

# WOLVERCOTE VILLAGE HALL

England & Wales · Charity number 304392

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1964-01-08

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** c/o 59 ROSAMUND ROAD  
Wolvercote  
Oxford  
OX2 8NX

**Phone** 01865556120

**Email** [wolvercotevillagehall@yahoo.co.uk](mailto:wolvercotevillagehall@yahoo.co.uk)

**Website** [www.wolvercotevillagehall.org.uk](http://www.wolvercotevillagehall.org.uk)

## Activities

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**Objects:** A VILLAGE HALL.

**Activities:** We provide a hall for use by the local population at competitive rates. We are a regular venue for many village events.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage, Recreation, Other Charitable Purposes
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** PARISH OF WOLVERCOTE AND THE IMMEDIATE VICINITY.
- Oxfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-10-31	£38,424	£46,218	-	-
2023-10-31	£39,063	£44,863	-	-
2022-10-31	£34,711	£29,244	-	-
2021-10-31	£35,020	£29,914	-	-
2020-10-31	£40,926	£34,873	-	-

## Trustees

Name	Role	Appointed
<b>TIM METCALFE</b>	Chair	
ANN MUNRO		2013-07-31
CLARE MARISSA WINTERBOTTOM BEd Hons		
Elaine Chaston		2014-02-15
GILLIAN MARY CHAPMAN		2013-07-21
GRAHAM STANTON JONES		
JENNIFER ATTOE		
JOHN POWERS		2000-02-20
JOHN WINTERBOTTOM		2013-07-21
RICHARD JOHN TABERNER BA		

**WOLVERCOTE VILLAGE HALL**

England & Wales - Charity number 304392

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# Accounts

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## WOLVERCOTE VILLAGE HALL

### Annual Report for the year ended 31 October 2024

The Wolvercote Village Hall, Godstow Road, Wolvercote Oxford OX2 8BD is registered with the Charity Commission (no. 304392). The charity is constituted by deed, dated 2 September 1932.

The charity is administered by a council of management comprising:

Chair: T Metcalfe

Vice- chair: J Winterbottom

Secretary: J Attoe

Treasurer: C Winterbottom

Other members:

G Chapman      E Chaston      P Gibbs      L Haggmann-Smith      G Jones

A Munro      J Powers      R Taberner

### Chairman's Report 2025

Reflecting on the past 12 months, the village hall continues to be very well used, however we have been struggling financially thanks to various unforeseen considerable expenses - such as several repairs to the roof and guttering caused by storms and heavy rain and the replacement of fencing around the children's play area required by the Montessori nursery.

Increases in on-going utility bills has also put our cash flow under pressure.

We also still need to make repairs to some areas of rendering, damaged by the weather and will schedule these when our bank balance is looking healthier.

Thanks to the careful management of our treasurer Clare Winterbottom, we have largely managed to keep our head above water. It does mean we shall have to reconsider our hire charges, which have remained much lower than similar local venues for some time. We shall report these increases in the near future.

We do intend to replace our aging seating thanks to a grant from the Neighbourhood Forum and the city council. Examples of the style of folding chairs we are considering are on display tonight. This means our old chairs are surplus to requirement and if you know anyone who could make use of them please let the committee know.

The hall continues to be in high demand from local groups and hirers from outside the village.

We often have to disappoint potential users and always suggest alternative venues in the village, such as the Wolvercote Young People's Club, the Baptist Church Hall, St Peter's Church Rooms and the community building at the Mill. Wolvercote is lucky to have such a wealth of good community spaces.

Local residents will know all about the parking restrictions introduced in upper Wolvercote, which have impacted the hall. These were introduced despite our response to the county council's scheme, which pointed out the problems this would cause for hirers and regular users, including the nursery.

As is traditional, I would like to thank our hard-working support team - treasurer, Clare Winterbottom; bookings secretary, Jennifer Attoe; vice-chair John Winterbottom; and our building manager/caretaker Wayne Prescott - for the considerable efforts they have put in over the past 12 months to ensure the smooth and efficient running of the hall.

On behalf of the management committee,  
Tim Metcalfe, Chairperson, February 2025

# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WOLVERCOTE VILLAGE HALL**

I report on the accounts of the charity for the year ended 31 October 2024 which are set out on page 3 and 4 appended to this report.

## **Respective responsibilities of Council of Management and Examiner**

The council of management are responsible for the preparation of the accounts, they consider that the audit requirement of the Charities Act 2011 (the Act) does not apply. It is my responsibility without performing an audit, to carry out an examination of the accounts and report to you.

