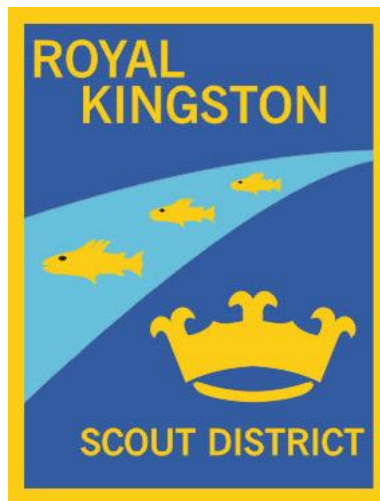


# Royal Kingston District Scout Council



## Trustees Annual Report and Financial Statements 2023/24

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## **Trustees' Annual Report**

**For the period from 1 April 2023 to 31 March 2024**

### **Section A – Reference and Administrative details**

<b>Charity Name –</b>	Royal Kingston District Scout Council
<b>Registered Charity Number -</b>	303762
<b>Charity's principal address -</b>	42 The Mount Worcester Park KT4 8UD
<b>President</b>	Bob Bushell

#### **Names of the Charity Trustees who manage the charity**

Chair	Neil Findlay
Commissioner	Stewart Nash
Treasurer	Andy Beckett
Secretary	Jackie Paddon
Elected	David Weedon

### **Section B**

#### **Type of governing document**

The District's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of the Scout Association.

#### **How the Charity is constituted**

The District is a trust established under the Scout Association's rules which are common to all Scouts in the United Kingdom.

#### **Trustee selection methods**

The Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

#### **Additional Information**

The District is managed by the District Board of Trustees, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of 3 independent representatives, Chair, Treasurer and Secretary together with the District Commissioner and meets every 1-2 months.

Members of the Trustee Board complete “*Essential Information for Executive Committee*” training within the first 5-6 months of joining the Board.

This District Trustee Board exists to support the District Commissioner in meeting the responsibilities of the appointment and is responsible for:

The maintenance of any District property;  
The raising of funds and the administration of District finance;  
The insurance of person, property and equipment;  
District public occasions;  
Assisting in the recruitment of leaders and other adult support;  
Appointing any sub-committees that may be required;  
Appointing District Administrators and advisors other than those who are elected.

### **Risks and Internal Control**

The District Trustee Board has in place systems of internal control that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments which, with the exception of payments in cash made by event organisers, are all paid by cheque or direct transfer. All receipts are banked, normally within 7 days of receipt.

An insurance policy is held to cover people assisting at District events who are not covered by Scout membership.

## **Section C**

### **Objects and activities**

#### **The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

#### **The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** – We act with integrity; we are honest, trustworthy and loyal.

**Respect** – We have self-respect and respect for others.

**Care** – We support others and take care of the world in which we live.

**Belief** – We explore our faiths, beliefs and attitudes.

**Co-operation** – We make a positive difference; we cooperate with others and make friends.

#### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and;

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their promise

The District Scout Council's role is to offer leadership and support to the Scout Groups within a geographical area. It is in the local Scout Groups that Scouting is delivered to our membership.

The District encompasses all Groups and Explorer Units throughout the Royal Borough of Kingston Upon Thames.

The District meets the Charities Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## **Section D**

### **Main achievements during the year**

These are set out by the District Commissioner and the Chair in their respective reports.

## **Section E**

### **Financial Review**

This is shown on pages 4 to 7 of this report.

### **Reserves Policy**

Sufficient reserves are held to continue and develop the activities of the District and to contribute to requests for assistance from other parts of the Scouting movement.

The Trustee Board considers that the District reserves should be sufficient to enable it to meet its ongoing expenditures. The District will monitor its reserves when setting its annual membership fee to ensure that the reserves do not increase unnecessarily.

### **Investment policy**

Currently all receipts are paid into a current account at Lloyds Bank and transfers are made to the interest bearing deposit account as and when necessary. Other monies not required for the day to day running of the District have been invested in a range of investment funds.

## **Section F**

### **Other Optional Information**

Not used

## Section G

### Declaration

The Trustees declare that they have approved the above report.

Signed on behalf of the charity's trustees

<b>Signature</b>		
<b>Full Name</b>	Neil Findlay	Andy Beckett
<b>Position</b>	Chair	Treasurer
<b>Date</b>	5 August 2024	5 August 2024

# **Independent Examiner's Report to the Trustees of the**

## **ROYAL KINGSTON DISTRICT SCOUT COUNCIL**

I report on the accounts of the District for the year ended 31 March 2024, which comprise the Receipts and Payments Account and the Statement of Assets and Liabilities set out on pages 6 to 8.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### **Respective responsibilities of Trustees and Examiner**

The District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

Examine the accounts (under Section 145 of the Charities Act);

To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and

To state whether particular matters have come to my attention.

