

# 13TH TWICKENHAM (ST MARY'S) SCOUT GROUP

England & Wales · Charity number 303823

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1962-11-14

**Register** [View on the Charity Commission register](#)

## Contact

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**Website** [www.13thtwickenhamscouts.org](http://www.13thtwickenhamscouts.org)

## Activities

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**Objects:** INSTRUCTION OF BOYS OF ALL CLASSES IN THE PRINCIPLES OF DISCIPLINE, LOYALTY AND GOOD CITIZENSHIP.

**Activities:** AS SPECIFIED BY THE SCOUT ASSOCIATION

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Amateur Sport
- **Who:** Children/young People

## Geography

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- Richmond Upon Thames

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£30,645	£10,501	-	-
2023-12-31	£16,772	£26,213	-	-
2022-12-31	£21,995	£30,527	-	-
2021-12-31	£20,995	£11,797	-	-
2020-12-31	£20,899	£21,299	-	-

## Trustees

Name	Role	Appointed
DAVID JOURDAIN KERSHAW		
James Aitken		2021-10-08
Joanne Coles		2018-06-15
SARAH LOUISE KERSHAW		
Toby Kiddle		2020-09-25

**13TH TWICKENHAM (ST MARY'S) SCOUT GROUP**

England & Wales - Charity number 303823

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# Accounts

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**13<sup>th</sup> Twickenham (St. Mary's) Scout Group**  
(Established 1908)



Seymour Gardens  
Twickenham  
TW1 3AR  
Registered Charity No. 303823

**13<sup>th</sup> Twickenham St Marys Scout Group**

**Registered Charity No 303823**

**Trustees' Annual Report**

**and**

**Financial Statements**

**for the year ending**

**31<sup>st</sup> December 2024**



# 13<sup>th</sup> Twickenham (St. Mary's) Scout Group

(Established 1908)



Seymour Gardens  
Twickenham  
TW1 3AR  
Registered Charity No.303823

## **AGENDA for 2025 AGM**

27<sup>th</sup> June 2025, 7.00pm

1. Welcome and apologies
2. Minutes from last AGM that was held on 28<sup>th</sup> June 2024
3. Treasurer's Report for year ending 31<sup>st</sup> December 2024
4. Group Lead Volunteer's Report
5. Chair's Report
6. Appointments to the Scout Group's Trustees Board

Chairperson – James Aitken

Treasurer – David Kershaw

Other Members – Claire Brunetiere, Jo Coles, Sarah Kershaw, Toby Kiddle and Anna Watkins

7. District Lead Volunteer's Comments
8. Thank Yous and Presentations



# 13<sup>th</sup> Twickenham (St. Mary's) Scout Group

(Established 1908)



Seymour Gardens  
Twickenham  
TW1 3AR  
Registered Charity No.303823

## Minutes of the Annual General Meeting for year ended 31<sup>st</sup> December 2023, on 28 June 2024

### 1. Welcome and apologies

Maggie as Chair welcomed everyone to the meeting and thanked them for coming.

There was a special welcome for Phil Hunt, District Lead Volunteer

*Committee Members Present:- David Kershaw, Maggie Vivian, Fiona Cain, Jo Coles, Toby Kiddle, James Aitken and Claire Brunetiere*

*Leaders Present:- Sarah Kershaw, Annabelle Allan and Michel Budd.*

*Families Represented:- Aitken, Ckimp, Chung See Culhone, Bourke, Busby, Cain, Coles, Hedberg, Hinton, James, Kiddle, Marshall, Price, Richardson, Sharaf, Singleton, Smart, Vivian.*

*Apologies:- Dave Gibson, Jonathon Thomas, Suman Lall, Hill Family, Jill Fielder, Kim Stokes and Anna Watkins*

### 2. Minutes of the last Annual General Meeting

The minutes from the last AGM were included in the pack and have been reviewed by the Executive Committee and agreed as accurate. Maggie therefore proposed that these are taken as read and asked the Group Scout Council to agree that they are a true record of that meeting by a show of hands, which was given.

### 3. Treasurer's report

David Kershaw referred to the accounts for the year ending 31<sup>st</sup> December 2023 included in the pack. It was noted that as these accounts had previously been approved by the Executive Committee no vote was required at the AGM but the Group Scout Council has to be given the opportunity to receive and consider the report.

David summarised the accounts in comparison to the previous year. In terms of income, we had received £600 from the Jack Petchey Award which had been applied for and spent and donations for the flagpole. In terms of expenditure, £16,000 had been spent on the Scout Hut. This was significantly more than last year but this was planned for and works done include new fire doors, roller shutter, internal doors, decoration, paving and electrics. There were also sundry costs including donations to those that attend the Jamboree in Korea.

Overall, expenditure exceeded income by £9,400 but there was a balance of £17k at year end.

### 4. Chair's report

Maggie expressed her thanks to the leaders for everything they do to enable the children to enjoy a wide range of activities.

Maggie also thanked the parents that have helped over the year including on the monopoly run and also at the weekly scout meetings. The group wouldn't be able to keep going without this help and she asked that people continue to volunteer where they can.

In terms of socials, this year, we have only held a race night, which was a lot of fun and raised money for the group. The group returned to the Richmond May Fair this year and raised a record £2,800. Maggie thanked everyone that helped on the day and contributed cakes and bought from the stall.

The group continues to look for volunteers and those that can help with fundraising. Anyone that can support the group in any way, please get in touch.

Maggie confirmed that she will be stepping down as Chair after 10 years. Over that time, the Scout Hut has been transformed. She thanked the committee for all their help, especially to Fiona, who will also be stepping down.

#### **5. Group Lead Volunteer's Report**

This year, the Scout Association has introduced changes in the way Scout Groups are managed so that they follow the Charity Commission's recommended best practice. The group is recommended to adopt the model constitution from Chapter 5 of the Scout Association's Policy, Organisation and Rules which includes having a Trustee Board of between 5 and 12 members.