## **Basis of Examiner's statement**

My report is in respect of an examination carried out under s145 of the Act and in accordance with directions given by the Charity Commissioners under subsection 5(b) of that section. An examination includes a review of the accounting records kept by the council of management and a comparison of the accounts presented with those records which is primarily limited to analytical procedures and to the making of such enquiries of the council of management as was necessary for the purposes of this report. The procedures undertaken do not constitute an audit.

## **Examiner's statement**

Based on my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect, accounting records have not been kept in accordance with s130 of the Act, or that the accounts presented do not accord with those records or comply with the accounting requirements of the Act. No matter has come to my attention to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A Churchill Stone  
Mercer Lewin  
Chartered Accountants  
New Barclay House, 6-7 Citibase,  
234 Botley Rd, Oxford OX2 0HP

18<sup>th</sup> February 2025



**WOLVERCOTE VILLAGE HALL  
STATEMENT OF ASSETS AND LIABILITIES AS AT 31 OCTOBER 2024**

	2024	2023
	£	£
<b>Accumulated fund</b>		
Balance brought forward at 1 November 2023	10,767	16,566
Surplus/(deficit) for the year	<u>(7,794)</u>	<u>(5,799)</u>
Balance carried forward at 31 October 2024	<u>£2,973</u>	<u>£10,767</u>
<b>Represented by:</b>		
Bank current account	829	953
Business saver account	1,006	5,212
Business saver account	1,049	4,514
Cash in hand	<u>88</u>	<u>88</u>
	<u>£2,973</u>	<u>£10,767</u>

**Non-monetary assets**

In addition to the above assets the charity also owns the following:

Land and buildings used by the charity - Wolvercote Village Hall

The freehold title to the land is vested in the Official Trustee for Charity Lands in trust for the charity.

Furniture and equipment in the hall (chairs, tables, piano, heating system etc).

These assets are maintained in a suitable condition by the council of management and repairs and replacements are written off through the receipts and payments account.

The total cost of these assets is unknown.

For and on behalf of the council of management

T Metcalfe  
Chairman

C Winterbottom  
Treasurer

Date

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G Chapman      E Chaston      P Gibbs      L Haggmann-Smith      G Jones

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Increases in on-going utility bills has also put our cash flow under pressure.

We also still need to make repairs to some areas of rendering, damaged by the weather and will schedule these when our bank balance is looking healthier.

Thanks to the careful management of our treasurer Clare Winterbottom, we have largely managed to keep our head above water. It does mean we shall have to reconsider our hire charges, which have remained much lower than similar local venues for some time. We shall report these increases in the near future.

We do intend to replace our aging seating thanks to a grant from the Neighbourhood Forum and the city council. Examples of the style of folding chairs we are considering are on display tonight. This means our old chairs are surplus to requirement and if you know anyone who could make use of them please let the committee know.

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On behalf of the management committee,  
Tim Metcalfe, Chairperson, February 2025

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18<sup>th</sup> February 2025

**WOLVERCOTE VILLAGE HALL**

England & Wales - Charity number 304392

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# Accounts

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Clare

**WOLVERCOTE VILLAGE HALL****Annual Report for the year ended 31 October 2023**

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Other members:

G Chapman    E Chaston    P Gibbs

G Jones        A Munro

J Powers       R Taberner    J Shuter

The object of the management committee is to ensure the village hall is able to provide social, educational, and recreational facilities to the inhabitants of the parish of Wolvercote and surrounding area at affordable prices.

All properly constituted local organizations are entitled to nominate a representative to serve on the management committee. Reflecting on another year gone by, the village hall continues to be very well used, helping us to recover financially from the lingering impact of Covid.

Thanks to the careful management of our treasurer Clare Winterbottom, the hall continues to be in good financial shape.

There have been quite a few expenses to be covered over the past few months - including repairs to a leaky roof, renovation of the main floor, and refurbishing our front gates which, I think you will agree, look splendid.

As the hall is an old building it often needs essential repairs and maintenance, and this year has been no exception. This year we will need to repair some rendering and do some work on the gutters around the building.

We have recruited a new building manager, Wayne Prescott, who keeps the committee on its toes by reviewing our obligations to hirers and informing on any necessary repairs.

Fortunately for our finances, the hall continues to be in high demand from local groups and hirers from outside the village. We often have to disappoint potential users and suggest alternative venues in the village, such as the Wolvercote Young People's Club, the Baptist Church Hall and St Peter's Church Rooms. These venues have recently been joined by the community building at the Mill.

The hall's management committee worked with the Wolvercote Neighbourhood Forum to secure the building for the community and it has quickly become a useful addition to village life.

