

3RD DARTFORD SCOUT GROUP

England & Wales - Charity number 303369

Details

Status Registered

Legal form Other

Registered 1967-07-11

Register [View on the Charity Commission register](#)

Contact

Address Lutonia Hall
Broomhill Road
Dartford
DA1 3HT

Phone 00

Email info@3rddartfordscouts.org.uk

Website www.3rddartfordscouts.org.uk

Activities

Objects: BOY SCOUT GROUP (UNIT OF THE BOY SCOUTS ASSOCIATION)

Activities: The Scout Association promotes the development of young people in achieving their physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. This is achieved by providing an enjoyable and attractive scheme progressive training, based on the Scout Promise & Law and guided by adult leadership.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Education/training, Amateur Sport
- **Who:** Children/young People, People With Disabilities

Geography

- **Area of benefit:** DARTFORD
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£41,437	£55,643	-	-
2024-03-31	£77,940	£53,050	-	-
2023-03-31	£37,605	£33,023	-	-
2022-03-31	£17,967	£16,020	-	-
2021-03-31	£25,174	£7,019	-	-

Trustees

Name	Role	Appointed
Michael John James Wigley	Chair	2016-06-26
Barry Peter Simcock		2022-10-31
Ben Duncumb		2025-06-25
Janette Challis		2017-07-31
MATTHEW STUART DARTNELL		2025-11-28
TERENCE MARTIN DANCE		2012-02-11

3RD DARTFORD SCOUT GROUP

England & Wales - Charity number 303369

Accounts

3rd Dartford Scout Group

Receipts and Payments Account

Year start date

Year end date

For the year from	1-Apr-24	To	31-Mar-25
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Receipts and payments

	31-Mar-24 Unrestricted funds £	31-Mar-25 Unrestricted fund £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	11,870.96	13,819.44
Less: Membership subscriptions paid on (National/County/Area/District)	5,982.00	8,190.00
Net membership subscriptions retained	5,888.96	5,629.44
Donations	2,030.00	1,720.00
Gift Aid	0.00	0.00
Sub total	7,918.96	7,349.44
Grants		
Maintenence grants	0.00	0.00
Other grants	5,785.00	0.00
Sub total	5,785.00	0.00
Fundraising (gross)		
Sectional activities (camps)	49,904.38	22,769.33
Other fundraising activities	3,626.75	0.00
Miscellaneous Income	107.51	938.67
Sub total	53,638.64	23,708.00
Investment income		
Bank interest	227.96	169.02
The Scout Association Short Term Investment Service	0.00	0.00
Hall Use	10,370.34	10,210.71
Sub total	10,598.30	10,379.73
Total Gross Income	77,940.90	41,437.17
Asset and investment sales, etc.	0.00	0.00
Total receipts	77,940.90	41,437.17

3rd Dartford Scout Group

Receipts and Payments Account

Year start date

Year end date

For the year from	1-Apr-24	To	31-Mar-25
-------------------	----------	----	-----------

Receipts and payments

	31-Mar-24 Unrestricted funds £	31-Mar-25 Unrestricted fund £
Payments		
Charitable Payments		
Youth programme and activities	45,150.40	51,709.81
Utility payments	2,156.73	1,754.00
Insurance	3,101.20	1,613.43
Repairs and Renewals	1,830.85	27.84
Materials and equipment	607.56	478.21
Printing and photocopying	0.00	0.00
AGM and trustee expenses	77.68	0.00
Other Miscellaneous costs	126.30	60.00
Vehicle	0.00	0.00
Sub total	53,050.72	55,643.29
Cash/Float Payments		A
Petty Cash float	0.00	0.00
Sub total	0.00	0.00
		A
Total Gross Expenditure	53,050.72	55,643.29
Asset and investment purchases, etc.	0.00	0.00
Total payments	53,050.72	55,643.29
Net of receipts/(payments)	24,890.18	-14,206.12
Cash funds last year end	99,747.07	124,637.25
Cash funds this year end	124,637.25	110,431.13

