



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 April 2021 to 31 March 2022

Charity name: East Harptree Village Hall

Charity registration number: 304536

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purpose of the charity is to maintain and administer the premises for the recreational, social and educational benefit of the people of East Harptree and the surrounding area
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The premises comprise the complex of community buildings at the foot of Middle Street including the Village Hall. Some parts (notably Solo Hairdressers and the Village Shop) are for the sole use of the occupants whilst East Harptree Preschool has exclusive use during the day of upstairs rooms and normally shares use of the hall for PE and other activities with East Harptree Primary School. All these organisations make valuable services available to the whole of the local population.</p> <p>The Village hall is also hired (mainly in the evenings and at weekends) by regular and occasional users from the community most of which are non-profit making organisations or individuals and usually for purposes which are relevant to the whole community.</p> <p>A number of community events take place at the Village Hall every year such as live performances and quizzes for the entertainment and benefit of the Village. Activity within the Village Hall was significantly reduced during the prior year due to the impact of Coronavirus restrictions but activities have slowly returned to the Village Hall as restrictions have eased over the past 12 months.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are aware of and have respected the Charity Commission guidance on Public Benefit. The Committee looks to make the facilities as available as possible to all whilst ensuring that enough

		income is generated to cover the operating costs.
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Additional information

Contribution made by volunteers	Para 1.38	<p>All the management of the facilities including bookings is carried out by volunteers.</p> <p>In addition all improvement projects are organised by volunteers where skills permit.</p> <p>In addition, most of the organisations using the facilities are themselves heavily dependent on volunteers.</p>
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Arts and Crafts There has been some crafting activity during the year by local groups (ie wreath making at Christmas) but activity has still to pick up to pre pandemic levels.</p> <p>Sports/exercise The main hall has been used throughout the year as a physical activity area by East Harptree Nursery Preschool. In addition the main hall has been used over the last six months of the year by an adult circuit training group.</p> <p>Clubs and Community Events The Hall is normally regularly used by the Guides, Women's Institute and the Parish Council. East Harptree Primary School PTA and Harptree Villages Cricket Club normally also use the Hall for dinners and fund-raising activities. These activities have slowly resumed over the past year as restrictions have been lifted.</p> <p>East Harptree Village Club The Club was forced to close during the prior year as a result of the Coronavirus restrictions. Refurbishment works are under way to enable the Preschool to utilise the space vacated by the Village Club which in turn will then free up further space in the building for other community use. The exact nature of that use is under review by the Committee.</p> <p>Village Shop The village shop (an Industrial and Provident Society for the benefit of the community) renovated a redundant part of the building in 2008 and filled the gap left after the closure of the village's only shop</p>

		<p>and post office. It is run entirely by volunteers and includes a coffee shop. The Village Shop served an important role through the pandemic and continues to be a great asset to the community.</p> <p>Solo Hair Salon The hair salon provides a very valuable service to the whole community but is particularly beneficial for the older members of the community.</p> <p>Premises Management The users of the buildings continue to provide an income which enables us to maintain a large old building which is at the heart of a conservation area. During 2021/22 the main focus has been on planning the works for the conversion of the former Village Club space into space that can be used for the Preschool.</p> <p>The Hall continues to be cleaned by part time cleaners and members of the Management Committee.</p>
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The overall financial position of the charity at 31 March 2022 was good with total cash reserves at the end of the year amounting to £54,328 of which £27,505 was unrestricted and £26,823 was allocated to the refurbishment works noted previously. Income for the year has increased mainly as a result of grants received relating to the refurbishment works.</p> <p>The excess of income over expenditure during the year of £13,819 was split £10,859 from unrestricted activities and £2,970 from the refurbishment activities as we invested £11,443 into the new space over the period.</p> <p>In a normal year almost all the income comes from the occupants and users of the facilities all of whom, to some degree or another, provide the recreational, social or educational benefits to the local community that our charitable aims expect. As restrictions have now been lifted we expect the year to 2023 to reflect a more normal position with the exception of the works being carried out for in relation to the new Preschool space.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Given the nature and age of the building the Committee has always aimed to maintain an unrestricted reserve position of</p>

		£10,000 - £20,000 to cover emergency or unforeseen repairs or circumstances – a plan of ongoing maintenance has been prepared and built into the financial forecasts for the next 3-4 years.
Amount of reserves held	Para 1.22	As noted above the total reserved funds at 31 March 2020 were £54,328.
Reasons for holding zero reserves	Para 1.22	There are no funds with zero reserves
Details of fund materially in deficit	Para 1.24	There are no funds in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Now that restrictions have been lifted the Committee have no current concerns about the charity continuing as a going concern.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Conveyance dated 25 July 1949
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Charity is administered by the Management Committee. Members retire annually at the Annual General Meeting. Members are appointed at the Annual General Meeting either as put forward by relevant organisations within East Harptree or elected then (as Village Reps) by inhabitants of the village.