As is traditional, I would like to thank our hard-working support team - treasurer, Clare Winterbottom; bookings secretary, Jennifer Attoe; vice-chair John Winterbottom; and our new building manager/caretaker Wayne Prescott - for the considerable efforts they have put in over the past 12 months to ensure the smooth and efficient running of the hall.

On behalf of the council of management.

Tim Metcalfe, Chairperson, February 2024

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A Churchill Stone FCA DChA  
Mercer Lewin Ltd  
Chartered Accountants  
New Barlcay House, 234 Botley Road  
Oxford OX2 0HP

9 February 2024

**WOLVERCOTE VILLAGE HALL**  
**RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 OCTOBER 2023**

	2023		2022	
	£	£	£	£
<b>Income receipts</b>				
<u>Hire receipts</u>				
Oxford Montessori Nursery		21,600		21,600
Drama societies		1,923		1,883
War games		613		1,609
Karate, Yoga, etc		2,455		4,705
Meeples		560		720
Horticultural Society		214		70
WI		420		120
Meetings		190		-
Other casual hire		5,999		3,846
		<u>33,974</u>		<u>34,553</u>
<u>Other income</u>				
Interest received	75		4	
Solar electricity rebate	3,764		154	
Covid Grant	-		-	
Insurance claim re wall	-		-	
Supporting grants	1,250		-	
Donations	-		-	
		<u>5,089</u>		<u>158</u>
		<u>39,063</u>		<u>34,711</u>
<b>Direct charitable expenditure</b>				
<u>Annual running costs</u>				
Caretaker	4,855		3,900	
Cleaning and consumables	2,891		754	
Heat and light	4,770		5,411	
Gardening	4,056		863	
Rubbish and refuse	890		797	
Rates	70		266	
Insurance	1,137		-	
Licences	781		1,443	
Maintenance	9,447		6,193	
Secretarial expenses	1,200		1,200	
Misc	1,202		-	
General expenses	4,330		1,157	
		<u>(35,629)</u>		<u>(21,984)</u>
<u>Exceptional costs</u>				
Flooring	5,634		-	
Drain Repairs	2,700		-	
New Basins	900		-	
New boiler and heating	-		5,576	
Loft ladder	-		1,684	
		<u>(9,234)</u>		<u>(7,260)</u>
Surplus/(deficit) for the year		<u>£(5,799)</u>		<u>£5,467</u>

The above expenditure includes the following amounts:

Amounts paid to members of the council of management for services and expenses unconnected with their membership of the council

<u>£1,200</u>	<u>£1,290</u>
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Management and administration of the charity  
 Fee for independent examination

<u>£180</u>	<u>£180</u>
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**WOLVERCOTE VILLAGE HALL**  
**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 OCTOBER 2023**

	2023 £	2022 £
<b>Accumulated fund</b>		
Balance brought forward at 1 November 2022	16,566	11,099
Surplus/(deficit) for the year	<u>(5,799)</u>	<u>5,467</u>
Balance carried forward at 31 October 2023	<u><u>£10,767</u></u>	<u><u>£16,566</u></u>
<b>Represented by:</b>		
Bank current account	953	6,315
Business saver account	5,212	4,539
Business saver account	4,514	5,712
Cash in hand	88	-
	<u><u>£10,767</u></u>	<u><u>£16,566</u></u>

**Non-monetary assets**

In addition to the above assets the charity also owns the following:

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For and on behalf of the council of management

T Metcalfe  
Chairman

C Winterbottom  
Treasurer

February 2024

Clare

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As is traditional, I would like to thank our hard-working support team - treasurer, Clare Winterbottom; bookings secretary, Jennifer Attoe; vice-chair John Winterbottom; and our new building manager/caretaker Wayne Prescott - for the considerable efforts they have put in over the past 12 months to ensure the smooth and efficient running of the hall.

On behalf of the council of management.

Tim Metcalfe, Chairperson, February 2024

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9 February 2024

**WOLVERCOTE VILLAGE HALL**

England & Wales - Charity number 304392

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# Accounts

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All properly constituted local organisations are entitled to nominate a representative to serve on the council of management. There is a part-time caretaker - but the committee also depends upon the help of local volunteers to maintain the fabric of the hall and its grounds.

Reflecting on another year, we need to look back at the difficult time of the Covid pandemic which found your village hall largely unused for long periods.

Thanks to the careful management of our treasurer Clare Winterbottom, and a helpful Covid grant from the city council, the hall came through this period in relatively good financial shape.

