

BURNHAM/HIGHBRIDGE COMMUNITY ASSOCIATION

England & Wales · Charity number 304501

Details

Status Registered

Legal form Other

Registered 1967-05-02

Register [View on the Charity Commission register](#)

Contact

Address Burnham & Highbridge Community Cent
5 Berrow Road
Burnham-On-Sea
TA8 2ET

Phone 01278792666

Email burnhamcc@outlook.com

Activities

Objects: (A) TO PROMOTE THE BENEFIT OF THE INHABITANTS OF AREA OF BENEFIT WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, NATIONALITY, AGE, DISABILITY, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE STATUTORY AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS; (B) TO ESTABLISH OR TO SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND TO MAINTAIN AND MANAGE THE SAME(WHETHER ALONE OR IN CO-OPERATION WITH ANY STATUTORY AUTHORITY OR OTHER PERSON OR BODY) IN FURTHERANCE OF THE ABOVE OBJECTS. (C) TO PROMOTE SUCH OTHER CHARITABLE PURPOSES AS AS MAY FROM TIME TO TIME BE DETERMINED.THE ASSOCIATION SHALL BE NON PARTY IN POLITICS AND NON-SECTARIAN IN RELIGION

Activities: Provision of premises & support staff for activities.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Disability, Religious Activities, Arts/culture/heritage/science
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** BURNHAM-ON-SEA AND HIGHBRIDGE AND THE NEIGHBOURHOOD TOGETHER DEFINED BY POSTCODES TA8 AND TA9
- Somerset

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£56,178	£39,533	-	-
2024-03-31	£52,381	£54,672	-	-
2023-03-31	£86,426	£68,747	-	-
2022-03-31	£39,554	£41,292	-	-
2021-03-31	£32,225	£29,107	-	-

Trustees

Name	Role	Appointed
David Walter John Norton	Chair	2021-11-04
David Easton		2024-05-09
Henry Allen Owen		2018-09-20
Henry Nevill		2024-05-09
Jacki Lucas		2024-05-09
Jane Elizabeth Osborne		2025-06-10
Kathy Harrison		2024-03-28
Marilyn Nichols		2019-05-16
Paul Hambleton		2018-09-20
Philip John Harvey		2024-10-01
Stewart Crosby		
Susan Thorne		2018-09-20

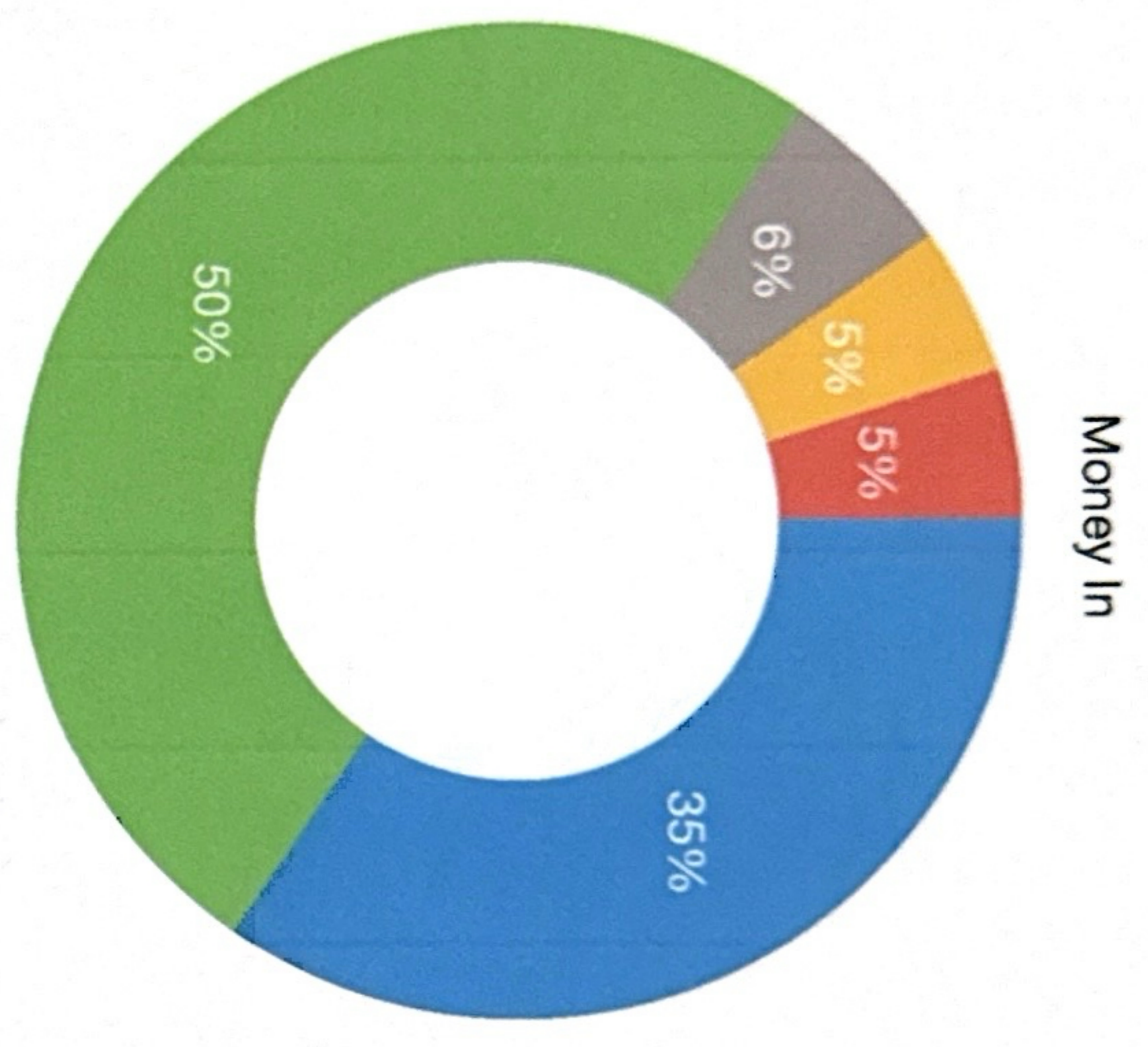
BURNHAM/HIGHBRIDGE COMMUNITY ASSOCIATION

