

HORNCHURCH DISTRICT SCOUT COUNCIL

England & Wales · Charity number 303699

Details

Other names HORNCHURCH DISTRICT SCOUT ASSOCIATION

Status Registered

Legal form Other

Registered 1967-12-19

Register [View on the Charity Commission register](#)

Contact

Address 5 Cormorant Walk
Hornchurch
RM12 5HD

Phone 07958481977

Email info@hornchurchscouts.org.uk

Website www.hornchurchscouts.org.uk

Activities

Objects: TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL, INTELLECTUAL, SOCIAL AND SPIRITUAL POTENTIALS AS INDIVIDUALS, AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES

Activities: The Council promotes Scouting in the Hornchurch District by supporting the 17 Scout Groups in the geographical area of Ardleigh Green, Corbets Tey, Cranham, Elm Park, Emerson Park, Hornchurch, Rainham and Upminster.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, Amateur Sport
- **Who:** Children/young People

Geography

- **Area of benefit:** HORNCHURCH
- Essex
- Havering

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£16,455	£50,638	-	-
2024-03-31	£57,479	£14,215	-	-
2023-03-31	£27,882	£12,403	-	-
2022-03-31	£30,490	£12,784	-	-
2021-03-31	£16,937	£8,667	-	-

Trustees

Name	Role	Appointed
Aaron Williams		2022-09-21
Anne Barbara Ling		2024-09-16
Christopher Littlewood		2023-09-18
Deborah Anne Carter		
Holly Stephens		2021-01-28
KEVIN COOPER		2023-09-18
LOUISA GOLDER		
Lisa Jones		2020-01-07
Rachel Taylor		2021-12-07
Sam Rogers		2024-09-16

HORNCHURCH DISTRICT SCOUT COUNCIL

England & Wales - Charity number 303699

Accounts



Hornchurch District Scout Council

**Annual Report and Accounts
for the Year Ending 31 March 2024**



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District Chair Report

Firstly, I would like to thank all of you for the time you give up making Hornchurch the great District it is.

It was nice to see that once again this year has been a busy year for AAC. Extra dates had to be added to ensure that all new adults were seen as quickly as possible. Thank you to Lisa, Scott and everyone who gives up their time to welcome the new adults.

This year, unfortunately, the Beaver sleepover was cancelled but a big thank you to the leaders that stepped up to ensure that the Spooks Day and Christmas Party were able to go ahead.

As you are aware the Scout Association advised that the transformation will take place throughout the Scout Association. One element of this is a new Constitution that will commence from 2024 AGM.

Thank you to Tracey Brown for all her hard work making sure everyone's training is up to date. The monthly Compliance report has improved and is looking much better.

Finally, I would like to thank the District Trustee Board for their support over the year.

Louisa Golder
District Chair

District Lead Volunteer Report

2024: Reflecting on 2023 and Looking Ahead to 2025

Introduction

As the District Lead Volunteer for Hornchurch Scouts, I am pleased to present this report, summarising our progress in 2023 and outlining our vision for the next two years.

2023 Achievements

- Our dedicated leaders have delivered inspiring programmes and events, fostering engagement and empowerment.
- Introducing Squirrel sections has been a positive step, and we anticipate further growth and development within the district.
- Group Lead Volunteers have identified opportunities within their groups and are planning their growth and development strategies for 2025.

2022 - 2024 Strategy Revisited...What we have been doing

1. Youth Engagement

- Empowering young people to actively participate in Scouting and their communities.
- Recognising and encouraging intergenerational exchange.

2. Educational Methods

- Strengthening non-formal learning environments within the Youth Programme.
- Attracting, training, and retaining quality adult volunteers.

3. Diversity & Inclusion

- Reflecting the diversity of our society within our membership and programme.
- Ensuring inclusivity in all aspects of Scouting.

District Lead Volunteer Report – continued

4. Social Impact

- Encouraging community service and leadership among Scouts.
- Sharing experiences to inspire positive change.

5. Communications & External Relations

- Accurately conveying our values and purpose.
- Engaging in strategic partnerships to elevate Scouting's profile.

6. Governance

- Ensuring transparent, accountable, and efficient governance.
- Having clearly defined roles and responsibilities across all levels.

Looking Ahead to 2025

- Continue to implement and develop the 6 priorities from 2022-2024 Strategy
- Transforming the Volunteer Experience
- Task and Team-Focused Roles: We're shifting towards task-oriented roles, ensuring clear links to program delivery.
- Inclusive Recruitment: Our goal is an inclusive and accessible recruitment process.
- Learning Opportunities: Enhancing training and resources for volunteers.
- Digital Efficiency: User-friendly digital tools will streamline volunteer tasks.
- Local Teams: Emphasising local teams for better support and synergy.
- Employment/Appointment of Local Growth Officer

Conclusion

A HUGE thank you to everyone at the Group, District, County, and Regional levels. Your dedication makes a significant difference in the lives of our young people. Let's continue to shape Scouting's future together and prepare more young people with the skills for life!

David Wright

District Lead Volunteer

Thriftwood Report

Thriftwood has had another good year with camper (nights away) nights and more school bookings during the midweeks when youth groups aren't about. We are seeing an increase in evening activity usage by Scouting and Guiding and constantly reviewing which activities we can floodlight for the winter months.

Our indoor accommodation buildings continue to have a lot of repeat bookings coming through and the trustees have committed some funds to upgrading our tented village cabins to make these better through the colder months. The larger type events are well attended and often some run at a sell out like the annual National Pedal Cart event in January.

We, like most activity centres, always need more help in the form of volunteers. Please get in touch with the campsite office and ask where help is needed if you have some spare time.

Remember Hornchurch District part own Thriftwood and we should continue to use the facilities we have available to help put the 'out' into all our Scouting programmes. We have 100 acres of ancient woodland just a short car journey away from all our Scout HQs. It would be great to see more young people there.

Debbie Carter & Scott Wilderspin
Hornchurch Representatives on the Thriftwood Trustee Board

Agenda for the 91st Annual General Meeting

to be held on

Monday 16th September 2024 at 1st Upminster Scout Group, Gwilcoo, Brookdale Avenue, Upminster, Essex, RM14 2LT

1. Welcome by the District Chair
2. Apologies for Absence
3. Governance Topics
 - a. Approve the Minutes of the Annual General Meeting held on 18th September 2023
 - b. Approve adopting the model constitution
 - c. Note Financial Year
 - d. Agree number of members that may be appointed to the District Trustee Board
 - e. Agree the quorum for future meetings of the District Scout Council (excluding this AGM)
4. Review of the previous year
 - a. District Lead Volunteer presents their annual review
 - b. Approve Annual Report of the District Trustee Board including Annual Statement of Accounts
Treasurer to give explanation of the accounts
5. Appointment of President & Vice Presidents
6. Making appointments
 - a. District Lead Volunteer to appoint District Chair
 - b. Appoint District Treasurer
 - c. Appoint Members to serve on the District Trustee Board
 - d. Appoint the Independent Examiner
 - e. Co-option of Members to serve on the District Trustee Board
 - f. Election of a Scouter to serve on the County Scout Council
7. Presentations
8. Closing remarks

The formal business of the meeting will be followed by a presentation from Explorers and Network members who recently visited Gambia.

Minutes of the 90th Annual General Meeting

Held on Monday 18th September 2023 at 1st Upminster Scout Group, Gwilcoo, Brookdale Avenue, Upminster, Essex, RM14 2LT

1. Welcome by the District Chair – Louisa Golder

Louisa welcomed everyone to the 90th Annual General Meeting and thanked them for coming.

Louisa introduced herself and the top table:

Alan Pyle – District President
David Wright – Incoming District Commissioner
Lisa Jones – District Treasurer
Tracey Brown – District Administrator

Louisa also welcomed the following guests:

Terry Kingham – Interim GLNE County Commissioner
Ollie Stride – GLNE County Chair
Linda Thorogood – District Vice President
Bob Wickington - District Vice President
Carol Wickington - District Vice President
Paul Fix
Stuart Brown – Award Recipient
Bob Wallace – Award Recipient
Barbara Pyle

Louisa announced she was delighted to welcome the Young Leaders who have been shortlisted for the Young Leader of the Year award:

Khadija Naimah – 2nd Squirrels Heath
Thomas Hardy – 1st Upminster

2. Apologies for Absence

Louisa had received some apologies and asked if any other apologies could be reported on the sheet at the back of the hall.

Apologies were received from:

Richard Williams – Regional Commissioner
Julie Leeper – Chair of Employment Sub-committee
Pat Hipperson – 1st Cranham
Paul Snell – 8th Hornchurch
Adam Woodgate – 3rd Upminster
Scott Wilderspin – 2nd Elm Park
Allyson Cheung – 1st Corbets Tey
Marie Sugrue – 2nd Upminster
Charles Cox – 8th Hornchurch
Julien Rawle – District Chair for Romford
Sarah Meacher – 8th Hornchurch
James Youngs – 2nd Squirrels Heath
Hope Youngs – 2nd Squirrels Heath
Ben Carter – 2nd Upminster
Tom Carter - District

Minutes of the 90th Annual General Meeting – continued

3. Approval of Minutes of the 89th Annual General Meeting

Louisa confirmed that a copy of the Minutes of the 89th AGM were sent in a special Scouting About on 15th September 2023 to everyone in the District.

Louisa requested a proposer and seconder to approve the minutes and asked for people to show a thumbs up to approve: Approved.

Proposer – Bob Wallace

Secunder – Paul Fix

4. Presentation of the Trustees Report and Annual Accounts - Year Ending 31st March 2023

Louisa confirmed that these were sent out in a special Scouting About on 15th September 2023. They have been approved by the District Trustee Board and are being presented tonight for the District Scout Council to receive and consider as per POR. There is no need for a Proposer and Secunder.

Louisa asked Lisa Jones to go through the key points in the accounts for the period 2022/23.

Lisa Jones then spoke about the accounts for the period 2022/2023 saying “Almost 92% of our income for 2022/23 was from Adventure Island profit and Membership fee. The Adventure Island profit is kept separate from our main income as this is used to purchase tickets the following year, where agreed by the Trustee Board. Explorer Scouts & Scout Network both show a net loss-this comes from the approved District budget and the funds they take in from their unit subs and events. GHISP income has increased as they are currently fundraising and saving in for their trip next year. Our biggest costs are for the District Headquarters–this covers utilities, rent, cleaning, maintenance and insurance, and also for our Paid Administrator. We have continued to fund First Aid Training for our adult members this year”.

Louisa asked if there were any questions. There were none.

Louisa asked for a show of hands to show that the Council adopts the accounts.

Louisa then thanked Lisa for all the hard work and time she has given over the year.

Louisa then formally stood down as Chair and handed over to Alan Pyle who as District President will chair the next few items until a new Chair is appointed.

5. District President – Alan Pyle

Alan said a few words and the past year.

a. The District Commissioner’s Nomination for District Chair

Alan asked David, the District Commissioner, to nominate his choice for District Chair. David nominated Louisa Golder. Alan asked for a show of hands to approve this nomination. Louisa was appointed as the District Chair.

Minutes of the 90th Annual General Meeting – continued

b. Election of District Secretary

Alan explained that there were no nominations for District Secretary at the present time. However, this is a key appointment, and we are required to have one for good governance. Alan asked if all Council members consider if they could take on this role. The District Trustee Board would like to thank Glynis Youngs for all the work she has done in this role.

c. Election of District Treasurer

Alan explained that there had been one nomination for District Treasurer – Lisa Jones. Therefore, Lisa was elected as per our constitution no approval vote is needed.

d. Election of Independent Examiner

Alan explained that we have one nomination for the Independent Examiner – Shanie Goddard who agreed to take this on this year and we would like to thank her and she is therefore elected as per our constitution – no approval vote is needed.

e. Election of Members to Serve on the District Executive Committee.

Alan explained that three members put themselves forward for election for the post, therefore no vote was required as per our constitution. They are Holly Stephens, Shivani Harrison and Aaron Williams.

f. The District Commissioner's Nominations to serve on the District Executive Committee.

Alan asked David to nominate his representatives to serve on the District Trustee Board. David nominated Tim Leak, Christopher Littlewood and Kevin Cooper. Alan asked for a show of hands to approve the nomination – majority achieved.

g. Co-option of Members to Serve on the District Executive Committee

Alan explained that three members will be co-opted onto the District Trustee Board and they will be approved by the Trustee Board at its next meeting as per POR.

Each year Louisa invites all GSL's and Chairs to nominate themselves to join the District Trustee Board, so we ensure that we are guided by our local Scout Groups. These positions usually revolve each year in order to bring a fresh perspective every twelve months. The intention is that one of each will be co-opted onto the Trustee Board. For the record the intention is to co-opt

Katie McDonald who is Group Chair at 6th Squirrels Heath and Dean Claxton who is GSL at 1st Upminster this year. The third co-opted member will be Debbie Carter as fundraiser for the District.

h. Election of a Scouter to Serve on the County Scout Council.

Alan confirmed that the District would like to elect Rachel Taylor to serve on the County Scout Council of GLNE. Alan asked for a show of hands to approve this nomination - majority achieved.

Alan then handed back to the newly elected Chair, Louisa.

8. The District Chair – Louisa Golder

Louisa thanked all the Trustees for their hard work over the last year and congratulated everyone who had been elected and nominated. She thanked Trevor Cottis and Mark Scrace for giving their time to sit on the District Trustee Board last year. She confirmed that the District Trustee Board was now complete and asked the Trustees that were there to stand in order that everyone would know who they are.

Minutes of the 90th Annual General Meeting – continued

Louisa also confirmed to the Council members that the Trustees are appointing the following as President and Vice-Presidents for the following year:

President – Alan Pyle

Vice Presidents – Edward Body, Joan McGovern, Linda Thorogood, Bob and Carol Wickington

Louisa thanked our President and Vice Presidents for all their support this year and said we were lucky to have a team who so actively support the District.

9. The District Commissioner – David Wright

What an inspirational year it has been as the incoming District Commissioner for Hornchurch Scouts. I've had the honour and privilege to visit various groups, camps and activity days in the last 12 months and one thing that has been apparent, especially in light of the WSJ, is that when we come together as a team of Scouts there isn't much we can't achieve.

