



5th Northfleet Scout Group

Reg. Charity No: 303427

Kipling Hall
Rembrandt Drive, Northfleet, Kent
DA11 8NQ

Trustees Report for the Year ended 31st March 2025

The Group is managed by the following Trustees

David Kerrison – Chair
Ian Stevenson – Treasurer
Andy Treadwell – Group Scout Leader
David Dixon
Terry Hobbs
Sandra Hobbs
Gill Mc Gill
Phil Hutchins
Tim Treadwell
Heather Treadwell

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association

The Group is a Trust established under its rules which are common to all groups. Trustees are appointed in accordance with the policy, organisation and rules of the Scout Association.

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The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and six Trustees (including 2 x Ex-Officio Trustees and two co-opted trustees and meets every 3 months.

Members of the Trustee board complete 'Being a Scouts Trustee training within 6 months of joining the board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their

support helps other volunteers run high quality and safe programs that give young people skills for life.

Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups.

The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we cooperate with others and make friends.

The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.

The Group has 60 members. There are separate reports by the section leaders of their activities for the past year.

The main activities of the Group include:

- District Cub Camp at Hopehill
- New Year Ramble
- Cubs Treasure Hunt in Gravesend
- Kontiki, Raft Day at Leybourne Lakes
- Scout Winter Camp
- Cubs on Water and Beavers on Water
- Christmas Panto and Sleepover
- Scout Service Crew camp
- St Georges Day and Remembrance Day parades
- Family Camp at Hopehill
- Group Activity evening.

Main fundraising activities have been:

- Halloween and Christmas Fair Car Parking
- Xmas fair
- Collect my Christmas Tree
- Use of the Hall by external organisations and private hire
- Donations

Fund raising this year has been sufficient to cover the running costs of the Group and maintenance of the Headquarters.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

The Groups policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Trustee board considers the group should hold a sum equivalent of 6 months running costs, circa £10,000

Investment Policy

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

The accounts have been drawn up on the receipts and payments basis which is consistent with the previous year, approved by the trustees on 8TH May 2025.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s)

Signature(s)

Full name(s)

Full name(s)

Date

5TH Northfleet Scout Group

Receipts and Payments Account

Year start date

Year end date

	1-Apr-24	To	31-Mar-25
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Receipts and payments

	2025	2024
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	7,493.00	6,918.00
Less:Membership subscriptions paid on (National/County/Area/District)	3,660.00	3,469.50
Net membership subscriptions retained	3,833.00	3,448.50
Donations	3,642.80	2,834.00
Gift Aid	1,195.11	875.55
Legacies & other similar income	-	-
Sub total	8,670.91	7,158.05
Grants - Maintenance Grants	5,200.00	
Other grants	-	
Sub total	5,200.00	-
Fundraising (gross) - Detail 1	1,708.85	1,919.37
Detail 2	-	-
Detail 3	-	-
Other fundraising activities Sundries	341.00	199.49
Sub total	2,049.85	2,118.86
Scouting Activities	5,344.06	3,712.60
Detail 2		
Detail 3		
Sub total	5,344.06	3,712.60
Investment income		
Bank interest	251.18	201.43
Building Society interest	-	-
The Scout Association Short Term Investment Service		93.50
Property Rent income	9,865.00	9,681.00
Other investment income	-	-
Sub total	10,116.18	9,975.93
Total Gross Income	31,381.00	22,965.44
Asset and investment sales, etc.	-	-
Total receipts	31,381.00	22,965.44

5TH Northfleet Scout Group

Receipts and Payments Account

Year start date

Year end date

For the year from	1-Apr-24	To	31-Mar-25
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Receipts and payments

	2025	2024
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Youth programme and activities	-	-
Scouting Activities 1	8,199.35	7,074.58
Detail 2		
Detail 3		
Adult support and training	-	
Rent	325.00	325.00
Water and Sewerage	354.95	269.04
Electricity and Gas	2,597.45	5,770.92
Insurance	2,699.31	2,643.87
Repairs and Renewals	4,085.72	5,640.13
Materials and equipment	3,161.02	129.93
Printing & photocopying	-	
Uniforms	1,227.30	1,541.88
AGM and trustee expenses	-	-
Other costs detail BT	-	
Sub total	22,650.10	23,395.35
Fundraising expenses		
Detail 1 Minibus	2,131.95	1,365.68
Detail 2 Sundries	276.25	544.77
Detail 3 Fundraising	201.44	278.32
Other fundraising costs		-
Sub total	2,609.64	2,188.77
Total Gross Expenditure	25,259.74	25,584.12
Asset and investment purchases, etc.	-	-
Total payments	25,259.74	25,584.12
Net of receipts/(payments)	6,121.26	- 2,618.68
Cash funds last year end	23,482.05	26,100.73
Cash funds this year end	29,603.31	23,482.05

Statement of assets and liabilities at the end of the year

	31/03/25	3/31/2024
	Unrestricted funds	Unrestricted funds
	£	£
Cash funds		
Bank current account	18,693.08	12,612.17
Bank deposit account	10,452.61	10,201.43
Building society account	-	-
The Scout Association Short Term Investment Service		
Cash/Floats	457.62	668.45
Total cash funds	29,603.31	23,482.05
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	20,000.00	20,000.00
Motor vehicles	7,000.00	7,000.00
Scouting equipment, furniture etc	17,000.00	17,000.00
Other Trailers	6,000.00	6,000.00
Sub total	50,000.00	50,000.00
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid		-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

Print Name

Chair
Treasurer

Scrutineer's Report to Trustees of
5th Northfleet SCOUT GROUP

Report on the accounts of the Group / District for
Year ended 31st March 2025

Respective responsibilities of Trustees and Scrutineer

As the Group / District trustees you are responsible for the preparation of the accounts.

You consider that neither the audit nor independent examination requirements of the Charities act 2011 apply.

It is my responsibility, without conducting an audit or independent examination, to scrutinise the accounts and report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Groups / Districts constitution, I have scrutinised the records and the accounts set out in pages 1 – 3.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Signed : W.J. Clark

Dated : 19 / 5 / 2025

W.J.Clark FCMA, GCMA

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