The outgoing Executive Committee proposed that the group accept these recommendations, and a show of hands was given to approve this

Sarah said that it had been a good year for the group. Details of the activities done can be found in the packs and the photos around the hall. The highlight of the year was the District Korea Camp in August where we represented Australia and organised activities including decorating didgeridoos and I'm Celebrity Getting Me Out of Here trials. Sarah thanked the amazing group of leaders and young leaders of Annabelle, Michel, Suman, Jonathon, Milac, Isla, Tessa, Nieve, Freya and Amiyah. She also thanked Alan Stacey for this help over the year and thanked the old committee and parents for their support.

#### **6. Appointments to the Scout Group's Trustee Board**

As the Scout Group's Lead Volunteer, Sarah explained that whilst she is automatically on the Trustee Board, the Group's Scout Council are asked to approve her recommendations for the members of the Trustees Board.

Chairperson – Sarah's recommendation that James Aitken be appointed to the Scout Group's Trustee Board as Chairperson was approved.

Treasurer – Sarah's recommendation that David Kershaw be appointed to the Scout Group's Trustee Board as Treasurer was approved.

Other Board Members - Sarah's recommendation that Jo Coles, Toby Kiddle, Claire Brunetiere and Anna Watkins be appointed as members to the Scout Group's Trustee Board was approved.

#### **7. District Lead Representative**

Phil Hunt explained the changes in names and titles and how it was hoped that moving to a team structure would make it easier for people to volunteer and participate. He said that from the children's perspective, it didn't make any difference.

He explained that the district is growing and is the biggest in London with 2,400 children and 3,000 people in total. He commented on the family atmosphere of the group and also thanked Sarah for her help on a district level.

#### **8. Thank You**

Sarah then thanked Maggie and Fiona for their service to the Scout Group, especially in their roles of Chair and Secretary, and presented them with thank you gifts as a token of the Group's appreciation.

The meeting was followed by a BBQ.

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People invited to attend a meeting of the Group Trustee Board, or with right of attendance, may be present at the meeting but are not charity Trustees and have no voting rights.

- 5.4.7.4 Certain people are disqualified from being charity trustees by virtue of the Charities Acts.
- 5.4.7.5 Some Groups may also need to register as a charity (See Rule 13.1.2 of The Scout Association Policy, Organisation and Rules).<sup>SV</sup>  
If registered, the Group's registration number must be recorded on the membership system.  
Groups must not use any other charity number than their own.
- 5.4.7.6 All Trustees must complete learning as specified in Rule 16.2.1, 16.2.3, 16.2.4 of The Scout Association Policy, Organisation and Rules and the Chapter 16 Roles Table. of The Scout Association Policy, Organisation and Rules.
- 5.4.7.7 It is good practice for a Group Trustee Board, and any sub committees, to have at least two Trustees aged between their 18<sup>th</sup> and 25<sup>th</sup> birthdays.
- 5.4.7.8 Each Group Trustee Board requires effective administration. The administration may be provided by one or more persons as appropriate to the Group.
- 5.4.7.9 The selection processes leading to appointment of Group Trustees must include a rigorous and transparent selection process, which includes advertising vacancies widely.
- 5.4.7.10 The members of the Group Trustee Board are:
- a) The Group Scout Leader is an ex officio member of the Group Trustee Board.<sup>SV</sup>  
There is only one ex officio Trustee role for a Group Scout Leader, so where there are joint role holders for Group Scout Leader, the role holders must decide, in discussion the Group Chair, which of them will be the ex officio Trustee. However, each Group Scout Leader role holder must be eligible to be a Trustee (as specified in 16.1.1.5 of The Scout Association Policy, Organisation and Rules).
  - b) The Group Trustee Board must initiate a selection process to propose a Group Chair to the Group Scout Council for appointment at their AGM. Vacancies for the role of Group Chair only occur at the end of their period of appointment (for example, a Chair may have been appointed for three years and so does not need to be re-appointed or re-selected after years 1 and 2).

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- k) put in place annually an open and transparent selection process to recommend to the Group Scout Council appropriate members to be appointed members of the Group Trustee Board, including Chair and Treasurer. Vacancies for appointed Trustees only occur at the end of their period of appointment (for example, a Trustee may have been appointed for three years and so does not need to be re-appointed or re-selected after years 1 and 2).
  - l) where staff are employed:
    - act as a responsible employer in accordance with the Scouts' values and relevant legislation
    - ensure that effective line management is in place for each employed staff member and that these are clearly established and communicated
    - ensure that appropriate specific personnel insurance is in place
- 5.4.6.5 A Group Trustee Board may create sub-committees it deems necessary to support its governance function. The Group Trustee Board must ensure that for any sub-committee it appoints:
- a) its purpose is governance-focused and not operational
  - b) its members are agreed and approved by the Group Trustee Board
  - c) the Group Trustee Board Chair is an ex officio member
  - d) the Group Scout Leader is an ex officio member
- 5.4.6.6 Sub-committee members are not Trustees unless they are already members of the appointing Group Trustee Board.
- 5.4.6.7 All sub-committee members must be recorded on the membership system.
- 5.4.7 Group Trustee Board - membership <sup>SV</sup>**
- 5.4.7.1 Subject to the conflict of interest rules (see Chapter 16 and the definition of 'conflict of interest' in the Definitions Chapter), a Trustee may be a member of more than one Trustee Board.
- 5.4.7.2 A Group Trustee Board should comprise a maximum of 12 Trustees (the total of all ex officio, appointed and co-opted Trustee categories), with a minimum of five Trustees. The maximum number of Trustees should be agreed by the Group Scout Council at its AGM.
- 5.4.7.3 Each ex officio, appointed and co-opted member of the Group Trustee Board is a charity Trustee of the Group.