Your success in Scouting is evidenced by the increase in both young people and adults across the District and I am confident this is a result of your efforts and our amazing leaders who are delivering inspiring programmes.

I'm sure that with the introduction of Squirrels sections, a smoother volunteer recruitment process and introduction of better online tools, groups within the district will be able to significantly grow and develop in the next 12 months. By growing Scouting locally, we will help prepare more young people with skills for life, be growing more inclusive, be shaped by young people and be making a bigger impact in our communities.

Our objectives and strategy for 2024 were presented at last years AGM, and are as follows:

Youth Engagement

Scout groups should give young people the opportunity to develop the skills and knowledge, empowering them to take an active part in the Movement and in their communities. Involvement, recognition and intergenerational exchange are key in providing a framework for our youth members.

Educational Methods

The Youth Programme should provide a non-formal learning environment, strengthening the capacity of young people to face the challenges of tomorrow. Scouting should attract, train and retain quality adult volunteers to deliver the Youth Programme.

Diversity & Inclusion

Scout groups should reflect the societies in which it exists and actively work to welcome all individuals without distinction. This diversity should not only be reflected in the membership, but also the methods and programme used within the Movement.

Social Impact

Every Scout should be involved in community service and share their experiences to inspire others. Through activities and projects, Scouts contribute to their communities and become leaders of positive change.

Communications & External Relations

Scout groups should accurately portray what we do and why we do it, reflecting our shared values. By using the most impactful methods of communication, and engaging in strategically relevant partnerships, Scouting should be recognised as the world's leading youth movement.

Minutes of the 90th Annual General Meeting – continued

Governance

The governance of scout groups should be transparent, accountable, efficient and clearly linked to the strategy, and focused on achieving the mission and vision of the Movement. The roles and responsibilities of the different levels in the group should be clearly defined and understood, ensuring a customer-focused approach. In doing so, we ensure high synergy across all groups and sections.

I would like to thank you once again for all you do for Scouting, whether it is at Group, District, County or Regional levels, you are making a huge difference to our young people, Thank You!

10. Presentations

Louisa asked David to make the presentations:

Long Service & Good Service Awards

Stuart Brown – Silver Acorn Award
Bob Wallace – Bar to the Award for Merit
Alistair Lane – Award of Merit
Kevin Cooper – 25 years' service award
David Rogers – 20 years' service award
Dean Claxton – 10 years' service award
Ian Backman – Chief Scout Commendation for good service

Louisa congratulated Stuart and Bob for their awards this evening and all those who received a long service or good service award.

Annual District Awards

Jackson Memorial Trophy

This award is awarded to a group in the District which we feel has excelled in all aspects of Scouting. The trophy was presented to:

2nd Squirrels Heath

Ron Sorrell Shield

This award is awarded to a leader who has been outstanding this year:

Michelle Barkwith, 2nd Upminster

Janet Winslow Trophy

This award is awarded to a leader who has helped at more than one section.

Aliyah Jamil, 8th Hornchurch

Young Leader of the Year

This is awarded to a Young Leader who has been an asset to their section

Khadija Naimah, 2nd Squirrels Heath

10. The Interim County Commissioner – Terry Kingham

Terry said a few words and thanked everyone for their work in Hornchurch District.

David talked through his vision for Hornchurch District of Safe, Fun, Adventures.

Minutes of the 90th Annual General Meeting – continued

Louisa formally closed the meeting and thanked everyone for coming and for all their work in the District. Louisa also thanked 1st Upminster for allowing us to use their hall for the meeting.

There was then a short presentation from some of the young people who attended the 25th World Scout Jamboree in South Korea earlier this year.

Report of the Trustees for the Year Ended 31 March 2024

The Trustees present their report with the financial statements of Hornchurch District Scout Council for the year ended 31st March 2024. The Trustees have chosen to continue preparing Receipts & Payments accounts along with a Statement of Asset and Liabilities to ensure we continue to comply with the rules and guidance of the Charity Commission and The Scouts.

Charity Details

Charity Name	Hornchurch District Scout Council
Other Names	Hornchurch District Scouts
Registered Charity Number	303699
Scout Association Registration Number	13705
Charity Principal Operating Address	The Paddock, Wood Lane, Elm Park, RM12 5NH
Charity Registered Address	5 Cormorant Walk, Hornchurch, RM12 5HD
Principal Bankers	Barclays Bank plc, 36/38 South Street, Romford, RM1 1RH
Independent Examiner	Shanie Goddard

Report of the Trustees for the Year Ended 31 March 2024 - continued

District President and Vice Presidents

President:	Mr Alan Pyle
Vice Presidents:	Mr Edward Body Mrs Linda Thorogood Mrs Carol Wickington Mr Robert Wickington Mrs Joan McGovern

Trustee Board

District Commissioner	David Wright ²
District Chair	Louisa Golder ^{2,4}
District Treasurer	Lisa Jones ^{2,3}
District Secretary	Glynis Youngs
District Youth Commissioner	Rebecca Fish ¹ (to 23.11.2023) Sam Rogers ¹ (from 03.01.2024)
District Explorer Scout Commissioner	Rachel Taylor
District Network Commissioner	Alan Winston
Elected by the District Scout Council	Debbie Carter ^{3,5} (to 18.09.2023) Aaron Williams ¹ Holly Stephens ¹ Shivani Harrison (from 18.09.2023)
Nominated by the District Commissioner	Tim Leak Chris Littlewood (from 18.09.2023) Kevin Cooper (from 18.09.2023)
Co-opted by the District Trustee Board	Trevor Cottis (to 18.09.2023) Mark Scrace (to 18.09.2023) Dean Claxton (from 18.09.2023) Katie McDonald (from 18.09.2023) Debbie Carter ^{3,5} (from 18.09.2023)

¹18-25yr members

²Employment sub-committee member

³Appointments Advisory sub-committee member

⁴GHISP sub-committee member

⁵Thriftwood Representative

Report of the Trustees for the year ended 31 March 2024 - continued

Governance

Governing Document

Hornchurch District Scout Council's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

Charity Constitution

The District is a trust established under its rules of The Scout Association which are common to all Scouts in the United Kingdom.

Trustee Selection

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Policies and Procedures

The District is managed by the District Trustee Board, the members of which are the Charity Trustees of the Scout District which is an educational charity. As charity trustees they are responsible for complying with the legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Board consists of the District Chair, District Treasurer and District Secretary together with the District Commissioner, and members nominated by the District Commissioner, members elected by the District Scout Council and members co-opted by the Board (in accordance with the District constitution). The County Commissioner and County Chair have a right of attendance at meetings of the District Trustee Board.

Members of the Board complete Module 1 Essential Information, Safety, Safeguarding, GDPR and Trustee Introduction training within the first 5 months of joining the Board.

The District Trustee Board exists to support the District Commissioner in meeting the responsibilities of their appointment. It meets formally at least five times a year.

Members of the Board must act collectively as charity trustees of the Scout District, and in the best interest of its members to:

- Comply with the Policy, Organisation and Rules of The Scout Association.
- Protect and maintain any property and equipment owned by and/or used by the District.
- Manage the District finances.
- Provide insurance for people, property and equipment.
- Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fundraising activities.
- Promote and support the development of Scouting in the local area.
- Manage and implement the Safety Policy locally.
- Ensure that a positive image of Scouting exists in the local community.

Report of the Trustees for the year ended 31 March 2024 - continued

Policies and Procedures - continued

- Appoint and manage the operation of any sub-committees, including appointing a Chair to lead the sub-Committees.
- Ensure that Young People are meaningfully involved in decision making at all levels within the District.
- The opening, closure and amalgamation of Groups, Explorer Scout Units, Scout Network and Scout Active Support Units in the District as necessary.
- Appoint and manage the operation of an Appointments Advisory Committee, including appointing an Appointments Committee Chair to lead it.
- Supervising the administration of Groups, particularly in relation to finance and the trusteeship of property.

Risk and Internal Control

The Trustees routinely monitor the District key risks and put in place measures to manage them appropriately. The Trustees have identified the following as the potential key risks faced by the charity:

A safeguarding incident involving Scouting members. This is mitigated through following The Scout Association's adult appointment process which includes carrying out DBS checks for those performing regulated activity; a national vetting process; and a clear system for reporting concerns. Volunteers are required to complete mandatory safeguarding training within the timeframes set out in the Policy, Organisation and Rules of The Scout Association. Training completion and renewal is monitored by the County Executive through monthly reporting. During the year, there was improved compliance with mandatory safeguarding training and renewal. The District Commissioner and District Chair take the lead on monitoring compliance.

Risk to the health and safety of Scouting members. This is mitigated through mandatory safety training for volunteers, which is monitored by the District Trustee Board through monthly reporting of completion and renewal data; adherence to the requirements of the adventurous activity permit scheme; and following the provisions of the Policy, Organisation and Rules of The Scout Association. During the year, there was improved compliance with mandatory safety training and renewal.

In addition, routine planned and preventative maintenance is carried out at the District HQ to protect the health and safety of those using the building. This is led by the District HQ Manager and overseen by the District Trustee Board.

Internal Controls

The District has in place systems of internal financial control that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories (or online approvals for all payments).

The District has comprehensive insurance policies to ensure that insurable risks are covered. These include insurance for non-members attending Scouting activities and events. In addition to this the District holds Employers Liability Insurance.

Report of the Trustees for the year ended 31 March 2024 - continued

Objectives and Activities

Charitable Objectives

The charity's objective is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities.

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Charity Activities

Scouting is open to all young people between the ages of 6 and 25, irrespective of their background, ethnic origin, nationality, race, gender, marital or sexual status, mental or physical ability, financial status, political or religious beliefs.

The Scout District incorporates the geographical areas of Ardleigh Green, Corbets Tey, Cranham, Elm Park, Emerson Park, Hornchurch, Rainham & Upminster, which are situated in the Greater London Borough of Havering. Hornchurch Scout District is part of Greater London North East Scout County.

The District's role is to support the Groups within its area of operation. It does this through supporting the development of Scouting, the provision of training and other services, and the running of events and activities for young people.

Public Benefit Statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings

Report of the Trustees for the year ended 31 March 2024 - continued

Charity Achievements

The Explorer Scout units in the District (Centurion, Trojans, Vikings and the Young Leaders Unit) continued to run their own programmes and held a number of joint unit activities.

Gambia & Hornchurch International Scout Project (GHISP) continued to support the work on their expeditions in Basse. They worked hard with their fundraising, and we look forward to hearing all about their experiences! The accounts are shown as an attachment to this report.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:



Louisa Golder
District Chair
Date: 11/09/2024



Lisa Jones
District Treasurer
Date: 11/09/2024

Financial Statements for the Year Ended 31 March 2024

Financial Review

Overall receipts for the year, including the profit from the sale of Adventure Island Bands and GHISP funds, exceeded payments by £44,246.96 (2023 Excess Receipts £15,478.60).

Net income from District events was £669.79 (2023 loss £2,370.17).

Adventure Island tickets continue to be accounted in a separate bank account. Profit for the year was £9,939.47 (2023 £15,618.38). Stock of Adventure Island tickets was £29,170.00 (based on cost price) at the end of the reporting period. The accounts are shown as an attachment to this report.

Financial Policies

Reserves and Investments

The trustees maintain cash reserves in order to support the future of Scouting in the Hornchurch District. Six months operating costs, approximately £4,200 are held in reserves. In addition to this the District holds £39,035.70 designated for the eventual replacement of the District Headquarters building (prefabricated) and District stores. Other designated reserves are set out in note 2 to the accounts. After these designations, free cash amounts to £18,568.00 (2023 £16,652.59).

Free Cash	2023/24	2022/23
Cash at bank	140,140.47	88,166.66
Building & Equipment Reserves	(39,035.70)	(31,089.86)
Operational Reserves	(4,200.00)	(4,100.00)
Adventure Island Funds	(33,715.76)	(23,528.21)
GHISP Funds	(38,992.99)	(6,185.12)
Water Activities	(3,973.62)	(4,956.48)
New Container @ DHQ	(1,654.40)	(1,654.40)
	<u>18,568.00</u>	<u>16,652.59</u>

Reserves are currently invested in income-earning deposits at banks, although interest earned is currently minimal.

Independent examiner

Shanie Goddard has this year carried out the independent examination of the 2023/24 Accounts and the District Trustee Board is grateful to her for continuing the appointment.

Trustee's responsibilities

The trustees acknowledge their responsibility for the preparation of the accounts in accordance with guidance issued by the Charity Commission and The Scout Association, and for safeguarding the assets of the charity.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:



Louisa Golder
District Chair
Date: 11/09/2024



Lisa Jones
District Treasurer
Date: 11/09/2024

Independent Examiner's report
to the trustees of Hornchurch District Scout Council

I report to the trustees on my examination of the accounts of the Hornchurch District Scout Council for the year ended 31 March 2024.

Respective responsibilities of the trustees and examiners

As the charity trustees of the Hornchurch District Scout Council, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Hornchurch District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Hornchurch District Scout Council as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Shanie Goddard

Date: 10/09/2024

Statement of Receipts and Payments for the Year Ended 31 March 2024

	2023/24	2023/24	2022/23	2022/23
	£	£	£	£
Receipts	Unrestricted	Restricted	Unrestricted	Restricted
Membership fee from members	64,032.20		63,726.00	
Less membership fee paid on (National/Regional/County)	(54,395.00)		(53,701.00)	
Net membership fee retained	9,637.20		10,025.00	
Donations and Other Income (note 5)	1,337.50		-	
Interest	515.57		88.49	
District Activities - Net Income/(Cost)	669.79		(2,370.17)	
Explorer Scouts - Net Income/(Cost)	300.65		(1,516.30)	
Scout Network Net Income/(Cost)	119.69		(122.87)	
Training	30.00		30.00	
Adventure Island Profit	9,939.47		15,618.38	
GHISP Funds - Net Income/(Cost)	32,807.87		6,128.99	
Water Activities Team - Net Income/(Cost)	-	(982.86)	-	-
New Container @ DHQ	-	-	-	1,654.40
Total Receipts	55,357.74	(982.86)	27,881.52	1,654.40
Payments				
Membership Fee Rebates to Groups	608.50		561.00	
Conferences/Social Events	536.56		552.78	
Duke of Edinburgh - Net (Income)/Cost	(2,106.52)		168.58	
Young Leaders	230.00		209.85	
Development and Growth - Net (Income)/Cost	(15.00)		36.29	
St George's Day	880.91		531.90	
Equipment and Sundry Expenses	765.02		1,222.21	
Paid Administration (note 6)	3,379.61		2,184.74	
District HQ Costs	3,798.86		4,853.29	
District Trustee Board Expenses	395.13		273.46	
DC & District Team Expenses	314.07		365.43	
Training	716.78		1,038.19	
AGM Costs	291.86		258.20	
Grants and Donations (note 5)	1,000.00		-	
Access Fund	315.00		147.00	
Total payments	11,110.78	-	12,402.92	-
Excess (Payments)/Receipts	44,246.96	(982.86)	15,478.60	1,654.40

Statement of Assets and Liabilities as at 31 March 2024

At the year end the Trustee Board had no material liabilities.

