

1st Cheriton Scout Group Accounts 01/04/2023 to 31/3/2024 - Analysis for Annual Report

Detail	Group	Explorers	Scouts	Cubs	Beavers	Total
Balances at 31/3/2023						
Cash						
Bank	28812.43	589.20	4135.05	1743.64	708.78	35989.10
Deposit						0.00
						35989.10
Group balances allocated	28812.43	589.20	4135.05	1743.64	708.78	35989.10
Receipts 1/4/2023 to 31/3/2024	12000.61	1799.22	3149.49	6229.52	2518.48	25697.32
Payments 1/4/2023 to 31/3/2024	-18273.63	-1562.81	-3145.18	-5976.71	-2258.16	-31216.49
	22539.41	825.61	4139.36	1996.45	969.10	30469.93
Income & Expenditure	-6273.02	236.41	4.31	252.81	260.32	-5519.17
Balances at 31/3/2024						
Cash						
Bank	22539.41	825.61	4139.36	1996.45	969.10	30469.93
Group balances allocated	22539.41	825.61	4139.36	1996.45	969.10	30469.93
Detail	Group	Explorers	Scouts	Cubs	Beavers	Total
RECEIPTS						
Subs	3005.88	1783.12	2272.50	3034.50	1927.50	12023.50
Less Paid	0.00	-1010.00	-1111.00	-1717.00	-1010.00	-4848.00
Capitation refund	46.50	0.00	0.00	0.00	0.00	46.50
Grants	0.00	0.00	0.00	1500.00	0.00	1500.00
Activities	0.00					0.00
Camp – 2023	0.00	576.00	1475.00	2603.52	325.00	4979.52
Camp – 2024	0.00	0.00	300.00	800.00	200.00	1300.00
Jamboree	2115.90	0.00	0.00	0.00	0.00	2115.90
Outings	0.00	280.00	0.00	0.00	315.98	595.98
Activities	0.00	170.10	189.00	8.50	760.00	1127.60
Equipment	0.00	0.00	0.00	0.00	0.00	0.00
Badges	0.00	0.00	0.00	0.00	0.00	0.00
Craft	0.00	0.00	0.00	0.00	0.00	0.00
Fundraising						
Xmas Sales	42.00	0.00	0.00	0.00	0.00	42.00
Raffle	786.10	0.00	0.00	0.00	0.00	786.10
Online Fundraising Portals/donations	51.65					51.65
Gift Aid	2580.12					2580.12
Bingo - Tickets	2549.50	0.00	0.00	0.00	0.00	2549.50
Bingo - Refreshments	237.96	0.00	0.00	0.00	0.00	237.96
Uniform	10.00	0.00	0.00	0.00	0.00	10.00
Sundries	30.00	0.00	23.99	0.00	0.00	53.99
Hire of Hut	545.00	0.00	0.00	0.00	0.00	545.00
Total	12000.61	1799.22	3149.49	6229.52	2518.48	25697.32

Detail	Group	Explorers	Scouts	Cubs	Beavers	Total
PAYMENTS						
<u>Premises</u>						
Maintenance	5680.00					5680.00
Hut cleaning	960.00					960.00
Insurance	1479.96					1479.96
Water	311.33					311.33
Electricity	1350.44					1350.44
Rates	0.00					0.00
Telephone/Internet	287.40					287.40
<u>Other expenses</u>						
Badges	280.00	130.10	342.19	223.45	264.68	1240.42
Equipment	2370.63	22.73	169.17	149.28	71.51	2783.32
Uniform	232.00	0.00	0.00	0.00	25.95	257.95
Trophies, Engraving & AGM prizes	36.00	85.60	0.00	45.58	21.60	188.78
Sundries	169.80	61.26	114.59	86.53	31.00	463.18
Art and craft	0.00	30.82	29.36	0.00	0.00	60.18
Stationery/postage/paper/printer ink	80.99	7.99	0.00	0.00	127.91	216.89
Courses and training	0.00	0.00	0.00	1200.00	0.00	1200.00
Cleaning items	261.91	0.00	0.00	0.00	0.00	261.91
Fire Inspection & Services	189.02	0.00	0.00	0.00	0.00	189.02
Tea, coffee, sugar etc	82.31	0.00	0.00	0.00	0.00	82.31
AGM Refreshments	198.10	0.00	0.00	0.00	0.00	198.10
AGM Gifts	106.96	0.00	0.00	0.00	0.00	106.96
<u>Activities</u>						
Christmas	0.00	0.00	0.00	0.00	0.00	0.00
Camp – 2023	0.00	376.58	1381.42	3424.38	360.93	5543.31
Camp – 2024	0.00	0.00	0.00	371.00	0.00	371.00
Outings	153.90	337.50	0.00	230.00	487.00	1208.40
Jamboree	1000.00	0.00	0.00	0.00	0.00	1000.00
Activities	0.00	510.23	1108.45	246.49	867.58	2732.75
<u>Fundraising</u>						
Lottery licence	20.00					20.00
Raffle prizes	318.72					318.72
Bingo Night Prize Money	2408.50					2408.50
Bingo Money Carried Forward	0.00					0.00
Bingo & raffle tickets, cards & equip.	92.34					92.34
Bingo Refreshments	103.32					103.32
Bingo Sundries	100.00					100.00
Donation	0.00	0.00	0.00	0.00	0.00	0.00
Total	18273.63	1562.81	3145.18	5976.71	2258.16	31216.49

1st Cheriton Scout Group Receipts and Payments Account

For the year from	1-Apr-23	To	31-Mar-24
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Receipts and payments