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## **5.4 Constitution for a Scout Group**

### **5.4.1 Preamble**

This constitution describes the role, membership and operation of the Group Scout Council, and the Group Trustee Board.

In the interest of openness, especially for new members of the Group Scout Council, the Group Scout Council should re-adopt their constitution at each Annual General Meeting (AGM).

Apart from use at the Group AGM, this constitution must always be used in the context of 5.1, 5.2, 5.3 and 5.7.

### **5.4.2 Charitable objects**

- 5.4.2.1 [Rule 1.1 of The Scout Association Policy, Organisation and Rules]  
Our purpose is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### **5.4.3 The Group Scout Council and the Group Trustee Board**

- 5.4.3.1 The Group Scout Council has a governance role for the charity and, in particular, makes Group Trustee Board appointments other than ex officio and co-opted appointments (see Rule 5.4.5.2.c).

- 5.4.3.2 The Group Trustee Board is responsible for the governance of the charity. Although the Group Trustee Board is responsible for the charity, it is accountable to the Group Scout Council.

- 5.4.3.3 The Group Scout Council has no Trustee responsibilities.

### **5.4.4 The Group Scout Council – membership**

- 5.4.4.1 Membership of the Group Scout Council does not provide any membership status of the Scouts.

#### **5.4.4.2 Group Scout Council membership**

- a) The **ex officio** members of the Group Scout Council are members by virtue of their role in The Scouts:
- all adult members of the Group – see Group roles listed in the Chapter 16 Roles Table of The Scout Association’s Policy, Organisation and Rules
  - all Patrol Leaders of the Troop(s) in the Group
  - all parents or carers of Squirrels, Beavers, Cubs and Scouts in the Group

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- all Explorers, if so stated in a Partnership Agreement between the Unit, the Group and the District
  - all parents and carers of Explorers, if so stated in a Partnership Agreement between the Unit, the Group and the District
  - the Sponsoring Authority, where there is one, or its nominee
  - the District Commissioner
  - the District Chair
- b) The **appointed** members of the Group Scout Council are other supporters of the Group appointed by the Group Scout Council on the recommendation of the Group Scout Leader and the Group Trustee Board. The number of appointed members must not exceed the number of ex officio Group Scout Council members (see also (f) below). A Group Scout Council does not need to have any appointed members.
- c) The **community** members of the Group Scout Council are representatives of the local community appointed because of their role rather than by their name. For example local headteachers, or Parish Council members. They are appointed by the Group Scout Council on the recommendation of the Group Scout Leader and the Group Trustee Board. The number of community members must not exceed the number of ex officio Group Scout Council members (see also (f) below).
- d) The County Commissioner has the right of attendance at each Group Scout Council meeting in the County.
- e) Membership of the Group Scout Council ends when the:
- member resigns
  - member no longer qualifies as a member of the Group Scout Council
  - Group Scout Council is dissolved
  - Group Scout Council membership is terminated by UK Headquarters following a recommendation by the Group Trustee Board.
- f) The total number of appointed and community members of a Group Scout Council must not exceed the number of ex officio members.
- g) Appointed members of a Group Scout Council must each have a fixed period for their appointment of not more than three years. Subsequent reappointments are permitted.
- h) Community members of a Group Scout Council are initially appointed for a term of one year, though they may be renewed annually at the AGM.

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- i) Group Trustee Board administration (see 5.4.7.9) must ensure that appointed Group Scout Council Members are recorded locally in the minutes of the Group Scout Council meeting which appoints them (normally the AGM). Scout Council members (whether ex officio or appointed or community) must not be recorded as Scout Council Members on The Scout Association's membership system.

**5.4.5 Group Scout Council – Annual General Meeting**

5.4.5.1 Each Group Scout Council must hold an Annual General Meeting (AGM) within six months of the end of the Group's financial year. Groups should give 4 weeks' notice of the date of the AGM.

5.4.5.2 The AGM must:

- a) Undertake governance oversight by
  - approving the minutes of the previous Group AGM
  - adopting (or re-adopting) the constitution of the Scout Group charity (see Rule 5.3) of The Scout Association Policy, Organisation and Rules
  - noting the dates of charity's financial year
  - approving appointed and community members of the Group Scout Council
  - agreeing the maximum total number of members of the Group Trustee Board (this is one number representing the total of ex officio, appointed and co-opted members)
  - agreeing the quorum for future meetings of the Group Scout Council
- b) Review the previous year by
  - receiving from the Group Scout Leader an overview of the past 12 months of activity in the Group
  - receiving and considering the Group Trustees' Annual Report and the annual statement of accounts approved by the Group Trustee Board.  
Before the AGM, the accounts must have completed their examination by an appropriate auditor, independent examiner, or scrutineer (see 5.7.3). This must include the formal report prepared by the auditor, independent examiner, or scrutineer.

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c) Make appointments

- appoint a Chair of the Group Trustee Board, following recommendation from the selection process initiated by the Group Trustee Board. Vacancies for Chair only occur at the end of their period of appointment (for example, a Chair may have been appointed for three years and so does not need to be re-appointed after years 1 and 2).
- appoint a Treasurer of the Group Trustee Board, following recommendation from the selection process initiated by the Group Trustee Board. Vacancies for Treasurer only occur at the end of their period of appointment (for example, a Treasurer may have been appointed for three years and so does not need to be re-appointed after years 1 and 2).
- appoint other members of the Group Trustee Board, following recommendations from the selection process initiated by the Group Trustee Board. Vacancies for appointed Trustees only occur at the end of their period of appointment (for example, each Trustee may have been appointed for three years and so does not need to be re-appointed after years 1 and 2).
- approve the appointment of any Group Presidents or Group Vice Presidents, and note current appointees (if any)
- appoint (or re-appoint) an auditor, independent examiner or scrutineer as required

5.4.5.3

Following each AGM, the Group Trustee Board administration must ensure that:

- a) All appointed Trustees are recorded on the membership system, as required by Rule 16.2.2 of The Scout Association Policy, Organisation and Rules
- b) the Group Trustees' Annual Report and Accounts, including the formal report prepared by the auditor, independent examiner, or scrutineer are filed as described in Rule 5.7 of The Scout Association Policy, Organisation and Rules

It is good practice for the new Group Trustee Board to verify the draft Minutes of the AGM at their first meeting following the AGM, even though the minutes cannot be formally approved until the charity's next AGM.

