

2ND WHITTON SCOUT GROUP

England & Wales - Charity number 303827

Details

Other names 2ND WHITTON BOY SCOUT GROUP

Status Registered

Legal form Trust

Registered 1964-02-11

Register [View on the Charity Commission register](#)

Contact

Address 85 Kneller Gardens
Isleworth
Middlesex
TW7 7NR

Phone 07771433811

Email trevor@familysmallpiece.co.uk

Website 2ndwhitton.org.uk

Activities

Objects: 2ND WHITTON BOY SCOUT GROUP.

Activities: A unit of the Scout Association promoting the development of young people by providing an enjoyable and attractive scheme of progressive training based on the Scout Promise and Law

Classification

- **How:** Other Charitable Activities
- **What:** Education/training, Other Charitable Purposes
- **Who:** Children/young People

Geography

- **Area of benefit:** WHITTON
- Richmond Upon Thames

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2025-03-31 | £78,712 | £69,952 | - | - |
| 2024-03-31 | £92,993 | £77,162 | - | - |
| 2023-03-31 | £108,198 | £109,068 | - | - |
| 2022-03-31 | £88,087 | £82,433 | - | - |
| 2021-03-31 | £24,275 | £21,581 | - | - |

Trustees

| Name | Role | Appointed |
|----------------------------------|-------|------------|
| TREVOR MICHAEL SMALLPIECE | Chair | |
| David Clay | | 2016-04-01 |
| Joanna Olliffe | | 2018-04-01 |
| Paul Jones | | 2018-07-14 |
| SUSAN MARGARET DE BOECK | | |

2ND WHITTON SCOUT GROUP

England & Wales - Charity number 303827

Accounts

Trustees' Annual Report

For the period

From (start date)

| | | | | | |
|---|---|---|---|---|---|
| 0 | 1 | 0 | 4 | 2 | 4 |
|---|---|---|---|---|---|

to end date

| | | | | | |
|---|---|---|---|---|---|
| 3 | 1 | 0 | 3 | 2 | 5 |
|---|---|---|---|---|---|

Section A Reference and administration details

Charity name

2nd Whitton Scout Group

Other names the charity is known by

| |
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| |
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Registered charity number (if any)

3 0 3 8 2 7

Charity's principal address

Evelyn Close

Whitton

Twickenham

Postcode

T W 2 7 B L

Names of the charity trustees who manage the charity

| | Trustee Name | Office (if any) | Dates acted if not for whole year |
|----|---------------------|-------------------------|-----------------------------------|
| 1 | Mr T Smallpiece | Chairman | |
| 2 | Mr P Jones | Vice Chairman | |
| 3 | Mrs S de Boeck | Secretary | |
| 4 | Mr D Clay | A.G.S.L | |
| 5 | Mrs J Oliffe | Treasurer | |
| 6 | Ms N Bengé | A.G.S.L / Beaver Leader | To July 2024 |
| 7 | Mr D Gilbert | Cub/Explorer Leader | To July 2024 |
| 8 | Mr P Beal | Cub Leader | To July 2024 |
| 9 | Mr A Stacey | Scout Leader | To July 2024 |
| 10 | Mr S Lywood | Scout Leader | To July 2024 |
| 11 | Mr D Poynter | Scout Leader | To July 2024 |
| 12 | Mr R Elliott | Beaver rep | To July 2024 |
| 13 | Mr D Bates | Beaver rep | To July 2024 |
| 14 | Mr A Alderson Evans | Beaver rep | To July 2024 |
| 15 | Mr A Plummer | Cub rep | To July 2024 |
| 16 | Mrs S English | Cub rep | To July 2024 |
| 17 | Mrs C Ludbrook | Scout rep | To July 2024 |
| 18 | Mrs K Doggett | Scout rep | To July 2024 |
| 19 | Mrs E Hindley | Group Administrator | To July 2024 |
| 20 | Mrs J Humphreys | Group Administrator | To July 2024 |
| 21 | Mrs C Pratten | Group Administrator | To July 2024 |

Section A Reference and administration details (continued)

Names and addresses of advisers

| Type of advisor | Name | Address |
|-----------------|------|---------|
| | | |

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of the Scout Association.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues

The Group structure changed in July 2024 and is now managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of 5 independent representatives, Chair, Vice Chair, Treasurer, Membership Secretary and Secretary together with the Group Scout Leader (Acting), individual section leaders and supporter and parent's representation and meets every 3 months.

This Trustee Board exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required; and
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Trustees could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of *internal controls* that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

| Section C | | Objectives and activities |
|--------------------------|--|---|
| | | <p>The objectives of the group are as a unit of the Scout Association.</p> <p>The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.</p> <p>Each of the seven sections of the Group meet weekly during term time and participate in a full programme of activities. In addition the Cub and Scout sections attend organised Camps and training days and the Beavers participate in day camps and sleepovers. All sections also take part in many organised District and County Activity days and competitions.</p> |
| | | <p>The supporters committee have undertaken fundraising activities throughout the year. Activities have mainly been running match day parking for events at Twickenham Rugby Ground. This year there were more events than in 2024 resulting in higher parking revenue.</p> |
| Public benefit statement | | <p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p> |
| Section D | | Achievements and performance |
| | | <p>Group membership has remained consistent with 275 young people and 31 leaders and helpers.</p> <p>Throughout the year the Group were able to offer camping experience to Cubs and Scouts and the Beavers have been able to experience nights away in a hut.</p> |
| | | <p>The main Group expenditure remains consistent with the previous year. The main movements being that in 2025 the group spent £2k on tents including a new dining shelter (included in repairs) and £3k less in electricity charges in compared to 2024 following a reduction in our tariff.</p> |
| Section E | | Financial Review |
| | | Reserves Policy |

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Trustee Board considers that the group should hold a sum equivalent to 6 months running costs, circa £10,000, in addition to those held to cover normal expenditure until the next annual subscriptions fall due. It is the group's policy not to rely on fundraising to cover the "normal" expenditure of the group. Instead any income from this source is used to renew equipment, more major maintenance projects and any improvements to the HQ and to cover any unforeseen expenditure.

