

# CASSINGTON VILLAGE HALL

England & Wales · Charity number 304279

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1972-01-04

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Slocken  
The Green  
Cassington  
Witney  
Oxfordshire  
OX29 4DN

**Phone** 07507 599230

**Email** [cassingtonvillagehall@gmail.com](mailto:cassingtonvillagehall@gmail.com)

**Website** <http://cassingtonvillagehall.org.uk/>

## Activities

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**Objects:** VILLAGE HALL

**Activities:** To provide a first class venue for the village community to come together and use for a vast range of events from parties and performance to art classes and cafes.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Arts/culture/heritage/science
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** PARISH OF CASSINGTON
- Oxfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£18,665	£23,690	-	-
2024-12-31	£31,297	£31,364	-	-
2023-12-31	£21,216	£21,223	-	-
2022-12-31	£23,365	£20,544	-	-
2021-12-31	£25,629	£11,543	-	-

## Trustees

Name	Role	Appointed
Adrian Gregory		2021-02-23
BRIDGET SHERLOCK		
Carolyn Hinton		2023-01-01
Dr JOHN HEMINGWAY		
Hannah Farncombe		2023-01-01
Professor Helen Barr		2024-02-27
Stewart Thompson		2023-02-01
lorna mills		2014-01-27

**CASSINGTON VILLAGE HALL**

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# Accounts

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## Cassington Village Hall AGM 25 February 2025

### Chair's Review of the Year - John Hemingway

*"Not just a building, but building a community".*

2024 was another full and busy year for the village hall. As part of welcoming all our customers from within the village and outside we were delighted to end the year by hosting the wonderful panto Dr Who, which also raised £4,000 for the playground appeal. Many thanks and congratulations to all the cast and crew and especially to Mandy and Rich Constance for making this happen.

We owe massive thanks to all our customers, both one-off and regular users, and to those who attend the events we organise. Our own cinema nights continue to be well supported, and during the year we also ran another joint Harvest event with St Peter's church, and our second successful Christmas event for village children. We aim to make this an annual free event. We're constantly on the lookout for live entertainment performers and other new events that we can organise for the village, so if you have any suggestions please let us know. The hall also now has its own free-standing display panels for anyone who might like to organise an exhibition.

During the year we focused on reviewing and updating all our risk assessments and policies on key requirements to keep in line with best practice; on Fire Safety, Health & Safety, Safeguarding, and Emergency Procedures. But the big news of the year was that in the spring we finally got the installation of the solar panels off the ground, on the roof. It took a few months to get the system fully operational, with 23 panels and 3 batteries for power storage (an investment of £23,612), and it should meet most of our electricity needs throughout each year going forwards. We also set up an agreement with an electricity supplier to be able to sell any surplus energy back to the national grid. Three trustees agreed to download the Solar Edge app so that we can monitor the system in real time. We also replaced all the lights in the hall with energy efficient LED ones. Many thanks to our local firm Matt Terry and his Lumos team for such a great job.

In the run up to the installation we undertook fundraising to try and raise £10,000 to boost our own funds to pay for the scheme. It worked, and our annual finances once again showed good results, with many thanks to our dedicated treasurer Lorna Mills for all her hard work. Our total income for 2024 was £31,297, a record for recent years and much higher than last year (at £21,216) because of our fundraising which beat our target. Our total donations (including Bike Night) brought in £6,979, and we successfully won a grant for £4,722 from the Platinum Jubilee Village Hall Improvement Grant Fund. Many sincere thanks to the Fund as well as to all our very generous donors.

It came as a surprise at the start of the year when we lost one of our significant regular customers from the NHS, who needed to move their training sessions to a venue that could offer several individual rooms rather than one large space. But by the end of the year we managed to make up for the loss, and our income from bookings by hall users was much the same as previous years at £14,643 (last year £15,256 and £14,678 the year before), with gross revenue from our own events also much the same at £3,253 (last year £3,217 and £3,721 the year before).