**5.4.6 Group Trustee Board - purpose <sup>SV</sup>**

The Group Trustee Board is a team of volunteers who work together, as charity Trustees, to make sure the Scouts is run safely and legally. At the heart of their role is a focus on strategy, performance and assurance.

Effective Trustee support helps other volunteers run the Scout programme that gives young people skills for life.

**5.4.6.1** Members of the Group Trustee Board must act collectively as charity trustees of their Scout Group, and in the best interests of the charity's members.

**5.4.6.2** Governance roles must be distinct to help manage conflicts of interest. This means that the roles of Group's Chair and Treasurer must be kept separate and be done by two different people.

**5.4.6.3** The Group Trustee Board must act in the charity's best interests, acting with reasonable care and skill and take steps to be confident that:

- a) The charity is:
  - well managed
  - carrying out its purposes for the public benefit
  - complying with the charity's governing document and the law
  - managing the charity's resources responsibly
- b) the charity is operating compliant with POR and the local charity regulator, including effective management of each of the Key Policies listed in Chapter 2 of The Scout Association Policy, Organisation and Rules.
- c) young people are meaningfully involved in decision making at all levels
- d) the Group has sufficient resources (funds, people, property and equipment) available to meet the planned work of the Group including delivery of the high quality programme and resource requirements of the training programme (Rule 4.2.2 of The Scout Association Policy, Organisation and Rules)

**5.4.6.4** The Group Trustee Board members must themselves collectively:

- a) develop and maintain a risk register, including putting in place appropriate mitigations
- b) ensure that the Group's finances are properly managed, including development and maintenance of appropriate budgets to support the work of the Group

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- c) maintain and manage:
  - a reserves policy for the charity including a plan for use of reserves outside the 'minimum'
  - an investment policy for the charity
  - a public benefit statement for the charity
- d) ensure that people, property and equipment are appropriately insured, and that any property and equipment owned or used by the Group is properly protected and maintained
- e) ensure the appointment and management and operation of any sub-committees, including appointing a Chair to lead the sub-committee. This should normally be one of the Group's Trustees.
- f) ensure that effective administration is in place to support the work of the Group Trustee Board
- g) appoint any co-opted members of the Group Trustee Board
- h) ensure transparency of operation, including:
  - prepare and approve the Annual Accounts and arrange their examination by an auditor, independent examiner or scrutineer (as appropriate) and as appointed by the Group Scout Council at their AGM
  - prepare and approve the Group Trustees' Annual Report (which must include the Annual Accounts and include the report from the auditor, independent examiner or scrutineer)
  - present the approved Group Trustees' Annual Report and Annual Accounts to the Group Scout Council for their consideration at the Group's AGM
  - following the Group AGM, ensure that a copy of the Group Trustees' Annual Report and Accounts is sent to the District Trustee Board administration (see 5.4.7.9) and, if the Group is a registered charity, is filed with the appropriate charity regulator (if the regulator's rules require it).
- i) take responsibility for the Group's adherence to Data Protection Legislation recognising that, dependent on circumstances, it will at different times act as a Data Controller and as a Data Processor
- j) individually and collectively maintain confidentiality regarding appropriate Group Trustee Board business

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The proposal from the Trustee Board is received by the Scout Council at their AGM. The proposal from the Trustee Board does not require seconding by a member of the Scout Council. The action of the Scout Council is to approve (or not) the proposed name from the Trustee Board.

- c) The Group Trustee Board must initiate a selection process to propose a Group Treasurer to the Group Scout Council for appointment at their AGM. Vacancies for the role of Group Treasurer only occur at the end of their period of appointment (for example, a Treasurer may have been appointed for three years and so does not need to be re-appointed or re-selected after years 1 and 2).

The proposal from the Trustee Board is received by the Scout Council at their AGM. The proposal from the Trustee Board does not require seconding by a member of the Scout Council. The action of the Scout Council is to approve (or not) the proposed name from the Trustee Board.

- d) The appointed members of a Group Trustee Board are persons appointed by the Group Scout Council at the Group's AGM. This should follow a selection process initiated and overseen by the Group Trustee Board. Vacancies for the role of Trustee only occur at the end of their period of appointment (for example, a Trustee may have been appointed for three years and so does not need to be re-appointed or re-selected after years 1 and 2).

The proposal from the Trustee Board is received by the Scout Council at their AGM. The proposed name(s) from the Trustee Board do not require seconding by a member of the Scout Council. The action of the Scout Council is to approve (or not) the proposed name(s) from the Trustee Board.

- e) The co-opted members of a Group Trustee Board are persons co-opted annually by the Group Trustee Board. They are not appointed by the Group Scout Council at its AGM. The number of co-opted members must not exceed the actual number of appointed Trustees (excluding Chair and Treasurer).
- f) The District Commissioner, the District Chair and the County Commissioner each have the right of attendance at meetings of each of the Group Trustee Boards in the Districts in the County.
- g) The Sponsoring Authority, or its nominee, has right of attendance at a Group Trustee Board.

