

Report on the work of Farmborough Memorial Hall Committee

May 2020 to April 2021

This year my report is very different to usual, we have achieved our planned changes to the hall by updating the kitchen, adding a continuous water boiler in the bar area & sorting out the fire alarm system. The kitchen refurbishment was fortunate enough to receive a generous donation towards the cost from a business in the village & we are very grateful for this support.

Any planned fund raising was cancelled due to Covid restrictions however we were able to benefit from the Government Business Support Grants/Rural Rate Relief administered through the Local Authority & so this compensated for our lost rental & planned fundraising income which has allowed us, with the support from Parish Council grant, to keep the Hall to a high standard & achieve the plans mentioned last year.

Having now completed the kitchen refurbishment (over £10K) the work never stops & now we need to look at the flat roof over the bar area & repairs to the flat roof over the canopy, the latter showing signs of very noticeable leaks at the end of the winter.

We have spoken to an expert locally who was able to advise us as to exactly what was needed & what to look for so we will be getting quotes asap.

Impact of COVID-19 on Hall use meant it has barely been used however we have kept slots for all our regular users & hope they will slowly come back when they are confident to do so.

I'm delighted to say the future for the Hall continues to be positive, but this does all depend on the support of the village and the organisations that regularly make use of this essential village resource in whichever way we are allowed to in the future as we come out of this 'lockdown'.

Depending on future guidelines as to events we can hold I would like to alert to the date of the Craft Fayre Oct.16th 2021 which I am sure we will go ahead but may have to change the way it runs if any restrictions are still in place.

Finally as Chairman I would like to thank **all committee members** for their hard work & willingness to take part in mtgs through zoom or socially distanced depending on rules at the time! However I would like to particularly single out Phil Gray for all he did as the restrictions came into place to ensure the Hall was 'Covid secure' (a new phrase used frequently in the last 12 months!) so it could open up to groups as allowed by the guidance, he kept all users informed of the position as it changed, applied for grants as required which became easier as the year went on & B&NES sorted out the system.

I urge anyone who is interested to come & join us at a meeting to see what goes on.

Farmborough Memorial Hall

Summary of Accounts 01/04/19 to 31/03/20

Brought Forward £16,069.82

Income	2020-21	[2019-20]	Expenditure	2020-21	[2019-20]
Bookings - Regular	£ 2,015.51	£ 6,117.50	Facility Improvements	£ 10,829.92	£ 4,542.65
Bookings - Casual	£ 350.00	£ 3,757.00	Utilities	£ 3,515.04	£ 3,742.14
Fundraising	£ 94.00	£ 3,193.75	Wages	£ 2,400.00	£ 2,400.00
Feed-in-Tarif	£ 1,711.62	£ 1,631.74	Insurance	£ 975.37	£ 979.44
Grants	£ 21,336.00	£ 675.00	Certification	£ 377.38	£ 755.77
Donations	£ 6,325.00	£ 645.00	Equipment	£ 349.00	£ 347.90
Interest	£ 198.29	£ 160.88	Refund (COVID19)	£ 40.00	£ 372.00
Misc	£ 25.00	£ -	Maintenance	£ 4,089.58	£ 344.58
			Licence	£ -	£ 314.71
			Advertising	£ -	£ 15.00
			Stationary	£ -	£ 2.60
			Repairs	£ -	£ -
			COVID Alterations	£ 814.95	£ -
			IT Services (Zoom)	£ 233.01	£ -
Total Income	£32,055.42	£ 16,180.87	Total Expenditure	£23,624.25	£ 13,816.79
Carried Forward	£24,500.99				
2020/21 Surplus	£ 8,431.17				

