

# Begbroke Village Hall

England & Wales · Charity number 304264

## Details

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**Other names** VILLAGE HALL BEGBROKE

**Status** Registered

**Legal form** Other

**Registered** 1963-02-22

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 30 Begbroke Crescent  
Begbroke  
Kidlington  
Oxfordshire  
OX5 1RW

**Phone** 07843708933

**Email** [treasurer@begbrokevillagehall.org](mailto:treasurer@begbrokevillagehall.org)

**Website** <https://begbrokevillagehall.uk/>

## Activities

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**Objects:** A VILLAGE HALL

**Activities:** Provides Hall for hire and promotes local activities for the village of Begbroke.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** THE PARISH OF BEGBROKE
- Oxfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-05-31	£18,661	£14,119	-	-
2024-05-31	£25,139	£27,186	-	-
2023-05-31	£24,097	£14,955	-	-
2022-05-31	£29,310	£21,783	-	-
2021-05-31	£16,632	£12,514	-	-

## Trustees

Name	Role	Appointed
Bruce Cummings		2025-02-28
Marco van der Linden		2025-02-28
Patrick Hague		2025-03-28

**Begbroke Village Hall**

England & Wales - Charity number 304264

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# Accounts

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## Begbroke Village Hall – Trustee Report for the Financial Year 1st June 2023 to 31st May 2024

### Introduction

The trustees of Begbroke Village Hall are pleased to present their annual report for the financial year ending 31st May 2024. This year has been one of strong operational performance, a full recovery from the impact of COVID-19, and key facility improvements to enhance the hall for community use.

### Financial Overview

The charity remains in a stable financial position, with strong income from hall bookings and continued support from the Begbroke Social Club. The independent examiner has reviewed the accounts and confirmed they accurately reflect the financial position of the hall.

**Total Income:** £25,139

**Total Expenditure:** £27,186

**Bank Balance (31 May 2024):** £34,326

Although the expenditure has surpassed the income, the reserves remain robust. This ensures that continued investment in the maintenance and enhancement of the hall is feasible.

### Operational Highlights

- **Bookings:** The hall saw strong bookings throughout the year, marking a full recovery from the COVID-19 lockdowns.

- **Facility Improvements:** Significant investment was made in the hall's infrastructure, including:

- New flooring in the lounge (£1,980)
- Installation of a new heating system (£6,255)
- New ceiling installation (£2,692)
- Refurbishment of all fire doors to enhance safety and longevity.

- **Community Engagement:** The Begbroke Social Club continued to thrive, with its family nights on the third Friday of each month proving to be a great success. These events have brought many young families together and reinforced the hall's role as a hub for the

community. The social club's donations have also made a significant contribution to the hall's finances.

### **Independent Examination**

An independent examiner reviewed the charity's financial records in accordance with the Charities Act 2011. The report confirmed that bookkeeping records are accurate and comply with legal requirements. Since the charity's income exceeded £25,000, a full trustee report and accounts submission to the Charity Commission may be required.

### **Acknowledgements**

The trustees would like to express their sincere gratitude to Jude Skipp for her exceptional work as Treasurer over the past year. Her dedication and diligence have been instrumental in managing the charity's finances effectively.

We also extend our thanks to all those who have supported Begbroke Village Hall—whether through bookings, donations, or volunteer efforts. Your contributions ensure that the hall remains a valued community resource.

### **Conclusion**

Looking ahead, the trustees remain committed to maintaining and improving the hall for the benefit of the community. We anticipate another successful year and will continue to ensure that the hall operates efficiently and sustainably.

### **Signed on behalf of the trustees:**

Marco van der Linden (Trustee)  
Chairman – Begbroke Village Hall Management Committee  
26th March 2025