5.4.7.11 Term limits for Trustees are specified in POR rule 5.3.1.6.

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- 5.4.7.12 If a Trustee Board Chair or Treasurer resigns, then Rule 16.6.3 of The Scout Association Policy, Organisation and Rules must be followed.
- 5.4.8 Group Scout Council - Conduct of meetings**
- 5.4.8.1 The Group Scout Council meets at their AGM (see Rule 5.4.5). It would be unusual for there to be additional meetings of the Group Scout Council.
- 5.4.8.2 A Group Scout Council meeting should normally be convened with at least four week's notice. A meeting may be convened on shorter or no notice with the agreement of at least three quarters of the members of the Group Trustee Board.
- 5.4.8.3 Group Scout Council meetings are chaired by the Group Chair. If the Group Chair is unable to be present, the Group Chair may appoint a delegate to chair a meeting of the Group Scout Council subject to such appointment being approved at the start of the meeting by a majority of the Group Scout Council members present.
- 5.4.8.4 Only Group Scout Council members, as defined in Rule 5.4.4, may vote in Scout Council meetings.
- 5.4.8.5 The quorum for a Group Scout Council meeting is agreed by the Group Scout Council at their AGM (see 5.4.5.2).
- If there is no quorum present at a meeting of the Group Scout Council, the meeting must be closed and reconvened at the earliest available opportunity.
- 5.4.8.6 Decisions are made by a majority of votes cast by those present at the meeting. In the event of an equal number of votes being cast on either side, the Chair does not have a casting vote and the matter is taken not to have been carried.
- 5.4.8.7 In order to discharge their responsibilities, the Group Scout Council may meet by video conference as well as, or instead of, face to face when agreed by the Group Chair. The Group Scout Council must not 'meet' using any indirect process, such as email.
- At any meeting which is not fully in person, there must be an online poll or other electronic method of counting votes.
- 5.4.8.8 All meetings of the Group Scout Council, whether face-to-face or otherwise, must be properly recorded and minuted.
- 5.4.9 Group Trustee Board - Conduct of meetings**
- 5.4.9.1 Meetings of the Group Trustee Board should be convened on at least two weeks' notice. Meetings may be convened on shorter or no notice with the agreement of at least half of the members of the Group Trustee Board.

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- 5.4.9.2 Group Trustee Board meetings are chaired by the Group Chair. If the Group Chair is unable to be present, they may appoint a delegate to chair a meeting of the Group Trustee Board subject to such appointment being approved at the start of the meeting by a majority of the members present at the meeting.
- 5.4.9.3 Only members of a Group Trustee Board as defined in Rule 5.4.7 may vote in its meetings.
- 5.4.9.4 The quorum for a meeting of a Group Trustee Board is one third of the Trustees (ex officio plus appointed plus co-opted) plus one.  
If there is no quorum present at a meeting of the Group Trustee Board, the meeting must be closed and reconvened at the earliest opportunity.
- 5.4.9.5 In the case of a sub committee of the Group Trustee Board, the quorum for each sub committee must be set by the Group Trustee Board, based on the size of the sub committee and the complexity of its task(s).
- 5.4.9.6 Decisions are made by a majority of votes cast by those present at the meeting. In the event of an equal number of votes being cast on either side, the meeting Chair does not have a casting vote and the matter is taken not to have been carried.
- 5.4.9.7 In order to discharge their responsibilities, the Group Trustee Board may meet by telephone or video conference as well as face to face when agreed by the Group Chair. This includes 'hybrid' meetings, where some members are present at an agreed meeting place and others join by telephone or video.
- 5.4.9.8 Where urgent matters arise between scheduled meetings of the Group Trustee Board and if it is not practicable to convene a meeting of the Group Trustee Board then an electronic voting method (such as email) is allowed for decision making of the Group Trustee Board when deemed appropriate by the Group Chair. In such circumstances, at least 75% of the members of the Group Trustee Board must approve the decision, and the outcome of the voting must be reported at, and recorded in the minutes of, the next Group Trustee Board meeting.