Statement of assets and liabilities at the end of the year

31-Mar-24
Unrestricted
funds

31-Mar-25
Unrestricted
funds

	£	£
Cash funds		
Bank current account	124,637.25	110,431.13
Bank deposit account	0.00	0.00
Building society account	0.00	0.00
The Scout Association Short Term Investment Service	0.00	0.00
Cash/Floats	0.00	0.00
Total cash funds	124,637.25	110,431.13
Other monetary assets		
Tax claim	0.00	0.00
Debts due from the County/Area/District/Group	0.00	0.00
Insurance claim	0.00	0.00
Sub total	0.00	0.00
Investment assets		
Investment property - detail	0.00	0.00
Quoted investments	0.00	0.00
Other investments - detail	0.00	0.00
Sub total	0.00	0.00
Non monetary assets for charity's own use		
Land and buildings	200,000.00	200,000.00
Motor vehicles	0.00	0.00
Scouting equipment, furniture etc	17,380.00	17,380.00
Other	0.00	0.00
Sub total	217,380.00	217,380.00
Liabilities		
Accounts not yet paid	0.00	0.00
Expenses incurred but not invoiced	0.00	0.00
Subscriptions not yet paid	0.00	0.00
Loan - detail	0.00	0.00
Other liabilities	0.00	0.00
Sub total	0.00	0.00

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on ?? ???? 2025 (the date of the AGM & Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

Print Name	
Mike Wigley	Chairman
Terence Dance	Treasurer

3RD DARTFORD SCOUT GROUP

England & Wales - Charity number 303369

Accounts

Trustees' Annual Report

For the period

From (start date)

0	1	0	4	2	3
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 to end date

3	1	0	3	2	4
---	---	---	---	---	---

Section A Reference and administration details

Charity name

3rd Dartford Scout Group

Other names the charity is known by

Registered charity number (if any)

3 0 3 3 6 9

HQ registration number

Charity's principal address

Lutonia Hall

Broomhill Road

Dartford, Kent

Postcode D A 1 3 L Y

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Michael Wigley	Chair	
2	Lynne Villiers	Group Lead Volunteer	
3	Terence Dance	Treasurer	
4	Andrew Mclean		
5	Edward Fensome		
6	Emily Gibson		
7	Gemma Villiers		
8	Leigh Villiers		
9	Barry Simcock		
10	Jannett Chalis		
11	Amy Parkinson		
12	Matthew Parkinson		
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the Chair, Treasurer and 12 Trustees (including 3 Ex Officio Trustees) and meets every 4 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C**Objectives and activities**

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

Section E Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy
The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 3 months running costs, circa £3000.

The Group held reserves of approximately £40000 against this at year end. This is above the level/below required for operating expenses. However this can be explained by future camp

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:
• the charity's principal sources of funds (including any fundraising);

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Michael Wigley

Full name(s)

Michael Wigley

Position (eg Secretary, Chair)

Chair

Date

0 1 0 4 2 4

3rd Dartford Scout Group

Receipts and Payments Account

Year start date

Year end date

For the year from	01-Apr-23	To	31-Mar-24
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Receipts and payments

	31-Mar-23 Unrestricted funds £	31-Mar-24 Unrestricted fund £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	10,865.41	11,870.96
Less: Membership subscriptions paid on (National/County/Area/District)	5,296.50	5,982.00
Net membership subscriptions retained	5,568.91	5,888.96
Donations	5.00	2,030.00
Gift Aid	0.00	0.00
Sub total	5,573.91	7,918.96
Grants		
Maintenence grants	0.00	0.00
Other grants	2,300.00	5,785.00
Sub total	2,300.00	5,785.00
Fundraising (gross)		
Sectional activities (camps)	19,733.26	49,904.38
Other fundraising activities	336.60	3,626.75
Miscellaneous Income	50.99	107.51
Sub total	20,120.85	53,638.64
Investment income		
Bank interest	141.90	227.96
The Scout Association Short Term Investment Service	0.00	0.00
Hall Use	9,467.89	10,370.34
Sub total	9,609.79	10,598.30
Total Gross Income	37,604.55	77,940.90
Asset and investment sales, etc.	0.00	0.00
Total receipts	37,604.55	77,940.90