We continued to rebuild our reserves during 2022 thanks to regular hirers who returned to the hall once all strict pandemic restrictions were lifted. I would like to thank our hirers for supporting us during the most difficult times our management committee has ever experienced.

Their support has allowed us to continue renewing and repairing aspects of the hall, such as the installation of a loft ladder in the rear meeting room, improving insulation in the loft, and providing improved storage.

As the hall is an old building it often needs essential repairs and maintenance and the past 12 months have been no exception. Exterior lighting has been repaired and replaced and, more recently, we have carried out repairs to our ageing drainage system which was in danger of collapse.

The hall continues to be in high demand from local groups and hirers from outside the village. We often have to disappoint potential users and suggest alternative venues in the village, such as the Wolvercote Young People's Club, the Baptist Church Hall and St Peter's Church Rooms.

We hope that this list of alternatives will be soon joined by the community building at the Mill development. The hall's management committee has been working with the Wolvercote Neighbourhood Forum to secure the building for the community. You will hear more about progress with this project tonight.

As is traditional, I would like to thank our hard-working support team - treasurer, Clare Winterbottom; bookings secretary, Jennifer Attoe; and our caretaker John

Williams - for the considerable efforts they have put in over the past 12 months to ensure the smooth and efficient running of the hall.

John, who recently celebrated his 80th birthday, will be stepping down as caretaker and we are currently in the process of recruiting a replacement.

On behalf of the council of management.

Tim Metcalfe, Chairperson, February 2023

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41 Cornmarket Street

Oxford OXI 31-IA

21 February 2023

**WOLVERCOTE VILLAGE HALL**  
**RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 OCTOBER 2022**

	2022		2021	
	£	£	£	£
<b>Income receipts</b>				
<u>Hire receipts</u>				
Oxford Montessori Nursery		21,600		22,200
Drama societies		1,883		418
War games		1,609		656
Karate, Yoga, etc		4,705		3,550
Meeples		720		-
Horticultural Society		70		140
WI		120		120
Meetings		-		-
Other casual hire		3,846		1,120
		<u>34,553</u>		<u>28,204</u>
<u>Other income</u>				
Interest received	4		-	
Solar electricity rebate	154		2,260	
Covid Grant	-		-	
Insurance claim re wall	-		-	
Supporting grants	-		4,031	
Donations	-		525	
		<u>158</u>	<u>6,816</u>	
		34,711	35,020	
<b>Direct charitable expenditure</b>				
<u>Annual running costs</u>				
Caretaker	3,900		3,900	
Cleaning and consumables	754		260	
Heat and light	5,411		4,636	
Gardening	863		1,312	
Rubbish and refuse	797		729	
Rates	266		1,174	
Insurance	-		2,037	
Licences	1,443		60	
Maintenance	6,193		4,186	
Secretarial expenses	1,200		1,200	
Donations	-		-	
Consumables and general expenses	1,157		738	
		<u>(21,984)</u>	<u>(20,232)</u>	
<u>Exceptional costs</u>				
New boiler and heating	5,576		-	
Loft ladder	1,684		-	
Screen and speakers	-		-	
Legal fees	-		9,682	
Fire exit and pathway	-		-	
		<u>(7,260)</u>	<u>(9,682)</u>	
Surplus/(deficit) for the year		<u>£5,467</u>	<u>£5,106</u>	
The above expenditure includes the following amounts:				
Amounts paid to members of the council of management for services and expenses unconnected with their membership of the council		<u>£1,290</u>	<u>£1,290</u>	
Management and administration of the charity		<u>£180</u>	<u>£180</u>	
Fee for independent examination		<u>£180</u>	<u>£180</u>	

**WOLVERCOTE VILLAGE HALL**  
**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 OCTOBER 2022**

	2022 £	2021 £
<b>Accumulated fund</b>		
Balance brought forward at 1 November 2021	11,099	5,993
Surplus/(deficit) for the year	<u>5,467</u>	<u>5,106</u>
Balance carried forward at 31 October 2022	<u><u>£16,566</u></u>	<u><u>£11,099</u></u>
<b>Represented by:</b>		
Bank current account	6,315	7,852
Business saver account	4,539	2,537
Business saver account	5,712	710
Cash in hand	-	-
	<u><u>£16,566</u></u>	<u><u>£11,099</u></u>

**Non-monetary assets**

In addition to the above assets the charity also owns the following:

Land and buildings used by the charity - Wolvercote Village Hall  
The freehold title to the land is vested in the Official Trustee for Charity Lands in trust for the charity.

