

Eynsham Parks

England & Wales · Charity number 304297

Details

Other names	EYNSHAM PLAYING FIELDS MANAGERS, RECREATION GROUND, Eynsham Parks
Status	Registered
Legal form	Trust
Registered	1962-11-29
Register	View on the Charity Commission register

Contact

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Activities

Objects: PURPOSES OF A PLAYING FIELD AND RECREATION GROUND.

Activities: Manage Eynsham Playing Fields

Classification

- **How:** Provides Services
- **What:** Amateur Sport, Recreation
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** PARISH OF EYNSHAM
- Oxfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£28,099	£15,259	-	-
2023-12-31	£1,996	£3,127	-	-
2022-12-31	£1,996	£3,128	-	-
2021-12-31	£1,996	£3,128	-	-
2020-12-31	£3,117	£5,113	-	-

Trustees

Name	Role	Appointed
Eynsham Parish Council		2023-01-01

Eynsham Parks

England & Wales - Charity number 304297

Accounts

Eynsham Parks

Charity Registration number: 304297

Accounts for the year ended 31st March 2025

Covering a period of 15 months (1st January 2024 to 31st March 2025)

Trustees: Eynsham parish Council

At the beginning of 2024 the transfer of Oxford Road Playing Field (South) from Fields in Trust to the Charity was completed. The transfer has been recorded with the Land Registry.

It was decided that the Charity would be brought in line with Eynsham Parish Council's financial year. The Charity Commission was notified that financial year end will now be March 31.

The condition of pavilion continues to be a drain on finances with high maintenance costs. A programme of essential maintenance and repairs has been carried out this year. This has included decommissioning the gas boilers and replacing them with an electric system that heats the water for the showers. These expenses were covered by Eynsham Parish Council.

The parish council have set up a working group to look at options for replacing the existing pavilion. Discussions are also ongoing with West Oxfordshire District Council.

Governing Document

Trust deed dated 14 March 1939 as amended on 14 Mar 2023.

Objectives of the Trust

To provide recreational facilities for the benefit of the local community and other members of the general public.

Summary

The charity started in a deficit of -£5.28. The income for the charity was £28098.93, the majority of the income came from hires of the Pavilion and a grant of £9000 from Eynsham Parish Council.

The expenditure totalled £15258.69, The main expenses were cleaning and maintenance.

The bank account at 31st March 2025 had £12828.96

Eynsham Parks

Accounts for the year ended 31st March 2025

	1-1-24 to 31-3-25	2023
Income		
Grants EPC	£9000	
Grants- Other	£1620	
Bank Interest	£5.28	
Pavilion hire	£14973.65	£1996
Damage deposit	£2500	
Other		
Total Receipts	£28098.93	£1996
Expenditure		
Pavilion Maintenance	£1225.50	
Cleaning	£4977.07	
Cleaning Materials	£421.41	
Grass Cutting	£2941.20	£1344
Alarm System	£311.74	
Bank Charges	£83.45	
Damage Deposit return	£1966	
Grounds maintenance	£2348.07	£1720.56
Pavilion hire	£126.75	
Rates	£499	
Water	£358.50	
Insurance		£62
Total Expenditure	£15258.69	£3126.56