Phil Gray - Treasurer

Date	Payee
03/19/2021	Bath & North East Somerset Council
03/15/2021	EDF Energy
03/15/2021	Bath & North East Somerset Council
03/05/2021	Charlotte Covington
03/01/2021	Mike Kobak
03/01/2021	Water2Business
02/15/2021	EDF Energy
02/10/2021	Farmborough Parish Council
02/01/2021	Water2Business
02/01/2021	Mike Kobak
02/01/2021	Bath & North East Somerset Council
01/28/2021	Water2Business
01/25/2021	P Forsey
01/15/2021	K Jepson
01/15/2021	EDF Energy
01/04/2021	Mike Kobak
01/04/2021	Water2Business
12/31/2020	West of England Rual Network
12/23/2020	C Bates
12/15/2020	EDF Energy
12/01/2020	Mike Kobak
12/01/2020	Water2Business
11/23/2020	Bath & North East Somerset Council
11/16/2020	EDF Energy
11/07/2020	Farmborough Parish Council
11/04/2020	Santander UK plc
11/03/2020	Farmborough Parish Council
11/02/2020	Mike Kobak
11/02/2020	Water2Business
10/20/2020	C Bates
10/20/2020	AO Retail Ltd
10/20/2020	R Cope
10/19/2020	Karen King
10/16/2020	Zoom
10/15/2020	EDF Energy
10/10/2020	Zoom
10/03/2020	C Bates
10/01/2020	L Phillips
10/01/2020	Mike Kobak
10/01/2020	Water2Business
09/29/2020	P Gray
09/17/2020	Sally Davis
09/15/2020	L Phillips
09/15/2020	EDF Energy

09/10/2020 Zoom
09/09/2020 Juila George
09/05/2020 Farmborough Parish Council
09/03/2020 Karen King
09/01/2020 Mike Kobak
09/01/2020 Water2Business
08/27/2020 L Phillips
08/19/2020 D Scammell
08/19/2020 P Gray
08/19/2020 DP Heathings (Shepton Mallet) Ltd
08/18/2020 Screwfix
08/17/2020 EDF Energy
08/11/2020 Zoom
08/08/2020 Sally Davis
08/03/2020 Mike Kobak
07/19/2020 1st Call Fire Protection
07/15/2020 EDF Energy

07/13/2020 P Gray

07/13/2020 Farmborough Parish Council
07/10/2020 Zoom
07/10/2020 Amazon Market Place
07/07/2020 T Fray
07/04/2020 P Gray
07/03/2020 UKPOS
07/02/2020 Instant Print
07/01/2020 Mike Kobak
06/30/2020 T Fray
06/30/2020 Value Products Ltd (Signs4Less)
06/25/2020 Viking Direct
06/25/2020 Viking Direct
06/24/2020 Aspli.com
06/23/2020 T Fray
06/16/2020 T Fray
06/15/2020 EDF Energy
06/13/2020 W Wood
06/13/2020 A Davenport
06/13/2020 N Baird
06/10/2020 H Reynolds
06/10/2020 Zoom
06/09/2020 T Fray
06/02/2020 T Fray

06/01/2020 Mike Kobak
06/01/2020 Water2Business
05/27/2020 Plumbareana.co.uk
05/25/2020 P Forsey
05/19/2020 T Fray
05/18/2020 Farmborough Parish Council
05/18/2020 Farmborough Parish Council
05/15/2020 Deposit - Cheque
05/15/2020 EDF Energy
05/13/2020 Zoom
05/12/2020 T Fray
05/11/2020 Timsbury Guides
05/05/2020 T Fray

05/04/2020 Deposit - Cheque

05/04/2020 Coventry Building Society
05/04/2020 K Jepson
05/01/2020 Mike Kobak
05/01/2020 Water2Business
04/28/2020 T Fray
04/23/2020 Sian Marshall
04/23/2020 Bath & North East Somerset Council
04/22/2020 Edwards Insurance
04/21/2020 T Fray
04/15/2020 C Bates
04/15/2020 EDF Energy
04/14/2020 T Fray
04/10/2020 Zoom
04/07/2020 T Fray
04/06/2020 N Baird
04/01/2020 Mike Kobak
04/01/2020 Water2Business

