



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From 1 April 2023 to 31 March 2024**

**Charity name: East Harptree Village Hall**

**Charity registration number: 304536**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purpose of the charity is to maintain and administer the premises for the recreational, social and educational benefit of the people of East Harptree and the surrounding area
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The premises comprise the complex of community buildings at the foot of Middle Street including the Village Hall which is also known as The Theatre.</p> <p>The main tenants of the buildings are as follows:</p> <ul style="list-style-type: none"><li>• Solo Hairdressers</li><li>• East Harptree Village Shop</li><li>• East Harptree Nursery Preschool and Forest School</li><li>• Arts Hub East Harptree</li></ul> <p>East Harptree Nursery Preschool and Forest School also makes use of the hall and shares use of the hall for PE and other activities with East Harptree Primary School. All these organisations make valuable services available to the whole of the local population.</p> <p>The Village hall is also hired (mainly in the evenings and at weekends) by regular and occasional users from the community most of which are non-profit making organisations or individuals and usually for purposes which are relevant to the whole community.</p> <p>A number of community events take place at the Village Hall every year such as live performances, social evenings and quizzes for the entertainment and benefit of the Village.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	The Trustees are aware of and have respected the Charity Commission guidance on Public Benefit. The Committee looks to make the facilities as available as possible to all whilst ensuring that enough

Commission on public benefit		income is generated to cover the operating costs.
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### Additional information

Contribution made by volunteers	Para 1.38	<p>All the management of the facilities including bookings is carried out by volunteers.</p> <p>In addition all improvement projects are organised by volunteers where skills permit.</p> <p>In addition, most of the organisations using the facilities are themselves heavily dependent on volunteers.</p>
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Arts and Crafts</b></p> <p>The Arts Hub was established in the year to host two young local artists (funded in part through a grant from CIL funds) – the artists are working with a number of groups in the community on arts and craft related projects.</p> <p>There have also been a number of productions put on in the Theatre during the year and the Theatre has also been used for crafting activity by local groups (ie wreath making at Christmas).</p> <p><b>Sports/exercise</b></p> <p>The main hall has been used throughout the year as a physical activity area by both East Harptree Nursery Preschool and Forest School and East Harptree Primary School. In addition the main hall has been used throughout the year by an adult circuit training group and a weekly table tennis club.</p> <p><b>Clubs and Community Events</b></p> <p>The Hall is regularly used by the Guides, Women's Institute and the Parish Council. East Harptree Primary School PTA and Harptree Villages Cricket Club also use the Hall for dinners and fund-raising activities.</p> <p><b>Village Shop</b></p> <p>The village shop (an Industrial and Provident Society for the benefit of the community) renovated a redundant part of the building in 2008 and filled the gap left after the closure of the village's only shop and post office. It is run entirely by volunteers and includes a coffee shop. The Village Shop continues to be a great asset to the community.</p>

		<p><b>Solo Hair Salon</b> The hair salon provides a very valuable service to the whole community but is particularly beneficial for the older members of the community.</p> <p><b>Premises Management</b> The users of the buildings continue to provide an income which enables us to maintain a large old building which is at the heart of a conservation area. During 2023/24 the focus has been on the establishment of the Arts Hub and preparing a fairly significant maintenance project which will take place in 2024/25.</p> <p>The Hall continues to be cleaned by part time cleaners and members of the Management Committee.</p>
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The overall financial position of the charity at 31 March 2024 was improved following the expenditure incurred during the prior financial year relating to the works on the space for the Preschool.</p> <p>Total cash reserves at the end of the year amounted to £41,487 of which £8,968 was unrestricted. The restricted reserves related to the Arts Hub £4,572, 2024/5 maintenance reserve £25,447 and completion of refurbishment £2,500.</p> <p>The excess of income over expenditure during the year of £34,133 was driven by the grant income relating to the maintenance project for 2024/25 and the Arts Hub.</p> <p>In a normal year almost all the income comes from the occupants and users of the facilities all of whom, to some degree or another, provide the recreational, social or educational benefits to the local community that our charitable aims expect.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Given the nature and age of the building the Committee has always aimed to maintain an unrestricted reserve position of c£10,000 to cover emergency or unforeseen repairs or circumstances.</p> <p>Whilst those reserves were diminished in recent years as a result of the investment in the Preschool refurbishment works they are now being replenished by annual operating excesses whilst grant income has been accelerated to implement the maintenance project in 2024/25.</p>

Amount of reserves held	Para 1.22	As noted above the total reserved funds at 31 March 2024 were £41,487.
Reasons for holding zero reserves	Para 1.22	There are no funds with zero reserves
Details of fund materially in deficit	Para 1.24	There are no funds in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The Committee have no current concerns about the charity continuing as a going concern.

