

COMPTON DUNDON AND LITTLETON VILLAGE HALL

England & Wales · Charity number 304522

Details

Other names COMPTON DUNDON VILLAGE HALL, THE MEADWAY HALL

Status Registered

Legal form Other

Registered 1963-04-22

Register [View on the Charity Commission register](#)

Contact

Address Keepers Cottage
Ham Lane
Compton Dundon
Somerton
Somerset
TA11 6PQ

Phone 01458272877

Email cdvillagehall@gmail.com

Website www.comptondundon.com/villagehall

Activities

Objects: IN THE INTERESTS OF SOCIAL WELFARE TO IMPROVE THE CONDITIONS OF LIFE OF THE INHABITANTS OF THE AREA OF BENEFIT WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY THE PROVISION AND MAINTENANCE OF: 1, A VILLAGE HALL AND 2, A RECREATION GROUND FOR USE BY THE INHABITANT

Activities: The object of the charity is in the interests of social welfare, to improve conditions of life of the inhabitants of the area of benefit by the provision and maintenance of: a) A village hall for use of the inhabitants, including use for meetings, lectures and classes and other forms of recreation and leisure time occupation and b) A recreation ground for use by the inhabitants.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** PARISH OF COMPTON DUNDON AND LITTLETON
- Somerset

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£57,298	£39,353	-	-
2023-12-31	£65,158	£57,134	-	-
2022-12-31	£40,756	£32,086	-	-
2021-12-31	£34,013	£20,721	-	-
2020-12-31	£31,513	£30,274	-	-

Trustees

Name	Role	Appointed
Tiffany Kearton	Chair	2015-03-19
Amanda Hackwood		2025-03-11
BRIAN LEYSHON		2012-08-08
Gary Millner		2023-03-14
Greg Jones		2022-03-08
Helen Miles		2018-08-02
JANET DAVIES		
Kevin Fleming		2022-01-11
Lesley Millard		2026-03-10
Louis Marsh		2026-03-10
Lynne Sandbach		2023-03-14
Pete Matthews		2021-12-14
Rachel Jane Tanner		2025-03-11
Stephen King		2023-03-14
Will Carley		2023-03-14

COMPTON DUNDON AND LITTLETON VILLAGE HALL

England & Wales - Charity number 304522

Accounts

**Compton Dundon and Littleton Village Hall
Namely The Meadway Hall
Annual General Meeting
Tuesday March 11th 2025**

Report of the Management Committee

The aim of this report is to give a picture of the way in which the Management Committee of the Meadway Hall work to provide facilities for social and educational use by the residents of Compton Dundon and the surrounding area as stated in our Charitable deeds.

The name of the charity is Compton Dundon and Littleton Village Hall and the registration number is 304522. The address of the hall is:

The Meadway Hall, Ham Lane, Compton Dundon. TA11 6PQ.

The address of the hall for the charity is that of the hall chairperson:

Janet Davies of Ferndale, Peak Lane, Compton Dundon. TA11 6PE

The Charity Trustees for the year 2024/2025 have been:

Chairperson – Janet Davies – 100+ Club and the WI

Vice Chairperson – Tiffany Kearton – Elected

Secretary – Greg Jones & Cricket Club

Treasurer – Gary Millner Elected

Booking Secretary – Tracey Hole

Minutes Secretary – Brian Leyshon– Elected

Fay Ridgill - Gardening Club

Helen Miles - Toddler Group

Lynne Sandbach – Short Mat Bowls

Kevin Fleming – Parish Council

Pete Matthews – Elected

Will Carney – Co-opted

The object of the charity is, in the interests of social welfare, to improve the conditions of life of the inhabitants of the area of benefit without distinction of political, religious or other opinions and the maintenance of: A Village Hall for use by the inhabitants, including use for meetings, lectures and classes, other forms of recreation and leisure-time occupation and a recreation ground for use by the inhabitants. Ways of meeting this objective is that we have various groups for villagers to partake with, namely The Garden Club, The Village Lunches, Short Mat Bowles, Women's Institute, Walking football, Line Dancing, Toddlers & Baby Group and CAMEO (come and meet each other) and various other groups. Sadly the Repair Cafe has ceased due to lack of support. The trustees were represented with a display at the Church Flower Festival.

The use of the Meadway Hall continues to develop and change – both by regular users and individual bookings. More information about this will be given in the bookings report. Our aim is for bookings to cover the cost of running the hall and that additional maintenance and improvement to the building and its surroundings should be financed by fundraising events.

The treasurer has continued to provide a monthly expenditure report. Gary will discuss this further in his report.

Bookings report – Tracey will discuss this in her report.

The trustees have a responsibility to have in place certain policies such as child protection, equal opportunities, data protection and privacy policies for safeguarding the public and the management committee. The Community Buildings membership certificate is displayed in the foyer. Regular checks, tests and maintenance of electrical equipment, central heating boiler, fire extinguishers and fire alarms are made. Risk assessments are also in situ. During the year the trustees have kept up to date with initiatives and responsibilities relevant to Village Halls. Much information is provided through the Community Council for Somerset and by the Charity Commission.

Hallmark is a quality standard scheme for the management of community buildings such as our hall providing a benchmark for a well managed hall. We have been awarded all three levels and the certificates are displayed in the foyer.