Eynsham Parks Income and Expenditure 1/1/2024 - 31/03/2025

Date	Description	Receipts		Payments		Balance £	Category	Notes / VAT No
		Amount £	Net Amount £	VAT £	Gross £			
01/01/2024	Opening balance					-5.28		
16/01/2024	Fee refund	5.28				0.00	Income - bank interest	
30/01/2024	EP-001 Eynsham Carnival 2023	900.00				900.00	Income - pitch hire - one off	
31/03/2024	Debit interest		0.05	0.00	0.05	899.95	Bank charges	
31/03/2024	Service charge		18.00	0.00	18.00	881.95	Bank charges	
02/04/2024	EPC-2023-23 - Liz Jones - Cookery Class	871.20				1753.15	Income - pavilion hire - block booking	
05/04/2024	EPC-2023-25 - Eynsham Road Runners	487.60				2240.75	Income - pavilion hire - block booking	
09/04/2024	Grant - goal nets	1000.00				3240.75	Income - grants	3 Charitable activities
15/04/2024	EP-2024-2 - Rao VS	64.50				3305.25	Income - pavilion hire - one off	
15/04/2024	EP-2024-2 - Rao VS	100.00				3405.25	Income - damage deposit	DDR 22/5/24
18/04/2024	EP-2024-3 - R Yuen	64.50				3469.75	Income - pavilion hire - one off	
18/04/2024	EP-2024-3 - R Yuen	100.00				3569.75	Income - damage deposit	DDR 15/7/24
29/04/2024	EP-2024-1 - J Hogan	100.00				3669.75	Income - damage deposit	
29/04/2024	EP-2024-1 - J Hogan	25.80				3695.55	Income - pavilion hire - one off	
01/05/2024	EP-2024-6 Cookery Class	722.40				4417.95	Income - pavilion hire - block booking	
08/05/2024	EP-2024-7 A Marshall	100.00				4517.95	Income - damage deposit	DDR 18/7/24
08/05/2024	EP-2024-7 A Marshall	32.50				4550.45	Income - pavilion hire - one off	
10/05/2024	EP-2024-5 G Chukwu	45.50				4595.95	Income - pavilion hire - one off	
10/05/2024	EP-2024-5 G Chukwu	100.00				4695.95	Income - damage deposit	DDR 15/7/24
13/05/2024	EP-2024-8 R Sousa	100.00				4795.95	Income - damage deposit	DDR 15/7/24
13/05/2024	EP-2024-8 R Sousa	65.00				4860.95	Income - pavilion hire - one off	
20/05/2024	Chequer Plate Direct		345.00	69.00	414.00	4446.95	Grounds maintenance	42188777
20/05/2024	Evenlode DIY		19.75	3.95	23.70	4423.25	Grounds maintenance	195785207
28/05/2024	EP-2024-2 - Rao VS DDR		100.00	0.00	100.00	4323.25	Damage deposit return	
28/05/2024	Ady Podbery 4992		318.00	63.60	381.60	3941.65	Grass cutting	946203333
03/06/2024	EP-2024-4 Eynsham Carnival 2024	960.00				4901.65	Income - pitch hire - one off	
03/06/2024	EP-2024-4 Eynsham Carnival 2024	100.00				5001.65	Income - damage deposit	DDR 15/7/24
11/06/2024	EP-2024-9 Eynsham Community Choir	45.50				5047.15	Income - pavilion hire - one off	
11/06/2024	EP-2024-9 Eynsham Community Choir	100.00				5147.15	Income - damage deposit	DDR 4/9/24
12/06/2024	EP-2024-8 R Sousa DDR		100.00	0.00	100.00	5047.15	Damage deposit return	
25/06/2024	EP-2024-11 K Anderson	65.00				5112.15	Income - pavilion hire - one off	
25/06/2024	EP-2024-11 K Anderson	100.00				5212.15	Income - damage deposit	DDR 18/7/24
30/06/2024	Service charge		18.00	0.00	18.00	5194.15	Bank charges	
03/07/2024	EP-2024-13 Eynsham Roadrunners	494.00				5688.15	Income - pavilion hire - block booking	
05/07/2024	EP 002 J Ayres	800.00				6488.15	Income - pavilion hire - block booking	
09/07/2024	Whites Cleaning Company 23089		451.68	90.34	542.02	5946.13	Cleaning	168471675