## Structure, Governance and Management

<b>Description of charity's trusts:</b>		
Type of governing document	Para 1.25	Conveyance dated 25 July 1949
How is the charity constituted?	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Charity is administered by the Management Committee. Members retire annually at the Annual General Meeting. Members are appointed at the Annual General Meeting either as put forward by relevant organisations within East Harptree or elected then (as Village Reps) by inhabitants of the village.

## Additional information

The charity's organisational structure and any wider network with which the charity works	Para 1.51	All decisions go through the Management Committee and most members regularly attend the Committee meetings or submit reports if unable to attend.
Relationship with any related parties	Para 1.51	The Management Committee of the Village Hall also administer the East Harptree Playing Field (charity number 1090521)

## Reference and Administrative details

Charity name	East Harptree Village Hall
Other name the charity uses	None
Registered charity number	304536

Charity's principal address	East Harptree Theatre Whitecross Road East Harptree BS40 6AA
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### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Jerzak			Trustee and Cycling Club
2	Alex Pearn			Trustee
3	Graham Harding	Hon Treasurer		Trustee
4	Sarah Bull	Booking Clerk	(to 31 July 2023)	Village Representative
5	Zoe Kay	Booking Clerk	(from 1 January 2024)	Village Representative
6	Daisy Bowie Sell	Hon Secretary		EH Flower Show
7	Jessica Sheldon			EH Nursery Preschool
8	Martha Carter			EH Nursery Preschool Trustees
9	Tom Cooper			Village Representative
10	Claire Melton		(from 1 Sept 2023)	EH Primary School PTA
11	Jody Judd		(from 1 Sept 2023)	EH Primary School PTA
12	Kate Gillingham			EH Village Shop EH Parish Council
13	Richard Davis			Harptree Villages Cricket Club
14	Anastasia Male			Roman Catholic Church
15	Nigel Sommerfield			Village Representative
16	Andrew Fox			Groundsman

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable



## Other optional information

None

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Mark Jerzak	Graham Harding
<b>Position (eg Secretary, Chair, etc)</b>	Trustee	Trustee and Treasurer
<b>Date</b>	28 June 2024	

EAST HARTREE VILLAGE HALL

Registered Charity No. 304536

Independent Examiner's Report

Responsibilities and Basis of the Report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024 set out on pages 1-2

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Chris Bull

Address: Church Lane, East Hartree, Bristol

Date: 27/4/2024

EAST HARTREE VILLAGE HALL

YEAR ENDED 31 MARCH 2024

CHARITY INFORMATION

Registered Charity no. 304536

Trustees

Mark Jerzak  
Alex Pearn  
Graham Harding

Hon Treasurer

Graham Harding

Hon Secretary

Daisy Bowie-Sell

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	Tenants' Funds	Abs. Hsh Grant	Maintenance Grant	Rehabilitation Funds	TOTAL FUNDS	TOTAL FUNDS
	2021 £	2024 £	2024 £	2024 £	2024 £	2023 £
<b>MOVITARY ASSETS</b>						
Banks and Cash balances:						
Current Account	875.25	-	-	-	875.25	4,758.19
CODI Churches Deposit Fund	428.55	3,008.00	22,530.16	-	25,966.71	520.56
Churches reserve account	7,072.41	1,572.19	2,916.52	-	11,561.12	2,079.62
<b>TOTAL ASSETS AND LIABILITIES</b>	8,366.21	4,572.19	25,446.68	2,500.00	41,885.08	7,354.37
<b>GRANT HARRING</b>						
For and behalf of the Management Committee						
<i>(Signature)</i>						
Date:						
<i>27/4/24</i>						
<b>NOTES TO THE RECEIPT AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024</b>						
1 Rents & bookings from Hall etc.						
School						
EH Pre-School	890.96				890.96	1,328.70
General training and aerobics	2,988.39				2,988.39	5,555.97
Guides	359.50				359.50	333.25
Brownies/Rainbows	441.00				441.00	200.20
T able tennis	-				-	-
Church	580.00				580.00	-
Parish Council	60.00				60.00	-
Dances Club	320.42				320.42	340.70
W.I.	119.88				119.88	672.00
Sundry hall bookings	1,925.03				1,925.03	167.76
	7,085.18				7,085.18	244.40
						5,842.98
2 Rents from other facilities						
EH Village Cdb	11,257.04				11,257.04	8,648.64
EH Pre-School	2,335.37				2,335.37	2,461.95
Solo Selam	-				-	-
Orange	2,454.88				2,454.88	2,566.96
Shop	16,028.19				16,028.19	13,614.55
3 Reimbursement Funds						
Nursery Pre-school and Forest School						