England & Wales - Charity number 304501

Accounts

Burnham and Highbridge Community Association
 Summary of Bank Account 24/25

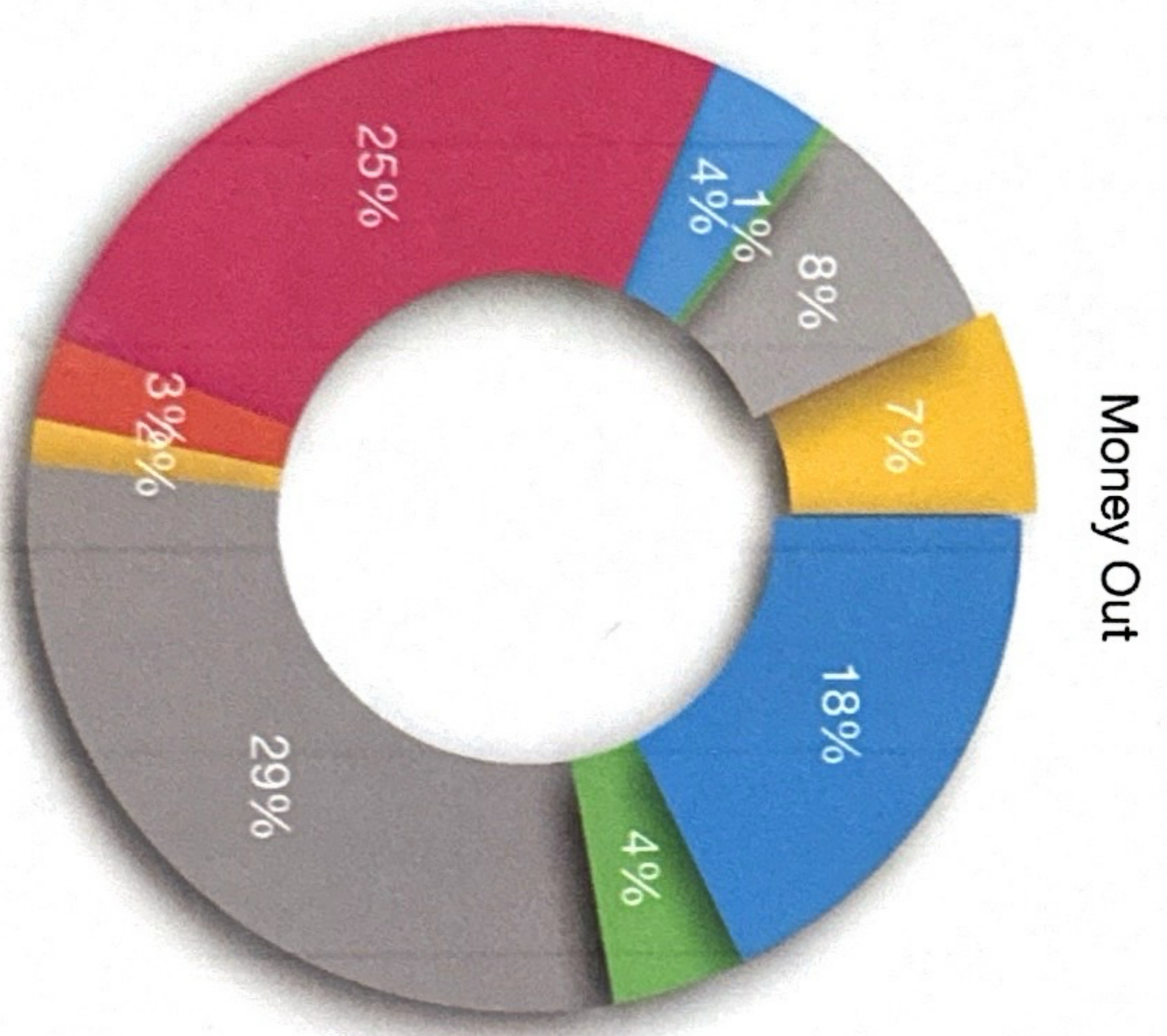
Money In	
Rental Income	£43,083
Grants Received	£62,269
General Fundraising / Petty Cash in	£7,131
Donations Received	£5,964
Internal transfer from No2 Account	£6,012
Total Income	£124,459



