

# 7TH MALDEN (ST JAMES) SCOUT GROUP

England & Wales · Charity number 303760

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1972-02-11

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 28 Bodley Road  
New Malden  
KT3 5QE

**Phone** 07831328290

**Email** [info@7thmalden.org.uk](mailto:info@7thmalden.org.uk)

**Website** [www.7thmalden.org.uk](http://www.7thmalden.org.uk)

## Activities

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**Objects:** TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL, INTELLECTUAL, SOCIAL AND SPIRITUAL POTENTIAL; AS INDIVIDUALS, AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES

**Activities:** Provision of Scouting for young people.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Education/training, Amateur Sport, Recreation
- **Who:** Children/young People

## Geography

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- **Area of benefit:** MALDEN
- Kingston Upon Thames

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£62,922	£58,417	-	-
2024-03-31	£67,084	£62,443	-	-
2023-03-31	£62,293	£54,819	-	-
2022-03-31	£52,412	£38,315	-	-
2021-03-31	£24,150	£24,080	-	-

## Trustees

Name	Role	Appointed
Bhavith Nalaria		2016-05-21
Daniel Finn		2023-06-26
Deborah Margaret Humphrey		2021-07-12
Helen Christie		2023-06-26
Joy Myra Waugh		2024-09-18
KATHRYN DONNELLY		2017-05-01
Matthew Wheeler		2019-09-01
Nathan Bache		2018-06-09
Peter Morris		2016-11-15
Philip Clayton		2023-06-26
Robert Fardon		2022-07-03
Susan Holmes		2022-07-03

**7TH MALDEN (ST JAMES) SCOUT GROUP**

England & Wales - Charity number 303760

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# Accounts

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# 7<sup>th</sup> Malden (St James) Scout Council

## Annual General Meeting

Sunday 8 June 2025  
Green Lane Hall KT3 5BX

## AGENDA

- 1. Introduction and welcome**
- 2. Apologies for absence**
- 3. Governance topics**
  - a. Approve the minutes of the Annual General Meeting held on 23 June 2024
  - b. Adopt the model constitution from Policy, Organisation and Rules (POR)
  - c. Note the Group's financial year
  - d. Approve appointed and community members of the Group Scout Council
  - e. Agree the number of members that may be appointed to the Trustee Board
  - f. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)
- 4. Review of the previous year**
  - a. The Group Lead Volunteer's review of Scouts in the 7<sup>th</sup> Malden (St James) Scout Group
  - b. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts
- 5. Making appointments**
  - a. Appoint the Group Chair, following recommendation from the open selection process initiated by the Group Trustee Board
  - b. Appoint the Group Treasurer, following recommendation from the open selection process initiated by the Group Trustee Board
  - c. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board
  - d. Appoint the Independent Examiner
- 6. Other business**
  - a. Awards

**Closing remarks**



## 7TH MALDEN (ST JAMES) SCOUT GROUP

Minutes of the 7th Malden (St James) Group Scout Annual General Meeting held at the Green Lane Headquarters on Sunday, 23rd June 2024 at 14:15pm

Present: Peter Morris - Group Lead Volunteer, Matthew Wheeler - Chair, Kathryn Donnelly - Treasurer, Debbie Humphrey - Secretary, Bhavith Nagaria, Susie Holmes, Phil Clayton, Tom Waller, Richard Kirk, Sarah Darwin, Huiyong Fan

### Attendance:

Trustees	7
Leaders	4
Other named adults	9
Unnamed adults with children in Group	28
Named Beavers	10
Named Cubs	12
Named Scouts	9
Unnamed children of families with children in Group	9
Total attending	86

	Heading	
1.	<b>Introduction &amp; Welcome</b>	<p>Matthew welcomed and thanked members of the Group Council and guests for being present at the 7<sup>th</sup> Malden Annual General Meeting (AGM). He explained that parents/guardians and adult members of the Group are the Group Scout Council. He further informed that the Council must come together once a year at the AGM to hold the Trustee Board accountable.</p> <p>He then asked the Beavers, Cubs and Scouts to thank their Leaders by shouting a big "Cheer".</p> <p><b>Beavers: Richard, Layla, Fan, Danny &amp; Peter</b>  <b>Cubs: Tom, Sarah, Chris, Fan &amp; Peter</b>  <b>Scouts: Bhavith, Fan, Nathan, Henry &amp; Peter</b></p> <p>Matthew said that Peter is, of course, our Group Lead Volunteer. He has the overall task and responsibility for the Leaders and children so that they can access the best possible scouting. He asked for all the Sections to cheer for Peter as he thought that recognition should be given to him as he always goes the extra mile for all of us.</p>



		<p>He then poised the question to all present "What do all Leaders have in common?" He answered:</p> <ul style="list-style-type: none"> <li>• <b>They wear a uniform</b></li> <li>• <b>They are all volunteers</b></li> <li>• <b>They give their time to the Group for free</b></li> </ul> <p>Then followed a plea for more uniformed Leaders. He suggested that if anyone was interested to either approach Peter or any of the Leaders.</p> <p>Matthew then informed the Group Council that we needed to go through some formalities and that he would be asking them to show approval. He said this could be done by raising their hands.</p>
2.	<b>Apologies for Absence</b>	<b>Danny Finn, Helen Christie, Rob Fardon &amp; Nathan Bache</b>
3.	<b>Governance Topics</b>	<p>Matthew noted that the majority of Trustees were present at the meeting. The draft papers for the AGM as previously circulated were approved by Trustees present (nem con).</p> <ol style="list-style-type: none"> <li>a) <b>Approval of the Minutes of the AGM held on 25<sup>th</sup> June 2023</b> - taken as read/seconded by Tom (approved nem con)</li> <li>b) <b>Adopt the model constitution from Policy, Organisation and Rules (POR) March 2024 chapter 5 subsection 4</b> - taken as read/seconded by Peter (approved nem con)</li> <li>c) <b>Note the Group's Financial Year</b> - this runs to 31 March each year</li> <li>d) <b>Approve appointed and community members of the Group Scout Council</b> - appointed (3 years) and community (1 year) - to be nominated by Trustees and GSL - this being an option under the newly adopted constitution no additional members were nominated however Matthew invited attendees to suggest potential candidates for adoption at the next AGM by contacting any trustee</li> <li>e) <b>Agree the number of members that may be appointed to the Trustee Board</b> - the maximum 12 (ex-officio and co-opted members) was proposed by Matthew - seconded by Tom/Tariq (approved nem con)</li> <li>f) <b>Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)</b> - Matthew proposed 10% of eligible members - seconded by Kath (approved nem con)</li> </ol>
4.	<b>Review of the previous year</b>	<p>a) <b>The Group Lead Volunteers Review of Scouts in the 7<sup>th</sup> Malden (St James' Scout Group)</b></p> <p>Peter addressed the Group Council and Trustees with this report as follows:</p> <p>To begin with, I would like to add my own thanks to Matthew's, to all of you who have done so much during the</p>



		<p>course of the year to support the Scout Group and to help it thrive.</p> <ul style="list-style-type: none"><li>• Matthew, Kathryn and all the Trustees not only attend meetings, but are actively engaged in the life of the Group</li><li>• There is a splendid band of adults and young leaders who help regularly at meetings each week and they, and others, are regular helpers at camps and events</li><li>• And we have had great engagement and help from another band of volunteers who have helped with the maintenance of the hall and garden and who have undertaken improvement projects such as the LED lighting</li></ul> <p>I am going to take my Report as read. Essentially it says:</p> <ul style="list-style-type: none"><li>• The Group is extremely successful</li><li>• All sections are at full capacity and there is a substantial waiting list of children wanting to get in</li><li>• Beavers, Cubs and Scouts all have a rich and balanced programme of meetings and enjoy plenty of Sleepovers, Camps and other adventurous outdoor activities</li><li>• Our relationship with the Church adds an important spiritual and community element to our as well as providing the means for us to earn substantial income from our management of the hall</li><li>• Our financial position is such that we do not struggle to buy and maintain the equipment we need for meetings, camping and adventurous pursuits such as archery and air rifle shooting</li><li>• So, with all these good things in our favour, what, if anything, do we lack?<ul style="list-style-type: none"><li>○ Essentially, we need more uniformed leaders like<ul style="list-style-type: none"><li>▪ Richard in Beavers</li><li>▪ Tom and Sarah in Cubs</li><li>▪ Bhavith and Nathan in Scouts</li><li>▪ And especially not forgetting Fan, who is a leader in all sections!</li></ul></li><li>○ Why are uniformed leaders important when we already have a good number of adults who regularly help in all the sections?</li><li>○ Simply that Beavers, Cubs and Scouts think differently about adults in uniform, and adults tend to act more as leaders and less as supporters when they are in uniform</li></ul></li><li>• So, if you are already one of our existing team of lovely regular section helpers, believe me, I am so grateful for all that you do, but please do talk to me if you would like to</li></ul>
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		<p>consider going in to uniform. And to anyone else who is interested, do likewise have a chat to me about what is involved.</p> <ul style="list-style-type: none"><li>• Actually, what is involved is primarily loads of fun</li></ul> <p><b>b) Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts</b></p> <ul style="list-style-type: none"><li>• The Trustees Report was taken as read and accepted without questions asked</li><li>• Kathryn presented the approved Accounts to the Group Council and informed the following: <b>Consolidated Group Income: £67,084</b> <b>Consolidated Group Expenditure: £62,443</b> <b>Surplus: £ 4,641</b></li></ul> <p>Kathryn advised that a significant contribution is from the hire of the hall which is booked most nights with regular clubs and classes for local organisations. The Green Lane Nursery uses the hall weekdays throughout the school term. Income from hall lettings this year was £35,066. Fundraising has added to the income generated with the Ceilidh which raised £210 and the Christmas Tree Sales which gave the Group a further £533 of revenue. These fundraisers will be held later in the year with Christmas Tree Sales planned in December and the Ceilidh next year. Utility costs totalled £14,260 as we have seen increases in our energy, waste and cleaning bills. Gift Aid has produced £1,448 and we will continue to make regular claims moving forward. Group Expenditure increased to £17,500 of this directly attributable to Group Meetings, Camps and Activities as well as £4,450 approximately for the purchase of new equipment to support these activities. Ongoing maintenance and regulatory service costs were £2,154 including the purchase of compost bins for the garden and replacement LED lighting for the hall.</p> <p>Kathryn further explained that the Scout Group do not own the Green Lane Scout Hall and that it is the property of St James' Church. We have an arrangement with the church whereby any profits generated from the hire of the hall are shared equally between St James' and the Group. Kathryn was pleased to report that this year we will be able to pay the PCC £8,628.20 in profit.</p> <p><b>c) To conclude, Kathryn was pleased to report that the Group has ended this year with a surplus of £4,641 and she feels that 7<sup>th</sup> Malden (St James') Scout Group remain in a good</b></p>
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		financial position, closing the year with total cash funds of £56,018 across the Group.
5.	<b>Making appointments</b>	<p>Appointments were understood to be for a period of 3 years.</p> <p>a) <b>Appoint the Group Chair, following recommendation from the open selection process initiated by the Group Trustee Board</b> - Matthew Wheeler - nominated by Peter (approved nem con)</p> <p>b) <b>Appoint the Group Treasurer</b> - Kathryn Donnelly - nominated by Matthew (approved nem con)</p> <p>c) <b>Appoint members of the Group Trustee Board following recommendations from the open selection process initiated by the Group Trustee Board</b></p> <ul style="list-style-type: none"><li>• Debbie Humphrey (Secretary)</li><li>• Susie Holmes</li><li>• Rob Farndon</li><li>• Danny Finn</li><li>• Helen Christie</li><li>• Bhavith Nagaria</li><li>• Nathan Bache</li><li>• Phill Clayton</li><li>• Peter Morris (required to attend as Group Lead Volunteer)</li></ul> <p>All gave a show of hands to give their approval</p> <p>d) <b>Appoint the Independent Examiner</b> - Natalie Beckett - nominated by Matthew (approved nem con)</p>
6.	<b>Other business</b>	<p><b>Awards:</b></p> <p><b>Matthew presented Kathryn Donnelly with the Chief Scout's Commendation for Good Service</b></p> <ul style="list-style-type: none"><li>• Kathryn has been with the Scout Group for quite some time now and shows absolute dedication in her role as Treasurer. She manages all the money, liaises with suppliers and chases our hall hirers for their rents. This award has been given to her by the Scout Association in recognition of her commitment to the Group.</li></ul> <p>Before presenting formal awards Peter asked Richard Kirk and Sarah Darwin to come forward so that their contribution to the life of the Group could be recognised.</p> <ul style="list-style-type: none"><li>• Richard is leaving the Beaver Colony at the end of this term. For the last 2 years he has effectively been the Assistant Beaver Scout Leader and has been my right-hand man at meetings and events. I am really going to miss him when he goes. Hopefully we will continue to see him in Scouting - he enjoyed himself so much at 7<sup>th</sup> Malden that he has set up his own Colony at Berrylands Scout Group which is going to continue to run.</li></ul>



	<ul style="list-style-type: none"><li>• Sarah's last meeting with the Cub Pack is going to be in just a few days' time. It has been so good to have her and William in the Pack, and it is such a shame (for us) that a family move back to America is forcing her to leave.</li></ul> <p><b>Peter presented Tom Waller with the Chief Scout's Commendation for Good Service</b></p> <ul style="list-style-type: none"><li>• Tom volunteered to help as a Section Assistant in 7th Malden Cub Pack when it relaunched in Spring 2017. In 2018 he stepped up into the role of Assistant Cub Scout Leader. From the start he has been a capable, enthusiastic, popular and dedicated member of the leadership team, attending all meetings, camps and events and running many of them. The Cub Pack could not have relaunched without him, and he continues as a lynch pin to this day. Tom has over 6 years exemplary service.</li></ul> <p><b>Peter presented Bhavith Nalaria with the Chief Scout's Commendation for Good Service</b></p> <ul style="list-style-type: none"><li>• Bhavith grew up in Scouting in Royal Kingston and became an Occasional Helper once he turned 18 in 2009 so that he could help out as an adult. In Autumn Term 2015 he took on the role of ASL in 7th Malden Scout Troop. He now has over 8 years' service in this role and is an invaluable member of the leadership team. Bhavith is an ex-officio trustee of the Scout Group. Bhavith is an enthusiastic and dedicated leader, with an easy and accommodating manner. He is popular with the Scouts and adults alike. He attends all meetings and camps and organises many of these. Bhavith is an active officer in the District Air Rifle Club and is a trained instructor. He holds a nights away permit which he uses regularly to organise camps and events.</li></ul> <p>Peter noted that Nathan Bache has also been award Chief Scout's Commendation for Good Service. This will be presented when a suitable opportunity can be arranged.</p>
	<b>The AGM finished at 14:45pm</b>



# Trustees' Annual Report

For the Period from 1 April 2024 to 31 March 2025

## Section A Reference and administration details

Charity name	7 <sup>th</sup> Malden (St James) Scout Group
Other names the charity is known by	
Registered charity number	303760
HQ registration number	
Charity's principal address	45 – 47 Green Lane, New Malden, Surrey KT3 5BX

### Names of the charity trustees who manage the charity

*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Bhavith Nagaria		
2	Danny Finn		
3	Debbie Humphrey	Secretary	
4	Helen Christie		
5	Joy Waugh		
6	Kathryn Donnelly	Treasurer	
7	Matthew Wheeler		
8	Nathan Bache		
9	Peter Morris	Group Lead Volunteer	
10	Phill Clayton		
11	Rob Fardon	Chair	
12	Susie Holmes		

"Names and addresses of advisers (optional information but encouraged as best practice)

*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address



**Section B Structure, governance and management**

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

Additional information	<p>"The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Trustee Board consists of the Chair, Treasurer and 9 Trustees (including Ex Officio Trustees, and co-opted Trustees) and meets approximately 5 times per year.</p> <p>Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.</p> <p>This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life."</p>
Risk management	<p>The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p>



	<p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions, a profit share arising from the hire of the hall and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 4 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p>
Internal controls	The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include dual oversight for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

**Section C Objectives and activities**

Summary of the objects of the charity set out in its governing document	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values:  <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.  <b>Respect</b> - We have self-respect and respect for others.  <b>Care</b> - We support others and take care of the world in which we live.</p>
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## Section D Achievements and performance

Summary of the main achievements of the charity during the year	See Group Lead Volunteer's report (attached).
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## Section E Financial Review

Brief statement of the charity's policy on reserves	<p><b>Reserves Policy</b></p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. Group Trustees discussed this at a meeting on 2 June 2025 and agreed in principle:</p> <ul style="list-style-type: none"><li>• devise a 10-year maintenance plan for the hall and aim to build reserves to cover this from hall operations</li><li>• hold reserves to cover both hall and Scout Group operating costs for a period of 3 months (hall use agreements have a 3 month notice period on either side)</li><li>• Trustees should obtain feedback on this policy at the next AGM</li></ul> <p>Expenditure in the year to March 2024 was £61,417.41 and if hall running expenses are excluded £32,253.22 was spent on Scouting activities.</p> <p>A reserve is also needed to cover potential historic headlease payments to the PCC of St James Church, Bodley Road (currently £18,000).</p>
Quantify and explain any designations	
Details of any funds materially in deficit (circumstances plus steps to eliminate)	

Further financial review details (optional information)

Additional information, where relevant, about:	<b>Investment Policy</b>
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	<p><b>Belief</b> - We explore our faiths, beliefs and attitudes.</p> <p><b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b>          Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:</p> <ul style="list-style-type: none"> <li>- enjoy what they are doing and have fun</li> <li>- take part in activities indoors and outdoors</li> <li>- learn by doing</li> <li>- share in spiritual reflection</li> <li>- take responsibility and make choices</li> <li>- undertake new and challenging activities</li> <li>- make and live by their Promise.</li> </ul>
Summary of the main activities in relation to these objects	Weekly meetings, camps and events which deliver the programme defined from time to time by the UK Scout Association

Additional details of the objectives and activities (optional information but encouraged as best practice)

<p>Further statements, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policy on grant making;</li> <li>• contribution made by volunteers;</li> <li>• policy on investments</li> </ul>	<p>The Group occasionally covers the cost of Scouting activities for members who cannot afford these on an as needed basis.</p> <p>The Group is solely dependent on the contributions of its volunteers and seeks to recognise these wherever possible and to encourage all associated with the Group to play their part as much as possible.</p> <p>The Group will seek only to accumulate reserves appropriate to ensuring its ability to fulfil its obligations and objectives.</p>
Summary of the main activities in relation to these objects	Weekly meetings, camps and events which deliver the programme defined from time to time by the UK Scout Association
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.



<ul style="list-style-type: none"><li>the charity's principal sources of funds (including any fundraising);</li><li>how expenditure has supported the key objectives of the charity;</li><li>investment policy and objectives;</li></ul>	The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.
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**Section F Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)	The Group does not plan any significant activities outside its usual pattern of operation at present.
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**Section G Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	Full name(s)	Position (e.g., Chair, Treasurer, Secretary)
	ROBERT FARDON	CHAIR

Date: 6/6/2025



# 7<sup>th</sup> Malden (St. James') Scout Group Lead Volunteers Report

This report covers the period to 31 March 2025.

## Recognition of volunteers

The success of the group is predicated on the selfless contribution of all those who give their time, energy and enthusiasm running activities and helping to support and maintain premises and equipment. New adults are always welcome to join the team whether at weekly meetings, camps and events, or in background roles on the various support teams or the Trustee Board.

## Membership

Membership of the Scout Group is effectively at full capacity in all sections with children on the waiting list at all ages.

Section	Youth Membership (January)				Maximum	Waiting List	
	2022	2023	2024	2025		2024	2025
<b>Waiting (0+ years)</b>	0	0	0	0	n/a	17	11
<b>Beavers (6+ years)</b>	24	24	24	24	24	18	8
<b>Cubs (8+ years)</b>	31	34	36	35	35	15	9
<b>Scouts (10+ years)</b>	29	33	35	36	35	8	26
<b>Totals</b>	84	91	95	95	94	58	54

Figures submitted to the Scout Association in the Annual Census are given below.

