

Cogenhoe & Whiston Parish Council sole trustee of Cogenhoe & Whiston Village Hall & Playing Fields

England & Wales · Charity number 304168

Details

Other names	COGENHOE AND WHISTON PLAYING FIELD, COGENHOE AND WHISTON PLAYING FIELD AND VILLAGE HALL COMMITTEE
Status	Registered
Legal form	Trust
Registered	1968-08-06
Register	View on the Charity Commission register

Contact

Address	26 Main Road Grendon Northampton NN7 1JW
Phone	07512045418
Email	CLERK@COGENHOEANDWHISTON-PC.GOV.UK
Website	www.cogenhoeandwhiston-pc.gov.uk

Activities

Objects: RECREATION FACILITIES FOR GENERAL BENEFIT OF INHABITANTS.

Activities: PHYSICAL, MENTAL TRAINING SOCIAL MORAL OR INTELLECTUAL DEVELOPMENT THROUGH THE MEDIUMS OF A RECREATION GROUND OR PLAYING FIELD READING AND RECREATION ROOMS LECTURES CLASSES ENTERTAINMENTS OR OTHERWISE AS MAY BE FOUND EXPEDIENT FOR THE INHABITANTS OF THE PARISHES OF COGENHOE AND WHISTON IN NORTHAMPTONSHIRE AND ITS IMMEDIATE VICINTY WITHOUT DISTINCTION OF SEX OR POLITICAL RELIGIOUS OR OTHER OPINIONS

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, Arts/culture/heritage/science, Amateur Sport, Animals, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** PARISH OF COGENHOE AND WHISTON
- Northamptonshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£69,280	£53,788	-	-
2024-03-31	£92,147	£88,945	-	-
2023-03-31	£59,222	£49,718	-	-
2022-03-31	£77,427	£112,468	-	-
2021-03-31	£60,470	£12,133	-	-

Trustees

Name	Role	Appointed
Cogenhoe & Whiston Parish Council		2020-09-20

Accounts

Cogenhoe & Whiston Parish Council sole trustee of Cogenhoe & Whiston Village Hall & Playing fields (registered charity 304168) Annual Report

Sad News

I wish to report the very sad news that in February a very long standing member of the committee died. Maurice Jaynoy had been involved in the village hall committee for literally decades. He had been (amongst other things) vice chairman during the long time that Terry and Suzanne Tarpley were involved with running the hall and playing fields. He continued when I took over as chairman as the football club representative. We very much benefitted from his input into many meetings. He was keen to continue his membership after the closing of the football club so we then co-opted him onto the committee.

He will be much missed.

Hall Management Committee

The committee consists of 4 parish councillors (under my chairmanship) and representatives from village organisations and significant village hall users. The 4 parish councillors are Grubb,

Scott, Wootton and Darby. The Clerk to the Parish Council (Deborah Rush) is also clerk to this committee. We meet bi-monthly in a public meeting at the hall.

Other members represent village organisations and the main users of the hall. These include St Peter's Church, Cogenhoe Cricket Club, Ladies Fellowship, Cogenhoe and Whiston Heritage Society and Cogenhoe Pre-School. A further villager has been co-opted as environmental lead.

The members are nominated each year by their organisations and formally appointed at the first village hall committee meeting after the Annual Council meeting.

The hall and playing fields operate as a charity with a single management trustee (the parish council) and as such is run financially separate from the parish council but under the auspices of the council. No money has been provided by the parish council to the village hall.

Café

On 25th August 2023 a new proprietor commenced running a cafe at the village hall for an initial term of 3 years. This was subsequently named the Communita café. The owner (Dale Cheney) tried hard to make it a success with the support of the village hall committee but sadly he decided for various reasons that he wished to close on the 7th March 2025.

The village hall committee advertised the York Room and kitchen as being available for anyone use as a café (or whatever). A new proprietor (Becki Clifton) has subsequently agreed to run a café (Clifton's Coffee Shop) . A new lease was signed (with similar terms to the previous café owner) and she opened on the 10th of May.

Becki is also now providing food to the Community Lunch and has generally been very well received. Unfortunately on the 15th June the fire alarm in the village hall was activated as a large amount of smoke had been coming from the kitchen. The fire brigade were called, they put out the smouldering cardboard quickly and established that it was a complete accident. Some smoke damage was caused to the kitchen and one appliance. This caused us to cancel the pre-school for one day along with small number of other hall users. We expect the café to re-open shortly.

Finances

The finances of the hall are generally a lot better than previous years. This is down to two main reasons; the electricity costs have very much reduced and we have a greatly increased use of the hall by occasional bookings like children birthday parties.

All charity commission requirements have been met.

Improving Energy Efficiency

We estimate we have so far saved over £12,000 in electricity costs with the installation of the solar panels between Aug 23 and Feb 25. The main hall doors were replaced following a further grant.

Cricket Club

The cricket team continues to use the playing field with success on the field. The 1st team successfully competed in a higher league. The cricket club now runs junior teams (primarily during term time).

The state of the playing field grass is in much better condition than for years primarily due to the regular cutting by the club during the year.