10/07/2024	EP-2024-25 E Jones	780.00				6726.13	Income - pavilion hire - block booking	
15/07/2024	EP-2024-4 Eynsham Carnival 2024		70.00	0.00	70.00	6656.13	Damage deposit return	E30 held
15/07/2024	EP-2024-5 G Chukwu		100.00	0.00	100.00	6556.13	Damage deposit return	
15/07/2024	EP-2024-3 - R Yuen		100.00	0.00	100.00	6456.13	Damage deposit return	
15/07/2024	Ady Podbery 5021		477.00	95.40	572.40	5883.73	Grass cutting	946203333
15/07/2024	EP-2024-10 Eynsham Parish Council	78.00				5961.73	Income - pavilion hire - one off	Football club paid into wrong account
15/07/2024	BT Pavilion Alarm (Eynsham Parish Council)		109.87	0.00	109.87	5851.86	Alarm system	DD taken from EPC account
15/07/2024	Whites Cleaning Company 23071		414.04	82.81	496.85	5355.01	Cleaning	168471675
18/07/2024	EP-2024-7 A Marshall		70.00	0.00	70.00	5285.01	Damage deposit return	E30 held
18/07/2024	EP-2024-11 K Anderson		100.00	0.00	100.00	5185.01	Damage deposit return	
19/07/2024	Eynsham Boys Football Pitch Hire	263.00				5448.01	Income - pitch hire - block booking	
19/07/2024	EP-2024-17 D Kubiczek	13.00				5461.01	Income - pavilion hire - one off	
19/07/2024	EP-2024-17 D Kubiczek	100.00				5561.01	Income - damage deposit	DDR 8/8/24
23/07/2024	EP-2024-14 J Nash	78.00				5639.01	Income - pavilion hire - one off	
23/07/2024	EP-2024-14 J Nash	100.00				5739.01	Income - damage deposit	DDR 8/8/24
26/07/2024	Travis Perkins pavilion doors		639.88	127.98	767.86	4971.15	Pavilion maintenance	408556737
08/08/2024	Whites Cleaning Company 23272		451.68	90.34	542.02	4429.13	Cleaning	168471675
08/08/2024	E Jones	26.00	0.00	26.00		4403.13	Damage deposit return	Refund for unclean pavilion
08/08/2024	EP-2024-14 J Nash		100.00	0.00	100.00	4303.13	Damage deposit return	
08/08/2024	EP-2024-17 D Kubiczek		100.00	0.00	100.00	4203.13	Damage deposit return	
08/08/2024	Graham Podbery 773		270.00	0.00	270.00	3933.13	Grass cutting	
04/09/2024	Jenks Oxford JOQB-0336 tree work		535.00	107.00	642.00	3291.13	Grounds maintenance	847008722
04/09/2024	David Barrington EPC Certificate		275.00	55.00	330.00	2961.13	Pavilion maintenance	943355124
04/09/2024	Whites Cleaning Company 23646		451.68	90.34	542.02	2419.11	Cleaning	168471675
04/09/2024	Monarch Fire service		61.50	12.30	73.80	2345.31	Pavilion maintenance	813817047
04/09/2024	EP-2024-9 Eynsham Community Choir		100.00	0.00	100.00	2245.31	Damage deposit return	
12/09/2024	EP-2024-20 R Iliffe	156.00				2401.31	Income - pavilion hire - one off	
12/09/2024	EP-2024-20 R Iliffe	100.00				2501.31	Income - damage deposit	
12/09/2024	EP-2024-19 D Jones	39.00				2540.31	Income - pavilion hire - one off	
12/09/2024	EP-2024-19 D Jones	100.00				2640.31	Income - damage deposit	DDR 27/9/24
26/09/2024	EP-2024-21 SH & K Johnson	83.00				2723.31	Income - pavilion hire - one off	
26/09/2024	EP-2024-21 SH & K Johnson	100.00				2823.31	Income - damage deposit	
27/09/2024	EP-2024-19 D Jones		100.00	0.00	100.00	2723.31	Damage deposit return	
30/09/2024	EP-2024-23 and 24 D Witchalls	26.00				2749.31	Income - pavilion hire - one off	
30/09/2024	EP-2024-23 and 24 D Witchalls	100.00				2849.31	Income - damage deposit	
