



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/10/2024 Period start date, To 30/09/2025

Period end date

Charity name: Martham War Memorial Village Hall

Charity registration number: 304006

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the Charity shall be the provision and maintenance of a village hall for the use of the inhabitants of the Parish of Martham without distinction of political, religious, or other opinions
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The hall is used for meetings, lectures, and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the quality of life for the said inhabitants.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The variety of clubs using the facility has increased and is more diverse resulting in the improvement to many lives within our community. These embrace the elderly threw to babies in a wide range of activities.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Finances are in a healthy stable state.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to ensure Martham War Memorial can with stand a serious loss of income and asset item repair.
Amount of reserves held	Para 1.22	£18,000
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Non

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Advertising on local social media and posters within the hall. Trustees meet with prospective candidates, and discuss what they can offer as well as what we want from a trustee. A declaration is signed by the new trustee. Unless a vacancy arising mid year, trustees are usually appointed at the AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Martham War Memorial Village Hall
Other name the charity uses	Martham Village Hall
Registered charity number	304006
Charity's principal address	White Street Martham Great Yarmouth NR29 4PG (Not postal address)

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Huke	Chairperson	01/10/2024-30/09/2025	Board of Trustees
2	Michelle Rowley	Treasurer	01/10/2024-30/09/2025	Board of Trustees
3	Rosie Davey	Old Folks Representative	01/10/2024-30/09/2025	Board of Trustees
4	Christine Harriss	Bingo Representative	01/10/2024-30/09/2025	Board of Trustees
5	Graham Bye	Parish Council representative	01/10/2024-30/09/2025	Board of Trustees
6	Alan Bixby	Bowls Representative	01/10/2024-30/09/2025	Board of Trustees
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Corporate trustees – names of the directors at the date the report was approved

Director name	n/a	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
	n/a	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
		n/a

Name of chief executive or names of senior staff members (Optional information)

n/a

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

M J Huke

Full name(s)

Mr Michael Huke

Position (eg Secretary,
Chair, etc)

Chairperson

Date

11 / 03 / 2026

Profit & loss account for the period ended 30th September 2025

	2025 £	2024 £
Income	<u>28,720.31</u> 28,720	<u>24,571.61</u> 24,572
Other income		20,000
Expenditure		
Insurance	3,530.40	
Maintenance & Household	2,438.18	11,599.00
Utilities	2,756.89	2,127.59
Office costs	146.03	88.68
Wages	6,036.00	5,335.50
Cleaning	6,524.00	6,022.00
Licences	265.56	228.35
Professional fees	286.84	128.86
Activity costs	836.04	
Miscellaneous	904.18	7,769.87
	<u>23,724</u>	<u>33,300</u>
Interest received		1,079
Profit/ (loss) to be held as reserves	<u>4,996</u>	<u>(7,649)</u>
Opening bank position	£6,981.26	£4,130.43
Closing bank position	£11,977.45	£6,981.26
Reserve account	£18,400.94 £19,051.00	£18,000.00 £18,400.94

Accountants Report

In accordance with instructions I have prepared the accounts for the year ended 30th September 2025 from the records and information supplied to me.

Emma Pain

Amity Accountancy Ltd

Notes

- 1 Income in 2024 was higher due to a £20,000 investment return and the interest on the investment being recongnised in the period (interest £1,059.07)
Income from hall activities was £24,571.61.
- 2 Insurance costs in 2024 are missing and the costs for insurance in Oct 2024 I would allocate to 2024; leaving £1,354.62 as costs relating to 2025.
- 3 The profit or loss to be held as reserves is calculated on the income from hall activities only.



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

The Martham War Memorial Village Hall

**On accounts for the year
ended**

30th September 2025

**Charity no
(if any)**

304006

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2025.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

5th March 26

Name:

EMMA PAIN

**Relevant professional
qualification(s) or body**

Association of Accounting Technicians
membership no 10338958