



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 April 2020 to 31 March 2021

Charity name: East Harptree Village Hall

Charity registration number: 304536

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purpose of the charity is to maintain and administer the premises for the recreational, social and educational benefit of the people of East Harptree and the surrounding area
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The premises comprise the complex of community buildings at the foot of Middle Street including the Village Hall. Some parts (notably Solo Hairdressers and the Village Shop) are for the sole use of the occupants whilst East Harptree Preschool has exclusive use during the day of upstairs rooms and normally shares use of the hall for PE and other activities with East Harptree Primary School. All these organisations make valuable services available to the whole of the local population.</p> <p>The Village hall is also hired (mainly in the evenings and at weekends) by regular and occasional users from the community most of which are non-profit making organisations or individuals and usually for purposes which are relevant to the whole community.</p> <p>A number of community events take place at the Village Hall every year such as live performances and quizzes for the entertainment and benefit of the Village. Activity within the Village Hall has been significantly reduced during the year due to the impact of Coronavirus restrictions. There was virtually no activity in the period from April to August and from September only the Preschool were able to recommence their activities in anything like a normal way.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are aware of and have respected the Charity Commission guidance on Public Benefit. The Committee looks to make the facilities as available as possible to all whilst ensuring that enough income is generated to cover the operating costs.

Additional information

Contribution made by volunteers	Para 1.38	All the management of the facilities including bookings is carried out by volunteers. In addition all improvement projects are organised by volunteers where skills permit. In addition, most of the organisations using the facilities are themselves heavily dependent on volunteers.
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Arts Little or no activity during the year due to the Coronavirus restrictions.</p> <p>Sports/exercise The main hall was from September regularly used as a physical activity area by East Harptree Nursery Preschool. In addition the main hall was used during the summer on a socially distanced basis by an adult circuit training group.</p> <p>Clubs and Community Events The Hall is normally regularly used by the Guides, Women's Institute and the Parish Council. East Harptree Primary School PTA and Harptree Villages Cricket Club normally also use the Hall for dinners and fund-raising activities. This activity was also significantly curtailed as a result of the Coronavirus restrictions in place during the year.</p> <p>East Harptree Village Club The Club was forced to close during the year as a result of the Coronavirus restrictions. There is a plan in place for the Preschool to utilise the space vacated by the Village Club which in turn will then free up further space in the building for other community use. The exact nature of that use is under review by the Committee.</p> <p>Village Shop The village shop (an Industrial and Provident Society for the benefit of the community) renovated a redundant part of the building in 2008 and filled the gap left after the closure of the village's only shop and post office. It is run entirely by volunteers and includes a coffee shop. The Village Shop served an important role through the pandemic and has been a great asset to the community.</p>

		<p>Solo Hair Salon The hair salon provides a very valuable service to the whole community but is particularly beneficial for the older members of the community.</p> <p>Premises Management The users of the buildings continue to provide an income which enables us to maintain a large old building which is at the heart of a conservation area. During 2020/21 as a result of the reduced levels of activity the opportunity was taken to carry out the following works:</p> <ul style="list-style-type: none"> • Improvement of toilets, • Repair of parts of the roof • Repainting the interior of the Hall • Completing the works arising from the Fire Risk Assessment • Start planning for the conversion of the former Village Club space into space that can be used for the Preschool. <p>The Hall continues to be cleaned by part time cleaners and members of the Management Committee.</p>
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The overall financial position of the charity at 31 March 2021 was good with total cash reserves at the end of the year amounting to £40,509 (all unrestricted).</p> <p>Whilst income has been reduced during the year as a result of the Coronavirus restrictions the receipt of the Local Restrictions Support Grant has offset that shortfall.</p> <p>The excess of income over expenditure during the year of £1,652 reflects the repairs and maintenance activities noted above funded though the grants received and rental income mainly from the Preschool, the Village Shop and Solo.</p> <p>In a normal year almost all the income comes from the occupants and users of the facilities all of whom, to some degree or another, provide the recreational, social or educational benefits to the local community that our charitable aims expect. However, all occupants have been impacted by the Coronavirus to varying degrees during the year which has been far from normal.</p>
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Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Given the nature and age of the building the Committee has always aimed to maintain an unrestricted reserve position of between £25,000 and £30,000 to cover emergency or unforeseen repairs or circumstances and this has been achieved again this year.
Amount of reserves held	Para 1.22	As noted above the total reserved funds at 31 March 2020 were £40,509.
Reasons for holding zero reserves	Para 1.22	There are no funds with zero reserves
Details of fund materially in deficit	Para 1.24	There are no funds in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The Committee continue to monitor the impact of the Coronavirus carefully but at the current time have no concerns about the charity continuing as a going concern.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Conveyance dated 25 July 1949
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Charity is administered by the Management Committee. Members retire annually at the Annual General Meeting. Members are appointed at the Annual General Meeting either as put forward by relevant organisations within East Harptree or elected then (as Village Reps) by inhabitants of the village.