We also earned interest on our investments and claimed Gift Aid on donations received in the previous year, which brought in another £1,700 (same as the year before at £1,700). There are still more donations coming though in the current year, many thanks to those in the village who kindly set up twelve monthly standing orders, and also we have not yet claimed the Gift Aid due on most of the donations received in 2024. So there's more good news to come.

Excluding the investment we made in the solar panels, we spent some £25,714 running the hall on things like repairs, maintenance, rates, heat & light, bins, and more, and that figure also includes the costs of running our own events. After allowing for depreciation of £5,650 our total costs came in at £31,363 (last year £20,544) which left us with a very small net deficit of just £66.

We have an amazing team who make it all happen and owe each of them huge thanks. Early in the year Pam Coates stood down as Booking Secretary but continued as our cleaner, and Seren Lemaire rose to the challenge to fill the gap for a few months as Booking Secretary until she left for university in the autumn. It was great that Emily Lemaire then agreed to take over the role from her daughter.

We also thank a new trustee who joined us at the start of the year, Helen Barr, and all the other hard working trustees who volunteer their time to serve: Hannah Farncombe (Safeguarding), Adie Gregory (Events), Carolyn Hinton (Secretary), Lorna Mills (Treasurer), Bridget Sherlock (Sports and Social), Stewart Thompson (Parish Council) and Sheila Nelson who is a regular volunteer at committee meetings. We also thank village volunteer Dan Bakewell for his frequent support in sorting out small maintenance problems that crop up each year. We always welcome new volunteers to join our team, so if you're interested please do get in touch.

The village hall is a registered charity and relies totally on generating its own income to keep the place going. If you value the hall at the heart of our community, small regular donations are a great way to support a great asset that's effectively owned by the village for the benefit of the village.

**Profit & Loss**  
**Cassington Village hall**  
Accounting Year 2024/24

	Debit	Credit
<b>Turnover</b>		<b>31,297</b>
Income from Hall Users		14,643
Income from Events		3,253
Interest		1,439
Gift Aid		261
Income from Donations		6,979
Income from Grants		4,722
<b>less Cost of Sales</b>	<b>1,307</b>	
Purchases for Events	1,307	
<b>Gross Profit</b>		<b>29,990</b>
<b>less Administration Expenses</b>	<b>20,424</b>	
Rates	360	
Bins	1,070	
Repairs	10,044	
Cleaning and Cleaning Equip	3,496	
Power/Light & Heat	3,360	
Investment Gain/ Loss	-505	
Web Hosting	67	
Computer Software	200	
Internet & Telephone	375	
Licenses and Permits	180	
Charitable Donations	33	
Subscriptions	50	
Bank/Finance Charges	71	
Insurance	1,622	
<b>less Staff Costs</b>	<b>3,983</b>	
Booking Clerk	3,983	

<i>less</i> Depreciation	5,650	
Depreciation Charge	5,650	
<b>Operating Profit</b>		<b>-£66</b>
<i>less</i> Drawings		£0
<i>less</i> Profit & Loss journal entries		£0
<b>Retained Profit this period:</b>		<b>-£66</b>
<b>Retained Profit brought forward:</b>		<b>£97,052</b>
<b>Distributable Reserves / Retained Profit carried forward:</b>		<b>£96,985</b>



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
Cassington Village Hall

On accounts for the year  
ended

December 2024

Charity no  
(if any)

304279

Set out on pages

1-3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 December 2024**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 05/05/25

Name:

Jolyon Harris FCA

Relevant professional  
qualification(s) or body  
(if any):

ICAEW

**Address:**

10 Kineton Rd

Oxford OX1 4PG

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

None

**CASSINGTON VILLAGE HALL**

England & Wales - Charity number 304279

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# Accounts

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# **Cassington Village Hall Management Committee**

## **Trustees' Annual Report - 31 December 2021**

The Managing Trustees present their Report for the year ended 31 December 2021 which should be read in conjunction with the attached financial statements for the same period.