It is important to continually maintain and improve the hall and external areas. Monthly reports are discussed as to what is needed to be done. Kevin conducted a comprehension village survey as to how many use the hall and for what purpose also ideas for future activities and community projects. Due to the feedback from residents we are continuing to adhere to many of the suggestions subject to our financial position. So far this year we have purchased three soundproofing pictures for the meeting room to enhance the acoustics. Fitted a bike rack to the rear of the hall. Purchased extra tables. Bought a large television for the balcony room and fitted a keycode combination lock to the door. A mobile bar is now in situ in the meeting room, one small piece is fixed the other two parts are movable. The main hall floor has been resurfaced. A portrait of King Charles III was received from the Government and is now hanging in the foyer. A key safe is now outside the hall to enable hirers to enter. Louis Marsh has agreed to take charge of the film shows which has so far been held monthly and well attended. The Village Heritage Group held a film night in June hosted by John Gordon for people to attend which was also well attended.

The stage curtains were damaged during a party and have now been repaired. The ceiling tiles in the foyer continue to have water stain marks even after replacing with new ones, this has been looked into and no tiles or lead appear to be damaged. Smoking and vaping is prohibited in all areas inside the hall.

We have ongoing improvements that will be adhered to in due course such as refurbishment of the toilets, replacing the fencing outside the meeting room and car park security.

The car park edges are been weeded and tidied up yet again, however this is an ongoing project to ensure the area remains tidy. During the summer months the flower troughs and borders continue to be managed by trustee Fay, many thanks to her.

Various other inside and outside work continue to be adhered to. The Parish Council supports the village hall by covering the cost of grass cutting. The Solar panels continue to be an added income with the excess generated units paid into our bank account. Lynda Lofthouse a previous trustee she has kindly continued to monitor the solar panels output which we are very grateful.

Unfortunately vandalism can be a problem and is always reported to the Police. I would urge anyone to please report to a trustee if seeing any wrong doing. Any damaged caused in turn amounts to money having to be made available to repair the damage.

At times cars are left in the car park for several days which can cause a problem for users of the hall. We do try to locate the owners and ask them to remove their vehicles as we are not responsible for any damage caused to park vehicles.

The hall has been cleaned by Kevin Snell since June 2022 and reports any concerns to the trustees.

The 100+ club now consists of 200 tickets and continues to provide a source of income; tickets were sold from November to January for £10 each. The draw takes place monthly March – December and the amounts have increased due to the extra 50 tickets sold.

The Village Lunches are now in their 14th year. This project has been developed in partnership with St Andrew's Church to provide an opportunity for local residents to meet and enjoy a meal together. All the work to provide this is done on a voluntary basis with a team of people taking it in turns to cook, serve food etc. Due to a lack of volunteers lunches are every other month until further notice. The lunches have been very successful and are usually held on the last Wednesday of the month. People are asked to book in advance to assist with the catering. It was not planned as a money-making project but the profits made are shared between the hall and the church. The 'Village Lunch' is now registered with South Somerset District Council as a Food Business and the food hygiene inspection awarded a level 5, the highest award possible.

The Christmas Bingo is held on the 2nd Saturday in December each year and was very well supported. Many thanks to the trustees and also other individuals for their support for this event to provide another source of income.

We have a Village website which includes information about the hall including the ability to be able to book online. There is a calendar which shows availability. Thank you to Kevin for continuing to update the website.

The Parish Newsletter incorporating The Herald enables news about forthcoming events in the Meadway Hall and the Church to be advertised. Information is also displayed on the village notice boards and the website.

At the Village Show this year in August the hall will be celebrating its 25th anniversary and events are being planned.

This report is by no means all the trustees have achieved over the past year and as Chairperson I would personally like to thank all the trustees for the time and effort they put into the running of the hall as there is so much work that goes on behind the scenes that keep the hall operational. Their work is very much appreciated and invaluable.

Janet Davies
Chairperson
11/3/2025

Compton Dundon & Littleton Village Hall Annual Accounts 2024

Opening Bank Balance & Cash Held **£102,382.38**

Income from Charitable Activities

Regular Hires	£21,147.26
Ad Hoc Hires	£16,196.00
Fundraising	<u>£2,870.05</u>
	£40,213.31
Donations	£12,278.78
Trading Activities	£2,397.73
Bank Interest	£2,408.30
Total Income	<u>£57,298.12</u>

Cost of Charitable Activities

Buildings & Maintenance	£19,407.35
S E Contractors	£12,703.00
Administration Costs	£999.12
Return of Bonds & Deposits	£5,065.00
Fundraising Costs	£800.00
Restricted Funds	£318.00
Bank Charges	<u>£60.75</u>
	£39,353.22
Surplus from Charitable Activities	£860.09
Surplus from Other Activities	<u>£17,084.81</u>
Surplus all Activities	£57,298.12

Closing Bank Balance **£120,376.23**

Reserves Policy

The Building Insurance and Rebuilding Costs are £2,129,376.23

Reserves are Allocated as follows;

Cash Held £120,376.23

Operational Reserve	£31,000.00
Operational Reserve	£15,000.00
Emergency Building Reserves	£52,000.00
Capital Project Fund	<u>£22,376.23</u>
Operational Liquidity	£120,376.23

FEBRUARY 9, 2025

To the Trustees of Compton Dundon and Littleton village hall,

I am writing to you to confirm I have reviewed your financial statements including Overall summary, Income sheets for regular and adhoc bookings, Expenditure sheet, Donations and invoice record.