After much discussion with the supplier of the cricket wicket (Total Play) and the Northants Cricket Board (NCB) it was agreed that the parish council would pay for the maintenance of the cricket wicket until 2031 and that a grant would be obtained from the NCB to pay for this. This has happened and the payment for the maintenance from 2021 - 2026 has been made.

Football pitch

We have continued with our existing football team (Delapre FC) and had no significant problems with their use.

We have welcomed Strike coaching who run a regular weekly Saturday morning club and also TFA youth who play on a new youth pitch on a Saturday morning.

Changing Rooms Project

The changing rooms are showing their age. We developed plans for their renewal. We have had a recent grant of £5,000 towards the changing rooms from the Garfield Weston Foundation. Work continues to get further grants to improve the facilities as this does not cover the whole work. In the meantime we will use the grant to make smaller improvements to the changing rooms

.

Hall Bookings

The pre-school and café facility are the prime users of the facilities. Thanks to the efforts of our Parish Clerk (Deborah) and the improved hall facilities, we have had another significant rise in the number of bookings for the hall over the last year compared to last.

Community Outreach

This is managed through the parish council.

Other small projects

Purchased 3 large storage cabinets for the main hall.

Purchased push taps for the ladies toilets and outside cigarette butt bin.

Football nets replaced after many years use.

The drains have become regularly blocked. £3,700 was spent sorting them.

We received a grant for a Monkey Challenge wall to be installed adjacent to the play area. This was installed on the 3rd June and is already being used regularly by the local children.

A badminton court was permanently painted on the floor of the main hall in April following a request from a local resident. Regular badminton is now being played in the hall.

The hall now has an online booking service that a user can check availability and request a booking through the clerk.

A large number of baffle boards were donated to the hall (free of charge). In the summer holidays they will be installed around the walls of the main hall. These should significantly reduce the 'echo' in the hall.

Nearly all the screens in the main hall have had wheels attached to them making them much easier to move around the hall.

Future projects

Other potential projects (subject to funding) could include a meeting room extension, a new heating system or tarmacing the car park.

Reminder

All meeting minutes are published on website and all council meetings are public and held in Village Hall. Dates are published on Parish Council website.

Jon Bailey (Chairman Cogenhoe and Whiston Village Hall and Playing Fields Committee)

Cogenhoe & Whiston Parish Council Sole Trustee of Cogenhoe & Whiston Village Hall & Playing Fields

End of year accounts 31.3.25		Registered Charity 304168	
Income			
Cricket club rent	£1,835.00		
Cafe rent	£7,442.19		
Pre-School fees	£13,852.00		
Dog Clubs fees	£3,796.00		
Field hire fees	£2,986.00		
Regular Hirers fees	£5,958.50		
casual hire fees	£4,620.77		
Grants	£20,240.00		
Other	£2,406.28		
Deposits	£1,448.10		
Vat refund	£4,695.49		
	£69,280.33		
Expenditure			
Waste services	£962.50		
Bank charges	£132.10		
Hygiene services	£337.92		
Electricity	£2,163.36	O/S invoice c £8,000	
Cleaning costs	£6,224.43		
Water charges	£1,256.99	£300 allotments credit £184.82 net £772.77	
Outdoor maintenance	£9,054.27	£3370 Wicket from grant, £3600 drains, £530 lights	
Insurance	£4,017.18	Refund £1908.78 net £2108.40	
Maintenance/supplies	£2,414.25		
Staff	£7,586.91		
Environmental projects	£9,676.28	Doors grant received previous 2023/24	
Membership	£398.00		
Other	£345.20		
VAT	£5,302.20		
Refund deposits	£1,470.00		
PC re PWLB	£2,446.58		
	£53,788.17		
Surplus for year	£15,492.16	£16,196 ringfenced grants	
		£8,000 electricity o/s	
Reconciliation of bank balances for year ended 31 March 2025			
Opening balances 31.3.24			£26,003.18
Total income for year			£69,280.33
Less Total expenditure for the year			£53,788.17
			£41,495.34
Represented by			
Current account			£29,762.98
Reserves			£11,732.36
			£41,495.34



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
COGENHOE AND WHISTON VILLAGE HALL AND PLAYING FIELDS

On accounts for the year
ended

31 MARCH 2025

Charity no
(if any)

Set out on pages

3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

16/06/2025

Name:

KEITH LOADER

Relevant professional
qualification(s) or body
(if any):

MAAT

Address:

Tax Assist Accountants
149 Park Avenue North
Northampton
NN3 2HY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Cogenhoe & Whiston Parish Council Sole Trustee of Cogenhoe & Whiston Village Hall & Playing Fields**End of year accounts 31.3.25****Registered Charity 304168****Income**

Cricket club rent	£1,835.00
Cafe rent	£7,442.19
Pre-School fees	£13,852.00
Dog Clubs fees	£3,796.00
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Vat refund	£4,695.49

£69,280.33**Expenditure**

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VAT	£5,302.20
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£53,788.17

Surplus for year **£15,492.16** £16,196 ringfenced grants
£8,000 electricity o/s

Reconciliation of bank balances for year ended 31 March 2025

Opening balances 31.3.24 £26,003.18

Total income for year £69,280.33

Less Total expenditure for the year £53,788.17

£41,495.34**Represented by**

Current account £29,762.98

Reserves £11,732.36

£41,495.34

Accounts

Cogenhoe & Whiston Parish Council sole trustee of Cogenhoe & Whiston Village Hall & Playing Fields

Registered charity number

304168

Annual Report to the Annual General Meeting

26th June 2024



Report from the Chairman - Cllr Jon Bailey

The committee consists of 4 parish councillors (under my chairmanship) and representatives from village organisations and significant village hall users. The 4 parish councillors are Grubb, Scott, Wootton and Darby. The Clerk to the Parish Council (Deborah Rush) is also clerk to this committee. We meet bi-monthly in a public meeting at the hall.