- Rental Income
- Grants Received
- General Fundraising / Petty Cash in
- Donations Received
- Internal transfer from No2 Account

I have examined these accounts, without undertaking a full audit, and believe them to represent a fair and accurate account of the financial proceedings for the year to 31st March 2025.
 4/1/25 M. Winters

Money Out	
Salary costs	£6,613
Telephone / Internet	£1,608
Gas / Electricity	£10,863
Water	£557
Licences	£988
Maintenance	£9,374
Repairs	£1,435
Misc	£189
Insurance	£2,788
Development Projects	£2,475
Bank Charges	£88
Heating Project	£25,846
Archive Room	£2,555
Sunday Lunches	£12,932



- Salary costs
- Gas / Electricity
- Licences
- Repairs
- Insurance
- Telephone / Internet
- Water
- Maintenance
- Misc
- Development Projects

Money Out	
Transfer to Contingency	£40,000
Total expenses	£118,312

Surplus Funds	
Grant Monies Allocated but unspent	£22,213
Donations unspent	£5,000
Income minus expenses	£27,885
Cash in hand Petty Cash	£879
Carry forward to 24/25	£26,295

Current Account

1 April 2020	£16456.39					
1 April 2021		£19565.70				
1 April 2022			£17827.28			
1 April 2023 00:00				£23768.43		
1 April 2024 00:00					£20148.00	
1 April 2025 00:00						£26295.00

Contingency Account

1/4/20	£22427.78					
1/4/21		£32436.58				
1/4/22			£47441.56			
1/4/23				£31442.82		
01/04/2024					£25000.00	
01/04/2025						£42972.00
Growth		£10008.80	£15004.98	-£15998.74	-£6442.82	