Additional information

The charity's organisational structure and any wider network with which the charity works	Para 1.51	All decisions go through the Management Committee and most members regularly attend the Committee meetings or submit reports if unable to attend.
Relationship with any related parties	Para 1.51	The Management Committee of the Village Hall also administer the East Harptree Playing Field (charity number 1090521)

Reference and Administrative details

Charity name	East Harptree Village Hall
Other name the charity uses	None
Registered charity number	304536
Charity's principal address	East Harptree Theatre Whitecross Road East Harptree BS40 6AA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Brent Cook			Trustee
2	Graham Harding	Hon Treasurer		Trustee
3	Sarah Bull	Booking Clerk		Village Rep
4	Daisy Bowie-Sell	Hon Secretary		EH Flower Show
5	Jessica Sheldon			EH Nursery Pre School
6	Nick Houlton		To 31 July 2020	EH Village Club
7	Terry Youlton			EH Women's Institute
8	Kate Gillingham			EH Village Shop EH Parish Council EH Primary School PTA
9	David Hill			Harptree Villages Cricket Club
10	Anastasia Male			Roman Catholic Church
11	Nigel Sommerfield			Village Rep
12	Andrew Fox		From 1 October 2020	Groundsman

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable

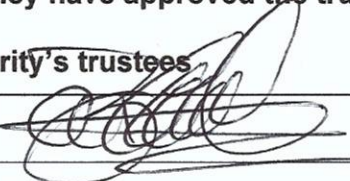
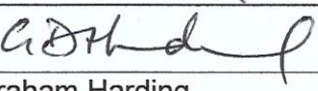
Other optional information

None

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Andrew Brent Cook	Graham Harding
Position (eg Secretary, Chair, etc)	Trustee	Trustee and Treasurer

Date 23/6/21

EAST HARTREE VILLAGE HALL

Registered Charity No. 304536

Independent Examiner's Report

Responsibilities and Basis of the Report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2021 set out on pages 1-2

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

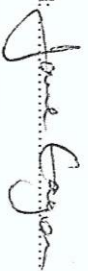
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Jane Eagon

Address: Coombe Cottage, East Hartree, Bristol

Date: 21/4/21

EAST HARTREE VILLAGE HALL

YEAR ENDED 31 MARCH 2021

CHARITY INFORMATION

Registered Charity no. 304536

Trustees

Andrew Cook

Graham Harding

Hon Treasurer

Graham Harding

Hon Secretary

Daisy Bowie-Sell

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RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR TO 31 MARCH 2021

		Unrestricted Funds	Refurbishment Funds	TOTAL FUNDS	TOTAL FUNDS
	Note	2021	2021	2021	2020
		£	£	£	£
RECEIPTS					
Rent & bookings from Hall etc.	1	4,813.95	-	4,813.95	11,380.97
Grants		20,565.00	-	20,565.00	-
Rents from other facilities	2	5,614.76	1,800.61	7,415.37	8,056.00
Donations		-	60.00	60.00	-
Interest Received		61.74	-	61.74	196.62
Transfer to fund refurbishment		(1,146.26)	1,146.26	-	-
TOTAL RECEIPTS		29,909.19	3,006.87	32,916.06	19,633.59
PAYMENTS					
Cleaning (including materials)		2,790.58	-	2,790.58	4,387.23
Services & Power		3,582.05	-	3,582.05	5,189.22
Services and Power - VC		-	656.27	656.27	-
Insurances and admin		2,596.94	-	2,596.94	1,441.08
Licences		70.00	-	70.00	413.28
Waste & hygiene		965.52	-	965.52	952.52
Repairs & Maintenance - Hall		8,084.28	-	8,084.28	1,637.28
Cost of Fund Raising Events		-	-	-	-
Cost of upkeep of hall & other rooms		18,089.37	656.27	18,745.64	14,020.61
Improvements to property & facilities		10,167.74	2,350.60	12,518.34	6,651.22
TOTAL PAYMENTS		28,257.11	3,006.87	31,263.98	20,671.83
NET RECEIPTS/(PAYMENTS)		1,652.08	-	1,652.08	(1,038.24)
BANK BALANCES AT START OF YEAR		38,857.41	-	38,857.41	39,895.65
BANK BALANCES AT CLOSE		40,509.49	-	40,509.49	38,857.41

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2021

	Unrestricted Funds	Refurbishment Funds	TOTAL FUNDS	TOTAL FUNDS
	2021	2021	2021	2020
	£	£	£	£
MONEY ASSETS				
Bank and Cash balances:				
Current Account	8,206.70	-	8,206.70	9,866.36
COIF Charities Deposit Fund	11,229.45	-	11,229.45	11,200.02
Clubs/societies reserve account	21,073.34	-	21,073.34	17,791.03
TOTAL ASSETS AND LIABILITIES	40,509.49	-	40,509.49	38,857.41



GRAHAM HARDING
For and behalf of the Management Committee

Date: 21/4/21

NOTES TO THE RECEIPT AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

1 Rents & bookings from Hall etc.

	2021	2020
	£	£
School	-	1,016.00
EH Pre-School	4,598.95	7,105.68
Circuit training and aerobics	-	354.75
Guides	-	200.20
Choir	-	620.10
Parish Council	-	276.34
Dance Club	150.00	1,018.00
W.I.	-	155.40
Sundry hall bookings	65.00	634.50
	4,813.95	11,380.97

2 Rents from other facilities

	2021	2020
	£	£
EH Village Club	1,800.61	3,000.00
Sole Salon	2,339.75	2,200.00
Garage	1,045.00	1,140.00
Shop	2,230.01	1,716.00
	7,415.37	8,056.00

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