

# KINGSTON DISTRICT GUIDES

England & Wales · Charity number 303753

## Details

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**Other names** KINGSTON DISTRICT GIRL GUIDES

**Status** Registered

**Legal form** Other

**Registered** 1966-08-08

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 27 South Park Grove  
New Malden  
KT3 5BZ

**Phone** 02089423153

**Website** [www.girlguiding.org.uk](http://www.girlguiding.org.uk)

## Activities

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**Objects:** KINGSTON DISTRICT GIRL GUIDES

**Activities:** GUIDING ACTIVITIES FOR GIRLS AGED 5 TO 25

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** General Charitable Purposes, Amateur Sport, Other Charitable Purposes
- **Who:** Children/young People

## Geography

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- **Area of benefit:** KINGSTON
- Kingston Upon Thames

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£23,119	£14,803	-	-
2023-12-31	£21,867	£13,432	-	-
2022-12-31	£23,411	£26,185	-	-
2021-12-31	£19,585	£14,341	-	-
2020-12-31	£27,667	£13,688	-	-

## Trustees

Name	Role	Appointed
Alexander Laurence Munro		2019-07-07
Jacqueline Anne Junemann		
KATE BLOOR		2013-05-25

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# Accounts

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# FRIENDS OF GUIDING AGM

## MINUTES

17<sup>th</sup> NOVEMBER 2020

**Present:** Jackie Juneman, Kate Bloor, Candy Hill, Paula Evans, Ursula Williams, Gail McCreanor, Alex Munro, Christine Donovan, Hazel Hayes, Sue Dean, Robin Hunt

**Apologies:** Carol Winter, Zainab Burgess

**Minutes from AGM 2019:** approved

**Chair's Report for 2019:** delivered by JJ. New flooring has been put down in the entrance hall. The camp store has been sorted out. The kitchen has been cleaned and the upstairs cupboard has been fixed. Fire extinguishers to be renewed. Jack Petchie Fund is going to pay for Wi-Fi for the hall. Hoping to replace the front doors and possibly the windows next summer. **Units** - UW and HH units not meeting due to lockdown. KB is sending activities to her unit by email. JJ has enrolled four Guides and seven Brownies. Rosemary is closing her Rainbow and Brownie units after forty-five years. No-one can be found to take them over and they will close. An event will be planned once the pandemic is over to celebrate Rosemary's forty-five years with the organisation. HH is stepping down and Robin Hunt has very kindly agreed to take over her role. **Covid** - cleaners are coming in every weekday morning to clean and sanitise. Danceforce are currently not meeting, therefore no cleaning necessary at the weekend. Once the other units come back to the hall on weekday evenings, they will be responsible for their own sanitising. Unit leaders to wear a mask. Everyone has been sent a risk assessment. There is a QR code in the doorway for the Government Covid app.

**Treasurer's Report for 2019:** completed by Alex Munro and audited by Linda Ennis. The accounts show that annual donations exceed expenditure again by approximately £3K. Total liquid capital is £102,431.36. Main difference in expenditure from last year was the increase in the rent. AM to check if backdated lumpsum was included in the 2019 rent total.

**Election of officers:** **Chair:** Jackie Juneman - nominated and seconded (subject to checking the constitution as to whether the fact that JJ has a unit at FH is an impediment)

more year                    **Secretary:** Candy Hill - nominated and seconded - will do 1

seconded                    **Committee:** Ursula Williams - nominated and

Paula Evans - nominated and seconded

Kate Bloor - nominated and seconded

**Any other business: Administration:** JJ reports that the word 'District' is to be removed from the title of the FOG. This will require a change in the lease and the bank account. **Trustees:** It was confirmed that Paula Evans, Kate Bloor and Ursula Williams are trustees. Alex Munro agrees to become a trustee. **Forward House:** AM to investigate getting the electrics at FH checked. AM also to arrange an asbestos inspection for FH. **Other regular hall users:** It was agreed that outside groups will not be permitted to use FH for the foreseeable future due to the pandemic. **FH lease:** PE has two certified copies of the FH lease and will send them to JJ for safekeeping.