Category/Account	Split	Credit
Grant		£ 1,205.00
Utilities		
Grant		£ 2,096.00
Booking Income - Casual		£ 48.00
Janitorial		
Utilities		
Utilities		
Maintenance		
Utilities		
Janitorial		
Grant		£ 6,001.00
Utilities		£ 141.46
Booking Income - Regular		£ 81.00
Booking Income - Regular		£ 120.00
Utilities		
Janitorial		
Utilities		
Booking Income - Casual		£ 24.00
Booking Income - Regular		£ 36.00
Utilities		
Janitorial		
Utilities		
Grant		£ 1,334.00
Utilities		
Improvements		
Transfer in		£ 4,019.94
Booking Income - Regular		£ 233.01
Janitorial		
Utilities		
Booking Income - Regular		£ 36.00
Equipment		
Maintenance		
Booking Income - Regular		£ 155.00
IT Services		
Utilities		
IT Services		
Booking Income - Regular		£ 36.00
Deposit		£ 25.00
Janitorial		
Utilities		
Maintenance		
Donation		£ 3,000.00
Booking Income - Casual		£ 60.00
Utilities		

IT Services			
Booking Income - Casual	£		12.00
Maintenance			
Booking Income - Regular	£		90.00
Janitorial			
Utilities			
Booking Income - Casual	£		24.00
Booking Income - Casual	£		42.00
Covid-Secure Alterations			
Maintenance			
Maintenance			
Utilities			
IT Services			
Donation	£		25.00
Janitorial			
Certification			
Utilities			
Covid-Secure Alterations	£	(24.12)	
Covid-Secure Alterations	£	(4.75)	
Covid-Secure Alterations	£	(6.58)	
Improvements	£	(20.06)	
Improvements			
IT Services			
Maintenance			
Booking Income - Regular		£	5.00
Maintenance	£	(12.24)	
Maintenance	£	(5.75)	
Covid-Secure Alterations			
Covid-Secure Alterations			
Janitorial			
Booking Income - Regular		£	5.00
Covid-Secure Alterations			
Covid-Secure Alterations			
Covid-Secure Alterations			
Covid-Secure Alterations			
Booking Income - Regular		£	5.00
Booking Income - Regular		£	5.00
Utilities			
Refund			
Refund			
Refund			
Booking Income - Regular		£	128.00
IT Services			
Booking Income - Regular		£	5.00
Booking Income - Regular		£	5.00

Janitorial			
Utilities			
Maintenance			
Booking Income - Regular	£		108.00
Booking Income - Regular	£		5.00
Grant	£		700.00
Booking Income - Regular	£		54.00
Booking Income - Regular	£		81.00
Utilities			
IT Services			
Booking Income - Regular	£		5.00
Booking Income - Regular	£		121.50
Booking Income - Regular	£		5.00
Booking Income - Regular	£	80.00	
Booking Income - Regular	£	48.00	
Booking Income - Regular	£	117.00	£ 445.00
Booking Income - Regular	£	180.00	
Booking Income - Casual	£	20.00	
Transfer out			
Booking Income - Regular	£		12.00
Janitorial			
Utilities			
Booking Income - Regular	£		5.00
Booking Income - Regular	£		144.00
Grant	£		10,000.00
Insurance			
Booking Income - Regular	£		5.00
Booking Income - Regular	£		90.00
Utilities			
Booking Income - Regular	£		5.00
IT Services			
Booking Income - Regular	£		5.00
Fundraising Income	£		20.00
Janitorial			
Utilities			

Op

Debit		Balance	
		£	11,393.30
£	(213.00)	£	10,188.30
		£	10,401.30
		£	8,305.30
£	(200.00)	£	8,257.30
£	(14.50)	£	8,457.30
£	(213.00)	£	8,471.80
£	(280.00)	£	8,684.80
£	(29.00)	£	8,964.80
£	(200.00)	£	8,993.80
		£	9,193.80
		£	3,192.80
		£	3,051.34
		£	2,970.34
£	(294.00)	£	2,850.34
£	(200.00)	£	3,144.34
£	(29.00)	£	3,344.34
		£	3,373.34
		£	3,349.34
£	(294.00)	£	3,313.34
£	(200.00)	£	3,607.34
£	(29.00)	£	3,807.34
		£	3,836.34
£	(294.00)	£	2,502.34
£	(4,019.94)	£	2,796.34
		£	6,816.28
		£	2,796.34
£	(200.00)	£	2,563.33
£	(29.00)	£	2,763.33
		£	2,792.33
£	(349.00)	£	2,756.33
£	(3,450.00)	£	3,105.33
		£	6,555.33
£	(132.28)	£	6,400.33
£	(294.00)	£	6,532.61
£	(14.39)	£	6,826.61
		£	6,841.00
		£	6,805.00
£	(200.00)	£	6,780.00
£	(29.00)	£	6,980.00
£	(14.00)	£	7,009.00
		£	7,023.00
		£	4,023.00
£	(294.00)	£	3,963.00