After allowing for amounts held by the Group for the sections and approved projects in hand the Group held reserves of approximately £10,000 against this at year end.

Investment Policy

The Group's Income and Expenditure is small and as a consequence it does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the The Trustee Board considers the cash flow requirements.

Section F

Other Optional Information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

| |
|--|
| |
|--|

Full name(s)

| |
|-------------------|
| Trevor Smallpiece |
|-------------------|

Position (eg Secretary, Chair)

| |
|----------|
| Chairman |
|----------|

Date

| | | |
|----|------|------|
| 23 | JUNE | 2025 |
|----|------|------|

2nd Whitton Scout Group Receipts and Payments Account

Year start date

Year end date

| | | | |
|-------------------|-----------|----|-----------|
| For the year from | 01-Apr-24 | To | 31-Mar-25 |
|-------------------|-----------|----|-----------|

Receipts and payments

| | 2024/25 Unrestricted funds £ | 2023/24 Unrestricted funds £ |
|--|------------------------------------|------------------------------------|
| Receipts | | |
| Donations, legacies and similar income | | |
| Membership subscriptions | 36,900 | 36,530 |
| Less: Membership subscriptions paid on (National/County/Area/District) | - | 14,080 |
| Net membership subscriptions retained | 19,456 | 22,450 |
| Donations | 321 | 8,213 |
| Legacies | - | - |
| Gift Aid | 6,413 | 6,500 |
| Youth programme and activities | 42,029 | 50,294 |
| Sub total | 68,218 | 87,457 |
| Grants | | |
| Maintenance grant | - | - |
| Other grants | - | - |
| Sub total | - | - |
| Fundraising (gross) | | |
| Parking | 6,439 | 2,441 |
| Family camp | - | - |
| Other fundraising activities | 2,359 | 2,106 |
| Sale of scarves and T-shirts | 462 | 150 |
| Sub total | 9,260 | 4,697 |
| Investment income | | |
| Bank interest | 1,234 | 839 |
| Building Society interest | - | - |
| The Scout Association Short Term Investment Service | - | - |
| Property Rent income | - | - |
| Other investment income | - | - |
| Sub total | 1,234 | 839 |
| Total Gross Income | 78,713 | 92,993 |
| Asset and investment sales, etc. | - | - |
| Total receipts | 78,713 | 92,993 |

2nd Whitton Scout Group Receipts and Payments Account

| | Year start date | | Year end date |
|-------------------|-----------------|----|---------------|
| For the year from | 01-Apr-24 | To | 31-Mar-25 |

Receipts and payments

| | 2024/25 Unrestricted funds £ | 2023/24 Unrestricted funds £ |
|--|------------------------------------|------------------------------------|
| Payments | | |
| Charitable Payments | | |
| Youth programme and activities | 47,494 | 52,583 |
| Adult support and training | - | 114 |
| Water and Sewerage | 143 | 166 |
| Electricity and Gas | 1,693 | 4,946 |
| Insurance | 3,781 | 3,859 |
| Building works | 8,367 | 6,387 |
| Cleaning | 1,347 | 1,965 |
| Printing and photocopying | 13 | 34 |
| Telephone | 151 | 431 |
| Uniform and badges | 2,185 | 2,027 |
| Bank charges and go cardless fees | 1,475 | 1,613 |
| Sundry expenses | 299 | 205 |
| AGM and trustee expenses | 125 | 157 |
| Donations | 502 | 550 |
| Contribution to Jamboree | - | - |
| Trim trail | - | - |
| Sub total | 67,576 | 75,037 |
| Fundraising expenses | | |
| Parking | 680 | - |
| Family camp | - | 735 |
| Other fundraising costs | 1,696 | 940 |
| Purchase of T-shirts and Scarves | - | 450 |
| Sub total | 2,376 | 2,125 |
| Total Gross Expenditure | 69,952 | 77,162 |
| Asset and investment purchases, etc. | - | - |
| Total payments | 69,952 | 77,162 |
| Net of receipts/(payments) | 8,761 | 15,830 |
| Cash funds less monetary assets and liabilities last year end | 73,134 | 57,304 |
| Cash funds less monetary assets and liabilities this year end | 81,895 | 73,134 |