	Notes	2023/24	2022/23
Cash at Bank	1		
Reserve Savings Account	2	43,235.70	35,189.86
Current Account		16,911.82	19,259.78
Explorer Scouts Accounts (inc Network & DofE)		5,803.07	2,972.04
Equals Prepaid Cards - Explorers		846.00	888.56
Equals Prepaid Cards - Network		3.90	1.17
Equals Prepaid Cards - DofE		414.91	-
Equals Prepaid Cards - Admin		216.32	141.92
Adventure Island Account		33,715.76	23,528.21
GHISP Account		38,992.99	6,185.12
		140,140.47	88,166.66
Fixed Assets	3		
Buildings			
District Headquarters		19,095.00	19,095.00
Containers Stores 1		407.00	407.00
Containers Stores 2		2,363.92	2,363.92
		21,865.92	21,865.92
Equipment			
Office		600.00	600.00
Activity		5,000.00	5,000.00
		5,600.00	5,600.00
Thriftwood		250.00	250.00
Stock			
Adventure Island	4	27,775.00	34,050.00
Sealife		1,312.50	3,343.75
Golf		82.50	153.75
		29,170.00	37,547.50
Total Assets		195,631.39	149,932.58

The above statement of receipts and payments and statement of assets and liabilities were approved by the Trustees and signed on their behalf by:



Louisa Golder
District Chair
Date: 11/09/2024



Lisa Jones
District Treasurer
Date: 11/09/2024

Notes to the Financial Statements for the Year Ended 31 March 2024

Basis of Accounting

The financial statements have been prepared on a receipts and payments basis and comply with the Statement of Recommended Practice on Accounting and Reporting by Charities where relevant. Receipts are brought into account when cash is received, and payments are accounted for when payment is made. This basis of preparation is permitted to charities with an income of less than £250,000 and which are not companies, under section 113 of the Charities Act 2011.

The accounts comprise the funds under the control of the District Trustee Board, which are:

- the funds of the District Explorer Scout units, the District Scout Network and the Adventure Island account. These are currently directly administered by, or under the oversight of, the District Treasurer.
- the funds administered by the District Treasurer, including the general and designated building and equipment funds.
- the funds of the Gambia & Hornchurch International Scout Project (GHISP).

1. Bank Balances

The balances quoted are the amounts reconciled to the bank statements for the period covered by these accounts. These balances are reconciled against outstanding lodgments and payments not included in the statements at 31 March 2024.

2. Designated Funds

The trustees designate funds to the Operational Expenses fund in order to support the future of Scouting in the Hornchurch District. Six months operating costs, approximately £4,200 are held in the reserve account. In addition to this, the District designates funds to the Building and Equipment fund for the eventual replacement of the District Headquarters building (prefabricated) and District stores.

The funds of the Scout Active Support, the Explorer Scout Units, the Scout Network and Adventure Island Fundraising are regarded as designated funds of the Executive Council.

Designated Funds	2023/24	2022/23
Buildings and Equipment Fund	39,035.70	31,089.86
Operational Expenses Reserve Fund	4,200.00	4,100.00
Explorer Scouts Accounts	6,649.07	3,860.60
Adventure Island Funds	33,715.76	23,528.21
Equals Prepaid Cards	418.81	1.17
GHISP Funds	38,992.99	6,185.12
	123,012.33	68,764.96

3. Fixed Assets

In the statement of assets and liabilities, fixed assets are included on the following basis of valuation:

Buildings: HQ at its cost in 1994/95; Container stores 1 at cost in 2004/05; Container stores 2 at cost in 2017/18.

Office and activity equipment: at the trustees' estimate of their current replacement cost. Thriftwood at its historic cost in 1957. Since the purchase, our share has increased due to the closure of Squirrels Heath District.

Notes to the Financial Statements for the Year Ended 31 March 2024 - continued

4. Adventure Island Stock

Stock value is based on the cost price of the Adventure Island tickets.

	Qty	Cost	2023/24	2022/23
Adventure Island	2222	12.50	27,775.00	34,050.00
Sealife	210	6.25	1,312.50	3,343.75
Golf	22	3.75	82.50	153.75
			29,170.00	37,547.50

5. Donations and Other Income

	2023/24	2022/23
Jack Petchey	1,000.00	-
Pro Deo Et Patricia Lodge	337.50	-
	1,337.50	-

6. Paid Administration

We currently employ a District Administrator on a permanent contract. These costs are fully funded by membership fee.

7. Trustee's Expenses

The trustees are volunteers and do not receive remuneration for their services to the Council. Trustees received reimbursement of necessary expenses incurred in the performance of their duties amounting to £395.13 (2022 £273.46).

Attachments

Gambia & Hornchurch International Scout Project Accounts

Gambia & Hornchurch International Scout Project

Balance Sheet at 04 April 2024

	2023/24	2022/23
	£	£
Capital		
General Fund		
Balance at beginning of year	6,185.12	56.13
Add: Net Income	60,112.84	9,259.68
Less: Net Expenditure	-27,304.97	-3,130.69
Balance at end of year	<u>38,992.99</u>	<u>6,185.12</u>
Represented by:		
Cash at bank	38,992.99	6,185.12
Debtors	0.00	0.00
Creditors	0.00	0.00
Write off	0.00	0.00
Total	<u>38,992.99</u>	<u>6,185.12</u>
	0.00	0.00

Treasurer _____ Treasurer
Adam Woodgate

Auditor _____ Auditor
Name

Income & Expenditure Account - Year to 04 April 2024

	2023/24	2022/23
Income		
Net income from fundraising events	27,345.02	159.00
Subtotal	<u>27,345.02</u>	<u>159.00</u>
Other income		
Deposits for 2024 Event	2,200.00	6,450.00
General	21,247.49	2,560.16
Donations/Grants	4,973.98	0.00
Gift Aid	4,346.35	90.52
Total	<u>60,112.84</u>	<u>9,259.68</u>
Expenditure		
General - including project costs	27,304.97	3,130.69
Total	<u>27,304.97</u>	<u>3,130.69</u>
Net Income/(Expenditure) for 2023/24	<u><u>32,807.87</u></u>	<u><u>6,128.99</u></u>

Adventure Island Accounts

Adventure Island Accounts for the year 1 April 2023 to 31 March 2024

Payments & Receipts	Notes	2023/24	2022/23
Receipts			
Sales of tickets		39,015.76	49,214.25
Donations		47.54	116.69
WSJ Fundraising (using card machines)		-	890.00
Other		-	45.00
Total Receipts		39,063.30	50,265.94
Payments			
Purchase of tickets		19,864.90	46,775.00
Sales Refunds		-	60.00
District Reserves		7,600.00	2,100.00
Mobile phone costs		226.80	288.22
Access Fund (tfr to Current a/c)		500.00	500.00
District Activity (annual £2k)		-	2,000.00
Gifts		600.99	607.24
Postage		6.10	4.16
Other		77.05	107.68
WSJ23		-	2,348.84
Total payments		28,875.84	54,791.14
Excess (Payments)/Receipts		10,187.46	(4,525.20)
Bank Opening Balance 1 April	1	23,528.21	28,053.41
Sales of tickets		39,015.76	49,154.25
Donations		47.54	116.69
Purchase of tickets		(19,864.90)	(46,775.00)
District Reserves		(7,600.00)	(2,100.00)
Mobile phone costs		(226.80)	(288.22)
Disadvantage Fund grants		(500.00)	(500.00)
District Activity (annual £2k)		-	(2,000.00)
Gifts		(600.99)	(607.24)
Postage		(6.10)	(4.16)
Other		(77.05)	(62.68)
WSJ23		-	(1,458.84)
Bank Closing Balance 31 March		33,715.67	23,528.21

Stock of tickets @ cost price	2		2023/24	2022/23
	Qty	Cost		
Adventure Island	2222	12.50	27,775.00	34,050.00
Sealife	210	6.25	1,312.50	3,343.75
Golf	22	3.75	82.50	153.75
			29,170.00	37,547.50

Statement of Profit & Loss

Sale of tickets		39,015.76	49,154.25
Less:			
Opening Stock		37,547.50	23,408.75
Costs (excludes transfers to Admin/Reserves/Grants)		20,698.79	47,674.62
		58,246.29	71,083.37
Closing Stock		29,170.00	37,547.50
Cost of Sales		29,076.29	33,535.87
Profit for the year		9,939.47	15,618.38

HORNCHURCH DISTRICT SCOUT COUNCIL

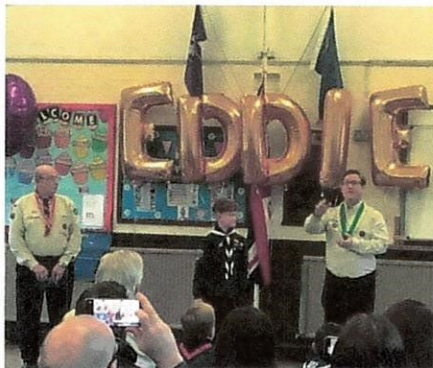
England & Wales - Charity number 303699

Accounts



Hornchurch District Scout Council

**Annual Report and Accounts
for the Year Ending 31 March 2023**



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District Chair Report

Another year has passed and thank you to all the adults who give so much of their time to make Hornchurch the fantastic District it is. It has been great to see District events back and well attended by the young people, some of whom had missed out during Covid. Thank you to all the adults who make these events happen. It is lovely to talk to the young people and hear how much they enjoy themselves.

The Appointments Advisory Committee has had a busy year, having to add in more dates to enable the panel to see all the new adult members as quickly as possible. It is great to have so many new adults joining.

Every month the County send a compliance report and I would like to thank Tracey Brown, Lisa Jones and Dean Jefferys who have worked hard to chase outstanding training and appointments. The First Aid courses are still being paid for by the District at the present time.

This year we had a change of leadership. Thank you to Dean Jefferys for agreeing to take on the role of Interim DC until a new one was appointed. We welcomed David Wright at the AGM in September, and the County Chair invested him into his new role. As we all know there is much more to any role than an hour and a half a week.

We sadly lost James (Jim) Berry, one of the great legends of Hornchurch District, at the end of 2023. Jim had given over 40 years to Scouting, and during his time in Hornchurch he had many great ideas and helped move the District forward. For those who know him, Jim was a great storyteller and if there is an afterlife, I am sure he is telling Robert Baden-Powell many of them.

Louisa Golder
District Chair

District Commissioner Report

What an inspirational year it has been as the incoming District Commissioner for Hornchurch Scouts. I've had the honour and privilege to visit various groups, camps and activity days in the last 12 months and one thing that has been apparent, especially in light of the World Scout Jamboree, is that when we come together as a team of Scouts there isn't much we can't achieve.

Your success in Scouting is evidenced by the increase in both young people and adults across the District and I am confident this is a result of your efforts and our amazing leaders who deliver inspiring programmes.

I'm sure that with the introduction of Squirrels sections, a smoother volunteer recruitment process and introduction of better online tools, groups within the District will be able to significantly grow and develop in the next 12 months.

By growing Scouting locally, we will help prepare more young people with skills for life, grow more inclusive, be shaped by young people and be making a bigger impact in our communities.

Our objectives and strategy for 2024 were presented at last year's AGM, and are as follows:

Youth Engagement

Scout groups should give young people the opportunity to develop skills and knowledge, empowering them to take an active part in the Movement and in their communities. Involvement, recognition, and intergenerational exchange are key in providing a framework for our youth members.

District Commissioner Report (continued)

Educational Methods

The Youth Programme should provide a non-formal learning environment, strengthening the capacity of young people to face the challenges of tomorrow. Scouting should attract, train and retain quality adult volunteers to deliver the Youth Programme.

Diversity & Inclusion

Scout groups should reflect the societies in which it exists and actively work to welcome all individuals without distinction. This diversity should not only be reflected in the membership, but also the methods and programme used within the Movement.

Social Impact

Every Scout should be involved in community service and share their experiences to inspire others. Through activities and projects, Scouts contribute to their communities and become leaders of positive change.

Communications & External Relations

Scout groups should accurately portray what we do and why we do it, reflecting our shared values. By using the most impactful methods of communication, and engaging in strategically relevant partnerships, Scouting should be recognised as the world's leading youth movement.

Governance

The governance of scout groups should be transparent, accountable, efficient and clearly linked to the strategy, and focused on achieving the mission and vision of the Movement. The roles and responsibilities of the different levels in the group should be clearly defined and understood, ensuring a customer-focused approach. In doing so, we ensure high synergy across all groups and sections.

I would like to thank you once again for all you do for Scouting, whether it is at Group, District, County or Regional levels, you are making a huge difference to our young people, Thank You!



David Wright
District Commissioner

Thriftwood Report

Thriftwood experienced a great bounce back year as our full first year back following Covid-19. Bookings from Scouting, other youth organisations and schools started to return back to our normal levels again and camper nights were up!

A full review of the Constitution was completed and successfully approved by all owner Districts, including Hornchurch and presented at the AGM. The Trustees also started a full boundary review following some concerns about missing fencing from neighbouring homeowners and council land.

A new activity for paddle boarding was introduced and proving to be popular on the lake. June saw a number of Jubilee celebrations take place and the site felt alive with lots of young people enjoying the site to its full. Our new Facilities staff member has been settling in well and making some great progress with lots of new projects across the site.