My review included but is not limited to;

- Confirming bank statements match the financial statements for each month in the year of 2023 for the following accounts
 - CAF Bank current account
 - CAF Bank Gold account
 - Natwest Bank account
- Random sampling of invoices checked to payments and financial records
- Petty cash counted and checked to balance on financial statements

Yours Faithfully,

Ben Millner CGMA

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COMPTON DUNDON AND LITTLETON VILLAGE HALL

England & Wales - Charity number 304522

Accounts

**Compton Dundon and Littleton Village Hall
Namely The Meadway Hall
Annual General Meeting
Tuesday March 12th 2024**

Report of the Management Committee

The aim of this report is to give a picture of the way in which the Management Committee of the Meadway Hall work to provide facilities for social and educational use by the residents of Compton Dundon and the surrounding area as stated in our Charitable deeds.

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The address of the hall for the charity is that of the hall chairperson:

Janet Davies of Ferndale, Peak Lane, Compton Dundon. TA11 6PE

The Charity Trustees for the year 2023/2024 have been:

Chairperson – Janet Davies – 100+ Club and the WI

Vice Chairperson – Tiffany Kearton – Elected

Secretary – Greg Jones & Cricket Club

Treasurer – Gary Millner taken over from Simon Dore - Elected

Booking Secretary – Tracey Hole

Minutes Secretary – Angie Roberton – Elected

Ally Dore – Village Lunch Club

Fay Ridgill - Gardening Club

Helen Miles - Toddler Group

Lynne Sandbach – Short Mat Bowls

Kevin Fleming – Parish Council

Bryan Leyshon – Elected

Pete Matthews – Elected

Angela Harper – Co-opted

Will Carney – Co-opted

Craft Club has had no representative.

The object of the charity is, in the interests of social welfare, to improve the conditions of life of the inhabitants of the area of benefit without distinction of political, religious or other opinions and the maintenance of: A Village Hall for use by the inhabitants, including use for meetings, lectures and classes, other forms of recreation and leisure-time occupation and a recreation ground for use by the inhabitants. Ways of meeting this objective is that we have various groups for villagers to partake with, namely The Garden Club, The Village Lunches, Short Mat Bowls, Women's Institute, Walking football, Line Dancing, Toddlers & Baby Group and CAMEO (come and meet each other) and various other groups.

The use of the Meadway Hall continues to develop and change – both by regular users and individual bookings. More information about this will be given in the bookings report. Our aim is for bookings to cover the cost of running the hall and that additional maintenance and improvement to the building and its surroundings should be financed by fundraising events.

The treasurer has continued to provide a monthly expenditure report. Gary will discuss this further in his report.

Bookings report – Tracey will discuss this in her report.

The trustees have a responsibility to have in place certain policies such as child protection, equal opportunities, data protection and privacy policies for safeguarding the public and the management committee. Regular checks, tests and maintenance of electrical equipment, central heating boiler, fire extinguishers and fire alarms are made. Risk assessments are also in situ. During the year the trustees have kept up to date with initiatives and responsibilities relevant to Village Halls. Much information is provided through the Community Council for Somerset and by the Charity Commission.

Hallmark is a quality standard scheme for the management of community buildings such as our hall providing a benchmark for a well managed hall. We were previously awarded levels 1 and 2 however after 3 years they expire and need to be reapplied for, we also applied this year for level 3 as well and were awarded levels 1, 2, and 3. The certificates are displayed in the foyer.

It is important to continually maintain and improve the hall and external areas. Monthly reports are discussed as to what is needed to be done. The main hall and foyer has been replaced with LED to improve the lighting and reduce energy usage. We now have new curtains in the main hall and meeting room to match the stage curtains. A projector has been installed in the main hall above the stage. It is hoped that an independent group will organise films. The meeting room also has a projector which is widely used by speakers at various meetings. The hall now holds a television licence. The meeting room has circular clusters on the ceiling to improve the acoustics. Wall panels have been discussed to further improve the acoustics for speech clarity. Villagers have been asked to submit photos of village scenes to cover the wall panels. The trustees will then decide which scenes to use.

Kevin conducted a comprehension village survey as to how many use the hall and for what purpose also ideas for future activities and community projects. Due to the feedback from residents we are continuing to adhere to many of the suggestions subject to our financial position.

The car park edges are been weeded and tidied up yet again, however this is an ongoing project to ensure the area remains tidy.

During the summer months the flower troughs and borders continue to be managed by trustee Fay, many thanks to her.

Various other inside and outside work continue to be adhered to. The Parish Council supports the village hall by covering the cost of grass cutting. The Solar panels continue to be an added income with the excess generated units paid into our bank account. Lynda Lofthouse a previous trustee she has kindly continued to monitor the solar panels output which we are very grateful.

Unfortunately vandalism can be a problem and is always reported to the Police. I would urge anyone to please report to a trustee if seeing any wrong doing. Any damaged caused in turn amounts to money having to be made available to repair the damage.

Unfortunately we needed to replace the fire door by the rear of the stage due to vandals trying to gain access.

The hall has been cleaned by Kevin Snell since June 2022 and reports any concerns to the trustees.