£	(14.39)	£	4,257.00
		£	4,271.39
£	(97.00)	£	4,259.39
		£	4,356.39
£	(200.00)	£	4,266.39
£	(29.00)	£	4,466.39
		£	4,495.39
		£	4,471.39
£	(4.75)	£	4,429.39
£	(48.00)	£	4,434.14
£	(39.99)	£	4,482.14
£	(294.00)	£	4,522.13
£	(14.39)	£	4,816.13
		£	4,830.52
£	(200.00)	£	4,805.52
£	(377.38)	£	5,005.52
£	(294.00)	£	5,382.90
£	(55.51)	£	5,676.90
£	(760.00)	£	5,732.41
£	(14.39)	£	6,492.41
£	(17.80)	£	6,506.80
		£	6,524.60
£	(17.99)	£	6,519.60
£	(151.40)	£	6,537.59
£	(142.00)	£	6,688.99
£	(200.00)	£	6,830.99
		£	7,030.99
£	(17.64)	£	7,025.99
£	(149.94)	£	7,043.63
£	(203.90)	£	7,193.57
£	(109.87)	£	7,397.47
		£	7,507.34
		£	7,502.34
£	(294.00)	£	7,497.34
£	(10.00)	£	7,791.34
£	(10.00)	£	7,801.34
£	(20.00)	£	7,811.34
		£	7,831.34
£	(14.39)	£	7,703.34
		£	7,717.73
		£	7,712.73

£	(200.00)	£	7,707.73
£	(29.00)	£	7,907.73
£	(124.80)	£	7,936.73
		£	8,061.53
		£	7,953.53
		£	7,948.53
		£	7,248.53
		£	7,194.53
£	(294.00)	£	7,113.53
£	(14.39)	£	7,407.53
		£	7,421.92
		£	7,416.92
		£	7,295.42
		£	7,290.42

£	(6,000.00)	£	6,845.42
		£	12,845.42
£	(200.00)	£	12,833.42
£	(29.00)	£	13,033.42
		£	13,062.42
		£	13,057.42
		£	12,913.42
£	(975.37)	£	2,913.42
		£	3,888.79
		£	3,883.79
£	(309.00)	£	3,793.79
		£	4,102.79
£	(14.39)	£	4,097.79
		£	4,112.18
		£	4,107.18
£	(200.00)	£	4,087.18
£	(29.00)	£	4,287.18

Opening Balance £ 4,316.18

Description

COVID-19 Support

COVID-19 Support
07/03/2021

HVAC Service

COVID-19 Support
Credit build-up through lack of usual water useage.
2020 Qtr4
2020 Qtr4

12/17/2020
December hire

COVID-19 Support

Final payment to FPC for kitchen refurbishment
Transfer from savings to cover cost of kitchen refurbishment
Covering cost of Zoom subscription from May 2020 to October 2021

October hire
New domestic cooker for refurbished kitchen
Repairs and restoration of underside of canopy & replacement pole
2020 Qtr 3
Upgrade to annual subscription to be refunded by FPC along with all prior payments

September hire
Returnable key deposit

Missed off payment on 13th July in error.
To cover repairs to canopy. Donation to remain anonymous
16/09/2020 & 17/09/2020

09/11/2020
Plumbing works
2020 Qtr 1

09/16/2020
08/22/2020

Plumbing works

Fire extinguisher inspection

Window type locks for storerooms
Extra window lock key
No entry sign for kitchen
Cables to mount wifi router
New linked smoke alarm system.