Fireworks night proved to be a successful once again and numbers had bounced back again based on our reduced numbers the year before.

GCSE climbing is proving to be a very popular activity from schools and the trustees are investigating whether we need some additional climbing wall faces to meet the demand we receive. Owner Districts have supported the site well through evening, weekend, summer usage including some of the larger events. As always Hornchurch is a very good supporter of our site, and this is acknowledged at trustee meetings. The trustees are continuing the great work of keeping this activity centre and memorial campsite highly desirable and in popular demand for Scouting. The start of the Strategy and Vision for moving forward is coming next and all trustees will be taking part in shaping this.

As always please let one of us know any good or bad points you find at Thriftwood which we can raise at our trustee meetings. We all need to ensure we shape and development our part owned District site for many years to come.

Debbie Carter & Scott Wilderspin
Thriftwood Representatives

Agenda for the 90th Annual General Meeting

to be held on

**Monday 18th September 2023 at 1st Upminster Scout Group, Gwilcoo, Brookdale Avenue,
Upminster, Essex, RM14 2LT**

1. Welcome by the District Chair
2. Apologies for Absence
3. Approval of the Minutes of the 89th Annual General Meeting
4. Presentation of the Trustees Annual Report and Accounts for the Year Ended 31 March 2023
5. The District President will Chair the following items:
 - a. The District Commissioner's Nomination for District Chair
 - b. Election of District Secretary
 - c. Election of District Treasurer
 - d. Appointment of Independent Examiner
 - e. Election of Members to serve on the District Trustee Board
 - f. The DCs Nominations to serve on the District Trustee Board
 - g. Co-option of Members to serve on the District Trustee Board
 - h. Election of a Scouter to serve on the County Scout Council
6. The District Chair and Confirmation of the President/Vice Presidents
7. Presentations
8. The District Commissioner
9. Interim County Commissioner

The formal business of the meeting will be followed by a presentation from some of the World Scout Jamboree participants.

Members are invited to stay and mingle after the presentation.

**Minutes of the 89th Annual General Meeting
Held on Wednesday 21st September 2022 at 1st Upminster Scout Group, Gwilcoo,
Brookdale Avenue, Upminster, Essex, RM14 2LT**

1. Welcome by the District Chair – Louisa Golder

Louisa welcomed everyone to the 89th Annual General Meeting and thanked them for coming.

Louisa introduced herself and the top table:

Gareth Jones – Acting County Chair
David Wright – Incoming District Commissioner
Alan Pyle – District President
Lisa Jones – District Treasurer
Tracey Brown – District Administrator

Louisa also welcomed the following guests:

Linda Thorogood – District Vice President
Joan McGovern - District Vice President
Bob Wickington - District Vice President
Carol Wickington - District Vice President
Eileen Gibson – Award Recipient Tonight
Bill Hindley – Former Warden of Thriftwood
Barbara Pyle – First Lady

Louisa announced she was delighted to welcome the Young Leaders who have been shortlisted for the Young Leader of the Year award:

Connie Sliney
Jennifer Towler
Kerry Pittaway

2. Apologies for Absence

Louisa asked if any apologies could be left on the tables.

Apologies were received from:

Terry Kingham – Regional Commissioner
Lee Clark – County Commissioner
Dan Johnson – Thriftwood Chair
Julien Rawle – District Chair for Romford
Julie Leeper - SAS
Jackie Geary - Essex
Steve Egginton – 2nd Rainham
Tina Barber – 2nd Rainham
John Sisman – 8th Hornchurch
Jack Bresslaw – 8th Hornchurch
Stuart Brown – 8th Hornchurch
Alan Winston – Network Commissioner
Colin Tilbrook – Thriftwood
James Youngs – 2nd Squirrels Heath
Hope Youngs – 2nd Squirrels Heath
Sally Westfallen - 2nd Squirrels Heath

Minutes of the 89th Annual General Meeting – continued

Charlie Lovegrove - 2nd Squirrels Heath
Lisa May - 2nd Squirrels Heath
Tamanna Sharma - 2nd Squirrels Heath
Clare Barton - 2nd Squirrels Heath
Shane O'Brien Passfield - 2nd Squirrels Heath
Jo O'Brien Passfield - 2nd Squirrels Heath
Dean Jefferys – Hornchurch Interim District Commissioner

3. Approval of Minutes of the 88th Annual General Meeting

Louisa confirmed that a copy of the Minutes of the 87th Annual Report were sent in a special Scouting About on Monday 5th September to everyone in the District.

Louisa requested a proposer and seconder to approve the minutes and asked for people to show a thumbs up to approve: Approved.

Proposer – Bob Wallace
Secunder – Paul Fix

4. The Interim District Commissioner

Dean Jefferys was unable to attend in person, but a recorded message was shown to all where he thanked Louisa Golder for her hard work.

5. County Chair and Investiture of the new District Commissioner

Gareth Jones said that Lee Clark the County Commissioner sent his apologies for not being able to attend. Gareth thanked everyone in the District for their hard work and said everyone had gone above and beyond. Gareth also thanked Dean for his time as the Interim District Commissioner, leading the search for a new DC and also for helping with Operation Feather. Gareth invested David.

6. Presentation of the Trustees Report and Annual Accounts - Year Ending 31st March 2022

Louisa confirmed that these were sent out in a special Scouting About on Monday 5th September 2022. They have been approved by the District Executive Committee and were presented tonight for the District Scout Council to receive and consider as per POR. There is no need for a Proposer and Secunder.

Louisa asked Lisa Jones to go through the key points in the accounts for the period 2021/2022.

Almost 85% of our income for 2021/22 was from Adventure Island profit and Membership fee. The Adventure Island profit is kept separate from our main income as this is used to purchase tickets the following year, where agreed by the Executive Committee. Explorer Scouts & Scout Network both show as a negative percentage, as we account for these as a net profit or loss, and in 2021/22 their payments were higher than their income therefore resulting in a net loss, which comes from the approved District budget. GHISP also shows as a negative percentage, as there has not been much activity in their accounts due to the next trip being delayed due to COVID.

29% of our payments are for the District Headquarters – this covers utilities, rent, cleaning, maintenance and insurance. 17% is for our Paid Administrator. We also gave a donation to each member of the District who will be attending the World Scout Jamboree next year, and this makes up 26% of our payments.

Minutes of the 89th Annual General Meeting – continued

The final chart shows our assets, with the majority being funds in our Reserve account, Adventure Island ticket stock and funds in the Adventure Island account. Full details of our assets can be found in the Annual Report & Accounts.

Louisa asked if there were questions either in person or submitted prior to the meeting. No questions asked.

Louisa asked for a show of hands to show that the Council adopts the accounts.

Louisa thanked Lisa for all the hard work and time she has given over the year.

Louisa formally stood down as Chair and handed over to Alan Pyle who as District President will chair the next few items until a new Chair is appointed.

7. District President – Alan Pyle

Alan said a few words and the past year and said he was pleased David was now in the role of District Commissioner.

a. The District Commissioner's Nomination for District Chair

Alan asked David to nominate his choice for District Chair. David nominated Louisa Golder. Alan asked for a show of hands to approve this nomination. Louisa was appointed as the District Chair.

b. Election of District Secretary

Alan explained that there were no nominations for District Secretary at the present time. However, this is a key appointment and we are required to have one for good governance. Alan asked if anyone could help with this role to come forward.

The District Executive Committee would like to thank Peter Allen for all the work he has done in this role.

c. Election of District Treasurer

Alan explained that there had been one nomination for District Treasurer – Lisa Jones. Therefore, Lisa was elected as per our constitution no approval vote is needed.

d. Election of Independent Examiner

Alan explained the Independent Examiner we have used for the last two years has unfortunately had to step down. Lisa and Louisa are in conversation with other people/businesses and are waiting to hear back from them with regards to availability/cost. We will provide an update as soon as we have one.

e. Election of Members to Serve on the District Executive Committee.

Alan explained that three members put themselves forward for election for the post, therefore no vote was required as per our constitution. They are Debbie Carter, Holly Stephens and Aaron Williams.

f. The District Commissioner's Nominations to serve on the District Executive Committee.

Alan asked David to nominate his representatives to serve on the District Executive Committee. David nominated – Tim Leak. Alan asked for a show of hands to approve the nomination – majority achieved.

g. Co-option of Members to Serve on the District Executive Committee

Alan explained that two members will be co-opted onto the Executive Committee, and they will be approved by the Executive Committee at its next meeting as per POR. Each year Louisa invites all GSL's and

Minutes of the 89th Annual General Meeting – continued

Chairs to nominate themselves to join the Executive Committee, so we ensure that we are guided by our local Scout Groups. These positions usually revolve each year in order to bring a fresh perspective every twelve months. For the record the intention is to co-opt Trevor Cottis as Group Chair and Mark Scrace as GSL this year.

h. Election of a Scouter to Serve on the County Scout Council.

Alan confirmed that the District would like to elect Lisa Jones to serve on the County Scout Council of GLNE. Alan asked for a show of hands to approve this nomination - majority achieved.

Alan handed back to the newly elected Chair, Louisa.

8. The District Chair – Louisa Golder

Louisa thanked all the Trustees for their hard work over the last year and congratulated everyone who had been elected and nominated. She thanked Sharon Adkins, Peter Allen and Elliott Chang who have stepped down this year. She confirmed that the Executive Committee was now complete and asked the Trustees that were there to stand in order that everyone would know who they are.

Louisa also confirmed to the Council members that the Trustees are appointing the following as President and Vice-Presidents for the following year:

President – Alan Pyle

Vice Presidents – Ed Body, Joan McGovern, Linda Thorogood, Bob and Carol Wickington

Louisa thanked our President and Vice Presidents for all their support this year.

9. Presentations

Louise asked David to make the presentations:

Explorer Belt

Beth Morton-Kemp

Elliot Chang

Jack Breslaw

Ryan Davison-Pearce

Long Service Awards

60 years - Bill Hindley, Thriftwood

30 years - Debbie Carter, 2nd Upminster

20 years - David Dutch, 2nd Cranham

Commissioners Commendation

The Pink Parachute (Debbie Carter will present to them)

Silver Acorn

Eileen Gibson, 7th Hornchurch

Louisa congratulated all those who received a long service or good service award.

Minutes of the 89th Annual General Meeting – continued

Annual District Awards

Jackson Memorial Trophy

This award is awarded to a group in the District which we feel has excelled in all aspects of Scouting. The trophy was presented to:

3rd Upminster

Ron Sorrell Shield

This award is awarded to a leader who has been outstanding this year:

Nicola Walker, 2nd Rainham

Janet Winslow Trophy

This award is awarded to a leader who has helped at more than one section.

Elizabeth Attewell, 3rd Rainham

Young Leader of the Year

This is awarded to a Young Leader who has been an asset to their section

Jennifer Towler, 2nd Squirrels Heath

10. The District Commissioner

Louisa asked David to say a few words.

David talked through his vision for Hornchurch District of Safe, Fun, Adventures.

Louisa formally closed the meeting at 9.00pm and thanked everyone for coming and for all their hard work in the District.

There was then a short presentation from Elliott Chang about gaining his Explorer Belt earlier this year.

Report of the Trustees for the Year Ended 31 March 2023

The Trustees present their report with the financial statements of Hornchurch District Scout Council for the year ended 31st March 2023. The Trustees have chosen to continue preparing Receipts & Payments accounts along with a Statement of Asset and Liabilities to ensure we continue to comply with the rules and guidance of the Charity Commission and The Scouts.

Charity Details

Charity Name	Hornchurch District Scout Council
Other Names	Hornchurch District Scouts
Registered Charity Number	303699
Scout Association Registration Number	13705
Charity Principal Operating Address	The Paddock, Wood Lane, Elm Park, RM12 5NH
Charity Registered Address	5 Cormorant Walk, Hornchurch, RM12 5HD
Principal Bankers	Barclays Bank plc, 36/38 South Street, Romford, RM1 1RH
Independent Examiner	Shanie Goddard

Report of the Trustees for the Year Ended 31 March 2023 - continued

District President and Vice Presidents

President:	Mr Alan Pyle
Vice Presidents:	Mr Edward Body Mrs Linda Thorogood Mrs Carol Wickington Mr Robert Wickington Mrs Joan McGovern

Trustee Board

District Commissioner	David Wright (from 21.09.2022)
Interim District Commissioner	Dean Jefferys (to 21.09.2022)
District Chair	Louisa Golder ^{2,4}
District Treasurer	Lisa Jones ^{2,3}
District Secretary	Peter Allen ⁴ (to 21.09.2022)
District Youth Commissioner	Rebecca Fish ¹
District Explorer Scout Commissioner	Rachel Taylor
District Network Commissioner	Alan Winston
Elected by the District Scout Council	Sharon Adkins (to 21.09.2022) Holly Stephens ¹ Debbie Carter ^{3,5} (from 21.09.2022) Aaron Williams ¹ (from 21.09.2022)
Nominated by the District Commissioner	Elliot Chang (to 21.09.2022) Debbie Carter ^{3,5} (to 21.09.2022) Tim Leak (from 21.09.2022)
Co-opted by the District Trustee Board	Trevor Cottis Mark Scrace

¹18-25yr members

²Employment sub-committee member

³Appointments Advisory sub-committee member

⁴GHISP sub-committee member

⁵Thriftwood Representative

Report of the Trustees for the year ended 31 March 2023 - continued

Governance

Governing Document

Hornchurch District Scout Council's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

Charity Constitution

The District is a trust established under its rules of The Scout Association which are common to all Scouts in the United Kingdom.

Trustee Selection

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Policies and Procedures

The District is managed by the District Trustee Board, the members of which are the Charity Trustees of the Scout District which is an educational charity. As charity trustees they are responsible for complying with the legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Board consists of the District Chair, District Treasurer and District Secretary together with the District Commissioner, and members nominated by the District Commissioner, members elected by the District Scout Council and members co-opted by the Board (in accordance with the District constitution). The County Commissioner and County Chair have a right of attendance at meetings of the District Trustee Board.

Members of the Board complete Module 1 Essential Information, Safety, Safeguarding, GDRP and Trustee Introduction training within the first 5 months of joining the Board.

The District Trustee Board exists to support the District Commissioner in meeting the responsibilities of their appointment. It meets formally at least five times a year.