Furniture and equipment in the hall (chairs, tables, piano, heating system etc).  
These assets are maintained in a suitable condition by the council of management and repairs and replacements are written off through the receipts and payments account.  
The total cost of these assets is unknown.

For and on behalf of the council of management

T Metcalfe  
Chairman

C Winterbottom  
Treasurer

DATE

# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WOLVERCOTE VILLAGE HALL**

I report on the accounts of the charity for the year ended 31 October 2022 which are set out on page 3 and 4 appended to this report.

## **Respective responsibilities of Council of Management and Examiner**

The council of management are responsible for the preparation of the accounts, they consider that the audit requirement of the Charities Act 2011 (the Act) does not apply. It is my responsibility without performing an audit, to carry out an examination of the accounts and report to you.

## **Basis of Examiner's statement**

My report is in respect of an examination carried out under s145 of the Act and in accordance with directions given by the Charity Commissioners under subsection 5(b) of that section. An examination includes a review of the accounting records kept by the council of management and a comparison of the accounts presented with those records which is primarily limited to analytical procedures and to the making of such enquiries of the council of management as was necessary for the purposes of this report. The procedures undertaken do not constitute an audit.

## **Examiner's statement**

Based on my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect, accounting records have not been kept in accordance with s130 of the Act, or that the accounts presented do not accord with those records or comply with the accounting requirements of the Act. No matter has come to my attention to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A Churchill Stone  
Mercer Lewin  
Chartered Accountants  
41 Cornmarket Street  
Oxford OX1 3HA

21<sup>st</sup> February 2023

**WOLVERCOTE VILLAGE HALL**

England & Wales - Charity number 304392

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# Accounts

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**WOLVERCOTE VILLAGE HALL**  
**RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 OCTOBER 2021**

	2021		2020	
	£	£	£	£
<b>Income receipts</b>				
<u>Hire receipts</u>				
Oxford Montessori Nursery		22,200		12,600
Drama societies		418		1,057
War games		656		793
Karate, Yoga, etc		3,550		997
Meeples		-		195
Horticultural Society		140		100
WI		120		175
Meetings		-		255
Other casual hire		1,120		1,385
		<u>28,204</u>		<u>17,557</u>
<u>Other income</u>				
Interest received	-		3	
Solar electricity rebate	2,260		1,146	
Covid Grant	-		10,000	
Insurance claim re wall	-		3,750	
Supporting grants	4,031		8,340	
Donations	525		130	
		<u>6,816</u>		<u>23,369</u>
		35,020		40,926
<b>Direct charitable expenditure</b>				
<u>Annual running costs</u>				
Caretaker	3,900		2,275	
Cleaning and consumables	260		846	
Heat and light	4,636		4,529	
Gardening	1,312		1,531	
Rubbish and refuse	729		567	
Rates	1,174		1,148	
Insurance	2,037		925	
Licences	60		751	
Maintenance	4,186		1,926	
Secretarial expenses	1,200		1,150	
Donations	-		-	
Consumables and general expenses	738		345	
		<u>738</u>		<u>345</u>
		(20,232)		(15,993)
<u>Exceptional costs</u>				
Wall	-		3,820	
Kitchen and cooker	-		-	
Screen and speakers	-		-	
Legal fees	9,682		15,060	
Fire exit and pathway	-		-	
		<u>-</u>		<u>-</u>
		(9,682)		(18,880)
Surplus/(deficit) for the year		<u>£5,106</u>		<u>£6,053</u>
The above expenditure includes the following amounts:				
Amounts paid to members of the council of management for services and expenses unconnected with their membership of the council		<u>£1,290</u>		<u>£1,996</u>
Management and administration of the charity		<u>£180</u>		<u>£180</u>
Fee for independent examination		<u>£180</u>		<u>£180</u>

**WOLVERCOTE VILLAGE HALL**  
**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 OCTOBER 2021**

	2021 £	2020 £
<b>Accumulated fund</b>		
Balance brought forward at 1 November 2020	5,993	(60)
Surplus/(deficit) for the year	<u>5,106</u>	<u>6,053</u>
Balance carried forward at 31 October 2021	<u><u>£11,099</u></u>	<u><u>£5,993</u></u>
<b>Represented by:</b>		
Bank current account	7,852	1,240
Business saver account	2,537	4,037
Business saver account	710	710
Cash in hand	-	6
	<u><u>£11,099</u></u>	<u><u>£5,993</u></u>

**Non-monetary assets**

In addition to the above assets the charity also owns the following:

Land and buildings used by the charity - Wolvercote Village Hall  
The freehold title to the land is vested in the Official Trustee for Charity Lands in trust for the charity.

