



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

**Trustees' Annual Report for the period**

**From 01/04/2024 to 31/03/2025**

**Charity name: 1<sup>st</sup> Westgate-on-Sea Scout Group**

**Charity registration number: 303420**

**Objectives and Activities**

Summary of the purposes of the charity as set out in its governing document	To prepare local young people with skills for life, supported by leaders, delivering an inspiring programme in line with the Scout Association Policy Organisational Rules.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	<p><b>Scouting Activities</b></p> <p>1<sup>st</sup> Westgate-on-Sea Scout Group is made up of the following sections:</p> <ul style="list-style-type: none"> <li>• Squirrels (age 4-6 years)</li> <li>• Beavers (age 6-8 years)</li> <li>• Cubs (age 8-10.5 years)</li> <li>• Scouts (10.5-14 years)</li> </ul> <p>Each of the sections provides an age appropriate, fun, educational and varied programme of events with a focus on badgework and Chief Scouts Awards. They meet once a week at the Scout Hut to deliver this programme.</p> <p>As well as the regular meetings that took place at the Scout Hut, this year the sections attended other organised events, such as camping at Marshside and trips to Revolution Climbing Centre and Chessington. They also entered District events such as the Chess Competition and fishing day. They also take part in organised fundraising activities, such as the Tesco Charity Bag Pack.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Activities for the year were planned in accordance with the guidance issued by the Charity Commission on public benefit and in line with the Scout Association Policy Organisational Rules.
Contribution made by volunteers	We appreciate of all our voluntary leaders and their continued efforts to deliver an engaging, and fun program. Without their time, we would not be able to offer such a varied programme of events to the young people in our group and we would not be able to play such an active role within the community.

**Achievements and Performance**

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	<p><b>Fundraising</b></p> <p>Fundraising includes the Thanet Lotto &amp; Amazon, as well as section fundraising events. Fundraising at a group level continues to be aimed at improvements to the hut, whilst individual sections fundraise for further resources.</p> <p><b>Hut improvements</b></p> <p>The focus of development this year has been external improvements to the grounds of the hut. A local gardener was employed to clear the overgrown garden and maintain it, offering a safe space for the Scout Group to use. Other external projects planned included levelling and repair of driveway/external pathways, the repair of the existing external stores, the removal of the old perimeter fence and gates and the erection of replacement fencing and gates. This will increase the security and safety of the premises.</p> <p><b>Butterflies Nursery</b></p> <p>Butterflies Nursery make use of the hut during the week and offer regular donations to cover the cost of energy used. This mutually agreeable practice provides them with a valuable space to deliver nursery provision to the community and the locality offers places to</p>
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younger siblings of the infant school next door.

## Financial Review

Review of the charity's financial position at the end of the period	<p>The main financial risk to the group would be any unknown or unexpected issues arising with the Scout Hut.</p> <p>The Squirrel Section, set up in July 2023 and achieved income of £1,510, with a closing balance of £495. The Beavers had income of £3,616 and a closing balance of £2,117. The Scouts income was £5,734 and their closing balance was £4,482. Trips and events are processed by the Cub leader, thus elevating the income and expenditure through their account. Income of £16,790 was offset by outgoings of £14,053, leaving them with a closing balance of £3,133.</p> <p>The individual section accounts are managed by the respective section leaders and submitted to the group treasurer annually to be included in the Charity Commission submission.</p> <p>Income exceeded expenditure in all the section accounts this year. However, the group account's expenditure exceeded their income. This was predominantly due to hut/ground maintenance and equipment costs.</p>
Group Accounts	<p>The Group Accounts continue to be monitored with outgoings relating to the expenses of running the hut, such as energy costs and insurances. Maintaining and improving the Scout Hut to ensure safety and efficiency continues to be the main priority. The closing balance in the group account at 31/03/2025 was £10,007.</p>
Explanation of any uncertainties about the charity continuing as a going concern	<p>1<sup>st</sup> Westgate-on-Sea Scout Group is an important part of the local community with active volunteers playing a vital role in its continued success. There was a fall in numbers last year which led to a review and increase to the cost of subs to maintain viability and protect the Group.</p> <p>This year numbers have started to rise again, with the addition of the Squirrel section last year offering greater access for the community and providing additional income for the group, as well as engaging children younger, who will potentially continue their scouting journey with the group.</p> <p>The continued success of the website increases accessibility to the group and provides a valuable platform to advertise its existence and promote its work.</p> <p>Overall, the Scout Group's collective accounts remain in good order, with positive closing balances to carry forward for 2025-2026 and we are optimistic that the group will continue to thrive, offering a varied, engaging and educational programme.</p>

### Additional information

The charity's principal sources of funds (including any fundraising)	The group's principal source of funds this year has been from membership fees and donations.
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## Structure, Governance and Management

