

# Trustees' Annual Report

## For the period

From (start date)  
to (end date)

01 April 2024  
31 March 2025

## Section A Reference and administration details

Charity name	7th Deal (Sandwich St George's) Scout Group
Other names the charity is known by	None
Registered charity number (if any)	303377
HQ registration number	10010297
Charity's principal address	Sandwich Scouts Headquarters Off Woodnesborough Road Sandwich Kent CT13 0AA

## Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Date of Office	Dates acted if not for whole year
1	Ian Fletcher	GLV and acting Chair	The GLV is ex-officio	
2	Kerry-Anne Bowe	Treasurer	3 years from 2024	
3	Cath Hanson		1 year from 2024	
4	Trina Hill		1 year from 2024	
5	Rachael Hunt		3 years from 2024	
6	Anne Little		1 year from 2024	
7	Mark Little		1 year from 2024	
8	Jonathan Sansom		1 year from 2024	
9	Nick Saunders		3 years from 2024	
10	Colin Tappenden		3 years from 2024	To Dec 2024
11	Linda Tappenden		3 years from 2024	

## Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

None

## Section B Structure, governance and management

Description of the charity's trusts	
Type of governing document (e.g. trust deed, constitution)	The Group's/governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection method (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional governance issues (optional information but encouraged as best practice)	
<p>You may choose to include additional information, where relevant, about:</p> <p>Policies and procedures adopted for:</p> <ul style="list-style-type: none"> <li>a) the induction and training of trustees;</li> <li>b) trustee' consideration of major risks and the systems and procedures to manage them</li> </ul>	<p>The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Trustee Board consists of the GLV (the GLV is an ex-officio member of the Board of Trustees), Chair, Treasurer, and other Trustees. Following the stepping down of Mark Little as Group Lead Volunteer (GLV), Ian Fletcher took on the role of GLV and acting Chair. A replacement for the position of Chair is being sought.</p> <p>The Trustees meet at least once per term.</p> <p>Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.</p> <p>This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life."</p> <p><b>Risk and Internal Control</b></p> <p>The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them.</p>

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document	<p><b>The Purpose of Scouting</b></p> <p>Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b></p> <p>As Scouts we are guided by these values:</p> <p>Integrity - We act with integrity; we are honest, trustworthy and loyal.</p> <p>Respect - We have self-respect and respect for others.</p> <p>Care - We support others and take care of the world in which we live.</p> <p>Belief - We explore our faiths, beliefs and attitudes.</p> <p>Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b></p> <p>Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:</p> <ul style="list-style-type: none"> <li>● enjoy what they are doing and have fun</li> <li>● take part in activities indoors and outdoors</li> <li>● learn by doing</li> <li>● share in spiritual reflection</li> <li>● take responsibility and make choices</li> <li>● undertake new and challenging activities</li> <li>● make and live by their Promise</li> </ul>
Summary of the main activities in relation to these objects	<p>Highlights of the year include:</p> <ul style="list-style-type: none"> <li>● Badge work at weekly meetings</li> <li>● Camps and sleepovers for all sections</li> <li>● Activity day at Lower Grange Farm</li> <li>● Bag packing at the Coop at Christmas time fundraising and maintaining visibility in the community. £2,269.86 was raised.</li> </ul>
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

## Section D Achievements and performance

Summary of the main achievements of the charity during the year	<p>The group continued strong membership within all sections, with increased membership of both the Beavers and Scout sections.</p>
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## Section E Financial Review

Brief statement of the charity's policy on reserves	<p><b>Reserves Policy</b></p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short.</p> <p>The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs.</p> <p>The Group held reserves of £30,720.19 against this at year end. This is above the level required for operating expenses. However this additional reserve is held for future investment in the HQ buildings and facilities - for example building maintenance or car park refurbishment.</p>
Quantify and explain any designations	None
Details of any funds materially in deficit (circumstances plus steps to eliminate)	None
<b>Further financial review details (optional information)</b>	
<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>the charity's principal sources of funds (including any fundraising);</li> </ul>	<p>The Group's Income is not sufficient to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.</p>



## Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)	<p>The group will maintain the excellent scouting experience offered to the young people of the area.</p> <p>Ian Fletcher has been both the Group Lead Volunteer and acting Chair of Trustees during this period. A new Chair of Trustees is being sought.</p> <p>The Board of Trustees notes the sad passing of Colin Tappenden in Dec 2024. Colin was a dedicated member of the Scouting community in Sandwich and the wider District and did so much for the young people of the area. He will be missed.</p>
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## Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Ian Fletcher	Kerry-Anne Bowe
Position (eg Chair, Treasurer)	GLV and acting Chair	Treasurer
Date	30 JULY 2025	30 <sup>th</sup> July 2025

# 7<sup>th</sup> Deal (Sandwich St George's) Scout Group (Charity no. 303377)

## Receipts and Payments Account

For the year from	1 <sup>st</sup> April 2024	To	31 <sup>st</sup> March 2025
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### Receipts and Payments

	2024/25	2023/24
	Unrestricted funds	Unrestricted funds
	£	£
<b>Receipts</b>		
Donations, legacies and similar income		
Membership subscriptions	13,319.00	13,316.00
less: Membership subscriptions paid on to District	4,428.00	4,172.50
Net Membership subscriptions retained	8,891.00	9,143.50
Subscription paid in last year (not shown on OSM System)	14.00	
Donations	1,418.58	782.28
Gift Aid		
Amazon Smile		32.23
<b>Sub total</b>	<b>10,323.58</b>	<b>9,958.01</b>
Uniforms	1,217.60	1,546.80
Badges	9.00	5.00
Events	15,261.10	
Camps		5,517.00
Activities		939.00
World Scout Jamboree		80.61
Kitchen Refurbishment Contribution – Donation from Rutupiae Explorers		1,500.00
Donations at AGM		14.00
<b>Sub total</b>	<b>16,487.70</b>	<b>9,602.41</b>
Guide Dogs for Blind	147.00	
Co-Op Bag Packing	2,269.86	2,946.90
Red Cross		122.96
<b>Sub total</b>	<b>2,416.86</b>	<b>3,069.86</b>
Investment income		
Bank interest	147.04	13.35
Building Society interest	171.78	171.68
<b>Sub total</b>	<b>318.82</b>	<b>185.03</b>
<b>Total Gross Income</b>	<b>29,546.96</b>	<b>22,815.31</b>
Asset and investment sales, etc.		
<b>Total receipts</b>	<b>29,546.96</b>	<b>22,815.31</b>

# 7<sup>th</sup> Deal (Sandwich St George's) Scout Group (Charity no. 303377)

## Receipts and Payments Account

Year start date		Year end date	
For the year from	1st April 2024	To	31st March 2025

### Receipts and Payments

	2024/25	2023/24
	Unrestricted funds	Unrestricted funds
	£	£
<b>Payments</b>		
<b>Charitable Payments</b>		
World Scout Jamboree	-	82.00
Fundraised Donations – Guide Dogs for the Blind/Red Cross	147.00	122.96
Meetings / Section Expense *	866.03	1,281.58
Events *	13,539.75	
Camping	-	5,429.51
Activities	-	577.00
Badges	559.59	329.20
Uniforms	949.00	1,799.72
Camping Equipment / Materials and equipment	610.89	1,487.39
AGM and Trustee Expenses	570.44	
Printing and photocopying		154.96
Utilities – Electricity	538.93	510.46
HQ Insurance	897.55	830.32
Venue Maintenance	2,523.63	976.95
Venue Refurbishment	5,036.45	
Kitchen Refurbishment		1,500.00
Renewal of Heating System		7,029.80
Transport *	2,066.23	
Minibus		2,973.41
Shipping Container		1,171.41
Trailer		345.92
<b>Sub total</b>	<b>28,305.49</b>	<b>26,602.59</b>
<b>Fundraising expenses</b>		
Other fundraising costs		
<b>Sub total</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Gross Expenditure</b>	<b>28,305.49</b>	<b>26,602.59</b>
<b>Asset and investment purchases, etc.</b>		
<b>Total payments</b>	<b>28,305.49</b>	<b>26,602.59</b>
<b>Net of receipts/(payments)</b>	<b>1,241.47</b>	<b>-3,787.28</b>
<b>Cash funds last year end</b>	<b>29,538.72</b>	<b>33,326.00</b>
<b>Cash funds this year end</b>	<b>30,780.19</b>	<b>29,538.72</b>