The 100+ club consisting of 150 tickets continues to provide a source of income; tickets are usually sold during January and February for £10 each. The draw takes place monthly March – December. Next year I am increasing the number of tickets to 200 due to the ever increasing number of residents in the village and elsewhere to enable more people to purchase tickets, the cost will remain the same £10 per ticket, hence the prize money will increase as well as the income for the hall.

The Village Lunches are now in their 13th year. This project has been developed in partnership with St Andrew's Church to provide an opportunity for local residents to meet and enjoy a meal together. All the work to provide this is done on a voluntary basis with a team of people taking it in turns to cook, serve food etc. Due to a lack of volunteers lunches are every other month until further notice. The lunches have been very successful and are usually held on the last Wednesday of the month. People are asked to book in advance to assist with the catering. It was not planned as a money-making project but the profits made are shared between the hall and the church. The 'Village Lunch' is now registered with South Somerset District Council as a Food Business and the food hygiene inspection awarded a level 5, the highest award possible.

The Christmas Bingo is held on the 2nd Saturday in December each year and was very well supported. Many thanks to the trustees and also other individuals for their support for this event to provide another source of income.

We have a Village website which includes information about the hall including the ability to be able to book online. There is a calendar which shows availability. Thank you to Kevin for continuing to update the website.

The Parish Newsletter incorporating The Herald enables news about forthcoming events in the Meadway Hall and the Church to be advertised. Information is also displayed on the village notice boards and the website.

This report is by no means all the trustees have achieved over the past year and as Chairperson I would personally like to thank all the trustees for the time and effort they put into the running of the hall as there is so much work that goes on behind the scenes that keep the hall operational. Their work is very much appreciated and invaluable.

Janet Davies
Chairperson
12/3/2024

COMPTON DUNDON & LITTLETON VILLAGE HALL

Finance Report for End of Year December 2023

1. Total Operating Income (including Bank Interest and Petty Cash) for the year 2023 is £65,164.37.
Total Expenditure for the year (including Petty Cash) for the year 2023 is £57,134.46.
This provides an operating Surplus of £8,029.91.
2. Total Cash Held in Bank Accounts and Petty Cash is £102,382.38
3. Operating Notes
 - a. A total of 65 invoices have been issued during the year as at the 14th December 2023 totalling £16,197.42.
 - b. Of which 7 have yet to be paid totalling £1,258.
 - i. 6 of these were issued on 14th December 2023
 - ii. The exception being Invoice 24 which was issued on the 14th April 2023, the Booking Secretary is investigating as to whether the event took place.
 - iii. Additionally, 7 invoices were issued throughout the year and paid at an amount less than the invoice total representing a £416 shortfall. It is assumed that the hirer did not utilise the facilities on all the scheduled dates and that the Booking Secretary is satisfied that the income received is correct.
 - iv. 2 invoices were issued throughout the year with amounts being paid greater than the invoice value representing an overpayment of £383. It is assumed that the Booking Secretary is aware of these overpayments and that they are correct and reflect the usage of the facilities.
 - v. 1 invoice was issued and paid in the year, but the event was postponed, and we are holding a Credit Note to the value of £90.
4. Restricted Funds
 - a. The Hall has a restricted fund of £9700 for the projector.
 - b. There is remaining balance of £259.09 in the fund.
5. Outstanding Items
 - a. The only outstanding item to be banked is the Bar cash sales at the Sons of Pitches Event.

G R Millner MBA FCIB Cefa Cemap

Treasurer

28th January 2024

FEBRUARY 7, 2024

To the Trustees of Compton Dundon and Littleton village hall,

I am writing to you to confirm I have reviewed your financial statements including Overall summary, Income sheets for regular and adhoc bookings, Expenditure sheet, Donations and invoice record.

My review included but is not limited to;

- Confirming bank statements match the financial statements for each month in the year of 2023 for the following accounts
 - CAF Bank current account
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Ben Millner CGMA

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COMPTON DUNDON AND LITTLETON VILLAGE HALL

England & Wales - Charity number 304522

Accounts

Compton Dundon & Littleton Village Hall TA11 6PQ
 Registered Charity No. 304522
 Chairman: Janet Davies, Ferndale, Peak Lane, Compton Dundon.

Mrs Janet Davies presided over the Annual General Meeting held on Tuesday March 14th at The Meadway Hall, Compton Dundon.

1. **Welcome.** Janet Davies opened the meeting & welcomed 26 residents of Compton Dundon & Littleton.
2. **Apologies:** Tiffany Kearton.
3. **Minutes of the AGM 2022** previously circulated. The minutes were signed as correct.
4. **Matters Arising.** None.
5. **Report of the Management Committee – Janet Davies**

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Janet Davies of Ferndale, Peak Lane, Compton Dundon. TA11 6PE

The Charity Trustees for the year 2022/2023 have been:

Chairperson – Janet Davies - 100 Club and the WI from December 2022

Vice Chairperson – Ally Dore – Village Lunch Club

Secretary – Tiffany Kearton – Parish Council resigned April 2022 Now elected

Treasurer – Simon Dore - Elected

Booking Secretary – Tracey Hole

Minutes Secretary – Angie Roberton – Elected

Julie Gordon – PCC resigned February 2023

Fay Ridgill - Gardening Club

Helen Miles - Toddler Group

Patrick Ferguson – Short mat bowls

Sue Hibberd – WI resigned End of November 2022

Kevin Fleming – Parish Council as from May 2023

Bryan Leyshon – Elected

Pete Matthews – Elected

Sarah Morris – Elected - resigned December 2022

Greg Jones – Cricket Club

Craft Club has had no representative.