30/09/2024	Unity Trust Bank Service Charge		18.00	0.00	18.00	2831.31	Bank charges	
03/10/2024	EP-2024-23 and 24 D Witchalls		100.00	0.00	100.00	2731.31	Damage deposit return	
04/10/2024	EP-2024-16 E Shepherd	78.00				2809.31	Income - pavilion hire - one off	
04/10/2024	EP-2024-16 E Shepherd	100.00				2909.31	Income - damage deposit	
09/10/2024	EP-2024-22 GreenTEA	52.00				2961.31	Income - pavilion hire - one off	
09/10/2024	EP-2024-22 GreenTEA	100.00				3061.31	Income - damage deposit	
14/10/2024	EP-2024-21 SH & K Johnson		100.00	0.00	100.00	2961.31	Damage deposit return	
15/10/2024	Ady Podbery 5081		318.00	63.60	381.60	2579.71	Grass cutting	946203333
15/10/2024	Ady Podbery 5137		318.00	63.60	381.60	2198.11	Grass cutting	946203333
15/10/2024	Ady Podbery 5107		318.00	63.60	381.60	1816.51	Grass cutting	946203333
15/10/2024	Screwfix Direct Key Lock		23.33	4.66	27.99	1788.52	Pavilion maintenance	232555575
15/10/2024	Ady Podbery 5051		318.00	63.60	381.60	1406.92	Grass cutting	946203333
16/10/2024	Castle Water		49.41	0.00	49.41	1357.51	Water	
21/10/2024	EP-2024-25 E Marsh	100.00				1457.51	Income - damage deposit	
21/10/2024	EP-2024-25 E Marsh	45.50				1503.01	Income - pavilion hire - one off	
24/10/2024	EP-2024-26 D Stockwell	100.00				1603.01	Income - damage deposit	
24/10/2024	EP-2024-26 D Stockwell	39.00				1642.01	Income - pavilion hire - one off	
31/10/2024	Unity Trust Bank Service Charge		5.40	0.00	5.40	1636.61	Bank charges	
12/11/2024	EP-2024-20 R Iliffe		100.00	0.00	100.00	1536.61	Damage deposit return	
12/11/2024	EP-2024-18 J Ayres	1067.90				2604.51	Income - pitch hire - block booking	
13/11/2024	EP-2024-28 E Clark	695.50				3300.01	Income - pitch hire - block booking	
18/11/2024	Castle Water		53.63	0.00	53.63	3246.38	Water	
18/11/2024	EP-2024-29 Eynsham Croquet	100.00				3346.38	Income - damage deposit	
18/11/2024	EP-2024-29 Eynsham Croquet	26.00				3372.38	Income - pavilion hire - one off	
29/11/2024	EP-2024-25 E Marsh		100.00	0.00	100.00	3272.38	Damage deposit return	
29/11/2024	EP-2024-29 Eynsham Croquet		100.00	0.00	100.00	3172.38	Damage deposit return	
30/11/2024	Unity Trust Bank Service Charge		6.00	0.00	6.00	3166.38	Bank charges	
16/12/2024	Castle Water		91.16	0.00	91.16	3075.22	Water	
16/12/2024	EP-2024-32 E Shepherd	13.00				3088.22	Income - pavilion hire - one off	
16/12/2024	EP-2024-31 Eynsham Roadrunners	938.00				4026.22	Income - pavilion hire - block booking	
17/12/2024	BT Pavilion Alarm		97.22	0.00	97.22	3929.00	Alarm system	
17/12/2024	EP-2024-26 D Stockwell		100.00	0.00	100.00	3829.00	Damage deposit return	
17/12/2024	EP-2024-27 J Ayres	937.00				4766.00	Income - pitch hire - block booking	E36 owed on this invoice
17/12/2024	EP-2024-30 E Jones	780.00				5546.00	Income - pavilion hire - block booking	
24/12/2024	Whites Cleaning Company 24323		61.10	12.22	73.32	5472.68	Cleaning materials	168471675
24/12/2024	Whites Cleaning Company 23837		451.68	90.34	542.02	4930.66	Cleaning	168471675
24/12/2024	WODC		299.00	0.00	299.00	4631.66	Rates	
24/12/2024	Ady Podbery 5186		159.00	31.80	190.80	4440.86	Grass cutting	946203333