Other members represent village organisations and the main users of the hall. These include St Peter's Church, The Tearoom By The House of Mystery, Cogenhoe Football Club, Cogenhoe Cricket Club, Ladies fellowship and Cogenhoe Pre-School. A further villager has been co-opted as environmental lead. At present we have no elected members (residents).

The members are nominated each year by their organisations and formally appointed at the first village hall committee meeting after the Annual Council meeting.

The hall and playing fields operate as a charity with a single management trustee (the parish council) and as such is run financially separate from the parish council but under the auspices of the council. No money has been provided by the parish council to the village hall.

S280A Resolutions

The trustees passed one resolution during the year, to amend the date of the AGM from March to June each year to allow time for draft accounts to be prepared. This was approved by unanimous vote by the committee members.

Personal Award

I received an award during the year for Trustee of the Year from the South Northants Volunteer Awards in my role as Chairman of the Village Hall Committee.

Café

On the 29th April the Mud Kitchen Café owners gave notice of their intention to close on the 29th July. Following a public notice a new proprietor came forward and the Tea Rooms were subsequently opened on 25th August for a trial period and subsequently the owner signed an SLA with the Village Hall Committee for an initial term of 3 years. The rental charges for the new Team Rooms are very similar to that for the Mud Kitchen Café.

The York Room has recently been repainted by the Tea Room and the café has been re-launched as the Comunità Café.

Finances

The finances of the hall were under great pressure mainly due to the huge increase in electricity costs. We have taken further actions to minimise the use of electricity. Recently the costs of our electricity have significantly declined in part due to the installation of solar panels. These have been financed by a loan taken out by the parish Council over a 15 year period at a cost of ££2,447 pa. This cost will be covered by the savings we make in electricity costs.

The draft accounts (which are currently with the auditor) from 2023/24 can be viewed in Appendix 1.

Whilst these show a surplus for the year, the balance includes the £10,000 grant for the replacement main hall doors, so we actually made a loss of £ 6796.26, this is mostly due to

the massive increase in electricity costs last year with costs doubling from £8000 to nearly £16,663 (£2,163 paid this financial year but relates to 2023/24 usage). In 2022/23 we made a surplus of £9500.

Income from bookings has continued to grow and we have secured grants of £10,000 last year (£15588 in 2022/23).

2022/23	2023/24
£38,885	£42,029

Improving Energy Efficiency

The solar panels were installed last autumn. They immediately started saving us money. Initial estimates are that the cost has a 3-5 year pay back. We expect to save 30% in energy costs a year.

New, more efficient radiators with thermostats were installed in the York Room.

A grant from The National Lottery of £10,000 was obtained to replace the front doors to remove draughts and increase heat retention as well as security. These were installed at a total cost of £12,000. The main hall doors are due to be replaced thanks to a further £10,000 grant from National Grid for 'green projects'.

Broadband upgrade

Full fibre broadband was recently installed at the hall by Gigaclear. They operate a community scheme which means this was done at no cost to the hall and no on-ongoing costs saving over £500 a year.

Cricket Club

The cricket team continues to use the playing field with great success on the field. The 1st team successfully competed in a higher league . The cricket club is now intending to run new junior teams (primarily during term time) and the Under 11's have recently enjoyed a 6 week indoor course in the Main hall which we understand was great success.

The state of the playing field grass is in much better condition than for years ,primarily due to the regular cutting by the club during the cricket season (thanks to Paul and Daniel as the main 'cutters'). The village hall committee also contracted separately with the club to cut the grass over the winter time. Again, this has much improved the grass.

Football pitch

We have continued with our existing football team (Delapre FC) and had no significant problems with their use.

There is an issue with goal mouths, in particular with the one nearest the cricket wicket. This has been recently addressed in between the football and cricket season. We also plan to move the main pitch to the recently leased Ironstones field adjacent to the playing fields, subject to cost & planning permission.

We welcomed Strike coaching who run a regular weekly Saturday morning club and also TFA youth who play on a new youth pitch on a Saturday morning.

Changing Rooms Project

The changing rooms are showing their age. We developed plans for their renewal which met the local football association requirements to enable us to get a grant from them. We have attempted (so far without success) to gain further grant money which we need to match the FA grant before we can move this forward.

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Hall Bookings

The pre-school and cafe are the prime users of the facilities. Thanks to the efforts of our Parish Clerk (Deborah) and the improved hall facilities, we have had another significant rise in the number of bookings for the hall over the last year compared to last.

The hall continues to be a busy place with the only current regular availability during the week on a Tuesday evening. In addition to the regular users there have been 36 parties / private bookings during the last financial year.

