

## **10<sup>th</sup> Finchley (Scottish) Scout Group.**

### **Trustees' Annual Report for the year ended 31 December 2020**

#### **Trustees**

The trustees are deemed to be the members of the 10th Executive for the time being. Those who have served in this capacity during the last year and to the date of this report are as follows.

#### Trustees and date appointed as Trustee

Charles Rowell	(Chair)	11 June 2017
Susan Liu	(Secretary)	7 July 2015
Tony Francis-Burnett	(GSL)	7 July 2015
Tami Nettler	(Treasurer)	7 July 2015
Ann Francis-Burnett		12 April 2016
Andrew Simson	(CSL)	-----
Ishpal Anand		11 June 2017
Gregory Thornett		11 June 2017
Samuel Rogers	(SL)	8 July 2108
Maria Pulizzi		8 July 2018
Lisa Zaferakis		16 July 2019
Danuta Heneaghan		16 July 2019

The principal address of the charity for correspondence purposes is Gordon Hall, Huntly Drive, London N3 1NX.

#### **Structure, governance and management**

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of the Scout Association.

The Group is a trust established under rules which are common to all Scouts. It is also a Registered Charity in its own right number 303488.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of the Chair, Treasurer and Secretary together with the Group Scout Leader and up to 9 other members. Of the 9 other members one third are appointed by the Group Scout Council and another third are nominated by the Group Scout Leader and approved by the Group Scout Council both at the AGM.

The Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointment and is responsible for:

- The maintenance of Group's property.
- The development of the Group.
- The training of leaders and administrators.

- The raising of funds and the administration of the Group's finance.
- The insurance of persons, property and equipment.
- Group public occasions.
- Assisting in the recruitment of leaders and other adult support.
- Appointing any sub committees that may be required.

The Executive itself meets quarterly.

### **Risk and internal Control**

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Principal risks facing the Group are as follows:

- Exposure to financial loss from events – mitigated by a robust Events Approval process
- Reputational damage from adverse press coverage – mitigated by the use of a County Public Relations officer in contact with local Press and the Scout Association media team
- Reduced income from a fall in membership – mitigated by the support and training of volunteer Scout Leaders to enable a challenging, vigorous and appealing programme for young people.

### **Objectives and activities**

This year 2020 has been like no other and most of the activities such as Summer camp in Aboyne Scotland were cancelled due to Covid 19 restrictions.

The hall was closed at start and scouting only took place via Zoom interaction and the leaders have put many hours in engaging with all our young people. Plan for the future in 2021 is unclear but a return to face to face scouting will be something we hope will happen.

Whilst hall has not been able for use for most of the year much needed work on security and maintenance has been achieved and the money spent has shown improvement inside and out. I hope a sub committee for building and outside area will be formed in 2021.

The 10<sup>th</sup> Finchley Scout Group objectives remain the same:

- To make quality Scouting available to every young person in the Group, regardless of gender, race, ethnicity, religion or disability.
- To ensure that the Scout Group offers the opportunity for young people aged 6 to 18 to progress through the Scout sections in a clearly identifiable way, either within their Group, or through formal arrangements with other Scout Groups and District and County led provisions.
- To continually quality assure the quality of Scouting in the Scout Group.
- To continuously recruit and retain adult leaders and helpers.
- To maintain a quality programme of adult training and development.
- To build strong teams of adults who will deliver the Group's objectives.

The Group supports the work done in Group in delivering the programme by:

- Delivering the national modular adult training scheme
- Supporting and promoting participation in national and international events

- Providing leadership and guidance both for Group Managers and those who manage specific sections within the Group/
- Providing Group- events and competition.in District activities, handicrafts, camping, water activities, hill walking and climbing etc

## **Achievements and Performance**

Because of Covid 19 this has been severely curtailed.

The provision of Adult Training and a full programme of modular training has been implemented across Greater London North County thus ensuring all leaders have access to the mandatory training they need in a timely way most can now be done online.

## **Public Benefit**

In planning our activities for the year, we kept in mind the Charity Commission guidance on public benefit at our trustee meetings.

Membership of the Scout Association, and therefore of the Scout Group, is open to all no matter what background, faith, gender, or personal circumstances. Subscriptions payable by members are minimal and no young person would be prevented from joining if they were unable to pay this subscription. Grants are available at Group, District and County level to assist all young people to fully participate in all activities.

Because of Covid 19 subscriptions have been suspended until normal return in 2021.