31/12/2024	Unity Trust Bank Service Charge		6.00	0.00	6.00	4434.86	Bank charges	
02/01/2025	EP-2024-33 Eynsham Croquet	39.00				4473.86	Income - pavilion hire - one off	
02/01/2025	EP-2024-33 Eynsham Croquet	100.00				4573.86	Income - damage deposit	DDR 31/1/25
03/01/2025	EP-2024-34 E Reynold	182.00				4755.86	Income - pavilion hire - block booking	
03/01/2025	EP-2024-25 E Reynold	100.00				4855.86	Income - damage deposit	
08/01/2025	Earth Anchors EA40463		644.00	128.80	772.80	4083.06	Grounds maintenance	219786228
20/01/2025	Castle Water		56.84	0.00	56.84	4026.22	Water	
21/01/2025	EP-2024-35 D Suceveanu	100.00				4126.22	Income - damage deposit	
21/01/2025	EP-2024-35 D Suceveanu	126.75				4252.97	Income - pavilion hire - one off	
31/01/2025	EP-2024-33 Eynsham Croquet		100.00	0.00	100.00	4152.97	Damage deposit return	
31/01/2025	Unity Trust Bank Service Charge		6.00	0.00	6.00	4146.97	Bank charges	
10/02/2025	EP-2024-41 Eynsham Croquet	24.00				4170.97	Income - pavilion hire - one off	
14/02/2025	Evenlode DIY SIN 009514		21.54	4.31	25.85	4145.12	Pavilion maintenance	195785207
17/02/2025	EP-2024-37 Eynsham Assoc FC	489.00				4634.12	Income - pitch hire - block booking	
18/02/2025	Castle Water				56.84	4577.28	Water	
18/02/2025	EP-2024-42 D Carverhill	83.00				4660.28	Income - pavilion hire - one off	
18/02/2025	EP-2024-42 D Carverhill	100.00				4760.28	Income - damage deposit	
19/02/2025	EP-2024-35 D Suceveanu		126.75	0.00	126.75	4633.53	Income - pavilion hire - one off	Cancelled booking
19/02/2025	EP-2024-35 D Suceveanu		100.00	0.00	100.00	4533.53	Damage deposit return	
24/02/2025	EP-2024-43 Eynsham Croquet	32.00				4565.53	Income - pavilion hire - one off	
26/02/2025	EP-2024-39 Eynsham Boys FC	717.00				5282.53	Income - pitch hire - block booking	
28/02/2025	Eynsham Parish Council Grant	9000.00				14282.53	Income - grants	
28/02/2025	Unity Trust Bank Service Charge			6.00		14276.53	Bank charges	1 Government Grant
04/03/2025	EP-2024-45 E Jones Cookery Class	520.00				14796.53	Income - pavilion hire - block booking	
07/03/2025	EP-003 Rotary Club Grant	620.00				15416.53	Income - grants	3- Charitable activities
07/03/2025	EP-2024-46 Eynsham Croquet	64.00				15480.53	Income - pavilion hire - one off	
10/03/2025	EP-2024-47 E Jones Cookery Class	260.00				15740.53	Income - pavilion hire - block booking	
10/03/2025	Whites Cleaning Company 24185		301.12	60.22	361.34	15379.19	Cleaning	168471675
10/03/2025	Whites Cleaning Company 24409		301.12	60.22	361.34	15017.85	Cleaning	168471675
10/03/2025	Whites Cleaning Company 24726		301.12	60.22	361.34	14656.51	Cleaning	168471675
10/03/2025	Whites Cleaning Company 24592		301.12	60.22	361.34	14295.17	Cleaning	168471675
10/03/2025	Whites Cleaning Company 24236		301.12	60.22	361.34	13933.83	Cleaning	168471675
10/03/2025	Whites Cleaning Company 22804		69.03	13.81	82.84	13850.99	Cleaning materials	168471675
10/03/2025	Whites Cleaning Company 22900		421.20	84.24	505.44	13345.55	Cleaning	168471675
10/03/2025	Whites Cleaning Company 23153		82.98	16.60	99.58	13245.97	Cleaning materials	168471675
10/03/2025	Whites Cleaning Company 23573		138.06	27.61	165.67	13080.30	Cleaning materials	168471675
10/03/2025	Eynsham Boys Line Marker		495.57	0.00	495.57	12584.73	Grounds maintenance	
12/03/2025	EP-2024-27 Eynsham Assoc FC	37.00				12621.73	Income - pitch hire - block booking	
12/03/2025	EP-2024-38 Eynsham Assoc FC	436.00				13057.73	Income - pitch hire - block booking	
17/03/2025	BT Pavilion Alarm				104.65	12953.08	Alarm system	
17/03/2025	EP-2024-34 E Reynold		100.00	0.00	100.00	12853.08	Damage deposit return	
18/03/2025	Castle Water				50.62	12802.46	Water	
18/03/2025	EP-2024-44 H Morgan Perfect Puppies	19.50				12821.96	Income - pavilion hire - block booking	
18/03/2025	EP-2024-44 H Morgan Perfect Puppies DD	100.00				12921.96	Income - damage deposit	
19/03/2025	EP-2024-50 Eynsham Croquet	48.00				12969.96	Income - pavilion hire - one off	
26/03/2025	West Oxfordshire District Council				200.00	12769.96	Rates	
28/03/2025	EP-2024-49 Oxfordshire Beekeepers Assoc	65.00				12834.96	Income - pavilion hire - one off	
31/03/2025	Unity Trust Bank Service Charge				6.00	12828.96	Bank charges	
TOTAL		28098.93	12982.63	1857.95	15264.69			