# 7<sup>th</sup> Deal (Sandwich St George's) Scout Group (Charity no. 303377)

## Receipts and Payments Account

	Year start date		Year end date
For the year from	1st April 2024	To	31st March 2025

### Statement of Assets and Liabilities at the End of the Year

	2024/25	2023/24
	Unrestricted funds	Unrestricted funds
	£	£
<b>Cash funds</b>		
Bank current account	504.61	24,063.92
Bank deposit account	23,976.06	14.00
Building society account	5,572.58	5,400.80
Expense Card Account	666.94	
Cash/Floats	60.00	60.00
<b>Total cash funds</b>	<b>30,780.19</b>	<b>29,538.72</b>
(agree balances with receipts and payments account)	ok	ok
<b>Other monetary assets</b>		
Tax claim		
Debts due from the County/Area/District/Group		
Insurance claim		
<b>Sub total</b>	<b>0.00</b>	<b>0.00</b>
<b>Investment assets</b>		
Investment property - detail		
Quoted investments		
Other investments - detail		
<b>Sub total</b>	<b>0.00</b>	<b>0.00</b>
<b>Non monetary assets for charity's own use</b>		
Badge, uniform and Tshirt stock	714.50	929.91
Shop stock		
Other stock		
Land and buildings	218,000.00	170,973.00
Motor vehicles	20,000.00	24,500.00
Scouting equipment, furniture etc	4,240.00	26,175.00
Other	0.00	0.00
<b>Sub total</b>	<b>242,954.50</b>	<b>222,577.91</b>
<b>Liabilities</b>		
Accounts not yet paid		
Expenses incurred but not invoiced		
Subscriptions not yet paid		
Loan - detail		
Other liabilities		
<b>Sub total</b>	<b>0.00</b>	<b>0.00</b>
<b>Total net assets</b>	<b>273,734.69</b>	<b>252,116.63</b>

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 30 July 2025 (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature



Print Name

Chair – Ian Fletcher

Treasurer – Kerry-Anne Bowe



# England & Wales

Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

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## Independent examiner's report to the trustees of 7<sup>th</sup> Deal (Sandwich St. George's) Scout Group

I report to the trustees on my examination of the accounts of the 7<sup>th</sup> Deal (Sandwich St. George's) Scout Group for the year ended 31<sup>st</sup> March 2025.

### Responsibilities and basis of report

As the charity trustees of the 7<sup>th</sup> Deal (Sandwich St. George's) Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 7<sup>th</sup> Deal (Sandwich St. George's) Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 7<sup>th</sup> Deal (Sandwich St. George's) Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: ABBIE FOX-STEWART

Relevant professional qualification or membership of professional bodies (if any): FMAAT

Address: 44 CIRCULAR ROAD  
BETTESHANGER  
CT14 0LT

Date:

17<sup>th</sup> July 2025

# England & Wales

Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

## Independent examiner's report to the trustees of 7<sup>th</sup> Deal (Sandwich St. George's) Scout Group

I report to the trustees on my examination of the accounts of the 7<sup>th</sup> Deal (Sandwich St. George's) Scout Group for the year ended 31<sup>st</sup> March 2025.

### Responsibilities and basis of report

As the charity trustees of the 7<sup>th</sup> Deal (Sandwich St. George's) Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 7<sup>th</sup> Deal (Sandwich St. George's) Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

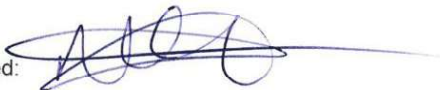
### Independent examiner's statement

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1. accounting records were not kept in respect of the 7<sup>th</sup> Deal (Sandwich St. George's) Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: ABBIE FOX-STEWART

Relevant professional qualification or membership of professional bodies (if any): FMAAT

Address: 44 CIRCULAR ROAD  
BETTESHANGER  
CT14 0LT

Date: 17<sup>th</sup> July 2025