

Gravesham District Scout Council

Trustees' Annual Report and Accounts

For the year ended 31 March 2021



Registered Charity No. 303399

Trustees who have served at any point in the year

Henson Appleby	District Commissioner
Paul Rushbrook	Chair
Pat Duncumb	Secretary
Susan Livett	Treasurer
Dave Moesli	District Explorer Scout Commissioner
Helen Smith	District Scout Network Commissioner
Hannah Booth	District Youth Commissioner
Fraser Patrick	
Alan Skelton	Marion Weston
Terry Duncumb	Darren Stanford
Rob Viner	Richard Ruddick
Janet Jones	Sandra Ferguson
Myles Sullivan (from 17 th November 2020)	
Karen Treadwell (until 17 th November 2020)	
Becky Knowles (until 17 th November 2020)	

Custodian Trustee: The Scout Association Trust Corporation

Contact address: Mr F Patrick, 3 Michele Cottages, Chalk Road, Higham, ME3 7JZ

Structure, Governance and Management

Description of the charity's trusts

Gravesham District Scouts (the District)'s governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association. The District is a trust established under its rules which are common to all Scouts. The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association and the constitution of the District.

Risk and internal controls

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include dual approval for payments, regular reports to the trustees including emerging issues and comprehensive insurance policies to ensure that relevant insurable risks are covered.

Trustees need to be alerted to possible conflicts of interest which may arise. Trustees are required to identify and declare any conflict of interest; trustees are removed from any decision making process where a conflict of interest is declared or identified; details of discussions and decisions made when a conflict has been identified are recorded and care is given to managing the conflict of interest once a decision has been made.

Objectives, activities and achievements

Objectives

The objectives of the District are as a unit of The Scout Association. Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we cooperate with others and make friends.

Activities and achievements

The District operates four Explorer Scout units for 14-18 year olds and a Network Scout unit for young people aged 18-25 and supports 13 groups across Gravesham which provide Scouting to 6-14 year old girls and boys.

COVID-19 led to the suspension of face to face Scouting on 17th March 2021, although there were various face to face activities allowed at different points during the year under various restrictions. All face to face activities required a COVID restart risk assessment to be prepared, reviewed and approved by District; over forty risk assessments were approved, most in less than a week from submission. Two thirds of sections were able to continue some Scouting on line. None of the usual District activities took place and this has continued through the Summer of 2021, although more normal face to face meetings are now resuming.

The District operates a campsite (Hopehill in Meopham) which has been closed for camping throughout the year; it has been used as an outside meeting space when allowed. Maintenance has continued by a reduced but dedicated number of volunteers, following appropriate guidance, and the site is now in a good condition to re-open.

The annual census at 31st January showed a fall in membership of 23% across the District. Eight sections however grew in numbers, and none closed

Scouting in the District is entirely dependent on the volunteer Scouters and other adults who give their time and energy to plan and run activities and provide support for the benefit of the young people, many of whom continued to do this throughout lockdown.

Public benefit

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings. The trustees have regard to the guidance on public benefit issued by the Charity Commission when exercising any powers to which the guidance may be relevant.

Financial review

Performance in the year

Membership subscriptions collected fell on last year due to lower numbers; Kent Scouts and District reduced the per head subscription to offset a significant increase from Scout HQ. The District subsidised those groups which had not received government funding for COVID by halving their subscriptions.

District activities were largely refunds following the cancellation of Eurojam which were paid back to the participants.

Hopehill had virtually no income, and whilst costs were controlled they could not be eliminated; cleaning costs increased to keep the site COVID secure and in good order. The District received COVID grant funding for its sites which have offset the loss of income.

The Clifford Allen Memorial Trust (which is included in the accounts) showed a increase in carrying value of investments of 23% in line with market movements.

Reserves and investments

The District continues to maintain sufficient reserves to provide for the ongoing operation of its activities, including future capital requirements for its properties in the long term. Cash is held in various current and deposit accounts, or in The Scout Association Charity Deposit Account. Investments are managed under a low to moderate investment risk and balanced income & capital growth investment objective and made in accordance with the recommendations of our advisors, Brewin Dolphin.

The trustees declare that they approved this report on 13th September 2021.