**BEBBROKE VILLAGE HALL YEAR END ACCOUNTS TO 31st MAY**

<b>INCOME</b>	<b>2023/24</b>	<b>2022/23</b>	<b>BANK RECONCILIATION</b>	
General Hire	4,777	5,619		
Invoiced Hire	8,566	8,402	<b>Bank at 1 June 2023</b>	<b>35,568</b>
Playgroup	4,500	2,805		
Social Club Donation	6,000	4,500	<i>Plus debtors B/F:</i>	
Harvest Supper 50% donation	347	234	Playgroup	885
Jubilee Donation	0	265	Gaynor Mitchell - Pilates	30
Deposit Payments	900	0	SCAS	100
OXON Community Grant Fund Donation	0	800	Claire Parsons - Yoga	90
County Council Distribution Grant	0	300	Claire Parsons - Yoga	120
Payment made in error (see refund below)	0	1,000	Coffee Morning	90
Bowls Club Bin Reimbursement	49	34		<u>1,315</u>
Parish Council Grant	0	100	<i>Less creditors B/F:</i>	
Proceeds of Coronation Raffle	0	38		<u>0</u>
				0
<b>TOTAL</b>	<b><u>25,139</u></b>	<b><u>24,097</u></b>	<b>Profit/loss current year</b>	<b>-2,047</b>
				<b><u>34,936</u></b>
<b>EXPENDITURE</b>	<b>2023/24</b>	<b>2022/23</b>	<b>Bank at 31 May 2024</b>	<b>34,326</b>
Electricity	4,666	2,078		
Water	1,350	931	<i>Plus debtors C/F:</i>	
Insurance	1,453	1,493	Yoga - Claire Parsons	90
Internet	497	668	Pilates - Gaynor Mitchell	30
Cleaning/Windows	1,645	1,339	NHS Carers Training	100
Admin Expenses	17	79	NHS Carers Training	100
PR/Music Licence	747	282	Yoga - Claire Parsons	90
Community Oxford Subscription	50	50	Bright Sparks	100
General Maintenance	1,314	1,145		<u>610</u>
Large Works	13,409	3,819	<i>Less creditors C/F:</i>	
Annual Testing	762	495		<u>0</u>
White Goods	184	NIL		
Refunded Deposits	980	1,185		
Correct Payment made in error (see above)	0	1,000		
Miscellaneous	112	498		
<b>TOTAL</b>	<b><u>27,186</u></b>	<b><u>14,955</u></b>		
<b>SURPLUS</b>	<b><u>-2,047</u></b>	<b><u>9,142</u></b>		



## Utilites Details

30-Oct-23	DD014	Allied Westminster	120.62	
28-Mar-24	DD032	Allied Westminster	120.62	
28-Jun-23	DD002	Allied Westminster	120.62	
25-Jul-23	DD005	Allied Westminster	120.62	
30-Aug-23	DD006	Allied Westminster	120.62	
28-Sep-23	DD010	Allied Westminster	120.62	
28-Nov-23	DD017	Allied Westminster	120.62	
28-Dec-23	DD022	Allied Westminster	120.62	
28-Feb-24	DD028	Allied Westminster	120.62	
29-Apr-24	DD034	Allied Westminster	123.46	
28-May-24	DD038	Allied Westminster	123.45	
29-Jan-24	DD025	Allied Westminster	120.62	<b>1453.11</b>
28-Jun-23	DD003	Castle Water	82.75	
28-Jul-23	DD006	Castle Water	82.75	
30-Aug-23	DD007	Castle Water	168.60	
28-Sep-23	DD011	Castle Water	224.79	
30-Oct-23	DD015	Castle Water	224.79	
20-Feb-24	DD027	Castle Water	85.80	
20-Mar-24	DD031	Castle Water	83.47	
17-Apr-24	P244/62	Castle Water	90.24	
16-May-24	DD036	Castle Water	82.38	
28-Nov-23	DD018	Castle Water	224.79	<b>1350.36</b>
15-Dec-23	DD021	Scottish Power	570.84	
15-Jan-24	DD024	Scottish Power	480.64	
14-Feb-24	DD025	Scottish Power	749.48	
18-Mar-24	DD030	Scottish Power	550.52	
15-Apr-24	P244/60	Scottish Power	554.18	
16-May-24	DD037	Scottish Power	330.84	<b>3236.50</b>
29-Jun-23	DD004	SSE	692.09	
18-Sep-23	DD009	SSE	397.44	
01-Dec-23	DD019	SSE	339.95	<b>1429.48</b>
15-Jan-24	DD023	Wholesale Payments	41.40	
19-Jun-23	DD001	Wholesale Payments	41.40	
17-Jul-23	DD004	Wholesale Payments	41.40	
15-Aug-23	DD005	Wholesale Payments	41.40	
15-Sep-23	DD008	Wholesale Payments	41.40	
16-Oct-23	DD013	Wholesale Payments	41.40	
15-Feb-24	DD016	Wholesale Payments	41.40	
15-Mar-24	DD026	Wholesale Payments	41.40	
17-Apr-24	DD029	Wholesale Payments	41.40	
15-May-24	P244/61	Wholesale Payments	41.40	
15-Nov-23	DD035	Wholesale Payments	41.40	
15-Dec-23	DD020	Wholesale Payments	41.40	<b>496.80</b>
				<b>7966.25</b>