## Activities

Beaver, Cub and Scout sections all ran a full programme. Topics covered included:

- Beavers
  - Scouting values, growing sunflowers, shoelaces and other knots, laser obstacle course, wide games in the park, road safety, soft archery, litter pick, tree recognition, team games. Leadership, emergency aid, sports day, exploring, have fun with science, communicator (breaking codes and making phone calls), making space craft, understanding the stars, Circus skills, making Christmas gifts, safety in the home, Lunar New Year, Health & Fitness (food & exercise), pancakes, marshmallow towers, global issues (water, endangered animals & recycling) and a bug hunt.
- Cubs
  - Pitching tents, cooking on wood, litter pick, tree recognition, rounders in the park, emergency aid, navigation & a hike in Richmond Park, athletics in the park, wide games, a water fight, rope making, kabaddi & other crazy sports, archery, artist badge (various forms of creative arts), countryside code, team building, problem solving, DIY (making a morse code key), circus skills, a Christmas party, air-rifle shooting,



home skills, Lunar New Year, Scientist, pancakes, community map, map reading, a treasure hunt in local streets, knots & lashings

- Scouts
  - Teamwork, how to run a patrol camp, DIY skills (plumbing, electrical, woodwork, &c), navigation exercise on Wimbledon Common, Scouting in Wales, wide games, Alphabet photoshoot, light-weight expedition skills, camp gadgets, bean can challenge (make a boat from recycling which will support a can of beans), a water fight, archery, making cord from nettles, shelter building and other survival skills, pumpkin carving, trampolining, cooking on wood fires, acting skits on Scouting values, a Christmas party, understanding and using artificial intelligence, a treasure hunt in local roads, Lunar New Year, radio controlled car obstacle courses, pancakes, climbing, nerf gun wars, the Kung Fu Panda guide to video production, air rifle shooting, international cookery.
- Camps
  - The Scout Group held its first Family Camp for several years in May 2024. This was hugely successful with over 100 adults and children attending at some point over the weekend and 85 camping overnight.
  - Beavers enjoyed Group Family Camp, a Fun Day and an autumn one-night sleepover indoors at Polyapes (a local camp site).
  - Cubs have enjoyed a 2-night Pack holiday indoors at Broadstone Warren in the autumn. Their Summer Camp was substituted by Group Family Camp.
  - Scouts also participated in Group Family Camp. Summer Camp was on the south coast in Dorset and included abseiling, crate stacking, raft building, kayaking, a light-weight expedition/ incident hike, sailing and low ropes. Autumn camp was at Broadstone Warren where Scouts built their own survival shelters and slept in them overnight. Spring Camp returned to Bentley Copse and included a night exercise.

## Leadership

The Group now has 4 adults helping in the Beaver section, 8 in the Cub section and 6 in the Scout section. The Group Scout Leader is playing an active role in all sections. There are additionally 3 Young Leaders in the Beaver Section, 3 in Cubs and 2 in Scouts.

The Scout Association recently radically changed its approach, making it far easier for adults to volunteer for a wide range of roles in Scouting. To sustain its success the Scout Group needs to find adults from within the existing leadership teams (or outside them) prepared to become the leader in charge of the section. If anyone can think of anyone to help out in this regard please contact us.

The Scout Group is lucky to have a strong and enthusiastic Trustee Board which is a huge support to leaders.



## Equipment

The Group has continued to invest in renewing its camping and activity equipment. This year money has been spent on sleeping tents, expedition stoves, air rifle equipment, and Tilley lanterns as well as other sundry items.

## Minibus

The Group minibus and trailer are regularly used and actively maintained. Income exceeds operating expenses with the excess viewed as a contribution toward depreciation. The bus benefits from a ULEZ grace period currently set to end on 24 October 2027.

## St James Church

The relationship with the Church is highly valued. It is pleasing to see good attendance at Church Parades: St George's Day Promise Renewal (30), Harvest Festival (26), Remembrance Day (38 plus 28 from 2<sup>nd</sup> Norbiton), Mothering Sunday (7).

## Green Lane Hall

The Scout Group's lease on the Hall expired in May 2019. The Group is hugely grateful and encouraged that the PCC voted unanimously to renew the lease but is frustrated that it remains unfinalised.

Use of the hall has been strong throughout the year sustained primarily by the Nursery and Karate Classes. The Badminton Club stopped using the hall early in 2025 due to low membership. The Scout Group has agreed terms for the hall to be used by a holiday childcare club however commencement has been deferred whilst the operator applies for a startup grant. If successful, this will mean that the hall will be in use throughout all School holidays as well as in term time.

In relation to the year to 31 March 2024 the Scout Group has paid the PCC £8,628 as its share of profit on the hall. In respect of the current year ending March 2025, the amount is slightly lower being £7,845.45.

Trustees have conducted a review of hire fees and negotiated increased rates with all users. This should protect or improve future profitability. The highest rate charged is £30 per hour.

The hall has required little in the way of professional maintenance though repairs have been made by Scout volunteers. It is still intended to replace exterior lights with LED but this will not now happen in the year to March 2025.

Peter Morris





## **Treasurer's Report - Scout Group Accounts 2024 – 2025**

During 2024/25 we saw Group Income reduce slightly as Sections and most of our established hirers of the hall continue to run their regular sessions. However, we did also see a reduction in Group Expenditure, as running costs for the hall (cleaning, utility bills and maintenance) fell.

Consolidated Group Income: £62,922  
Consolidated Group Expenditure: £58,417  
Surplus: £4,505

### **Consolidated Group Income: £62,922**

A significant contribution to the Group Income is from the hire of the hall which is booked up most nights with regular clubs and classes from local organisations. Also, the Green Lane Nursery use the hall weekdays throughout the school term times. Consequently, income from hall lettings for this year was £33,227.

In addition to income from section activities and hall rental, we also were able to successfully claim for Gift Aid on membership subscriptions and this meant we received £1,933 in Gift Aid this year and continue to make regular claims moving forward.

### **Fundraising**

The Group have also received income from fundraising initiatives. Easyfundraising is a charity shopping site that has partnerships with over 7,000 brands who will donate part of what you spend on their website to a cause of your choice. This year 7th Malden Scout Group have received £18 from Easyfundraising and we would encourage parents to use this website to help us continue generating income in this way.

Another fundraiser that is proving to be both successful and a bit of fun at the same time is our Christmas Trees Sale. We have partnered up with an association which supplies Christmas Trees to Schools and Scout Groups in our area and donates 25% of the proceeds of the sales to the Group. In December many of our parents and children volunteered to sell the Christmas trees on a couple of Saturdays. Although it was a bit chilly, everyone enjoyed getting involved and we ended up raising £405 for the Group.

Also, in March the 7<sup>th</sup> Malden Scout Group held our second Ceilidh following the success of last year's event. Once again, the proved to be a very enjoyable social event for the children and their families as well as raising £118 for the Group.

### **Consolidated Group Expenditure: £58,417**

Group Expenditure reduced in 2024/2025 compared to costs of 62,443 last year and I am pleased to report that approximately £12,380 of this is directly attributable to Group Meetings, Camps and Activities as well as approximately £2,317 for the



purchase of new equipment to support these activities' including sleeping tents, expedition stoves, air rifle equipment, and Tilley lanterns.

Ongoing maintenance and regulatory servicing costs were to quite low this year: £1,397. The introduction of Working Parties to assist with some of the maintenance has helped reduce costs as well as be an opportunity for a wider group of parents and volunteers to participate in a Scout related activity – please look out for the next Working Party Event!

The Utility costs this year, including cleaner costs, totalled £13,651, which is a small reduction from £14,765 for last year, which is very gratifying as we all face costs pressures from rising energy bills.

The Scout Group do not own the Green Lane Scout Hut; it is the property of St. James Church. We have an arrangement with the church whereby any profits generated from the hire of the hall are shared equally between ourselves and St. James. This year I am pleased to say that we will be able to pay the PCC £7,865 in profit.

**Surplus: £4,505**

I am pleased to report that the Group has ended the year with a surplus of £4,505. 7th Malden (St. James) Scout Group remains in a good financial position, closing the year with a total cash funds of £60,523 across the Group. The set of Accounts are presented as a separate document.

Kathryn Donnelly – Scout Group Treasurer

# 7th Malden (St James) Scout Group (Charity no.303760)

## Receipts and payments account

	<small>Year start date</small> 2024		<small>Year end date</small> 2025
For the year from	2024	To	2025

### Receipts and payments

	2024/25	2023/24
	Unrestricted funds	Unrestricted funds
	£	£
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	10,680.00	9,520.00
Donations	2.50	-
Legacies	-	-
Gift Aid	1,933.02	1,448.30
Other similar income	-	-
<b>Sub total</b>	<b>12,616</b>	<b>10,968</b>
<b>Grants</b>		
Maintenance grant	-	-
Other grants	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Fundraising events (gross)</b>	<b>1,205.36</b>	
Christmas Tree Sales		1428
Easy Fundraising		111.74
Ceilidh		230
Other fundraising activities	-	-
<b>Sub total</b>	<b>1,205</b>	<b>1,770</b>
<b>Scout hut income</b>		
Hire of building	33,226.88	35,066.00
Hall - Energy (Refund)		618.85
Hire of equipment (Minibus and Trailer)	2,655.38	2,558.77
Events	1,209.00	-
Events - Beavers	877.00	1,320.00
Events - Cubs	2,140.00	5,168.16
Events - Scouts	8,601.69	9,328.12
Meetings - Beavers	11.87	0.00
Meetings - Cubs	6.30	0.00
Meetings - Scouts	3.00	0.00
Other Scout hut income (uniform)	370.00	286.25
<b>Sub total</b>	<b>49,101</b>	<b>54,346</b>
<b>Investment income</b>		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Income</b>	<b>62,922</b>	<b>67,084</b>
<b>Asset and investment sales, etc.</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>62,922</b>	<b>67,084</b>

# 7th Malden (St James) Scout Group (Charity no.303760)

## Receipts and payments account

	Year start date		Year end date
For the year from	2024	To	2025

### Receipts and payments

	2024/25	2023/24
	Unrestricted funds	Unrestricted funds
	£	£
<b>Payments</b>		
<b>Charitable Payments</b>		
Membership subscriptions paid on (National/County/Area/District)	6,080.00	5,320.00
Youth programme and activities		
Activity Equipment	1,117.90	781.19
Camping Equipment	1,199.43	3,666.49
Admin	405.16	467.79
Bank Fees	692.14	699.72
Events	3,153.70	865.53
Events - Beavers	344.00	1,767.86
Events - Cubs	1,730.58	3,964.96
Events - Scouts	8,322.13	8,060.06
Meetings	373.42	622.00
Meetings - Beavers	516.84	406.66
Meetings - Cubs	753.67	830.80
Meetings - Scouts	1,541.48	1,069.47
Adult support and training		36.00
Hall - Water and Sewerage	2,942.78	38.66
Hall - Electricity and Gas	4,962.29	5,853.34
Hall - Waste		2,621.42
Insurance (Hall)	3,030.94	2,014.82
Cleaning (Hall)	5,203.05	5,746.50
Hall Maintenance - Repairs and Renewals	264.86	1,150.34
Hall Other	1,132.07	1,003.37
Materials and equipment		-
Printing and photocopying		-
Subsidy	82.00	-
Uniforms	2,243.08	2,334.71
AGM and trustee expenses		0.00
Minibus expenses (Including Insurance)	3,032.69	3,818.09
Hall Profit Share	8,628.20	8,388.00
Other costs detail 3		-
<b>Sub total</b>	<b>57,752</b>	<b>61,528</b>
<b>Fundraising expenses</b>		
Christmas Tree Sales	665.00	895.00
Ceilidh		20.00
Other fundraising costs	-	-
<b>Sub total</b>	<b>665</b>	<b>915</b>
<b>Total Gross Expenditure</b>	<b>58,417</b>	<b>62,443</b>
<b>Asset and investment purchases, etc.</b>	-	-
<b>Total payments</b>	<b>58,417</b>	<b>62,443</b>
<b>Net of receipts/(payments)</b>	<b>4,505</b>	<b>4,641</b>
<b>Cash funds last year end</b>	<b>56,018</b>	<b>51,377</b>
<b>Cash funds this year end</b>	<b>£60,523</b>	<b>56,018</b>

# 7th Malden (St James) Scout Group (Charity no.303760)

## Receipts and payments account

	Year start date		Year end date
For the year from	2024	To	2025

### Statement of assets and liabilities at the end of the year

	31st March 2025 Unrestricted funds £	31st March 2024 Unrestricted funds £
<b>Cash funds</b>		
7th Malden Beaver Colony	2,516.83	2,213.90
7th Malden Cub Pack	3,562.03	5,518.83
Cash - Pack		0.00
7th Malden Scout Group	51,927.81	47,068.37
7th Malden Scout Troop	2,516.01	1,216.99
TSA Charity Deposit		
Cash/Floats	-	-
<b>Total cash funds</b>	<b>£60,523</b>	<b>56,018</b>
<small>(agree balances with receipts and payments account)</small>	<small>ok</small>	<small>ok</small>
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	1,000.00	1,775.00
Scouting equipment, furniture etc	30,000.00	12,500.00
Other	-	-
<b>Sub total</b>	<b>31,000</b>	<b>14,275</b>
<b>Liabilities</b>		
Accounts not yet paid	Rent Accrual -18,000.00	-15,000.00
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
<b>Sub total</b>	<b>18,000</b>	<b>15,000</b>
<b>Total net assets</b>	<b>73,523</b>	<b>55,293</b>

<b>Note: Internal charges between the Section and Group Accounts have not been detailed in the above Accounts but are stated for the record as follows:</b>	
Income Total	73,238.70
Expenditure Total	73,238.70
Net Total	0.00

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 2nd June 2025 (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature	

Print Name	
ROBERT FARDON	Chair
KATHRYN DONNELLY	Treasurer



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

7th Malden Scout Group

On accounts for the year ended

31st March 2025

Charity no (if any)

Set out on pages

Pages 1 to 8 of the AGM Accounts

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

20/4/2025

Name:

SORINA SGAUERDET

Relevant professional qualification(s) or body

Independent volunteer examiner - no accountancy qualification

(if any):

N/A

Address:

137A, GRACE HOUSE, KINGSTON ROAD, NEW

MALDEN

KT3 3HX

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Based on the documentation reviewed and the meeting held, the financial records for the 2024-2025 period appear complete accurate and compliant with Scout Group reporting expectations. No financial issues were identified.



SORINA SAUERBREA

**7TH MALDEN (ST JAMES) SCOUT GROUP**

England & Wales - Charity number 303760

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# Accounts

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# 7<sup>th</sup> Malden (St James) Scout Council

## Annual General Meeting

Sunday 23 June 2024  
Green Lane Hall KT3 5BX

## AGENDA

1. **Introduction and welcome**
2. **Apologies for absence**
3. **Governance topics**
  - a. Approve the minutes of the Annual General Meeting held on 25 June 2023
  - b. Adopt the model constitution from Policy, Organisation and Rules (POR)
  - c. Note the Group's financial year
  - d. Approve appointed and community members of the Group Scout Council
  - e. Agree the number of members that may be appointed to the Trustee Board
  - f. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)
4. **Review of the previous year**
  - a. The Group Lead Volunteer's review of Scouts in the 7<sup>th</sup> Malden (St James) Scout Group
  - b. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts
5. **Making appointments**
  - a. Appoint the Group Chair, following recommendation from the open selection process initiated by the Group Trustee Board
  - b. Appoint the Group Treasurer, following recommendation from the open selection process initiated by the Group Trustee Board
  - c. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board
  - d. Appoint the Independent Examiner
6. **Other business**
  - a. Awards

**Closing remarks**

Minutes of the 7th Malden (St James) Group Scout Annual General Meeting held on Sunday, 25 <sup>th</sup> June 2023 at 12.30pm	
Present: Matthew Wheeler (Chair), Kathryn Donnelly (Treasurer), Danielle Thompson, Danny Finn, Rob Fardon and Susie Holmes (Parent Trustees), Peter Morris (GSL), Bhavith Nagaria (ASL), Tom Waller (ACSL) plus 23 named adults and 30 children	
Description	Comments
1	<p>Matthew welcomed everyone to the AGM and thanked them for attending including Mother Shavaun, Curate at St James Church.</p> <p>Matthew reflected on another good year for 7<sup>th</sup> Malden Scout Group and how fortunate we are to have the hall and garden facilities available to us which not only provides a great venue for Scouting but also income from the hire of the hall.</p> <p>Matthew wanted to thank all the people who have helped with activities over the last 12 months: everyone who attended the working party in April, the Leaders for the sections Beavers: Richard, Danny, Lucinda, Layla and Fan; Cubs: Tom and Ian; Scouts: Bhavith, Nathan, Helen and Fan; and of course Peter, our Group Leader. Thank you also to the Executive Committee members supporting the Leaders in overseeing the running of the Group and the hall.</p> <p>Matthew pointed out that the Group only thrives due to its volunteers and asked parents to if they could spare an hour or two, every now and then, to help out. As a parent himself, Matthew recommended parents get involve and enjoy activities like Kayaking and Archery with their children</p> <p>Matthew hoped everyone would enjoy the BBQ and activities after the AGM and formally opened the meeting which then followed the agenda as detailed by the Scout Association</p>
2	Apologies for absence Debbie Humphrey, Anthony Reif, Nathan Bache
3	Acceptance of the minutes of the 2022 AGM Matthew Wheeler proposed/Peter Morris seconded, all approved.
4	Peter welcomed everyone and thanked them for coming. He noted that the smiles on faces of the kids means we are doing well. Also he was pleased to report lots of camps across the section, which is really good to see.

a	Beaver Colony Report <b>Peter Morris, acting Beaver Scout Leader</b>	Peter thanked the leaders and adults who have helped in the Colony in the year; Richard, Danny, Fan, but especially Lucinda who is standing down as the family are moving to Essex.  Peter emphasised elements of his report which was taken as read.
b	Cub Pack Report <b>Peter Morris, acting Cub Scout Leader</b>	Peter thanked Ian and Tom who have acted so enthusiastically as leader in the course of the year. He appealed for others to come forward as the Cub Pack is limiting its numbers due to lack of adult leaders.  Peter emphasised elements of his report which was taken as read.
c	Scout Troop Report <b>Bhavith Nagaria, Assistant Scout Leader</b>	Bhavith thanked the leaders who have helped in the course of the year, especially Fan and Helen who joined recently.  Bhavith emphasised elements of his report which was taken as read.
d	Hall Fabric Report <b>Peter Morris</b>	Peter emphasised elements of his report which was taken as read.
e	Minibus Report <b>Peter Morris</b>	Improved reliability and the ULEZ exemption have given the bus a new lease of life. Several adults volunteered to be drivers in response to an appeal including Jim Payne, Phill Clayton and Steven Bailey.
f	Quartermaster's Report <b>Peter Morris</b>	Peter emphasised elements of his report which was taken as read.
g	Group Scout Leader's Report <b>Peter Morris, Group Scout Leader</b>	Peter emphasised elements of his report which was taken as read.
5	Presentation of Group and Section Accounts <b>Kathryn Donnelly – Scout Group Treasurer</b>	Kathryn talked through her report and accounts. There were no queries from the floor. Matthew thanked Kathryn for all her hard work in both keeping the accounts but also in the management of the hall.

## 7<sup>th</sup> Malden (St James) Scout Group Lead Volunteers Report

This report covers the period to 31 March 2024.

### Recognition of volunteers

The success of the group is predicated on the selfless contribution of all those who give their time, energy and enthusiasm running activities and helping to support and maintain premises and equipment. New adults are always welcome to join the team whether at weekly meetings, camps and events, or in background roles on the various support teams or the Trustee Board.

### Membership

Membership of the Scout Group is effectively at full capacity in all sections with a substantial number of children on the waiting list at all ages. The reduction in waiting list is due to a change in policy (regular checks that young people are still interested).