## **Plans for the Future**

- Defined and governed by young people in partnership with adults.
- Enjoyed by more young people and adult volunteers.
- As diverse as the communities in which we live.

Clear guidance and support for new leaders continues to be a priority and we are confident that this leads to more exciting and challenging programmes for the young people as well as ensuring that leaders find their role rewarding.

## **Financial activities and results**

Because of Covid 19 impact many activities were not able to take place. For full details please see accounts.

## **Investment Powers, Policy and Performance**

It is a requirement of POR (Policy Organisation and Rules) that funds not immediately required by the Group are transferred into a suitable investment vehicle permitted by POR. The Group's policy has been to invest with National Savings and in bank deposit accounts including the Charities Official Investment Fund and CAF.

## **Voluntary Help**

Many volunteers give of their time and talents to support Scouting within the Group. We are indebted to these volunteers for their commitment and support.

Approved by the Trustees and signed on their behalf by:

A handwritten signature in black ink, appearing to be 'C. Rowell', written in a cursive style.

P.P.

Charles Rowell  
Chair  
10<sup>th</sup> Finchley (Scottish) Scout Group.

1<sup>st</sup> April 2021

CHARITY COMMISSION  
FOR ENGLAND AND WALES

10th Finchley (Scottish) Scout Group

303488

## Receipts and payments accounts

CC16a

For the period  
from

01.01.2020

To

31.12.2020

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Membership subscriptions (net of capital)	2,721	-	-	2,721	2,821
Gift Aid	-	-	-	-	2,340
Property rents	20,140	-	-	20,140	33,271
Bank interest	254	-	-	254	345
Activities	465	-	-	465	3,191
Fundraising	157	-	-	157	1,968
Other income	10,000	-	-	10,000	880
COVID	33,738	-	-	33,738	-
<b>Sub total (Gross income for AR)</b>					
	33,738	-	-	33,738	44,816
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>					
	-	-	-	-	-
<b>Total receipts</b>	<b>33,738</b>	<b>-</b>	<b>-</b>	<b>33,738</b>	<b>44,816</b>
<b>A3 Payments</b>					
Fundraising	328	-	-	328	476
Activities	3,951	-	-	3,951	12,458
Premises costs	13,209	-	-	13,209	24,889
Minibus expenses	370	-	-	370	1,861
Family camp	-	-	-	-	-
Other expenses	287	-	-	287	178
	-	-	-	-	-
<b>Sub total</b>	<b>18,145</b>	<b>-</b>	<b>-</b>	<b>18,145</b>	<b>39,962</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	2,337
<b>Sub total</b>					
	-	-	-	-	2,337
<b>Total payments</b>	<b>18,145</b>	<b>-</b>	<b>-</b>	<b>18,145</b>	<b>42,299</b>
<b>Net of receipts/(payments)</b>	<b>15,593</b>	<b>-</b>	<b>-</b>	<b>15,593</b>	<b>2,518</b>
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>	<b>65,924</b>	<b>-</b>	<b>-</b>	<b>65,924</b>	<b>63,406</b>
<b>Cash funds this year end</b>	<b>81,516</b>	<b>-</b>	<b>-</b>	<b>81,516</b>	<b>65,924</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	COIF Deposit Account	14,042	-	-
	Bank Current Account	100	-	-
	Bank Deposit Account	67,374	-	-
	Cash Floats	-	-	-
	<b>Total cash funds</b>	<b>81,516</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))				
		OK	OK	OK
<b>B2 Other monetary assets</b>		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	COIF Income Units at cost (Market value at 31 December 2020 £5,222.08)	5,000	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B4 Assets retained for the charity's own use</b>	Motor vehicles at cost	1,000	-	-
	Scouting equipment, furniture etc.	28,331	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Signed by one or two trustees on  
behalf of all the trustees

Signature

Print Name

Date of approval

## **Independent Examiner's Report to the Trustees of the 10th Finchley (Scottish) Scout Group**

I report on the accounts of the Group for the year ended 31 December 2020 which comprise the Receipts and Payments Account and the Statement of Assets and Liabilities at the end of the year.

My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### **Respective responsibilities of trustees and examiner**

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the "2011 Act") and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act;
- To follow the applicable Directions given by the Charities Commission under Section 145(5) (b) of the Act; and
- To state whether particular matters have come to my attention.

### **Basis of examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

### **Independent Examiner's Statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that, in any material respect :

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date

16/9/21

Name

**Thomas P Heneaghan**

Qualification

**C.A.**

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