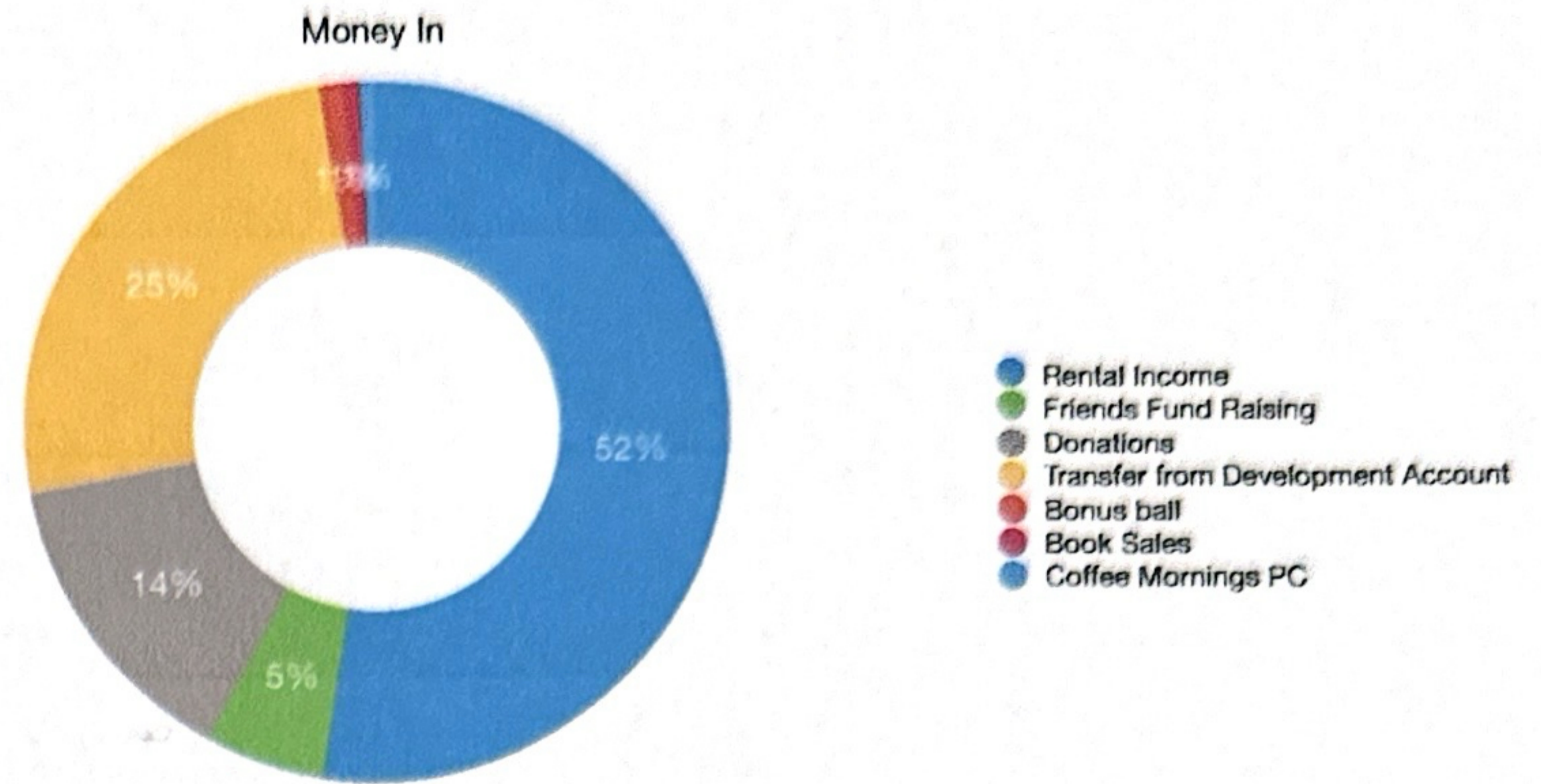
BURNHAM/HIGHBRIDGE COMMUNITY ASSOCIATION