3rd Dartford Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01-Apr-23	T o	31-Mar-24
-------------------	-----------	--------	-----------

Receipts and payments

	31-Mar-23 Unrestricted funds £	31-Mar-24 Unrestricted fund £
Payments		
Charitable Payments		
Youth programme and activities	20,672.43	45,150.40
Utility payments	1,486.63	2,156.73
Insurance	1,839.24	3,101.20
Repairs and Renewals	8,437.50	1,830.85
Materials and equipment	484.87	607.56
Printing and photocopying	0.00	0.00
AGM and trustee expenses	0.00	77.68
Other Miscellaneous costs	101.99	126.30
Vehicle	0.00	0.00
Sub total	33,022.66	53,050.72
Cash/Float Payments		
Petty Cash float	0.00	0.00
Sub total	0.00	0.00
Total Gross Expenditure	33,022.66	53,050.72
Asset and investment purchases, etc.	0.00	0.00
Total payments	33,022.66	53,050.72
Net of receipts/(payments)	4,581.89	24,890.18
Cash funds last year end	95,165.18	99,747.07
Cash funds this year end	99,747.07	124,637.25

Statement of assets and liabilities at the end of the year

	31-Mar-23 Unrestricted funds £	31-Mar-24 Unrestricted funds £
Cash funds		
Bank current account	99,747.07	124,637.25
Bank deposit account	0.00	0.00
Building society account	0.00	0.00
The Scout Association Short Term Investment Service	0.00	0.00
Cash/Floats	0.00	0.00
Total cash funds	99,747.07	124,637.25
Other monetary assets		
Tax claim	0.00	0.00
Debts due from the County/Area/District/Group	0.00	0.00
Insurance claim	0.00	0.00
Sub total	0.00	0.00
Investment assets		
Investment property - detail	0.00	0.00
Quoted investments	0.00	0.00
Other investments - detail	0.00	0.00
Sub total	0.00	0.00
Non monetary assets for charity's own use		
Land and buildings	200,000.00	200,000.00
Motor vehicles	0.00	0.00
Scouting equipment, furniture etc	17,380.00	17,380.00
Other	0.00	0.00
Sub total	217,380.00	217,380.00
Liabilities		
Accounts not yet paid	0.00	0.00
Expenses incurred but not invoiced	0.00	0.00
Subscriptions not yet paid	0.00	0.00
Loan - detail	0.00	0.00
Other liabilities	0.00	0.00
Sub total	0.00	0.00

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on ?? ???? 2024 (the date of the AGM & Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature

Print Name

Mike Wigley	Chairman
Terence Dance	Treasurer

3rd Dartford Scout Group

Receipts and Payments Account

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Year end date

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3rd Dartford Scout Group Receipts and Payments Account

Year start date

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Materials and equipment	484.87	607.56
Printing and photocopying	0.00	0.00
AGM and trustee expenses	0.00	77.68
Other Miscellaneous costs	101.99	126.30
Vehicle	0.00	0.00
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Statement of assets and liabilities at the end of the year

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Insurance claim	0.00	0.00
Sub total	0.00	0.00
Investment assets		
Investment property - detail	0.00	0.00
Quoted investments	0.00	0.00
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Sub total	0.00	0.00
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Expenses incurred but not invoiced	0.00	0.00
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Signature

Print Name

Mike Wigley	Chairman
Terence Dance	Treasurer

3RD DARTFORD SCOUT GROUP

England & Wales - Charity number 303369

Accounts

Charity Commission Annual Return 2023

3RD DARTFORD SCOUT GROUP

Charity registration number: 303369

Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.