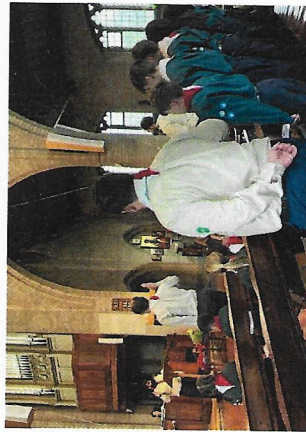
Figures submitted to the Scout Association in the Annual Census are given below.

Section	Youth Membership (January)				Maximum	Waiting List	
	2021	2022	2023	2024		2023	2024
Waiting (0+ years)	0	0	0	0	n/a	17	17
Beavers (6+ years)	21	24	24	24	24	30	18
Cubs (8+ years)	32	31	34	36	35	37	15
Scouts (10+ years)	22	29	33	35	36	12	8
<b>Totals</b>	<b>75</b>	<b>84</b>	<b>91</b>	<b>95</b>	<b>95</b>	<b>96</b>	<b>58</b>

### Activities

Beaver, Cub and Scout sections all ran a full programme. Topics covered included:

- Beavers
  - Scouting values, team work, gardening, Home skills, micro pioneering, Global issues (Fairtrade & endangered animals), litter pick, map reading & navigation, money management, den building, bridge building, fimo poppies (Remembrance Day), wide games, soft archery, Teddy Bear Hospital, morality plays, mince pie cooking, air activities, lego problem solving, Emergency Aid.
- Cubs
  - St George's Day & scout values, Crystal Maze (Problem solving), air activities, archery, communication, local knowledge & history, map reading & navigation, water games, team leading, diet & exercise, wide games, poetry, cooking (burgers, pancakes, international meals, fudge), bridge building, team work, Christmas craft & gift making, St Andrew's Day, knots, air rifle shooting, Founder's Day (Scouting values), international festivals (Ramadan), global issues (water sanitation).
- Scouts



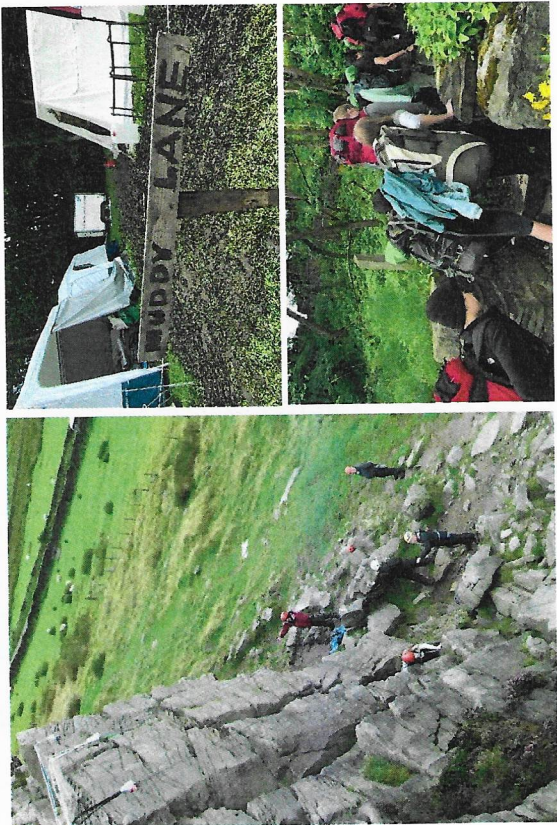
6	Nomination of Group Chairman	Peter Morris nominated Matthew Wheeler. All approved
7	Election of Group Secretary & Treasurer	Matthew Wheeler nominated Debbie Humphrey (Secretary) and Kathryn Donnelly (Treasurer), seconded by Peter Morris, all approved.
8	Meeting's Nominations to Executive Committee	Matthew Wheeler nominated Rob Fardon and Susie Holmes, seconded by Peter Morris, all approved.  Following an appeal for additional parent members Phil Clayton and Helen Christie volunteered and were approved as members.
9	Section Leaders seeking ex-officio Executive membership	Bhavith Nagaria
10	GSL's Nominations to Executive Committee	Nathan Bache (ASL)
11	Appointment of Group Independent Examiner	Following the meeting Phill Clayton volunteered to be Group Independent Examiner.
12	Awards	None
13	Other business a. Group Constitution	The Scout Association requires groups to adopt a formal constitution. A constitution considered to be an ideal format was discussed at the AGM and all were happy to adopt the constitution.
14	Closing remarks	Matthew closed the meeting by reiterating all the exciting activities available to the kids: Archery, kayaking, rifle practise, Scouts camps (Spring, Summer, Autumn, Winter), Navigation training and night camps.
	<b>AGM Finishing time</b>	<b>13:36</b>

- o Lightweight expedition skills, roller coaster tycoon (pioneering), life skills, team leading, air rifle shooting, sedan chair racing (pioneering), navigation exercise (Wimbleton Common), fire lighting, water games, games in the park, cooking competition, wide games, spaghetti towers, cooking (fudge, burgers, 2 course meals), robot wars, Christmas craft & gifts, Emergency Aid, disability awareness, patrol camp skills, international cooking, modelling, archery.
- Camps
  - o Beavers have enjoyed spring and autumn one-night sleepovers indoors at Walton Firs and Polyapes (local camp sites).
  - o Cubs have enjoyed a 2-night Pack holiday indoors at Walton Firs in the autumn. They also camped at Tolmers in Hertfordshire for 4 nights including a visit to the RAF Museum at Hendon plus canoeing, climbing, shelter building, archery and an incident hike.
  - o Senior Scouts again wild camped on Dartmoor in May, this time near Okehampton. Summer Camp was in the Peak District and included high ropes, archery, karting, canoeing, a lightweight expedition, natural rock climbing and low ropes. Autumn camp was at Broadstone Warren allowing access to natural rock climbing on local sandstone. Spring Camp returned to Bentley Copse and included a night exercise.

#### Leadership

The Group now has 4 adults helping in the Beaver section, 4 in the Cub section and 4 in the Scout section. The Group Scout Leader is playing an active role in all sections. The Beaver and Cub sections also have one and two Young Leaders which is very helpful.

To sustain its success the Scout Group needs to find adults prepared to become uniformed leaders. If anyone can think of anyone to help out in this regard please contact us.



The Scout Group is lucky to have a strong and enthusiastic Trustee Board which is a huge support to leaders.

#### Equipment

The Group has continued to invest in renewing its camping equipment primarily adding sleeping tents and catering equipment to support the planned Group Family Camp in early May 2024 which is expected to be attended by over 100 people.

#### Minibus

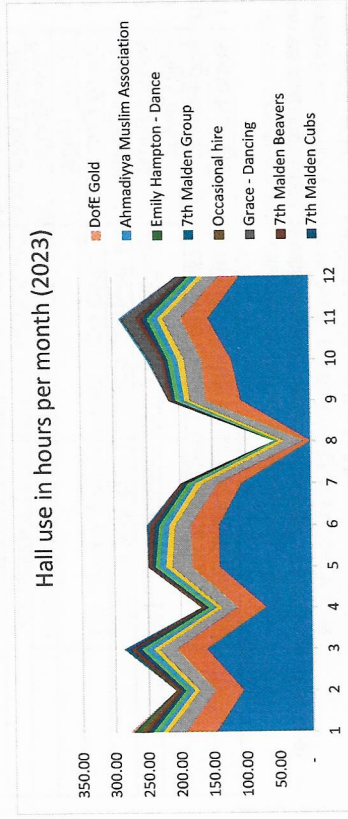
The Group minibus and trailer are regularly used and actively maintained. Income exceeds operating expenses with the excess viewed as a contribution toward depreciation. Trustees are considering whether to take up the Mayor for London scrappage scheme which would pay £9,000 (far more than the value of the bus). This would leave the difficult decision whether or not to replace the bus.

#### St James Church

The relationship with the Church is highly valued. It is pleasing to see the number of people attending Church Parades are increasing; St George's Day Promise Renewal (40), Harvest Festival (14), Remembrance Day (47 plus 20 from 2<sup>nd</sup> Norbiton), Mothering Sunday (20).

#### Green Lane Hall

The Scout Group's lease on the Hall expired in May 2019. The Group is hugely grateful and encouraged that the PCC voted unanimously to renew the lease but is frustrated that it remains unfinalised.



Use of the hall has been strong throughout the year sustained primarily by the Nursery and Karate Classes. The Dance class stopped using the hall early in 2023 when it moved into its own premises.

In relation to the year to 31 March 2023 the Scout Group has paid the PCC £8,388 as its share of profit on the hall. In respect of the current year ending March 2024 the amount is expected to be similar.

In the course of the year the boiler heat exchanger was replaced (this under warranty) and neon light fittings in the store rooms, toilets, kitchen, corridor, porch and back hall have been replaced with LED. It is intended to replace exterior lights with LED in the year to March 2025.

Peter Morris

Group Lead Volunteer

# Trustees' Annual Report

For the Period from 1 April 2023 to 31 March 2024

## Section A Reference and administration details

Charity name	7 <sup>th</sup> Maiden (St James) Scout Group
Other names the charity is known by	
Registered charity number	303760
HQ registration number	
Charity's principal address	45 – 47 Green Lane, New Malden, Surrey KT3 5BX

## Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)"

Trustee Name	Office (if any)	Dates acted if not for whole year
1 Matthew Wheeler	Chair	
2 Kathryn Donnelly	Treasurer	
3 Debbie Humphrey	Secretary	
4 Peter Morris	Group Scout Leader	
5 Bhavith Nagaria		
6 Danny Finn		
7 Helen Christie		
8 Nathan Bache		
9 Phill Clayton		
10 Rob Fardon		
11 Susie Holmes		

"Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)"

Type of advisor	Name	Address

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

### Additional governance issues (optional information but encouraged as best practice)

Additional information	<p>"The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Trustee Board consists of the Chair, Treasurer and 9 Trustees (including Ex Officio Trustees, and co-opted Trustees) and meets approximately 5 times per year.</p> <p>Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.</p> <p>This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life."</p>
Risk management	<p>The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p>

	<p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions, a profit share arising from the hire of the hall and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 4 to 14, if there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include dual oversight for all payments and comprehensive insurance policies to ensure that insurable risks are covered.</p>
Internal controls	

**Section C Objectives and activities**

<p>Summary of the objects of the charity set out in its governing document</p>	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values: <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal. <b>Respect</b> - We have self-respect and respect for others. <b>Care</b> - We support others and take care of the world in which we live.</p>
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<p>Summary of the main activities in relation to these objects</p>	<p><b>Belief</b> - We explore our faiths, beliefs and attitudes. <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p> <p>Weekly meetings, camps and events which deliver the programme defined from time to time by the UK Scout Association</p>
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Additional details of the objectives and activities (optional information but encouraged as best practice)

<p>Further statements, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policy on grantmaking;</li> <li>• contribution made by volunteers;</li> <li>• policy on investments</li> </ul>	<p>The Group occasionally covers the cost of Scouting activities for members who cannot afford these on an as needed basis.</p> <p>The Group is solely dependent on the contributions of its volunteers and seeks to recognise these wherever possible and to encourage all associated with the Group to play their part as much as possible.</p> <p>The Group will seek only to accumulate reserves appropriate to ensuring its ability to fulfil its obligations and objectives.</p> <p>Weekly meetings, camps and events which deliver the programme defined from time to time by the UK Scout Association</p> <p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>
<p>Summary of the main activities in relation to these objects</p>	<p>Public benefit statement</p>

**Section D Achievements and performance**

Summary of the main achievements of the charity during the year	See Group Scout Leader's report (attached).
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**Section E Financial Review**

<b>Brief statement of the charity's policy on reserves</b>	<p><b>Reserves Policy</b></p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. Group Trustees will discuss the right level of reserves to hold at their next meeting. Expenditure in the year to March 2023 was £65,442 and if all running expenses are excluded £35,626 was spent on Scouting activities.</p> <p>A reserve is also needed to cover potential historic headlease payments to the PCC of St James Church, Bodley Road (currently £15,000).</p>
Quantify and explain any designations	
Details of any funds materially in deficit plus steps to eliminate)	

Further financial review details (optional information)

Additional information, where relevant, about: <ul style="list-style-type: none"> <li>the charity's principal sources of funds (including any fundraising);</li> <li>how expenditure has supported the key objectives of the charity;</li> </ul>	<p><b>Investment Policy</b></p> <p>The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.</p>
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investment policy and objectives;  
**Section F Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)	A Group Family Camp is planned during the early May bank holiday with the intention to give parents more insight into Scouting activities and to further encourage volunteering.
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**Section G Declaration**

The trustees declare that they have approved the trustees' report above  
Signed on behalf of the charity's trustees

Signature(s)	Full name(s)	Position (e.g., Chair, Treasurer, Secretary)

Date:

7th Malden (St James) Scout Group (Charity no.303760)  
Receipts and payments account

Year start date	Year end date
01 April 2023	31 March 2024

Receipts and payments

	2023/24	2022/23
<b>Receipts</b>		
Donations, legacies and similar income	9,520.00	9,525.00
Membership subscriptions	-	-
Donations	-	-
Legacies	1,448.30	1,386.38
Gift Aid	-	-
Other similar income	10,968.30	10,911.38
<b>Sub total</b>		
<b>Grants</b>		
Maintenance grant	-	2,620.00
Other grants	-	2,650.00
<b>Sub total</b>		
<b>Fundraising events (gross)</b>		
Christmas Tree Sales	1,428.01	2,715.27
Easy Fundraising	111.74	325.29
Ceilidh	230.00	279.97
Other fundraising activities	1,769.75	3,320.53
<b>Sub total</b>		
<b>Scout hut income</b>		
Hire of building	35,066.00	34,453.50
Hall - Energy (Refund)	618.85	-
Hire of equipment (Minibus and Trailer)	2,558.77	2,403.02
Events - Beavers	1,320.00	1,260.00
Events - Cubs	5,168.16	1,515.00
Events - Scouts	9,328.12	8,208.58
Meetings	-	399.00
Meetings - Beavers	-	6.50
Meetings - Cubs	-	7.00
Meetings - Scouts	-	121.52
Other Scout hut income (uniform)	286.25	250.86
<b>Sub total</b>		
<b>Investment Income</b>		
Bank interest	-	44.71
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	44.71
<b>Sub total</b>		
<b>Total Gross Income</b>	<b>67,084.20</b>	<b>65,511.60</b>
Asset and investment sales, etc.	-	-
<b>Total receipts</b>	<b>67,084.20</b>	<b>65,511.60</b>

Asset and investment sales, etc.

**Total receipts**

7th Malden (St James) Scout Group (Charity no.303760)  
Receipts and payments account

Year start date	Year end date
01 April 2023	31 March 2024

Receipts and payments

	2023/24	2022/23
<b>Payments</b>		
Charitable Payments	5,320.00	4,686.50
Membership subscriptions paid on (National/County/Area/District)	-	-
Youth programme and activities	781.19	1,199.48
Activity Equipment	3,666.49	3,666.49
Camping Equipment	467.79	89.00
Admin	698.72	588.61
Bank Fees	865.53	127.36
Events	1,767.88	721.92
Events - Beavers	1,864.96	1,864.96
Events - Cubs	7,237.89	7,237.89
Events - Scouts	166.00	166.00
Meetings	622.00	622.00
Meetings - Beavers	406.66	742.47
Meetings - Cubs	830.80	804.33
Meetings - Scouts	1,069.47	1,213.32
Adult support and training	36.00	36.00
Hall - Water and Sewerage	38.66	2,818.67
Hall - Electricity and Gas	5,853.34	4,467.56
Hall - Waste	2,621.42	2,383.39
Insurance (Hall)	2,014.82	1,657.79
Cleaning (Hall)	5,746.50	4,844.78
Hall Maintenance - Repairs and Renewals	1,150.34	241.39
Hall Other	1,003.37	3,683.93
Materials and equipment	-	-
Printing and photocopying	-	-
Contribution to camp costs	-	-
Uniforms	2,334.71	494.07
AGM and trustee expenses	-	-
Minibus expenses (including insurance)	3,618.09	3,651.77
Hall Profit Share	8,386.00	10,212.41
Other costs detail 3	-	-
<b>Sub total</b>	<b>61,327.78</b>	<b>55,955.10</b>
<b>Fundraising expenses</b>		
Christmas Tree Sales	895.00	2,066.25
Ceilidh	20.00	16.00
Other fundraising costs	-	-
<b>Sub total</b>	<b>915.00</b>	<b>2,082.25</b>
<b>Total Gross Expenditure</b>	<b>62,442.78</b>	<b>58,037.35</b>
Asset and investment purchases, etc.	-	-
<b>Total payments</b>	<b>62,442.78</b>	<b>58,037.35</b>
<b>Net of receipts/(payments)</b>	<b>4,641.42</b>	<b>7,474.25</b>
<b>Cash funds last year end</b>	<b>51,376.67</b>	<b>43,902.42</b>
<b>Cash funds this year end</b>	<b>56,018.09</b>	<b>51,376.67</b>

Asset and investment purchases, etc.

**Total payments**

**Net of receipts/(payments)**

**Cash funds last year end**

**Cash funds this year end**

# 7th Malden (St James) Scout Group (Charity no.303760) Receipts and payments account

For the year from	Year start date	To	Year end date
	01 April 2023		31 March 2024

## Statement of assets and liabilities at the end of the year

	31st March 2024	31st March 2023
	Unrestricted funds	Unrestricted funds
	£	£
<b>Cash funds</b>		
7th Malden Beaver Colony	2,213.90	2,573.32
7th Malden Cub Pack	5,518.83	4,411.28
Cash - Pack	-	15.00
7th Malden Scout Group	47,068.37	28,976.11
7th Malden Scout Troop	1,216.99	2,428.21
TSA Charity Deposit	-	12,972.75
Cash/Floats	-	-
<b>Total cash funds</b>	<b>56,018.09</b>	<b>51,976.67</b>
(agree balances with receipts and payments account)	ok	ok
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badges stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	1,775.00	1,975.00
Scouting equipment, furniture etc	12,500.00	9,900.00
Other	-	-
<b>Sub total</b>	<b>14,275.00</b>	<b>11,875.00</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	15,000.00	12,000.00
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
<b>Sub total</b>	<b>15,000.00</b>	<b>12,000.00</b>
<b>Total net assets</b>	<b>55,293.09</b>	<b>51,251.67</b>

Note: Internal charges between the Section and Group Accounts have not been detailed in the above Accounts but are stated for the record as follows:

Income Total	21,032.00
Expenditure Total	21,032.00
<b>Net Total</b>	<b>-</b>

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature \_\_\_\_\_

Print Name \_\_\_\_\_  
Chair \_\_\_\_\_  
Treasurer \_\_\_\_\_

## Treasurer's Report - Scout Group Accounts 2023 - 2024

During 2023/24 we saw Group Income remain steady as Sections and our established hirers of the hall continue to run their regular sessions. However, we did also see we did increases in Group Expenditure, some of it related to increased running costs of the hall but also due to costs directly related to the Group activity.

Consolidated Group Income: £67,084

Consolidated Group Expenditure: £62,443

Surplus: £4,641

**Consolidated Group Income: £67,084**

A significant contribution to the Group Income is from the hire of the hall which is booked up most nights with regular clubs and classes from local organisations. Also, the Green Lane Nursery use the hall weekdays throughout the school term times. Consequently, income from hall lettings for this year was £35,066.

In addition to income from section activities and hall rental, we also were able to successfully claim for Gift Aid on membership subscriptions and this meant we received £1,448 in Gift Aid this year and continue to make regular claims moving forward.

### Fundraising

The Group have also received income from fundraising initiatives.

Easyfundraising is a charity shopping site that has partnerships with over 7,000 brands who will donate part of what you spend on their website to a cause of your choice. This year 7th Malden Scout Group have received £112 from Easyfundraising and we would encourage parents to use this website to help us continue generating income in this way.