England & Wales - Charity number 304501

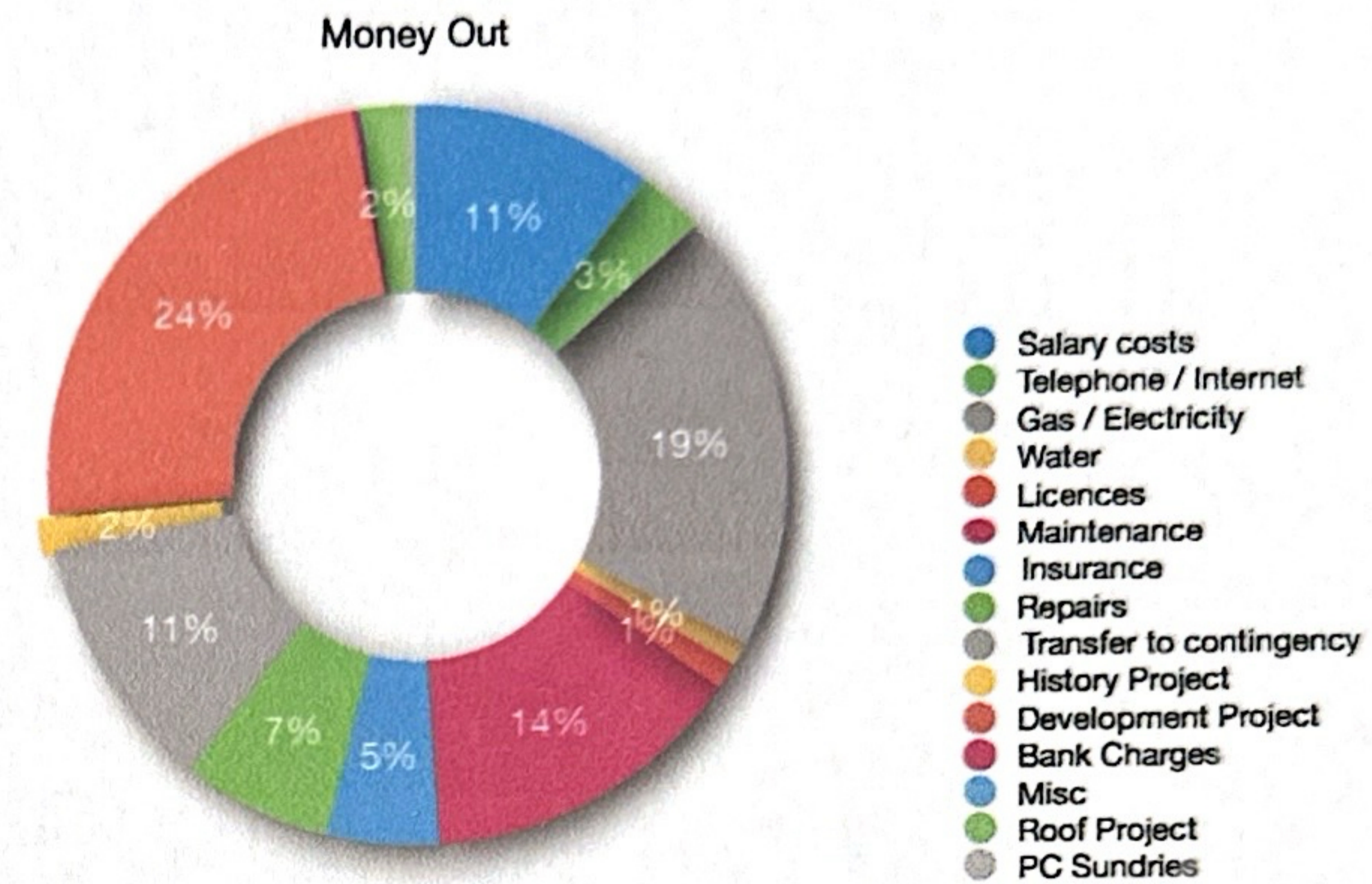
Accounts

**Burnham and Highbridge Community Association
Summary of Accounts 23/24**

Money In	
Rental Income	£27,482
Friends Fund Raising	£2,871
Donations	£7,361
Transfer from Development Account	£13,323
Bonus ball	£567
Book Sales	£386
Coffee Mornings PC	£391
Total income	£52,381



Money Out	
Salary costs	£5,759
Telephone / Internet	£1,596
Gas / Electricity	£10,489
Water	£547
Licences	£638
Maintenance	£7,773
Insurance	£2,721
Repairs	£3,566
Transfer to contingency	£6,229
History Project	£893
Development Project	£12,933
Bank Charges	£140
Misc	£60
Roof Project	£1,104
PC Sundries	£224
Total expenses	£54,672



Money Left Over	
Income minus expenses	-£2,291
Increase in contingency	£0
Petty Cash C/fwd	£185
Carry forward to 24/25	£20,148
Carry forward 23/24	£23,228

Current Account

1/4/20	£16456.39		
1/4/21		£19565.70	
1/4/22			£17827.28
01/04/2023 00:00			£23768.43
26/03/2024 00:00			£20148.00

Contingency Account

1/4/20	£22427.78			
1/4/21		£32436.58		
1/4/22			£47441.56	
1/4/23				£31442.82
1/4/24				£25000.00
21 Mar 24				£25000.00
Growth	£10008.80	£15004.98	-£15998.74	£0.00

Development Fund 23/24

Mugs	65		
Chairs upholstery	630		
Curtains	4441.97		
Signage	0		
Internal decoration	0		
Door and Access System	6727.20		
Hall Master Subscrip	260		
TOTAL Expenditure	12124.17		

I have examined these accounts, without undertaking a full audit, and believe them to represent a fair and accurate account of the financial proceedings for the year to 31st. March 2024.