Statement of assets and liabilities at the end of the year

| | 31-Mar-25 | 31-Mar-24 |
|---|--------------------|--------------------|
| | Unrestricted funds | Unrestricted funds |
| | £ | £ |
| Cash funds | | |
| Bank current account | 15,801 | 14,494 |
| Bank deposit account | 65,856 | 58,000 |
| Building society account | 1,025 | 99 |
| The Scout Association Short Term Investment Service | - | - |
| Cash/Floats | 623 | 541 |
| Total cash funds | 83,305 | 73,134 |
| Other monetary assets | | |
| Tax claim | - | - |
| Debts due from the County/Area/District/Group | - | - |
| Insurance claim | - | - |
| Sub total | - | - |
| Investment assets | | |
| Investment property - detail | - | - |
| Quoted investments | - | - |
| Other investments - detail | - | - |
| Sub total | - | - |
| Non monetary assets for charity's own use | | |
| Badge stock | - | - |
| Shop stock | - | - |
| Other stock | - | - |
| Land and buildings | 978,850 | 978,850 |
| Motor vehicles | - | - |
| Scouting equipment, furniture etc | 120,801 | 120,801 |
| Other | - | - |
| Sub total | 1,099,651 | 1,099,651 |
| Liabilities | | |
| Accounts not yet paid | - | - |
| Expenses incurred but not invoiced | - | - |
| Subscriptions not yet paid | - | - |
| Loan - detail | - | - |
| Other liabilities - family camp deposits | 1,410 | - |
| Sub total | 1,410 | - |

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 23 June 2025 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

Print Name

| | |
|-------------------|-----------|
| TREVOR SMALLPIECE | Chair |
| JOANNA OLIFFE | Treasurer |

Independent Examiner's Report to the Trustees of the 2nd Whitton Scout Group

We report on the accounts of the Group for the year ended 31 March 2025 which comprise the Receipt and Payments Account and the Statement of Assets and Liabilities.

This report is made solely to the trustees in accordance with section 145 of the Charities Act 2011. Our work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees for our examination work.

Respective responsibilities of Trustees and Examiner

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities act) and that an independent examination is needed.

It is our responsibility to

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

Our examination was carried out in accordance with the General directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mark Blackwell (ACMA)
MHR Consultancy Ltd
Ferneberga House. Alexandra Road
Farnborough
GU14 6DQ

15th July 2025

2ND WHITTON SCOUT GROUP

England & Wales - Charity number 303827

Accounts

Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 3

to end date

3 1 0 3 2 4

Section A

Reference and administration details

Charity name

2nd Whitton Scout Group

Other names the charity is known by

Registered charity number (if any)

3 0 3 8 2 7

Charity's principal address

Evelyn Close

Whitton

Twickenham

Postcode

T

W

2

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Names of the charity trustees who manage the charity

| | Trustee Name | Office (if any) | Dates acted if not for whole year |
|----|---------------------|-------------------------|-----------------------------------|
| | Mr T Smallpiece | Chairman | |
| 1 | Mr P Jones | Vice Chairman | |
| 2 | Mrs S de Boeck | Secretary | |
| 3 | Mr D Clay | A.G.S.L | |
| 4 | Ms N Benge | A.G.S.L / Beaver Leader | |
| 5 | Mr D Gilbert | Cub/Explorer Leader | |
| 6 | Mr P Beal | Cub Leader | |
| 7 | Mr A Stacey | Scout Leader | |
| 8 | Mr S Lywood | Scout Leader | |
| 9 | Mr D Poynter | Scout Leader | From 1 September 2023 |
| 10 | Mr R Elliott | Beaver rep | From 13 July 2023 |
| 11 | Mr D Bates | Beaver rep | From 13 July 2023 |
| 12 | Mr A Alderson Evans | Beaver rep | From 13 July 2023 |
| 13 | Mr A Plummer | Cub rep | |
| 14 | Mrs S English | Cub rep | |
| 15 | Mrs C Ludbrook | Scout rep | |
| 16 | Mrs K Doggett | Scout rep | |
| 17 | Mrs J Oliffe | Treasurer | |
| 18 | Mrs E Hindley | Group Administrator | |
| 19 | Mrs J Humphreys | Group Administrator | |
| 20 | Mrs C Pratten | Group Administrator | |

Section A

Reference and administration details (continued)

Names and addresses of advisers

| Type of advisor | Name | Address |
|-----------------|------|---------|
| | | |

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of the Scout Association.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 5 independent representatives, Chair, Vice Chair, Treasurer, Membership Secretary and Secretary together with the Group Scout Leader (Acting), individual section leaders and supporter and parent's representation and meets every 3 months.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required; and
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of **internal controls** that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C

Objectives and activities

The objectives of the group are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Each of the six sections of the Group meet weekly during term time and participate in a full programme of activities. In addition the Cub and Scout sections attend organised Camps and training days and the Beavers participate in day camps and sleepovers. All sections also take part in many organised District and County Activity days and competitions.

The supporters committee have undertaken fundraising activities throughout the year. Activities have mainly been running match day parking for events at Twickenham Rugby Ground.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

Group membership has remained consistent with 288 young people and 30 leaders and helpers.

Throughout the year the Group were able to offer camping experience to Cubs and Scouts and the Beavers have been able to experience nights away in a hut.

The main Group expenditure remains consistent with the previous year. The main movements being that in 2023 the group spent £19k on a new trim trail and there is no comparative spend in 2024 and the £3k increase in electricity charges in 2024 compared to 2023 following the increase in tariffs.

Section E Financial Review

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, circa £10,000, in addition to those held to cover normal expenditure until the next annual subscriptions fall due. It is the group's policy not to rely on fundraising to cover the "normal" expenditure of the group. Instead any income from this source is used to renew equipment, more major maintenance projects and any improvements to the HQ and to cover any unforeseen expenditure.