Date:

27/4/24

Mar 24	Mar 23
<p>1. <b>Mar 24</b></p> <p>2. <b>Mar 24</b></p> <p>3. <b>Mar 24</b></p> <p>4. <b>Mar 24</b></p> <p>5. <b>Mar 24</b></p> <p>6. <b>Mar 24</b></p> <p>7. <b>Mar 24</b></p> <p>8. <b>Mar 24</b></p> <p>9. <b>Mar 24</b></p> <p>10. <b>Mar 24</b></p> <p>11. <b>Mar 24</b></p> <p>12. <b>Mar 24</b></p> <p>13. <b>Mar 24</b></p> <p>14. <b>Mar 24</b></p> <p>15. <b>Mar 24</b></p> <p>16. <b>Mar 24</b></p> <p>17. <b>Mar 24</b></p> <p>18. <b>Mar 24</b></p> <p>19. <b>Mar 24</b></p> <p>20. <b>Mar 24</b></p> <p>21. <b>Mar 24</b></p> <p>22. <b>Mar 24</b></p> <p>23. <b>Mar 24</b></p> <p>24. <b>Mar 24</b></p> <p>25. <b>Mar 24</b></p> <p>26. <b>Mar 24</b></p> <p>27. <b>Mar 24</b></p> <p>28. <b>Mar 24</b></p> <p>29. <b>Mar 24</b></p> <p>30. <b>Mar 24</b></p> <p>31. <b>Mar 24</b></p>	<p>1. <b>Mar 23</b></p> <p>2. <b>Mar 23</b></p> <p>3. <b>Mar 23</b></p> <p>4. <b>Mar 23</b></p> <p>5. <b>Mar 23</b></p> <p>6. <b>Mar 23</b></p> <p>7. <b>Mar 23</b></p> <p>8. <b>Mar 23</b></p> <p>9. <b>Mar 23</b></p> <p>10. <b>Mar 23</b></p> <p>11. <b>Mar 23</b></p> <p>12. <b>Mar 23</b></p> <p>13. <b>Mar 23</b></p> <p>14. <b>Mar 23</b></p> <p>15. <b>Mar 23</b></p> <p>16. <b>Mar 23</b></p> <p>17. <b>Mar 23</b></p> <p>18. <b>Mar 23</b></p> <p>19. <b>Mar 23</b></p> <p>20. <b>Mar 23</b></p> <p>21. <b>Mar 23</b></p> <p>22. <b>Mar 23</b></p> <p>23. <b>Mar 23</b></p> <p>24. <b>Mar 23</b></p> <p>25. <b>Mar 23</b></p> <p>26. <b>Mar 23</b></p> <p>27. <b>Mar 23</b></p> <p>28. <b>Mar 23</b></p> <p>29. <b>Mar 23</b></p> <p>30. <b>Mar 23</b></p> <p>31. <b>Mar 23</b></p>

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EAST HARTREE VILLAGE HALL

Registered Charity No. 304536

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Signed: 

Name: Chris Bull

Address: Church Lane, East Hartree, Bristol

Date: 27/4/2024

EAST HARTREE VILLAGE HALL

YEAR ENDED 31 MARCH 2024

CHARITY INFORMATION

Registered Charity no. 304536

Trustees

Mark Jerzak  
Alex Pearn  
Graham Harding

Hon Treasurer

Graham Harding

Hon Secretary

Daisy Bowie-Sell

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## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024