9/4/24. Annexes

BURNHAM/HIGHBRIDGE COMMUNITY ASSOCIATION

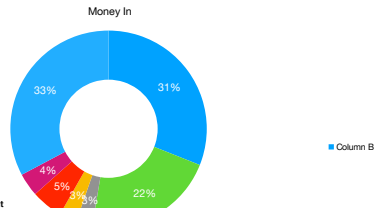
England & Wales - Charity number 304501

Accounts

**Burnham and Highbridge Community Association
Summary of Accounts 22/23**

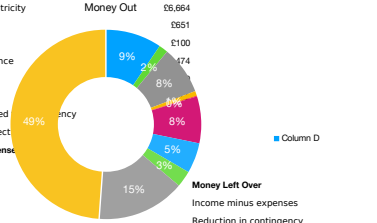
Money In

Rental Income	£26,809
Grants	£18,697
General Fundraising	£2,322
Donations and Coffee Mornings	£2,485
Roof Fundraising	£4,503
Storm damage insurance claim	£3,300
Transferred from Contingency roof bill	£28,310
Total income	£86,426



Money Out

Salary costs	£7,655
Telephone / Internet	£1,263
Gas / Electricity	£6,664
Water	£551
Licences	£100
Maintenance	£74
Repairs	£8%
Misc	£8%
Transferred	£5%
Roof Project	£3%
Total expenses	£23,229



Money Left Over

Income minus expenses	£5,587
Reduction in contingency	-£15,999
Carry forward to 23/24	£23,229

Current Account

1/4/20	£16456.39			
1/4/21		£19565.70		
1/4/22			£17827.28	
###				£23768.43

Contingency Account

1/4/20	£22427.78			
1/4/21		£32436.58		
1/4/22			£47441.56	
1/4/23				£31442.82
Growth	£10008.80	£15004.98		-£15998.74

BURNHAM/HIGHBRIDGE COMMUNITY ASSOCIATION

England & Wales - Charity number 304501

Accounts

Annual General Meeting -19th May 2022

Chairman's Report

First of all to record our sad loss of John'ORurke our Treasurer.

The Covid has been a real interruption to our services – but events and activities are recovering

.

There are many people to whom thanks are due:

David Norton for taking on the role of Treasurer,

Paul Hambleton for his work on the roof replacement and the installation of the Wi-Fi

Ken Henton for his wise counsel. (Ken is standing down as a Trustee.)

Jane Osborne for her valuable work in the Office,

Mike Long our Caretaker for his services well beyond the call of duty,

Alan Owen our Vice Chairman

Christine Owen for our dealings with the HMRC

In 2019 I introduced “Next Steps” involving a small group of Trustees considering how best we can secure the long term future of the Association: we examined our core Objectives and considered the main thrust of our work. This is an ongoing process and will continue during the next twelve months.

One of the issues to consider is the pace of change in the field of technology, there are implications on we manage and adapt it to our benefit. There are also opportunities on how we can develop an understanding of how it works and how it can be of benefit to us as individuals

Finally a big thank you to Mary O'Rourke and the group of Friends who are organising Fund raising Events.

A successful Spring Fair was held in April when we enjoyed a visit from the Mayor

Ken Hindle

5 April 2022

Treasurers Report for 2021/22

This has been a challenging 12 months for everyone. The COVID pandemic affected everyday life and created difficulties with the more normal activities of the Association. As well coping with this, we have had the sad situation of having to change treasurer part way through the financial year, the sad passing of John O'Rourke left a huge gap for the executive to fill. I am grateful, that, with the help of Mary, I was able to pick up his financial systems. Our bank proved more of a challenge and over two months elapsed before I was able to access the Association's on-line banking system and I am again grateful for people and service providers who were patient during this time.

The accounts I inherited were in good order. The financial year started with a carry forward balance in our current account of £19,565.70, during the summer £15,000 was transferred into our contingency funds which now stand at £47,441.56. Of this £15,000, £10,000 was identified as money targeted for the roof repair project.


The affects of COVID have without doubt affected the income stream for the community centre. Rentals have been reduced and footfall into the building has been much lower than we might expect. Rental income for the year was £20,708 and memberships raised £115. Added to the various fundraising activities and some significant grants increased our total income to £39,554.

We received a total of £13,167 in grants this year, one from the Town Council to improve the Wi-Fi in the community centre and the rest from the District Council to mitigate the affects of COVID.

Our expenses remained in line with previous years bar one exception; during the year and following on from the storm in March we have paid out £11,335 in repairs to the roof. (£3,000 of which may be recovered due to an insurance claim). At the closing of the accounts our yearly balance shows a small deficit of -£1,738 between income and expenditure and our carryover amount into the next financial year has reduced by this amount to £17,827.28. (This will include an additional amount of £4,395 raised this year for the roof fund).