Members of the Board must act collectively as charity trustees of the Scout District, and in the best interest of its members to:

- Comply with the Policy, Organisation and Rules of The Scout Association.
- Protect and maintain any property and equipment owned by and/or used by the District.
- Manage the District finances.
- Provide insurance for people, property and equipment.
- Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fundraising activities.
- Promote and support the development of Scouting in the local area.
- Manage and implement the Safety Policy locally.
- Ensure that a positive image of Scouting exists in the local community.

Report of the Trustees for the year ended 31 March 2023 - continued

Policies and Procedures - continued

- Appoint and manage the operation of any sub-committees, including appointing a Chair to lead the sub-Committees.
- Ensure that Young People are meaningfully involved in decision making at all levels within the District.
- The opening, closure and amalgamation of Groups, Explorer Scout Units, Scout Network and Scout Active Support Units in the District as necessary.
- Appoint and manage the operation of an Appointments Advisory Committee, including appointing an Appointments Committee Chair to lead it.
- Supervising the administration of Groups, particularly in relation to finance and the trusteeship of property.

Risk and Internal Control

The Trustees routinely monitor the District key risks and put in place measures to manage them appropriately. The Trustees have identified the following as the potential key risks faced by the charity:

A safeguarding incident involving Scouting members. This is mitigated through following The Scout Association's adult appointment process which includes carrying out DBS checks for those performing regulated activity; a national vetting process; and a clear system for reporting concerns. Volunteers are required to complete mandatory safeguarding training within the timeframes set out in the Policy, Organisation and Rules of The Scout Association. Training completion and renewal is monitored by the County Executive through monthly reporting. During the year, there was improved compliance with mandatory safeguarding training and renewal. The District Commissioner and District Chair take the lead on monitoring compliance.

Risk to the health and safety of Scouting members. This is mitigated through mandatory safety training for volunteers, which is monitored by the District Trustee Board through monthly reporting of completion and renewal data; adherence to the requirements of the adventurous activity permit scheme; and following the provisions of the Policy, Organisation and Rules of The Scout Association. During the year, there was improved compliance with mandatory safety training and renewal.

In addition, routine planned and preventative maintenance is carried out at the District HQ to protect the health and safety of those using the building. This is led by the District HQ Manager and overseen by the District Trustee Board.

Internal Controls

The District has in place systems of internal financial control that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories (or online approvals for all payments).

The District has comprehensive insurance policies to ensure that insurable risks are covered. These include insurance for non-members attending Scouting activities and events. In addition to this the District holds Employers Liability Insurance.

Report of the Trustees for the year ended 31 March 2023 - continued

Objectives and Activities

Charitable Objectives

The charity's objective is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities.

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Charity Activities

Scouting is open to all young people between the ages of 6 and 25, irrespective of their background, ethnic origin, nationality, race, gender, marital or sexual status, mental or physical ability, financial status, political or religious beliefs.

The Scout District incorporates the geographical areas of Ardleigh Green, Corbets Tey, Cranham, Elm Park, Emerson Park, Hornchurch, Rainham & Upminster, which are situated in the Greater London Borough of Havering. Hornchurch Scout District is part of Greater London North East Scout County.

The District's role is to support the Groups within its area of operation. It does this through supporting the development of Scouting, the provision of training and other services, and the running of events and activities for young people.

Public Benefit Statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings

Report of the Trustees for the year ended 31 March 2023 - continued

Charity Achievements

During 2022-23 the youth membership increased to 1294, up by 112, in the annual census in January 2023. This includes Explorer Scouts.

12 young people from across the District were selected to be members of units 31 and 32 heading off to the 25th World Scout Jamboree in South Korea. They worked hard with their fundraising and we look forward to hearing all about their experiences!

The Explorer Scout units in the District (Centurion, Trojans, Vikings and the Young Leaders Unit) continued to run their own programmes and held a number of joint unit activities.

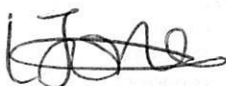
Gambia & Hornchurch International Scout Project (GHISP) are continuing to support the work they did on their expeditions at the Scout HQ in Basse and Basse Hospital, and are making preparations for their next expedition, taking place in 2024. The accounts are shown as an attachment to this report.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:



Louisa Golder
District Chair
Date: 15/09/2023



Lisa Jones
District Treasurer
Date: 15/09/2023

Financial Statements for the Year Ended 31 March 2023

Financial Review

Overall receipts for the year, including the profit from the sale of Adventure Island Bands, exceeded payments by £15,478.60 (2022 Excess Receipts £17,705.70).

Net loss on District events was £2,370.17 (2022 income £3,165.95).

Adventure Island tickets continue to be accounted in a separate bank account. Profit for the year was £15,618.38 (2022 £21,754.61). Stock of Adventure Island tickets was £37,547.50 (based on cost price) at the end of the reporting period. The accounts are shown as an attachment to this report.

Financial Policies

Reserves and Investments

The trustees maintain cash reserves in order to support the future of Scouting in the Hornchurch District. Six months operating costs, approximately £4,100 are held in reserves. In addition to this the District holds £31,089.86 designated for the eventual replacement of the District Headquarters building (prefabricated) and District stores. Other designated reserves are set out in note 2 to the accounts. After these designations, free cash amounts to £16,652.59 (2022 £20,660.17).

Free Cash	2022/23	2021/22
Cash at bank	88,166.66	87,167.17
Building & Equipment Reserves	(31,089.86)	(29,013.34)
Operational Reserves	(4,100.00)	(4,000.00)
Adventure Island Funds	(23,528.21)	(28,053.41)
GHISP Funds	(6,185.12)	(56.13)
Water Activities	(4,956.48)	(4,956.48)
New Container @ DHQ	(1,654.40)	-
1st Rainham Scout Group	-	(427.64)
	<u>16,652.59</u>	<u>20,660.17</u>

Reserves are currently invested in income-earning deposits at banks, although interest earned is currently minimal.

Independent examiner

Shanie Goddard has this year carried out the independent examination of the 2022/23 Accounts and the District Trustee Board is grateful to her for starting the appointment.


Trustee's responsibilities

The trustees acknowledge their responsibility for the preparation of the accounts in accordance with guidance issued by the Charity Commission and The Scout Association, and for safeguarding the assets of the charity.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:


Louisa Golder
District Chair
Date: 15/09/2023


Lisa Jones
District Treasurer
Date: 15/09/2023

Independent Examiner's report to the trustees of Hornchurch District Scout Council

I report to the trustees on my examination of the accounts of the Hornchurch District Scout Council for the year ended 31 March 2023.

Respective responsibilities of the trustees and examiners

As the charity trustees of the Hornchurch District Scout Council, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Hornchurch District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Hornchurch District Scout Council as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Shanie Goddard

Date: 15/09/2023

Statement of Receipts and Payments for the Year Ended 31 March 2023

Receipts	2022/23		2021/22	
	£	£	£	£
	Unrestricted	Restricted	Unrestricted	Restricted
Membership fee from members	63,726.00		56,696.30	
Less membership fee paid on (National/Regional/County)	(53,701.00)		(48,580.20)	
Net membership fee retained	10,025.00		8,116.10	
Donations and Other Income (note 5)	-		100.00	
Interest	88.49		-	
District Activities - Net Income/(Cost)	(2,370.17)		3,165.95	
Explorer Scouts - Net Income/(Cost)	(1,516.30)		(2,284.91)	
Scout Network Net Income/(Cost)	(122.87)		(110.00)	
Training	30.00		10.00	
Adventure Island Profit	15,618.38		21,754.61	
GHISP Funds - Net Income/(Cost)	6,128.99		(261.65)	
New Container @ DHQ	-	1,654.40	-	-
Total Receipts	27,881.52	1,654.40	30,490.10	-
Payments				
Membership Fee Rebates to Groups	561.00		458.00	
Conferences/Social Events	552.78		-	
Duke of Edinburgh - Net (Income)/Cost	168.58		93.69	
Young Leaders	209.85		331.42	
Development and Growth	36.29		273.59	
St George's Day	531.90		-	
Equipment and Sundry Expenses	1,222.21		910.26	
Paid Administration (note 6)	2,184.74		2,180.23	
District HQ Costs	4,853.29		3,708.55	
District Executive Committee Expenses	273.46		444.29	
DC & District Team Expenses	365.43		(3.65)	
Training	1,038.19		611.75	
AGM Costs	258.20		401.27	
Grants and Donations (note 5)	-		3,375.00	
Disadvantage Fund	147.00		-	
Total payments	12,402.92	-	12,784.40	-
Excess (Payments)/Receipts	15,478.60	1,654.40	17,705.70	-

Statement of Assets and Liabilities as at 31 March 2023

At the year end the Trustee Board had no material liabilities.

	Notes	2022/23	2021/22
Cash at Bank	1		
Reserve Savings Account	2	35,189.86	33,013.34
Current Account		19,259.78	20,649.58
Explorer Scouts Accounts		2,972.04	3,854.05
Equals Prepaid Cards - Explorers		888.56	975.56
Equals Prepaid Cards - Network		1.17	19.87
Equals Prepaid Cards - Admin		141.92	117.59
Adventure Island Account		23,528.21	28,053.41
GHISP Account		6,185.12	56.13
1st Rainham Scout Group		-	427.64
		88,166.66	87,167.17
Fixed Assets	3		
Buildings			
District Headquarters		19,095.00	19,095.00
Containers Stores 1		407.00	407.00
Containers Stores 2		2,363.92	2,363.92
		21,865.92	21,865.92
Equipment			
Office		600.00	600.00
Activity		5,000.00	5,000.00
		5,600.00	5,600.00
Thriftwood		250.00	250.00
Stock			
Adventure Island bands	4	37,547.50	23,408.75
Total Assets		153,430.08	138,291.84

The above statement of receipts and payments and statement of assets and liabilities were approved by the Trustees and signed on their behalf by:



Louisa Golder
District Chair
Date:

Lisa Jones
District Treasurer
Date:

Notes to the Financial Statements for the Year Ended 31 March 2023

Basis of Accounting

The financial statements have been prepared on a receipts and payments basis and comply with the Statement of Recommended Practice on Accounting and Reporting by Charities where relevant. Receipts are brought into account when cash is received, and payments are accounted for when payment is made. This basis of preparation is permitted to charities with an income of less than £250,000 and which are not companies, under section 113 of the Charities Act 2011.

The accounts comprise the funds under the control of the District Trustee Board, which are:

- the funds of the District Explorer Scout units, the District Scout Network and the Adventure Island account. These are currently directly administered by, or under the oversight of, the District Treasurer.
- the funds administered by the District Treasurer, including the general and designated building and equipment funds.
- the funds of the Gambia & Hornchurch International Scout Project (GHISP).

1. Bank Balances

The balances quoted are the amounts reconciled to the bank statements for the period covered by these accounts. These balances are reconciled against outstanding lodgments and payments not included in the statements at 31 March 2023.

2. Designated Funds

The trustees designate funds to the Operational Expenses fund in order to support the future of Scouting in the Hornchurch District. Six months operating costs, approximately £4,100 are held in the reserve account. In addition to this, the District designates funds to the Building and Equipment fund for the eventual replacement of the District Headquarters building (prefabricated) and District stores.

The funds of the Scout Active Support, the Explorer Scout Units, the Scout Network and Adventure Island Fundraising are regarded as designated funds of the Executive Council.

Designated Funds	2022/23	2021/22
Buildings and Equipment Fund	31,089.86	29,013.34
Operational Expenses Reserve Fund	4,100.00	4,000.00
Explorer Scouts Accounts	3,860.60	4,829.61
Adventure Island Funds	23,528.21	28,053.41
Equals Prepaid Cards	1.17	19.87
GHISP Funds	6,185.12	56.13
	<u>68,764.96</u>	<u>65,972.36</u>

3. Fixed Assets

In the statement of assets and liabilities, fixed assets are included on the following basis of valuation:

Buildings: HQ at its cost in 1994/95; Container stores 1 at cost in 2004/05; Container stores 2 at cost in 2017/18.

Office and activity equipment: at the trustees' estimate of their current replacement cost. Thriftwood at its historic cost in 1957. Since the purchase, our share has increased due to the closure of Squirrels Heath District.

Notes to the Financial Statements for the Year Ended 31 March 2023 - continued

4. Adventure Island Stock

Stock value is based on the cost price of the Adventure Island tickets.

	Qty	Cost	2022/23	2021/22
Adventure Island	2724	12.50	34,050.00	20,720.00
Sealife	535	6.25	3,343.75	2,325.00
Golf	41	3.75	153.75	363.75
			<u>37,547.50</u>	<u>23,408.75</u>

5. Donations and Other Income

No donations for the year

6. Paid Administration

We currently employ a District Administrator on a permanent contract. These costs are fully funded by membership fee.

7. Trustee's Expenses

The trustees are volunteers and do not receive remuneration for their services to the Council. Trustees received reimbursement of necessary expenses incurred in the performance of their duties amounting to £273.46 (2022 £444.29).