Type of governing document	As a local Scout group, we do not have a governing document of our own but act in accordance with the Scout Association Policy Organisational Rules.
How is the charity constituted?	Unincorporated organisation (Scout Association)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	<ul style="list-style-type: none"> <li>Our trustees are elected on appointment at AGMs. During this financial year the Trustees were:</li> <li>Chairman - Tony Aylward</li> <li>Scout Leader – Peter Farbrace</li> <li>Cub Leader – Gavin Wallis</li> <li>Beaver Leader – Beckany Morris</li> <li>Treasurer – Helen Ling: <i>resigning March 2025</i></li> <li>Secretary – Emma Dadds.</li> </ul>
The charity's organisational structure and any wider network with which the charity	1 <sup>st</sup> Westgate-on-Sea Scout Group exists within the wider organisational structure of Scouting Association, in collaboration with the District and County.

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## Reference and Administrative details

Charity name	1 <sup>st</sup> Westgate-on-Sea Scout Group
Other name the charity uses	
Registered charity number	303420
Charity's principal address	The Bilabong (Scout Hut) St Crispin's RoadWestgate-on-SeaCT8 8 EB

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>A. Aylward</i>	<i>H. Ling</i>
Full name(s)	Anthony Aylward	H. LING
Position	Chair Trustees	TREASURER
Date	22.12.2025	

# 1st Westgate-on-Sea Scout Group Receipts and Payments Account

Year start date

Year end date

Year end date

For the year from		To		
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## Receipts and payments

	2022/23	2023/2024	2024/2025
	Unrestricted funds	Unrestricted funds	Unrestricted funds
	£	£	£
<b>Receipts</b>			
<b>Donations, legacies and similar income</b>			
Membership subscriptions	7,969	8,482	10,506
Less: Membership subscriptions paid on (National/County/Area/District)	- 3,687	- 4,213	- 4,701
Net membership subscriptions retained	4,282	4,269	5,806
Donations	4,600	5,266	8,409
Legacies	-	-	-
Gift Aid	-	-	-
Other income: trips/activities/uniform/other	10,643	12,877	12,333
<b>Sub total</b>	<b>19,525</b>	<b>22,412</b>	<b>26,548</b>
<b>Grants</b>			
Maintenance grant	-	-	-
Other grants	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fundraising (gross)</b>			
Detail 1	-	-	-
Detail 2	-	-	-
Detail 3	-	-	-
Other fundraising activities: Co-op/Amazon/Lotto	3,385	1,120	5,475
<b>Sub total</b>	<b>3,385</b>	<b>1,120</b>	<b>5,475</b>
<b>Investment income</b>			
Bank interest	-	-	-
Building Society interest	-	-	-
The Scout Association Short Term Investment Service	-	-	-
Property Rent income	-	-	-
Other investment income	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Gross Income</b>	<b>22,910</b>	<b>23,532</b>	<b>32,023</b>
<b>Asset and investment sales, etc.</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>22,910</b>	<b>23,532</b>	<b>32,023</b>

# 1st Westgate-on-Sea Scout Group Receipts and Payments Account

	Year start date		Year end date	Year end date
For the year from		To		

## Receipts and payments

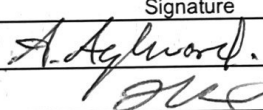
	2022/23	2023/2024	2024/2025
	Unrestricted funds	Unrestricted funds	Unrestricted funds
	£	£	£
<b>Payments</b>			
<b>Charitable Payments</b>			
Youth programme and activities	-	-	-
Adult support and training	-	-	-
Rates	97	82	
Water and Sewerage	319	382	492
Electricity and Gas	885	2,369	2,933
Insurance	702	929	1,035
Repairs and Renewals	309	986	15,516
Materials and equipment	300	2,948	2,429
Printing and photocopying/admin costs inc. OSM	1,479	893	609
Contribution to camp costs	-	-	
Uniforms	1,924	2,182	2,316
AGM and trustee expenses (volunteer meeting)	-	116	
Other costs: Trips/Activities	7,960	16,078	11,243
Other costs: Weekly Activities/Meetings	4,237	3,574	3,499
Other costs detail 3	-	-	-
<b>Sub total</b>	<b>18,212</b>	<b>30,539</b>	<b>40,072</b>
<b>Fundraising expenses</b>			
Detail 1	-	-	-
Detail 2	-	-	-
Detail 3	-	-	-
Other fundraising costs	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Gross Expenditure</b>	<b>18,212</b>	<b>30,539</b>	<b>40,072</b>
<b>Asset and investment purchases, etc.</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>18,212</b>	<b>30,539</b>	<b>40,072</b>
<b>Net of receipts/(payments)</b>	<b>4,698</b>	<b>- 7,007</b>	<b>- 8,050</b>
<b>Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>4,698</b>	<b>- 7,007</b>	<b>- 8,050</b>