We have vacancies for 1 elected and 2 co-opted members.

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Short Mat Bowles, Women's Institute, Walking football, Line Dancing, Toddlers & Baby Group and CAMEO (come and meet each other) and various other groups.

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The treasurer has continued to provide a monthly expenditure report. Simon will discuss this further in his report.

Bookings report – Tracey will discuss this in her report.

The committee have a responsibility to have in place certain policies such as child protection, equal opportunities, data protection and privacy policies for safeguarding the public and the management committee. Regular checks, tests and maintenance of electrical equipment, central heating boiler, fire extinguishers and fire alarms are made.

Risk assessments are also in situ. During the year committee members have kept up to date with initiatives and responsibilities relevant to Village Halls. Much information is provided through the Community Council for Somerset and by the Charity Commission. We are in the midst of reapplying for Hallmark 1 and 2 due to the 3 year expiring date shortly and also applying for Hallmark 3 for the first time. Hallmark is a quality standard scheme for the management of community buildings such as our hall providing a benchmark for a well managed hall.

It is important to continually maintain and improve the hall and external areas. Monthly reports are discussed as to what is needed to be done. The car park edges are been weeded and tidied up yet again, however this is an ongoing project to ensure the area remains tidy. Goal posts and nets are now in situ. A zip wire is also now in situ. The circular tree seat in recognition of Les Taylor's time on the hall committee needed to be replaced due to deterioration of the wood and now a more substantial seat has been installed. Sadly Les passed away just days before the completion was finished. The meeting room now has circular clusters on the ceiling to improve the acoustics, many thanks to Angie for organising this. Wall panels have been discussed to further improve the acoustics for speech clarity. The flower troughs and borders continue to be managed by Fay, many thanks to her. Kevin has conducted a comprehension village survey as to how many use the hall and for what purpose also ideas for future activities and community projects. We have agreed a quote for renewing the curtains in the main hall and meeting room and await the refit in due course. Also the existing lighting in the main hall and foyer is being replaced next month with LED to improve the lighting and reduce energy usage.

Various other inside and outside work continue to be adhered to. The Parish Council supports the village hall by covering the cost of grass cutting. The Solar panels continue to be an added income with the excess generated units paid into our bank account. Although Lynda Lofthouse retired from the committee she has kindly continued to monitor the solar panels output which we are very grateful for this.

Unfortunately vandalism can be a problem and is always reported to the Police. I would urge anyone to please report to a committee member if seeing any wrong doing. Any damaged caused in turn amounts to money having to be made available to repair the damage.

The hall has been cleaned by Kevin Snell since June 2022 and reports any concerns to the committee.

The 100 club continues to provide a source of income and has been renamed as the 100+ club as there are now 150 tickets, all of which have been sold. Tickets were sold during December, January and February for £10 each. The first draw of the year took place last Wednesday. The winning amounts have now increased to £20, £15, £10, £5 per month from March to November. In December there are 7 winning amounts £100, £75, £50, £25, £15, £10, £5.

The Village Lunches are now in their 12th year. This project has been developed in partnership with St Andrew's Church to provide an opportunity for local residents to meet and enjoy a meal together. All the work to provide this is done on a voluntary basis with a team of people taking it in turns to cook, serve food etc. Due to a lack of volunteers lunches are now every other month until further notice. The lunches have been very successful and are usually held on the last Wednesday of each month. People are asked to book in advance to assist with the catering. It was not planned as a money-making project but the profits made are shared between the hall and the church. The 'Village Lunch' is now registered with South Somerset District Council as a Food Business and the food hygiene inspection awarded a level 5 yet again recently, the highest award possible.

The Christmas Bingo is held on the 2nd Saturday in December each year and was very well supported despite clashing with the England football game. Many thanks to committee members and also non-committee members for their support for this event.

We have a Village website which includes information about the hall including the ability to be able to book online. There is a calendar which shows availability. Thank you to Kevin for continuing to update the website.

The Parish Newsletter incorporating The Herald enables news about forthcoming events in the Meadway Hall and the Church to be advertised. Information is also displayed on the village notice boards and the website.

Once again as Chairperson I would personally like to thank all members of the Committee for the time and effort they put into the running of the hall as there is so much work that goes on behind the scenes that keep the hall operational. Their work is very much appreciated and invaluable.

Janet Davies
Chairperson
14/3/2023

6. Treasurer's Report AGM 2023: Simon Dore.

2022 marked a beginning of a return to more normal levels of activity in the hall. We had been recipients of several Government grants in 2021, which meant that our total income has remained broadly similar, although the grants have been replaced by income from hiring. The number of bookings has continued to increase with many regular groups.

We have continued to receive regular income from the renewable energy generated by the solar panels, and we have recouped the original outlay in just over 7 years.

However, as the year progressed and inflation began to hit, our expenses started to rise and the accounts reflect a partial year's increase in costs, as some of our expenses were on fixed term contracts that are or have now terminated, which means that future expenses will reflect these increase even more. For example, our electricity costs will be more than 3 times that which we have been paying. The cost of oil has more than

doubled. There have been increases in all our costs, with others such as broadband still anticipated.