Recycling

We have recently introduced a number of recycling bins in the hall lobby to help encourage recycling (for those things that can't be put in the council recycling bins).

Future projects

Other potential projects (subject to funding) could include sound baffles in the main hall, a mezzanine floor in the main hall, a meeting room extension, a new heating system or tarmacing the car park.

Reminder

All meeting minutes are published on website and all Village Hall Committee meetings are public and held in Village Hall. Dates are published on Parish Council website.

Appendix 1

Cogenhoe & Whiston Parish Council Sole Trustee of Cogenhoe & Whiston Village Hall & Playing Fields					
End of year accounts 31.3.24	Registered Charity 304168				
Income					
Cricket club rent	£1,350.00				
Mud Kitchen rent	£3,987.27				
Pre-School fees	£13,524.00				
Dog Clubs fees	£3,808.50				
Field hire fees	£2,050.00				
Regular Hirers fees	£5,340.00				
casual hire fees	£4,212.50				
community outreach	£2,515.50				
Tearoom by House of Mystery	£5,241.30				
Grants	£10,000.00				
Other	£255.61				
Deposits	£1,800.00				
Vat refund	£13,087.71				
From PC re PWLB	£24,975.00				
	£92,147.39				
Expenditure					
Waste services	£786.50				
Community outreach	£2,135.95				
Bank charges	£151.50				
Hygiene services	£181.92				
Electricity	£14,465.03				
Cleaning costs	£5,940.00				
Telephone	£223.45				
Water charges	£691.96				
Grass cutting	£1,413.19				
Insurance	£1,841.28				
Maintenance/supplies	£2,327.74				
Staff	£6,859.49				
Environmental projects	£30,948.84				
Membership	£40.00				
Playground / field	£645.95				
Other	£833.33				
VAT	£11,459.23				
Refund deposits	£1,775.00				
PC re PWLB	£1,223.29				
Comm Outreach from Foyle Grant	£5,000.00				
	£88,943.65				
Surplus for year	£3,203.74	(£10,000 grant committed doors)			
Reconciliation of bank balances for year ended 31 March 2024					
Opening balances 31.3.23			£22,799.44		
Total income for year			£92,147.39		
Less Total expenditure for the year			£88,943.65		
			£26,003.18		
Represented by					
Current account			£23,366.82		
Reserves			£2,636.36		
			£26,003.18		

Cogenhoe & Whiston Parish Council Sole Trustee of Cogenhoe & Whiston Village Hall & Playing Fields**End of year accounts 31.3.24**

Registered Charity 304168

Income

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£88,943.65Surplus for year **£3,203.74** (£10,000 grant committed doors)

Reconciliation of bank balances for year ended 31 March 2024

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Less Total expenditure for the year	£88,943.65
	£26,003.18
Represented by	
Current account	£23,366.82
Reserves	£2,636.36
	£26,003.18

Independent examiner's report to the trustees of Cogenhoe & Whiston Village Hall & Playing Fields ('the Trust')

I report to the charity trustees on my examination of the income and expenditure statement of the Trust, for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

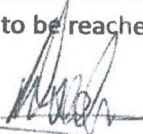
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Keith Loader

MAAT

Address:

**Tax Assist Accountants
149 Park Avenue North
Northampton
NN3 2HY**

Date: 16 August 2024

Accounts

Cogenhoe & Whiston Parish Council

Annual Report Village Hall
& Playing Field
to the Parish Meeting
17th April 2023



Village Hall & Playing Field – Chairman Cllr Jon Bailey

Hall Management Committee

The committee consists of 4 parish councillors (under my chairmanship) and representatives from village organisations and significant village hall users. Gina Goddard resigned from the parish council and therefore the village hall committee, she has not yet been replaced. The Clerk to the Parish Council (Deborah Rush) is also clerk to this committee. We meet bi-monthly in a public meeting at the hall.

The hall and playing fields operate as a charity with a single management trustee (the parish council) and as such is run financially separate from the parish council but under the auspices of the council. No money has been provided by the parish council to the village hall.

Finances

The finances of the hall are under great pressure mainly due to the trebling of electricity costs from about £6K per year to over £20K per year. Without action, the running of the hall is not sustainable in the long term. We have taken action to minimise the use of electricity and increase some hire charges but potentially we may still need to come to the parish council (and therefore residents) for support or we might have to close the hall.

Another increase was made to the hire charges for all users except the pre-school (who absorbed an increase earlier in the year). As part of the annual review the café also had its weekly rental increased.

(See appendix 3 for unaudited accounts).

Energy Saving Actions

The far end of the hall (where the stage used to be) was insulated, plaster boarded and painted at a cost of £4,500.

The clerk successfully applied for a £10,000 grant from Big Lottery and we have used £6,000 to lower the heaters in the main hall and replaced the 30-year-old heaters. The rest of the money will be used to replace the two front doors. Both of those actions will help us to reduce energy usage.

All lights in the building are now LED lights and all are movement sensitive (except for the lobby, York Room and main hall). All outside lights are also LED.

The two main rooms now have sensors and temperature gauges. All renters have been asked to continue to ensure the rooms are kept sufficiently warm for their users but we have encouraged them to keep the temperature below a government advised maximum of 21C by the judicious use of the heaters.