	2022/2023 Unrestricted funds £	2023/2024 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	10,783	12,024
Less: Membership subscriptions paid on (National/County/Area/District)	4,511	4,848
Net membership subscriptions retained	6,272	7,176
Capitation refund	43	47
Donations	68	52
Gift Aid	-	2,580
Other similar income	-	-
Sub total	6,382	9,854
Grants		
Maintenance grant	-	-
Other grants	-	1,500
Sub total	-	1,500
Fundraising (gross)		
Evening Functions	732	3,574
Activities	12,433	8,003
Sundries	145	106
Other fundraising activities	-	2,116
Sub total	13,310	13,799
Investment income		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Property Rent income	450	545
Other investment income	-	-
Sub total	450	545
Total Gross Income	20,142	25,697
Asset and investment sales, etc.	-	-
Total receipts	20,142	25,697

1st Cheriton Scout Group

Receipts and Payments Account

For the year from	1-Apr-23	To	31-Mar-24
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Receipts and payments

	2022/2023 Unrestricted funds £	2023/2024 Unrestricted funds £
Payments		
Charitable Payments		
Rates	-	-
Water and Sewerage	63	311
Electricity and Gas	1,147	1,350
Insurance	1,441	1,480
Repairs and Renewals	9,471	5,680
Telephone/Internet	287	287
Badges	1,409	1,240
Materials, equipment, cleaning & fire inspection/servicing	2,922	4,443
Stationery/postage	607	217
Contribution to camp costs	11,282	5,914
Uniforms	332	258
Sundries	482	545
Minibus deposit and hire. Courses & training	150	1,200
Outings/Activities	6,399	4,941
Donation	-	-
Sub total	35,991	27,869
Fundraising expenses		
Lottery Licence	40	20
Raffle, bingo and other prizes plus Fete expenses and Grand Draw	127	319
Bingo prize money, vouchers, tickets, equip, refreshments etc	-	2,704
AGM Refreshments & gifts	-	305
Sub total	167	3,348
Total Gross Expenditure	36,157	31,216
Asset and investment purchases, etc.	-	-
Total payments	36,157	31,216
Net of receipts/(payments)	(16,016)	(5,519)
Cash funds last year end	-	-
Cash funds this year end	(16,016)	(5,519)

Statement of assets and liabilities at the end of the year

	31st March 2023	31st March 2024
	Unrestricted funds	Unrestricted funds
	£	£
Cash funds		
Bank current account	35,989	30,470
Bank deposit account	-	-
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
Total cash funds	35,989	30,470
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	546,702	557,089
Motor vehicles	-	-
Scouting equipment, furniture etc	36,577	37,126
Other	-	-
Sub total	583,279	594,215
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 27/07/2024 the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

 Maria Doughty

Print Name
 MATT DICKENSON Chair
 MARIA DOUGHTY Treasurer

Trustees' Annual Report

For the period

From (start date)

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to end date

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Section A

Reference and administration details

Charity name

1st Cheriton Scout Group

Other names the charity is known by

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Registered charity number (if any)

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Charity's principal address

R/O 24 Hawkins Road

Cheriton

Folkestone

Kent

Postcode

CT

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Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Matthew Dickenson	Chairman	
2	Teresa Taylor	Secretary	
3	Maria Doughty	Treasurer	
4	Jacqueline Wood	GSL/Administrator	
5	Gary Green	DGSL	Resigned 22/07/23
6	Benjamin Taylor	Explorer Leader	
7	Suzanne Cowdroy	Explorer Leader	
8	Paul White	Scout Leader	
9	Daniel White	ASL	
10	Bill Terris	Cub Leader	
11	Jonathan Robinson	Quartermaster	
12	Daphne Pascoe	Group Helper	
13	Jenny Newman	Beaver Leader	
14	Mary Knockton	Beaver Parent	
15	Tara Andrews	Scout Parent	
16	Luke Dartnell	Scout Parent	
17	John Quinn	Explorer Parent	
18	Manya Hazell	Explorer Parent	
19	Nareece Dearsley	Beaver Parent	

Section A

Reference and administration details (continued)

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's/District's/Area's/County's (delete as appropriate) governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group/District/Area/County (delete as appropriate) is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- the induction and training of trustees;
- trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders and parent's representation and meets every 2 months.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;
The raising of funds and the administration of Group finance;
The insurance of persons, property and equipment;
Group public occasions;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing Group Administrators and Advisors other than those who are elected.

Section B

Structure, governance and management (continued)

Risk and Internal Control (Specimen 1)

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

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Additional details of the objectives and activities (optional information but encouraged as best practice)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers.

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Section D	Achievements and performance
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Summary of the main achievements of the charity during the year

<p>Full programme of scouting for all sections including camping and a large variety of indoor and outdoor activities.</p>
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Section E	Financial Review
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Brief statement of the charity's policy on reserves

<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to X months running costs, circa £X.</p>
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The Group held reserves of approximately £X against this at year end. This is above the level/below required for operating expenses. However this can be explained by

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You may choose to include additional information, where relevant, about:

• the charity's principal sources of funds (

Investment Policy (Specimen 1)

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

• how expenditure has supported the key objectives of the charity;

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

• investment policy and objectives

Investment Policy (Specimen 2)

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

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Signature(s)

M. Dickenson T. Taylor

Full name(s)

MATT DICKENSON TERESA TAYLOR

Position (eg Secretary, Chair)

CHAIR SECRETARY

Date

240724

Independent Examiner's Report to the Trustees of the

1st CHERITON SCOUT GROUP

I report on the accounts of the Group for the year ended 2024 which comprise the Receipts and Payments Account and Statement of Assets and Liabilities.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with Section 130 of the Charities Act ;and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:

Peter Chandler



Qualification:

Address:

20 OLD MEAD FOLKESTONE KENT

Date:

27/8/24