# Statement of assets and liabilities at the end of the year

	31/03/2023	31/03/2024	31/03/2024
	Unrestricted funds	Unrestricted funds	Unrestricted funds
	£	£	£
<b>Cash funds</b>			
Scout Bank Account: closing balance	4,380	3,875	4,482
Cub Bank Account: closing balance	3,774	1,289	3,133
Beaver Bank Account: closing balance	4,449	1,459	2,117
Squirrel Account: closing balance	-	938	495
Group Account: closing balance	23,362	20,894	10,007
<b>Total cash funds</b>	<b>35,965</b>	<b>28,455</b>	<b>20,234</b>
<b>Other monetary assets</b>			
Tax claim	-	-	-
Debts due from the County/Area/District/Group	-	-	-
Insurance claim	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>			
Investment property - detail	-	-	-
Quoted investments	-	-	-
Other investments - detail	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>			
Badge stock	-	-	-
Shop stock	-	-	-
Other stock	-	-	-
Land and buildings	-	-	-
Motor vehicles	-	-	-
Scouting equipment, furniture etc	-	-	-
Other	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Liabilities</b>			
Accounts not yet paid	-	-	-
Expenses incurred but not invoiced	-	-	-
Subscriptions not yet paid	-	-	-
Loan - detail	-	-	-
Other liabilities	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature  


Print Name  
 Chair: Tony Aylward  
 Treasurer: Helen Ling



## 1st Westgate-on-Sea Scout Group

For the period from		Period start date		To	Period end date
		01/04/2024			31/03/2025

## Section A Receipts and payments

Group Account	Scouts	Cubs	Beavers	Squirrels	Total funds
to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>Receipts</b>					
Grants					-
Other trading: Fundraising (inc Co-op/ Amazon/Lotto)	2,133	243	3,099		5,475
Donations: subs	-	3,026	3,552	2,595	10,506
Other donations	6,939	6	1,419	45	8,409
Charitable income:					-
Trips		493	7,754		8,247
Activities/events		1,900	329	943	3,349
Other revenue		66	638	34	737
<b>Total Receipts</b>	<b>9,071</b>	<b>5,734</b>	<b>16,790</b>	<b>3,616</b>	<b>36,722</b>

<b>Payments</b>					
Electric	1,867				1,867
Gas	1,066				1,066
Water	492				492
Rates					-
Insurance	1,035				1,035
Mandatory costs: Fire Protection & Gas	131				131
Hut / ground maintenance	15,271		114		15,385
Capitation	4,701				4,701
Leader training costs					-
Admin (inc OSM & accountant )	241		348	20	609
Uniforms, badges & accessories	142	115	1,313	364	2,316
First aid items					-
Parent Refunds					-
Activities/events (Legoland, movie night etc)		1,688	156	516	2,631
Volunteer evening					-
Trips (Kingswood)		1,180	7,432		8,612
Other expenditure (subs, activities, meetings)	158	392	2,286	257	3,499
Equipment	25		2,404		2,429
					-
<b>Total Payments</b>	<b>25,128</b>	<b>3,375</b>	<b>14,053</b>	<b>1,157</b>	<b>44,772</b>

<b>Net of receipts/(payments)</b>	- 16,057	2,359	2,736	2,460	451	- 8,050
Capitation & transfers between group/sections/district	5,170	1,752	892	1,802	895	170
Opening bank balance 01/04/2024	20,894	3,875	1,288	1,459	938	28,455
<b>Closing bank balance 31/03/2025</b>	<b>10,007</b>	<b>4,482</b>	<b>3,133</b>	<b>2,117</b>	<b>495</b>	<b>20,235</b>

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 23rd September 2024, at the Executive Committee Meeting, and signed on their behalf by

Signature

Print Name

Chair: Tony Aylward  
Treasurer: Helen Ling



# **Independent Examiner's Report**

## **1<sup>st</sup> Westgate-on-Sea Scout Group**

I report to the trustees on my examination of the accounts of the 1<sup>st</sup> Westgate-on-Sea Scout Group for the year ended 31<sup>st</sup> March 2025.

### **Responsibilities and Basis of Report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 and the Charity Commission's guidance.

I have carried out an independent examination of these accounts in accordance with section 145 of the Charities Act 2011. My examination was conducted in line with the Charity Commission's Directions, which require me to review the accounting records kept by the charity and to compare the accounts presented with those records.

The examination provides a limited level of assurance and does not constitute an audit. Accordingly, I do not express an audit opinion on the accounts.

### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the accounting requirements of the Charities Act 2011 and the Charity Commission's guidance have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

### **Conclusion**

On the basis of my examination, I am satisfied that the accounts for the year ended 31<sup>st</sup> March 2025 present a fair summary of the Group's financial activities and position, and that proper accounting records have been kept.

Signed:  \_\_\_\_\_

**Name:** Philip Rapley

**Relevant qualification or experience (if applicable):** A.A.T.Q.B.

**Address:** 4 Frognal Gardens, Teynham, Sittingbourne, Kent ME9 9SB

**Date:** 7<sup>th</sup> November 2025