Another fundraiser that is proving to be both successful and a bit of fun at the same time is our Christmas Trees Sale. We have partnered up with an association which supplies Christmas Trees to Schools and Scout Groups in our area and donates 25% of the proceeds of the sales to the Group. In December many of our parents and children volunteered to sell the Christmas trees on a couple of Saturdays. Although it was a bit chilly, everyone enjoyed getting involved and we ended up raising £533 for the Group.

Also, in March the 7th Malden Scout Group held our second Ceilidh following the success of last year's event. Once again, the proved to be a very enjoyable social event for the children and their families as well as raising £210 for the Group.

**Consolidated Group Expenditure: £62,443**

Group Expenditure increased in 2023/2024, but I am pleased to report that approximately £17,500 of this is directly attributable to Group Meetings, Camps and Activities as well as approximately £4,450 for the purchase of new equipment to support these activities.

Ongoing maintenance and regulatory servicing costs were to £2,154 including the purchase of compost bins for the garden and replacement LED lighting for the Hall.

The Utility costs this year, including cleaner costs, totalled £14,260. We have seen increases in our energy, waste and cleaning bills. The Gas contract was renewed in October 2023 which introduced a higher cost tariff and we have seen our overall gas and electricity costs increase by 31% compared to last year.

To help address these increases, the Executive Committee have written to our regular hall hirers to advise that we may have to introduce an Energy Levy of £2 per hour. We have resisted imposing the levy until now but this is currently under review and we will be notifying our hirers in due course.

The Scout Group do not own the Green Lane Scout Hut; it is the property of St. James Church. We have an arrangement with the church whereby any profits generated from the hire of the hall are shared equally

## 5.4 Constitution for a Scout Group

### 5.4.1 Preamble

This constitution describes the role, membership and operation of the Group Scout Council, and the Group Trustee Board.

In the interest of openness, especially for new members of the Group Scout Council, the Group Scout Council should re-adopt their constitution at each Annual General Meeting (AGM).

Apart from use at the Group AGM, this constitution must always be used in the context of 5.1, 5.2, 5.3 and 5.7.

### 5.4.2 Charitable objects

5.4.2.1 [Rule 1.1 of The Scout Association Policy, Organisation and Rules]

Our purpose is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### 5.4.3 The Group Scout Council and the Group Trustee Board

5.4.3.1 The Group Scout Council has a governance role for the charity and, in particular, makes Group Trustee Board appointments other than ex officio and co-opted appointments (see Rule 5.4.5.2.c).

5.4.3.2 The Group Trustee Board is responsible for the governance of the charity. Although the Group Trustee Board is responsible for the charity, it is accountable to the Group Scout Council.

5.4.3.3 The Group Scout Council has no Trustee responsibilities.

### 5.4.4 The Group Scout Council – membership

5.4.4.1 Membership of the Group Scout Council does not provide any membership status of the Scouts.

#### 5.4.4.2 Group Scout Council membership

a) The ex officio members of the Group Scout Council are members by virtue of their role in The Scouts:

- all adult members of the Group – see Group roles listed in the Chapter 16 Roles Table of The Scout Association's Policy, Organisation and Rules
- all Patrol Leaders of the Troop(s) in the Group
- all parents or carers of Squirrels, Beavers, Cubs and Scouts in the Group

between ourselves and St. James. This year I am pleased to say that we will be able to pay the PCC £8,628.20 in profit.

**Surplus: £4,641**

I am pleased to report that the Group has ended the year with a surplus of £4,641. 7th Malden (St. James) Scout Group remains in a good financial position, closing the year with a total cash funds of £56,018 across the Group.

The set of Accounts are presented as a separate document.

Kathryn Donnelly – Scout Group Treasurer

- all Explorers, if so stated in a Partnership Agreement between the Unit, the Group and the District
  - all parents and carers of Explorers, if so stated in a Partnership Agreement between the Unit, the Group and the District
  - the Sponsoring Authority, where there is one, or its nominee
  - the District Commissioner
  - the District Chair
- b) The **appointed** members of the Group Scout Council are other supporters of the Group appointed by the Group Scout Council on the recommendation of the Group Scout Leader and the Group Trustee Board. The number of appointed members must not exceed the number of ex officio Group Scout Council members (see also (f) below). A Group Scout Council does not need to have any appointed members.
- c) The **community** members of the Group Scout Council are representatives of the local community appointed because of their role rather than by their name. For example local headteachers, or Parish Council members. They are appointed by the Group Scout Council on the recommendation of the Group Scout Leader and the Group Trustee Board. The number of community members must not exceed the number of ex officio Group Scout Council members (see also (f) below).
- d) The County Commissioner has the right of attendance at each Group Scout Council meeting in the County.
- e) Membership of the Group Scout Council ends when the:
- member resigns
  - member no longer qualifies as a member of the Group Scout Council
  - Group Scout Council is dissolved
  - Group Scout Council membership is terminated by UK Headquarters following a recommendation by the Group Trustee Board.
- f) The total number of appointed and community members of a Group Scout Council must not exceed the number of ex officio members.
- g) Appointed members of a Group Scout Council must each have a fixed period for their appointment of not more than three years. Subsequent reappointments are permitted.
- h) Community members of a Group Scout Council are initially appointed for a term of one year, though they may be renewed annually at the AGM.

- i) Group Trustee Board administration (see 5.4.7.9) must ensure that appointed Group Scout Council Members are recorded locally in the minutes of the Group Scout Council meeting which appoints them (normally the AGM). Scout Council members (whether ex officio or appointed or community) must not be recorded as Scout Council Members on The Scout Association's membership system.

## 5.4.5 Group Scout Council – Annual General Meeting

Each Group Scout Council must hold an Annual General Meeting (AGM) within six months of the end of the Group's financial year. Groups should give 4 weeks' notice of the date of the AGM.

### 5.4.5.2 The AGM must:

- a) Undertake governance oversight by
- approving the minutes of the previous Group AGM
  - adopting (or re-adopting) the constitution of the Scout Group charity (see Rule 5.3) of The Scout Association Policy, Organisation and Rules
  - noting the dates of charity's financial year
  - approving appointed and community members of the Group Scout Council
  - agreeing the maximum total number of members of the Group Trustee Board (this is one number representing the total of ex officio, appointed and co-opted members)
  - agreeing the quorum for future meetings of the Group Scout Council
- b) Review the previous year by
- receiving from the Group Scout Leader an overview of the past 12 months of activity in the Group
  - receiving and considering the Group Trustees' Annual Report and the annual statement of accounts approved by the Group Trustee Board.
- Before the AGM, the accounts must have completed their examination by an appropriate auditor, independent examiner, or scrutineer (see 5.7.3). This must include the formal report prepared by the auditor, independent examiner, or scrutineer.

- c) Make appointments
- appoint a Chair of the Group Trustee Board, following recommendation from the selection process initiated by the Group Trustee Board. Vacancies for Chair only occur at the end of their period of appointment (for example, a Chair may have been appointed for three years and so does not need to be re-appointed after years 1 and 2).
  - appoint a Treasurer of the Group Trustee Board, following recommendation from the selection process initiated by the Group Trustee Board. Vacancies for Treasurer only occur at the end of their period of appointment (for example, a Treasurer may have been appointed for three years and so does not need to be re-appointed after years 1 and 2).
  - appoint other members of the Group Trustee Board, following recommendations from the selection process initiated by the Group Trustee Board. Vacancies for appointed Trustees only occur at the end of their period of appointment (for example, each Trustee may have been appointed for three years and so does not need to be re-appointed after years 1 and 2).
  - approve the appointment of any Group Presidents or Group Vice Presidents, and note current appointees (if any)
  - appoint (or re-appoint) an auditor, independent examiner or scrutineer as required

5.4.5.3 Following each AGM, the Group Trustee Board administration must ensure that:

- All appointed Trustees are recorded on the membership system, as required by Rule 16.2.2 of The Scout Association Policy, Organisation and Rules
- the Group Trustees' Annual Report and Accounts, including the formal report prepared by the auditor, independent examiner, or scrutineer are filed as described in Rule 5.7 of The Scout Association Policy, Organisation and Rules

It is good practice for the new Group Trustee Board to verify the draft Minutes of the AGM at their first meeting following the AGM, even though the minutes cannot be formally approved until the charity's next AGM.

#### 5.4.6 Group Trustee Board - purpose <sup>sv</sup>

The Group Trustee Board is a team of volunteers who work together, as charity Trustees, to make sure the Scouts is run safely and legally. At the heart of their role is a focus on strategy, performance and assurance.

Effective Trustee support helps other volunteers run the Scout programme that gives young people skills for life.

5.4.6.1 Members of the Group Trustee Board must act collectively as charity trustees of their Scout Group, and in the best interests of the charity's members.

5.4.6.2 Governance roles must be distinct to help manage conflicts of interest. This means that the roles of Group's Chair and Treasurer must be kept separate and be done by two different people.

5.4.6.3 The Group Trustee Board must act in the charity's best interests, acting with reasonable care and skill and take steps to be confident that:

- The charity is:
    - well managed
    - carrying out its purposes for the public benefit
    - complying with the charity's governing document and the law
    - managing the charity's resources responsibly
  - the charity is operating compliant with POR and the local charity regulator, including effective management of each of the Key Policies listed in Chapter 2 of The Scout Association Policy, Organisation and Rules.
  - young people are meaningfully involved in decision making at all levels
  - the Group has sufficient resources (funds, people, property and equipment) available to meet the planned work of the Group including delivery of the high quality programme and resource requirements of the training programme (Rule 4.2.2 of The Scout Association Policy, Organisation and Rules)
- The Group Trustee Board members must themselves collectively:
- develop and maintain a risk register, including putting in place appropriate mitigations
  - ensure that the Group's finances are properly managed, including development and maintenance of appropriate budgets to support the work of the Group

5.4.6.4

- c) maintain and manage:
- a reserves policy for the charity including a plan for use of reserves outside the 'minimum'
  - an investment policy for the charity
  - a public benefit statement for the charity
- d) ensure that people, property and equipment are appropriately insured, and that any property and equipment owned or used by the Group is properly protected and maintained
- e) ensure the appointment and management and operation of any sub-committees, including appointing a Chair to lead the sub-committee. This should normally be one of the Group's Trustees.
- f) ensure that effective administration is in place to support the work of the Group Trustee Board
- g) appoint any co-opted members of the Group Trustee Board
- h) ensure transparency of operation, including:
- prepare and approve the Annual Accounts and arrange their examination by an auditor, independent examiner or scrutineer (as appropriate) and as appointed by the Group Scout Council at their AGM
  - prepare and approve the Group Trustees' Annual Report (which must include the Annual Accounts and include the report from the auditor, independent examiner or scrutineer)
  - present the approved Group Trustees' Annual Report and Annual Accounts to the Group Scout Council for their consideration at the Group's AGM
  - following the Group AGM, ensure that a copy of the Group Trustees' Annual Report and Accounts is sent to the District Trustee Board administration (see 5.4.7.9) and, if the Group is a registered charity, is filed with the appropriate charity regulator (if the regulator's rules require it).
- i) take responsibility for the Group's adherence to Data Protection Legislation recognising that, dependent on circumstances, it will at different times act as a Data Controller and as a Data Processor
- j) individually and collectively maintain confidentiality regarding appropriate Group Trustee Board business

- k) put in place annually an open and transparent selection process to recommend to the Group Scout Council appropriate members to be appointed members of the Group Trustee Board, including Chair and Treasurer. Vacancies for appointed Trustees only occur at the end of their period of appointment (for example, a Trustee may have been appointed for three years and so does not need to be re-appointed or re-selected after years 1 and 2).
- l) where staff are employed:
- act as a responsible employer in accordance with the Scouts' values and relevant legislation
  - ensure that effective line management is in place for each employed staff member and that these are clearly established and communicated
  - ensure that appropriate specific personnel insurance is in place
- 5.4.6.5 A Group Trustee Board may create sub-committees it deems necessary to support its governance function. The Group Trustee Board must ensure that for any sub-committee it appoints:
- a) its purpose is governance-focused and not operational
  - b) its members are agreed and approved by the Group Trustee Board
  - c) the Group Trustee Board Chair is an ex officio member
  - d) the Group Scout Leader is an ex officio member
- 5.4.6.6 Sub-committee members are not Trustees unless they are already members of the appointing Group Trustee Board.
- 5.4.6.7 All sub-committee members must be recorded on the membership system.
- 5.4.7 Group Trustee Board - membership** <sup>sv</sup>
- 5.4.7.1 Subject to the conflict of interest rules (see Chapter 16 and the definition of 'conflict of interest' in the Definitions Chapter), a Trustee may be a member of more than one Trustee Board.
- 5.4.7.2 A Group Trustee Board should comprise a maximum of 12 Trustees (the total of all ex officio, appointed and co-opted Trustee categories), with a minimum of five Trustees. The maximum number of Trustees should be agreed by the Group Scout Council at its AGM.
- 5.4.7.3 Each ex officio, appointed and co-opted member of the Group Trustee Board is a charity Trustee of the Group.

People invited to attend a meeting of the Group Trustee Board, or with right of attendance, may be present at the meeting but are not charity Trustees and have no voting rights.

**5.4.7.4** Certain people are disqualified from being charity trustees by virtue of the Charities Acts.

**5.4.7.5** Some Groups may also need to register as a charity (See Rule 13.1.2 of The Scout Association Policy, Organisation and Rules).<sup>sv</sup>

If registered, the Group's registration number must be recorded on the membership system.

Groups must not use any other charity number than their own.

**5.4.7.6** All Trustees must complete learning as specified in Rule 16.2.1, 16.2.3, 16.2.4 of The Scout Association Policy, Organisation and Rules and the Chapter 16 Roles Table of The Scout Association Policy, Organisation and Rules.

**5.4.7.7** It is good practice for a Group Trustee Board, and any sub committees, to have at least two Trustees aged between their 18<sup>th</sup> and 25<sup>th</sup> birthdays.

**5.4.7.8** Each Group Trustee Board requires effective administration. The administration may be provided by one or more persons as appropriate to the Group.

**5.4.7.9** The selection processes leading to appointment of Group Trustees must include a rigorous and transparent selection process, which includes advertising vacancies widely.

**5.4.7.10** The members of the Group Trustee Board are:  
a) The Group Scout Leader is an ex officio member of the Group Trustee Board.<sup>sv</sup>

There is only one ex officio Trustee role for a Group Scout Leader, so where there are joint role holders for Group Scout Leader, the role holders must decide, in discussion the Group Chair, which of them will be the ex officio Trustee. However, each Group Scout Leader role holder must be eligible to be a Trustee (as specified in 16.1.1.5 of The Scout Association Policy, Organisation and Rules).

b) The Group Trustee Board must initiate a selection process to propose a Group Chair to the Group Scout Council for appointment at their AGM. Vacancies for the role of Group Chair only occur at the end of their period of appointment (for example, a Chair may have been appointed for three years and so does not need to be re-appointed or re-selected after years 1 and 2).

The proposal from the Trustee Board is received by the Scout Council at their AGM. The proposal from the Trustee Board does not require seconding by a member of the Scout Council. The action of the Scout Council is to approve (or not) the proposed name from the Trustee Board.

c) The Group Trustee Board must initiate a selection process to propose a Group Treasurer to the Group Scout Council for appointment at their AGM. Vacancies for the role of Group Treasurer only occur at the end of their period of appointment (for example, a Treasurer may have been appointed for three years and so does not need to be re-appointed or re-selected after years 1 and 2).

The proposal from the Trustee Board is received by the Scout Council at their AGM. The proposal from the Trustee Board does not require seconding by a member of the Scout Council. The action of the Scout Council is to approve (or not) the proposed name from the Trustee Board.

d) The appointed members of a Group Trustee Board are persons appointed by the Group Scout Council at the Group's AGM. This should follow a selection process initiated and overseen by the Group Trustee Board. Vacancies for the role of Trustee only occur at the end of their period of appointment (for example, a Trustee may have been appointed for three years and so does not need to be re-appointed or re-selected after years 1 and 2).

The proposal from the Trustee Board is received by the Scout Council at their AGM. The proposed name(s) from the Trustee Board do not require seconding by a member of the Scout Council. The action of the Scout Council is to approve (or not) the proposed name(s) from the Trustee Board.

e) The co-opted members of a Group Trustee Board are persons co-opted annually by the Group Trustee Board. They are not appointed by the Group Scout Council at its AGM. The number of co-opted members must not exceed the actual number of appointed Trustees (excluding Chair and Treasurer).

f) The District Commissioner, the District Chair and the County Commissioner each have the right of attendance at meetings of each of the Group Trustee Boards in the Districts in the County.

g) The Sponsoring Authority, or its nominee, has right of attendance at a Group Trustee Board.

**5.4.7.11** Term limits for Trustees are specified in POR rule 5.3.1.6.

- 5.4.7.12** If a Trustee Board Chair or Treasurer resigns, then Rule 16.6.3 of The Scout Association Policy, Organisation and Rules must be followed.
- 5.4.8** **Group Scout Council - Conduct of meetings**
- 5.4.8.1** The Group Scout Council meets at their AGM (see Rule 5.4.5). It would be unusual for there to be additional meetings of the Group Scout Council.
- 5.4.8.2** A Group Scout Council meeting should normally be convened with at least four week's notice. A meeting may be convened on shorter or no notice with the agreement of at least three quarters of the members of the Group Trustee Board.
- 5.4.8.3** Group Scout Council meetings are chaired by the Group Chair. If the Group Chair is unable to be present, the Group Chair may appoint a delegate to chair a meeting of the Group Scout Council subject to such appointment being approved at the start of the meeting by a majority of the Group Scout Council members present.
- 5.4.8.4** Only Group Scout Council members, as defined in Rule 5.4.4, may vote in Scout Council meetings.
- 5.4.8.5** The quorum for a Group Scout Council meeting is agreed by the Group Scout Council at their AGM (see 5.4.5.2).
- 5.4.8.6** If there is no quorum present at a meeting of the Group Scout Council, the meeting must be closed and reconvened at the earliest available opportunity. Decisions are made by a majority of votes cast by those present at the meeting. In the event of an equal number of votes being cast on either side, the Chair does not have a casting vote and the matter is taken not to have been carried.
- 5.4.8.7** In order to discharge their responsibilities, the Group Scout Council may meet by video conference as well as, or instead of, face to face when agreed by the Group Chair. The Group Scout Council must not 'meet' using any indirect process, such as email.  
At any meeting which is not fully in person, there must be an online poll or other electronic method of counting votes.
- 5.4.8.8** All meetings of the Group Scout Council, whether face-to-face or otherwise, must be properly recorded and minuted.
- 5.4.9** **Group Trustee Board - Conduct of meetings**
- 5.4.9.1** Meetings of the Group Trustee Board should be convened on at least two weeks' notice. Meetings may be convened on shorter or no notice with the agreement of at least half of the members of the Group Trustee Board.

- 5.4.9.2** Group Trustee Board meetings are chaired by the Group Chair. If the Group Chair is unable to be present, they may appoint a delegate to chair a meeting of the Group Trustee Board subject to such appointment being approved at the start of the meeting by a majority of the members present at the meeting.
- 5.4.9.3** Only members of a Group Trustee Board as defined in Rule 5.4.7 may vote in its meetings.
- 5.4.9.4** The quorum for a meeting of a Group Trustee Board is one third of the Trustees (ex officio plus appointed plus co-opted) plus one.  
If there is no quorum present at a meeting of the Group Trustee Board, the meeting must be closed and reconvened at the earliest opportunity.
- 5.4.9.5** In the case of a sub committee of the Group Trustee Board, the quorum for each sub committee must be set by the Group Trustee Board, based on the size of the sub committee and the complexity of its task(s).
- 5.4.9.6** Decisions are made by a majority of votes cast by those present at the meeting. In the event of an equal number of votes being cast on either side, the meeting Chair does not have a casting vote and the matter is taken not to have been carried.
- 5.4.9.7** In order to discharge their responsibilities, the Group Trustee Board may meet by telephone or video conference as well as face to face when agreed by the Group Chair. This includes 'hybrid' meetings, where some members are present at an agreed meeting place and others join by telephone or video.
- 5.4.9.8** Where urgent matters arise between scheduled meetings of the Group Trustee Board and if it is not practicable to convene a meeting of the Group Trustee Board then an electronic voting method (such as email) is allowed for decision making of the Group Trustee Board when deemed appropriate by the Group Chair. In such circumstances, at least 75% of the members of the Group Trustee Board must approve the decision, and the outcome of the voting must be reported at, and recorded in the minutes of, the next Group Trustee Board meeting.