This document is a record of the information provided in the Annual Return 2021.

Financial period

Financial period start date

01/04/2022

Financial period end date

31/03/2023

Income and spending

Income £

£37,605

Spending £

£33,023

Serious Incidents

For the period of this return, were there any serious incidents in your charity that have not been reported to the Charity Commission?

No

Fundraising - professional fundraiser

Did your charity raise funds from the public?

No

Government contracts

During the financial period for this annual return, did the charity receive income from contracts (other than grant agreements) with central government or local authorities?

No

Government grants

During the financial period for this annual return, did the charity receive income from grants from central government or local authorities?

Yes

How many grants did your charity receive from central government or local authorities?

1

What was the total value of these grants?

£2,100

Income from outside the UK

Did your charity receive income from outside the UK ?

No

Spending outside England & Wales

Did your charity operate outside England and Wales?

No

Trading subsidiaries

Did the charity have any subsidiaries?

No

Trustee payments

Did any of the trustees receive any remuneration, payments or benefits from the charity other than refunds of legitimate trustee expenses?

No

Did any of the trustees resign and then take up employment with the charity?

No

Employees' salaries

Did any of your charity's staff receive total employee benefits of £60,000 or more?

Select No if your charity does not have any staff , or does not pay any staff.

No

For your highest paid member of staff only, what was the total value of their employee benefits?

(For example if your highest paid member of staff received £35,000 enter 35000). If you do not have any staff or did not pay any staff, enter 0 (zero)

£0

Volunteers

How many UK volunteers, excluding trustees, did the charity have during the financial period?

20

Financial controls

Did your charity review its internal financial controls?

Yes

Safeguarding

Has the charity obtained a standard, enhanced or enhanced with barred lists DBS check on all trustees, employees and volunteers who are in roles that are eligible for these checks?

Select Yes if there are no trustees, employees or volunteers in roles that are eligible for these types of DBS checks.

Yes

Privacy statement

Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- you have consented to their release; or
- we are legally obliged to disclose them; or
- we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- we can lawfully do so; and
- we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;**
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;**
- (c) data analysis, testing, research, statistical and survey purposes**

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you.

We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.

As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.

Please check back frequently to see any updates or changes to our privacy policy.

Declaration

Your role at the charity (select one):

Trustee

Given names	<input type="text" value="Leigh Richard"/>
Family name	<input type="text" value="Villiers"/>
Telephone number	<input type="text" value="07767304514"/>
Email	<input type="text" value="clivetroop@3rddartfordscouts.org.uk"/>
Date submitted	<input type="text" value="02/04/2024"/>

It is a criminal offence under section 60 of the Charities Act 2011 for anyone to knowingly or recklessly provide false or misleading information to the commission; this includes suppressing, concealing or destroying documents.

3rd Dartford Scout Group

Receipts and Payments Account

Year start date

Year end date

For the year from	01-Apr-22	To	31-Mar-23
-------------------	-----------	----	-----------

Receipts and payments

	31-Mar-22 Unrestricted funds £	31-Mar-23 Unrestricted fund £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	7,433.89	10,865.41
Less: Membership subscriptions paid on (National/County/Area/District)	4,789.50	5,296.50
Net membership subscriptions retained	2,644.39	5,568.91
Donations	0.00	5.00
Gift Aid	0.00	0.00
Sub total	2,644.39	5,573.91
Grants		
Maintenence grants	0.00	0.00
Other grants	8,000.00	2,300.00
Sub total	8,000.00	2,300.00
Fundraising (gross)		
Sectional activities (camps)	4,240.95	19,733.26
Other fundraising activities	30.50	336.60
Miscellaneous Income	140.50	50.99
Sub total	4,411.95	20,120.85
Investment income		
Bank interest	0.00	141.90
The Scout Association Short Term Investment Service	0.00	0.00
Hall Use	7,729.84	9,467.89
Sub total	7,729.84	9,609.79
Total Gross Income	22,786.18	37,604.55
Asset and investment sales, etc.	0.00	0.00
Total receipts	22,786.18	37,604.55