Income		Expenditure	
Donations from Hall Users:			
Oranges and Lemons	9,925.82	Cleaning	3,771.60
Dance Force	1,605.50	Building Insurance	1,771.57
Z Burgess	5,995.50	Repairs and Maintenance	1,839.55
Other Income	10,140.00	Gas	1,648.27
		Electricity	584.79
		Water	394.04
		Council Tax	60.00
		Rent	3,000.00
		Grounds Maintenance	370.00
		Telephone Rental	0.00
		Materials	449.35
		LE : adjust for Clean Sweep payment in January 2021	-201.60
<b>TOTAL</b>	<b>27,666.82</b>		<b>13,687.57</b>
		<b>Profit (Surplus of income less expenditure)</b>	
		Lloyds Bank balance brought forward from 2019	83071.58
		Profit from 2020	13,979.25
		CCLA Church of England Fund (Dec 2020)	19,411.19
		<b>Total liquid capital</b>	<b>£116,462.02</b>

I confirm that I have reviewed the supporting documents to this statement and can confirm that this statement accurately reflects the position as at 31 December 2020

*Linda Ennis*

Linda Ennis

Date : 18 August 2021

## LE - review of accounts

### Reconcile Lloyds Bank balance at 31/12/2020

Figure on accounts

Lloyds Bank opening balance @31/12/2019	£83,071.58	
Profit per original accounts ("summary" tab)	<u>£13,777.65</u>	
		£96,849.23
Lloyds Bank statement balance 31/12/2020		<u>£97,050.83</u>
difference		<u><u>-£201.60</u></u>

Difference is made up of

Clean Sweep payment on 12 January 2021 included in accounts

online payment	£201.60	
Balance per Lloyds Banks	£97,050.83	
deduct Clean Sweep payment 12/1/21	<u>-£201.60</u>	
agrees to accounts balance		£96,849.23

I have adjusted the Summary ("LE - adjust summary tab") to remove this payment  
It needs to be included in the 2021 accounts

### Checks carried out

All income checked to income summary and bank account

Expenditure checked as noted either against invoices or against bank account

**Summary of account position - based on "LE - adjust summary" tab**

	<b>Lloyds Bank</b>	<b>CCLA</b>
Balance in accounts @31/12/2019	£83,071.58	£19,360.28
Regular income	£17,666.82	
Less : regular expenditure	<u>-£13,687.57</u>	
	£3,979.25	
Add RBK Covid payment	£10,000.00	
<b>Balance in account @ 31/12/2020</b>	<b><u>£97,050.83</u></b>	
Interest earned on CCLA account		<u>£50.90</u>
<b>Balance in account at 31/12/2019</b>		<b><u>£19,411.18</u></b>

**Total Liquid capital**

Total

**ForwardHouse Treasurer**

to me ▾

Hi Linda,

I now attached the various documents in respect of 2020.

You will see under donations that we received a £10,000 Covid grant from

Hopefully it all makes sense but please let me know if you have any questi

Many thanks

Alex Munro  
07873 203199

£97,050.83

Note for 2020 accounts : all the cheques included in 2019 accou
were debited during 2019 so there should be no need to reconci
Lloyds bank statement balance 31/12/2020 unless there are un
cheques <b>at the end</b> of 2020

£19,411.18

**£116,462.01**

Kingston Council.

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nts	
le the	
presented	

 Jul 19, 2021, 1:25 PM 



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I confirm that I have reviewed the supporting documents to this statement and c  
the position as at 31 December 2020

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Linda Ennis

Date :

<b>Expenditure</b>		
Cleaning	3,771.60	
Building Insurance	1,771.57	
Repairs and Maintenance	1,839.55	
Gas	1,648.27	
Electricity	584.79	
Water	394.04	
Council Tax	60.00	
Rent	3,000.00	
Grounds Maintenance	370.00	
Telephone Rental	0.00	
Materials	449.35	
LE : adjust for Clean Sweep payment in January 2021	-201.60	
	<b>13,687.57</b>	
<b>Profit (Surplus of income less expenditure)</b>		
<b>Lloyds Bank balance brought forward from 2019</b>	<b>83071.58</b>	
<b>Profit from 2020</b>	<b>13,979.25</b>	
<b>CCLA Church of England Fund (Dec 2020)</b>	<b>19,411.19</b>	
<b>Total liquid capital</b>	<b>£116,462.02</b>	