# 7th Malden (St James) Scout Group (Charity no.303760)

## Receipts and payments account

	Year start date		Year end date
For the year from	2023	To	2024

### Receipts and payments

	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	9,520.00	9,525.00
Donations	-	-
Legacies	-	-
Gift Aid	1,448.30	1,386.38
Other similar income	-	-
<b>Sub total</b>	<b>10,968</b>	<b>10,911</b>
<b>Grants</b>		
Maintenence grant	-	-
Other grants	-	2,620.00
<b>Sub total</b>	<b>-</b>	<b>2,620</b>
<b>Fundraising events (gross)</b>		
Christmas Tree Sales	1428	2,715.27
Easy Fundraising	111.74	325.29
Ceilidh	230	279.97
Other fundraising activities	-	-
<b>Sub total</b>	<b>1,770</b>	<b>3,321</b>
<b>Scout hut income</b>		
Hire of building	35,066.00	34,453.50
Hall - Energy (Refund)	618.85	0.00
Hire of equipment (Minibus and Trailer)	2,558.77	2,403.02
Events - Beavers	1,320.00	1,250.00
Events - Cubs	5,168.16	1,515.00
Events - Scouts	9,328.12	8,208.58
Meetings	-	399.00
Meetings - Beavers	0.00	6.50
Meetings - Cubs	0.00	7.00
Meetings - Scouts	0.00	121.52
Other Scout hut income (uniform)	286.25	250.86
<b>Sub total</b>	<b>54,346</b>	<b>48,615</b>
<b>Investment income</b>		
Bank interest	-	44.71
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
<b>Sub total</b>	<b>-</b>	<b>45</b>
<b>Total Gross Income</b>	<b>67,084</b>	<b>65,512</b>
<b>Asset and investment sales, etc.</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>67,084</b>	<b>65,512</b>

# 7th Malden (St James) Scout Group (Charity no.303760)

## Receipts and payments account

	Year start date		Year end date
For the year from	2023	To	2024

### Receipts and payments

	2023/24	2022/23
	Unrestricted funds	Unrestricted funds
	£	£
<b>Payments</b>		
<b>Charitable Payments</b>		
Membership subscriptions paid on (National/County/Area/District)	5,320.00	4,686.50
Youth programme and activities		
Activity Equipment	781.19	1,199.48
Camping Equipment	3,666.49	1,840.64
Admin	467.79	89.00
Bank Fees	699.72	588.61
Events	865.53	127.36
Events - Beavers	1,767.86	721.92
Events - Cubs	3,964.96	1,881.82
Events - Scouts	8,060.06	7,237.89
Meetings	622.00	166.00
Meetings - Beavers	406.66	742.47
Meetings - Cubs	830.80	804.33
Meetings - Scouts	1,069.47	1,213.32
Adult support and training	36.00	0.00
Hall - Water and Sewerage	38.66	2,818.67
Hall - Electricity and Gas	5,853.34	4,467.56
Hall - Waste	2,621.42	2,383.39
Insurance (Hall)	2,014.82	1,657.79
Cleaning (Hall)	5,746.50	4,844.78
Hall Maintenance - Repairs and Renewals	1,150.34	241.39
Hall Other	1,003.37	3,883.93
Materials and equipment	-	-
Printing and photocopying	-	-
Contribution to camp costs	-	-
Uniforms	2,334.71	494.07
AGM and trustee expenses	0.00	0.00
Minibus expenses (Including Insurance)	3,818.09	3,651.77
Hall Profit Share	8,388.00	10,212.41
Other costs detail 3	-	-
<b>Sub total</b>	<b>61,528</b>	<b>55,955</b>
<b>Fundraising expenses</b>		
Christmas Tree Sales	895.00	2,066.00
Ceilidh	20.00	16.00
	-	-
Other fundraising costs	-	-
<b>Sub total</b>	<b>915</b>	<b>2,082</b>
<b>Total Gross Expenditure</b>	<b>62,443</b>	<b>58,037</b>
<b>Asset and investment purchases, etc.</b>	-	-
<b>Total payments</b>	<b>62,443</b>	<b>58,037</b>
<b>Net of receipts/(payments)</b>	<b>4,641</b>	<b>7,474</b>
<b>Cash funds last year end</b>	<b>51,377</b>	<b>43,902</b>
<b>Cash funds this year end</b>	<b>56,018</b>	<b>51,377</b>

# 7th Malden (St James) Scout Group (Charity no.303760)

## Receipts and payments account

	Year start date		Year end date
For the year from	2023	To	2024

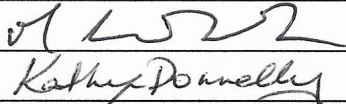
### Statement of assets and liabilities at the end of the year

	31st March 2024 Unrestricted funds £	31st March 2023 Unrestricted funds £
<b>Cash funds</b>		
7th Malden Beaver Colony	2,213.90	2,573.32
7th Malden Cub Pack	5,518.83	4,411.28
Cash - Pack	0.00	15.00
7th Malden Scout Group	47,068.37	28,976.11
7th Malden Scout Troop	1,216.99	2,428.21
TSA Charity Deposit		12,972.75
Cash/Floats	-	-
<b>Total cash funds</b>	<b>56,018</b>	<b>51,377</b>
<small>(agree balances with receipts and payments account) ok</small>		
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	1,775.00	1,975.00
Scouting equipment, furniture etc	12,500.00	9,900.00
Other	-	-
<b>Sub total</b>	<b>14,275</b>	<b>11,875</b>
<b>Liabilities</b>		
Accounts not yet paid	Rent Accrual -15,000.00	-12,000.00
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
<b>Sub total</b>	<b>- 15,000</b>	<b>- 12,000</b>
<b>Total net assets</b>	<b>55,293</b>	<b>51,252</b>

<b>Note: Internal charges between the Section and Group Accounts have not been detailed in the above Accounts but are stated for the record as follows:</b>	
Income Total	21,032.00
Expenditure Total	21,032.00
Net Total	0.00

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on the 18th September 2024 (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature



Print Name

MATTHEW WHEELER Chair

KATHRYN DONNELLY Treasurer



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
7<sup>th</sup> Malden (St James) Scout Group

**On accounts for the year  
ended**

March 2024

**Charity no  
(if any)**

303760

**Set out on pages**

1-3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

**Date:**

7/1/25

**Name:**

NATALIE BECKETT

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

2 CHURCHFIELD COTTAGES, CHALDEC  
LANE, SIDLESHAM. PO20 7RJ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

[Empty box for disclosure details]

**7TH MALDEN (ST JAMES) SCOUT GROUP**

England & Wales - Charity number 303760

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# Accounts

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***7th Malden (St. James') Scout Group  
Annual Reports and Accounts  
For the year April 2022 to March 2023***

***To be presented at the Annual General Meeting at  
12:30 Sunday 25th June 2023  
At Green Lane Hall, KT3 5BX***

**7th Malden (St. James') Scout Group**

**Annual General Meeting**

**25th June 2023**

**Agenda**

1. Welcome and Report by the Group Chairman
2. Apologies for absence
3. Acceptance of the minutes of the 2022 AGM
4. Presentation and Acceptance of the Group Annual Reports:
  - a. Beaver Colony Report
  - b. Cub Pack Report
  - c. Scout Troop Report
  - d. Hall Fabric Report
  - e. Minibus Report
  - f. Quartermaster's Report
  - g. Group Scout Leader's Report
5. Presentation of Group and Section Accounts
6. Nomination of Group Chairman
7. Election of Group Secretary & Treasurer
8. Meeting's Nominations to Executive Committee
9. Section Leaders seeking ex-officio Executive membership
10. GSL's Nominations to Executive Committee
11. Appointment of Group Independent Examiner
12. Awards
13. Other business
  - a. Group Constitution
14. Closing remarks

### **Group Chair's Welcome and Annual Report 2022-2023**

Welcome to this AGM and thank you for attending. Welcome to our guests from the Church and District.

Time flies and here we are reflecting on the last 12 months of Scouting in 7<sup>th</sup> Malden.

It's been another great year with lots of activities for our children, in particular, here in this hall and the garden. I was reflecting on how fortunate we are to have the hall and garden. It provides us with income from hires as well as being the base for Scout meetings. It's a social venue, dance hall, place to learn, play games, make friends...the list is endless. So thanks to everyone that helped at the work party in April. We cleared gutters, cleared the sideway, attacked the weeds and sorted junk from the garage. Its very satisfying to take a load of junk to the tip. We've got more jobs to do around the hall and more junk to get rid of so we'll arrange another work party in the summer. Watch out for emails please.

Summer Scout camp is fast approaching. Thanks to our Leaders for organising all the camps. I am once again joining my son on camp for a few days. As I said, time flies and for me its important share some of these experiences with my son before he becomes just too cool to hang out with his dad. I would recommend to everyone that they grab these opportunities. Indeed, camps are open to family members so speak to the Leaders to find out how you can join in. Why not come along and try something different.

Our volunteer Leaders offer excellent Scouting to our young people. They tirelessly provide activities for our children to experience and learn from. On behalf of all the parents and guardians, thank you Leaders for your commitment. I'm going to call them out by name. Beavers: Richard, Danny, Lucinda, Layla and Fan. Cubs: Tom and Ian. Scouts: Bhavith, Nathan, Helen and Fan. Of course Peter is our Group Leader.

As always, thank you to the Executive Committee members supporting the Leaders in overseeing the running of the Group and the hall. This year the Group has not escaped the cost of living prices rises. Whilst the cost of materials needed for meetings and camps and the cost of electricity and gas go up, it is our aim to ensure keep the cost of participating in Scouting stays flat wherever possible.

The Group only thrives due to its volunteers. You don't have to be a leader. If you can help flip some burgers this afternoon that would be great. It would help immensely if

you could spare an hour or two, every now and then, to cut the grass or take some junk to the tip.

That's enough from me. I hope you enjoy the BBQ and activities after the AGM.

Rules for the conduct of Scout Group AGMs are established by Scout Association. This meeting will include the Exec & Leaders reports and election of Exec members for coming year.

Many thanks

***Matthew Wheeler, Group Chair***

**Minutes of the 7th Malden (St James) Group Scout Annual General Meeting held on Sunday, 3rd July 2022 at 12pm**

*Present: Matthew Wheeler (Chair), Kathryn Donnelly (Treasurer), Debbie Humphrey (Secretary), Rob Fardon and Susie Holmes (Parent Trustees), Peter Morris (GSL), Bhavith Nagaria (ASL), Bob & Sue Bushell (District President & Wife), Stewart Nash – District Commissioner together with members as listed in the attached register.*

**1. Welcome & Report by Group Chairman**

*Matthew welcomed everyone to the AGM this afternoon. He advised that we have had a normal year of scouting activities since COVID restrictions were lifted and that bubbles and meetings by video link are things of the past. He further added, our children are once again able to enjoy activities in the hall, outside in the garden and further afield.*

*He reported that, indeed, it has been a great year with lots of activities to participate in for the children and the accumulation of badges earned for sewing onto uniforms. He mentioned a few .....Autumn and junior camps, remote camps, air rifle shooting, archery, kayaking and a rich variety of activities in weekly meeting.*

*He mentioned the skills he had learned during camp such as chopping wood, cooking on a fire, climbing high ropes and trying his hand at archery.*

*He expressed his thanks to the volunteer Leaders who have, once again, done an amazing job of providing activities for the children to experience and learn from and that they continue to offer excellent Scouting to our young people. He went on to thank our Leaders – Lucinder and Sally in Beavers, Tom, Roland and Ian in Cubs and Bhavith and Nathan in Scouts and, of course Peter, our Group Scout Leader, for their dedication.*

*Also, he thanked those who are on the Executive Committee for providing their good sense and support to Leaders in overseeing the running of the Group in the hall. In particular, Kathryn Donnelly, our Treasurer, was mentioned for managing our Accounts and the dealings she has with our hall hirers and suppliers.*

*On a more serious note, he mentioned the need for volunteers and reiterated that the Group could not function without them. He said that there are plenty of opportunities to get involved as an Exec Member, helping at meetings and camps, hall maintenance, flipping burgers or if you have a particular skill or trade you can offer. It is very rewarding and fun to be involved within the Group.*

*He wished everyone a pleasurable afternoon and hoped they enjoyed the BBQ and activities.*

**2. Apologies for Absence**

*Trevor Strong (District Vice-President), Nathan Bache (ASL), Anthony Relf (Trustee), Danielle Thompson (Parent Trustee)*

**3. Acceptance of Minutes of the 2020 AGM**

*Accepted*

#### 4. Presentation & Acceptance of the Group Annual Reports

##### **Beaver Colony Report**

*The Colony has been running to full capacity all year and for every Beaver who attends there is another on the waiting list itching to get in. Many are joining our waiting list due to recommendation from an existing member.*

*Beavers have been working towards their badges this year with 242 being awarded to them. Five Beavers, Melody, Zamantha, Daniel, Wilfred and Emilia have achieved their Chief Scout Bronze Award which is the best badge you can get in Beavers.*

*Beavers have been involved in lots of activities this year, one being a sleepover at Walton Firs which is the first for 7th Malden and was jointly held with 2nd Norbiton. It was such a great success that another sleepover has been organised and booked for the end of September.*

*Peter thanked Lucinder and Sally for their continued support and enthusiasm with helping to run the Colony which has been such a pleasure this year. He also thanked Jack, our Young Leader from Endeavour Explorer Unit, for helping as part of his DofE volunteering.*

*Please see the report for further news with regards to the Beaver Colony.*

##### **Cub Pack Report**

*The Cub Pack ran a little below full capacity for part of the year. This was due to the absence of leaders as regular helpers as it was felt that more than 30 cubs were more than the leadership team could comfortably manage. Fortunately, following an appeal to parents/adults on the waiting list, Ian Heilbron stepped forward and he has since been invested as a uniformed Section Assistant; he is proving to be a very able, enthusiastic and popular member of the team. Due to this, we are now back up to 35 young people. There are currently 36 of Cub age on the waiting list.*

*The Cubs, during the course of the year, have been awarded a total of 252 badges. Among them are Chloe and Brett who have completed their Chief Scouts Silver Award.*

*Peter thanked the leadership team for their efforts, time and dedication.*

##### **Scout Troop Report**

*Since the last AGM, there are 32 Scouts on the books with five patrols and between 20/25 coming on a weekly basis. It was advised that the leadership team is strong and steady - Bhavith, Nathan and Peter. We also have William who is a young leader helping as part of his DofE.*

*Once again, a varied programme has been offered with several activities in and out of the hall. During the Autumn, the Troop were working towards their challenge badges. In November, Autumn Camp was a great success and all enjoyed the experience.*

*As a District Event, the Air Rifle Club held a competition in March which a few members of the Troop participated in. As a Group, we came 2nd in the 6-yard rifle category, 3rd in the 6-yard pistol category and 1st place overall in the 6-yard rifle category – with the royal Kingston Shield.*

*The County Night Exercise was a great success. We had two teams participate and our competitive team came joint 1st with two other teams in the county!*

*Bhavith then expressed his thanks to the leadership team and said without their hard work and efforts, the Troop would not be as successful as it is.*

#### **Hall Fabric Report**

*Peter informed all with regards to the works carried out on the hall this year as being:*

- *Major Works*
  - *renew male & disabled toilet soil system*
- *Minor Works*
  - *repair & strengthen internal entrance doors*
  - *install new external notice board in collaboration with the Church*
  - *repair outdoor gates*
- *Regulatory*
  - *gas safety, fire risk, electrical safety, fire extinguisher checks completed*

*The Lease negotiation is ongoing, but relations with the Church remain good, but it has become immensely frustrating that the Scout Group's Lease is still outstanding. The Lease expired in May 2019. With agreement from the Church, the Group continues to manage the hall under the terms of the old Lease. Fortunately, the PCC has voted unanimously to renew, but the Diocesan Solicitors are proving to be extremely difficult in preparing new documentation.*

#### **Minibus Report**

*The minibus has been barely used in the period of report and consequently proved to be unreliable. Fortunately, use has since picked up and following several long trips, it passed its 2022 MOT!*

#### **Quartermaster's Report**

*The Group is increasingly well equipped to support both the weekly programme and occasional events and camps as purchases of equipment has been bought recently. The Christmas Tree sale fundraiser allowed for the purchase of Archery equipment which now allows all sections to experience taster sessions at Green Lane.*

#### **Group Scout Leader's Report**

*Peter expressed that it was great to be back!*

*Firstly, he thanked the Scout Group Exec – currently Matthew, Kathryn, Debbie, Rob, Danielle, Susie and Anthony for the support they give which is fantastic and the Group really could not run without them! He added further that the meetings are very enjoyable and social.*

*Secondly, he thanked out leaders and helpers and reiterated the importance of the need for volunteers with the general running of the Group.*

*Lastly, he thanked the children, stating they are a brilliant bunch, albeit at times challenging, but that is what Scouting is all about!*

5. *Presentation of Group & Section Accounts*

*Kathryn presented the Accounts to the AGM and she advised that it was wonderful to end the year with a surplus of £14,097.17. She informed those present that most of the income generated is from hirers who use the hall which is booked up most nights with regular clubs and classes from local organisations and the Green Lane Nursery which is used throughout term times. Consequently, hall lettings generated for this year was £35,274.50.*

*In addition, we were able to claim Gift Aid on membership subscriptions which was backdated for four years and amounted to some £2,969.65 this year and we can now make regular claims moving forward. She thanked Peter Morris for successfully navigating the complexities of the Gift Aid claim process with HMRC!*

*Another form of fundraising for the Group was received via Easyfundraising which is a charity shopping site that has partnership with over 7,000 brands who will donate part of what you spend on their website to a cause of your choice. She was pleased to say that the 7th Malden Scout Group have received £473.14 from easyfundraising, she encouraged parents to use this website to help us to continue generating income in this way.*

*Another fundraiser that has proved successful is the Christmas Tree Sale. We have partnered with an association who supplies Christmas trees to Schools and Scout Groups in our area and donates 25% of the proceeds of the sales to the Group. We were extremely fortunate as many of our parents and children volunteered to sell the trees on a couple of Saturdays bracing chilly weather, but everyone enjoyed getting involved and we ended up raising £745.13 for the Group.*

*Kathryn reported that as well as income, Group expenditure had increased in 2021/2022, but that much of this increase was due to the resumption of Group meetings and activities as well as the purchase of much needed new equipment to support these activities. An amount of £6,304.56 of equipment purchases was spent, including £3,700 on equipment for camps and approximately £1,700 spent on equipment for our new Archery Range.*

*As mentioned in the Hall Fabric Report, ongoing maintenance and regulatory servicing costs brought a total annual expenditure for these works to £3,002.32.*

*Utility costs this year, including cleaner costs, totalled £10,385.02. This was an increase from last year 2020/2021 (£9,101.82), but it may be more appropriate to compare these against 2019/2020 costs of £10,773.15 when the pattern of use would have been more similar to this year's usage. Energy prices will be increasing in the coming year as contracts for Electricity supplies were renewed in April and June 2022. Fortunately, the current Gas contract runs until June 2023, so gas prices will not be affected in the short term.*

*Kathryn informed members that the Scout Group do not own the Green Lane Scout Hall, it is the property of St James Church. She advised that we have an arrangement with the church whereby any profits generated from the hire of the hall are shared equally between ourselves and St James and this year she was pleased to say that we will be able to pay the PCC £10,212.41 in profit.*

*Kathryn finished by saying it was pleasing and satisfying to report that the Group has ended the year with a healthy surplus of £14,097.17. 7th Malden (St James) Scout Group remains in a good financial position, closing the year with total cash funds of £43,769.69 across the Group.*

*The set of Accounts are presented as a separate document – please see separate sheet.*

6. *Nomination of Group Chair*

*Peter Morris nominated Matthew Wheeler, Susie Holmes seconded, carried nem con*

7. *Election of Group Secretary & Treasurer*

*Debbie Humphries (Secretary), Kathryn Donnelly (Treasurer) nominated by Matthew Wheeler, seconded by Peter Morris, carried nem con*

8. *Meeting's Nominations to Executive Committee*

*Danielle Thompson, Rob Fardon, Susie Holmes*

*Carried nem con*

9. *Section Leaders seeking ex-officio Executive membership*

*Bhavith Nagaria*

10. *GSL's Nominations to Executive Committee*

*Anthony Relf (St James Church), Nathan Bache (ASL)*

*Carried nem con*

11. *Appointment of Group Independent Examiner*

*Natalie Beckett*

12. *Awards*

*Peter beckoned Bhavith and Tom to the front of the hall to present them with Wood Beads as they have recently been awarded with their Wood Badge.*

13. *Other business*

*Peter advised that Kingston Council have awarded 7th Malden with a grant of £2,200 for a defibrillator. He advised that training would be given and asked adults to please come forward.*

14. *Closing remarks*

*Matthew finished by expressing the need for volunteers and their importance to the Group. He said there are lots of moving parts in the Group, so please could any potential volunteers step up and help.*

*The AGM finished at 13:15pm*

### **Beaver Colony Annual Report 2022-2023**

The Colony has been running at full capacity all year and for every Beaver who attends there is another on the waiting list itching to get in. Many are joining the waiting list on recommendation of an existing member which has to be a good sign.