Signed on their behalf by:



Henson Appleby



Fraser Patrick

Receipts and Payments Account for the year ended 31 March 2021


Receipts			Payments		
	This year £	Last year £		This year £	Last year £
Membership subscriptions	23,918	36,863			
Less paid over	<u>(24,381)</u>	<u>(29,646)</u>			
	(463)	7,217	Administration	672	1,334
Adult training	-	150	Adult training	-	24
Donations and grants	60,499	799	Purchase of equipment	-	1,308
Interest	526	447			
Investment income	<u>12,706</u>	<u>15,260</u>	Investment management costs	4,625	4,541
	13,232	15,707			
District activities	5,214	33,273	District activities	5,892	34,219
Explorer activities	<u>1,172</u>	<u>9,177</u>	Explorer activities	<u>68</u>	<u>11,312</u>
	6,386	42,450		5,960	45,531
Property receipts	68	39,504	Property running costs	27,365	38,318
Site shop	<u>-</u>	<u>1,530</u>	Site shop	-	2,314
	68	41,034	Property improvements	<u>6,035</u>	<u>37,994</u>
				33,400	78,626
Sub total	<u>79,721</u>	<u>107,357</u>	Sub total	<u>44,657</u>	<u>131,364</u>
Sale of investment assets	152,172	114,477	Purchase of investment assets	156,434	110,935
Total receipts	<u>231,893</u>	<u>221,834</u>	Total payments	<u>201,091</u>	<u>242,299</u>
Total payments	(201,091)	(242,299)			
Net receipts / (payments)	<u><u>30,802</u></u>	<u><u>(20,465)</u></u>			

Statement of Assets and Liabilities


As at 31 March 2021

	This year £	Last year £
Monetary assets		
Cash held	1,011	1,228
Bank current accounts	55,329	28,189
Bank deposit accounts	10,112	10,052
Brewin Dolphin cash held	24,421	20,603
Scout Association Charity Deposit Account	68,000	68,000
	<u>158,873</u>	<u>128,071</u>
Investments		
Quoted securities at market value	<u>505,341</u>	<u>408,994</u>
Non monetary assets held for charity use		
Stock for resale at cost	2,613	2,614
Land at cost	75,000	75,000
Buildings and equipment at insurance value	1,269,461	1,183,735
	<u>1,347,074</u>	<u>1,261,349</u>

Signed on behalf of all the trustees on 13th September 2021 :



 Susan Livett



 Fraser Patrick

Notes to the accounts

for the year ended 31 March 2021

Basis of preparation

These accounts are prepared on a receipts and payments basis.

They include all the activities of Gravesham District, including Hopehill Scout Campsite, four Explorer Scout units, a Network Scout and Active Support unit and the Clifford Allen Memorial Trust.

The thirteen Scout Groups in the District are separate charities and are not included.

Clifford Allen Memorial Trust	This year	Last year
	£	£
Market value at 1 April	429,597	486,276
Grants to District	-	-
Investment management fees	(4,625)	(4,541)
Net investment returns	104,791	(52,138)
Market value at 31 March	<u>529,763</u>	<u>429,597</u>

Property

The District owns the land and buildings at Hopehill Campsite and the land at Istead Rise Scout Hut. It leases Chalk Scout Hut.

Hopehill campsite	This year	Last year
	£	£
<i>Income</i>		
Camp fees	(100)	23,160
Building hire	-	9,776
Site activities	48	4,413
Tuck shop	-	1,662
Other	-	101
	<u>(52)</u>	<u>39,112</u>
<i>Ongoing expenditure</i>		
Utilities	(10,499)	(18,515)
Insurance	(8,025)	(7,785)
Running costs	(170)	(331)
Activity maintenance	-	(1,235)
Tuck shop	-	(2,214)
Cleaning	(3,370)	(1,748)
Maintenance	(4,332)	(12,675)
	<u>(26,396)</u>	<u>(44,503)</u>
<i>Projects</i>		
Property improvements	(6,035)	(19,567)
Purchase of Gator	-	(12,215)
	<u>(32,483)</u>	<u>(37,173)</u>

Donations and Grants	This year	Last year
	£	£
COVID 19 restart / support grants	60,479	-
Legacies	-	2,000
Harvel Harriers	-	750
Other	20	14
	<u>60,499</u>	<u>2,764</u>