NB Will need to go on asset register



Mrs L White | 13 Wallingford Road, South Stoke, RG8 0JD | LWhite.Auditing@gmail.com

15th January 2026

Mrs M Legg
Clerk to the Council
Eynsham Parish Council

Dear Michelle & Sarah

Re: Independent Examination Eynsham Parks Charity 304297, Period 1st Jan 2024 – 31st March 2025

I have used the Independent examination of charity accounts checklist (CC32a) as the basis for this report, and added notes to each item to explain my yes/no/not applicable decision.

The records and systems for the Charity are, in my opinion to be generally in good order, and any areas for improvement are highlighted below.



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The Directions and documentation	Yes / No / N/A	Comment
Direction 1: Check whether the charity is eligible to have an independent examination		
Checked the charity audit threshold applying to the accounts to be reviewed	Yes	Accounts totalling £28,000 approximately – verified by reviewing cashbook.
Checked an audit is not required for any other reason	Yes	Verified as between £25k and £1m, assets held by / leased by the Parish Council not the Charity, therefore less than £250,000
Confirmed the charity is eligible for independent examination	Yes	Confirmed as meeting the criteria.
Confirmed the amount of the charity's income to figure shown the accounts (including any branches) and confirmed that income and assets are below the audit threshold or, if applicable, obtained a copy of the letter from the Commission approving an audit dispensation	Yes	Confirmed, see above, no dispensation required.
If the charity has one or more subsidiaries confirmed that group accounts are not required by law	N/A	No subsidiaries.
If a charitable company checked that the audit exemption statement has been made	N/A	Not a company.
If applicable, rechecked the threshold calculation during the examination	N/A	No need to recalculate
If the charity's income is more than £250,000 confirmed that the examiner is a member of one of the listed bodies	N/A	Income below threshold, £28k approximately confirmed.
If applicable, informed the trustees that the charity is not eligible for an independent examination	N/A	Is eligible.
If receipts and payments accounts have been prepared, checked that the charity's gross income is less than £250,000 and that it is not a company	Yes	£28k approximately confirmed.
If receipts and payments accounts have been prepared, check that there is no requirement to prepare accruals accounts in the charity's governing document or for any other reason	Yes	Confirmed, no need to prepare accruals.
If applicable, informed the trustees that the charity is not eligible to prepare receipts and payments accounts	N/A	Is eligible.



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Direction 2: Check for any conflict of interest that prevents the examiner from carrying out their independent examination		
Confirmed that there are no close personal relationships with the trustees that compromise independence	Yes	Confirmed, the Parish Council is the Sole Trustee, the examiner has no personal relationship with the Council, its Councillors or Staff.
Confirmed as having no the day to day involvement in the administration of the charity	Yes	Confirmed. The examiner has done no other work for the Charity; given advice to its staff or Trustee.
If providing other services to the charity then confirmed that all the criteria in Direction 2 necessary for independence are met	N/A	No other services supplied.
Identified that there are no circumstances in the examiner's judgment that would reasonably lead to the perception that the examiner is not independent	Yes	Confirmed, there are no matters of interest which would affect the independence of the examiner.
Considered whether sufficiently skilled to carry out the examination and, where required, confirmed membership of a listed body	Yes	The examiner considered their skills, as an auditor of Parish Councils, which includes very similar considerations; adherence to policies; spot checks of the accounts and general overview of the operation of the organisation and application of the relevant legislation. The Charity does not meet the financial limits to require the examiner to be a member of a listed body.
If applicable, informed the trustees that you are not eligible to carry out the independent examination	N/A	Confirmed as eligible to carry out the independent examination.
Direction 3: Record your independent examination		
File of working papers prepared to document the work undertaken (see the Direction for guidance on key working papers)	Yes	See digitally held papers, this report.
Evidence of appointment on file	Yes	Engagement by email, from the Parish Council Clerk to Eynsham Council – the Parish Council being the Sole Trustee of the Charity – held on file.
If issued, letter of engagement signed by the trustees on file	No	Letter of Engagement set to the Charity. No space for signing and returning, see above, Clerk to the Council confirmed appointment.
Documentation of steps required by Direction 1 are all done	Yes	See above.
Documentation that steps required by Direction 2 are all done	Yes	See above.



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Analytical review documented	Yes	See this document, plus <ul style="list-style-type: none"> • Current year and previous year compared for trends • A first round of information was requested to support the independent examination. • Additional information requested from the Council's Clerk and RFO. • All additional information requested was provided.
Areas of concern identified and noted whether these were resolved or if unresolved and significant have included them in the examiner's report	Yes	All, recorded herein – if found.
Verification and vouching procedures undertaken and any checks made are on file	Yes	On file.
Copy of approved accounts on file	Yes	On file.
Copy of trustees' annual report on file	Yes	On file.
Copies of information relied upon as part of the examination are on file	Yes	All documents asked for and used in the examination have been retained by the examiner, digitally.
If applicable, copies of written assurances given	Yes	All documents asked for have been retained by the examiner, digitally.
Recorded the conclusions drawn as an outcome of the independent examination that support the examiner's report are on file	Yes	See this full report.
Recorded any matters of material significance about which a report must be made direct to the Commission	N/A	No matters of material significance require reporting direct to the Commission.
Recorded whether to exercise discretion and report on relevant matters direct to the Commission	N/A	No relevant matters require reporting direct to the Commission.
Direction 4: Plan your independent examination		
Obtained an understanding of the charity's constitution, objectives, organisational structure, the funds managed, its activities and accounting records and systems	Yes	Asked and received, all minutes, policies and a copy of the accounts for the year
Planned specific examination procedures appropriate to the circumstances of the charity	Yes	Similar to Parish Council auditing, a variety of inspections to be completed across a variety of policies; the accounts; invoice and bank balance checks; minutes etc.