In the course of the year Beavers were awarded a total of 270 badges, among them 5 Chief Scouts Bronze Awards (the best badge you can get in Beavers) achieved by Alice, Isla, Ann, Abram, and Izzy.

Alongside having loads of fun Beavers have participated in: soft archery, wide games, gardening, camp craft, sports, exploring, lego challenge, scout values, communicator, marshmallow spiders, circus skills, space, experiments, Chinese new year, safety, pancake day, health & fitness, marshmallow towers, faith badge, global issues (recycling).

Sleepovers at Walton Firs Activity Centre near Cobham in Spring and Autumn were extremely popular with 19 attending in Autumn and 15 in Spring.

The Beaver section is normally swamped with a range of activities run by District (Panto, Explorer Day, Science Day, Sleepover), but these have not resumed post CoVID.

I am immensely grateful to the team of leaders whose able support and enthusiasm have made running the Colony such a pleasure this year. Sadly Sally Berlemont has been forced to stop attending due to pressure of work but Lucinda Cooper has been joined by Grant Sidwell, Richard Kirk, and Danny Finn. Richard has so enjoyed helping that he has been moved to set up his own Colony at Berrylands Scout Group!

Jack Zhou has been replaced by Luke Thompson as Young Leader and is proving a valuable member of the team.

***Peter Morris, acting Beaver Scout Leader***

### **Cub Pack Annual Report 2022-2023**

The Cub Pack has run below full capacity for much of the year and continues to do so. This is due to a lack of regular adult helpers. At one point Pack numbers were increased when Nick Tomassi joined the team but he failed to persist in the role.

There are currently 33 in the Pack with 30 of Cub age on the waiting list.

In the course of the year Cubs were awarded a total of 326 badges, among them Chief Scouts Silver Awards to Ewan and Keira.

Alongside having loads of fun Cubs have participated in: St George's Day & scout values, wide game, archery with recurve bows, camp skills, fire lighting, air rifle shooting, pioneering, navigation skills, a hike, athletics, backwoods cooking, water games, team leading, sports, home skills, emergency aid, treasure hunt, circus skills, community, kendo (a martial art), knots, ballista, astrology, pancakes, healthy eating, faith badge, junk modelling

Cubs have enjoyed a 2-night Pack holiday indoors at Walton Firs in the autumn. Senior Cubs also had a 2-night camp in tents in early May. A 3-night camp at Tolmers near Potters Bar clashed with the Platinum Jubilee and was cancelled due to lack of support.

Similar to the Beavers, there has not been the usual round of Cubs District events since CoVID.

We have been delighted that Holly Thompson, a Young Leader, has continued to help regularly at Cubs even after completing her Duke of Edinburgh award volunteering. She is greatly valued as a member of the team. Despite encouragement, our other young leader, Ben Welch, could not be persuaded to persist in the same way!

***Peter Morris, acting Cub Scout Leader***

#### **Scout Troop Annual Report 2022-2023**

Since our last AGM the number within the troop has 32 scouts on the books with 5 patrols and between 20 & 25 coming on a weekly basis.

The troop has had a strong & steady leadership team since 2019 (myself, Peter & Nathan). We have also had Fan & Helen join the troop as uniformed leaders & I would like to welcome them to the leadership team.

We have had a varied programme over the past year or so; as we have had a number of activities based in and out of the scout hall.

During the autumn term, the troop were working towards their challenge badges. Some of the activities that we had done during our weekly meetings included Archery, Emergency aid, Robot Wars and a wide game.

An Autumn camp was organised for November 2022. I feel that the camp was a success as all those who attended the camp had an enjoyable & positive experience.

During the spring term our programme included activities such as climbing, navigation, disability awareness and cooking. A one night camp to Polyapes was organised for scouts to practice their stealth skills/put them onto practice on Oxshott Heath.

During the summer term, we had gone to Dartmoor during the weekend of the Kings Coronation with some of the older scouts for a remote camp (which was a successful trip) and had spent some meetings to prepare for this. For scouts not attending remote camp, we had run a meeting for those not attending remote camp.

A summer camp is also being organised for the first week of the school summer holidays, which will be a 7-day camp in the Peak District

District events are organised and promoted for all members of the troop to attend and are planned into the programme when advertised.

Over the weekend of 18/19 March; county had organised a night exercise at Boidierhurst Scout Campsite. We had one competitive team entered (who came 12th in the event)

The air rifle club also held a competition in May, which took place over the weekend of 20/21 May which some scouts participated in and I am proud to say we came 1st in the novice (under 12s) category.

With regards to participation in both events I am proud of everyone that took part in both events and feel that participants should be proud of themselves in taking part

Finally, I would like to give thanks to the leadership team (current & new), as without their hard work and efforts, the troop wouldn't be as successful as it is.

***Bhavith Nagaria, Assistant Scout Leader***

#### **Hall Fabric Report 2022 – 2023**

Emily Hampton's Dance Class has established its own dance studio and so has stopped using the hall. Other than this use of the hall has been strong.

The Group has continued to maintain and improve the hall. Work completed has included:

- Major works
  - Having obtained a Neighbourhood Grant from the Council the Group has installed and commissioned a defibrillator
- Minor works
  - A strimmer has been purchased to facilitate volunteers to cut the grass
- Regulatory
- Gas safety check completed

Falling just outside the reporting year a working party later in April 2023 achieved marvels clearing redundant equipment, weeding paths, cutting up oil drums (to act as altar fires), removing a buddleia blocking a fire exit, and generally tidying up the garden. Work was also done to prepare for various electrical projects around the site (internal & external lighting).

#### **Lease negotiation**

Relations with the Church remain good but it is immensely frustrating that the Scout Group's lease on the hall is still outstanding. The lease expired in May 2019. With the agreement of the Church, the Group continues to manage the hall under the terms of the old lease. The PCC has voted unanimously to renew but Diocesan Solicitors are proving extremely tardy in preparing new documentation.

***Peter Morris***

#### **Minibus Report 2022 – 2023**

The minibus and trailer were extensively used in the period by the Pack and Troop, by County DofE Groups and by other Groups in the District and in wider Scouting. Having passed its MOT the Exec decided to spend money to make the bus more reliable. New batteries, a full set of tyres were purchased and optional work was commissioned to improve steering and tyre wear. It has been established that the bus will benefit from the ULEZ grace period when it is extended in August this year.

***Peter Morris***

### **Quatermasters Report 2022 – 2023**

The Group continues to spend money to maintain and marginally extend its camping and activity equipment though not on the scale of previous years. This has included purchase of dining shelters, a fridge, water carriers and expedition tent footprints. Some archery ground quivers have also been acquired.

***Peter Morris***

### **Group Scout Leader's Annual Report 2022–2023**

The Group is in robust good health and, as you will have heard from preceding reports, providing excellent Scouting experiences to our Young People.

An increasing number of adults are getting involved in supporting delivering camps and meetings and hopefully finding that being involved as an adult is great fun, as well as being sociable, rewarding and worthwhile.

I have been especially pleased to welcome Danny and Fan to the Leadership Team in Beavers, as well as Fan and Helen to the Leadership Team in Scouts.

As mentioned, the number of people participating in the recent working party was also hugely encouraging. You will not be surprised to hear that we intend to build on this success with future opportunities!

It is great to be supported by such an enthusiastic Scout Group Executive. My personal thanks to them for all they do and for being such fun to work with.

The one nut we do not seem able to crack at the moment is adding adults to the Leadership Team in the Cub Section. You will have heard that numbers in Cubs are being held down whilst we only have 2 regular helpers in addition to myself. The Scout Association is taking steps to make it even more flexible, easy and enjoyable for adults to get involved in Scouting. So if you think you might be able to help in Cubs, or on other ways around the Scout Group, please do have a chat with me or any member of the Executive or Leadership team.

***Peter Morris, Group Scout Leader***

### **Treasurer's Report - Scout Group Accounts 2022 – 2023**

During 2022/23 we saw a healthy increase in Group Income as Sections and our established hirers of the hall continue to run their regular sessions. However, we did

also see we did increases in Group Expenditure, some of it related to increased running costs of the hall but also due to costs directly related to the Group activity.

Consolidated Group Income: £62,293.24

Consolidated Group Expenditure: £54,818.99

Surplus: £7,474.25

### **Consolidated Group Income: £62,293.24**

A significant contribution to the Group Income is from the hire of the hall which is booked up most nights with regular clubs and classes from local organisations. Also, the Green Lane Nursery use the hall weekdays throughout the school term times. Consequently, income from hall lettings for this year was £34,453.50.

In addition to income from section activities and hall rental, we also were able to successfully claim for Gift Aid on membership subscriptions and meant we received £1,386.38 in Gift Aid this year and can now make regular claims moving forward.

### **Fundraising**

The Group have also received income from fundraising initiatives.

Easyfundraising is a charity shopping site that has partnerships with over 7,000 brands who will donate part of what you spend on their website to a cause of your choice. This year 7th Malden Scout Group have received £61.23 from Easyfundraising and we would encourage parents to use this website to help us continue generating income in this way.

Another fundraiser that is proving to be both successful and a bit of fun at the same time is our Christmas Trees Sale. We have partnered up with an association which supplies Christmas Trees to Schools and Scout Groups in our area and donates 25% of the proceeds of the sales to the Group. In December many of our parents and children volunteered to sell the Christmas trees on a couple of Saturdays. Although it was a bit chilly, everyone enjoyed getting involved and we ended up raising £649.02 for the Group.

Also, in March the 7th Malden Scout Group held our first Ceilidh which proved to be a very successful social event for the children and their families as well as raising £263.97 for the Group.

**Consolidated Group Expenditure: £54,818.99**

Group Expenditure increased in 2022/2023, but I am pleased to report that approximately £20,000 of this is directly attributable to Group Meetings and Activities as well as approximately £3,000 the purchase of new equipment to support these activities.

As detailed in the Hall Fabric Report there were ongoing maintenance and regulatory servicing costs which brought the costs for these activities to £883.19 including the purchase of the lawn mower and strimmer.

The Utility costs this year, including cleaner costs, totalled £14,854.50. This is an increase from last year 2021/2022 (£10,385.02) as prices for all of these services have been increasing over the last year. Contracts for Electricity supplies were renewed in April and June 2022 and the current Gas contract runs until October 2023, so Gas Prices were not be affected this year but will increase next. To help address these increases, the Executive Committee have written to our regular hall hirers to advise that we may have to introduce an Energy Levy of £2 per hour from the renewal of the gas contract in October 2023.

We are also pleased to have been awarded a Neighbourhood Grant from the Council the Group which enabled us to install and commission a defibrillator at the Scout Hut. The cost of this equipment was £2,482 and we received a Grant of £2,200.

The Scout Group do not own the Green Lane Scout Hut; it is the property of St. James Church. We have an arrangement with the church whereby any profits generated from the hire of the hall are shared equally between ourselves and St. James. This year I am pleased to say that we will be able to pay the PCC £9,839 in profit.

**Surplus: £7,474.25**

I am pleased to report that the Group has ended the year with a healthy surplus of £7,474.25. 7th Malden (St. James) Scout Group remains in a good financial position, closing the year with a total cash funds of £51,243.94 across the Group.

The set of Accounts are presented as a separate document.

***Kathryn Donnelly – Scout Group Treasurer***

## 7th Malden Scout Group – Group Constitution

The Scout Association requires groups to adopt a formal constitution. The following represents an ideal Constitution and will apply where the circumstances and the support allow. This is extracted from the Scout's Policy, Organisation and Rules (POR), sections 3.23, 3.7-9 and supporting factsheets.

### The Group Scout Council

The Group Scout Council is the electoral body which supports Scouting in the Group. It is the body to which the Group Executive Committee is accountable to.

The Group Scout Council will hold an Annual General Meeting (AGM) within six months of the financial year-end to carry out its statutory purposes.

The purpose of the Group Scout Council is to:

- Approve the Group Scout Leader's nomination for the Group Chair and other nominated members of the Group Executive Committee.
- Elect a Group Secretary and Group Treasurer.
- Elect Parent Representatives to the Executive Committee.
- Receive and approve of the annual statement and report of accounts as presented by the Group Treasurer.
- Receive and consider the annual report by the Group Executive Committee as presented by the Group Chair.
- Appoint an auditor, independent examiner or scrutineer of the annual accounts.
- Provide a forum for parents, members and other associates of the group to ask questions of the Group Executive Committee Members and Leaders.

The Group Scout Council is made up of and attended by; All members of the Executive Committee, All Group Scouters; Group Scout Leader, Deputy Group Scout Leader, Section Leaders, Assistant Section Leaders, Section Assistants, Occasional Helpers, as well as Parents, Scouts, Cub Scouts, Beaver Scouts and members associated with or invited by the group to attend at the discretion of the Group Scout Leader.

### The Group Executive Committee

The Scout Group is led by the Group Scout Leader and managed by a Group Executive Committee.

The Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment. They are accountable to the Group Scout Council for the satisfactory running of the Group.

The Group Scout Leader is assisted and supported by the Group Scouters in the delivery of the high-quality balanced Programme for young people within the Group.

Members of the Executive Committee must act collectively as charity trustees of the Scout Group and in the best interests of its members.

The purpose of the Group Executive Committee is to:

- Protect and maintain any property and equipment owned by or used by the Group.
- Manage the Group finances.
- Provide insurance for people, property and equipment.
- Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fundraising activities.
- Promote and support the development of Scouting in the local area.
- Manage and implement the Safety Policy locally.
- Ensure that a positive image of Scouting exists in the local community.
- Appoint and manage the operation of any sub-Committees, including appointing a Chair to lead the sub-Committees.
- Ensure that Young People are meaningfully involved in decision making at all levels within the Group.
- The opening, closure and amalgamation of Sections in the Group as necessary.
- Ensure compliance with the Policy, Organisation and Rules of The Scout Association.

The Group Executive Committee consists of:

**Ex-officio Members** – Members who sit on the Executive Committee by virtue of their appointment held within the Group.

- **Group Scout Leader**
- **Deputy Group Scout Leader**
- **Group Chair** (Nominated by the Group Scout Leader and approved by resolution of the Group Scout Council at the Annual General Meeting each year).
- **Group Secretary** (Nominated by the Executive Committee and Elected by resolution of the Group Scout Council at the Annual General Meeting each year).
- **Group Treasurer** (Nominated by the Executive Committee and Elected by resolution of the Group Scout Council at the Annual General Meeting each year).
- **Section Leaders**
- **Partnered Explorer Scout Section Leader** (If Appointed).

There is no fixed term of office for ex-officio members. Membership of the committee is forfeited on resignation from the appointment. In the case that the Group Chair, Group Secretary or Group Treasurer become vacant mid-term, the Group Scout Leader can appoint someone to act in any of these roles for a short time until they can be approved by the Group Scout Council.

**Elected Members** – Persons elected at the Group Annual General Meeting of the Group Scout Council.

- **Parent Representatives** (The committee will be made up of at least six parent representatives).
- **Scout or Partnered Explorer Scout Representatives** (If Appointed).

Persons nominate themselves, usually after discussion with a Leader. Elected members have a fixed term in office of one year but, have no limit on the number of times of re-election. Membership is forfeited upon resignation or if they or their child leaves the group.

**Nominated Members** – Members nominated by the Group Scout Leader and then approved by the Group Scout Council at the Annual General Meeting to join the Executive Committee.

- **Group Deputy Chair(s)**
- **Assistant Section Leader(s)**
- **Group Quartermaster**

A nominated member has a fixed term in office of one year but has no limit on the number of times of re-nomination. The number of nominated members cannot exceed the number of elected members. Membership of the committee is forfeited upon resignation from the role.

**Co-opted Members** – Members co-opted annually by the Executive Committee to join.

- **Group Advisor(s)**
- **Group President (Honouree)**
- **Group Vice President(s) (Honouree)**

Members are usually co-opted if the Group Executive Committee believes they are suitable for a specific function, often as they have a specific skill or background. Co-opted members can be appointed by the Group Executive Committee mid-year if required. Co-opted members have a fixed term in office of one year, or until the time of the next Annual General Meeting of the Group Scout Council, whichever is sooner, but have no limit on the number of times of being co-opted. Membership is forfeited upon resignation from the role. The number of co-opted members cannot exceed the number of elected members. An appointed Group President or Group Vice President may serve in a non-executive role.

*The roles of Group Chair, Group Deputy Chair, Group Secretary, Group Treasurer and elected parent representatives cannot be held by an appointed manager or leader within the group. Only in extreme circumstances may the Group Scout Leader act as Group Chair for a short period.*

Where a member cannot attend a meeting the Group Scout Leader can invite another to represent them. For example, if a Section Leader cannot attend an Assistant Section Leader could be invited to represent them and the Section in their place.

No individual can hold more than one of the appointments of Group Chair, Secretary or Treasurer in the Executive Committee. Neither can these appointments be combined in any way.

All ex-officio, elected, nominated and co-opted members of the Group Executive Committee are Charity Trustees of the Scout Group.

Only persons aged 18 and over may be full voting members of the Group Executive Committee because of their status as Charity Trustees, however, the views of young people in the Group must be taken into consideration.

Sub-Committees consist of members nominated by the Group Executive Committee. The Group Scout Leader, Deputy Group Scout Leader and the Group Chair will be ex-officio members of any Sub-Committee of the Group Executive Committee. Any fundraising committee must include at least two other members of the Group Executive Committee. No Section Leader or Assistant Leader may serve on such a fundraising sub-Committee.