Taking into account the large repair bill and the receipt of grant funding, the income and expenditure for the Association appears to be fairly balanced. However, looking forward into the next financial year does raise some important issues that may need addressing. It is very likely that along with everyone else we will be faced with a large increase in our energy costs and the current rises in the inflation rate will impact on our other services and supplies purchased. The roof has become a major concern and is in need of an expensive restoration and the process of applying for grants to help with this project is in hand plus the fund raising that will be needed. Careful consideration of these issues will need to be considered to ensure the continued growth of the Association during the 22/23 financial year.

I would like to express my appreciation to Mrs Ann Mercer who acted as examiner for these accounts, not a easy task given the circumstances, and also the support and advice she has given going forward.



2nd April 2022

Signed by David Norton and dated 2nd April 2022
although the signature does not register on this scan

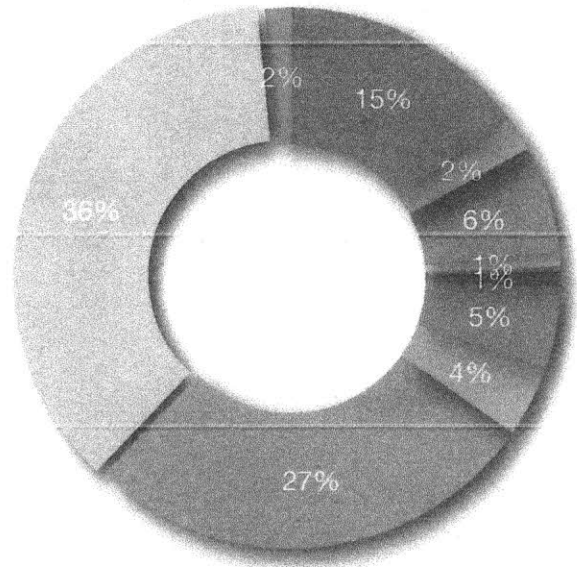
**Burnham and Highbridge Community Association
Summary of Accounts 21/22**

Money In	
Rental Income	£20,708
Grants	£13,167
General Fundraising	£1,169
Memberships	£115
Roof Fundraising	£4,395
Total income	£39,554

Money Out	
Salary costs	£6,108
Telephone / Internet	£880
Gas / Electricity	£2,637
Water	£340
Office Expenses	£116
Licences	£365
Insurance	£2,109
Maintenance	£1,722
Repairs	£11,335
Transferred to contingency	£15,000
Sundries	£680
Total expenses	£41,292

Money Left Over	
Income minus expenses	-£1,738

Money Out



- Salary costs
- Gas / Electricity
- Office Expenses
- Insurance
- Repairs
- Sundries
- Telephone / Internet
- Water
- Licences
- Maintenance
- Transferred to contingency

Current Account

1/4/20	£16456.39	
1/4/21		£19565.70
1/4/22		£17827.28

Contingency Account

1/4/20	£22427.78	
1/4/21		£32436.58
1/4/22		£47441.56
Growth		£15004.98
	£10008.80	

I have examined these accounts and supporting documents and confirm that in my opinion they are a true representation of the affairs of the Burnham and Highbridge Community Association for 2021/2022.
Ann Mercer

**Matters Of Material Significance Checklist on examination of charity accounts pertaining to:
Burnham and Highbridge Community Association. Charity number 304501**

Note: The following matters are to be considered during the course of an audit/independent examination. This requires consideration and reflection by the auditor or independent examiner. For further guidance see Section 3, of "Matters of Material Significance reportable to UK charity regulators".

1 Is there a suggestion of dishonesty/fraud involving a significant loss of, or a material risk to, charitable funds or assets?	No.
2 Is there a suggestion of failure(s) of internal controls, including failure(s) in charity governance, that resulted in, or could give rise to, a significant loss or misappropriation of charitable funds, or which leads to material charitable funds being put at major risk?	No
3 Do you have knowledge or suspicion that the charity or charitable funds including the charity's bank account(s) have been used for money laundering or such funds are the proceeds of serious organised crime or that the charity is a conduit for criminal activity?	No
4 Do you have a belief or suspicion that the charity, its trustees, employees or assets, have been involved in or used to support terrorism or proscribed organisations in the UK or outside of the UK, with the exception of matters related to a qualifying offence as defined by Section 3(7) of the Northern Ireland (Sentences) Act 1998?	No
5 Is there evidence suggesting that in the way the charity carries out its work relating to the care and welfare of beneficiaries, the charity's beneficiaries have been or were put at significant risk of abuse or mistreatment?	No
6 Are there single or recurring breach(es) of either a legislative requirement or of the charity's trusts leading to material charitable funds being misapplied?	No
7 Is there evidence suggesting a deliberate or significant breach of an order or direction made by a charity regulator under statutory powers including suspending a charity trustee, prohibiting a particular transaction or activity or granting consent on particular terms involving significant charitable assets or liabilities?	No
8 Have any conflicts of interest been managed appropriately by the trustees and/or have related party transactions been fully disclosed in all respects required by the applicable SORP or applicable regulations.	n/a