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Reviewed whether any areas for improvement were advised to the trustees in the previous year's independent examiner's report (or audit report and management letter) and looked to see if any action taken	N/A	First year of independent examination.
Considered the financial risks identified and, where accruals accounts prepared, considered whether the trustees have evidence that shows that the charity is a going concern	N/A	Not accruals accounts.
Noted any implications for the examiner's report and for separate reporting to the Commission	N/A	No implications for the examiner's report found.
Direction 5: Check that accounting records are kept to the required standard		
Checked that accounting records have been kept are complete and considered if they have been kept to the required standard	Yes	The accounts independently verified against the bank statements, by the examiner.
Asked the trustees about how they ensure the accounting records are complete	Yes	<p>The minutes throughout the year state that a treasurer's report was received/reviewed, but the content of that report is not recorded in the minutes, nor can it be found on the website. The latest website document appears to be the Agenda from the September 2023 meeting.</p> <p>Whilst I have no concerns that accounts do not match the bank statements or that they are incorrect anyway, for next year it would be preferable for there to be more explicit evidence that the trustee is ensuring the accounting records are complete at each meeting.</p> <p>Similarly, the annual accounts were approved, but what was approved is not included in the minutes.</p>
If corrections made or records created during the examination, the trustee approval for these has been sought and obtained	N/A	Not required.



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Asked the trustees if they carried out a review of the charity's internal financial controls in the year reported	Yes	In consultation with the Charity and inspection of the minutes, the internal controls were not explicitly reviewed. That being said as the accounts are administered by Parish Council, the Parish Council's internal controls were applied. It must be made more explicit in 2025/2026 that the Charity is purposefully applying the Parish Council's internal controls to the Charity accounts, or adopt their own.
Noted any implications for the examiner's report and for separate reporting to the Commission	N/A	No implications for separate reporting to the Commission.
Direction 6: Check that the accounts are consistent with the accounting records		
Compared the accounts with the underlying accounting records	Yes	Accounts compared to relevant bank statements, and selection of invoices inspected.
Checked some entries from the listing of transactions of income and expenditure to vouchers such as invoices, bank statements, and receipts.	Yes	Accounts compared to relevant bank statements, and selection of invoices inspected.
If applicable, confirmed that the trustees have taken the necessary steps to ensure that restricted or endowed funds are correctly reported in the accounts	Yes	Funds to be paid to the Parish Council are separately accounted for, and easily identifiable.
If additional checks were necessary, the evidence was found that showed the accounting record was complete, voucher present, and both supported the entry in the accounts	N/A	No additional checks were required.
Direction 7: If the accounts are prepared on an accruals basis and one or more related party transactions took place the examiner must check if these were properly disclosed in the notes to the accounts		
Checked that the disclosures required by the SORP have been made and are complete	N/A	Not prepared on accruals basis.
Considered whether there are any implications for the examiner's report and reporting to the Commission	N/A	Not prepared on accruals basis.
If receipts and payments accounts prepared and a related party transaction note was provided, then checked the note for any implications for the examiner's report	N/A	No implications for the examiner's report found.
Direction 8: Check the reasonableness of the significant estimates and judgments and accounting policies used in accounting for the types of fund held and in the preparation of the accounts		
Checked with the trustees that the separate funds of the charity have been correctly accounted for and reported correctly in the accounts	Yes	All funds are labelled with exact purpose including grants in / out, monies to be returned to parish council etc.