## 7th Malden Scout Group - Consolidated Group Receipts and Payments Account

For the year from	2022	to	2023
	<small>Year start date</small>		<small>Year end date</small>

### Receipts and payments

	Beavers	Cubs	Scouts	Group	Consolidated
	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023
	Unrestricted funds	Unrestricted funds	Unrestricted funds	Unrestricted funds	Unrestricted funds
	£	£	£	£	£
<b>Receipts</b>					
<b>Donations, legacies and similar income</b>					
Membership subscriptions	2,055.75	3,552.43	3,597.24	3,600.00	9,205.42
Less: Membership subscriptions paid on (Group)	940.00	1,440.00	1,220.00	4,686.50	4,686.50
Cub subs paid on to cubs					
Net membership subscriptions retained	1,115.75	2,112.43	2,377.24	1,086.50	4,518.92
Donations					-
Gift Aid				1,386.38	1,386.38
Fundraising				3,056.54	3,056.54
Jack Petchey					-
Hall Rent				34,453.50	34,453.50
Mini bus				4,045.09	4,045.09
Activities	1,207.61	1,467.42	8,174.78	40.43	10,890.24
Meeting Expenses	6.50	7.00	121.52	891.98	1,027.00
Equipment					-
Defibrillator				420.00	420.00
Uniforms / poles / T-shirts purchased from group	37.50		10.50	202.86	250.86
Miscellaneous					-
<b>Sub total</b>	2,367.36	3,586.85	10,684.04	43,410.28	60,048.53

<b>Receipts and payments</b>						
	Beavers	Cubs	Scouts	Group	Consolidated	
	£	£	£	£	£	
<b>Grants</b>						
Maintenance grant	-				-	
Other grants – Defibrillator	-			2,200.00	2,200.00	
<b>Sub total</b>	-	-	-	2,200.00	2,200.00	
<b>Fundraising (gross)</b>						
Detail 1						
Other fundraising activities	-				-	
<b>Sub total</b>	-	-	-	-	-	
<b>Investment income</b>						
Bank interest						
Building Society interest						
The Scout Association Short Term Investment Service				44.71	44.71	
Property Rent income	-				-	
Other investment income	-				-	
<b>Sub total</b>	-	-	-	44.71	44.71	
<b>Total Gross Income</b>	2,367.36	3,586.85	10,684.04	45,654.99	62,293.24	
<b>Asset and investment sales, etc.</b>	-				-	
<b>Total receipts</b>	2,367.36	3,586.85	10,684.04	45,654.99	62,293.24	


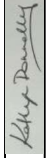
## Receipts and payments

	Beavers	Cubs	Scouts	Group	Consolidated
	£	£	£	£	£
<b>Payments</b>					
<b>Charitable Payments</b>					
Youth programme and activities	721.92	2,027.08	8,505.43	20.27	11,274.70
Meeting Expenses	726.49	725.68	1,182.63	637.34	3,272.14
Adult support and training	-	-	-	15.00	15.00
Equipment	240.84	144.89	650.87	1,921.34	2,957.94
Defibrillator	-	-	-	2,902.03	2,902.03
Miscellaneous	-	-	72.00	-	72.00
Fundraising	-	-	-	2,082.25	2,082.25
Utilities	-	-	-	10,144.82	10,144.82
Insurance	-	-	-	1,657.79	1,657.79
Mini Bus	-	-	-	3,845.84	3,845.84
Repairs and Renewals	-	-	-	376.50	376.50
Hall Maintenance Equipment	-	-	-	506.69	506.69
Cleaners	-	-	-	4,709.68	4,709.68
Uniforms / Badges	-	87.64	41.49	660.07	789.20
PCC Payment	-	-	-	10,212.41	10,212.41
<b>Sub total</b>	1,689.25	2,985.29	10,452.42	39,692.03	54,818.99
<b>Fundraising expenses</b>					
Detail 1	-	-	-	-	-
Other fundraising costs	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total Gross Expenditure</b>	1,689.25	2,985.29	10,452.42	39,692.03	54,818.99
<b>Asset and investment purchases, etc.</b>	-	-	-	-	-
<b>Total payments</b>	1,689.25	2,985.29	10,452.42	39,692.03	54,818.99
<b>Net of receipts/(payments)</b>	678.11	601.56	231.62	5,962.96	7,474.25
<b>Cash funds last year end</b>	-	-	-	-	-
<b>Cash held by leader</b>	-	-	-	-	-
<b>Cash funds this year end</b>	678.11	601.56	231.62	5,962.96	7,474.25

**Statement of assets and liabilities at the end of the year**

	Beavers £	Cubs £	Scouts £	Group £	Consolidated £
<b>Cash funds</b>					
Bank current account	2,573.32	4,411.28	2,428.21	28,976.11	38,388.92
Bank deposit account	-				-
Building society account	-				-
The Scout Association Charity Deposit Account*	-			12,840.02	12,840.02
Cash/Floats	-	15.00			15.00
<b>Total cash funds</b>	2,573.32	4,426.28	2,428.21	41,816.13	51,243.94
<b>Other monetary assets</b>					
Tax claim	-				-
Debts due from the County/Area/District/Group	-				-
Insurance claim	-				-
<b>Sub total</b>	-				-
<b>Investment assets</b>					
Investment property - detail	-				-
Quoted investments	-				-
Other investments - detail	-				-
<b>Sub total</b>	-				-
<b>Non monetary assets for charity's own use</b>					
Land and buildings	-				-
Motor vehicles	-				1,975.00
Scouting equipment, furniture etc	-				9,900.00
Other	-				-
<b>Sub total</b>	-				11,875.00
<b>Liabilities</b>					
Accounts not yet paid	-				-
Other liabilities	-				-
Rent Accrual	-				12,000.00
<b>Sub total</b>	-				12,000.00
<b>Contingent liabilities and future obligations</b>					

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 24th May 2022 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature  Matthew Wheeler - Chair  
 Kathryn Donnelly - Treasurer



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
7<sup>th</sup> Malden (St.James) Scout Group

**On accounts for the year  
ended**

March 2023

**Charity no  
(if any)**

303760

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023 DD / MM / YYYY.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

**Date:**

24/01/2024

**Name:**

NATALIE BECKETT

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

64 Church Rise, Chessington, Surrey, KT9 2EZ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**7TH MALDEN (ST JAMES) SCOUT GROUP**

England & Wales - Charity number 303760

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# Accounts

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***7th Malden (St. James') Scout Group***

***Annual Reports and Accounts***

***For the year April 2021 to March 2022***

***To be presented at the Annual General Meeting at***

***12:30 Sunday 3<sup>rd</sup> July 2022***

***At Green Lane Hall, KT3 5BX***

**7th Malden (St. James') Scout Group**  
**Annual General Meeting**  
**3<sup>rd</sup> July 2022**

**Agenda**

1. Welcome and Report by the Group Chairman
2. Apologies for absence
3. Acceptance of the minutes of the 2021 AGM
4. Presentation and Acceptance of the Group Annual Reports:
  - i. Beaver Colony Report
  - ii. Cub Pack Report
  - iii. Scout Troop Report
  - iv. Hall Fabric Report
  - v. Minibus Report
  - vi. Quartermaster's Report
  - vii. Group Scout Leader's Report
5. Presentation of Group and Section Accounts
6. Nomination of Group Chairman
7. Election of Group Secretary & Treasurer
8. Meeting's Nominations to Executive Committee
9. Section Leaders seeking ex-officio Executive membership
10. GSL's Nominations to Executive Committee
11. Appointment of Group Independent Examiner
12. Awards
13. Other business
14. Closing remarks

## ***Group Chair's Welcome and Annual Report 2021-2022***

Welcome to this AGM and thank you for attending. Welcome to our guests from the District - Bob Bushel and Trevor Strong.

This is our first AGM in the hall for two years. We got by using Zoom, but I think you will agree it's not the same as coming together in real life and, after business, having a chat with a cuppa.

We have had nearly a year of normal scouting activities since COVID restrictions were lifted. Bubbles and meetings by video link are things of the past. Our children are once again able to enjoy activities in the hall, outside in the garden and further field.

Indeed, it's been a great year with lots of activities for our children to participate in and accumulate badges for us sew on their uniforms. To mention a few...autumn and junior camps, remote camps, air rifle shooting, archery, kayaking and a rich variety of activities in weekly meetings.

I myself, along with other parent helpers, have been on a couple camps with the Cubs and Scouts. I have chopped wood, cooked on a fire, climbed high ropes and tried my hand at archery. The memory of junior camp in minus five degrees and ice crystals forming on my tent remains vivid in my mind!

Our volunteer Leaders have once again done an amazing job of providing activities for our children to experience and learn from. They continue to offer excellent Scouting to our young people. We must thank our Leaders (Lucinda and Sally in Beavers; Tom, Roland and Ian in Cubs; Bhavith and Nathan in Scouts and Peter our Group Leader) for their dedication.

Thank you also the members of the Executive Committee for providing their good sense and support to the Leaders in overseeing the running of the Group and the hall. In particular, Kathryn Donnelley, for managing our accounts and our dealings with hall hirers and suppliers.

The Group cannot function without volunteers. You don't have to be a leader or make a large time commitment. There are plenty of opportunities to get involved as an exec member, helping at meetings and camps, hall

maintenance, flipping burgers or if you have a particular skill or trade you can offer. It's rewarding and fun to be involved with the Group.

In the meantime, I hope you and your families will enjoy today's BBQ and activities.

Rules for the conduct of Scout Group AGMs are established by Scout Association. This meeting will include the Exec & Leaders reports and election of Exec members for coming year.

Many thanks

**Matthew Wheeler, Group Chair**

Minutes of the 7th Malden (St James) Group Scout Annual General Meeting  
held on Monday, 12th July 2021 at 8pm

Present: Peter - GSL and Cub Scout Leader, Matthew - Chairperson, Kathryn - Treasurer, Bhavith - Scout Leader, Tom Waller - Cub Scout Leader - Danielle - parent, Susie - parent, Daniel MacIntosh - parent, Jiyeon Shin - parent, Jo Residder - parent, Peter Walker - parent, Sam Walker - parent, Joy - parent, Rob - parent, Ethan and Debbie - Secretary

1.	<b>Welcome &amp; Report by Group Chairman</b>	<p>Matthew welcomed everyone to the AGM this evening. He advised that a partial return to "face to face" meetings had commenced this year followed by virtual meetings due to another lockdown, but now face to face activities have commenced again albeit it in bubbles. Volunteer Leaders have kept abreast with COVID-19 guidelines, which has enabled a varied programme. A thanks to all Leaders/Volunteers was conveyed for running the section groups and activities either face to face or virtually and it was expressed they have done amazingly by providing excellent Scouting for all. Matthew also thanked the members of the Executive Committee (Exec) for providing their good sense and support to the Leaders in overseeing the running of the group and the hall. In particular, he thanked Kathryn Donnelly for continuing to liaise with hall hirers and suppliers. A gardener has been a challenge to source to cut the grass, but continued endeavours to find one will be continued. The hall has been well used with the nursery running all year and the resumption of the table tennis and karate clubs. The 19 September is a date for the diary due to restrictions not being eased on the 21 June, so we were unable to have our AGM/BBQ face to face. Matthew explained the rules for the conduct of Scout Group AGMs are established by the Scout Association. He said this meeting will include the Exec &amp; Leaders reports and election of Exec members for coming year. Under the circumstances voting would be based on asking for objections to the nominations rather voting for nominations.</p>
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2.	<b>Apologies for Absence</b>	<b>Alan - President, Roy - previous Chairperson, Anthony - parent &amp; Nathan - ASL</b>
3.	<b>Acceptance of Minutes of the 2020 AGM</b>	<b>Accepted</b>
4.	<b>Presentation &amp; Acceptance of the Group Annual Reports</b>	<p>i) <b>Beaver Colony Report (see report)</b> - numbers are strong. One major development - Michelle Davies who has been BSL since 2017 finally decided she couldn't continue in this role partly due to COVID-19 restrictions. We are hopeful she can come to our BBQ and activity day on the 19 September. Peter expressed thanks for her contribution to the Group. A group of Mums - Lucinder, Joy, Judith and Lori - have come forward to help and have been brilliant with running the Colony. Once again, Peter expressed gratitude to them.</p> <p>ii) <b>Cub Pack Report (see report)</b> - A very varied programme was delivered under difficult circumstances. Once again, strong consistent numbers were in attendance. Thanks was expressed to parents for encouraging members to participate as often as they could. Peter said that Tom Waller is a great asset to the pack, Peter attends most meetings, but he said he is very capable of running the meetings on his own. He is almost now a fully trained/accredited Cub Scout Leader - a wood badge is to be presented to him soon. Two valued members were lost due to them moving out of the area - Sanchez Page and Peter Bache. Once again, Peter thanked them for their contribution. Ben Wallis had to drop out due to academic pressures. Roland joined the pack to help with meetings and activities.</p> <p>iii) <b>Scout Troop Report (see report)</b> - Bhavith/Nathan - Peter advised those present that without these two dedicated and enthusiastic members who have remained steadfastly loyal, the troop could not function, Bhavith has his wood badge and Nathan is close to getting his. Tom thanked Peter for his contribution to the group as well, which is an</p>

enormous one. Once again, it has been documented as a strong section which provided varied activities alongside the cub pack, especially during challenging times.

- iv) **Hall Fabric Report** - Peter updated those in attendance re the Lease - the Diocesan solicitor has at last provided a draft lease to the PCC but this has been sent back with 4 pages of amendments. The PCC did not feel it useful to let the Scout Group see the Lease in this state. The Scout Trust Association has an invoice outstanding on the Scout Group writ its fee for participating in the Lease. The Scout Group will need to meet this expense when the Lease is finalised. At present, we are under the terms of the old Lease until a new one is finalised.
- v) **Minibus Report** - This vehicle is not being used very much and is getting old. Exec is monitoring its value, cost of running - an MOT/service is carried out annually.
- vi) **Quartermaster's Report** - The Quartermaster manages all the Group's equipment - Peter asked if anyone would like to undertake this role within the Group. It is expected to spend more money on equipment, tents have been purchased for Summer camp.
- vii) **Group Scout Leader's Report** - Peter expressed that it has been a challenging year. He informed that the Exec sits in background and goes through a routine set of issues to manage, COVID-19 restrictions have made it difficult and, at times, been under extreme debate. Exec members and Leaders have worked extremely hard and all have been amazing; Peter said he would award them medals himself if he could! Peter informed that awards were to be given to Bhavith and Nathan. Bhavith became an ASL October 2015, he was due to be given an award for 5 year's service in October 2020, but due to COVID-19, he has not been presented with this yet. Nathan joined in January 2016 - so once again, he is due to receive

		<p>such an award for good and dedicated service. Peter has sourced a 5 year's service badge as he wanted others to recognise what contribution they have made. Bhavith is to decide when he would like to be presented with this, Bhavith will let Peter know. Matthew expressed his gratitude to Peter on how he manages to keep the Group moving forward as well.</p>
5.	<p><b>Presentation of Group &amp; Section Accounts - see report</b></p>	<p>Kathryn advised the AGM that this year has been difficult to get in any revenue, but she mentioned users of the hall. The good news is that we run a nursery and the owner paid rent for the full year. Capitation was paid on the number of children who attend the different sections, due to COVID-19, it was decided that we could not ask for subs if we were not able to deliver meetings either face to face or virtually, but full capitation was paid by Exec. This was helped by the Green Lane Nursery. Donations were asked from users as well to boost revenue. Kathryn was very pleased to report that the year ended with only a small deficit of £10. We tried fundraising, voluntary donations from families, Easy Fundraising, Christmas Tree fair and Amazon, which raised £950. Repairs/refurbishments were required to the hall to comply with safety regulations. Expenditure was £7K, which included normal utility costs. The Group expenditure was £24K compared with income of £24K. A share of profits was shared of £2.3K which will be given to the Church. Kathryn advised that there are good reserves in the bank accounts for Sections and Deposit Accounts of just under £30K which does give us funding available for equipment. A set of Accounts have been presented. Peter thanked Kathryn for the management of hall users and the Accounts. Balance of Investment Accounts unavailable as we need to know how much interest was earned, so we cannot approve this set of Accounts, but Exec will discuss this at a future meeting. Kathryn has sent three emails, the first one being sent at the beginning of June to source this information. Kathryn advised that she needs to present</p>

		the Accounts to HMRC by the 31 <sup>st</sup> January so she is hopeful to have this information by then.
6.	<b>Nomination of Group Chairperson</b>	Peter - nominated Matthew Wheeler Carried - nem con
7.	<b>Election of Group Secretary &amp; Treasurer</b>	Matthew - nominated Peter seconded Debbie Humphrey & Kathryn Donnelly Carried - nem con
8.	<b>Meeting's Nominations &amp; Executive Committee</b>	Matthew nominated Peter seconded Parents - Danielle, Rob, Dan, Susie - Peter Carried - nem con  Matthew advised anyone who would like to join the Exec that it was fun and not onerous. Peter explained it is a way to find out what is going on within the Group and be a part of it. The commitment annually would be quarterly meetings plus the AGM.
9.	<b>Section Leaders seeking ex-officio Executive membership</b>	Bhavith ASL - carried - nem con  It was agreed that Tom Waller ACSL be approached to see if he wished to be co-opted
10.	<b>GSL's Nominations to Executive Committee</b>	Peter nominated Matthew seconded Anthony - Church representative, Nathan ASL - carried nem con
11.	<b>Appointment of Group Independent Examiner</b>	Qualified Accountant - familiar with looking over financial Accounts. The Accounts should be reviewed by someone not on the Exec. If anyone knows of anyone, please can they let the Exec know.
12.	<b>Awards</b>	See above -Bhavith/Nathan.
13.	<b>Other business</b>	<b>Alan Lane</b> who is the President of the Group and has been on the Exec for many years, has now become old and frail. Peter would like to continue to involve him, but he and Alan discussed that he would not be able to carry on being a Group Trustee and going forward he will not be involved in the Exec.

		<p><b>Roy Eamer</b>, who was our previous Chairperson, had to step down due to other commitments. His wife has been ill and now resides in a care home. He lives on the south coast and had been commuting up to the Group Headquarters to carry out maintenance works and attend Exec Meetings. Due to these circumstances, he has become less involved; Peter spoke to Roy, he said he didn't want to be re-elected to the Exec, but he would like to come to the BBQ in September.</p> <p>Peter thanked everyone for making the effort to attend this evening.</p>
14.	<b>Closing remarks</b>	<p>Matthew asked everyone to come to the BBQ on the 19 September - 2/5pm - he advised that each section will be organising an activity. He asked for any help with the BBQ. He emphasised that the Group is looking forward to this event very much.</p> <p>Matthew finished the meeting by saying that if you receive a call to help with the hall, please do come and you may be given a beer for your efforts!</p>
		<b>The AGM finished at 8:57pm.</b>

## ***Beaver Colony Annual Report 2021-2022***

The Colony has been running at full capacity all year and for every Beaver who attends there is another on the waiting list itching to get in. Many are joining the waiting list on recommendation of an existing member which has to be a good sign.

In the course of the year Beavers were awarded a total of 242 badges, among them 5 Chief Scouts Bronze Awards (the best badge you can get in Beavers) achieved by Melody, Zamantha, Daniel, Wilfred and Emilia.

Alongside having loads of fun Beavers have: learnt about St George (Patron Saint of Scouting), how to balance healthy eating with exercise, how to clean your teeth; planted and watched sunflowers grow, gone on a nature ramble, competed in their own sports day, played team games, learnt about fire safety and how to light and put out fires, made catapults, learnt about maps and how to find pirate treasure in Green Lane Recreation Ground.

In the Autumn we completed the Air Activities badge, learning about different types of planes and making and flying paper airplanes. We also tied some knots, went den building in the park, acted out moral tales about Scouting values, decorated (and ate) biscuits, made our own Remembrance Day poppies, lit candles. We also thought about what makes up a community.

In the New Year we thought about Janus, the Roman God of beginnings as well as all the admirable things that disabled people can do. We made pancakes, learnt practical first aid, and made stuff from lego. For Mothering Sunday we made cards for Mum, and, for Easter, a basket of chocolate eggs for ourselves.

In early March we held our first Beaver Sleepover at Walton Firs Activity Centre near Cobham. Since none of the 7<sup>th</sup> Malden Leaders had run such an event before this was held jointly with 2<sup>nd</sup> Norbiton and was a great success. So much so that another Sleepover has already been booked in the Autumn at the end of September.

The Beaver section is normally swamped with a range of activities run by District (Panto, Explorer Day, Science Day, Sleepover), but these have not resumed post CoVID.

I am immensely grateful to Lucinda and Sally whose continuing able support and enthusiasm have made running the Colony such a pleasure this year. Also

to Gemma, who sadly has had to step away from helping due to home and work commitments. Jack, our Young Leader from Endeavour Explorer Unit has also been helping in the section as part of his DofE volunteering.