Additional information

The charity's organisational structure and any wider network with which the charity works	Para 1.51	All decisions go through the Management Committee and most members regularly attend the Committee meetings or submit reports if unable to attend.
Relationship with any related parties	Para 1.51	The Management Committee of the Village Hall also administer the East Harptree Playing Field (charity number 1090521)

Reference and Administrative details

Charity name	East Harptree Village Hall
Other name the charity uses	None
Registered charity number	304536

Charity's principal address	East Harptree Theatre Whitecross Road East Harptree BS40 6AA
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Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Brent Cook			Trustee
2	Graham Harding	Hon Treasurer		Trustee
3	Sarah Bull	Booking Clerk		Village Representative
4	Daisy Bowie-Sell	Hon Secretary		EH Flower Show
5	Jessica Sheldon			EH Nursery Pre School
6	Mark Jerzak		From 30 June 2021	Cycling Club
7	Alex Pearn		From 30 June 2021	Village Representative
8	Terry Youlton			EH Women's Institute
9	Kate Gillingham			EH Village Shop EH Parish Council EH Primary School
10	David Hill			Harptree Villages Cricket Club
11	Anastasia Male			Roman Catholic Church
12	Nigel Sommerfield			Village Representative
13	Andrew Fox			Groundsman
14	Antony Butcher		From 31 August 2021	Chew Valley Football Club

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable


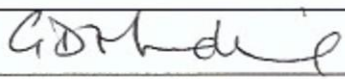
Other optional information

None

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Andrew Brent Cook	Graham Harding
Position (eg Secretary, Chair, etc)	Trustee	Trustee and Treasurer
Date	9/6/2022	

EAST HARPTREE VILLAGE HALL

RECEIPTS AND PAYMENTS ACCOUNT FOR THE PERIOD TO 31 MARCH 2022

	Unrestricted Funds	Refurbishment Funds	TOTAL FUNDS	TOTAL FUNDS
	2022	2022	2022	2021
RECEIPTS				
Receipts & bookings from Hall etc.	9,828.36	-	9,828.36	4,813.95
Grants	8,000.00	13,667.00	21,667.00	20,565.00
Rents from other facilities	5,212.85	95.00	5,307.85	7,415.37
Donations	-	651.41	651.41	60.00
Interest Received	1.34	-	1.34	61.74
TOTAL RECEIPTS	23,042.55	14,413.41	37,455.96	32,916.06
PAYMENTS				
Cleaning (including materials)	3,018.62	-	3,018.62	2,790.58
Services & Power	3,977.59	-	3,977.59	3,582.05
Services and Power - VC	-	1,301.81	1,301.81	656.27
Insurances and admin	1,857.72	-	1,857.72	2,596.94
Licences	202.00	-	202.00	70.00
Waste & hygiene	902.71	-	902.71	965.52
Repairs & Maintenance - Hall	2,234.66	-	2,234.66	8,084.28
Cost of Fund Raising Events	-	-	-	-
Cost of upkeep of hall & other rooms	12,193.30	1,301.81	13,495.11	18,745.64
Improvements to property & facilities	-	10,141.94	10,141.94	12,518.34
TOTAL PAYMENTS	12,193.30	11,443.75	23,637.05	31,263.98
NET RECEIPTS/(PAYMENTS) BEFORE TRANSFERS	10,849.25	2,969.66	13,818.91	1,652.08
TRANSFER TO RESTRICTED FUNDS	(23,853.74)	23,853.74	-	-
NET RECEIPTS/(PAYMENTS) AFTER TRANSFERS	(13,004.49)	26,823.40	13,818.91	1,652.08
BANK BALANCES AT START OF YEAR	40,509.49	-	40,509.49	38,857.41
BANK BALANCES AT CLOSE	27,505.00	26,823.40	54,328.40	40,509.49

EAST HARPTREE VILLAGE HALL

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2022

	Unrestricted Funds	Refurbishment Funds	TOTAL FUNDS	TOTAL FUNDS
	2022	2022	2022	2021
MONETARY ASSETS				
Bank and Cash balances:				
Current Account	11,200.87	11,823.40	23,024.27	8,206.70
COIF Charities Deposit Fund	11,230.79	-	11,230.79	11,229.45
Club/societies reserve account	5,073.34	15,000.00	20,073.34	21,073.34
TOTAL ASSETS AND LIABILITIES	27,505.00	26,823.40	54,328.40	40,509.49

C. B. Harding

GRAHAM HARDING
For and behalf of the Management Committee

Date: 19/4/22

NOTES TO THE RECEIPT AND PAYMENTS ACCOUNT FOR THE PERIOD ENDED 31 MARCH 2022

1 Rents & bookings from Hall etc.	2022	2021
School	152.20	-
EH Pre-School	8,485.44	4,598.95
Circuit training and aerobics	118.25	-
Yoga	151.47	-
Parish Council	151.08	-
Dance Club	238.00	150.00
W.I.	71.34	-
Sundry hall bookings	460.58	65.00
2 Rents from other facilities	9,828.36	4,813.95
EH Village Club	95.00	1,800.61
Solo Salon	2,320.25	2,339.75
Garage	765.00	1,045.00
Shop	2,127.60	2,230.01
3 Refurbishment Funds	5,307.85	7,415.37

These funds are restricted to be applied to the refurbishment of the ground floor of the Village Hall to be occupied by East Harptree Nursery Preschool and Forest School

EAST HARPTREE VILLAGE HALL

Registered Charity No. 304536

Independent Examiner's Report

Responsibilities and Basis of the Report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2022 set out on pages 1-2

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Jane Eagon

Address: Coombe Cottage, East Harptree, Bristol

Date: 19/4/22

EAST HARPTREE VILLAGE HALL

YEAR ENDED 31 MARCH 2022

CHARITY INFORMATION

Registered Charity no. 304536

Trustees	Andrew Cook
	Graham Harding
Hon Treasurer	Graham Harding
Hon Secretary	Daisy Bowie-Sell

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