

# Trustees' Annual Report

For the period

From (start date) 

0	1	0	1	2	4
---	---	---	---	---	---

 to end date 

3	1	1	2	2	4
---	---	---	---	---	---

Section A

Reference and administration details

Charity name

10th Finchley (Scottish) Scout Group

Other names the charity is known by

Registered charity number (if any)

303488

HQ registration number

Charity's principal address

Gordon Hall

Huntly Drive

London

Postcode

N

3

1

N

X

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Lisa Zaferakis	Chair	16-Jul-19
2	Tami Nettler	Treasurer	7-Jul-15
3	Andrew Simson	co-GLV (ex-officio)	11-Jun-17
4	Tony Francis-Burnett	co-GLV	7-Jul-15
5	Susan Liu		7-Jul-15

6	Ann Francis-Burnett		12-Apr-16
7	Charles Rowell		11-Jun-17
8	Danuta Heneaghan		16-Jul-19
9	Christopher Reay		5-Jun-22
10	Lis Maimaris		11-Jun-23
11	Christoph Raatz		11-Jun-23
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address
Examiner	Thomas Heneaghan	

## Section B

## Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:	<p>The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p>
Policies and procedures adopted for:	<p>The Trustee Board consists of the Chair, Treasurer and 9 Trustees and meets three times per year in addition to the AGM.</p> <p>Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.</p>
a) the induction and training of trustees; b) trust	<p>This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.</p>

Section B	Structure, governance and management (continued)
	<p><b>Risk and Internal Control (Specimen 1)</b>  The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p><b>Damage to the building, property and equipment.</b> The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p><b>Injury to leaders, helpers, supporters and members.</b> The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p><b>Reduced income from hall rentals.</b> The Group is primarily reliant upon income from subscriptions and hall rentals. The group does</p>

hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

**Reduction or loss of leaders.** The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

**Reduction or loss of members.** The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

**Risk and Internal Control (Specimen 2)**  
The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### **The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The weekly programme for all sections are based on these objectives.

All sections use the District Camp site for outdoor activities for at least 2 months in the Summer and aim to have at least 1 camp/sleepover each year.

Have section forums to get the young peoples views on what they would like to do.

All sections attend a parade on Remembrance Sunday

Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.
--------------------------	--

<b>Section D</b>	<b>Achievements and performance</b>
------------------	-------------------------------------

Summary of the main achievements of the charity during the year	In 2024 we revarnished the corridor and started to look for replacements to the existing chairs used throughout the Hall. We replaced the gas cooker with a safer, more efficient induction one. We continue to review the rental agreements bi-annually and make adjustments accordingly.
---	--

<b>Section E</b>	<b>Financial Review</b>
------------------	-------------------------

Brief statement of the charity's policy on reserves	<p><b>Reserves Policy</b></p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short.</p> <p>The Group Trustee Board will need to decide on a sum to hold in order to ensure activities can continue for a specified number of months.</p> <p>The Group held reserves of just under £100k against this at year end. This is above the level required for operating expenses.</p>
Quantify and explain any designations	

Further financial review details (optional information)

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>the charity's principal sources of funds (including any fundraising);</li> </ul>	<p><b>Investment Policy (Specimen 1)</b></p> <p>The Group has adopted a low risk strategy to the investment of its funds. Due to the high level of reserves we intend to review investment levels and terms in the coming months.</p>
--	---

Section F	Other Optional Information
Plans for future periods (details of any significant activities planned to achieve them)	This year we plan to enhance the fire alert structure (detectors, alarms, doors, etc) of Gordon Hall and paint a majority of the spaces.

Section G	Declaration
-----------	-------------

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	<i>Lisa Zaferakis</i>					
Full name(s)	Lisa Zaferakis					
Position (eg Secretary, Chair)	Chair					
Date	0	5	1	0	2	5



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
10th Finchley (Scottish) Scout Group

No (if any)  
303488

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01.01.2024

To

Period end date  
31.12.2024

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Membership subscriptions (net of capitulation)	3,169	-	-	3,169	3,735
Gift Aid	2,483	-	-	2,483	-
Property rents	32,714	-	-	32,714	27,320
Bank interest	1,944	-	-	1,944	1,565
Activities	4,123	-	-	4,123	4,517
Fundraising	145	-	-	145	50
Other income	504	-	-	504	170
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	45,081	-	-	45,081	37,356
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	45,081	-	-	45,081	37,356
<b>A3 Payments</b>					
Fundraising	-	-	-	-	-
Activities	16,531	-	-	16,531	12,705
Premises costs	17,331	-	-	17,331	15,150
Minibus expenses	-	-	-	-	-
Family camp	-	-	-	-	-
Other expenses	763	-	-	763	469
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	34,625	-	-	34,625	28,323
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	125
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	125
<b>Total payments</b>	34,625	-	-	34,625	28,448
<b>Net of receipts/(payments)</b>	10,456	-	-	10,456	8,907
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	89,382	-	-	89,382	80,475
<b>Cash funds this year end</b>	99,838	-	-	99,838	89,382



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	COIF Deposit Account	15,561	-	
	Bank Current Account	100	-	
	Bank Deposit Account	84,177	-	
	Cash Floats	-	-	
		-	-	
	<b>Total cash funds</b>	<b>99,838</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

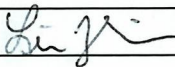
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>	COIF Income Units at cost (market value at 31 December 2024 £4,642.75)	5,000	-	
			-	
			-	
			-	
			-	

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Scouting equipment, furniture etc.	28,331	# -	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	LISA ZAFERAKIS	08/10/25

## **Independent Examiner's Report to the Trustees of the 10th Finchley (Scottish) Scout Group**

I report on the accounts of the Group for the year ended 31 December 2024 which comprise the Receipts and Payments Account and the Statement of Assets and Liabilities at the end of the year.

My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### **Respective responsibilities of trustees and examiner**

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the "2011 Act") and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act;
- To follow the applicable Directions given by the Charities Commission under Section 145(5) (b) of the Act; and
- To state whether particular matters have come to my attention.

### **Basis of examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

### **Independent Examiner's Statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that, in any material respect :

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date

31/7/25

Name

**Thomas P Heneaghan**

Qualification

**C.A.**

Address

**106 Walmington Fold  
Woodside Park  
Finchley  
N12 7LJ**