

Royal Kingston District Scout Council



Trustees Annual Report and Financial Statements 2024/25

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Trustees' Annual Report

For the period from 1 April 2024 to 31 March 2025

Section A – Reference and Administrative details

Charity Name – Royal Kingston District Scout Council

Registered Charity Number - 303762

Charity's principal address - 42 The Mount
Worcester Park
KT4 8UD

President Bob Bushell

Names of the Charity Trustees who manage the charity

Chair Neil Findlay

Lead Volunteer Stewart Nash

Treasurer Andy Beckett

Secretary

Elected Members David Weedon

Co-opted Members Fergus Lang
Peter Morris
Jackie Paddon

Section B

Type of governing document

The District's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of the Scout Association.

How the Charity is constituted

The District is a trust established under the Scout Association's rules which are common to all Scouts in the United Kingdom.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

Additional Information

The District is managed by the District Board of Trustees, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of 3 independent representatives, Chair, Treasurer and Secretary together with the District Lead Volunteer and meets every 1-2 months.

Members of the Trustee Board complete "*Essential Information for Executive Committee*" training within the first 5-6 months of joining the Board.

This District Trustee Board exists to support the District Lead Volunteer in meeting the responsibilities of the appointment and is responsible for:

- The maintenance of any District property;
- The raising of funds and the administration of District finance;
- The insurance of person, property and equipment;
- District public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub-committees that may be required;
- Appointing District Administrators and advisors other than those who are elected.

Risks and Internal Control

The District Trustee Board has in place systems of internal control that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments which, with the exception of payments in cash made by event organisers, are all paid by cheque or direct transfer. All receipts are banked, normally within 7 days of receipt.

An insurance policy is held to cover people assisting at District events who are not covered by Scout membership.

Section C

Objects and activities

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity – We act with integrity; we are honest, trustworthy and loyal.

Respect – We have self-respect and respect for others.

Care – We support others and take care of the world in which we live.

Belief – We explore our faiths, beliefs and attitudes.

Co-operation – We make a positive difference; we cooperate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and;

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their promise

The District Scout Council's role is to offer leadership and support to the Scout Groups within a geographical area. It is in the local Scout Groups that Scouting is delivered to our membership.

The District encompasses all Groups and Explorer Units throughout the Royal Borough of Kingston Upon Thames.

The District meets the Charities Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Main achievements during the year

These are set out by the District Lead Volunteer and the Chair in their respective reports.

Section E

Financial Review

This is shown on pages 4 to 7 of this report.

Reserves Policy

Sufficient reserves are held to continue and develop the activities of the District and to contribute to requests for assistance from other parts of the Scouting movement.

The Trustee Board considers that the District reserves should be sufficient to enable it to meet its ongoing expenditures. The District will monitor its reserves when setting its annual membership fee to ensure that the reserves do not increase unnecessarily.

Investment policy

Currently all receipts are paid into a current account at Lloyds Bank and transfers are made to the interest bearing deposit account as and when necessary. Other monies not required for the day to day running of the District have been invested in a range of investment funds.

Section F

Other Optional Information

Not used

Section G

Declaration

The Trustees declare that they have approved the above report.

Signed on behalf of the charity's trustees

Signature		
Full Name	Neil Findlay	Andy Beckett
Position	Chair	Treasurer
Date	20 May 2025	

Independent Examiner's Report to the Trustees of the

ROYAL KINGSTON DISTRICT SCOUT COUNCIL

I report on the accounts of the District for the year ended 31 March 2025, which comprise the Receipts and Payments Account and the Statement of Assets and Liabilities set out on pages 6 to 8.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

Examine the accounts (under Section 145 of the Charities Act);

To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and

To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: COLIN SMITH

Address: Surbiton, Surrey

Date: July 2025

Royal Kingston District Scout Council

Statement of Financial Activities

For the year ended 31 March 2025

	2024/25 Unrestricted funds £	2024/25 Restricted funds £	2024/25 Total funds £	2023/24 Total funds £
Incoming Resources				
Voluntary Income				
Membership fees received	94,528	-	94,528	84,672
Less paid to HQ/County	(81,702)	-	(81,702)	(71,064)
Sub total	12,826	-	12,826	13,608
Charitable Activities				
Contributions to District Events	195,757	-	195,757	158,918
Sub total	195,757	-	195,757	158,918
Investment income				
Bank interest	344	-	344	340
(Decrease)/increase in value of Investment funds	(640)	-	(640)	9,852
Sub total	(296)	-	(296)	10,192
Other income				
Other income	16,450	-	16,450	5,855
Sub total	16,450	-	16,450	5,855
Asset and investment sales, etc.	-	-	-	-
Total Incoming Resources	224,737	-	224,737	188,573

Royal Kingston District Scout Council

Statement of Financial Activities

For the year ended 31 March 2025

	2024/25 Unrestricted funds £	2024/25 Restricted funds £	2024/25 Total funds £	2023/24 Total funds £
Resources Expended				
Charitable Activities				
Youth programme and activities	260,212	-	260,212	92,300
Southwood Activity Centre	34,476	-	34,476	20,056
Equipment	-	-	-	-
Mayor's Charity Fund	-	-	-	1,830
Sub total	294,688	-	294,688	114,186
Support Costs				
AGM and team expenses	-	-	-	36
Adult support and training	491	-	491	252
Wifi/website	302	-	302	224
Insurance	454	-	454	442
Bank charges	89	-	89	94
Jamboree funding	-	-	-	5,158
Sundry expenses	1,159	-	1,159	29,554
Sub total	2,495	-	2,495	35,760
Asset and investment purchases, etc.	-	-	-	-
Total Resources Expended	297,183	-	297,183	149,946
Net incoming resources for the year	(72,446)	-	(72,446)	38,627
Total funds brought forward	271,048	3,320	274,368	235,741
Total funds carried forward	198,602	3,320	201,922	274,368

Royal Kingston District Scout Council

Balance Sheet

As at 31 March 2025

	2025 £	2024 £
Cash funds		
Bank accounts	99,726	141,532
Total cash funds	99,726	141,532
Investments		
Investment Funds	102,196	132,836
Total other monetary assets	102,196	132,836
Total Assets	201,922	274,368
Funds		
Unrestricted Funds	198,602	271,048
Restricted Funds	3,320	3,320
Total funds	201,922	274,368
Non monetary assets for charity's own use		
Buildings (insurance value)	464,736	394,774
Scouting equipment, furniture etc (insurance value)	43,422	44,782
Total funds	508,158	439,556

The above statement of financial activities and balance sheet were approved by the Trustees on 20 May 2025 and signed on their behalf by

N Findlay

Chair

A Beckett

Treasurer