After allowing for amounts held by the Group for the sections and approved projects in hand the Group held reserves of approximately £10,000 against this at year end.

Investment Policy

The Group's Income and Expenditure is small and as a consequence it does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Section F

Other Optional Information

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Trevor Smallpiece

Position (eg Secretary, Chair)

Chairman

Date

1 July 2024

2nd Whitton Scout Group Receipts and Payments Account

Year start date

Year end date

| | | | |
|-------------------|-----------|----|-----------|
| For the year from | 01-Apr-23 | To | 31-Mar-24 |
|-------------------|-----------|----|-----------|

Receipts and payments

| | 2023/24 | 2022/23 |
|--|--------------------|--------------------|
| | Unrestricted funds | Unrestricted funds |
| | £ | £ |
| Receipts | | |
| Donations, legacies and similar income | | |
| Membership subscriptions | 36,530 | 37,626 |
| Less: Membership subscriptions paid on (National/County/Area/District) | - 14,080 | - 14,350 |
| Net membership subscriptions retained | 22,450 | 23,276 |
| Donations | 8,213 | 350 |
| Legacies | - | - |
| Gift Aid | 6,500 | 5,676 |
| Youth programme and activities | 50,294 | 56,847 |
| Sub total | 87,457 | 86,149 |
| Grants | | |
| Maintenence grant | - | - |
| Other grants | - | 600 |
| Sub total | - | 600 |
| Fundraising (gross) | | |
| Parking | 2,441 | 8,283 |
| Family camp | - | 10,871 |
| Other fundraising activities | 2,106 | 1,679 |
| Sale of scarves and T-shirts | 150 | 561 |
| Sub total | 4,697 | 21,394 |
| Investment income | | |
| Bank interest | 839 | 55 |
| Building Society interest | - | - |
| The Scout Association Short Term Investment Service | - | - |
| Property Rent income | - | - |
| Other investment income | - | - |
| Sub total | 839 | 55 |
| Total Gross Income | 92,993 | 108,198 |
| Asset and investment sales, etc. | - | - |
| Total receipts | 92,993 | 108,198 |

2nd Whitton Scout Group Receipts and Payments Account

| | | | |
|-------------------|-----------------|----|---------------|
| | Year start date | | Year end date |
| For the year from | 01-Apr-23 | To | 31-Mar-24 |

Receipts and payments

| | 2023/24 | 2022/23 |
|--|--------------------|--------------------|
| | Unrestricted funds | Unrestricted funds |
| | £ | £ |
| Payments | | |
| Charitable Payments | | |
| Youth programme and activities | 52,583 | 60,370 |
| Adult support and training | 114 | 145 |
| Water and Sewerage | 166 | 72 |
| Electricity and Gas | 4,946 | 1,980 |
| Insurance | 3,859 | 3,296 |
| Building works | 6,387 | 6,417 |
| Cleaning | 1,965 | 1,512 |
| Printing and photocopying | 34 | 90 |
| Telephone | 431 | 188 |
| Uniform and badges | 2,027 | 2,468 |
| Bank charges and go cardless fees | 1,613 | 2,445 |
| Sundry expenses | 205 | 301 |
| AGM and trustee expenses | 157 | 476 |
| Donations | 550 | 1,635 |
| Contribution to Jamboree | - | 500 |
| Trim trail | - | 19,056 |
| Sub total | 75,037 | 100,951 |
| Fundraising expenses | | |
| Parking | - | - |
| Family camp | 735 | 7,037 |
| Other fundraising costs | 940 | 696 |
| Purchase of T-shirts and Scarves | 450 | 384 |
| Sub total | 2,125 | 8,117 |
| Total Gross Expenditure | 77,162 | 109,068 |
| Asset and investment purchases, etc. | - | - |
| Total payments | 77,162 | 109,068 |
| Net of receipts/(payments) | 15,830 | - 870.58 |
| Cash funds less monetary assets and liabilities last year end | 57,304 | 58,175 |
| Cash funds less monetary assets and liabilities this year end | 73,134 | 57,304 |

Statement of assets and liabilities at the end of the year

| | 31-Mar-24 | 31-Mar-23 |
|---|--------------------|--------------------|
| | Unrestricted funds | Unrestricted funds |
| | £ | £ |
| Cash funds | | |
| Bank current account | 14,494 | 40,870 |
| Bank deposit account | 58,000 | 13,507 |
| Building society account | 99 | 139 |
| The Scout Association Short Term Investment Service | - | - |
| Cash/Floats | 541 | 325 |
| Total cash funds | 73,134 | 54,840 |
| Other monetary assets | | |
| Tax claim | - | 2,464 |
| Debts due from the County/Area/District/Group | - | - |
| Insurance claim | - | - |
| Sub total | - | 2,464 |
| Investment assets | | |
| Investment property - detail | - | - |
| Quoted investments | - | - |
| Other investments - detail | - | - |
| Sub total | - | - |
| Non monetary assets for charity's own use | | |
| Badge stock | - | - |
| Shop stock | - | - |
| Other stock | - | - |
| Land and buildings | 978,850 | 850,000 |
| Motor vehicles | - | - |
| Scouting equipment, furniture etc | 120,801 | 52,000 |
| Other | - | - |
| Sub total | 1,099,651 | 902,000 |
| Liabilities | | |
| Accounts not yet paid | - | - |
| Expenses incurred but not invoiced | - | - |
| Subscriptions not yet paid | - | - |
| Loan - detail | - | - |
| Other liabilities - family camp deposits | - | - |
| Sub total | - | - |

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 1st July 2024 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature



Print Name

| | |
|-------------------|-----------|
| TREVOR SMALLPIECE | Chair |
| JOANNA OLIFFE | Treasurer |

Independent Examiner's Report to the Trustees of the 2nd Whitton Scout Group

We report on the accounts of the Group for the year ended 31 March 2024 which comprise the Receipt and Payments Account and the Statement of Assets and Liabilities.