### **Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: COLIN SMITH

Address: Surbiton, Surrey

Date: August 2024

# Royal Kingston District Scout Council

## Statement of Financial Activities

For the year ended 31 March 2024

	2023/24 Unrestricted funds £	2023/24 Restricted funds £	2023/24 Total funds £	2022/23 Total funds £
<b>Incoming Resources</b>				
<b>Voluntary Income</b>				
Membership fees received	84,672	-	84,672	74,778
Less paid to HQ/County	(71,064)	-	(71,064)	(64,430)
<b>Sub total</b>	<b>13,608</b>	<b>-</b>	<b>13,608</b>	<b>10,348</b>
<b>Charitable Activities</b>				
Contributions to District Events	158,918	-	158,918	102,590
<b>Sub total</b>	<b>158,918</b>	<b>-</b>	<b>158,918</b>	<b>102,590</b>
<b>Investment income</b>				
Bank interest	340	-	340	43
Scout Association Short Term Investment Service	-	-	-	53
(Decrease)/increase in value of Investment funds	9,852	-	9,852	(16,687)
<b>Sub total</b>	<b>10,192</b>	<b>-</b>	<b>10,192</b>	<b>(16,591)</b>
<b>Other income</b>				
Other income	5,855	-	5,855	11,170
<b>Sub total</b>	<b>5,855</b>	<b>-</b>	<b>5,855</b>	<b>11,170</b>
<b>Asset and investment sales, etc.</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Incoming Resources</b>	<b>188,573</b>	<b>-</b>	<b>188,573</b>	<b>107,517</b>

# Royal Kingston District Scout Council

## Statement of Financial Activities

For the year ended 31 March 2024

	2023/24 Unrestricted funds £	2023/24 Restricted funds £	2023/24 Total funds £	2022/23 Total funds £
<b>Resources Expended</b>				
<b>Charitable Activities</b>				
Youth programme and activities	92,300	-	92,300	90,926
Southwood Activity Centre	20,056	-	20,056	14,004
Equipment	-	-	-	-
Mayor's Charity Fund	-	1,830	1,830	688
<b>Sub total</b>	<b>112,356</b>	<b>1,830</b>	<b>114,186</b>	<b>105,618</b>
<b>Support Costs</b>				
AGM and team expenses	36	-	36	624
Adult support and training	252	-	252	170
IT costs	224	-	224	
Insurance	442	-	442	435
Bank charges	94	-	94	92
Jamboree funding	5,158	-	5,158	8,851
Sundry expenses	29,554	-	29,554	23,231
<b>Sub total</b>	<b>35,760</b>	<b>-</b>	<b>35,760</b>	<b>33,403</b>
<b>Asset and investment purchases, etc.</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Resources Expended</b>	<b>148,116</b>	<b>1,830</b>	<b>149,946</b>	<b>139,021</b>
<b>Net incoming resources for the year</b>	<b>40,457</b>	<b>(1,830)</b>	<b>38,627</b>	<b>(31,504)</b>
<b>Total funds brought forward</b>	<b>230,591</b>	<b>5,150</b>	<b>235,741</b>	<b>267,245</b>
<b>Total funds carried forward</b>	<b>271,048</b>	<b>3,320</b>	<b>274,368</b>	<b>235,741</b>

# Royal Kingston District Scout Council

## Balance Sheet

**As at 31 March 2024**

**2024**  
£

**2023**  
£

### Cash funds

Bank accounts	141,532	87,757
<b>Total cash funds</b>	<b>141,532</b>	<b>87,757</b>

### Investments

Investment Funds	132,836	147,984
<b>Total other monetary assets</b>	<b>132,836</b>	<b>147,984</b>

### Total Assets

<b>274,368</b>	<b>235,741</b>
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### Funds

Unrestricted Funds	271,048	230,591
Restricted Funds	3,320	5,150
<b>Total funds</b>	<b>274,368</b>	<b>235,741</b>

### Non monetary assets for charity's own use

Buildings (insurance value)	394,774	352,477
Scouting equipment, furniture etc (insurance value)	44,782	40,821
<b>Total funds</b>	<b>439,556</b>	<b>393,298</b>

The above statement of financial activities and balance sheet were approved by the Trustees on 5 August 2024 and signed on their behalf by

N Findlay

Chair

A Beckett

Treasurer