<b>Maintenance Details</b>			<b>General</b>	<b>Large</b>
28-May-24	P245/70	Pink Plumbing	120.00	
29-Nov-23	P2311/34	David Verdon Electrical	143.88	
28-Sep-23	P2309/23	Pink Plumbing	192.00	
30-Jul-23	P2307/013	Thame Ceilings Lrs		240.00
03-Jul-23	P2307/009	Amiantus-Asbeston Surv	294.00	
27-Dec-23	P2312/38	Bicester Upvc		381.00
19-Feb-24	P242/50	Bicester UPVC		381.00
30-Oct-23	P2310/29	K Smale-Floor Dep Ref		400.00
27-Oct-23	P2310/28	Colin Simpson-Flooring		470.00
21-Jun-23	P2306/006	Pink Plumbing	564.00	
09-Apr-24	P244/59	David Verdon Electrical		608.59
14-Mar-24	P243/56	Kennington Flooring		1980.00
25-Jul-23	P2307/012	Thame Ceilings Lrs		2692.80
31-Jul-23	P2307/014	Hayshams Ltd		6255.88
			<b>1313.88</b>	<b>13409.27</b>

Other Details			White Goods	Misc	Deposits
08-Jan-24	P241/40	Jude Skipp - Printing			
27-May-24	P245/67	Jude Skipp			
03-Jul-23	P2307/007	J Skipp - Key		5.99	
25-Jul-24	P245/69	Jude Skipp			
03-Jul-23	P2307/008	P Skipp - Mower Fuel		7.28	
27-Oct-23	P2310/27	J Skipp - Diary		7.99	
11-Jun-23	P2306/003	J Skipp Mis Items		9.00	
11-Jun-23	P2306/004	J Skipp Tree Mulch		9.99	
27-May-24	P245/68	Jude Skipp		10.00	
13-Sep-23	P2309/020	Jude Skipp - Chair's gift		11.49	
09-Aug-23	P2308/015	Jude Skipp-Audit Gift		50.00	
22-Apr-24	DD033	Community First Oxford			
05-Mar-24	P243/51	Jude Skipp-Miceowave	184.00		
			<b>184.00</b>	<b>111.74</b>	<b>0.00</b>

<b>Subs</b>	<b>Donation</b>	<b>Admin</b>
		5.00
		5.00
		6.99
50.00		
<b>50.00</b>	<b>0.00</b>	<b>16.99</b>

## VILLAGE HALL BEGBROKE

Charity number: 304264

### Independent examiner's report to the trustees

Financial Year: 1 June 2023 – 31 May 2024

#### **Responsibilities and basis of report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act. I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have examined the book-keeping records, all of the supporting material (invoices etc) and the bank statements. I confirm that the book-keeping records accurately reflect this supporting material.

I also confirm that the management accounts prepared from these records accurately describe the financial situation of the charity as of 31 May 2024.

I believe that these records were kept as required by section 130 of the Act.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

It was not in my remit to ensure that all internal approvals and procedures for expenditure have been met, but understand that the committee keeps this under careful scrutiny.

Since the income for this financial year is just above £25k, a trustees report and accounts may need to be submitted to the Charities Commission, in addition to the usual simple income and expenditure totals. The management accounts prepared from the bookkeeping records would appear to be sufficient for this, but the trustees must take responsibility for ensuring the requirements of the Charities Commission are fully met. See <https://www.gov.uk/guidance/prepare-a-charity-annual-return>

*Dr W Black*  
*Broomfield, 2 Cassington Road,*  
*Yarnton Kidlington*  
*Oxfordshire*  
*OX5 1QA*

SIGNED: 

DATED: 26 July 2024

**Begbroke Village Hall**

England & Wales - Charity number 304264

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# Accounts

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## Report for the 2021/22 Financial year by the Trustees of the Begbroke Village Hall Management Committee

### Condition of the Building and Maintenance.

The Trustees are pleased to note that the Management Committee has continued with a programme of necessary maintenance tasks and checks. These have included completing Fire Risk Assessments, Fire Equipment checks, Legionella Checks, PAT Testing and carrying out a 5 Year Electrical Inspection. Other work that's had a successful outcome have included improvements to the Hall's AV system, repair of the hearing loop, replacement of a dishwasher, replacement of a heater in the playgroup area, a new front fitted to the outside noticeboard, and some re-pointing of brickwork at the front entrance. Also, toward the end of 2021, and with the help of (£675) EU funding, the hall was given an energy audit, the outcome of which, resulted in the loft insulation being significantly improved. Additionally in recent weeks, the Parish Council has funded and installed a monitor screen to assist with meetings in the lounge, and provided 2, 5 a side nets on the field.

There still are still jobs around the building which have yet to be dealt with. These include re-felting the flat roof, for which quotes were received, but administering the task was made problematic, and expensive, and therefore has had to wait. The double glazed emergency doors do not fit well, and some panes are misted up. The question of how, and where, to create disabled ramping from the emergency exits is still an issue to be resolved, as well as funding. The front door handrails are rusting and need painting. Part of the pathway between the hall and the bowls green is flaking, but this repair is under way. Our sit-on mower is currently not moving.