We have managed to build up a good balance, and this is earmarked for improvements in the facilities we offer. These include upgrading the toilets, replacing curtains, upgrading the main hall lights to dimmable LEDs, with controls actually in the hall rather than the corridor, and better soundproofing the meeting room. There are also other improvements that have been put forward for future discussion.

The Trustees have a policy to ensure that the level of income raised from Hiring charges is sufficient to cover the running costs of the hall, and detailed study of the level of charges showed that a small increase in hiring rates was necessary to ensure that this remains the case. It was decided that from January 1st this year that the charges would be altered. This is the first increase since 2015. We have also simplified the charging system to an hourly rate, with residents' discount on the first part of any booking.

I have served as both Booking Secretary and Treasurer for several years now, and I feel that it is time for someone else to take over the role of Treasurer from me, particularly as I believe it is important that more than one person has an understanding of the systems and how to operate them.

7. Bookings Report: Tracey Hole

We have had an amazing year!
Just 26 days from the last AGM to now without an event/hire in the hall.
More than 11 private events last month alone, in between the regular groups.

For 2023 we have a very full diary already, there are under 40 empty days in the diary again. We have a new booking form on the website and this links to the email I service and allows me to ask the potential hirer questions prior to calculating their usage fee. I make contact with the local groups that have regular sessions here if there is an enquiry for a days hire and allow them the choice of moving their session, cancelling or keeping their booking before we get back to the enquiry with our reply.

Its lovely to be getting various bookings for 2024 already, we are a popular venue and very reasonably priced even with this years increase.

8. Appointment & Election of Trustees

Appointed trustees from the village user groups:

WI	Janet Davies
100 Club	Janet Davies
Toddler Group	Helen Miles
Village Lunch	Ally Dore
Cricket Club	Greg Jones
Parish Council	Kevin Fleming
PCC	Steve King
Short Mat Bowls	Lynne Sandbach
Craft Club

Election of trustees:

Angie Robertson	proposed: Janet Davies	seconded: Fay Ridgill
Angela Harper	All Dore	Greg Jones
Will Carley	Kevin Fleming	Helen Miles
Brian Leyshon	Lynne Sandbach	Ally Dore
Pete Matthews	Angie Robertson	Janet Davies
Tiffany Kearton	Steve King	Brian Leyshon

The election of the above was agreed by all.

Co-opted: Simon Dore; Gary Millner. Proposed: Greg Jones. Seconded: Angie Robertson
Agreed by all.

9. AOB.

- a) Query from the floor re the use of The Balcony. Only one group uses it (yoga). There are not many inquiries for its use as most need access to a projector. Tiffany is investigating available grants for a new projector in the main hall & perhaps a projector for the balcony could also be considered. It was originally planned to have armchairs in the balcony room but this wasn't followed through as the yoga group enjoy the space.
- b) Query from the floor re local wakes taking precedence over regular village club hirings. The booking secretary responded that this doesn't happen very often & she always first asks if this is acceptable to them.
- c) A letter of thanks & appreciation for all the facilities in the hall was received from the W.I.

The meeting closed at 7.50 p.m.

Meadway Hall Compton Dundon
31st December 2022

1. Receipts and Payments Account

Income Receipts	2022		2021	
Grants and Donations				
Grants	£	3,917.00	£	16,406.00
Sundry Donations	£	8.85		
Trading Activities				
Hall Hire for next year	£	1,139.00	£	772.00
Hall Hire current year	£	25,467.00	£	16,598.94
Hall Hire from previous year	£	592.00	£	700.00
Fundraising Event Proceeds	£	963.15	£	1,365.74
Village Lunch	£	686.00	£	381.00
100 Club	£	1,215.00	£	1,000.00
Bonds	£	2,310.00	£	900.00
Miscellaneous Income	£	84.89		
Renewable Energy	£	2,951.34	£	1,256.33
Bank Interest	£	261.01	£	6.15
Water rebate	£	120.95	£	383.35
Investment Income				
Post Office Rent	£	1,039.92	£	1,039.92
Total Receipts	£	40,756.11	£	40,809.43
 Direct Charitable Expenditure				
Repairs/Maintenance of Hall	£	4,310.17	£	4,175.08
Heating costs (Oil)	£	2,953.50	£	1,763.23
Electric	£	1,619.85	£	646.00
Water Charges	£	598.00	£	402.00
Caretaker (Staff Costs)	£	9,440.96	£	5,577.00
Insurance	£	1,327.35	£	1,266.71
Fees (for licences, memberships etc)	£	1,565.95	£	874.53
Grounds – Garden	£	-	£	208.30
Cleaning Materials	£	651.80	£	370.07
Refund of booking fees	£	112.00	£	218.00
Miscellaneous	£	190.00		
Village Lunch	£	-		
Booking Secretary	£	1,039.92		
Other Expenditure				
Fundraising Event Costs	£	340.00	£	35.00
Stationery, postage, telephone	£	33.60	£	5.00
Website	£	76.90	£	72.00
Publicity	£	-		