Furniture and equipment in the hall (chairs, tables, piano, heating system etc).  
These assets are maintained in a suitable condition by the council of management and repairs and replacements are written off through the receipts and payments account.  
The total cost of these assets is unknown.

For and on behalf of the council of management

T Metcalfe  
Chairman

C Winterbottom  
Treasurer

DATE

**WOLVERCOTE VILLAGE HALL**  
**RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 OCTOBER 2021**

	2021		2020	
	£	£	£	£
<b>Income receipts</b>				
<u>Hire receipts</u>				
Oxford Montessori Nursery		22,200		12,600
Drama societies		418		1,057
War games		656		793
Karate, Yoga, etc		3,550		997
Meeples		-		195
Horticultural Society		140		100
WI		120		175
Meetings		-		255
Other casual hire		1,120		1,385
		<u>28,204</u>		<u>17,557</u>
<u>Other income</u>				
Interest received	-		3	
Solar electricity rebate	2,260		1,146	
Covid Grant	-		10,000	
Insurance claim re wall	-		3,750	
Supporting grants	4,031		8,340	
Donations	525		130	
		<u>6,816</u>		<u>23,369</u>
		35,020		40,926
<b>Direct charitable expenditure</b>				
<u>Annual running costs</u>				
Caretaker	3,900		2,275	
Cleaning and consumables	260		846	
Heat and light	4,636		4,529	
Gardening	1,312		1,531	
Rubbish and refuse	729		567	
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Insurance	2,037		925	
Licences	60		751	
Maintenance	4,186		1,926	
Secretarial expenses	1,200		1,150	
Donations	-		-	
Consumables and general expenses	738		345	
		<u>738</u>		<u>345</u>
		(20,232)		(15,993)
<u>Exceptional costs</u>				
Wall	-		3,820	
Kitchen and cooker	-		-	
Screen and speakers	-		-	
Legal fees	9,682		15,060	
Fire exit and pathway	-		-	
		<u>-</u>		<u>-</u>
		(9,682)		(18,880)
Surplus/(deficit) for the year		<u>£5,106</u>		<u>£6,053</u>
The above expenditure includes the following amounts:				
Amounts paid to members of the council of management for services and expenses unconnected with their membership of the council		<u>£1,290</u>		<u>£1,996</u>
Management and administration of the charity		<u>£180</u>		<u>£180</u>
Fee for independent examination		<u>£180</u>		<u>£180</u>

**WOLVERCOTE VILLAGE HALL**  
**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 OCTOBER 2021**

	2021 £	2020 £
<b>Accumulated fund</b>		
Balance brought forward at 1 November 2020	5,993	(60)
Surplus/(deficit) for the year	<u>5,106</u>	<u>6,053</u>
Balance carried forward at 31 October 2021	<u><u>£11,099</u></u>	<u><u>£5,993</u></u>
<b>Represented by:</b>		
Bank current account	7,852	1,240
Business saver account	2,537	4,037
Business saver account	710	710
Cash in hand	-	6
	<u><u>£11,099</u></u>	<u><u>£5,993</u></u>

**Non-monetary assets**

In addition to the above assets the charity also owns the following:

Land and buildings used by the charity - Wolvercote Village Hall  
The freehold title to the land is vested in the Official Trustee for Charity Lands in trust for the charity.

Furniture and equipment in the hall (chairs, tables, piano, heating system etc).  
These assets are maintained in a suitable condition by the council of management and repairs and replacements are written off through the receipts and payments account.  
The total cost of these assets is unknown.

For and on behalf of the council of management

T Metcalfe  
Chairman

C Winterbottom  
Treasurer

DATE

## WOLVERCOTE VILLAGE HALL

### Annual Report for the year ended 31 October 2021

The Wolvercote Village Hall, Godstow Road, Wolvercote Oxford OX2 8BD is registered with the Charity Commission (no. 304392). The charity is constituted by deed, dated 2 September 1932.

The charity is administered by a council of management comprising:

Chair: T Metcalfe

Vice- chair: J Winterbottom

Secretary: J Attoe

Treasurer: C Winterbottom

Other members:

G Chapman    E Chaston    M Daniel

J Harper        G Jones        A Munro

J Powers        R Taberner    J Shuter

The object of the management committee is to ensure the village hall is able to provide social, educational, and recreational facilities to the inhabitants of the parish of Wolvercote and surrounding area at affordable prices.

All properly constituted local organisations are entitled to nominate a representative to serve on the council of management. A part-time caretaker is employed - but the committee also depends upon the help of local volunteers to maintain the fabric of the hall and its grounds.