The parish council has recently authorised the clerk to apply for a public loan for £25,000 to purchase solar panels for the village hall. If approved this will be paid back by the village hall (at no cost to the villagers) over 15 years. The annual loan repayments will come to around £2,280 pa. Initial estimates are that the cost has a 3-5 year pay back.

Cricket Club

The cricket team continues to use the playing field with great success on the field. The 1st team won their league (only the 4th time they have done so in their history) and also their cup.

The state of the playing field grass is in much better condition than for years primarily due to the regular cutting by the club during the cricket season (thanks to Paul and Daniel as the main ‘cutters’). The village hall committee also contracted separately with the club to cut the grass over the winter time. Again, this has much improved the grass.

The playing field now might benefit from some weedkiller and maybe a ‘spiking’. The committee and the club are in discussion about how to achieve this.

Football pitch

We have continued with our existing football team (Delapre FC) and had no significant problems with their use.

There is an issue with goal mouths, in particular with the one nearest the cricket wicket. This will be addressed in the short term.

Café

According to the owners this continues to trade successfully. There has been no subsidy from the parish council to the café though the village hall did spend £12,000 on refurbishing the kitchen before the café opened.

Other Outside Developments

A path of paving slabs was laid next month across the front of the village hall and thanks to Phillip Hollowell (and helpers) the main car park gate was changed to open the opposite way. This made access from the car park to the hall much easier.

The basketball net was moved to next to the play area.

Hall Bookings

The pre-school and café continue to be the prime users of the facilities. Thanks to the efforts of our Parish Clerk (Deborah) and the improved hall facilities we have had a significant rise in the number of bookings for the hall.

There have been a number of one-off bookings – primarily for children’s parties. We have also had a football class, music group rehearsals and a children’s drama class. We continue to have many future new bookings. Given that this is our main source of income (aside from the Mud Kitchen Café and the Pre-school) this is most encouraging.

Village Cinema

The monthly village cinema attendance has picked up since last summer. We average about 28 which when we include the donations for tea/coffee means we overall cover the costs of putting on the films.

Recycling

We have recently introduced a number of recycling bins in the hall lobby to help encourage recycling (for those things that can’t be put in the council recycling bins).

Community Outreach

The Parish Council now employs Madeline (Maddie) Adams to increase our community outreach.

We also have a weekly prescriptions collection service from Denton Surgery. You can sign up at the collection time or with the surgery and get your prescription delivered to the village hall weekly between 11 and 12 on Thursday.

Future projects

We have developed plans to update the changing rooms. Instead of shared showers we will have 6 shower cubicles split between two separate changing rooms. We have received quotes and accepted one for action. We are currently applying for funds to pay for this and we hope we can carry out the work in the summer holidays.

Other potential projects (subject to funding) could include refurbishment of the main toilets, sound baffles or a mezzanine floor in the main hall, meeting room extension, new heating system and tarmacing the car park.

Appendix 3 Village Hall & Playing Field Accounts end of year (Unaudited).

End of year accounts 31.3.23			
Income	Village Hall		
Cricket club rent			£1,250.00
Mud Kitchen rent			£9,263.70
Pre-School fees			£13,574.00
Dog Clubs fees			£4,108.50
Field hire fees			£1,181.00
Regular Hirers fees			£3,294.00
casual hire fees			£5,300.25
Get Up & Go			£555.00
community events			£359.00
Grants			£15,588.00
Other			£163.00
Deposits			£1,750.00
Vat refund			£2,835.88
			£59,222.33
Expenditure			
Waste services			£724.75
Community activities			£472.81
Bank charges			£149.40
Hygiene services			£181.92
Electricity			£7,933.00
Cleaning costs			£4,931.49
Telephone			£268.83
Water charges			£874.77
Grass cutting			£545.00
Insurance			£1,787.12
Maintenance/supplies			£3,120.02
Staff (not cleaning)			£6,199.14
Forget me Not group			£261.60
Improvement projects			£2,763.39
Re-development project			£150.98
Playground / field			£1,794.00
get Up & Go			£680.00
Green projects			£9,994.00
Other			£1,085.63
Refund deposits			£1,610.00
VAT			£4,190.43
			£49,718.28
Surplus			£9,504.05
Reconciliation of bank balances for year ended 31 March 2023			
Opening balances 31.3.21			£13,295.39
Total income for year			£59,222.33
Less Total expenditure for the year			£49,718.28
			£22,799.44
Represented by			
Current account			£20,163.08
Reserves			£2,636.36
			£22,799.44