**13th Twickenham (St. Mary's) Scout Group Accounts to 31st December 2024**

2023		2024		
Net	SECTION ACCOUNTS	Income	Expenditure	Net
-£ 493.81	Beaver Colony	£ 1,018.00	-£ 1,590.23	-£ 572.23
-£ 381.84	Cub Pack	£ 1,020.00	-£ 1,053.89	-£ 33.89
-£ 1,056.41	Scout Troop	£ 8,006.50	-£ 8,189.07	-£ 182.57
-£ 1,932.06		£10,044.50	-£ 10,833.19	-£ 788.69
<b>INCOME</b>				
<b>Fund Raising Activities</b>				
£ -	Jumble & Furniture Sales	£ -	£ -	£ -
£ 94.00	Summer Fairs & X-Mas Market	£ 4,013.15	-£ 1,179.74	£ 2,833.41
£ -	Social Evenings	£ 846.30	-£ 422.51	£ 423.79
£ 270.50	Fund Raising for Charity of the Year	£ 1,122.00	-£ 1,394.20	-£ 272.20
£ -	Easy Fund Raising	£ -	£ -	£ -
£ 364.50		£ 5,981.45	-£ 2,996.45	£ 2,985.00
<b>Other Income</b>				
£ 1,723.08	Donations and Grants	£10,100.00	£ -	£ 10,100.00
£ 10,015.00	Lettings of HQ and Marquee	£11,055.00	£ -	£ 11,055.00
£ -	Gift Aid	£ -	£ -	£ -
£ -	Sale of Group Merchandise	£ -	£ -	£ -
£ -	Bank Interest	£ -	£ -	£ -
£ 11,738.08		£21,155.00	£ -	£ 21,155.00
<b>Subscriptions</b>				
£ 4,670.00	less Section Rebates & Capitation Fees	£11,070.00	-£ 4,565.00	£ 6,505.00
<b>EXPENDITURE</b>				
<b>Headquarters</b>				
-£ 127.82	General & Water Rates	£ -	-£ 134.52	-£ 134.52
-£ 1,438.53	Electricity and Gas	£ -	-£ 1,390.46	-£ 1,390.46
-£ 352.06	Telephone	£ -	-£ 394.19	-£ 394.19
-£ 3,263.46	Building & Contents Insurance	£ -	-£ 3,547.83	-£ 3,547.83
-£ 16,295.84	Maintenance	£ -	-£ 2,403.99	-£ 2,403.99
-£ 21,477.71		£ -	-£ 7,870.99	-£ 7,870.99
<b>Transport</b>				
-£ 1,039.22	Licence, Insurance, MOT & RAC	£ 764.79	-£ 1,044.42	-£ 279.63
-£ 206.89	Fuel	£ -	£ -	£ -
-£ 18.00	Purchase of Van & Repairs & Parts etc	£ -	-£ 13.99	-£ 13.99
-£ 1,264.11		£ 764.79	-£ 1,058.41	-£ 293.62
<b>Miscellaneous</b>				
£ -	Training	£ -	£ -	£ -
-£ 1,170.80	Camp & Other Equipment	£ -	-£ 1,360.03	-£ 1,360.03
-£ 200.12	Stationary, Postage etc	£ -	-£ 97.34	-£ 97.34
-£ 709.54	Group Badges & Scarves	£ 20.00	-£ 442.85	-£ 422.85
£ 861.46	Group Camps & Activities	£ 4,682.00	-£ 3,549.69	£ 1,132.31
£ 250.62	A.G.M.	£ 250.50	-£ 124.70	£ 125.80
-£ 571.04	Sundry Items	£ -	-£ 448.65	-£ 448.65
£ -	Bank & Card Charges	£ -	-£ 477.02	-£ 477.02
-£ 1,539.42		£ 4,952.50	-£ 6,500.28	-£ 1,547.78
-£ 9,440.72	<b>SURPLUS / (DEFICIT)</b>	£53,968.24	-£ 33,824.32	£ 20,143.92
-£ 9,440.72	Surplus/(Deficit) of Income over Expenditure			£ 20,143.92
£ 26,599.79	Nett Assets at end of previous period			£ 17,159.07
£ 17,159.07	<b>Nett Assets at current period end</b>			£ 37,302.99
<b>Nett Assets at current period end</b>				
£ 7,681.10	Cash in hand (inc. cheques not paid in and HQ Invoices Unpaid at Year End)			£ 1,322.47
£ 9,477.97	Current Account			£ 35,980.52
£ 17,159.07				£ 37,302.99

Notes:

- These accounts were presented to and approved by the Executive Committee on the 23rd January 2025
- For the purposes of the Charities Act 1993 both our gross income & expenditure are between the £10,000 and £250,000 thresholds.
- This statement has been prepared on an income and expenditure basis and consequently capital expenditure and capital income are included as revenue items.
- There are no outstanding liabilities or commitments due in respect of the period ending 31st December 2024

*Dh*  
23/1/25

## **Scouts AGM 27 June 2025 – Chair of Trustees report**

Thank you so much all for coming. In particular, it's good to see Phil, Jill & Tim from the District - thanks for your support. I'll try and keep this short so we can get to the burger and beer...

This is my first AGM as chair; I've been chair of trustees for 1 year now. We still are a committee of parents and volunteers; it's just that some of us are also now formal trustees of the charity which is 13th Twickenham Scout Group.

Anyway, as Sarah has just outlined, it's been an eventful year in particular for our children, our lucky Beavers Cubs & Scouts have had a fantastically busy time on what feels like more weekend events and camps and special badges and experiences in a year than I remember since our family joined this group 5 years ago.

On the trustee / committee side, for a good part of this past year, we have been ensuring we understand our role as trustees under the new structure, and we have the appropriate policies, governance and training in place as a group.

Looking at our assets, we scrapped the old minibus - as it was becoming not just increasingly expensive to service and MOT each year, but also was not ULEZ compliant, so we would have to pay ULEZ charges to drive it each time we took it out; we decided it would be more cost-effective to hire vans as & when required. The minibus has gone on to have a second lease of life working in charity relief in Ukraine.

The Fundraising and Social group has been busy: we had an afternoon tea in October to help connect with members of the wider scout community, and this was a great chance for some of the scouts to show off their cooking prowess and earn a badge.

We had the Charity Bingo night in December which raised funds for Shooting Star Hospice in Hampton, our chosen charity for this year.

Then we had the Horse racing night in January, always high-octane fun watching the races unfold on the big screen, almost as good as going to Royal Ascot - and at Ascot you don't get the fantastic baked potatoes and chilli...

The Family Camp in the May bank holiday was a great chance for some of us to socialise a bit more as a group, in particular the parents.

Then, later in May we had the Richmond May Fair on the Green, which was a great fun but very busy day. We were lucky with the weather, and so increased our sausage order shortly before the fair to over 700 boerewors sausages, all of which sold out by 3.30. We raised almost £5000 net for the group, which is an outstanding amount, so thank you very much in particular to all who came and helped with this.

Looking forward, we're in a healthy financial situation and have a number of capital projects planned, from re-setting the flagstones by the garages, tidying up the driveway to hopefully get it looking a bit more natural with some grass involved, but still able to park cars there, fixing the perimeter fencing and maintaining the guttering on the hut.

I'm forever grateful to the work that Maggie, Fiona and the previous committee team did, to set us up so well over the past decade.

But a particular thank you to the trustees and parent volunteers on the present committee: David, Jo, Claire, Anna, Kim, & Toby - for all your help and hard work.

And most of all, thank you to the leaders without whom none of this could happen: Annabelle, Michel, Graham, Jonathan, Allan, Suman, Leo, and of course Sarah - all of whom volunteer huge amounts of their time and effort each week, entirely for free, to educate entertain and amaze our children and help them develop new skills and grow into better humans. Thank you also to Dave - Mr Baloo - our quartermaster who looks after all our group equipment and does so much behind the scenes. As well as David - Mr Keo - who does much more than his role as treasurer, helping out at camps and fairs and in lots of ways – such as helping set the agenda and printing out all the minutes for tonight. And not forgetting our young leaders, Isla, Tessa, Issy, Josh, Lewis, Oliver, Freya and Charlie - who also do great work helping out at the weekly meetings, and perhaps some of whom may be able to stay on as adult leaders here or in another scout group in the future!