This report is made solely to the trustees in accordance with section 145 of the Charities Act 2011. Our work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees for our examination work.

Respective responsibilities of Trustees and Examiner

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

Our examination was carried out in accordance with the General directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mark Blackwell (ACMA)
MHR Consultancy Ltd
Ferneberga House, Alexandra Road
Farnborough
GU14 6DQ

30th October 2024

2ND WHITTON SCOUT GROUP

England & Wales - Charity number 303827

Accounts

Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 2

to end date

3 1 0 3 2 3

Section A

Reference and administration details

Charity name

2nd Whitton Scout Group

Other names the charity is known by

Registered charity number (if any)

3 0 3 8 2 7

Charity's principal address

Evelyn Close

Whitton

Twickenham

Postcode

T

W

2

7

B

L

Names of the charity trustees who manage the charity

| | Trustee Name | Office (if any) | Dates acted if not for whole year |
|----|-----------------|-------------------------|-----------------------------------|
| | Mr T Smallpiece | Chairman | |
| 1 | Mr P Jones | Vice Chairman | |
| 2 | Mrs S de Boeck | Secretary | |
| 3 | Mr D Clay | A.G.S.L | |
| 4 | Ms N Benge | A.G.S.L / Beaver Leader | |
| 5 | Mr D Gilbert | Cub/Explorer Leader | |
| 6 | Mr P Beal | Cub Leader | |
| 7 | Mr A Stacey | Scout Leader | |
| 8 | Mr S Lywood | Scout Leader | |
| 9 | Mr A Plummer | Beavers | |
| 10 | Mrs S English | Beavers | |
| 11 | Mrs K Doggett | Cubs rep | |
| 12 | Mrs C Ludbrook | Cubs rep | |
| 13 | Mrs E Hindley | Scouts rep | |
| 14 | Mrs N Pitman | Scouts rep | |
| 15 | Mrs J Oliffe | Treasurer | |
| 16 | Mr I Taylor | QM | |
| 17 | Mrs C Pratten | Group Administrator | |
| 18 | Mrs J Humphreys | Membership Secretary | |
| 19 | Mrs M Layton | Membership Secretary | |

Section A

Reference and administration details (continued)

Names and addresses of advisers

| Type of advisor | Name | Address |
|-----------------|------|---------|
| | | |

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of the Scout Association.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 5 independent representatives, Chair, Vice Chair, Treasurer, Membership Secretary and Secretary together with the Group Scout Leader (Acting), individual section leaders and supporter and parent's representation and meets every 3 months.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required; and
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of *internal controls* that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C

Objectives and activities

The objectives of the group are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Each of the six sections of the Group meet weekly during term time and participate in a full programme of activities. In addition the Cub and Scout sections attend organised Camps and training days and the Beavers participate in day camps and sleepovers. All sections also take part in many organised District and County Activity days and competitions.

The supporters committee have undertaken fundraising activities throughout the year. Activities have mainly been running match day parking for events at Twickenham Rugby Ground.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Group membership has remained consistent with 280 young people and 25 leaders and helpers.

Throughout the year the Group were able to offer camping experience to Cubs and Scouts and the Beavers have been able to experience nights away in a hut.

The Group spending has returned to pre-COVID-19 levels. During the year the group spent £19k on a new trim trail and £5k on repairs and maintenance on the scout hut and on camp equipment.

Section E

Financial Review

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, circa £10,000, in addition to those held to cover normal expenditure until the next annual subscriptions fall due. It is the group's policy not to rely on fundraising to cover the "normal" expenditure of the group. Instead any income from this source is used to renew equipment, more major maintenance projects and any improvements to the HQ and to cover any unforeseen expenditure.

After allowing for amounts held by the Group for the sections and approved projects in hand the Group held reserves of approximately £10,000 against this at year end.

Investment Policy

The Group's Income and Expenditure is small and as a consequence it does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Section F Other Optional Information

[Empty box for optional information]

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Trevor Smallpiece

Position (eg Secretary, Chair)

Chairman

Date

13 7 23

2nd Whitton Scout Group Receipts and Payments Account

| | | | |
|----------------------|-----------|----|-----------|
| For the year from | 01-Apr-22 | To | 31-Mar-23 |
|----------------------|-----------|----|-----------|

