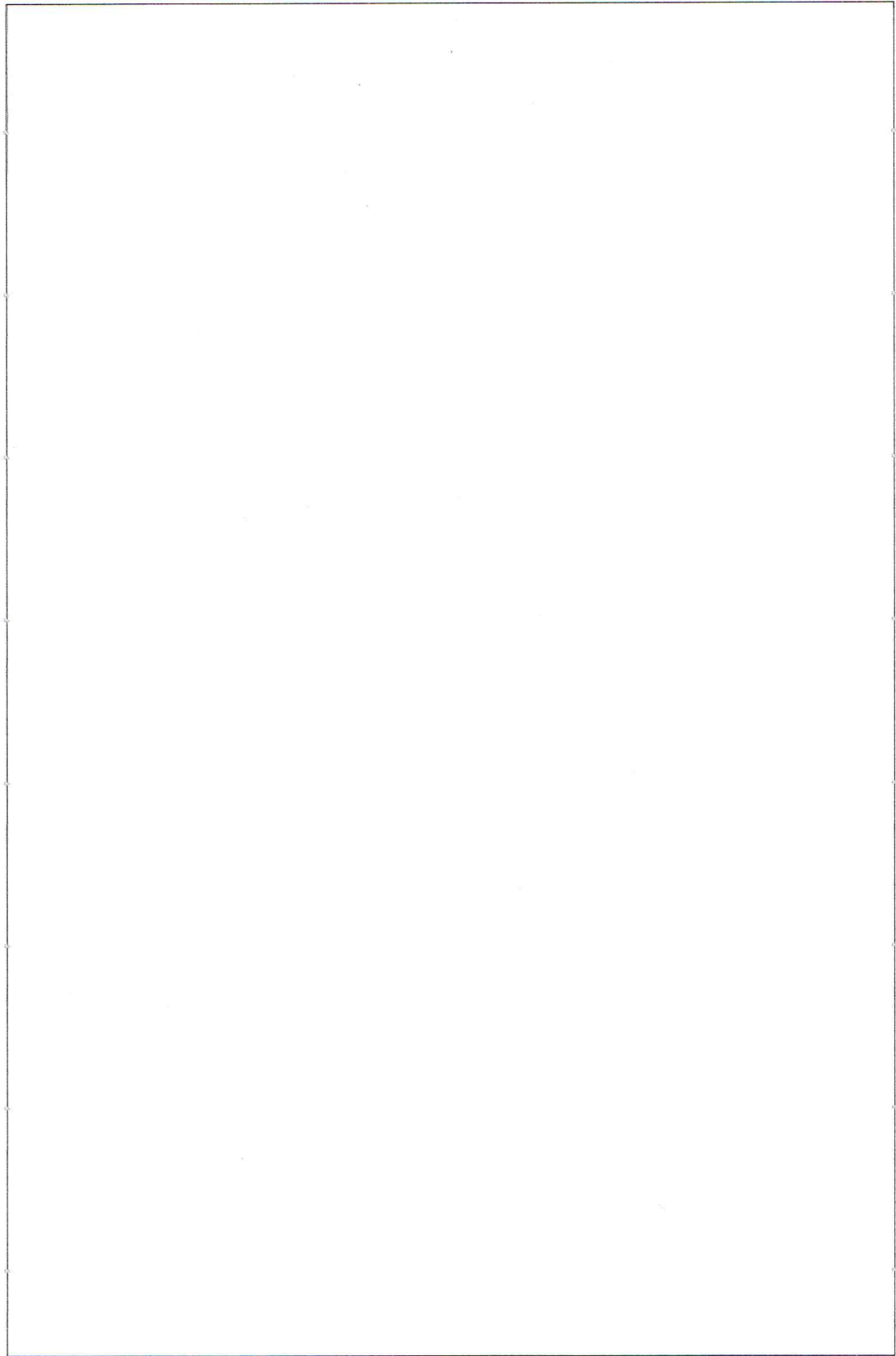
Name:

**Relevant professional
qualification(s) or body
(if any):**

Address:

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Odcombe Village Hall - Charity No. 304602
Receipts and Payments Account - 1st January 2025 to 31st December 2025