Attachments

Gambia & Hornchurch International Scout Project Accounts

Balance Sheet at 04 April 2023

		2022/23	2021/22
		£	£
Capital			
	General Fund		
	Balance at beginning of year	56.13	317.78
	Add: Net Income	9,259.68	
	Less: Net Expenditure	-3,130.69	-261.65
	Balance at end of year	<u>6,185.12</u>	<u>56.13</u>
	Represented by:		
	Cash at bank	6,185.12	56.13
	Debtors	0.00	0.00
	Creditors	0.00	0.00
	Write off	0.00	0.00
	Total	<u>6,185.12</u>	<u>56.13</u>
		0.00	

Treasurer

Adam Woodgate

Auditor

Name

Income & Expenditure Account - Year to 04 April 2023

		2022/23	2021/22
Income			
	Net income from fundraising events	159.00	0
	Subtotal	<u>159.00</u>	<u>0.00</u>
	Other income		
	Deposits for 2024 Event	6,450.00	0
	General	2,560.16	570.41
	Gift Aid	90.52	172.42
	Total	<u>9,259.68</u>	<u>742.83</u>
Expenditure			
	General - including project costs	3,130.69	1004.48
	Total	<u>3,130.69</u>	<u>1,004.48</u>
	Net Income/(Expenditure) for 2022/23	<u><u>6,128.99</u></u>	<u><u>-261.65</u></u>

Adventure Island Accounts

Adventure Island Accounts for the year 1 April 2022 to 31 March 2023

Payments & Receipts	Notes	2022/23	2021/22
Receipts			
Sales of tickets		49,214.25	50,499.74
Test sales (new card machines)		-	0.98
Donations		116.69	25.00
WSJ Fundraising (using card machines)		890.00	-
Other		45.00	-
Total Receipts		50,265.94	50,525.72
Payments			
Purchase of tickets		46,775.00	25,031.25
Sales Refunds		60.00	-
Paid Administrator		-	-
District Reserves		2,100.00	4,100.00
Mobile phone costs		288.22	181.44
Disadvantage Fund (tfr to Current a/c)		500.00	500.00
District Activity (annual £2k)		2,000.00	2,000.00
Gifts		607.24	100.00
Postage		4.16	4.94
Other		107.68	-
WSJ23		2,348.84	2,125.00
Total payments		54,791.14	34,042.63
Excess (Payments)/Receipts		(4,525.20)	16,483.09
Bank Opening Balance 1 April	1	28,053.41	11,570.32
Sales of tickets		49,154.25	50,500.72
Donations		116.69	25.00
Purchase of tickets		(46,775.00)	(25,031.25)
District Reserves		(2,100.00)	(4,100.00)
Mobile phone costs		(288.22)	(181.44)
Disadvantage Fund grants		(500.00)	(500.00)
District Activity (annual £2k)		(2,000.00)	(2,000.00)
Gifts		(607.24)	(100.00)
Postage		(4.16)	(4.94)
Other		(62.68)	-
WSJ23		(1,458.84)	(2,125.00)
Bank Closing Balance 31 March		23,528.21	28,053.41
Stock of tickets @ cost price			
		2	
	Qty	Cost	
Adventure Island	2724	12.50	34,050.00
Sealife	535	6.25	3,343.75
Golf	41	3.75	153.75
			37,547.50
			23,408.75
Statement of Profit & Loss			
Sale of tickets		49,154.25	50,500.72
Less:			
Opening Stock		23,408.75	26,836.25
Costs (excludes transfers to Admin/Reserves/Grants)		47,674.62	25,318.61
		71,083.37	52,154.86
Closing Stock		37,547.50	23,408.75
Cost of Sales		33,535.87	28,746.11
Profit for the year		15,618.38	21,754.61

HORNCHURCH DISTRICT SCOUT COUNCIL

England & Wales - Charity number 303699

Accounts



Hornchurch District Scout Council

**Annual Report and Accounts
for the Year Ending 31 March 2022**



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District Chair Report

Thank you to the District Executive Committee for all their help and support this year, some decisions are not easy to make but as always these are discussed, and everyone does what is best for the District.

Each year part of the profit that has been made from the sale of Adventure Island ticket sales is used to fund an activity in the District. In the past this has paid for Chief Scout Awards, Duke of Edinburgh, Water Activities etc. This year it was suggested that this money be used to pay for First Aid Courses for Leaders as there was a bit of a backlog to clear following the suspension of face-to-face training due to Covid. This meant that Groups could use their funds to get their Sections back to Scouting, and also gives everyone the chance to be able to do this training.

Every month the County sends the District Commissioner and me a Compliance Report which highlights the training that is outstanding throughout the District. I would like to thank Dean Jefferys, Lisa Jones and Tracey Brown for all the work they have done to improve the figures and thanks to them this report is now looking healthy.

We were fortunate to be able to do more face-to-face Scouting, and it is so nice to hear from all the Young People how much they missed joining their friends and all the activities they missed.

Paul Fix and me hosted a thank you event for the District Team, Group Scout Leaders, AAC and District Exec members. This was very successful, and it gave everyone the opportunity to socialise, and we were able to present some outstanding awards.

On behalf of the District, I would like to thank both Paul Fix and Dean Jefferys for acting as Acting/Interim District Commissioner this year whilst the search took place to find a new District Commissioner.

Thank you to all of you for all the time and hard work you give to Hornchurch Scouts. Without all of you we would not be the great District we are!

Louisa Golder
District Chair

Interim District Commissioner Report

Having agreed to take on the mantle of looking after the District again after a 15-year gap it has been an absolute pleasure to lead and support the various Groups and team members as Scouting continues to bounce back from the Covid-19 pandemic. As I have only been in post since the AGM my annual report covers that period onwards.

We were really pleased to note the annual census and to be able to share the outcomes especially after the large drop off from Covid-19. The headlines are as follows:

- Our total youth membership increased by 266 members on last year
- We now have 127 more Beavers (+55%), 53 more Cubs (+15%), 62 more Scouts (+23%) and 24 more Explorers (+42%). Network is down by 8 but this is a very fluid number year on year.
- Female youth membership is now at its highest ever level of 18% (in 2002 this was only 3%)
- Adult numbers have stayed stable with 20 more leaders than last year.
- Total District Membership has increased by 21% to 1,561 members
- Numbers are overall still slightly lower than January 2020, but this is probably not a surprise as we are still building back. There are however some Sections which need to be a focus in the year ahead, particularly those with less than 10 members in total.

Interim District Commissioner Report - continued

On the whole however these were very encouraging figures, and everyone should be very pleased and proud of the time and effort which has gone into sustaining and growing our youth and adult membership! Thank you all.

Headquarters approved an application by 7th Hornchurch (Methodist) to open our first District Squirrel Scout Drey. Four adults have so far been recruited and the Drey is supported by a cohort of 9 other new Dreys across the UK and a Squirrel Coach. This has now been followed by a second Drey at 6th Squirrels Heath which is great news too.

It was hugely exciting to see six Queens Scouts from our District lining the pavement outside the Foreign & Commonwealth Office as the official guard of honour for the Royal Family, Prime Minister and various political and faith leaders on Remembrance Sunday. Sam, Alex, Jack, Richard, Jamie and Michael all did us exceedingly proud and were outstanding ambassadors for Hornchurch District as we all paused to remember. To have six representatives from one District at this annual event is frankly unique and testament to every adult whose influence has allowed their Scouting to flourish.

We also had the enormous pleasure to witness the award of the extremely rare Cornwell Scout Award for bravery to Eddie, a Cub Scout from 8th Hornchurch who was diagnosed with a brain tumour at the age of 6 and had to endure gruelling chemotherapy, six-hour operations, repeated blood tests and infusions, and all with a smile on his face.

Despite all of this, Eddie's dedication and devotion to Scouting has been second to none - only missing one Scout event throughout his treatment and often rushing from hospital appointments to get to Beavers at 2nd Squirrels Heath and now Cubs at 8th Hornchurch.

Fortunately, Eddie's treatment has been successful and his tumour has now not grown for over two years. Throughout all of this his positive and inspiring outlook has been a shining example to all!

The award was presented to a surprised Eddie in front of friends and family by Lee Clark, County Commissioner for GLNE on behalf of Bear Grylls, the Chief Scout.

Next summer will mark the next World Scout Jamboree in South Korea and we are delighted to report that we have 12 young people from our District going to South Korea! Along with 3 adults from Hornchurch this means that we will have 15 attendees representing us, which is rather impressive (and a District record!). Thank you to everyone who promoted this opportunity and have supported our young people to be in the mix.

We were extremely sad to record the passing of Melvyn Gallagher and Mark Duffy during the year (from 3rd Cranham and 3rd Upminster respectively). Both have been tremendous forces for good and their untimely passing robs us of two outstanding individuals who gave so much. Our thoughts continue to be with their family and friends.

As life continues to return to normal, we were really pleased to organise the St George's Day Parade & Service this year. Having not held the event since 2019 we thought that maybe numbers might have been down as it would have slipped out of collective consciousness. Well, how wrong were we! The sun shone, hundreds turned up and we had to drag out more chairs to accommodate everyone!

Lots has changed since we last all came together, including changes of management at both Havering Sixth Form College, Emerson Park and the Neighbourhood Police Team, but we got there and all went well! We were also fortunate to enlist the help of the Romford Drum & Trumpet Corps after the sad dis-banding of the Haverettes. As always, such days wouldn't work without a whole array of people so to avoid missing someone off of the list can I thank everyone who played a part in making the day a success.

Interim District Commissioner Report - continued

The year has continued with the return of various other familiar events such as District Beaver Sleepover, District Cub Camp and the District Scout & Explorer Hiking Events. More will be captured about these in next year's annual report, but it is great to see the Groups and Districts flourishing and returning to some form of normality.

My thanks go to everyone who contributes to Scouting in Hornchurch in some way, shape or form. You are all absolute superstars, and you change lives every night of the week, so on behalf of all of our young people can I offer you my thanks, respect and admiration!

Dean Jefferys
Interim District Commissioner

Thriftwood Report

It's been an interesting second half of the year as we slowly bounce back from the COVID-19 pandemic and Scouting is allowing camping again with some restrictions of course. Scout groups and schools are starting to return, and the site is filling up with more young people.

Throughout the pandemic Thriftwood staff who have been onsite, and many others volunteering and working behind the scenes, have kept the site running. There have been numerous activities to ensure we have been keeping a steady flow of income whilst the site had been partially closed. We are thankful for all the Scout Groups who have been using Thriftwood during the lockdown or partially open times.

As the months progressed many of our regular sections and Groups have been returning or confirming their moved bookings with us and numbers were steadily rising and giving a promising outlook.

Due to the Autumn/Winter COVID case rises, the Trustees took the difficult decision to cancel both the Fireworks event and the Memorial event due to the risks this could cause to any of our visitors. These events no doubt will return again in late 2022.

As we progressed into 2022 camper numbers and use of buildings continue to rise. Chill Out Half Term club in February had very good numbers and potential summer camper numbers already booked in are looking very promising.

The trustees have been busy behind the scenes reviewing the Thriftwood fence boundaries and access routes, approving new activities and reviewing the maintenance schedules to bring us back to our routines as before.

We are sad to report that our Facilities Manager Gary has decided to step down and look for a career change. We are therefore actively looking to recruit a replacement in this function to keep up the great work.

A big thank you is due to our Thriftwood Staff, Trustees and all other volunteers for doing such a fantastic job keeping our campsite. We are proud in Hornchurch to part own a site that is still going strong.

Let's see what the 2022/23 year brings for our campsite.

Debbie Carter & Scott Wilderspin
Thriftwood Representatives

Agenda for the 89th Annual General Meeting

to be held on

Monday 19th September 2022 at 1st Upminster Scout Group, Gwilcoo, Brookdale Avenue, Upminster, Essex, RM14 2LT and via Zoom

1. Welcome by the District Chair
2. Apologies for Absence
3. Approval of the Minutes of the 88th Annual General Meeting
4. The outgoing Acting District Commissioner
5. Investiture of the new District Commissioner
6. Presentation of the Trustees Report and Annual Accounts for the Year Ended 31 March 2022
7. The District President will Chair the following items:
 - a. The District Commissioner's Nomination for District Chair
 - b. Election of the District Secretary
 - c. Election of District Treasurer
 - d. Appointment of Independent Examiner
 - e. The DCs Nominations to serve on the District Executive Committee
 - f. Election of Members to serve on the District Executive Committee
 - g. Co-option of Members to serve on the District Executive Committee
 - h. Election of a Scouter to serve on the County Scout Council
8. Confirmation of the President/Vice Presidents
9. The District Chair
10. Presentations
11. The District Commissioner

The formal business of the meeting will be followed by a presentation by the Explorer Belt recipients

Members are invited to stay and mingle after the presentation

**Minutes of the 88th Annual General Meeting
Held on Monday 6th September 2021 at 1st Upminster Scout Group, Gwilcoo, Brookdale
Avenue, Upminster, Essex, RM14 2LT and via Zoom**

Zoom etiquette was shown on screen and Louisa Golder asked everyone to go on mute and confirmed that the meeting would be recorded. Louisa also explained that during the awards people did not have to shake hands if they felt uncomfortable doing so.

1. Welcome by the District Chair – Louisa Golder

Louisa welcomed everyone to the 87th Annual General Meeting and thanked them for coming.

Louisa introduced herself and the top table:

Lee Clark – County Commissioner for GLNE
Alan Pyle – District President
Paul Fix – Acting District Commissioner
Tracey Brown – District Administrator

Louisa also welcomed the following attending via Zoom:

Terry Kingham – Regional Commissioner
Gareth Jones – Acting County Chair

Louisa announced she was delighted to welcome the Young Leaders who have been shortlisted for the Young Leader of the Year award:

Joseph Whitehead
Joshua Wittridge

2. Apologies for Absence

Louisa asked if any apologies could be left on the tables or typed in the chat function on Zoom.

Apologies were received from:

Lisa Jones
Debbie Carter
Steve Egginton
Nicki Cast
Julie Leeper
Colin Tilbrook
Bill Hindley
Jonathan Sisman
Dan Johnson
Olly Clark

3. Approval of Minutes of the 87th Annual General Meeting

Louisa confirmed that a copy of the Minutes of the 87th Annual Report were sent in a special Scouting About on Friday 27th August to everyone in the District.

Minutes of the 88th Annual General Meeting - continued

Louisa requested a proposer and seconder to approve the minutes and asked for people to show a thumbs up to approve: Approved.

Proposer – Dean Jefferys

Secunder – Rachel Taylor

4. Acting District Commissioner – Paul Fix

Paul said it's been an interesting 10 months. He confirmed that he will not be the new District Commissioner because he does not have easy access to the District living south of the Thames. Paul's key things as time as Acting District Commissioner:

1. The way everyone has managed to successfully use Zoom with virtual events like St George's Day
2. The District Commissioner has put more time into supporting our Group Scout Leaders with the support and resources they needed
3. The success at 6th Squirrels Heath. The District have spent a lot of time supporting them and thanked Terry, Gerry and Jill
4. Appointment Advisory Committees have successfully been taking place via Zoom. There have been three AACs in the last month as we have had so many new joiners
5. More Risk Assessments done well to keep young people safe
6. At the end of December, Paul wrote 37 thank you letters to those that had done exceptional stuff for their Group
7. When we completed our census after Christmas numbers were down as expected. When we did a mini census at the beginning of the summer, we had gained 252 young people

Paul wanted to share the news that he was contacted in the summer by five different members of a Scout Group wanting to recognise their GSL for their outstanding work in Scouting. The individual had already received a Good Service Award within the last five years which, under Scout rules, meant Paul couldn't apply for the next service award for them but has decided to award a Commissioner's Commendation to the individual as being a GSL is hard work, they manage 50 plus adult members, the Group as a whole has had a tough time after sadly losing one of their Scout Leaders earlier in the year and this GSL has gone above and beyond for the Group.