Receipts and payments

| | 2022/23 | 2021/22 |
|--|--------------------|--------------------|
| | Unrestricted funds | Unrestricted funds |
| | £ | £ |
| Receipts | | |
| Donations, legacies and similar income | | |
| Membership subscriptions | 37,626 | 31,542 |
| Less: Membership subscriptions paid on (National/County/Area/District) | - | - |
| Net membership subscriptions retained | 23,276 | 17,442 |
| Donations | 350 | 325 |
| Legacies | - | - |
| Gift Aid | 5,676 | 291 |
| Youth programme and activities | 56,847 | 63,027 |
| Sub total | 86,149 | 80,504 |
| Grants | | |
| Maintenence grant | - | - |
| Other grants | 600 | 1,500 |
| Sub total | 600 | 1,500 |
| Fundraising (gross) | | |
| Parking | 8,283 | 4,510 |
| Family camp | 10,871 | - |
| Other fundraising activities | 1,679 | 864 |
| Sale of scarves and T-shirts | 561 | 708 |
| Sub total | 21,394 | 6,082 |
| Investment income | | |
| Bank interest | 55 | 1 |
| Building Society interest | - | - |
| The Scout Association Short Term Investment Service | - | - |
| Property Rent income | - | - |
| Other investment income | - | - |
| Sub total | 55 | 1 |
| Total Gross Income | 108,198 | 88,087 |
| Asset and investment sales, etc. | - | - |
| Total receipts | 108,198 | 88,087 |

2nd Whitton Scout Group Receipts and Payments Account

| | | | |
|----------------------|-----------|----|-----------|
| For the year from | 01-Apr-22 | To | 31-Mar-23 |
|----------------------|-----------|----|-----------|

Receipts and payments

| | 2022/23 | 2021/22 |
|--|--------------------|--------------------|
| | Unrestricted funds | Unrestricted funds |
| | £ | £ |
| Payments | | |
| Charitable Payments | | |
| Youth programme and activities | 60,370 | 63,243 |
| Adult support and training | 145 | - |
| Water and Sewerage | 72 | 17 |
| Electricity and Gas | 1,980 | 914 |
| Insurance | 3,296 | 3,315 |
| Building works | 6,417 | 5,462 |
| Cleaning | 1,512 | 1,513 |
| Printing and photocopying | 90 | 32 |
| Telephone | 188 | 259 |
| Uniform | 2,468 | 4,125 |
| Bank charges and go cardless fees | 2,445 | 1,055 |
| Sundry expenses | 301 | 826 |
| AGM and trustee expenses | 476 | 299 |
| Donations | 1,635 | 500 |
| Contribution to Jamboree | 500 | - |
| Trim trail | 19,056 | - |
| Sub total | 100,951 | 81,562 |
| Fundraising expenses | | |
| Parking | - | - |
| Family camp | 7,037 | - |
| Other fundraising costs | 696 | 593 |
| Purchase of T-shirts and Scarves | 384 | 278 |
| Sub total | 8,117 | 871 |
| Total Gross Expenditure | 109,068 | 82,433 |
| Asset and investment purchases, etc. | - | - |
| Total payments | 109,068 | 82,433 |
| Net of receipts/(payments) | - 871 | 5,654 |
| Cash funds less monetary assets and liabilities last year end | 58,175 | 52,521 |
| Cash funds less monetary assets and liabilities this year end | 57,304 | 58,175 |

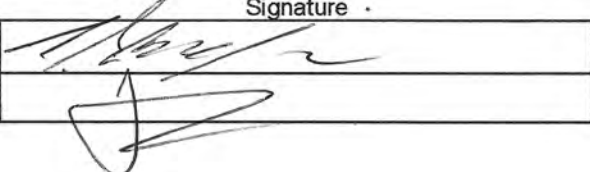
Statement of assets and liabilities at the end of the year

| | 31-Mar-23 Unrestricted funds £ | 31-Mar-22 Unrestricted funds £ |
|---|--------------------------------------|--------------------------------------|
| Cash funds | | |
| Bank current account | 40,870 | 48,574 |
| Bank deposit account | 13,507 | 13,456 |
| Building society account | 139 | 1,769 |
| The Scout Association Short Term Investment Service | - | - |
| Cash/Floats | 325 | 305 |
| Total cash funds | 54,840 | 64,103 |
| Other monetary assets | | |
| Tax claim | 2,464 | 747 |
| Debts due from the County/Area/District/Group | - | - |
| Insurance claim | - | - |
| Sub total | 2,464 | 747 |
| Investment assets | | |
| Investment property - detail | - | - |
| Quoted investments | - | - |
| Other investments - detail | - | - |
| Sub total | - | - |
| Non monetary assets for charity's own use | | |
| Badge stock | - | - |
| Shop stock | - | - |
| Other stock | - | - |
| Land and buildings | 850,000 | 850,000 |
| Motor vehicles | - | - |
| Scouting equipment, furniture etc | 52,000 | 52,000 |
| Other | - | - |
| Sub total | 902,000 | 902,000 |
| Liabilities | | |
| Accounts not yet paid | - | - |
| Expenses incurred but not invoiced | - | - |
| Subscriptions not yet paid | - | - |
| Loan - detail | - | - |
| Other liabilities - family camp deposits | - | 6,676 |
| Sub total | - | 6,676 |

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 19th June 2023 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature



Print Name

T. SMALPIECE Chair

JUANNA OLIFFE Treasurer

Independent Examiner's Report to the Trustees of the 2nd Whitton Scout Group

We report on the accounts of the Group for the year ended 31 March 2023 which comprise the Receipt and Payments Account and the Statement of Assets and Liabilities.

This report is made solely to the trustees in accordance with section 145 of the Charities Act 2011. Our work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees for our examination work.