Balances b/f 01.01.25	£	£		
Nat West Current A/C	35,758			
Petty Cash in hand	200			
Movie Float	100			
	<u> </u>		36,058	
Receipts	2025		2024	
	£	£	£	£
Hall Lettings	16577		14,026	
Sale of books	15		12	
Lottery	840		816	
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Carol Singers (2024)	389		346	
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Donations (2025 VE Day) (Maddison 2024)	5		16	
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Bingo (Easter & Christmas)	1750		728	
Halloween Event	0		406	
Sale of toddler equipment	0		141	
Games Night	178		-	
		<u>21,744</u>		<u>18,811</u>
Receipts - Restricted Funding				
Fete/Flower Show	3,927		2,892	
Movie Nights	1,733		1,972	
		<u>5,660</u>		<u>4,864</u>
Other Receipts				
Alzheimer's Society	-		24	
Energy Refunds	-		-	
Deposit kept for cleaning costs	-		-	
		<u>-</u>		<u>24</u>
Total Payments		27,404		23,699
Retained Funds (not Payments)				
Cancelled Hire Charges	£ 722			
Booking Deposits	5,000		4,332	
		<u>5,722</u>		<u>4,332</u>
		<u>33,126</u>		<u>28,031</u>
		<u>69,184</u>		<u>28,031</u>

Odcombe Village Hall - Charity No. 304602
Receipts and Payments Account - 1st January 2025 to 31st December 2025

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Alzheimer's Society	-		100	
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Bar Stock		142	4
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Notes

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None of the trustees reclaimed personal expenses during the year (2024:nil).

Signed by two trustees on behalf of all the trustees

Signature	Print Name	Date of Approval



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Odcombe Village Hall

**On accounts for the year
ended**

31 December 2025	Charity no (if any)	304602
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Set out on pages

1-3
(remember to include the page numbers of additional sheets)

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: **Date:**

Name:

