

# Gillingham District Receipts and Payments Account

For the year from	1 April 2024	To	31 March 2025
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## Receipts and payments

	2024/25	2023/24
	Unrestricted funds	Unrestricted funds
	£	£
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	57,398	47,552
Less: Membership subscriptions paid on (National/County/District)	40,397	39,935
Net membership subscriptions retained	17,001	7,617
Rent and Hire of District HQ	10,028	6,242
Income on Wynne Brooks Lodge (Buckmore Park)	1,542	2,275
Donation	-	-
Badge shop+District Scarves	507	367
Gift Aid	3,771	1,098
Youth Funds	-	-
Sale of activity equipment		2,000
<b>Sub total</b>	<b>32,849</b>	<b>19,599</b>
<b>Grants</b>		
YIF Grant for Toilet Refurb at HQ	19,344	-
Medway Council Grants	-	-
<b>Sub total</b>	<b>19,344</b>	<b>-</b>
<b>Fundraising (gross)</b>		
World Jamboree 2023		334
Activity Equipment		50
St Georges Day		532
1st Gillingham repayment	1,505	
Fun Day		2,138
Other fundraising activities (Charity Fund for Dean)	296	-
<b>Sub total</b>	<b>1,801</b>	<b>3,054</b>
<b>Investment income</b>		
Bank interest		
Building Society interest		
The Scout Association Short Term Investment Service		
Property Rent income		
Other investment income		
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Income</b>	<b>53,994</b>	<b>22,653</b>
<b>Asset and investment sales, etc.</b>		
<b>Total receipts</b>	<b>53,994</b>	<b>22,653</b>

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## Receipts and payments

	2024/25 Unrestricted funds £	2023/24 Unrestricted funds £
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme and other activities	593	979
Explorer Units programme and activities + GSAS	79	1,226
World Jamboree 2023	-	3,062
Adult support and training	753	279
Wynne Brooks Lodge Expenditure	505	3,499
District HQ - Refurbishment of toilets	27,275	-
Hiring of room for meetings	288	256
Fun Day	-	4,218
Insurance	1,088	1,081
Recruitment Campaign	-	-
Water/Elect/Services on New HQ	2,483	3,106
District HQ Maintenance	1,943	5,173
Charity Fund for Dean (to County)	296	-
Expenditure on Activity equipment (repairs and storage etc)	-	8
District Scarves	-	639
Postage /Printing/photocopying	87	73
Media and Development	301	288
St Georges Day	294	-
AGM	165	217
Hardship Fund (Supporting 1st Gillingham)	241	1,227
<b>Sub total</b>	<b>36,391</b>	<b>25,331</b>
<b>Fundraising expenses</b>		
Lottery Licence	-	-
Other fundraising costs		
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Expenditure</b>	<b>36,391</b>	<b>25,331</b>
<b>Asset and investment purchases, etc.</b>		
<b>Total payments</b>	<b>36,391</b>	<b>25,331</b>
<b>Net of receipts/(payments)</b>	<b>17,603</b>	<b>- 2,678</b>
<b>Cash funds last year end</b>	<b>128,214</b>	<b>130,892</b>
<b>Funds this year end</b>	<b>145,817</b>	<b>128,214</b>

# Statement of assets and liabilities at the end of the year

	31 March 2025	31 March 2024
	Unrestricted funds	Unrestricted funds
	£	£
<b>Cash funds</b>		
Bank current account (District,Badge,Explorer units and G.S.A.S)	144,477	127,419
Bank deposit account		
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	1,340	1,065
<b>Total cash funds</b>	<b>145,817</b>	<b>128,214</b>
<b>Other monetary assets</b>		
Tax claim		
Debts due from the Groups	870	-
Insurance claim		
<b>Sub total</b>	<b>870</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail		
Quoted investments		
Other investments - detail		
<b>Sub total</b>		
<b>Non monetary assets for charity's own use</b>		
Badge stock + District Scarves	720	1,130
Shop stock		
Other stock (Clothing with District Logo)	-	-
Land and buildings	331,320	296,000
Motor vehicles		
Scouting equipment, furniture etc	8,000	5,000
Other		
<b>Sub total</b>	<b>340,040</b>	<b>302,156</b>
<b>Liabilities</b>		
Accounts not yet paid		
Expenses incurred but not invoiced		
Subscriptions not yet paid		
Loan - detail		
Other liabilities		
<b>Sub total</b>		

## Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities approved 10th July 2025

Signature

Print Name

<i>David Ainsley</i>
<i>Maureen Billinghamurst</i>

MR DAVID AINSLEY	Chairperson
MRS MAUREEN BILLINGHURST	Treasurer



## Scrutineer's Report to the Trustees of Gillingham District Scout Council

I report on the accounts of the Group/District for the year ended 31st MARCH 2025

### Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

### Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages ..... to .....

### Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: DAVID GILLES (ACIB)

Address: 100 LONG CATHIC ROAD

GILLINGHAM

KENT

ME8 9TH

Date: 6th January 2026



# Trustees' Annual Report

For the period

From (start date)

0

1

0

4

2

4

to end date

3

1

0

3

2

5

## Section A

### Reference and administration details

Charity name

GILLINGHAM DISTRICT SCOUT COUNCIL

Other names the charity is known by

Registered charity number (if any)

3

0

3

3

8

7

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	David Ainsley	Chairperson	
3	Maureen Billinghamurst	Treasurer	
4	Roger Isaacs	District Lead Volunteer	
	Julie Sullivan	District Lead Volunteer	
6	Alan Buckett		
10	Dan McDonald		
	Marion Isaacs	Appointments	
11	David Lawrence	Appointments	
12	Barry Sprason		
13	Robert Gill		
15	Pauline Buckett		

## Section A

### Reference and administration details (continued)

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

## Section B

### Structure, governance and management

Description of the charity's trusts

The District governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The District is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:  
a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them

The District is managed by the District Trustees Committee, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Chairperson, Treasurer and Secretary together with Section Leaders and other representatives meet every 2 months.

The District Trustee Committee exists to support the District in meeting the responsibilities of all Groups and is responsible for:

The administration of District Finances;  
The insurance of persons, property, and District equipment;  
District public occasions;  
Supporting all Groups in the District;  
Appointing any sub committees that may be required;

Appointing District Administrators and Advisors other than those who are elected.

## Section B

## Structure, governance and management (continued)

### Risk and Internal Control

The District Trustee Committee has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are;

With regard to damage to buildings, property and equipment. The District would request the use of any buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The District ensures that Groups have sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The District through the membership fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

The District is primarily reliant upon income from annual membership fees, fundraising, the occasional grant and donations. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income.

Reduction or loss of leaders. The District is totally reliant upon volunteers to run and administer the activities of the District.

Reduction or loss of members. The District provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of that particular Group.

#### **Risk and Internal Control (Specimen 2)**

The group has in place systems of **internal controls** that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The objectives of the group are as a unit of the Scout Association.</p> <p>The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.</p>

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers.

**Section D****Achievements and performance**

Summary of the main achievements of

the charity during the year

Gillingham District Membership has now dropped slightly to 797. We have 10 groups and 6 Explorer Units. We also have "Squirrels" a new younger section for 4 year olds. The District Headquarters is now being used more and some income is now coming in from outside sources. We were also fortunate to receive a grant from the Youth Investment Fund of £19,344 to help with an upgrade on the toilets at the District HQ at the end of the last financial year. This work has been carried out and is now complete, the total cost being £27,275. Our other major project is the Wynne-Brookes lodge at Buckmore Park, this is now being used on a regular basis and work parties meet up to keep the building maintained and the area around building tidy.

**Section E**

Brief statement of the charity's policy on reserves

**Reserves Policy**

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short. This has been set by the Executive Committee to be £29,000. (£20,000 for District and

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds

**Investment Policy (Specimen 1)**

The District's Income and Expenditure is small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.



- how expenditure has supported the key objectives of the charity;

- investment policy and objectives

The District Trustees regularly looks at the levels of bank balances and the interest rates received to ensure the district obtains maximum value and income from its banking arrangements.

#### Investment Policy (Specimen 2)

The District does not have sufficient funds to invest in longer term investments. The District has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

### Section F

### Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

### Section G

### Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

David Ainsley

Maureen Billinghamurst

Full name(s)

David Ainsley

Maureen Billinghamurst

Chair

Chairperson

Treasurer

Date

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