Date	Bank Statement Sheet	Details	Cheque No	Doc No.	British Gas-DD	Clean Sweep Cleaning	BHIB Insurance	Affinity Gardens	EDF Electricity	Rates-DD
Date	Chq No	Details	1	2	3	4	5	6	7	8
08/07/2020	73	Affinity Gardens	487	28				370		
07/20/2020	73	Alex Munro expenses	486	25						
08/20/2020	74	Ben Wilkins		32						
11/26/2020	77	Ben Wilkins		46						
01/31/2020	67	British Gas - bill dated 14/1/20		3	762.42					
05/15/2020	70	British Gas - bill dated 27/4/20		14	68.26					
03/24/2020	69	British Gas - bill dated 5/3/20		8	435.34					
08/20/2020	74	British Gas - bill dated 6/8/20		31	24.94					
04/28/2020	70	British Gas - bill dated 7/4/20		12	124.35					
07/21/2020	73	British Gas - bill dated 7/7/20		26	31.75					
06/25/2020	72	British Gas - bill dated 8/6/20		21	53.72					
09/22/2020	75	British Gas - bill dated 8/9/20		38	19.22					
11/20/2020	77	British Gas bll dated 16/11/20		45	46.84					
11/30/2020	77	British Gas bll dated 16/11/20		48	81.43					
01/17/2020	67	Castle Water		1						
02/26/2020	68	Castle Water		7						
03/30/2020	69	Castle Water		9						
04/28/2020	70	Castle Water		11						
05/28/2020	71	Castle Water		17						
06/29/2020	72	Castle Water		22						
07/28/2020	73	Castle Water		27						
08/28/2020	74	Castle Water		33						
09/28/2020	75	Castle Water		39						
10/28/2020	76	Castle Water		42						
11/30/2020	77	Castle Water		47						
12/29/2020	78	Castle Water		53						
01/08/2020	66	Clean sweep cleaning 1263	471			336				
04/28/2020	70	Clean sweep cleaning 1354	475	13		336				
07/06/2020	72	Clean Sweep Cleaning 1427		23		228				
09/11/2020	74	Clean Sweep Cleaning 1445	488	34		288				
09/16/2020	74	Clean Sweep Cleaning 1461		35		390				
10/16/2020	75	Clean Sweep Cleaning 1478		41		345.6				





					Y
					Y
					assumed chq number
					Y
					Y
					Y
					Y
					Y
					Y
		90			Y
750					Y in 2019 docs
750					Y
750					Y
750					Y
					Y
					Y
				104.1	Y
				47.33	Y
				143.97	Y
				27	Y
		1430			Y
		46.76			Y
		200			Y
				35.96	Y
					Y
				81	assumed chq number
<b>3000</b>	<b>1839.55</b>	<b>394.04</b>	<b>449.35</b>	<b>0</b>	

<b>Date</b>	<b>Sheet</b>		<b>Oranges and Lemons</b>	<b>Dance Force</b>
01/09/2020	66	Z Burgess		
02/12/2020	67			
03/05/2020	68	Oranges & Lemons	4342	
03/30/2020	69	Dance Force		845
04/30/2020	70	RBK Corona Virus Grant		
05/11/2020	70	Z Burgess		
07/03/2020	72	Oranges & Lemons	754.32	
09/22/2020	75	Z Burgess		
09/28/2020	75	Z Burgess		
12/07/2020	77	Oranges & Lemons	4829.5	
12/11/2020	77	Z Burgess		
12/21/2020	78	Dance Force		760.5
<b>TOTAL</b>			<b>9925.82</b>	<b>1605.5</b>

Z Burgess	Other Payees	LE check
1287		Y
	140	Y
		Y
		Y
	10000	Y
1215		Y
		Y
1215		Y
942		Y
		Y
1336.5		Y
		Y
<b>5995.5</b>	<b>10140</b>	

Gordon Thompson

<b>Income</b>	
Donations from Hall Users:	
Oranges and Lemons	9,925.82
Dance Force	1,605.50
Z Burgess	5,995.50
Other income	10,140.00
<b>TOTAL</b>	<b>27,666.82</b>

<b>Expenditure</b>		
Cleaning	3,771.60	
Building Insurance	1,771.57	
Repairs and Maintenance	1,839.55	
Gas	1,648.27	
Electricity	584.79	
Water	394.04	
Council Tax	60.00	
Rent	3,000.00	
Grounds Maintenance	370.00	
Telephone Rental	0.00	
Materials	449.35	
	<b>13,889.17</b>	
<b>Profit (Surplus of income less expenditure)</b>		<b>13777.65</b>
<b>Lloyds Bank balance brought forward from 201</b>	<b>83071.58</b>	
<b>Profit from 2020</b>	<b>13,777.65</b>	
<b>CCLA Church of England Fund (Dec 2020)</b>	<b>19,411.19</b>	
<b>Total liquid capital</b>	<b>£116,260.42</b>	