



Trustees' Annual Report for the period

| | | | | | | | |
|------|-------------------|----------------|--------------|----|-----------------|----------------|--------------|
| From | Period start date | | | To | Period end date | | |
| | Day 01 | Month April | Year 2020 | | Day 31 | Month March | Year 2021 |

Section A Reference and administration details

Charity name Woodstock and District Swimming Pool

Other names charity is known by

Registered charity number (if any) 304394

Charity's principal address

Council Offices

Woodgreen

Witney

Postcode

OX28 1NB

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------------------------|-----------------|-----------------------------------|---|
| 1 | West Oxfordshire District Council | | | |
| 2 | | | | |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
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| |
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Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|--|
| Type of governing document (eg. trust deed, constitution) | Scheme dated 8 th November 1977 |
| How the charity is constituted (eg. trust, association, company) | West Oxfordshire District Council is the Trustee of the Charity |
| Trustee selection methods (eg. appointed by, elected by) | West Oxfordshire District Council is appointed by the governing document (Scheme dated 8 th November 1977) |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The District Council is the appointed trustee and undertakes all the activities at the pool through a contractor who manages the day to day activities. The contractor was appointed through a competitive process to deliver leisure related activities at the pool.

All funds raised as income through the pool are applied to the expenses incurred either by the contractor or by the council as a form of deficit guarantee.

The trust considers that the major risks associated with these activities are health and safety of its users and it manages this through the activities of the contractor and through the Council's Leisure officers and Safety Adviser.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Provision and maintenance of a swimming pool.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Day to day maintenance of pool

Management of a schedule of activities at the pool

Lifeguarding of the pool

Longer term maintenance of the asset

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The open air pool is open during the period April 2020 to September 2020.

Due to the COVID Pandemic Woodstock Pool remained closed for the 2020 season, so only maintenance was carried out.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity holds no financial reserves and the trustee, West Oxfordshire District Council has a contract with the leisure provider to finance any annual shortfall in running the facility.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funds is the fees and charges, which are retained by the contractors as part of the management fee.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Georgina Dyer

Full name(s)

GEORGINA DYER

Position (eg Secretary, Chair, etc)

DEPUTY SECRETARY

Date

23 - 11 - 21



| | |
|--------------------------------------|-------------|
| Charity Name | No (if any) |
| Woodstock and District Swimming Pool | 304394 |

Receipts and payments accounts

CC16a

| | | | |
|---------------------|-------------------|----|-----------------|
| For the period from | Period start date | To | Period end date |
| | 01/04/2020 | | 31/03/2021 |

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Grant / Donation WODC | 24,443.59 | - | - | 24,444 | 50,474 |
| Grant / Donation GLL | 22,837.19 | - | - | 22,837 | - |
| | - | - | - | - | 65,808 |
| | - | - | - | - | 100 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 47,280.78 | - | - | 47,280.78 | 116,382 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 47,280.78 | - | - | 47,280.78 | 116,382 |
| A3 Payments | | | | | |
| GLL Employees | 3,354.75 | - | - | 3,354.75 | 63,765 |
| GLL JRS Income | - 2,190.00 | - | - | - 2,190.00 | 43,583 |
| GLL Online / Other income | - 96.50 | - | - | - 96.50 | 9,605 |
| GLL Premises | 8,476.64 | - | - | 8,476.64 | - |
| GLL Supplies | 216.47 | - | - | 216.47 | 32,473 |
| GLL Capital Depreciation | 3,355.32 | - | - | 3,355.32 | 28,582 |
| GLL Central Support Services | 9,720.51 | - | - | 9,720.51 | 3,319 |
| WODC Premises | 100 | - | - | 100 | - |
| WODC Capital Charges | 24,344 | - | - | 24,344 | - |
| Sub total | 47,280.78 | - | - | 47,280.78 | 116,382 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 47,280.78 | - | - | 47,280.78 | 116,382 |
| Net of receipts/(payments) | - | - | - | - | - |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | - | - | - | - | - |
| Cash funds this year end | - | - | - | - | - |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | - | - | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |

| | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |

| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| B3 Investment assets | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|---------------|---------------|------------------|
| Georgina Dyer | GEORGINA DYER | 23.11.21 |

**Independent Examiner's Report to the Trustees of
Woodstock and District Swimming Pool**

I report to the charity trustees on my examination of the accounts of Woodstock and District Swimming Pool (the Charity) for the year ended 31 March 2021 which comprises the receipts and payments account and the statement of assets and liabilities as set out on form CC16a.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees of Woodstock and District Swimming Pool, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of Woodstock and District Swimming Pool's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Woodstock and District Swimming Pool as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



.....
J M Russell FCA

**Just Audit & Assurance Ltd
37 Market Square
Witney
Oxfordshire
OX28 6RE**

Date: *13.11.2021*
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