Returned Bonds	£ 2,610.00	£ 900.00
100 Club Costs	£ 485.00	£ 700.00
Total Payments	£ 27,355.00	£ 17,212.92
Capital expenditure	£ 4,731.44	£ 2,387.59
Net Receipts/loss for the year	£ 8,669.67	£ 21,208.92
Cash & bank balances at 31st December		
Natwest	£ 9,907.66	£ 696.51
CAF Cash	£ 21,911.38	£ 22,690.84
CAF Gold	£ 62,483.43	£ 62,245.45
Deduct outstanding cheques		
	£ 94,302.47	£ 85,632.80
Total		
Balance b/fwd from previous year	£ 85,632.80	£ 64,423.88
Add profit for year	£ 8,669.67	£ 21,208.92
Add Uncashed Cheques		
Balance agrees to closing bank statement	£ 94,302.47	£ 85,632.80

2. Statements of Assets and Liabilities at 31 December 2020

	2022	2021
Monetary Assets		
Bank and Cash Balances	£94,302.47	£ 85,632.80
Cash Float	£ 50.00	£ 50.00
Invoices raised awaiting receipt	£ 2,199.00	£ 592.00
Liabilities: Hiring Bonds		
Non-Monetary Assets		
Land and buildings used by the charity: The Meadway Hall, Compton Dundon	£ 900,000.00	£ 900,000.00
(freehold title vested in the Official Custodian for Charities)		
Meadway Hall (Insurance value)	£ 975,000.00	£ 975,000.00
Land (Estimate)	£ 35,000.00	£ 35,000.00
Fittings and Furniture: (tables, chairs, sound system, OHP, computer, projector, screen, kitchen equipment, - all in very good condition <6 years old) - Insurance value	£ 75,000.00	£ 75,000.00

Liabilities

COMPTON DUNDON AND LITTLETON VILLAGE HALL

England & Wales - Charity number 304522

Accounts

**Compton Dundon and Littleton Village Hall
Namely the Meadway Hall
Annual General Meeting
Tuesday July 13th 2021**

Report of the Management Committee

The aim of this report is to give a picture of the way in which the Management Committee of the Meadway Hall work to provide facilities for social and educational use by the residents of Compton Dundon and the surrounding area as stated in our Charitable deeds.

The name of the charity is Compton Dundon and Littleton Village Hall and the registration number is 304522. The address of the hall is:

Meadway Hall, Ham Lane, Compton Dundon. TA11 6PQ.

The address of the hall for the charity is that of the hall chairperson:

Janet Davies of Ferndale, Peak Lane, Compton Dundon. TA11 6PE

The Charity Trustees for the year 2020/2021 have been:

Chairperson – Janet Davies - 100 Club and the WI from October 2020

Vice Chairperson – Ally Dore – Village Lunch Club

Secretary – Tiffany Kearton – Parish Council

Treasurer – Simon Dore - Elected

Booking Secretary – Kathy Chiffers – Craft Club

Minutes Secretary – Angie Roberton – Elected

Sue Hibberd - Women's Institute, retired September 2020 during lockdown.

Julie Gordon – PCC

Fay Ridgill - Gardening Club

Helen Miles - Toddler Group

Bryan Leyshon – Elected

Lynda Lofthouse – Elected, retired during lockdown.

Patrick Ferguson – Short mat bowls (from June 2021)

We have vacancies for 3 elected and 2 co-opted members also not all the regular groups have a representative on the hall committee.

The object of the charity is, in the interests of social welfare, to improve the conditions of life of the inhabitants of the area of benefit without distinction of political, religious or other opinions and the maintenance of: A Village Hall for use by the inhabitants, including use for meetings, lectures and classes, other forms of recreation and leisure-time occupation and a recreation ground for use by the inhabitants. One way of meeting this objective is that we (or did have prior to lockdown) various groups for villagers to partake with, such as Line Dancing, Yoga, Pilates and Quilting. The land must be

retained by the committee for the use for the object of the charity.

The use of the Meadway Hall continues to develop and change – both by regular users and individual bookings. More information about this will be given in the bookings report.

Our aim is for bookings to cover the cost of running the hall and that additional maintenance and improvement to the building and its surroundings should be financed by fundraising events. Due to the pandemic the hall closed in March 2020 therefore all booking were sadly cancelled and we are now just beginning to see some groups return.

The treasurer has continued to provide a monthly expenditure; more details will be given in the treasurer's report if present however if not hard copies are available.

The committee have a responsibility to have in place certain policies such as child protection, equal opportunities, data protection and privacy policies for safeguarding the public and the management committee. Regular checks, tests and maintenance of electrical equipment, central heating boiler, fire extinguishers and fire alarms are made. Risk assessments are also in situ. Trustees have also been made aware of the Data Protection regulations. During the year committee members have kept up to date with initiatives and responsibilities relevant to Village Halls. We have achieved Hallmark 1 and 2 and now working towards 3. Much information is provided through the Community Council for Somerset and by the Charity Commission.

It is important to continually maintain and improve the hall and external areas general maintenance has been adhered to. Monthly reports are discussed as to what is needed to be done. During the hall closure new radiators have been fitted in the main hall, stage curtains have been replaced and the storage area under the stage has new panelled doors. The main hall floor has been redone, skirting boards and dado rails in the main hall and committee room have been repainted, and new storage cupboards in one of the changing rooms have been installed. The boiler door, soffits and guttering have been replaced and the posts at the main entrance have been encased with uPVC. This meeting gives the opportunity for those present to view our balcony area which has been transformed making it a separate area, the open space once overlooking the main hall has been filled in however there are windows to still view the main hall. The balcony now has a kitchenette and has been carpeted, we have yet to complete all the furnishings due to lockdown however the plan is to purchase sofa's/chairs etc. Various trees have been donated by the Woodland Trust to the Parish Council and have been planted around the playing field. We now have a defibrillator fitted near the main entrance door. Posts have been installed along the edge between the car park and field to the front of the hall to prevent cars driving onto the field. The area outside the toilets has been redesigned for easier maintenance. The car park edges are being weeded and tidied up however this is an ongoing project to ensure the area remains tidy. Various other inside and outside work continues to be adhered to.