End of year accounts 31.3.23				
Income	Village Hall			
Cricket club rent			£1,250.00	
Mud Kitchen rent			£9,263.70	
Pre-School fees			£13,574.00	
Dog Clubs fees			£4,108.50	
Field hire fees			£1,181.00	
Regular Hirers fees			£3,294.00	
casual hire fees			£5,300.25	
Get Up & Go			£555.00	
community events			£359.00	
Grants			£15,588.00	
Other			£163.00	
Deposits			£1,750.00	
Vat refund			£2,835.88	
			£59,222.33	
Expenditure				
Waste services			£724.75	
Community activities			£472.81	
Bank charges			£149.40	
Hygiene services			£181.92	
Electricity			£7,933.00	
Cleaning costs			£4,931.49	
Telephone			£268.83	
Water charges			£874.77	
Grass cutting			£545.00	
Insurance			£1,787.12	
Maintenance/supplies			£3,120.02	
Staff (not cleaning)			£6,199.14	
Forget me Not group			£261.60	
Improvement projects			£2,763.39	
Re-development project			£150.98	
Playground / field			£1,794.00	
get Up & Go			£680.00	
Green projects			£9,994.00	
Other			£1,085.63	
Refund deposits			£1,610.00	
VAT			£4,190.43	
			£49,718.28	
Surplus			£9,504.05	
Reconciliation of bank balances for year ended 31 March 2023				
Opening balances 31.3.21			£13,295.39	
Total income for year			£59,222.33	
Less Total expenditure for the year			£49,718.28	
			£22,799.44	
Represented by				
Current account			£20,163.08	
Reserves			£2,636.36	
			£22,799.44	



Section A

Independent Examiner's Report

Report to the trustees/
members of

COGENHOE + WHISTON PARISH COUNCIL SOLE TRUSTEE
OF COGENHOE + WHISTON VILLAGE HALL + PLAYING FIELDS

On accounts for the year
ended

31.3.2023

Charity no
(if any)

304168.

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the
accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to
undertake the examination by being a qualified member of [insert name of
applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have
come to my attention (~~other than that disclosed below~~*) in connection with
the examination which gives me cause to believe that in, any material
respect,:

- the accounting records were not kept in accordance with section 130
of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

16.07.24

Name:

JUDITH GRIFFITHS

Relevant professional
qualification(s) or body
(if any):

CHARTERED ACCOUNTANT, MEMBER OF ICAEW

Address:

18A CHURCH WAY

GRENDON

NN7 1JE

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

NO MATTERS.

Accounts

Cogenhoe & Whiston Annual Parish Meeting

**Held on Wednesday 27th April 2022, 7.30pm
at Cogenhoe & Whiston Village Hall, York Avenue, Cogenhoe, NN7 1NB**

VH & PF Chairman's Report to Cogenhoe and Whiston Annual Parish Meeting – 27th April 2022

Committee Changes

We welcomed Gina Goddard (as parish council representative), James Howes as Pre-school representative, Paula Foster (The Mud Kitchen Café) and Gareth Goddard as Cricket Club representative onto the committee over the last year. The committee consists of 4 parish councillors (under my chairmanship) and representatives from village organisations and significant village hall users. The Clerk to the Parish Council (Deborah Rush) is also clerk to this committee. We meet 2 monthly in a public meeting at the hall.

Village Hall Building Changes

Work was completed on the internal changes, to budget after a few snags were corrected. The floor in the back corridor is getting scratched. Subject to the cost, we intend to tile that and the area round the changing rooms.

The internal lights were replaced by brighter LED versions. We expect the cost of this to be paid back over less than two years. The lights in the toilets and some of the corridors were also given movement sensors. The outside floodlights were all replaced with LED bulbs with dawn to dusk sensors.

Other minor internal work included a repaint (by the Mud Kitchen) of the York Room and the sorting of the plugs in the York Room so they are on a different circuit to the heaters.

A number of items were purchased for the hall over the year. These include, 3 table trolleys, partitions for the main hall, a cooker for the new kitchen, a new Hoover, a portable sound system, an outside water tap, a grit bin, a 'real' Xmas tree for outside and an artificial one for inside. Finally, WIFI was installed for the use of the users of the hall.

Mud Kitchen Cafe

The kitchen was refurbished by the village hall at a cost of £12,000. The Mud Kitchen then installed their own appliances.

The kitchen opened on 14th August 2021 and opens 5 days a week – Wednesday to Sunday. According to the owners they have had a successful start. They have organised a number of events themselves including some craft related and they run a monthly farmers market in the main hall. The hall purchased a cover for their outside door to protect people from the rain.

Cricket Club

The cricket team returned to the playing fields with their first proper match on the 2nd of May 2021. The village hall committee are delighted to have the club using our facilities and the club are pleased to be back.

The state of the playing field grass has greatly improved due to its regular cutting by the club during the cricket season (thanks to Paul and Daniel as the main 'cutters'). The village hall committee also contracted with the club to cut the grass over the winter time. Again, that has much improved the grass.

The playing field now would benefit from some weedkiller and maybe a 'spiking'. The committee and the club are in discussion about how to achieve this.

Play Fields and Play Area

2 extra swings were purchased and installed outside the fenced off play area. A flat and a basket swing.

The basketball net was to be moved to next to the play area and a new playing surface installed. A thermoplastic cycling area was installed where the basketball net used to be.

The skate board park was removed as part of the installation of the cricket wicket and turf was laid in its place partially funded by the cricket club.

2 picnic benches and two further benches with covers were installed by the play area. The fence from the skateboard park was installed along the car park, A path of paving slabs will be laid next month across the front of the village hall from the mud kitchen doorway alongside the hall to the back gate entrance. The main car park gate will be moved soon.