### **Legal Status**

The Charity is established by the Conveyance and Trust Deed dated 6 September 1971, whereby, the Cassington Parish Council declared the Trusts on which it holds the freehold land now occupied by the Village Hall and car park. The Charity Commission registered number is 304279.

### **Objects, Policies and Organisation**

The Trust is established to provide and maintain the Village Hall for the benefit of the inhabitants of Cassington without distinction of political, religious or other opinion with the object of improving the quality of life for the inhabitants.

The Hall is available for hire by any individual or organisation in accordance with the standard hiring agreement and scale of charges adopted for the year. It is intended that the scale of charges be sufficient to generate enough income to meet the ordinary expenditure incurred in providing the Hall. Significant improvements are funded by specific appeals, fundraising and grants.

The Committee of Management comprises the trustees elected or appointed on an annual basis, with the officers being elected from the membership of the Committee. The Parish Council is the Custodian Trustee. The Committee met five times during the year, twice remotely via zoom (including the AGM) then three times in person. Between scheduled meetings, all committee members are kept fully informed of developments and engaged in discussions through email communications circulated amongst all members.

The Annual General Meeting is usually held in February each year.

### **Chair's Review of the Year**

*"Not just a building, but building a community".*

How do we begin to sum up 2021? Another year we'll never forget? A year we'd rather forget? A year when the 'new normal' continued to mean 'abnormal'? Take your pick, and there are countless other options. For the Village Hall, 'valiant' seems appropriate. Our management team valiantly did its best to keep the place open and organise events; our dedicated manager valiantly succeeded in keeping on top of endlessly changing Covid requirements; and potential customers valiantly made occasional bookings even though their intentions often turned out to be frustrated.

Fortunately our income from lettings turned out better than first expected, with a total of £5,858 compared to £3,168 in 2020. That's nearly double, but still less than half our 'normal' which should be double again at around £12,000 a year to cover our core costs.

Our events team Bryan and Adie did succeed with one live evening with comedian Shep Woolley, which was fairly well attended; and we re-started the cinema nights with three films but smaller audiences. The usual touring theatre companies abandoned their planned productions for 2021, and many people still seem cautious about indoor events. Our gross revenue from events and fundraising was £720 compared to zero in 2020. We also received donations of £125, plus around £250 investment income and Gift Aid.

But our overall income for the year came to a final total of £25,629, which is actually the most we've ever achieved! In the last 'normal' year of 2019 for example, our income was £16,075. That's because once again our super-efficient treasurer Lorna Mills made sure that we applied for all the grants we were eligible to claim from the Government through WODC. As a result we received total grants of £18,675 to help cover the loss of income. Massive thanks to Lorna for sorting out all the paperwork so quickly and effectively.

Whether closed or open, the hall does cost money every day. Our expenditure last year was £7,823 before depreciation, well down on the previous year's costs of £12,605, but we had no major maintenance expenditure or new items last year. This was simply for our everyday running costs and the incidental maintenance issues that crop up. Many thanks to Dave and Malcolm who make sure that any problems get sorted out quickly and cost-effectively, often doing jobs themselves, and to Cassington residents Paul Woolford and Matt Terry who go over-and-above in support with plumbing and electrical problems.

So our finances are in still very good shape. After allowing for annual depreciation of £3,720, we had a surplus of £14,086 for 2021 (£2,284 net outgoing in 2020) and our cash position is stronger than ever. The new year 2022 has already begun and it's looking as though we may have fewer bookings this year too. The Government support schemes also have now come to an end. So our cash balance will be vital to help us weather any storms ahead.

