



# Trustees' Annual Report for the period

Period start date				Period end date		
From	1	April	2021	To	31	March 2022

## Section A Reference and administration details

Charity name

Bearsted Scout Group

Other names charity is known by

n/a

Registered charity number (if any)

303412

Registered charity number (if any)

Charity's principal address

Bearsted Scout Headquarters

Church Landway, Bearsted

Maidstone, Kent

Postcode

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nicholas Ross			
2	Malcolm Kersey	Treasurer		
3	Geoffrey Licence	Secretary	From 6 December 2021	
4	Alisdair Reid			
5	Colin Bolt			
6	Kathryn Kersey			
7	Simon Wood			
8	Matthew Paramor			
9	Hattie Turner			
10	Robert Ludlow		From 6 December 2021	
11	Paul Dacey			
12	Victoria Lodh		From 6 December 2021	
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The Group's governing documents are those of The Scout Association.
How the charity is constituted (eg. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (eg. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

Bearsted Scout Group is set up under the Scout Association Rules and provides Scouting for the local community for young people aged from 6 to 25 and adult members as stated in the Scout Association Rules.

Scouting exists actively to engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings. It does this primarily by providing Scouting activities for young people aged between 6 and 25, notably including hiking, archery, camping, and climbing.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The group is working towards recovery following the lockdown and closure of most activities in the year commencing March 2020. While this has been achieved for most sections, the loss of leaders for the Beaver Colonies has been problematic. One of the Colonies has been able to recommence with new leadership, while the other remains dormant.

The group has continued to undertake site improvements to ensure the safety and wellbeing of the young people in our membership. We are actively planning further enhancements to our site.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Group does not currently have a formal policy on reserves. The Treasurer ensures that it holds sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. This was demonstrated during the extended lockdown period when no income was received from the usual sources, but the Group maintained financial stability

In view of this recent past experience, at its next meeting the Group Executive Committee will be recommended to hold a sum equivalent to 12 months running costs, circa £3,500 for 2022/23.

The Group held reserves of approximately £25,800 against this at year end. This is above the level required for operating expenses. However, this can be explained by one-off receipts explained below and accumulated additional reserves to fund the creation of a replacement building to store camping and other equipment which is planned for construction in 2022/23

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In addition to our regular financial activities, whereby subscription income covers running costs and those incurred in providing activities for our young people, the accounts show two exceptional items of income:

1. A COVID Discretionary Grant of £2,801 from Maidstone Borough Council.
2. A legacy of £10,000 from the estate of our former quartermaster part of which we plan to use towards the creation of the replacement building. The former structure has been vacated in the interests of security and safety.
3. The remaining funds from the legacy will be ringfenced to allow us to support young people with restricted financial resources to attend camps and outside activities

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Nicholas Ross	M. Kersey
Full name(s)	NICHOLAS JOHN SUTCLIFFE ROSS	MALCOLM JAMES KERSEY
Position (eg Secretary, Chair, etc)	GSL.	TREASURER
Date	30/5/22	

# 1st Bearsted Scout Group

## Receipts and Payments Account

Year start date

Year end date

For the year  
from

01-Apr-21

To

31-Mar-22

### Receipts and payments

	2021/22	2020/21
	Unrestricted funds	Unrestricted funds
	£	£
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	10,325	1,974
Less: Membership subscriptions paid on (National/County/Area/District)	-3,550	-2,610
Net membership subscriptions retained	6,775	-636
Donations	48	-
Legacies	10,000	-
Gift Aid	-	-
Activities	3,923	135
Other income	782	50
<b>Sub total</b>	<b>21,528</b>	<b>-451</b>
<b>Grants</b>		
Maintenance grant	-	-
Other grants	2,801	3,766
<b>Sub total</b>	<b>2,801</b>	<b>3,766</b>
<b>Fundraising (gross)</b>		
BBQ takings banked	5,669	-
Detail 2	-	-
Detail 3	-	-
Other fundraising activities	-	-
<b>Sub total</b>	<b>5,669</b>	<b>-</b>
<b>Investment income</b>		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Charity Deposit Account	2	7
Property Rent income	-	-
Other investment income	-	-
<b>Sub total</b>	<b>2</b>	<b>7</b>
<b>Total Gross Income</b>	<b>29,999</b>	<b>3,322</b>
<b>Asset and investment sales, etc.</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>29,999</b>	<b>3,322</b>

# 1st Bearsted Scout Group

## Receipts and Payments Account

Year start date		Year end date	
For the year from	01-Apr-21	To	31-Mar-22

### Receipts and payments

	2021/22	2020/21
	Unrestricted funds	Unrestricted funds
	£	£
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme and activities	4,455	142
Adult support and training	100	58
Rent	-	-
Water and Sewerage	227	154
Electricity and Gas	591	816
Insurance	1,540	1,487
Repairs and Renewals	868	2,227
Materials and equipment	1,170	832
Website hosting	-	50
Administration (Online Scout Manager)	128	-
Fees (Bank charges, card machine and Stripe fees)	403	-
Printing and photocopying	-	-
Uniforms and badges	614	47
AGM and trustee expenses	3	-
Miscellaneous costs	-	24
Leaving gifts following long service	-	-
<b>Sub total</b>	<b>10,098</b>	<b>5,835</b>
<b>Fundraising expenses</b>		
BBQ Expenses	2,368	-
	-	-
	-	-
Other fundraising costs	-	-
<b>Sub total</b>	<b>2,368</b>	<b>-</b>
<b>Total Gross Expenditure</b>	<b>12,466</b>	<b>5,835</b>
<b>Asset and investment purchases, etc.</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>12,466</b>	<b>5,835</b>
<b>Net of receipts/(payments)</b>	<b>17,533</b>	<b>-2,513</b>
<b>Cash funds last year end</b>	<b>33,701</b>	<b>36,214</b>
<b>Cash funds this year end</b>	<b>51,235</b>	<b>33,701</b>

# 1st Bearsted Scout Group

Year start date

Year end date

For the year from	01-Apr-21	To	31-Mar-22
-------------------	-----------	----	-----------

## Statement of assets and liabilities at the end of the year

	2021/22	2020/21
	Unrestricted funds	Unrestricted funds
	£	£
<b>Cash funds</b>		
Bank current account	51,959	32,413
Bank deposit account	-	-
Building society account	-	-
The Scout Association Charity Deposit Account	-	712
Cash/Floats	282	262
<b>Total cash funds</b>	<b>52,241</b>	<b>33,387</b>
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Net accounts paid but cheques uncleared	-1,006	314
<b>Sub total</b>	<b>-1,006</b>	<b>314</b>
<b>Total net assets</b>	<b>51,235</b>	<b>33,701</b>

The above receipts and payments account and statement of assets and liabilities were approved

by the Trustees on 30/5/22 and signed on their behalf by

Signature

Print Name

Nicholas Ross  
M J Kersey

N.T.S. Ross GSE. Chair  
M J KERSEY Treasurer

## **Independent examiner's report to the trustees of Bearsted Scout Group Scout Council**

I report to the trustees on my examination of the accounts of the Bearsted Scout Group for the year ended 31 March 2022.

### **Responsibilities and basis of report**

As the charity trustees of the Bearsted Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Bearsted Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Bearsted Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*T. Diamond*

Name:

Thomas Diamond

Relevant professional qualification or membership of professional bodies (if any): ACA (ICAEW)

Address:

5 Severn Court, Morecambe, Lancashire, LA3 3ST

Date:

02/06/2022