I'd like to end with a reflection. It feels like I've only been in this group a short while since my son Rowan joined, but already he's in scouts and Bethany's about to move up to cubs - so we're over halfway through our journey; our time as parents involved in this group feels quite short. As such, Scout groups have a very high attrition rate of parents whose children grow out of the group, and are always on the lookout for more volunteers. If you'd like to get involved, you don't have to be a trustee - you're always welcome to volunteer in whatever way is best for you and for however long you can spare, whether that's helping out with premises management, organising fundraising activities or even just volunteering for a shift, or helping to organise social events. If you'd like to be involved we'd love to be in touch, please come approach one of us afterwards.

And longer term, if you are interested in making a really big impact, I'm sure Sarah would say the same goes for helping out with the section leaders - if any of you feel inspired by the work that the leaders do, or know of anybody who might be, please also get in touch. The Scouting organisation is looking to promote flexible leadership volunteering as an option, for example sharing volunteering with another person on alternate weeks if that can work with the section leaders, so it wasn't so much of a time commitment - basically if leadership is something you're interested in but you're not sure just yet about the level of commitment, please let Sarah or one of the other leaders know, I'm sure they'd love to hear from you, even if it's not practical right now but something to keep in mind for the future.

Thanks for listening to my soapbox moment. I didn't really know how to end the speech, but I just wanted to thank our leaders again and I've got you all, and the young leaders who are here, a little something to show our appreciation, I wondered if I could ask the girls to hand these out

Our Beaver Colony is still thriving with a good mix of boys and girls, and has been very busy since last's year's AGM.

In October the Beavers took part in the District Beaver Outdoor Challenge Funday where they were divided into eight groups and moved around different bases where they made bird feeders, did some mini pioneering, made and followed trails, built dens, cooked pancakes, played wide games based on first aid and learnt the green cross code. A great time was had by all. Some of the eldest Beavers then stayed on for a District sleepover and some others came back on the Sunday for the District Adventure Day where they tried out lots of the onsite activities such as archery, crate stacking, the maze and night line.

In November the Beavers enjoyed taking part in the Remembrance Day Parade in Teddington and looked very smart parading down the high street to the war memorial.

In December we held a Christmas sleepover with our Cubs at 1<sup>st</sup> Whitton's Headquarters. First of all, we filled up two minibuses and a couple of cars and went to visit Santa at the Woking Miniature railway where the Beavers enjoyed a train ride and met Santa who gave them a Christmas present each. We had lots of fun and saw other Cubs and Beavers from our District. When we arrived back at the scout hut, we did some Christmas craft activities including decorating Christmas stockings in the hope that the Beavers might get a special visitor during the night! After a very nice fish and chip dinner, the Beavers went out on a torch walk to look at how the local houses had been decorated with Christmas lights. We then had a movie night where they watched "Arthur Christmas" and enjoyed popcorn before getting ready for bed. The Beavers must have all slept well because during the night Father Christmas visited and filled up their stockings with lots of goodies including a camp blanket for the Beavers that were on their first sleepover that had been embroidered with their names and even had a few badges sewn on and camp t-shirt for those that had been on a sleepover before. On Sunday morning after breakfast, they finished their Christmas decorations, and played some Christmas games before going home.

In January our Beavers attended the District Beaver New Year Party where over 190 Beavers played party games, decorated their own wind sock and were taught some circus skills by Lucas Jet. They then all had a snack before watching Lucas Jet's circus show that was great fun.

In March we joined the District Beavers at a very successful District Disabilities Awareness badge workshop at 3<sup>rd</sup> Hampton's HQ. The Beavers moved around different bases where they learnt some Makaton sign language and how to write their names in Braille. They also played blind football and listened to a talk about the different aids that are available to help people with

**BEAVERS**

**13<sup>th</sup> Twickenham Scout Group  
Beaver Colony Report 2024-25**



disabilities and got to try crutches, a walking frame and a wheelchair. The Beavers had also all made amazing posters about Paralympians.

We've also visited Twickenham Library where they all had a great time and learnt how to be a librarian and how to take care of books and all gained their book readers badge.

In May many of our Beavers and their families attended our group family camp that was held over the first Bank Holiday weekend at Phasels Wood camp site. They all enjoyed taking part in lots of the onsite activities as well as some VE day craft activities, backwoods cooking and den building. The Beavers and their families all seemed to have lots of fun.

We took part in the District Air Activities Badge at Brooklands Museum where they enjoyed learning about lots of different air craft and filling in their activity booklets. The Beavers that attended gained their Air Activity Badge.

In June we took part in a county outing to Gilwell Park Funday which was very exciting for the Beavers as many of them had not been on a coach before. Our District took five coaches full of Beavers and Cubs. They had a great time playing on the inflatable's, playing drums and going down the hill on sledges, looking at some birds of prey and they all enjoyed an ice cream before coming home.

Over the last year the Beavers have earned lots of activity badges and nine Beavers successfully completed their Chief Scout Bronze Award. Well Done!

After the meeting please have look at the Beaver notice board where we have lots of photos of all the great things we have done this year.

Finally, on behalf of all the Beavers and myself, I would like to thank my team members Jonathan (Malak), Annabelle (Baloo), Alan (Kaa) and our young leaders Isla, Tessa, Issy and Josh because without their help we wouldn't be able to provide the Beavers with as many fun and exciting activities.

Keeo

Sarah Kershaw - Team Lead Volunteer



## 13<sup>th</sup> Twickenham Cub Scout Report

AGM 27<sup>th</sup> June 2025



I am delighted to report that the Cub Scout section is thriving, and running at full capacity with quite a few children on the waiting list.