We're determined to press on with more live entertainment and our next event is *Elephant Rock* planned for Sunday 8 May 2022 at 6.30pm and particularly suitable for families. Past productions by this theatre company, The Bad Apple Theatre Group, have been extremely popular and successful. We're also investing in new equipment for the benefit of our customers, such as a replacement commercial dishwasher and the installation of a microwave oven. Let's all keep everything crossed!

Many thanks are due to all our hard-working volunteers on the committee: Penny Burroughs (Secretary), Dave Butlin (Buildings), Adie Gregory (Events), Lorna Mills (Treasurer), Bryan Partridge (Events and Vice-Chair), Sheila Nelson, Bridget Sherlock and Malcolm Teal. We owe especially huge thanks to our hall manager Kathryn Teal and our cleaner Pam Coates for their dedication and commitment. Our committee discussions were mostly about Covid risk assessments and precautions, and we all give our wholehearted thanks to Kathryn for taking such a constant lead on this heavy-duty task.

We always welcome new volunteers to join our team, so if you're interested please do get in touch. Also please consider joining the **Patrons of Cassington Village Hall** for as little as £10 a year, and you can also Gift Aid your donation to make it tax efficient. The village hall is a registered charity and relies totally on generating its own income to keep the place going. If you value the hall at the heart of our community, making a small regular donation is a great way to help. It is a great asset, effectively owned by the village for the benefit of the village.

## Finances

The Bankers for the Hall are HSBC.

## Responsibility for Financial Statements

The Trustees are responsible for the preparation of the Financial Statements and for keeping proper accounting records, which disclose the financial position of the Charity. The Trustees have elected to prepare statements on the Income and Expenditure Account basis.

## Trustees and members of the Village Hall Management Committee 2021:

Penny Burroughs	(Secretary)	Elected
Dave Butlin	(Buildings)	Parish Council (Custodian Trustee)
Adrian Gregory	(Events)	Elected
John Hemingway	(Chair)	Parochial Church Council
Lorna Mills	(Treasurer)	Elected
Sheila Nelson		Women's Institute
Bryan Partridge	(Vice-Chair)	Co-opted
Bridget Sherlock		Sports and Social Club
Malcolm Teal		Committee volunteer but not a Trustee

Our long-standing **Independent Examiner** Mr Gerard Simmonds FCA retired in 2020 and we have been unable to find a suitable replacement. Our income in 2021 was less than the Charity Commission threshold and there is no regulatory requirement for the accounts to be independently examined. We will keep this situation under review.

Approved by the Trustees  
AGM 22 February 2022

John Hemingway  
Chair

Penny Burroughs  
Secretary

Cassington Village Hall  
 Balance Sheet  
 As at 31 December 2021

			2021		2020
			£		£
FA - land and buildings	Cost - b/fwd	100,244		100,244	
	Deprn - b/fwd	(46,871)		(44,364)	
	Deprn - charge	(2,507)		(2,507)	
		<u>50,866</u>		<u>53,373</u>	
FA - equipment, fixtures	Cost - b/fwd	35,385		35,385	
	Deprn - b/fwd	(34,172)		(32,958)	
	Deprn - charge	(1,213)		(1,214)	
		<u>-</u>		<u>1,213</u>	
			50,866		54,586
Bank	Cassington Village Hall	3,514		1,283	
	Money Master	35,002		20,001	
	Saving Bond	4,855		4,282	
		<u>43,371</u>		<u>25,565</u>	
			43,371		25,565
Net assets			<u>94,237</u>		<u>80,151</u>
			£		£
Profit and loss account	Brought forward	80,151		82,435	
	Net profit/(loss)	<u>14,086</u>		<u>(2,284)</u>	
			94,237		80,151
Total funds			<u>94,237</u>		<u>80,151</u>

Cameron's  
 9 Worton Park  
 Cassington  
 OX29 4SX  
 01865 882621

*We certify that these accounts are an accurate reflection of the transactions for the year end 31/12/2021*

*[Signature]*  
 FCA  
 8/3/2022