Football pitch

We have continued with our existing football team (Delapre FC) and have no significant problems of any sort with their use. They now are using the changing rooms which they stopped using during the pandemic.

The two portable goals have proved popular as they are often to be seen in various positions around the playing field.

There is an issue with goal mouths, in particular with the one nearest the cricket wicket. This will need to be addressed in the short term.

Hall Bookings

Thanks to the efforts of our Parish Clerk (Deborah) and the improved hall facilities we have had a significant rise in the number of bookings for the hall. There have been a number of one-off bookings – primarily for children parties but we have also recently added a 3 times a week outside fitness class. We have also had a football class and a children's drama class. We continue to have many future new bookings. Given that this is our main source of income (aside from the Mud Kitchen Café and the Pre-school) this is most encouraging.

Santa visited the hall in early December at his grotto. All children (and adults) seemed to enjoy his visit.

After a 5 year freeze, we slightly increased the hourly usage fee for all users.

Community Outreach

The Parish Council now employs Madeline (Maddie) Adams to increase our community outreach. This will be part of the Parish Council report.

We also have a weekly prescriptions collection service from Denton Surgery. You sign up at the collection time or with the surgery and get your prescription delivered to the village hall. Date and times are listed in the Parish Magazine.

Future projects

We are keen to make our hall more 'green'. The LED lighting has helped but we have commissioned an Energy Performance Certificate to help us decide how best we can improve our hall. In the meantime, we are getting quotes to finish off the insulation in the main hall where the stage used to be and for sound baffles in the main hall to improve the acoustics.

End of year accounts 31.3.22					
Income	Village Hall				
Cricket club rent			£2,000.00		
Mud Kitchen rent			£3,425.52		
Pre-School fees			£9,908.00		
Dog Clubs fees			£2,603.00		
Field hire fees			£810.00		
Regular Hirers fees			£1,598.25		
casual hire fees			£3,487.75		
cinema					
community events			£281.80		
Grants			£33,749.00		
Other			£8,832.96		
Deposits			£1,400.00		
Vat refund			£9,330.44		
			£77,426.72		
Expenditure					
Waste services			£497.88		
Community activities			£394.85		
Bank charges			£106.00		
Hygiene services			£181.92		
Electricity			£6,434.21		
HMRC			£270.40		
Cleaning costs			£3,907.30		
Telephone			£207.92		
Water charges			£820.80		
Grass cutting					
Insurance			£1,642.64		
Maintenance/supplies			£6,026.91		
Staff (not cleaning)			£5,788.90		
Environmental projects			£579.00		
Cinema					
Re-development project			£29,170.21		
Café			£12,393.82		
Playground / field			£33,699.69		
Other			£1,272.20		
VAT			£9,073.14		
			£112,467.79		
Deficit			-£35,041.07		
Reconciliation of bank balances for year ended 31 March 2022					
Opening balances 31.3.21			£48,336.46		
Total income for year			£77,426.72		
Less Total expenditure for the year			£112,467.79		
			£13,295.39		
Represented by					
Current account			£9,295.39		
Reserves			£4,000.00		
			£13,295.39		



Section A

Independent Examiner's Report

Report to the trustees/ members of	COGENHOE + WHISTON PARISH COUNCIL SOLE TRUSTEE OF COGENHOE + WHISTON VILLAGE HALL + PLAYING FIELDS		
On accounts for the year ended	31.3.2022.	Charity no (if any)	304168
Set out on pages	1 (remember to include the page numbers of additional sheets)		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below*~~) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: JM Griffiths Date: 16-07-24
Name: JUDITH GRIFFITHS

Relevant professional
qualification(s) or body
(if any):

CHARTERED ACCOUNTANT, MEMBER OF ICAEW.

Address:

18A CHURCH WAY

CRENDON

NN7 1JE

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

No Matters.

Accounts

Cogenhoe & Whiston Parish Council sole trustee of Cogenhoe & Whiston Village Hall & Playing fields Annual report April 2021

Parish Council

The parish council took over the running of the village hall in September and since then all committee meetings have been carried out on Zoom and (as with the parish council) all minutes are published on the parish council website. If you wish to see how we run the hall then do please attend a Zoom meeting.

A lot of work was initially carried out by the Parish Clerk to enable this handover to occur and thanks to Elizabeth Packer for assistance.

Hall and Playing Field Users

We have had very few users of the village hall aside from the continuing use by the pre-school 4 days a week.

Due to the use of the field by the cricket club the Saturday dog users and also the Tuesday evening dog users will not be returning to use the field.

As soon as government rules allow and subject to a risk assessment, we expect others users like the Mature Movers and Slimming World to return to use the hall.

We have successfully operated a jigsaw and book swap area in the lobby of the village hall. This is open from 8am to 6pm Monday to Saturday.

Finances

We had a COVID grant from SNC of £10,000 at the beginning of the pandemic and a further one more recently and this has enabled us to continue to have good reserves.

Village Hall Development

Plans were drawn up and approved by committee for internal changes. This will enable the pre-school to be secure in their own area in the main hall and therefore enable us to use the York Room, main kitchens and toilets while they are occupying the rest of the building. We applied for a Certificate of Lawfulness from SNC which has been granted.