Unfortunately vandalism is always a problem and is always reported to the Police. I would urge anyone to please report to a committee member if seeing any wrong doing. This in turn amounts to money having to be made available to restore the damage.

Royston Maddaford continued to maintain the troughs and floral areas up until March 2020 however due to the hall being closed it was decided to temporary postpone any further planting until the hall reopened. Royston decided to retire during lockdown and we as a committee thank him very much for all his hard work over the years in making our hall outside a welcoming gesture to hirers and visitors.

The hall continues to be cleaned by our caretaker Sarah Morris and has continued to be paid throughout the closure of the hall. The Parish Council supports the village hall by covering the cost of grass cutting.

The Solar panels continue to be an added income with the excess generated units paid into our bank account. Although Lynda retired from committee she has kindly continued to monitor the solar panels output.

The 100 club continues to provide a source of income as did the Village Lunches up until the first lockdown and the plan is to restart again in October 2021. The village lunches are now in their 10th year. This project has been developed in partnership with St Andrew's Church to provide an opportunity for local residents to meet and enjoy a meal together. All the work to provide this is done on a voluntary basis with a team of people taking it in turns to cook, serve food etc. and a small amount of washing up as there is a dishwasher. Volunteers are always needed to support the team. The lunches had been very successful and were held on the last Wednesday of each month. People were asked to book in advance to assist catering. It was not planned as a money-making project but the profits made are shared between the hall and the church. The 'Village Lunch' is now registered with South Somerset District Council as a Food Business and the food hygiene inspection awarded a level 5, the highest award possible. The Christmas Bingo unfortunately had to be cancelled along with several other events due to the Covid19 restrictions; however the Bingo is planned to go ahead in December this year.

We have a Village website which includes information about the hall including the ability to be able to book online. There is a calendar which shows availability.

The Parish Newsletter incorporating The Herald enables news about forthcoming events in the Meadway Hall to be advertised. Information is also displayed on the village notice boards.

This has been a very difficult time since March 2020 due to the closure of the hall due to Covid19 as little income has been generated and outgoings still need to be paid. However thankfully we did receive a couple of grants to assist us.

Last year would have been our 20th anniversary in August; no celebrations were able to take part or again this year. 2020 and 2021 will be remembered I'm sure as the time everyone was affected in some way or other due to the pandemic.

Once again as Chairperson I would like to thank all members of the Committee for all the time and effort they put into the running of the hall as there is so much work that goes on behind the scenes that keep the hall operational. Their work is very much appreciated and invaluable.

Janet Davies
Chairperson
13/7/2021

Meadway Hall Compton Dundon
31st December 2020

1. Receipts and Payments Account

Income Receipts	2020	2019
Grants and Donations		
Grants	£ 15,007.75	
Sundry Donations	£ 221.00	£ 6,656.00
Trading Activities		
Hall Hire for next year	£ 160.00	£ 940.00
Hall Hire current year	£ 9,346.50	£ 26,288.02
Hall Hire from previous year	£ 512.00	£ 1,494.00
Fundraising Event Proceeds	£ 1,560.35	£ 3,718.93
Village Lunch	£ 204.75	£ 1,172.90
100 Club	£ 970.00	£ 1,000.00
Bonds	£ 400.00	£ 2,550.00
Miscellaneous Income	£ -	£ 106.71
Renewable Energy	£ 2,033.81	£ 2,079.94
Bank Interest	£ 57.40	£ 53.45
Investment Income		
Post Office Rent	£ 1,039.92	£ 1,039.92
Total Receipts	£ 31,513.48	£ 47,099.87
Direct Charitable Expenditure		
Repairs/Maintenance of Hall	£ 7,493.84	£ 5,609.84
Heating costs (Oil)	£ 1,304.69	£ 1,732.61
Electric	£ 1,267.72	£ 1,484.18
Water Charges	£ 459.00	£ 760.50
Caretaker (Staff Costs)	£ 6,084.00	£ 6,025.50
Insurance	£ 1,254.53	£ 1,246.33
Fees (for licences, memberships etc)	£ 488.98	£ 2,187.18
Grounds – Garden	£ 120.00	£ -
Cleaning Materials	£ 1,052.32	£ 894.24
Refund of booking fees	£ 1,014.00	£ 312.00
Miscellaneous	£ 51.70	£ -
Village Lunch	£ -	
Other Expenditure		
Fundraising Event Costs	£ 1,111.00	£ 2,017.28
Stationery, postage, telephone	£ 52.03	£ 88.74
Website	£ 62.40	£ 14.20
Publicity	£ -	£ -
Returned Bonds	£ 200.00	£ 2,300.00
100 Club Costs	£ 455.00	£ 485.00
Total Payments	£ 22,471.21	£ 25,157.60

Meadway Hall Compton Dundon
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