**Relevant professional
qualification(s) or body
(if any):**

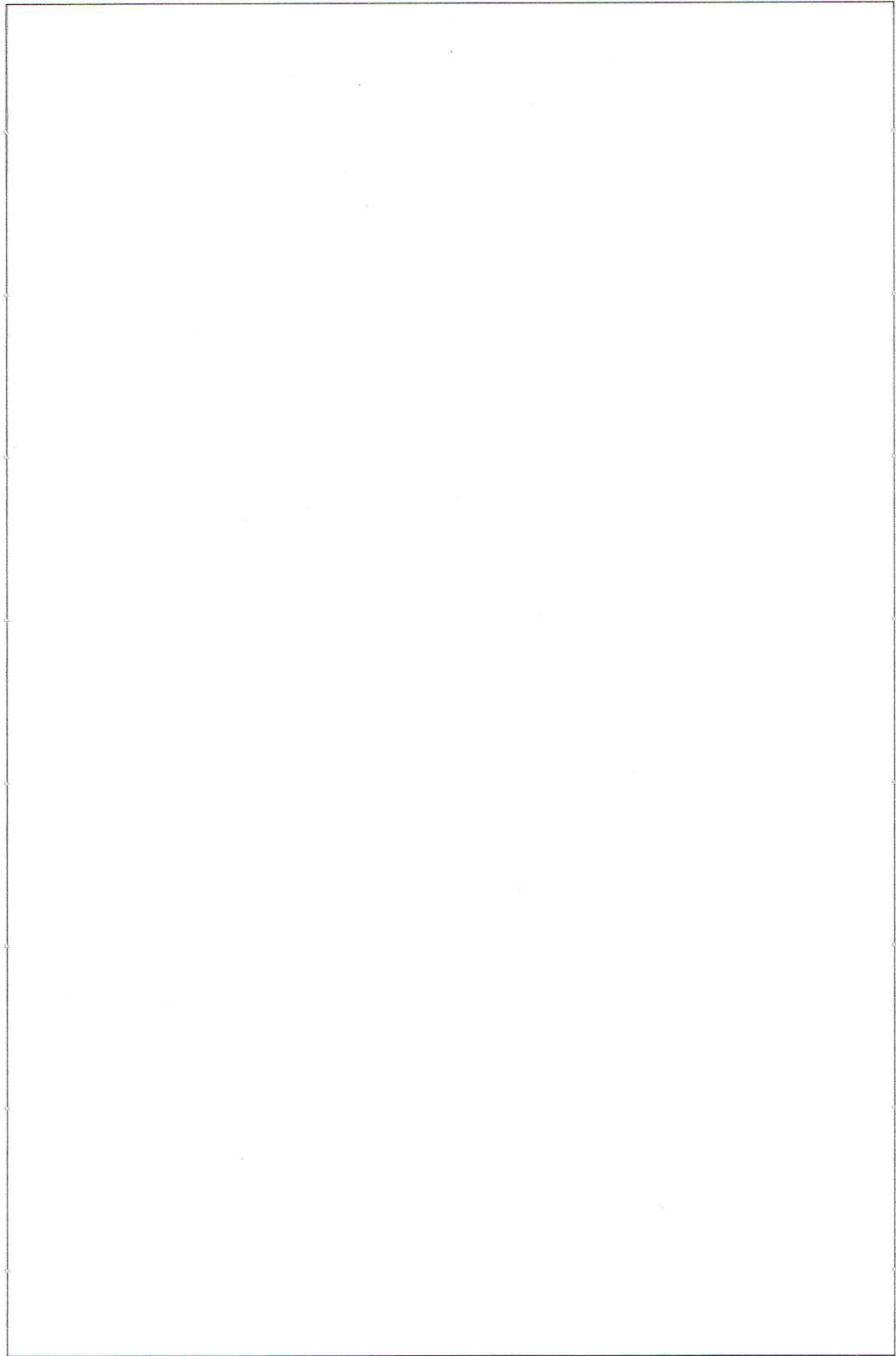
ICPA

Address:

Acorn Accounting, 17 The Park, Yeovil, Somerset. BA20 1DN

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



ODCOMBE VILLAGE HALL

England & Wales - Charity number 304602

Accounts

Odcombe Village Hall
Old Road, Higher Odcombe, Yeovil, BA22 8XP
Charity No. 304602

Secretary to the trustees:
Vacant Position

Email:odcombevillagehall@gmail.com

Trustees Annual Report for the period

**1st January 2022
to
31st December 2022**

Names of the charity trustees who manage the charity:

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1.	Denise Dunford	Chairman		
2.	Helen Crook	Secretary	To 10 th May 2022	
3.	Eleanor Damon	Treasurer		
4.	Patricia Shean	Booking Secretary		
5.	Paul Stonelake		To 8 th March 2022	
6.	Fiona Cumming			Odcombe Parish Council
7.	Malcolm Glover			
8.	Margaret Clotworthy			
9.	Judy Welfare		To 11 th April 2022	
10.	Hannah Ludlow		To 10 th May 2022	Odcombe Baby & Toddler Group
11.	Rebecca Reeves			
12.	Rachel Davies		From 10 th May 2022	
13.	Emma Watson		From 10 th May 2022	

Odcombe Village Hall
Old Road, Higher Odcombe, Yeovil, BA22 8XP
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Bankers: NatWest, 2 Hendford, Yeovil, BA20 1TN

Independent Financial Examiner: Helen Lamshead, Acorn Accounting for Business Ltd., Room C2, 17 The Park, Yeovil, BA20 1DN – appointed 2018

Governance:

Odcombe Village Hall was established by a Conveyance and Trust Deed (1989). The hall's official opening held on 25th September 1971.

The hall has been extended and now comprises the foyer, main hall, committee room, kitchen, toilets (with full accessibility), a small room adapted for use as a post office and changing rooms/shower facilities for football teams and referees. There are also several storage cupboards. The car park and recreation area outside the hall, apart from the patio, do not form part of the trustees' responsibilities. These are managed by Odcombe Parish Council.

The hall has Hallmarks 1, 2 & 3 awarded by the Community Council for Somerset in recognition of the quality of its management, administration and compliance with legislation relating to community buildings.

Appointment of Trustees:

The Trust Deed governs the appointment of trustees and the management of the charity. It allows for up to 10 elected members, 26 representative members and not more than 43 co-opted members to form the management committee. At the Annual General Meeting (AGM) Elected Members will be elected and Representative Members will be appointed by organisations that use the hall. At a constituted meeting of the committee co-opted members can be agreed.

All members of the committee shall retire at the AGM but may be re-elected or re-appointed. The general committee members, Secretary and Treasurer roles are elected at the AGM. The committee at their first meeting following the AGM to elect one of their number as Chairman and Vice-Chairman.

The management committee under normal circumstances meets monthly throughout the year. A welcome pack has been adopted to help with the induction of new trustees.