Respective responsibilities of Trustees and Examiner

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities act) and that an independent examination is needed.

It is our responsibility to

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

Our examination was carried out in accordance with the General directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mark Blackwell (ACMA)
MHR Consultancy Ltd
Ferneberga House, Alexandra Road
Farnborough
GU14 6DQ

4th July 2023

2ND WHITTON SCOUT GROUP

England & Wales - Charity number 303827

Accounts

Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 1

to end date

3 1 0 3 2 2

Section A

Reference and administration details

Charity name

2nd Whitton Scout Group

Other names the charity is known by

Registered charity number (if any)

3 0 3 8 2 7

Charity's principal address

Evelyn Close

Whitton

Twickenham

Postcode

T

W

2

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B

L

Names of the charity trustees who manage the charity

| Trustee Name | Office (if any) | Dates acted if not for whole year |
|--------------------|-------------------------|-----------------------------------|
| Mr T Furze | Group Administrator | to 1st November 21 |
| 1 Mr T Smallpiece | Chairman | |
| 2 Mr P Jones | Vice Chairman | |
| 3 Mrs S de Boeck | Secretary | |
| 4 Mr D Clay | A.G.S.L | |
| 5 Ms N Bengé | A.G.S.L / Beaver Leader | |
| 6 Mr D Gilbert | Cub/Explorer Leader | |
| 7 Mr P Beal | Cub Leader | |
| 8 Mr A Stacey | Scout Leader | |
| 9 Mr S Lywood | Scout Leader | |
| 10 Mr A Plummer | Beavers | from 1st Nov 21 |
| 11 Mrs S English | Beavers | from 1st Nov 21 |
| 12 Mrs K Doggett | Cubs rep | from 1st Nov 21 |
| 13 Mrs C Ludbrook | Cubs rep | from 1st Nov 21 |
| 14 Mrs E Hindley | Scouts rep | from 1st Nov 21 |
| 15 Mrs N Pitman | Scouts rep | from 1st Nov 21 |
| Mr A Goddard | Scouts rep | to 1st Nov 21 |
| Mr C Dungate | Cubs rep | to 1st Nov 21 |
| Mr G Arthurs | Cubs rep | to 1st Nov 21 |
| 16 Mrs J Oliffe | Treasurer | |
| 17 Mr I Taylor | QM | |
| 18 Mrs C Pratten | Group Administrator | |
| 19 Mrs J Humphreys | Membership Secretary | |
| 20 Mrs M Layton | Membership Secretary | |

Section A

Reference and administration details (continued)

Names and addresses of advisers

| Type of advisor | Name | Address |
|-----------------|------|---------|
| | | |

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of the Scout Association.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 5 independent representatives, Chair, Vice Chair, Treasurer, Membership Secretary and Secretary together with the Group Scout Leader (Acting), individual section leaders and supporter and parent's representation and meets every 3 months.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required; and
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of **internal controls** that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C**Objectives and activities**

The objectives of the group are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Each of the six sections of the Group meet weekly during term time and participate in a full programme of activities. In addition the Cub and Scout sections attend organised Camps and training days and the Beavers participate in day camps and sleepovers. All sections also take part in many organised District and County Activity days and competitions.

The supporters committee have undertaken fundraising activities throughout the year. Activities have mainly been running match day parking for events at Twickenham Rugby Ground.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D**Achievements and performance**

Group membership has managed to increase during the past despite Covid restriction to 280 young people and 25 leaders and helpers.

Throughout the year the Group have managed to resume face to face activities and held and adapted the program during periods of restrictions where necessary.

Throughout the year the Group were able to offer camping experience to Cubs and Scouts and the Beavers have been able to experience nights away in a hut.

The Group spending was minimal in 2020/21 due to COVID-19 but has increase in 2021/22. There was no individually significant expenditure during the year but the Group spent £5.4k on repairs and maintenance on the scout hut and on camp equipment.

Section E**Financial Review****Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, circa £10,000, in addition to those held to cover normal expenditure until the next annual subscriptions fall due. It is the group's policy not to rely on fundraising to cover the "normal" expenditure of the group. Instead any income from this source is used to renew equipment, more major maintenance projects and any improvements to the HQ and to cover any unforeseen expenditure.

After allowing for amounts held by the Group for the sections and approved projects in hand the Group held reserves of approximately £10,000 against this at year end.

Investment Policy

The Group's Income and Expenditure is small and as a consequence it does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Section F**Other Optional Information**

| |
|--|
| |
|--|

Section G**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

| |
|--|
|  |
|--|

Full name(s)

| |
|-------------------|
| Trevor Smallpiece |
|-------------------|

Position (eg Secretary, Chair)

| |
|----------|
| Chairman |
|----------|

Date

| | | |
|---|---|------|
| 8 | 9 | 2022 |
|---|---|------|

**Independent Examiner's Report to the Trustees of the
2nd Whitton Scout Group**

We report on the accounts of the Group for the year ended 31 March 2022 which comprise the Receipt and Payments Account and the Statement of Assets and Liabilities.

This report is made solely to the trustees in accordance with section 145 of the Charities Act 2011. Our work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees for our examination work.

Respective responsibilities of Trustees and Examiner

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities act) and that an independent examination is needed.