The plans include new toilets, a small new kitchen off the main hall, the refurbishment of an old storage room which the pre-school will use for their own storage and meetings. There will be a back entrance (accessed through a new gate in the fence off the carpark) that will be used by the pre-school children and parents.

As per parish council rules this was put out to tender on the government website and we had a number of responses. Most of the builders visited the hall and, in the end, we had 8 formal responses with a large variance in quoted prices. The responses were discussed at village hall committee and a preferred supplier was identified. On the 29th March full Parish Council approved the expenditure of £30,000 to cover the building work, a contingency and potential other minor works at the hall and the supplier (RJ Installations) was informed.

The builders started work on 3rd April and have continued ever since. They have been working mainly while the pre-school has not been occupying the building and so far good progress has been made. They hope to finish week commencing May 3rd.

At the appropriate time we will have a grand re-opening.

Cricket Club

The village hall agreed a service level agreement with the Cogenhoe Cricket Club to enable them to move their club back to the village hall and playing fields. They will be playing every Saturday afternoon from about May to September and with some mid-week evening matches for the Youth under 17's and All Stars and under 9s.

To enable this to happen the Parish Council applied for a grant of approximately £20K from the English Cricket Board to pay for the installation of an all-weather wicket. The village hall committee agreed that to enable this to be installed safely it would be necessary to remove the old skateboard park. This was removed and 50% paid for by the village hall and 50% by the cricket club at a cost of £3,400 excluding VAT which was significantly lower than previous estimate. Some of the bunds at the bottom of the fields were also removed and the soil was put back where it had originally been removed from where the skateboard park was. The new wicket can be used by anyone and indeed is likely to be safer as it is not surrounded by a metal fence and the surface is much softer than concrete. The bunds were remodelled and are now being used again.

The cricket club will be cutting the grass weekly during their season. In the past the grass has been cut fortnightly.

The first match of the cricket clubs' season is 1st May.

Football pitch

The football pitch had to be moved slightly away from the village hall and this has been remarked and used already. Portable goal posts were purchased with a 50% grant from the Football Foundation. One of these will stay permanently in place and the other will be left up when possible, during the cricket season.

Play Area

Following feedback, we have ordered two extra swings, a flat and basket swing which are to be installed near to the existing play area to add to the facilities that the over 8s can use. We have also ordered two picnic benches to be also located next to the play area.

A recycling bin was purchased to be located just outside the play area and the two benches have been repainted.

Caretaker

We now employ a caretaker for two hours a week. He carries out tasks like the risk assessment and bin emptying and other maintenance tasks. He will also cut the grass in the play area.

Other Plans

We have temporarily paused the purchase of an outside table tennis table until the other play equipment has been installed. We will be looking for ideas as to how we might add to the facilities particularly for children in the playing fields. Ideas welcome.

Possible 'café' facility in the hall or playing fields.

Maintenance

Minor maintenance has continued and we had to replace the fire alarm system at a cost of £524 as it had a fault and was not fixable given its age.

Approved signed copy held on file

Cogenhoe & Whiston Parish Council sole trustee for Cogenhoe & Whiston Village Hall & playing
Fields

Registered charity number 304168

End of year accounts 31.3.21								
Income	Village Hall							
From VHMC	£45,777.78		Income (inc VAT)					£60,469.94
Hirers fees	£3,617.00							
Donations	£40.00		Less expenditure (inc VAT)					£12,133.48
Other (grants & refunds)	£11,035.16							£48,336.46
	£60,469.94							
			Represented by current ac closing balance 31.3.21					£18,336.46
			Current Account as per bank reconciliation					
Expenditure			Bus premium					£30,000.00
Hygiene services	£156.00							
Elec	£2,790.56							£48,336.46
Cleaning	£540.00							
Telephone	£48.00							
Water	£193.68							
Grass	£90.00							
Insurance	£1,553.03							
Supplies / Maint	£360.31							
Staff costs	£1,502.87							
Other	£2,614.50							
Playground	£1,136.91							
	£10,985.86							
VAT	£1,147.62							
	£12,133.48							
Surplus	£48,336.46							

Annual Internal Audit Report 2020/21

Cogenhoe and Whiston Parish Council

www.cogenhoeandwhiston-pc.gov.uk

During the financial year ended 31 March 2021, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2020/21 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.			N/A
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2019/20, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2019/20 AGAR tick "not covered")			✓
L. If the authority has an annual turnover not exceeding £25,000, it publishes information on a website/ webpage up to date at the time of the internal audit in accordance with the Transparency code for smaller authorities.	✓		
M. The authority, during the previous year (2019-20) correctly provided for the period for the exercise of public rights as required by the Accounts and Audit Regulations (evidenced by the notice published on the website and/or authority approved minutes confirming the dates set).	✓		
N. The authority has complied with the publication requirements for 2019/20 AGAR (see AGAR Page 1 Guidance Notes).	✓		
O. (For local councils only)	Yes	No	Not applicable
Trust funds (including charitable) – The council met its responsibilities as a trustee.			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken **NORTHANTS CALC LTD** Name of person who carried out the internal audit
INTERNAL AUDIT SERVICE

Signature of person who carried out the internal audit **L. LANGDON** Date **19-5-21**

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).