At the last AGM (May 2022) it was reported that Paul Stonelake after serving the committee well for 10 years had retired in March 2022 and Judy Welfare after 5 years retired in April 2022. Both missed, as they played very active roles on the committee and sub groups. At the AGM (May 2022) Helen Crook stood down as Secretary after 5 years, a role which has not yet been filled.

Following the AGM we were able to co-opt two younger members onto the committee.

The committee desperately need more people with the time and skills to help in running the hall. Please don't be afraid to approach us if you feel you could help.

Odcombe Village Hall
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Objectives of the Charity:

The Trust Deed requires the charity to provide a village hall for the use of the inhabitants of the Parish of Odcombe without distinction of political, religious, or other opinion including use for meetings, lectures and classes and for other forms of recreation and leisure-time activities.

Summary of main activities in relation to the objectives:

This year we have a plethora of regular groups; Short Mat Bowls, Debbie Knight's Latin Groove, Pilates and Soul Stretch classes; Sequence Dance; Parish Council meetings; SH Fitness; Ship of Fools practice; Mini Glovers; Craft Stitchers; Purple Patchers; Spanish; Football and our Movie and Café Groups. We have a few mornings to fill but evenings could be filled twice over!

Unfortunately, no one as yet has come forward wanting to run a Toddler Group but we are holding on to the equipment for the time being, should it be needed.

We have continued to allow the NHS Speech & Language Dept., use of the small post office room once a month to save local families from having to travel a long distance. The Post Office suddenly closed on 16th October 2022 telling us that it was a temporary closure. We are pressing them for an opening date.

We continue to be popular for children's parties and weekend functions even though we've had to increase the hire charge due to the hike in fuel costs.

This year we welcomed back other regular village events such as Lent Lunch, Harvest Celebration, Church Fete & Village Flower Show etc. and the use of the hall by the Church for a family service.

Achievements and Performance – 2022

Covid hasn't yet left, and other bugs are prevalent this year too, so we have continued to ask our hirers to sanitise, ventilate and keep away from the hall if they are ill.

We continue to have routine maintenance and repairs done as quickly as possible. We are therefore proud to say that our hall is in good condition, both the building and the finances, due to the diligence of the Trustees.

This year we have:

- Clad the outside roof area, keeping it watertight and improving the aesthetics of the building.
- Created a display area for photos of historical football teams
- Had the cleaner's cupboard redecorated
- Purchased a new electric range cooker

On purchasing the cooker, we found that we'd require an additional power supply which is being worked on for 2023.

Odcombe Village Hall
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We continue to look forward to making improvements for the future and are still looking at how the hall can become sustainable for the future. The subgroup is still open to more volunteers so please come forward if you'd like to help us consider energy consumption, electric car charging, biodiversity and waste.

The Trustees have continued to review policies and procedures. We have kept under constant review the fuel costs and adjusted hire costs whilst keeping in mind the need to keep groups affordable.

We are very thankful to Steve Long for stepping into the breach by volunteering to take on the numerous maintenance checks required on a weekly and monthly basis. Our appreciation too goes to Neil Chatfield our paid handyman for sorting out quickly our small repairs and the local tradesmen who carry out our larger repairs.

Fund-raising and Events

The Trustees continue to run the hall lottery. Our thanks go to everyone who supports this and to Margaret Clotworthy, the trustee with responsibility for organising the running of it. The new lottery year starts in April so please consider supporting your village hall by becoming a member.

Café continues to be popular and we are thankful for our latest recruits to the team, Belinda Day and her sister Jacky Pittard. The subgroup that runs the Café have kept the prices constant since opening seven years ago and will continue to do so in this time of economic crisis so that it continues to be a meeting place for all.

Queen Elizabeth's Jubilee was in June and for this occasion, not being in a position for the committee to organise an event, we gave the hall free of charge to the community so that an event could be celebrated. Feedback suggests that the event was very much enjoyed by members of the community.

August saw the coming together of the Flower Show group and the Church Fete group to plan a joint event. The weather was extremely hot but despite the heat the event made a profit of over £700 which was split between the two organisations. Perhaps more importantly the tradition of having a village flower show and a church fete was kept alive. It was agreed that this would be the way forward so if you would like to know more about helping organise, or helping at, this event please ask.

November saw our very popular Christmas Bingo complete with sausage supper again this year. Our thanks to Tracey Saywell for being our caller and to all who helped at and attended this event. As well as being a popular night it made a profit of over £400.