It is our responsibility to

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

Our examination was carried out in accordance with the General directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mark Blackwell (ACMA)
MHR Consultancy Ltd
Minster House, 126a High St
Whitton
TWICKENHAM
Middlesex TW2 7LL

13th July 2022

2nd Whitton Scout Group Receipts and Payments Account

| | | | |
|----------------------|-----------|----|-----------|
| For the year from | 01-Apr-21 | To | 31-Mar-22 |
|----------------------|-----------|----|-----------|

Receipts and payments

| | 2021/22 | 2020/21 |
|--|--------------------|--------------------|
| | Unrestricted funds | Unrestricted funds |
| | £ | £ |
| Receipts | | |
| Donations, legacies and similar income | | |
| Membership subscriptions | 31,542 | 11,100 |
| Less: Membership subscriptions paid on (National/County/Area/District) | - 14,100 | - 11,969 |
| Net membership subscriptions retained | 17,442 | - 869 |
| Donations | 325 | - |
| Legacies | - | - |
| Gift Aid | - 291 | 3,230 |
| Youth programme and activities | 63,027 | 1,808 |
| Sub total | 80,504 | 4,170 |
| Grants | | |
| Maintenence grant | - | - |
| Other grants | 1,500 | 19,431 |
| Sub total | 1,500 | 19,431 |
| Fundraising (gross) | | |
| Parking | 4,510 | - |
| Family camp | - | - |
| Other fundraising activities | 864 | 612 |
| Sale of scarves and T-shirts | 708 | 55 |
| Sub total | 6,082 | 667 |
| Investment income | | |
| Bank interest | 1 | 7 |
| Building Society interest | - | - |
| The Scout Association Short Term Investment Service | - | - |
| Property Rent income | - | - |
| Other investment income | - | - |
| Sub total | 1 | 7 |
| Total Gross Income | 88,087 | 24,275 |
| Asset and investment sales, etc. | - | - |
| Total receipts | 88,087 | 24,275 |

2nd Whitton Scout Group Receipts and Payments Account

| | | | |
|----------------------|-----------|----|-----------|
| For the year from | 01-Apr-21 | To | 31-Mar-22 |
|----------------------|-----------|----|-----------|

Receipts and payments

| | 2021/22 | 2020/21 |
|--|--------------------|--------------------|
| | Unrestricted funds | Unrestricted funds |
| | £ | £ |
| Payments | | |
| Charitable Payments | | |
| Youth programme and activities | 63,243 | 5,460 |
| Adult support and training | - | - |
| Water and Sewerage | 17 | 169 |
| Electricity and Gas | 914 | 1,607 |
| Insurance | 3,315 | 6,200 |
| Building works | 5,462 | 2,890 |
| Cleaning | 1,513 | 1,302 |
| Printing and photocopying | 32 | 14 |
| Telephone | 259 | 404 |
| Uniform | 4,125 | 2,115 |
| Bank charges and go cardless fees | 1,055 | 200 |
| Sundry expenses | 826 | 419 |
| AGM and trustee expenses | 299 | - |
| Donations | 500 | - |
| Contribution to Jamboree | - | - |
| Sub total | 81,562 | 20,779 |
| Fundraising expenses | | |
| Parking | - | - |
| Family camp | - | - |
| Other fundraising costs | 593 | 550 |
| Purchase of T-shirts and Scarves | 278 | 252 |
| Sub total | 871 | 802 |
| Total Gross Expenditure | 82,433 | 21,581 |
| Asset and investment purchases, etc. | - | - |
| Total payments | 82,433 | 21,581 |
| Net of receipts/(payments) | 5,654 | 2,694 |
| Cash funds less monetary assets and liabilities last year end | 52,521 | 49,827 |
| Cash funds less monetary assets and liabilities this year end | 58,175 | 52,521 |

Statement of assets and liabilities at the end of the year

| | 31-Mar-22 Unrestricted funds £ | 31-Mar-21 Unrestricted funds £ |
|---|--------------------------------------|--------------------------------------|
| Cash funds | | |
| Bank current account | 48,574 | 35,764 |
| Bank deposit account | 13,456 | 13,455 |
| Building society account | 1,769 | 84 |
| The Scout Association Short Term Investment Service | - | - |
| Cash/Floats | 305 | 338 |
| Total cash funds | 64,103 | 49,641 |
| Other monetary assets | | |
| Tax claim | 747 | 2,880 |
| Debts due from the County/Area/District/Group | - | - |
| Insurance claim | - | - |
| Sub total | 747 | 2,880 |
| Investment assets | | |
| Investment property - detail | - | - |
| Quoted investments | - | - |
| Other investments - detail | - | - |
| Sub total | - | - |
| Non monetary assets for charity's own use | | |
| Badge stock | - | - |
| Shop stock | - | - |
| Other stock | - | - |
| Land and buildings | 850,000 | 850,000 |
| Motor vehicles | - | - |
| Scouting equipment, furniture etc | 52,000 | 52,000 |
| Other | - | - |
| Sub total | 902,000 | 902,000 |
| Liabilities | | |
| Accounts not yet paid | - | - |
| Expenses incurred but not invoiced | - | - |
| Subscriptions not yet paid | - | - |
| Loan - detail | - | - |
| Other liabilities - family camp deposits | 6,676 | - |
| Sub total | 6,676 | - |

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 20th June 2022 and signed on their behalf by

Signature



Print Name

T. M. SUMNER PEECE, Chair

JOANNA OLIFFE Treasurer