**Peter Morris, acting Beaver Scout Leader**

### ***Cub Pack Annual Report 2021-2022***

The Cub Pack ran at a little below full capacity for part of the year. This was because in the absence of Sanchez Page and Peter Bache as regular helpers it was felt that more than 30 Cubs was more than the leadership team could comfortably handle. Following an appeal to parents and adults on the waiting list, Ian Heilbron stepped forward and has since been invested as a uniformed Section Assistant. He is proving to be a very able, enthusiastic and popular member of the team. The Pack is now back to capacity (35 young people). There are currently 36 of Cub age on the waiting list.

In the course of the year Cubs were awarded a total of 251 badges, among them Chief Scouts Silver Awards to Chloe and Brett.

During the Summer Term 2021 the Pack was split into two bubbles for indoor meetings (due to CoVID precautions). Topics covered included home skills and navigation. The whole Pack could however meet outside: games in the park, wide game, hike in Richmond Park, Sedan Chair racing, Nature Reserve visit, soakerquest.

In Autumn Cubs covered a Community visit to Wimbledon Fire Station, great egg race (problem solving), made a bug hotel, emergency aid. They investigated world religions, read and discussed a book ("A Boy called Christmas") to earn their Bookreader badge, made origami bookmarks and explored Oxshott Woods in the dark.

In spring term they cooked pancakes (don't they always), studied the science of viruses (how do lateral flow tests and vaccines work, &c), investigated aspects of Chinese New Year, did a navigation exercise in the form of a treasure hunt, studied food hygiene and balanced diet and cooked a meal, and also found time to tie some useful knots.

Autumn 2021 saw the welcome return of Cub nights away activities with a Pack Holiday at Walton Firs which was joint with 2<sup>nd</sup> Norbiton. A weekend camp was organized for older Cubs to allow many of them to complete their Chief Scouts

Silver awards. A Pack Camp was offered at Tolmers during the Queen's Platinum Jubilee week but did not attract sufficient support to go ahead. A further Pack Holiday has already been booked for October 2022.

Similar to the Beavers, apart from Wobstacle in February, there has not been the usual round of Cubs District events since CoVID.

Prior to Ian joining, Roland Dannreuther joined the leadership team in April 2021 and has been a fabulous addition. Always cheerful and reliable, he really came out of himself on Pack Holiday playing the part of a spectre on the Ghost Walk which only served to increase his already high popularity with the Cubs.

Having completed and been signed off against around 20 separate modules of training, including safeguarding, safety, balanced programme and many more, Tom Waller was awarded his Wood Badge in December which signifies that he has fully qualified as a leader in the Cub Pack. Well done Tom, and thanks so much for all you continue to do in the Pack.

Our excellent Young Leader, Holly, also deserves a mention. Having completed her volunteering for her Bronze Duke of Edinburgh award she has stayed on in the Pack helping out brilliantly each week.

### **Peter Morris, acting Cub Scout Leader**

### ***Scout Troop Annual Report 2021-2022***

#### **Troop**

Since our last AGM the number within the troop has grown to 32 scouts on the books with 5 patrols and between 20 & 25 coming on a weekly basis.

#### **Leadership**

The troop has had a strong & steady leadership team since 2019 (myself, Peter & Nathan). We have also had parents help on a regular basis as well as William (who is a young leader helping out as part of his DofE)

#### **Programme**

We have had a varied programme over the past year or so; as we have had a number of activities based in and out of the scout hall.

During the autumn term, the troop were working towards their challenge badges. Some of the activities that we had done during our weekly meetings

included grasp the nettle (which entails making cordage from stinging nettles), Robot Wars and a virtual fire station visit to Wimbledon Fire station

We also ran an Autumn camp in November 2021. A success as all those who attended the camp had an enjoyable experience.

During the spring term our programme included activities such as climbing, scavenger hunt and emergency aid. A Junior camp was also run during the first weekend of the school easter holidays for younger scouts and older cubs so that they could gain their Chief Scouts Silver award. I feel that the junior camp was a success (albeit it being a bit cold for April).

During the summer term, we went to Dartmoor at the start of the May Half term with the older scouts for a remote camp (which was a successful trip) having spent some meetings in the run up to prepare for this. Alongside the remote camp preparations, we had a few other activities planned into the programme for those not going on remote camp. A summer camp is being organised for the first week of the summer holidays, which will be a 7-day camp in the New Forest.

### **District Events**

District events are organised and promoted for all members of the troop to attend and are planned into the programme when advertised.

Over the weekend of 12/13 March; there were two events that were organised (the county night exercise & air rifle competition)

For the county night exercise, we had 2 teams participate (our competitive team came joint 1st (dubbed joint third by the organisers) with two other teams in the county).

The air rifle club also held a competition in March, which a few members of the troop participated in & I am proud to say that as a group; we came 2nd in the 6-yard rifle category, 3rd in the 6-yard pistol category & 1st place overall in the 6-yard rifle category (with the royal Kingston shield). The individual results that were achieved are gold in the under 12's 6-yard pistol category & bronze in the under 12's 6-yard air rifle category.

With regards to both events the accolades that have been gained are excellent achievements and those that participated in both events should be proud of themselves.

## **Thanks**

Finally, I would like to give thanks to the leadership team, as without their hard work and efforts; the troop wouldn't be as successful as it is.

## **Bhavith Nalaria, Assistant Scout Leader**

### ***Hall Fabric Report 2021 – 2022***

The Muslim Association has stopped using the hall on Sunday evenings but other than this use of the hall has been strong. The Group has additionally started making the hall available to Scout Group members for occasional use (parties, &c).

The Group has continued to maintain and improve the hall. Work completed has included:

- Major works
  - Renew male & disabled toilet soil system
- Minor works
  - Repair & strengthen internal entrance doors
  - Install new external notice board in collaboration with Church
  - Repair outdoor gates
- Regulatory
  - Gas safety, fire risk, electrical safety, fire extinguisher checks completed

The Group has obtained around 50 folding chairs on permanent loan from 2<sup>nd</sup> Norbiton Scout Group and plans to use these in place of the miscellany of stacking chairs currently cluttering up the table store.

It is proving difficult to obtain contractors to cut grass at the hall as this is only needed on a few occasions each year. There are also a number of small projects the group would like to undertake (small electrical, garage clearance, curtain track renewal, &c). A number of working parties are planned and it is hoped that parents will volunteer not least because this should be sociable and fun as well as helping the Scout Group for the benefit of all.

## **Lease negotiation**

Relations with the Church remain good but it is immensely frustrating that the Scout Group's lease on the hall is still outstanding. The lease expired in May

2019. With the agreement of the Church, the Group continues to manage the hall under the terms of the old lease. The PCC has voted unanimously to renew but Diocesan Solicitors are proving extremely tardy in preparing new documentation.

**Peter Morris**

### ***Minibus Report 2021 – 2022***

The minibus was barely used in the period of report and consequently proved unreliable when pressed back into service despite passing its MOT. Use has since picked up and following a series of long trips it passed its 2022 MOT with no faults (how surprising is that)! During lockdown, local foxes have taken to chewing through exposed brake hose and cables on all vehicles in the Green Lane area and our bus was no exception requiring to be repaired twice. An elaborate “rat mesh” cage has now been installed which is proving effective. The foxes consequently moved on to chew on the trailer cables which are now similarly protected.

**Peter Morris**

### ***Quartermasters Report 2021 – 2022***

The Group is increasingly well equipped to support both its weekly programme and occasional events and camps. The Colony has purchased outdoor play equipment, tea towels and a blender. The Troop invested mainly in lightweight camping equipment (tents, compasses, whistles). As a Group, fundraising from the Christmas Tree sale allowed purchase of Archery equipment which now allows all sections to experience taster sessions at Green Lane. Group also invested heavily to equip all sections for camping experiences and purchased dining shelters, bow saws, storage boxes, sleeping tents, lightweight tents, catering stock pots, small catering equipment, lightweight camping tables, benches, and a radiant heater. Further needs are bound to emerge but hopefully not at levels previously seen.

**Peter Morris**

## ***Group Scout Leader's Annual Report 2021–2022***

It is brilliant to be back here, in person, talking about all the great things that the Scout Group is doing when last year these papers were all about how CoVID was getting in the way and the AGM was a much diminished affair held on zoom!

As Group Scout Leader I want to focus on a few things rather than talking at length.

Firstly, the Scout Group Exec: currently Matthew, Kathryn, Debbie, Rob, Danielle, Susie and Anthony. I always enjoy the meetings we have which feel social as much as business but with a purpose. The support they give is fantastic and the Group really could not run without them. Do please think about whether you as an adult would like to join this jolly crew and talk to me or Matthew if you would like more information!

Secondly, our leaders and helpers. Scouting as a movement is based upon adults volunteering and it is so important that parents (not just leaders and other) are willing to come forward whenever they can to help with meetings, camps and events, and with the general running of the Group. Thank you to everyone who has been involved this year, especially to those who tend to be our regular supporters.

Most important amongst this happy band are the leaders: Lucinda and Sally in Beavers; Tom, Roland and Ian in Cubs; and Bhavith and Nathan in Scouts. They all put so much skill, effort and enthusiasm into their Scouting and really put themselves out, despite conflicts with other aspects of their lives, to be there each week to run the activities which Beavers, Cubs and Scouts so enjoy.

The leadership team has passed some major milestones this year, with Lucinda, Sally and Ian invested as Uniformed Section Assistants, with Tom and Nathan achieving their Wood badges, and with Bhavith obtaining a nights away permit.

Lastly, the children, thank you for lending them to us. Some, maybe all of them, can be challenging at times, but they are a brilliant bunch and I always come away from meetings uplifted by their energy and enthusiasm. They are what Scouting is all about.

You may have noticed that people are all I have spoken about in this section. Scouting is a community of adults providing fabulous opportunities for children

and finding, sometimes to their surprise, that they have a jolly good and rewarding time doing it. If only our wider society were a little bit more like Scouting!

**Peter Morris, Group Scout Leader**

## ***Treasurer's Report - Scout Group Accounts 2021 – 2022***

During 2021/22 we saw a healthy increase in Group Income as Sections were able to return to normal weekly meetings and our established hirers of the hall could run their regular sessions. Although we also saw increases in Group Expenditure, much of this was directly related the Group activity.

**Consolidated Group Income: £52,412.45**

**Consolidated Group Expenditure: £38,315.28**

**Surplus: £14,097.17**

### **Consolidated Group Income: £52,412.45**

A significant contribution to the Group Income is from the hire of the hall which is booked up most nights with regular clubs and classes from local organisations. Also, the Green Lane Nursery use the hall weekdays throughout the school term times. Consequently, income from hall lettings for this year was £35,274.50.

In addition to income from section activities and hall rental, we also were able to successfully claim for Gift Aid on membership subscriptions and these were back dated four years. This meant we received £2,969.65 in Gift Aid this year and can now make regular claims moving forward. Many thanks to Peter Morris for successfully navigating the complexities of the Gift Aid claim process with HMRC!

The Group have also received income from fundraising initiatives. Easyfundraising is a charity shopping site that has partnerships with over 7,000 brands who will donate part of what you spend on their website to a cause of your choice. This year I am pleased to say that 7th Malden Scout Group have received £473.14 from easyfundraising and we would encourage parents to use this website to help us continue generating income in this way.

Another fundraiser that is proving to be both successful and a bit of fun at the same time is our Christmas Trees Sale. We have partnered up with an association which supplies Christmas Trees to Schools and Scout Groups in our area and donates 25% of the proceeds of the sales to the Group. In December many of our parents and children volunteered to sell the Christmas trees on a couple of Saturdays. Although it was a bit chilly, everyone enjoyed getting involved and we ended up raising £745.13 for the Group.

### **Consolidated Group Expenditure: £38,315.28**

As well as income, Group Expenditure increased in 2021/2022, but I am pleased to report that much of this increase was as a result of the resumption of Group Meetings and Activities as well as the purchase of new equipment to support these activities.

There was £6,304.56 of equipment purchases, including approx. £3,700 spent on equipment for Camps and approx. £1,700 spent on equipment for our new Archery Range.

As detailed in the Hall Fabric Report there were ongoing maintenance and regulatory servicing costs which brought the total annual expenditure for these works to £3000.32

The Utility costs this year, including cleaner costs, totalled £10,385.02. This is an increase from last year 2020/2021 (£9,101.82) but it may be more appropriate to compare these against 2019/2020 costs of £10,773.15 when the pattern of use of the Hall would have been more similar to this past year's usage. Energy prices will be increasing in the coming year as contracts for Electricity supplies were renewed in April and June 2022. However, the current Gas contract runs until June 2023, so Gas Prices will not be affected in the short term.

The Scout Group do not own the Green Lane Scout Hut; it is the property of St. James Church. We have an arrangement with the church whereby any profits generated from the hire of the hall are shared equally between ourselves and St. James. This year I am pleased to say that we will be able to pay the PCC £10,212.41 in profit.

### **Surplus: £14,097.17**

After the recent challenging years, it is satisfying to report that the Group has ended the year with a healthy surplus of £14,097.17. 7th Malden (St. James) Scout Group remains in a good financial position, closing the year with a total cash funds of £43,769.69 across the Group.

The set of Accounts are presented as a separate document.

**Kathryn Donnelly – Scout Group Treasurer**

## 7th Malden Scout Group - Consolidated Group Receipts and Payments Account

	Year start date		Year end date
For the year from	2021	to	2022

	Beavers	Cubs	Scouts	Group	Consolidated
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### Receipts and payments

	2021/2022 Unrestricted funds £	2021/2022 Unrestricted funds £	2021/2022 Unrestricted funds £	2021/2022 Unrestricted funds £	2021/2022 Unrestricted funds £
<b>Receipts</b>					
Donations, legacies and similar income					
Membership subscriptions	1,978.25	3,255.50	2,595.58	2,400.00	7,829.33
Less: Membership subscriptions paid on (Group)	440.00	1,200.00	760.00	3,780.00	3,780.00
Cub subs paid on to cubs					
Net membership subscriptions retained	1,538.25	2,055.50	1,835.58	1,380.00	4,049.33
Donations					-
Gift Aid				2,969.65	2,969.65
Fundraising				2,485.15	2,485.15
Jack Petchey					-
Hall Rent				35,524.50	35,524.50
Mini bus				792.00	792.00
Activites	290.50	877.36	5,003.95	-	6,171.81
Meeting Expenses			11.84		11.84
Equipment					-
Uniforms / polos / t-shirts purchased from group	52.00		9.00	332.64	393.64
Miscellaneous					-
<b>Sub total</b>	<b>1,880.75</b>	<b>2,932.86</b>	<b>6,860.37</b>	<b>40,723.94</b>	<b>52,397.92</b>

<b>Grants</b>					-
Maintenance grant	-				-
Other grants	-				-
<b>Sub total</b>	-	-	-	-	-
<b>Fundraising (gross)</b>					-
Detail 1	-				-
Detail 2	-				-
Detail 3	-				-
Other fundraising activities	-				-
<b>Sub total</b>	-	-	-	-	-
<b>Investment income</b>					-
Bank interest	-				-
Building Society interest	-				-
The Scout Association Short Term Investment Service	-			14.53	14.53
Property Rent income	-				-
Other investment income	-				-
<b>Sub total</b>	-	-	-	14.53	14.53
					-
<b>Total Gross Income</b>	1,880.75	2,932.86	6,860.37	40,738.47	52,412.45
					-
Asset and investment sales, etc.	-				-
					-
<b>Total receipts</b>	1,880.75	2,932.86	6,860.37	40,738.47	52,412.45

	Beavers	Cubs	Scouts	Group	Consolidated
<b>Receipts and payments</b>					
	2021/2022 Unrestricted funds £	2021/2022 Unrestricted funds £	2021/2022 Unrestricted funds £	2021/2022 Unrestricted funds £	2021/2022 Unrestricted funds £
<b>Payments</b>					
<b>Charitable Payments</b>					
Youth programme and activities	203.00	1,062.88	4,878.06	129.85	6,273.79
Meeting Expenses	755.60	844.38	1,326.93		2,926.91
Adult support and training	-				-
Equipment	244.81	32.27	884.87	5,142.61	6,304.56
Pack Subsidy	90.00	35.00			125.00
Miscellaneous	4.24			329.25	333.49
Fundraising				1,266.88	1,266.88
Rent	-				-
Utilities	-			5,697.32	5,697.32
Insurance	-			1,464.35	1,464.35
Mini Bus				2,919.47	2,919.47
Repairs and Renewals	-			3,000.32	3,000.32
Cleaners	-			4,687.70	4,687.70
Payment to group for minibus use					-
Payment to group for polo shirts					-
Uniforms / Badges				1,002.47	1,002.47
PGL Transport costs (2nd mini bus . Petrol)					-
PCC Payment				2,313.02	2,313.02
<b>Sub total</b>	<b>1,297.65</b>	<b>1,974.53</b>	<b>7,089.86</b>	<b>27,953.24</b>	<b>38,315.28</b>

<b>Fundraising expenses</b>					-
Detail 1	-				-
Detail 2	-				-
Detail 3	-				-
Other fundraising costs	-				-
<b>Sub total</b>	-				-
<b>Total Gross Expenditure</b>	1,297.65	1,974.53	7,089.86	27,953.24	38,315.28
<b>Asset and investment purchases, etc.</b>	-				-
<b>Total payments</b>	1,297.65	1,974.53	7,089.86	27,953.24	38,315.28
<b>Net of receipts/(payments)</b>	583.10	958.33	- 229.49	12,785.23	14,097.17
<b>Cash funds last year end</b>					-
<b>Cash held by leader</b>					-
<b>Cash funds this year end</b>	583.10	958.33	- 229.49	12,785.23	14,097.17

**Beavers                      Cubs                      Scouts                      Group                      Consolidated**



**Statement of assets and liabilities at the end of the year**

	2021/2022 Unrestricted funds £	2021/2022 Unrestricted funds £	2021/2022 Unrestricted funds £	2021/2022 Unrestricted funds £	2021/2022 Unrestricted funds £
<b>Cash funds</b>					-
Bank current account	1,895.21	3,700.95	2,196.59	23,057.86	30,850.61
Bank deposit account	-				-
Building society account	-				-
The Scout Association Charity Deposit Account*	-			12,795.31	12,795.31
*Correct as of 1 December 2019 - later balance of account not currently available					
Cash/Floats	-	123.77			123.77
<b>Total cash funds</b>	<b>1,895.21</b>	<b>3,824.72</b>	<b>2,196.59</b>	<b>35,853.17</b>	<b>43,769.69</b>
<b>Other monetary assets</b>					-
Tax claim	-				-
Debts due from the County/Area/District/Group	-				-
Insurance claim	-				-
<b>Sub total</b>	<b>-</b>				<b>-</b>
<b>Investment assets</b>					-
Investment property - detail	-				-
Quoted investments	-				-
Other investments - detail	-				-
<b>Sub total</b>	<b>-</b>				<b>-</b>
<b>Non monetary assets for charity's own use</b>					-
Badge stock	-				-
Shop stock	-				-
Other stock	-				-
Land and buildings	-				-
Motor vehicles	-				1,975.00
Scouting equipment, furniture etc	-				9,900.00
Other	-				-
<b>Sub total</b>	<b>-</b>				<b>11,875.00</b>

<b>Liabilities</b>						-
Accounts not yet paid		-				-
Expenses incurred but not invoiced		-				-
Subscriptions not yet paid		-				-
Loan - detail		-				-
Other liabilities	Rent Accrual	-				9,000.00
<b>Sub total</b>		-				<b>9,000.00</b>

**Contingent liabilities and future obligations**

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 15th June 2022 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature	
	Matthew Wheeler - Chair
	Kathryn Donnelly - Treasurer



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name  
7th Malden (St. James) Scout Group

On accounts for the year ended

March 2022

Charity no (if any) 303760

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Natalie Beckett*

Date:

1/7/2022

Name:

NATALIE BECKETT

Relevant professional qualification(s) or body (if any):

MEMBER INSTITUTE OF CERTIFIED BOOKKEEPERS.

Address:

64 CHURCH RISE  
CHESSINGTON  
SURREY KT9 2EZ.

**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