		Unrestricted Funds	Am. Hall Grant	Maintenance Grant	Rehabilitation Funds	TOTAL FUNDS	TOTAL FUNDS
		2024	2024	2024	2024	2024	2023
		£	£	£	£	£	£
<b>RECEIPTS</b>							
Rent & bookings from Hall etc.	1	7,663.18	-	-	-	7,663.18	8,862.98
Grants		-	9,115.00	15,000.00	-	24,115.00	-
Rent from other facilities	2	16,078.19	-	-	-	16,078.19	13,644.55
Interest from bank		-	82.11	-	-	82.11	1,020.29
Loan from Parish Council		-	-	9,999.00	-	9,999.00	8,085.60
Donations		67.05	-	-	-	67.05	5.60
Interest Received		8.36	59.61	447.68	-	515.65	30.48
<b>TOTAL RECEIPTS</b>		<b>23,798.78</b>	<b>9,256.72</b>	<b>25,446.68</b>	<b>-</b>	<b>58,492.18</b>	<b>106,348.01</b>
<b>PAYMENTS</b>							
Cleaning (including materials)		4,311.86	-	-	-	4,311.86	3,803.36
Services & Power		3,541.56	-	-	-	3,541.56	2,999.25
Insurance and admin		-	-	-	-	-	52.48
Arts Hall admin		2,136.77	-	-	-	2,136.77	1,923.79
Leases		-	1,080.00	-	-	1,080.00	-
Water & hygiene		1,391.30	108.00	-	-	1,499.30	2,423.58
Repairs & Maintenance - Hall		1,057.88	-	-	-	1,057.88	1,099.00
Fire prevention and warning		1,673.66	155.60	-	-	1,828.66	361.49
Transaction costs		743.95	-	-	-	743.95	2,308.76
Cost of upkeep of hall & other rooms		3.31	-	-	-	3.31	-
Improvement to property & facilities		14,860.69	1,343.60	-	-	16,203.69	14,971.71
<b>TOTAL PAYMENTS</b>		<b>38,400.00</b>	<b>2,840.00</b>	<b>-</b>	<b>5,130.85</b>	<b>46,370.85</b>	<b>38,330.33</b>
<b>NET RECEIPTS/PAYMENTS BEFORE TRANSFERS</b>		<b>15,544.09</b>	<b>4,184.53</b>	<b>-</b>	<b>5,130.85</b>	<b>24,339.47</b>	<b>153,322.04</b>
<b>TRANSFER TO RESTRICTED FUNDS</b>		<b>8,314.69</b>	<b>5,072.19</b>	<b>25,446.68</b>	<b>(5,130.85)</b>	<b>34,132.71</b>	<b>(46,974.03)</b>
<b>NET RECEIPTS/PAYMENTS AFTER TRANSFERS</b>		<b>(1,871.13)</b>	<b>(590.00)</b>	<b>-</b>	<b>2,971.13</b>	<b>-</b>	<b>-</b>
<b>BANK BALANCES AT START OF YEAR</b>		<b>2,694.63</b>	<b>4,572.19</b>	<b>25,446.68</b>	<b>(2,739.72)</b>	<b>34,132.71</b>	<b>(46,974.03)</b>
<b>BANK BALANCES AT START OF YEAR</b>		<b>2,694.63</b>	<b>-</b>	<b>-</b>	<b>5,299.72</b>	<b>7,354.37</b>	<b>54,328.40</b>
<b>BANK BALANCES AT CLOSE</b>		<b>8,568.21</b>	<b>4,572.19</b>	<b>25,446.68</b>	<b>2,900.00</b>	<b>41,487.08</b>	<b>7,354.37</b>

## STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2024

		Unrestricted Funds	Am. Hall Grant	Maintenance Grant	Rehabilitation Funds	TOTAL FUNDS	TOTAL FUNDS
		2024	2024	2024	2024	2024	2023
		£	£	£	£	£	£
<b>MONETARY ASSETS</b>							
Bank and Cash balances:							
Current Account		875.25	-	-	-	875.25	4,758.19
COH Charles Deposit Fund		420.55	3,000.00	22,530.16	-	25,950.71	550.56
Club/Societies reserve account		7,772.41	1,572.95	2,916.52	2,590.00	14,851.72	2,071.62
<b>TOTAL ASSETS AND LIABILITIES</b>		<b>8,968.21</b>	<b>4,572.19</b>	<b>25,446.68</b>	<b>2,590.00</b>	<b>41,487.08</b>	<b>7,354.37</b>

GRHAM HARRING  
For and on behalf of the Management Committee

Date:

27/4/24

## NOTES TO THE RECEIPT AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024

1 Rents & bookings from Hall etc.							
School							
E11 Pre-School							
Current training and aerobics							
Guides							
Brownies/Rainbows							
Tumble tennis							
Church							
Parish Council							
Dance Club							
W.I.							
Sundry hall bookings							
2 Rents from other facilities							
E11 Village Club							
E11 Pre-School							
Solo Salan							
Orange							
Shop							
3 Rehabilitation Funds							
These funds are restricted to be applied to the refurbishment of the ground floor of the Village Hall now occupied by East Hartree Nursery Pre-school and Forest School							