The Commissioners Commendation Award goes to: Andrew Rice of 8th Hornchurch.

Paul asked everyone to think about the questions "if our number one need for the District is adult leaders, how can we collectively challenge that?" and "If we had a budget for recruitment, how can we use it?"

Paul said a massive thank you to everyone on the District Leadership Team. A special thank you goes to Louisa Golder and Linda Thorogood, and he presented them both with flowers and chocolates.

Paul ended his speech with his favourite quote "young people have the right to be a Scout but for adults it's a privilege".

5. Presentation of the Trustees Report and Annual Accounts - Year Ending 31 March 2021

Louisa confirmed that these were sent out in a special Scouting About on Friday 27th August 2021. They have been approved by the District Executive Committee and were presented tonight for the District Scout Council to receive and consider as per POR. There is no need for a Proposer and Secunder.

Minutes of the 88th Annual General Meeting – continued

Louisa confirmed that Lisa Jones, District Treasurer, was away on holiday and therefore Rachel Taylor, as a District Trustee, would talk through the key points.

Rachel talked through a pie chart showing the majority of income for 2020/2021 was from Adventure Island profit and membership fees. The Adventure Island profit is kept separate from the main income as this was used to purchase tickets for the following year as agreed by the Executive Committee.

Explorer Scouts shows a negative percentage as we account for Explorers as a net loss or profit. In 2021 their payments were higher than their income therefore resulting in a net loss which comes from the approved District budget.

The majority of our payments are for the District Headquarters to cover utilities, rent, cleaning, maintenance and our District Administrator. In 2021 £1,300 of these costs were covered for by the Adventure Island income.

Like many charities during the pandemic, the Trustees had the difficult decision to cut non-essential spending to allow the District to have sufficient resources to support Scout Groups if needed.

The final chart shows our assets with the majority being Adventure Island tickets stock and the reserve account. You will notice that Thriftwood is now shown as an asset, this is due to us being advised that as part owners, the original cost of the land should be shown in our statement of assets and liabilities.

1st Rainham closed during the financial year and therefore their account sits within the District until it can be reopened.

You will notice that some of the segments are at 0%, they are actually just a little bit over.

In the absence of a Treasurer, Louisa asked for any questions on the accounts but there were no questions.

Louisa thanked Lisa for all the time she has given over the year.

Louisa then formally stood down as Chair and handed over to the District President, Alan Pyle.

6. District President – Alan Pyle

Alan gave his congratulations to the District Team and all the leaders for the way they have kept Scouting going through such extreme circumstances.

a. The District Commissioner's Nomination for District Chair

Alan asked the Acting DC, Paul Fix, to nominate his choice for District Chair. Paul nominated Louisa Golder, however, advised that Louisa has confirmed her intention to stand down in September 2022 and a search for a new Chair will start in Summer 2022. Alan asked for a show of hands to approve this nomination. Louisa was appointed as the District Chair.

b. Election of District Secretary

Alan explained that there had been one nomination for District Secretary - Peter Allen. Therefore, Peter was elected.

Minutes of the 88th Annual General Meeting – continued

c. Election of District Treasurer

Alan explained that there had been one nomination for District Treasurer – Lisa Jones. Therefore, Lisa was elected.

d. Election of Independent Examiner

Alan confirmed that Mr Jon Rumsey had been appointed as the Independent Examiner.

Alan asked for a show of hands to show this has been approved by the majority - majority achieved.

e. Election of Members to Serve on the District Executive Committee.

Alan explained that two members put themselves forward for election for the post - Sharon Adkins and Holly Stephens. Alan asked for a show of hands for approval – majority achieved.

f. The District Commissioner's Nominations to serve on the District Executive Committee.

Alan asked Paul to nominate his representatives to serve on the District Executive Committee. Paul nominated – Elliott Chang and Debbie Carter. Alan asked for a thumbs up to approve the nominations – majority achieved.

g. Co-option of Members to Serve on the District Executive Committee

Alan explained that two members will be co-opted onto the Executive Committee, and they will be approved by the Executive Committee at its next meeting as per POR. For the record the intention is to co-opt: Mr Trevor Cottis of 6th Squirrels Heath as the Group Chair and Mark Scrace of 3rd Upminster as the GSL.

h. Election of a Scouter to Serve on the County Scout Council.

Alan confirmed that the District would like to elect Lisa Jones to serve on the County Scout Council of GLNE. Alan asked for a thumbs up to approve this nomination - approved.

Alan then handed back to the newly elected Chair, Louisa.

7. The District Chair – Louisa Golder

Louisa thanked all the Trustees for their hard work over the last year and congratulated everyone who had been elected and nominated. She thanked Allyson Cheung and Nicki Cast who stepped down tonight. She confirmed that the Executive Committee was now complete and asked the Trustees that were there to stand so everyone could see who they were.

Louisa confirmed to the Council members that the Trustees are appointing the following as President and Vice President for the following year.

President – Mr Alan Pyle

Vice President – Ed Body, Linda Thorogood, Carol Wickington and Bob Wickington. In addition, the following was proposed by the District Commissioner and with endorsement from the Trustees we are delighted to appoint an additional vice president, Joan McGovern who has given over 60 years to Scouting.

Louisa thanked the Vice Presidents for their active support this year.

Minutes of the 88th Annual General Meeting - continued

8. Presentations

Paul Fix and Alan Pyle presented the following Long Service Awards:

Robert Wallace - 15 years
Caron Tull – 15 years
Jill Martin – 15 years
Linda Merritt – 20 years
Peter Ager – 25 years
Roger Huggett – 25 years

Paul handed over to Dean Jefferys, Chair of the District Awards Advisory Group.

The Chief Scout's Commendation for Good Service

Chris Plume, 2nd Upminster

The Award for Merit

Jill Martin, 6th Squirrels Heath
Trevor Cottis, 6th Squirrels Heath
Jan Luscombe, 1st Elm Park

Dean then handed over to Lee Clark, County Commissioner for GLNE to make the long service award presentations.

Bar to the Silver Acorn

Brain Taffs, 1st Upminster

Silver Wolf

Charles Cox, 8th Hornchurch
Len Newman, District
Linda Thorogood, District

Lee then handed over to Louisa for the annual District Awards.

Young Leader of the Year

This is awarded to a Young Leader who has been an asset to their section

Joshua Wittridge

Janet Winslow Trophy

This award is awarded to a leader who has helped at more than one section.

Kevin Dible, 8th Hornchurch

Ron Sorrell Shield

This award is awarded to a leader who has been outstanding this year.

Kevin Cooper, 1st South Hornchurch

Minutes of the 88th Annual General Meeting – continued

Jackson Memorial Trophy

This award is awarded to a group in the District which we feel has excelled in all aspects of Scouting. The trophy was presented to:

1st Upminster

9. The Regional Commissioner for London – Terry Kingham

Terry said that it had been a challenging year but commended everyone for their positive approach to Scouting.

He said “he hoped Hornchurch would be up for the challenge with Squirrels”.

Terry thanked Paul Fix for doing a sterling job as Acting DC. He said finding a new Hornchurch DC was the County’s number one priority.

Terry congratulated all the award winners. He thanked Louisa for all she does for Hornchurch District and thanked everyone for all that they do in Hornchurch.

10. The County Commissioner – Lee Clark

Lee said thank you so much to everybody for learning new skills, adapting and keeping Scouting going.

Lee thanked Louisa, Paul and Kevin for keeping the District going. He said “they work as an amazing team”.

Lee confirmed that Paul’s new role would be as County Chair.

Lee spoke about the DC search and said that there were 4-5 people they were talking to but no firm names. He asked if there was anyone in Hornchurch that might be interested or knew of someone that might be. He confirmed that as of tonight he would be the Acting DC and hoped that a new DC would be in place by Christmas. If this was not possible, then they would have to look at other options like sharing a DC or a possible merger.

Louisa said that she wanted to thank Paul for everything he had done. She then thanked 1st Upminster for the use of their hall and thanked Dean and his team for helping to set up.

Louisa said that was the end of the formal business.

There was then a short presentation from Dean Jefferys and three of the Duke of Edinburgh participants.

The meeting formally closed at 9.28pm and recording was stopped.

Report of the Trustees for the Year Ended 31 March 2022

The Trustees present their report with the financial statements of Hornchurch District Scout Council for the year ended 31st March 2022. The format of both the annual report and accounts have changed this year to ensure we continue to comply with the rules and guidance of the Charity Commission and The Scouts. The Trustees have chosen to continue preparing Receipts & Payments accounts along with a Statement of Asset and Liabilities.

Charity Details

Charity Name	Hornchurch District Scout Council
Other Names	Hornchurch District Scouts
Registered Charity Number	303699
Scout Association Registration Number	13705
Charity Principal Operating Address	The Paddock, Wood Lane, Elm Park, RM12 5NH
Charity Registered Address	5 Cormorant Walk, Hornchurch, RM12 5HD
Principal Bankers	Barclays Bank plc, 36/38 South Street, Romford, RM1 1RH
Independent Examiner	Jonathan Rumsey Cresswell Rumsey, 181-183 Station Lane, Hornchurch, RM12 6LL

Report of the Trustees for the Year Ended 31 March 2022 - continued

District President and Vice Presidents

President:	Mr Alan Pyle
Vice Presidents:	Mr Edward Body Mrs Linda Thorogood Mrs Carol Wickington Mr Robert Wickington

Board of Trustees

District Commissioner	Vacant
Acting District Commissioner	Paul Fix (to 06.09.2021) ²
Interim District Commissioner	Dean Jefferys (from 15.9.2021)
District Chair	Louisa Golder ^{2,4}
District Treasurer	Lisa Jones ^{2,3}
District Secretary	Peter Allen ⁴
District Youth Commissioner	Rebecca Fish ¹
District Explorer Scout Commissioner	Steve Egginton (to 07.12.2021) Rachel Taylor (from 07.12.2021)
District Network Commissioner	Alan Winston
Elected by the District Scout Council	Allyson Cheung (to 06.09.2021) Sharon Adkins Holly Stephens ¹
Nominated by the District Commissioner	Rachel Taylor (to 06.09.2021) Elliot Chang Debbie Carter ^{3,5}
Co-opted by the District Scout Executive Committee	Nicki Cast (to 06.09.2021) Trevor Cottis (from 06.09.2021) Mark Scrace (from 06.09.2021)

¹18-25yr members

²Employment sub-committee member

³Appointments Advisory sub-committee member

⁴GHISP sub-committee member

⁵Thriftwood Representative

Report of the Trustees for the year ended 31 March 2022 - continued

Governance

Governing Document

Hornchurch District Scout Council's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

Charity Constitution

The District is a trust established under its rules of The Scout Association which are common to all Scouts in the United Kingdom.

Trustee Selection

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Policies and Procedures

The District is managed by the District Executive Committee, the members of which are the Charity Trustees of the Scout District which is an educational charity. As charity trustees they are responsible for complying with the legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of the District Chair, District Treasurer and District Secretary together with the District Commissioner, and members nominated by the District Commissioner, members elected by the District Scout Council and members co-opted by the committee (in accordance with the District constitution). The County Commissioner and County Chair have a right of attendance at meetings of the District Executive Committee.

Members of the Executive Committee complete Module 1 Essential Information, Safety, Safeguarding, GDPR and Trustee Introduction training within the first 5 months of joining the Committee.

The District Executive Committee exists to support the District Commissioner in meeting the responsibilities of their appointment. It meets formally at least five times a year.

Members of the Executive Committee must act collectively as charity trustees of the Scout District, and in the best interest of its members to:

- Comply with the Policy, Organisation and Rules of The Scout Association.
- Protect and maintain any property and equipment owned by and/or used by the District.
- Manage the District finances.
- Provide insurance for people, property and equipment.
- Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fundraising activities.
- Promote and support the development of Scouting in the local area.
- Manage and implement the Safety Policy locally.
- Ensure that a positive image of Scouting exists in the local community.

Report of the Trustees for the year ended 31 March 2022 - continued

Policies and Procedures - continued

- Appoint and manage the operation of any sub-committees, including appointing Chairmen to lead the sub-Committees.
- Ensure that Young People are meaningfully involved in decision making at all levels within the District
- The opening, closure and amalgamation of Groups, Explorer Scout Units, Scout Network and Scout Active Support Units in the District as necessary.
- Appoint and manage the operation of an Appointments Advisory Committee, including appointing an Appointments Committee Chairman to lead it.
- Supervising the administration of Groups, particularly in relation to finance and the trusteeship of property.

Risk and Internal Control

The Trustees routinely monitor the District key risks and put in place measures to manage them appropriately. The Trustees have identified the following as the potential key risks faced by the charity:

A safeguarding incident involving Scouting members. This is mitigated through following The Scout Association's adult appointment process which includes carrying out DBS checks for those performing regulated activity; a national vetting process; and a clear system for reporting concerns. Volunteers are required to complete mandatory safeguarding training within the timeframes set out in the Policy, Organisation and Rules of The Scout Association. Training completion and renewal is monitored by the County Executive through monthly reporting. During the year, there was improved compliance with mandatory safeguarding training and renewal. The District Commissioner and District Chair take the lead on monitoring compliance.

Risk to the health and safety of Scouting members. This is mitigated through mandatory safety training for volunteers, which is monitored by the District Executive through monthly reporting of completion and renewal data; adherence to the requirements of the adventurous activity permit scheme; and following the provisions of the Policy, Organisation and Rules of The Scout Association. During the year, there was improved compliance with mandatory safety training and renewal.

In addition, routine planned and preventative maintenance is carried out at the District HQ to protect the health and safety of those using the building. This is led by the District HQ Manager and overseen by the District Executive Committee.

Internal Controls

The District has place systems of internal financial control that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories (or online approvals for all payments).