Movies ran a successful season of films and our thanks go to the members who make up the sub group for ensuring that the community have a cinema on their doorstep!

Our thanks must as always go to the group of Carollers who delight us all by singing the traditional songs around the village each year. The donations from this being shared

Odcombe Village Hall
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Charity No. 304602

between the Church and the Hall. We were delighted to receive £296.01 from the 2022 collection which will show in the 2023 accounts. Many thanks to you all.

User Groups and Organisations

Our user groups are all back up and running following Covid and continue to work with us to keep the hall as safe as possible for all to use.

Our thanks to the Rotary Club of Yeovil for organising their Community Christmas Draw, we sell tickets, and they give us the ticket price plus 10% to help our funds. Christmas 2021 we profited by £160, and our Christmas 2022 sales will see an amount of £170.50 showing in our 2023 accounts. Thank you to everyone who purchased tickets.

Our continued thanks to Odcombe Parish Council for its grant funding of £1,300.

The hall often receives small donations for which we are very grateful. This year we felt extremely grateful to a resident who sadly passed away leaving us a legacy of £2,500.

Publicity

This year has again seen an increase in the number of members to our Facebook group, now standing at over 500. We have a duty to ensure that posts are relevant to our charity as well as useful to our community so only post information related to the hall; advertising user groups; local businesses associated with the hall via our newsletter and occasionally road works that may impact on the use of the hall.

All our own events are also advertised on village noticeboards for all to see, as we realise that not everyone uses social media. We have also continued to produce and fund the village newsletter, 3 times during the year, to keep all households informed of the hall's news and events as well as news from other village organisations. Our thank go to businesses that advertise in the newsletter which contributes towards its costs.

We continue to be grateful to Colin Hill Newsletter Editor, for giving his time and expertise to produce the newsletter, along with our thanks to the people who willingly help deliver it to your homes.

If you haven't already done so, please join our Facebook page – Odcombe Village Hall and join our growing number of members. Not on Facebook? Then send an email to odcombevillagehall@gmail.com asking to join the email group to be sent advance details of all our events.

Funding Strategy & Reserves Policy

It is the strategy of the trustees to manage the revenue budget on a self-financing basis. The hire charges are set to achieve this and are usually reviewed on an annual basis but due to increased fuel costs have been reviewed more often this year. From the 1st June 2022 we had to put up the charges for all our users groups and occasional hirers. We

Odcombe Village Hall
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Charity No. 304602

believe we are still affordable in comparison to other halls whilst covering the increasing costs to run and maintain the hall.

As per our trust document any surplus should be invested. As interest rates have been very low all our funds are held in one account. The trustees have a reserves policy and have agreed that an amount of £10,000 should be kept for unplanned emergencies. Interest accounts will be explored during the coming year as rates improve.

The Trustees would like to thank their appointed accountant, Helen Lambshead for undertaking the certification of our accounts. Please see attached balance sheet and copy of her report.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s)		
Full name(s)		
Position (eg. Secretary, Chairman etc)		
Date		



Section A

Independent Examiner's Report

Report to the trustees/
members of

Odcombe Village Hall Committee

On accounts for the year
ended

31 December 2022

Charity no
(if any)

304602

Set out on pages

3-5

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2022.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

A M Lamshead

Date:

27/02/2023

Name:

Helen Lamshead

Relevant professional
qualification(s) or body
(if any):

ICPA

Address:

Room C2, 17 The Park, Yeovil, Somerset. BA20 1DN.

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--

Receipts and Payments Account - 1st January 2022 to 31st December 2022

Balances b/f 01.01.22	£		£	
Nat West Current A/C	37,871			
Petty Cash in hand	200			
Movie Float	100			
	<u> </u>		<u>38,171</u>	
Receipts		2022		2021
	£		£	£
Hall Lettings	13,750			5,971
Sale of books	6			-
Lottery	1,140			840
Newsletter advertising	128			-
Café	834			437
Bar stock	191			74
Carol Singers	-			362
Christmas Rotary Draw	160			145
Donations	3,125			164
Flowershow	1,145			-
Quiz Night	-			-
Bingo	659			623
Flower show / Scarecrow trail	-			226
Easter Trail	-			102
Halloween Trail	-			120
Christmas Lights Trail	-			23
Holy Cow milk (Electricity used)	1,010			2,020
Misc. - Cooker	75			100
Noticeboard Adverts				
			<u>22,223</u>	<u>11,207</u>
Receipts - Restricted Funding				
Movie Nights	856			614
			<u>856</u>	<u>614</u>
Grants				
Parish Council Grant	1,300			1,200
Football Foundation Grant	-			-
Government Grants (Covid)	3,917			8,406
			<u>5,217</u>	<u>9,606</u>
Other Receipts				
Alzheimer's Society	18			
Energy Refunds				443
Booking Deposits	3,205			2,845
Deposit Refund Cheque - not cashed - written off				
Repayment made from petty cash				109
			<u>3,223</u>	<u>3,397</u>
			<u>31,519</u>	<u>24,824</u>
			<u>69,690</u>	<u>24,824</u>