We have had a very full and exciting time with the Cubs taking part in lots of different activities, Borough Camp, Cubs Cause Chaos Camp, Church Parade, Remembrance Sunday Parade and service in Teddington (1<sup>st</sup> time), Christingle, fund raising, Christmas sleepover, Winter Camp at Walton Firs, Family Camp and the Beaver and Cub Fun Day at Gilwell Park, gaining various badges and awards along the way! These include the Artist, Physical Recreation, Athletics, Money Skills, Chef, Backwoods Cooking, Road Safety and Nights Away. Some of the Cubs have gained the Snow Sports 1 and 2 Staged badges. Several Cubs have also earned the Silver Scout Award, of which we're all very proud.

Last September, for the first time, the Cubs joined up with another group, 2<sup>nd</sup> Teddington, and went to Cubs Cause Chaos Camp!! The name of the camp was very apt! It was fantastic to see the Cubs joining in with another group, making friends, helping each other out and having a great time! They had a disco one night, and a film night with popcorn and candy floss another evening! They took part in lots of challenging activities, climbing, zip wire, and the assault course to name but a few. We also joined up with 2<sup>nd</sup> Teddington for a Winter Camp at Walton Firs. Again this was a first for the Cubs, and they stayed in rather cosy Pods sleeping on bunk beds rather than in a tent! It was very cold at night and we had thick frost on the ground in the morning. The clear sky at night meant we were able to do some fantastic star gazing, wow, what a treat!

The Cubs and Beavers took part in a joint sleepover again last December which was a great success! And has now become an annual event with much anticipation from the Cubs and Beavers. We went to Woking where the children enjoyed the train ride to visit Santa in his grotto, where they met him and his special helpers and received a lovely Christmas gift. The weather was kind to us on this occasion and a good time was had by all! The Cubs and Beavers made lots of Christmas goodies and decorations to take home (glitter everywhere!!). They went on a night walk with torches to look at the lights and decorations in the local vicinity, had a fish and chip supper, watched a film and had popcorn.



## 13<sup>th</sup> Twickenham Cub Scout Report

AGM 27<sup>th</sup> June 2025



Father Christmas even paid a visit and all the children had a fab stocking each! How lucky, Santa twice in one day!! The Christmas sleepover is a great introduction for the younger Scouts to have an away from home experience to gently lead them in to when they go on school journeys, or when they start to come camping in Cubs. Talking of which, 14 Cubs are coming to Borough Camp in July; they will be putting up tents and taking part in lots of different activities, from tackling the assault course, low ropes, finding their way out of the maze, and of course joining in the team competitions, the tug of war, rounders, and football! All very exciting! We are all looking forward to it. And 9 Cubs will be attending the District "Happy Birthday Camp", in August.

This coming Saturday, 13 Cubs are taking part in the Science Badge, which will be great fun.

I hope that this gives you a flavour of what Cub Scouts is all about and the variety of activities we try to do to encourage all young people to be the best they can be.

Last but not least, I would like to take this opportunity to thank everyone who has helped me at the meetings each week, at camp or on other activities, as without them it would not be possible. The Hugest of thanks go to Sarah Kershaw (Keeo) for her constant support every week, Daniel, and our latest addition to the leadership team, Alan Stacey . In addition, Huge thanks to our Young Leaders, Freya, who is helping whilst doing her Silver D of E Award, and Lewis and Oliver, who are doing their Bronze D of E Award. Also, not forgetting Dave Gibson (Mr Baloo), David Kershaw (Mr Keeo) and all parent helpers who have jumped in to help when asked. To say 'Thank you', for all their hard work and commitment does not seem to be enough, but they are 2 small words that have the biggest meaning and are said with my most heartfelt gratitude.

Stay safe and keep Scouting!!

Baloo (Annabelle Allan)  
Cub Scout Lead Volunteer



**Scouts**

**13<sup>th</sup> Twickenham Scout Troop Report**

**AGM 27<sup>th</sup> June 2025**



**Scouts**

We currently have a full, diverse and homogeneous Troop, with an active waiting list. It has both been sad and a proud moment to see our older members move to the Explorer Scout Section as well as excitedly welcoming new Troop Members from the Cub section.

The past year has seen the Scouts learning and developing through fun and stimulating activities both on Troop nights and week-end events.

From guest presentations from our local MP (brave lady) to Thames Water explaining the need and technology used for the new water extraction pipe/sewer, who knew our Scout H.Q. was built on what used to be a seabed as evidenced by the sea shells obtained from the bore hole in the grounds? The team have delivered varied regular evening activities helping our young people to develop their mental, physical and moral skills. Some highlights include the shooting practice/competition, rock climbing, fire lighting (what Scout doesn't like a fire?), tent pitching, cooking, team activities and local exploration. Sadly the Troop was unable to secure a place at the February freezer camp this year despite trying 10 minutes after bookings opened! But we did take part in the ever popular and enjoyable Monopoly run with one team managing to visit every property on the board and winning their game by a considerable margin. Camping featured in our week-end activities of course with Borough camp, summer camp (Come to Tolmers), Family Camp and Water week-end being enjoyed by all.

I have to take this opportunity to reinforce the message that all this couldn't take place without the multitude of volunteers that form part of the Troop volunteer team. Particular thanks to Sarah, Suman, Graham (our newest Leader who has returned to the Group from his previous stint as a Cub Leader), Léo and our ever present and enthusiastic young Leaders, Freya, Charlie & Xavier. It is not only the Leaders who deserve thanks but also our Group Quartermaster David G. , Treasurer David K. and the Trustees for ensuring we have a roof over our heads and the equipment we need. Last but not least thank you to the parents for entrusting their children to us and giving us the opportunity to stay young and impart our Scouting skills and values onto them.

Yours in Scouting,

Michel.