The District has comprehensive insurance policies to ensure that insurable risks are covered. These include insurance for non-members attending Scouting activities and events. In addition to this the District holds Employers Liability Insurance.

Report of the Trustees for the year ended 31 March 2022 - continued

Objectives and Activities

Charitable Objectives

The charity's objective is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities.

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Charity Activities

Scouting is open to all young people between the ages of 6 and 25, irrespective of their background, ethnic origin, nationality, race, gender, marital or sexual status, mental or physical ability, financial status, political or religious beliefs.

The Scout District incorporates the geographical areas of Ardleigh Green, Corbets Tey, Cranham, Elm Park, Emerson Park, Hornchurch, Rainham & Upminster, which are situated in the Greater London Borough of Havering. Hornchurch Scout District is part of Greater London North East Scout County.

The District's role is to support the Groups within its area of operation. It does this through supporting the development of Scouting, the provision of training and other services, and the running of events and activities for young people.

Public Benefit Statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings

Report of the Trustees for the year ended 31 March 2022 - continued

Charity Achievements

During 2021-22 the youth membership increased to 1182, up by 266, in the annual census in January 2022. This includes Explorer Scouts.

12 young people from across the District were selected to be members of units 31 and 32 heading off to the 25th World Scout Jamboree in South Korea in the summer of 2023. They are working hard with their fundraising and we look forward to hearing all about their experiences next year!

The Explorer Scout units in the District (Centurion, Dragons, Trojans, Vikings and the Young Leaders Unit) continued to run their own programmes and hold a number of joint unit activities.

Gambia & Hornchurch International Scout Project (GHISP) are continuing to support the work they did on their expeditions at the Scout HQ in Basse and Basse Hospital, and are making preparations for their next expedition, hopefully taking place in 2024. The accounts are shown as an attachment to this report.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:



Louisa Golder
District Chair
Date: 24/08/2022



Lisa Jones
District Treasurer
Date: 24/08/2022

Financial Statements for the Year Ended 31 March 2022

Financial Review

Overall receipts for the year, including the profit from the sale of Adventure Island Bands, exceeded payments by £17,705.70 (2021 Excess Receipts £8,270.11).

Net income on District events was £3,165.95 (2021 net cost £56.46). £3,055.00 of this is for events in May 2022.

Adventure Island tickets continue to be accounted in a separate bank account. Profit for the year was £21,754.61 (2021 £8,181.14). Stock of Adventure Island tickets was £23,408.75 (based on cost price) as at the end of the reporting period. The accounts are shown as an attachment to this report.

Financial Policies

Reserves and Investments

The trustees maintain cash reserves in order to support the future of Scouting in the Hornchurch District. Six months operating costs, approximately £4,000 are held in reserves. In addition to this the District holds £29,013.34 designated for the eventual replacement of the District Headquarters building (prefabricated) and District stores. Other designated reserves are set out in note 2 to the accounts. After these designations, free cash amounts to £20,660.17 (2021 £16,209.92).

Free Cash	2021/22	2020/21
Cash at bank	87,167.17	62,398.42
Building & Equipment Reserves	(29,013.34)	(24,910.28)
Operational Reserves	(4,000.00)	(4,000.00)
Adventure Island Funds	(28,053.41)	(11,570.32)
GHISP Funds	(56.13)	(323.78)
Water Activities	(4,956.48)	(4,956.48)
1st Rainham Scout Group	(427.64)	(427.64)
	<u>20,660.17</u>	<u>16,209.92</u>

Reserves are currently invested in income-earning deposits at banks, although interest earned is currently minimal.

Independent examiner

Jonathan Rumsey has this year carried out the independent examination of the 2021/22 Accounts and the Executive Committee is grateful to him for continuing the appointment.

Trustee's responsibilities

The trustees acknowledge their responsibility for the preparation of the accounts in accordance with guidance issued by the Charity Commission and The Scout Association, and for safeguarding the assets of the charity.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Louisa Golder
District Chair
Date:

Lisa Jones
District Treasurer
Date:

Independent Examiner's report to the trustees of Hornchurch District Scout Council

I report to the trustees on my examination of the accounts of the Hornchurch District Scout Council for the year ended 31 March 2022.

Respective responsibilities of the trustees and examiners

As the charity trustees of the Hornchurch District Scout Council, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Hornchurch District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Hornchurch District Scout Council as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Jonathan Rumsey
Cresswell Rumsey
181-183 Station Lane
Hornchurch
RM12 6LL
Date: 29/07/2022

Statement of Receipts and Payments for the year from 1 April 2021 to 31 March 2022

	2021/22	2021/22	2020/21	2020/21
	£	£	£	£
Receipts	Unrestricted	Restricted	Unrestricted	Restricted
Membership fee from members	56,696.30		49,534.90	
Less membership fee paid on <small>(National/Regional/County)</small>	(48,580.20)		(39,113.20)	
Net membership fee retained	8,116.10		10,421.70	
Donations and Other Income (note 5)	100.00		130.00	
Interest	-		10.85	
District Activities - Net Income/(Cost)	3,165.95		(56.46)	
Explorer Scouts - Net Income/(Cost)	(2,284.91)		(884.92)	
Scout Network Net Income/(Cost)	(110.00)		(100.00)	
Training	10.00		-	
Adventure Island Profit	21,754.61		8,181.14	
GHISP Funds - Net Income/(Cost)	(261.65)		(765.37)	
Water Activities	-	-	-	5,783.19
Total Receipts	30,490.10	-	16,936.94	5,783.19
Payments				
Membership Fee Rebates to Groups	458.00		601.00	
Conferences/Social Events	-		-	
Duke of Edinburgh - Net (Income)/Cost	93.69		120.00	
Young Leaders	331.42		33.99	
Development and Growth	273.59		1,025.22	
St George's Day	-		-	
Equipment and Sundry Expenses	910.26		520.51	
Paid Administration (note 6)	2,180.23		1,884.29	
District HQ Costs	3,708.55		3,301.92	
District Executive Committee Expenses	444.29		193.53	
DC & District Team Expenses	(3.65)		332.14	
Training	611.75		1.64	
AGM Costs	401.27		152.59	
Grants and Donations (note 5)	3,375.00		500.00	
Disadvantage Fund	-		-	
Water Activities	-		-	826.71
Total payments	12,784.40	-	8,666.83	826.71
Excess (Payments)/Receipts	17,705.70	-	8,270.11	4,956.48

Statement of Assets and Liabilities as at 31 March 2022

At the year end the Executive Committee had no material liabilities.

	Notes	2021/22	2020/21
Cash at Bank	1		
Reserve Savings Account	2	33,013.34	28,910.28
Current Account		20,649.58	16,949.63
Explorer Scouts Accounts		3,854.05	4,216.77
Equals Prepaid Cards - Explorers		975.56	-
Equals Prepaid Cards - Network		19.87	-
Equals Prepaid Cards - Admin		117.59	-
Adventure Island Account		28,053.41	11,570.32
GHISP Account		56.13	323.78
1st Rainham Scout Group		427.64	427.64
		87,167.17	62,398.42
Fixed Assets	3		
Buildings			
District Headquarters		19,095.00	19,095.00
Containers Stores 1		407.00	407.00
Containers Stores 2		2,363.92	2,363.92
		21,865.92	21,865.92
Equipment			
Office		600.00	600.00
Activity		5,000.00	5,000.00
		5,600.00	5,600.00
Thriftwood		250.00	250.00
Stock			
Adventure Island bands	4	23,408.75	26,836.25
Total Assets		138,291.84	116,950.59

The above statement of receipts and payments and statement of assets and liabilities were approved by the Trustees and signed on their behalf by:



Louisa Golder
District Chair
Date: 24/08/2022



Lisa Jones
District Treasurer
Date: 24/08/2022

Notes to the Financial Statements for the Year Ended 31 March 2022

Basis of Accounting

The financial statements have been prepared on a receipts and payments basis and comply with the Statement of Recommended Practice on Accounting and Reporting by Charities where relevant. Receipts are brought into account when cash is received, and payments are accounted for when payment is made. This basis of preparation is permitted to charities with an income of less than £250,000 and which are not companies, under section 113 of the Charities Act 2011.

The accounts comprise the funds under the control of the Executive Committee, which are:

- the funds of the District Explorer Scout units, the District Scout Network and the Adventure Island account. These are currently directly administered by, or under the oversight of, the District Treasurer.
- the funds administered by the District Treasurer, including the general and designated building and equipment funds.
- the funds of the Gambia & Hornchurch International Scout Project (GHISP).

1. Bank Balances

The balances quoted are the amounts reconciled to the bank statements for the period covered by these accounts. These balances are reconciled against outstanding lodgments and payments not included in the statements at 31 March 2022.

2. Designated Funds

The trustees designate funds to the Operational Expenses fund in order to support the future of Scouting in the Hornchurch District. Six months operating costs, approximately £4,000 are held in the reserve account. In addition to this, the District designates funds to the Building and Equipment fund for the eventual replacement of the District Headquarters building (prefabricated) and District stores.

The funds of the Scout Active Support, the Explorer Scout Units, the Scout Network and Adventure Island Fundraising are regarded as designated funds of the Executive Council.

Designated Funds	2021/22	2020/21
Buildings and Equipment Fund	29,013.34	24,910.28
Operational Expenses Reserve Fund	4,000.00	4,000.00
Explorer Scouts Accounts	4,829.61	4,216.77
Adventure Island Funds	28,053.41	11,570.32
Equals Prepaid Cards	19.87	-
GHISP Funds	56.13	323.78
	65,972.36	45,021.15

3. Fixed Assets

In the statement of assets and liabilities, fixed assets are included on the following basis of valuation:

Buildings: HQ at its cost in 1994/95; Container stores 1 at cost in 2004/05; Container stores 2 at cost in 2017/18.

Office and activity equipment: at the trustees' estimate of their current replacement cost. Thriftwood at its historic cost in 1957. Since the purchase, our share has increased due to the closure of Squirrels Heath District.

Notes to the Financial Statements for the Year Ended 31 March 2022 - continued

4. Adventure Island Stock

Stock value is based on the cost price of the Adventure Island tickets.

	Qty	Cost	Stock Value
Adventure Island	2072	10.00	20,720.00
Sealife	465	5.00	2,325.00
Golf	97	3.75	363.75
			<hr/>
			23,408.75

5. Donations and Other Income

Donations/other income is made up of:

CAF	100.00
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Donations paid out are as follows:

International (WSJ Support)	3,375.00
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6. Paid Administration

We currently employ a District Administrator on a permanent contract. These costs are now fully funded by membership fee.

7. Trustee's Expenses

The trustees are volunteers and do not receive remuneration for their services to the Council. Trustees received reimbursement of necessary expenses incurred in the performance of their duties amounting to £444.29 (2021 £193.53).

GAMBIA AND HORNCHURCH INTERNATIONAL SCOUT PROJECT

Balance Sheet at 04 April 2022

	<u>2021/22</u>	<u>2020/21</u>
	£	£
CAPITAL		
GENERAL FUND		
Balance at beginning of Year	£317.78	£1,083.15
Add: Net Income		
Less: Net Expenditure	-£261.65	-£765.37
Balance at end of year	<u>£56.13</u>	<u>£317.78</u>
REPRESENTED BY:		
Cash at Bank	£56.13	£317.78
Debtors		£0.00
Creditors		£0.00
Write off		£0.00
Total	<u>£56.13</u>	<u>£317.78</u>
	0	

Treasurer _____

Adam Woodgate

Auditor _____

Name

GAMBIA AND HORNCHURCH INTERNATIONAL SCOUT PROJECT

INCOME & EXPENDITURE ACCOUNT - YEAR TO 04 April 2022

	<u>2021/22</u>
	£
INCOME	
Net Income From Fund Raising Events	
Subtotal	<u>0.00</u>
Other income	
General	570.41
Gift Aid	172.42
Total	<u>£742.83</u>
EXPENDITURE	
General - including Project costs	£1,004.48
	<u>£1,004.48</u>
NET EXPENDITURE FOR 2021/22	<u>-£261.65</u>

Adventure Island Accounts for the year 1 April 2021 to 31 March 2022

Payments & Receipts	Notes	2021/22	2020/21
			£
Receipts			
Sales of tickets		50,499.74	36,258.33
Test sales (new card machines)		0.98	0.98
Donations		25.00	-
Total Receipts		50,525.72	36,259.31
Payments			
Purchase of tickets		25,031.25	19,525.00
Paid Administrator		-	1,300.00
District Reserves		4,100.00	2,000.00
Mobile phone costs		181.44	226.42
Disadvantage Fund (tfr to Current a/c)		500.00	-
District Activity (annual £2k)		2,000.00	2,000.00
Gifts		100.00	50.00
Postage		4.94	7.50
International - WSJ23 Support		2,125.00	-
Total payments		34,042.63	25,108.92
Excess (Payments)/Receipts		16,483.09	11,150.39
Bank Opening Balance 1 April	1	11,570.32	419.93
Sales of tickets		50,500.72	36,259.31
Donations		25.00	-
Purchase of tickets		(25,031.25)	(19,525.00)
Paid Administrator Salary		-	(1,300.00)
District Reserves		(4,100.00)	(2,000.00)
Mobile phone costs		(181.44)	(226.42)
Disadvantage Fund grants		(500.00)	-
District Activity (annual £2k)		(2,000.00)	(2,000.00)
Gifts		(100.00)	(50.00)
Postage		(4.94)	(7.50)
International - WSJ23 Support		(2,125.00)	-
Bank Closing Balance 31 March		28,053.41	11,570.32

Stock of tickets @ cost price		2	
	Qty	Cost	Stock Value
Adventure Island	2072	10.00	20,720.00
Sealife	465	5.00	2,325.00
Golf	97	3.75	363.75
			<u>23,408.75</u>
			26,836.25

Statement of Profit & Loss

Sale of tickets	50,500.72	36,259.31
Less:		
Opening Stock	26,836.25	35,105.50
Costs (excludes transfers to Admin/Reserves/Grants)	25,317.63	19,808.92
	<u>52,153.88</u>	<u>54,914.42</u>
Closing Stock	23,408.75	26,836.25
Cost of Sales	28,745.13	28,078.17
Profit for the year	<u>21,755.59</u>	<u>8,181.14</u>