The hall, like many local organisations, suffered financially due to the prolonged Covid lockdowns, but, thanks to emergency grant support from Oxford City Council, managed to continue to maintain the building and pay our regular bills. I'd like to thank our regular hirers who continued to support our efforts to ensure the survival of this vital local resource during this difficult time.

The good news is that your hall has managed to survive the periods of closure and continues to be in high demand for private and public events as various restrictions are relaxed.

We are planning to install a loft ladder to the loft space above the committee room and replace insulation and boarding to allow for more storage space as finances allow.

Your committee has also been in discussion with Wolvercote Neighbourhood Forum and Cala, developers of the Mill Site, with a view to perhaps taking over the management of the community building (currently the sales office) as an asset to the village once the development is complete.

As is traditional, I would like to thank our hard-working support team - treasurer, Clare Winterbottom; secretary, Jennifer Attoe and our caretaker John Williams - for the considerable efforts they have put in over the past 12 months to ensure the smooth and efficient running of the hall during this very difficult period.

On behalf of the council of management.

Tim Metcalfe, Chairperson, February 2022

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WOLVERCOTE VILLAGE HALL**

I report on the accounts of the charity for the year ended 31 October 2021 which are set out on page 3 and 4 appended to this report.

### **Respective responsibilities of Council of Management and Examiner**

The council of management are responsible for the preparation of the accounts, they consider that the audit requirement of the Charities Act 2011 (the Act) does not apply. It is my responsibility without performing an audit, to carry out an examination of the accounts and report to you.

### **Basis of Examiner's statement**

My report is in respect of an examination carried out under s145 of the Act and in accordance with directions given by the Charity Commissioners under subsection 5(b) of that section. An examination includes a review of the accounting records kept by the council of management and a comparison of the accounts presented with those records which is primarily limited to analytical procedures and to the making of such enquiries of the council of management as was necessary for the purposes of this report. The procedures undertaken do not constitute an audit.

### **Examiner's statement**

Based on my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect, accounting records have not been kept in accordance with s130 of the Act, or that the accounts presented do not accord with those records or comply with the accounting requirements of the Act. No matter has come to my attention to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A Churchill Stone  
Mercer Lewin  
Chartered Accountants  
41 Cornmarket Street  
Oxford OX1 3HA

15<sup>th</sup> February 2022

**WOLVERCOTE VILLAGE HALL**

England & Wales - Charity number 304392

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# Accounts

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# **WOLVERCOTE VILLAGE HALL**

**ANNUAL REPORT AND ACCOUNTS  
for the year ending 31 October 2020**

## WOLVERCOTE VILLAGE HALL

### Annual Report for the year ended 31 October 2020

The Wolvercote Village Hall, Godstow Road, Wolvercote Oxford OX2 8AB is registered with the Charity Commission (no. 304392). The charity is constituted by deed, dated 2 September 1932.

The charity is administered by a council of management comprising:

Chair: T Metcalfe

Vice- chair: J Winterbottom

Secretary: J Attoe

Treasurer: C Winterbottom

Other members:

P Bridges      G Chapman      E Chaston

M Daniel      S Flashman      J Harper      G Jones

A Munro      J Powers      R Taberner

The object of the management committee is to ensure the village hall is able to provide social, educational, and recreational facilities to the inhabitants of the parish of Wolvercote and surrounding area at affordable prices.

All properly constituted local organisations are entitled to nominate a representative to serve on the council of management. A part-time caretaker is employed - but the committee also depends upon the help of local volunteers to maintain the fabric of the hall and its grounds.

It has been a very difficult year for the management committee with the Covid pandemic, together with an unnecessarily prolonged and vexatious legal case brought against the trustees by a former member of North Oxford Youth Theatre, making considerable inroads into our finances. The legal case has been resolved but the costs to reach a conclusion have been considerable.

Fortunately we received a substantial grant from Oxford City Council which has helped see us through the various lockdowns which resulted in the closure of the hall to hirers for much of 2020. We have also been lucky that the Montessori nursery has been permitted to remain open during the majority of the year, bringing in vital rent.

Now that the so-called 'roadmap' has been announced (a timetable of ending restrictions) we can begin looking at gradually reopening the hall for bookings. Fortunately, many regular hirers are very keen to return as soon as possible, so we look forward to restoring our income to a normal levels as soon as possible.

The smooth running of the hall during this difficult time has been made possible by the considerable efforts of our treasurer Clare Winterbottom, booking secretary, Jenny Attoe, and vice-chair John Winterbottom, together with our caretaker John Williams.

We all look forward to brighter times ahead.