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Checked the reasonableness of any significant estimates or judgments that have been made in preparing the accounts	N/A	No significant estimates required during the year.
Where accruals accounts are prepared, checked that the accounting policies adopted are consistent with the SORP and are appropriate to the activities of the charity	N/A	Not prepared on accruals basis.
Where accruals accounts are prepared, checked that the accounts were prepared on a going concern basis	N/A	Not prepared on accruals basis.
Noted any implications for the examiner's report and for separate reporting to the Commission	N/A	No implications for the examiner's report found.
Direction 9: The examiner must check whether the trustees have considered the financial circumstances of the charity at the end of the reporting period and, if the accounts are prepared on an accruals basis, check whether the trustees have made an assessment of the charity's position as a going concern when approving the accounts		
Asked the trustees whether they expect the charity to be able to settle outstanding invoices, bills and commitments as and when they fall due	Yes	It is clear from the minutes and accounts, monies left, monies due to the Parish Council, orders made and fees and budgeting approved, that the Charity can settle outstanding invoices, bills and commitments. Commitments are not made over and above the finances available.
Asked the trustees about the reserves policy and the adequacy of the level of reserves held	N/A	No specific reserves held.
Where accruals accounts are prepared, checked that the trustees' have made an assessment of going concern and that their assessment is reasonable given the information available	N/A	Not prepared on accruals basis.
Where accruals accounts are prepared, checked that the SORP's disclosures about going concern have been made	N/A	Not prepared on accruals basis.
Noted any implications for the examiner's report and for separate reporting to the Commission	N/A	No implications for the examiner's report found.
Direction 10: Check the form and content of the accounts		
Where receipts and payments accounts have been prepared, checked that the charity can lawfully prepare such accounts, that all the accounting statements are present and that the funds of the charity are correctly identified	Yes	Accounts less than £250,000 and not a charity company. Accounts are prepared in this manner.
Where accruals accounts are prepared, checked that they comply with the SORP and applicable accounting standard	N/A	Receipts and Payments Used.
If the charity is a company, checked that the accounts also comply with the applicable company law requirements	N/A	Not a Company.



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Noted any implications for the examiner's report and for separate reporting to the Commission	N/A	No implications for the examiner's report found.
Direction 11: Identify items from the analytical review of the accounts that need to be followed up for further explanation or evidence		
Carried out an analytical review	Yes	See all details contained herein.
Following the analytical review, selected material items in the accounts for further explanation or supporting evidence	Yes	<p>Asked for additional information.</p> <ul style="list-style-type: none"> • 2023 Cashbook • 2024-2025 and 2023 Approved Accounts • 2024-2025 and 2023 Trustees Annual Report • Please can I get copies of the invoices for <ul style="list-style-type: none"> ○ 15th July, Ady Podbery 5021 ○ 26th July, Travis Perkins Pavilion Doors ○ 16th December, Castle Water ○ 08th January, Earth Anchors EA40463 ○ 24th December, WODC Business Rates
If the accounts could be materially misstated, additional checks were undertaken and the examiner is satisfied that the item(s) identified were satisfactorily explained and correctly included in the accounts	N/A	Could not be materially misstated, simple accounts, verified against the bank balances, with spot checks of invoices.
Noted any implications for the examiner's report and for separate reporting to the Commission	N/A	No implications for the examiner's report found.
Direction 12: Compare the trustees' annual report with the accounts		
Checked that any figure for reserves quoted in the trustees' annual report is not materially inconsistent with the accounts	Yes	Annual report compared and verified to the accounting statements.
Compared the trustees' annual report with the accounts for any material inconsistency	Yes	Annual report compared and verified to the cashbook.
Noted any implications for the examiner's report and for separate reporting to the Commission	N/A	No implications for the examiner's report found.
Direction 13: Write and sign the independent examination report		
Reviewed the conclusions from the independent examination	Yes	See Below.
Considered whether the examination has identified a matter of concern that should be reported in the examiner's report	Yes	No matters of concern identified.
Checked that the examiner's report covers all of the matters required	Yes	Every item on the checklist answered.



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If relying on the work of others in undertaking the independent examination, the examiner is fully satisfied with their work and that work has been fully documented	N/A	No other people involved in this independent examination.
Signed and dated the examiner's report	Yes	Hardcopy with wet signature provided.
Reported matters of material significance direct to the Commission	N/A	No significant matters have arisen.
Exercised discretion and reported relevant matters direct to the Commission	N/A	No matters to report.



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Conclusion of the Independent Examination

In conclusion, I have found no matters, significant or not, which need reporting to the Charity Commission.

The significant increase in accounting movements from previous years is simply explained by better separation of the Parish Council and the Eynsham Parks Charity, with all the bills of the Charity being managed by the Charity, rather than being paid for by the Council, and it is good to see this has been implemented.

The accounts, practices and management of the Charity appear to be in good order, however it must be made more explicit in the minutes and other documentation that the Trustees are verifying the accuracy of the accounts throughout the year, and review the internal controls. The Charity is following its own processes, and those imposed on it by Charity Law.

Report to the Trustees

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year 1st January 2024 - 31st March 2025. As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act I have completed my examination.

I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

The Council Clerk, RFO or Trustees of the Charity are welcome to contact me if there are any queries regarding the content herein.

Yours Faithfully,

L White

Mrs L White