Receipts and Payments Account - 1st January 2022 to 31st December 2022

Payments

Repairs, Maintenance & Upkeep

	2022		2021	
	£	£	£	£
Electric	3,499		2,024	
Gas	1,436		1,068	
Water	301		718	
Cleaning contract & materials	4,032		3,379	
Maintenance & Repairs	3,240		1,675	
Premises Expenses (Asset improvements)	-		-	
AGM/Administration costs	96		86	
Insurance - Allied Westminster	1,127		1,060	
Annual Services / Fire Risk Assessment/Services	635		96	
		<u>14,366</u>		<u>10,106</u>

Events, Fundraisers & Newsletter

Lottery prizes/expenses	515		730	
Newsletter	707		609	
Café	195		84	
Bar stock	179		243	
Rotary	-		145	
Flower Show	452		-	
Flower Show - Church 50% of profit	351		-	
Scarecrow trail	-		106	
Easter Trail	-		63	
Halloween Trail	-		28	
Xmas Lights Trail	9		-	
Gifts	176		6	
Bingo	242		107	
Jubilee	19		-	
		<u>2,845</u>		<u>2,121</u>

Payments - Restricted Funding

Movie Nights	<u>640</u>		<u>608</u>	
		<u>640</u>		<u>608</u>
Equipment	<u>3,082</u>		<u>180</u>	
		<u>3,082</u>		<u>180</u>

Financial

Performing Rights/PPL	132		418	
Licences	90		70	
Accountancy	75		75	
Petty Cash	-		109	
Community Council	<u>100</u>		<u>100</u>	
		<u>397</u>		<u>772</u>

Returned Deposits	3,340		2,045	
Refund of Bookings	30		15	
		<u>3,370</u>		<u>2,060</u>

Total Payments		<u><u>24,700</u></u>		<u><u>15,847</u></u>
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Balances c/f 31.12.22

Nat West Current A/c	44,690	
Cash in hand PC £200 & Movie Float £100	<u>300</u>	
		<u>44,990</u>
		<u><u>69,690</u></u>

Section B Statement of assets and liabilities at the end of the period

	£	2022 £	£	Note
	Restricted fund	Unrestricted fund	Total	
Cash funds				
Nat West Account	1,658	43,032		1
Petty cash		200		
Movie Float		<u>100</u>		
Total cash funds	<u>1,658</u>	<u>43,332</u>	44,990	

Assets retained for the Charity's own use

Freehold Property	932,916		2
Fixtures & fittings		16,973	3
Bar Stock		<u>149</u>	4
	<u>932,916</u>	<u>17,122</u>	

Liabilities

Independent Examination Fee		75	
		<u>75</u>	

Notes

- 1 - Unrestricted funds includes £10,000 held as Reserve, Restricted funds include Movies £1623.13 and Alzheimers £35
- 2 - Based on Insurer's Property Rebuild Cost Evaluation 12.08.21
- 3 - Amount currently insured
- 4 - Stock held at year end

Trustee Remuneration

None of the trustees received remuneration during the year (2021: nil).
None of the trustees reclaimed personal expenses during the year (2021:nil).

Signed by two trustees on behalf of all the trustees

Signature	Print Name	Date of Approval



Section A

Independent Examiner's Report

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members of

Odcombe Village Hall Committee

On accounts for the year
ended

31 December 2022

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(if any)

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Signed:

A M Lamshead

Date:

27/02/2023

Name:

Helen Lamshead

Relevant professional
qualification(s) or body
(if any):

ICPA

Address:

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		<u>75</u>	

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Signed by two trustees on behalf of all the trustees

Signature	Print Name	Date of Approval