Tim Metcalfe, Chairperson,

March 2021

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
WOLVERCOTE VILLAGE HALL**

I report on the accounts of the charity for the year ended 31 October 2020 which are set out on pages 3 and 4 appended to this report.

**Respective responsibilities of Council of Management and Examiner**

The council of management are responsible for the preparation of the accounts; they consider that the audit requirement of the Charities Act 2011 (the Act) does not apply. It is my responsibility, without performing an audit, to carry out an examination of the accounts and to report to you.

**Basis of Examiner's statement**

My report is in respect of an examination carried out under s145 of the Act and in accordance with directions given by the Charity Commissioners under subsection 5(b) of that section. An examination includes a review of the accounting records kept by the council of management and a comparison of the accounts presented with those records which is primarily limited to analytical procedures and to the making of such enquiries of the council of management as was necessary for the purposes of this report. The procedures undertaken do not constitute an audit.

**Examiner's statement**

Based on my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect, accounting records have not been kept on accordance with s130 of the Act, or that the accounts presented do not accord with those records or comply with the accounting requirements of the Act. No matter has come to my attention to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



A Churchill Stone FCA DChA  
Mercer Lewin Ltd  
Chartered Accountants  
41 Cornmarket Street  
Oxford OX1 3HA

12 March 2021

**WOLVERCOTE VILLAGE HALL**  
**RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 OCTOBER 2020**

	2020		2019	
	£	£	£	£
<b>Income receipts</b>				
<u>Hire receipts</u>				
Oxford Montessori Nursery		12,600		18,300
Drama societies		1,057		2,453
War games		793		1,219
Yoga, etc		997		287
Meeples		195		935
Horticultural Society		100		270
WI		175		112
Meetings		255		515
Other casual hire		1,385		3,675
		<u>17,557</u>		<u>27,766</u>
<u>Other income</u>				
Interest received	3		23	
Solar electricity rebate	1,146		988	
Covid Grant	10,000		-	
Insurance claim re wall	3,750		-	
Supporting grants	8,340		5,958	
Donations	130		55	
		<u>23,369</u>		<u>7,024</u>
		40,926		34,790
<b>Direct charitable expenditure</b>				
<u>Annual running costs</u>				
Caretaker	2,275		3,725	
Cleaning	846		1,907	
Heat and light	4,529		3,398	
Gardening	1,531		1,094	
Rubbish and refuse	567		857	
Rates	1,148		1,826	
Insurance	925		-	
Licences	751		793	
Maintenance	1,926		7,335	
Secretarial expenses	1,150		1,200	
Donations	-		-	
Consumables and general expenses	345		992	
		<u>(15,993)</u>		<u>(23,127)</u>
<u>Exceptional costs</u>				
Wall	3,820		-	
Kitchen and cooker	-		14,677	
Screen and speakers	-		2,250	
Legal fees	15,060		8,100	
Fire exit and pathway	-		2,040	
		<u>(18,880)</u>		<u>(27,067)</u>
Surplus/(deficit) for the year		<u>£6,053</u>		<u>£(15,404)</u>
The above expenditure includes the following amounts:				
Amounts paid to members of the council of management for services and expenses unconnected with their membership of the council		<u>£1,996</u>		<u>£3,107</u>
Management and administration of the charity		<u>£180</u>		<u>£180</u>
Fee for independent examination		<u>£180</u>		<u>£180</u>

**WOLVERCOTE VILLAGE HALL**  
**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 OCTOBER 2020**

	2020 £	2019 £
<b>Accumulated fund</b>		
Balance brought forward at 1 November 2018	(60)	15,344
Surplus/(deficit) for the year	<u>6,053</u>	<u>(15,404)</u>
Balance carried forward at 31 October 2019	<u>£5,993</u>	<u>£(60)</u>
<b>Represented by:</b>		
Bank current account	1,240	(1,810)
Business saver account	4,037	1,035
Business saver account	710	709
Cash in hand	<u>6</u>	<u>6</u>
	<u>£5,993</u>	<u>£(60)</u>

**Non-monetary assets**

In addition to the above assets the charity also owns the following:

Land and buildings used by the charity - Wolvercote Village Hall

The freehold title to the land is vested in the Official Trustee for Charity Lands in trust for the charity.

Furniture and equipment in the hall (chairs, tables, piano, heating system etc).

These assets are maintained in a suitable condition by the council of management and repairs and replacements are written off through the receipts and payments account.

The total cost of these assets is unknown.

For and on behalf of the council of management

T Metcalfe  
Chairman

C Winterbottom  
Treasurer

DATE *March 2021*