



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/10/2023 Period start date, To 30/09/2024

Period end date

Charity name: Martham War Memorial Village Hall

Charity registration number: 304006

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the Charity shall be the provision and maintenance of a village hall for the use of the inhabitants of the Parish of Martham without distinction of political, religious, or other opinions
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The hall is used for meetings, lectures, and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the quality of life for the said inhabitants.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The hall has increased it's booking by a significant amount since covid. The variety of clubs using the facility has increased and is more diverse resulting in the improvement to many lives within our community. These embrace the elderly threw to babies in a wide range of activities.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Finances are in a healthy stable state after investments in improvements of £15,000 Were made during the period inc new oil tank, toilet flooring, ,solar panels were fitted and a porch
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to ensure Martham War Memorial can with stand a serious loss of income and asset item repair.
Amount of reserves held	Para 1.22	£18,000
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Non

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Advertising on local social media and posters within the hall. Trustees meet with prospective candidates, and discuss what they can offer as well as what we want from a trustee. A declaration is signed by the new trustee. Unless a vacancy arising mid year, trustees are usually appointed at the AGM.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Martham War Memorial Village Hall
Other name the charity uses	Martham Village Hall
Registered charity number	304006
Charity's principal address	White Street Martham Great Yarmouth NR29 4PG (Not postal address)

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Huke	Chairperson	1/10/2023-30/09/2024	Board of Trustees
2	Michelle Rowley	Treasurer	1/10/2023-30/09/2024	Board of Trustees
3	Rosie Davey	Old Folks Representative	1/10/2023-30/09/2024	Board of Trustees
4	Christine Harriss	Bingo Representative	1/10/2023-30/09/2024	Board of Trustees
5	Graham Bye	Parish Council representative	1/10/2023-30/09/2024	Board of Trustees
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**Corporate trustees – names of the directors at the date the report was approved**

Director name	n/a	

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
	n/a	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
		n/a

#### Name of chief executive or names of senior staff members (Optional information)

n/a
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

M J Huke

Full name(s)

Mr Michael Huke

Position (eg Secretary,  
Chair, etc)

Chairperson

Date

13 / 03 / 2025

Martham War Memorial Village Hall		Operating Summary												2023 / 2024
Income 2023-2024		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Totals
Letts		£2,501.00	£1,334.00	£1,025.00	£1,727.00	£1,915.00	£1,777.00	£2,166.00	£1,642.00	£1,232.00	£2,171.37	£1,699.00	£1,521.00	£20,710.37
Snooker		£71.00	£118.00	£41.00	£197.00	£128.00	£279.00	£347.00	£296.00	£407.20	£361.00	£376.00	£290.90	£2,912.10
Misc		£21,079.07	£252.99	£536.12		£67.93	£70.00					£22.10		£22,028.21
Total														
Total		£23,651.07	£1,704.99	£1,602.12	£1,924.00	£2,110.93	£2,126.00	£2,513.00	£1,938.00	£1,639.20	£2,532.37	£2,097.10	£1,811.90	£45,650.68
Expenditure														
Insurance														
Maintenance		£669.94	£22.43	£30.09	£61.57	£2,758.02	£140.28	£158.88	£5,201.50	£596.97	£418.37	£983.47		£11,041.52
Household		£29.99	£59.56	£12.00	£53.51	£46.15		£116.23	£49.43	£76.55	£43.85	£70.21		£557.48
Heating Oil			£386.93								£311.06			£697.99
Water Charges				£130.07			£159.00			£153.17			£132.40	£574.64
Electricity Charges		£58.21	£69.00	£88.05	£75.86	£77.32	£64.76	£77.00	£57.18	£42.77	£43.68	£50.13	£57.66	£761.62
Stationary			£23.73		£30.00			£30.15	£4.80					£88.68
Wages		£308.00	£385.00	£308.00	£385.00	£368.50	£308.00	£417.00	£801.00	£432.00	£669.00	£522.00	£432.00	£5,335.50
Cleaning Services		£440.00	£550.00	£440.00	£550.00	£440.00	£440.00	£480.00	£600.00	£480.00	£600.00	£522.00	£480.00	£6,022.00
Performing Rights							£228.35							£228.35
WiFi			£4.99	£8.50	£8.50	£8.50	£8.50	£8.50	£9.17	£9.17	£9.17	£9.17	£9.17	£93.34
Accountants Fee							£125.00							£125.00
Legal Costs														
HMRC											£3.86			£3.86
Misc			£150.99	£69.86	£94.82	£0.01		£5,771.79	£8.00		£203.60	£1,470.80		£7,769.87
Total		£1,506.14	£1,652.63	£1,086.57	£1,259.26	£3,698.50	£1,473.89	£7,059.55	£6,731.08	£1,790.63	£2,302.59	£3,627.78	£1,111.23	£33,299.85
Profit / Loss	*nett of investment	£2,144.93	£52.36	£515.55	£664.74	-£1,587.57	£652.11	-£4,546.55	-£4,793.08	-£151.43	£229.78	-£1,530.68	£700.67	-£7,649.17
Open Bank		£4,130.43												
Closing Bank													£6,981.26	
Reserves	*include 40	£28,500.00												
95 day account							£18,000.00						£18,000.00	£18,000.00
Interest on 95 day account													£400.94	£400.94
* Oct misc £20000.00 investment return £1059.07 interest on above						** £10500.00 transfer to current account								





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees

The Martham War Memorial Village Hall

On accounts for the year  
ended

30th September 2024

Charity no  
(if any)

304006

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2024.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*edclark*

Date:

24.02.2025

Name:

Edward Clarke, BSc (Hons), MAAT

Relevant professional  
qualification(s) or body  
(if any):

Member of the Association of Accounting Technicians.  
Licence number 1002193

Address:

Dashwood House, 1 Tyrells Road,  
Great Yarmouth  
Norfolk, NR31 0AR

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.