Plumbing materials
Last installment
Plumbing materials
Call-for-aid materials
Snap frames
"Keep your distance" signs

Installments
"Wash hands" signs
Paper towels, centre pull towels, dispensers etc
Paper towel dispensers, bins etc
Hand sanitiser and dispenser clamps
Installments
Installments

Craft Fayre 2020 Refund
Craft Fayre 2020 Refund
Craft Fayre 2020 Refund
2020 Qtr1

Installments
Installments

Plumbing materials
2020 Qtr 1
Installments
Section 137 Grant
2020 Qtr 1
2020 Qtr 1

Installments
2020 Qtr 1
Installments
Goodwill 2020 Qtr 1
Rainbows 2020 Qtr 1
Brownies 2020 Qtr 1
Whist 2020 Qtr 1
Guide Dogs Deposit
Transfer to savings account
March hire

Installments
2020 Qtr1
COVID-19 Support
Buldings, Contencts and PL Insurance
Installments
2020 Qtr 1

Insallments
One month subscription to video link services
Installments
Craft fayre table

Date	Payee
02/08/2021	EDF Energy
12/09/2020	L3P Consultancy
11/18/2020	West of England Rural Network
11/09/2020	EDF Energy
11/04/2020	Santander UK plc
09/25/2020	Farnborough Parish Council
09/25/2020	Goodwill Club
08/19/2020	EDF Energy
07/31/2020	Coventry Building Society
07/27/2020	S Davis
07/18/2020	Deposit - Cheque
05/13/2020	EDF Energy
05/04/2020	Coventry Building Society
04/01/2020	Coventry Building Society

Category/Account	Split	Credit	Debit
Feed-In Tariff		£ 123.58	
Donation		£ 2,300.00	
Booking Income - Casual		£ 96.00	
Feed-In Tariff		£ 344.97	
Transfer out			£ (4,019.94)
Improvements			£ (6,029.92)
Donation		£ 1,000.00	
Feed-In Tariff		£ 716.64	
Petty Cash		£ 125.00	
Booking Income - Casual		£ 24.00	
Fundraising Income		£ 20.00	
Feed-In Tariff		£ 526.43	
Transfer in		£ 6,000.00	
Interest Earned		£ 198.29	

Opening balance

Balance

£	13,070.43
£	12,946.85
£	10,646.85
£	10,550.85
£	10,205.88
£	14,225.82
£	20,255.74
£	19,255.74
£	18,539.10
£	18,414.10
£	18,390.10
£	18,370.10
£	17,843.67
£	11,843.67

£ 11,645.38

Note

Donation to remain anonymous
19/11, 26/11 & 10/12

Transfer of funds to cover cost of kitchen refurb.
Deposit - net payment to FPC

Transfer to savings
30/07/2020 - Conservative Club
Craft fayre 2021

Transfer from current account to savings account

Date	Payee
07/31/2020	Coventry Building Society Savings
05/01/2020	Fundraising Income

Category/Account	Split	Credit
Coventry Building Society Savings		
Fundraising Income		£ 54.00
		Op

	Debit	Balance	Note
£	(125.00)	£ 37.26	Transfer to savings account
		£ 162.26	Bingo
opening balance	£	108.26	

Farmborough Memorial Hall

Summary of Accounts 01/04/20 to 31/03/21

ACCOUNTS for FARMBOROUGH MEMORIAL HALL Period 1st April 2020 to 31st March 2021

Brought Forward **£ 16,069.82**

Income	2020-21	[2019-20]
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Total Income **£ 32,055.42** £ 16,180.87

Carried Forward **£ 24,500.99**

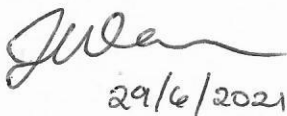
2020/21 Surplus **£ 8,431.17**

Expenditure	2020-21	[2019-20]
Facility Improvements	£ 10,829.92	£ 4,542.65
Utilities	£ 3,515.04	£ 3,742.14
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Advertising	£ -	£ 15.00
Stationary	£ -	£ 2.60
Repairs	£ -	£ -
COVID Alterations	£ 814.95	£ -
IT Services (Zoom)	£ 233.01	£ -

Total Expenditure **£ 23,624.25** £ 13,816.79

These accounts have been checked by John Warrington and are a true statement of the year's financial transactions.

Signed :



29/6/2021

John Warrington - Auditor

Phil Gray - Treasurer