In terms of the building cleanliness, The Trustees were pleased to learn that a replacement cleaner was found when the previous one left in February 2022 to undertake a new role. It is noted a new time-sheet system recording hours was introduced and is working well.

### Committee Membership.

Committee membership has remained stable throughout the year, but a new Treasurer was appointed following the death of the previous one, and the Trustees wish to record its thanks to the Committee for transitioning this role

successfully despite the sudden need for the change of personnel. It is also noted that a new Secretary has been appointed following the previous Secretary's move away from the village.

However, concern has been recorded about the future expenditure due to the uncertain future due to the cost of living crisis, especially with regard to any increase cost in electricity. With this in mind the Committee has shown its awareness of the uncertain future by deciding not to commit to any funding of large scale projects during the next few months but to restrict spending to essential running costs and maintenance.

### Going Forward.

In keeping with other village halls, and the country as a whole, what is earned, spent, and also where savings can be made, is going to be a priority into 2023. The Trustees know, the Committee is experiencing a difficult time for many families, where disposable income is severely squeezed. It would not be unreasonable to think that this will have a detrimental effect on the number of hirers the hall attracts – the lifeblood of the hall. It is noted the Committee has already had one discussion about how it might attract more hirers, and how on-site user groups need to be making a fair contribution toward running costs.

The Trustees would like to thank all the committee for their attendance and input at meetings throughout the year, and they look forward to their continued support in the year to come.

<b>BEGBROKE VILLAGE HALL YEAR END ACCOUNTS TO 31st MAY</b>										
<b>INCOME</b>				<b>2021/2022</b>	<b>2020/2021</b>	<b>BANK RECONCILIATION</b>				
General Hire				3,198	215					
Invoiced Hire				4,803	3,310	<b>Bank at 1 June 2021</b>				<b>21,099</b>
Playgroup				3,795	2,400	<i>Plus debtors B/F:</i>				
Social Club Donation				3,000	NIL	Oxford Drama			400	
Harvest Supper 50% donation				256	NIL	Yoga			60	
Jubilee Donations				250	NIL	Pilates			15	475
Covid Grants				13,334	10,707					
Insulation Grant				675	NIL	<i>Profit/loss current year:</i>				7,527
				<b>TOTAL 29,310</b>	<b>16,632</b>					
										<b>29,101</b>
<b>EXPENDITURE</b>				<b>2021/2022</b>	<b>2020/2021</b>					
Electricity				1,677	1,931	<b>Bank at 31 May 2021</b>				<b>27,589</b>
Water				933	562	<i>Plus debtors C/F:</i>				
Insurance				1,287	1,153	Yoga			60	
Internet				668	653	Cherwell DC-Elections			200	
Cleaning/Windows				2,432	1,678	Parish Council			100	
Admin Expenses				22	536	St Michael's Church			120	
PR/Music Licence				138	151	Playgroup			960	
Community Oxford	Subscrip			50	50	Pilates			60	
General Maintenance				2,032	1,726	Yoga			120	1,620
Large Works				10,062	2,670					
Annual Testing				200	346	<i>Less creditors C/F:</i>				
White Goods				670	NIL	K O'Sullivan (chq 255)			108	108
Refunded Deposits				515	NIL					
Miscellaneous				1,098	1,060					<b>29,101</b>
				<b>TOTAL 21,783</b>	<b>12,514</b>					
<b>SURPLUS</b>				<b>7,527</b>	<b>4,118</b>					

## VILLAGE HALL BEGBROKE

*Charity number: 304264*

### Independent examiner's report to the trustees

Financial Year: 1 June 2021 – 31 May 2022

#### **Responsibilities and basis of report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act. I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have examined the book-keeping records, all of the supporting material (invoices etc), the bank statements, cheque book and paying in books. I confirm that the book-keeping records accurately reflect this supporting material.

I also confirm that the management accounts prepared from these records accurately describe the financial situation of the charity as of 31 May 2022.

I believe that these records were kept as required by section 130 of the Act.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

The records have been well maintained in spite of the difficulties due to a handover of treasurer responsibilities part-way through the year. I have discussed with the treasurer some suggestions for improving the cross-referencing, although for the year being examined this has not caused undue problems.

It was not in my remit to ensure that all internal approvals and procedures for expenditure have been met, but understand that the committee keeps this under careful scrutiny.

Since the income for this financial year is above £25k, a trustees report and accounts will probably need to be submitted to the Charities Commission, in addition to the usual simple income and expenditure totals. The management accounts prepared from the bookkeeping records would appear to be sufficient for this, but the trustees must take responsibility for ensuring the requirements of the Charities Commission are fully met.

*Dr W Black  
Broomfield, 2 Cassinton Road,  
Yarnton Kidlington  
Oxfordshire  
OX5 1QA*

*SIGNED:*

*DATED:*