9 It is the auditor or independent examiner's duty to report matters of material significance that they identify while undertaking the audit or independent examination. The duty is on the auditor or independent examiner to report to the charity regulator(s) immediately upon becoming aware of the matter of material significance. In England and Wales and Northern Ireland there is a legal requirement to make the report in writing to the Charity Commission

Examiner's comments:
I have examined the accounts, without undertaking a full audit, and believe them to represent a fair and accurate account of the financial proceedings for the year to 31st March 2022.

Date: 8th April 2022 Name of Examiner: ANN MERCER Signature: Ann Mercer

BURNHAM/HIGHBRIDGE COMMUNITY ASSOCIATION

England & Wales - Charity number 304501

Accounts

ANNUAL REPORT – AGM 18TH OCTOBER 2021

EVENTS DURING SHUT DOWN

Damage to the roof. Implementation of Government Instructions. (Re the Pandemic) Emergency Grants from District and Town Council, Hinckley Point. Servicing of Fire and Emergency Lighting and Sound Equipment, Building Insurance for 2021/22. Contribution of Friends fund raising activities for the Centre

ACTION HELD OVER DUE TO THE “SHUT DOWN”

In July 2019 Next steps was introduced as a process to overhaul the longer term strategy of the Centre

A basis for discussion will begin with Responses to an appeal received and the implications of Hall Mark one and two, evidence of good practice and our Core Objectives.

The work will take place between October 2021 to May 2022. The proposal is that the initial discussion includes the Officers and Paul Hambleton

2020-1

Summary sheet for 2020-2021

Income

rents	£7,757.40
donations/grants	£23,269.00
bonus ball/books	£1,190.00
interest contingency	£8.80
	£32,225.20

Expenditure

transfer to contingency acc	£10,000.00	
salary	£5,494.54	
telephone/internet	£950.16	
gas/electric	£3,732.00	
water	£503.66	
stationery/postage	£0.00	
licences	£999.72	
insurance	£2,098.29	
petty cash	£50.00	
miscellaneous	£307.19	includes cheque 101072
maintenance	£1,059.53	
repairs	£3,912.00	

£29,107.09

Income – expenditure £3,118.11

current ac


01/04/20 £16,456.39
01/04/21 £19,565.70

contingency ac

01/04/20 £22,427.78
01/04/21 £32,436.58

Balance increase £13,118.11

I have examined these accounts and supporting documents and confirm that in my opinion they are a true representation of the affairs of the Burnham and Highbridge Community Association for 2020/2021.


Les Hughes 21st May 2021

**Matters Of Material Significance Checklist on examination of charity accounts pertaining to:
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3 Do you have knowledge or suspicion that the charity or charitable funds including the charity's bank account(s) have been used for money laundering or such funds are the proceeds of serious organised crime or that the charity is a conduit for criminal activity?	no
4 Do you have a belief or suspicion that the charity, its trustees, employees or assets, have been involved in or used to support terrorism or proscribed organisations in the UK or outside of the UK, with the exception of matters related to a qualifying offence as defined by Section 3(7) of the Northern Ireland (Sentences) Act 1998?	no
5 Is there evidence suggesting that in the way the charity carries out its work relating to the care and welfare of beneficiaries, the charity's beneficiaries have been or were put at significant risk of abuse or mistreatment?	no
6 Are there single or recurring breach(es) of either a legislative requirement or of the charity's trusts leading to material charitable funds being misapplied?	no
7 Is there evidence suggesting a deliberate or significant breach of an order or direction made by a charity regulator under statutory powers including suspending a charity trustee, prohibiting a particular transaction or activity or granting consent on particular terms involving significant charitable assets or liabilities?	no
8 Have any conflicts of interest been managed appropriately by the trustees and/or have related party transactions been fully disclosed in all respects required by the applicable SORP or applicable regulations.	I am unaware of any conflicts of interest. ✓

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Examiner's comments:

no comments

Date: 10.7.20 Name of Examiner: LES HUGHES Signature: 