3rd Dartford Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01-Apr-22	T o	31-Mar-23
-------------------	-----------	--------	-----------

Receipts and payments

	31-Mar-22 Unrestricted funds £	31-Mar-23 Unrestricted fund £
Payments		
Charitable Payments		
Youth programme and activities	4,956.81	20,672.43
Utility payments	1,816.32	1,486.63
Insurance	1,810.16	1,839.24
Repairs and Renewals	78.50	8,437.50
Materials and equipment	277.86	484.87
Printing and photocopying	0.00	0.00
AGM and trustee expenses	0.00	0.00
Other Miscellaneous costs	96.00	101.99
Vehicle	0.00	0.00
Sub total	9,035.65	33,022.66
Cash/Float Payments		
Petty Cash float	0.00	0.00
Sub total	0.00	0.00
Total Gross Expenditure	9,035.65	33,022.66
Asset and investment purchases, etc.	0.00	0.00
Total payments	9,035.65	33,022.66
Net of receipts/(payments)	13,750.53	4,581.89
Cash funds last year end	81,414.65	95,165.18
Cash funds this year end	95,165.18	99,747.07

Statement of assets and liabilities at the end of the year

	31-Mar-22 Unrestricted funds £	31-Mar-23 Unrestricted funds £
Cash funds		
Bank current account	95,165.18	99,747.07
Bank deposit account	0.00	0.00
Building society account	0.00	0.00
The Scout Association Short Term Investment Service	0.00	0.00
Cash/Floats	0.00	0.00
Total cash funds	95,165.18	99,747.07
Other monetary assets		
Tax claim	0.00	0.00
Debts due from the County/Area/District/Group	0.00	0.00
Insurance claim	0.00	0.00
Sub total	0.00	0.00
Investment assets		
Investment property - detail	0.00	0.00
Quoted investments	0.00	0.00
Other investments - detail	0.00	0.00
Sub total	0.00	0.00
Non monetary assets for charity's own use		
Land and buildings	200,000.00	200,000.00
Motor vehicles	0.00	0.00
Scouting equipment, furniture etc	17,380.00	17,380.00
Other	0.00	0.00
Sub total	217,380.00	217,380.00
Liabilities		
Accounts not yet paid	0.00	0.00
Expenses incurred but not invoiced	0.00	0.00
Subscriptions not yet paid	0.00	0.00
Loan - detail	0.00	0.00
Other liabilities	0.00	0.00
Sub total	0.00	0.00

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by

Signature

Print Name

M Wigley	
T Dance	

Mike Wigley	Chairman
Terence Dance	Treasurer

Charity Commission Annual Return 2023

3RD DARTFORD SCOUT GROUP

Charity registration number: 303369

Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.

This document is a record of the information provided in the Annual Return 2021.

Financial period

Financial period start date

01/04/2022

Financial period end date

31/03/2023

Income and spending

Income £

£37,605

Spending £

£33,023

Serious Incidents

For the period of this return, were there any serious incidents in your charity that have not been reported to the Charity Commission?

No

Fundraising - professional fundraiser

Did your charity raise funds from the public?

No

Government contracts

During the financial period for this annual return, did the charity receive income from contracts (other than grant agreements) with central government or local authorities?

No

Government grants

During the financial period for this annual return, did the charity receive income from grants from central government or local authorities?

Yes

How many grants did your charity receive from central government or local authorities?

1

What was the total value of these grants?

£2,100

Income from outside the UK

Did your charity receive income from outside the UK ?

No

Spending outside England & Wales

Did your charity operate outside England and Wales?

No

Trading subsidiaries

Did the charity have any subsidiaries?

No

Trustee payments

Did any of the trustees receive any remuneration, payments or benefits from the charity other than refunds of legitimate trustee expenses?

No

Did any of the trustees resign and then take up employment with the charity?

No

Employees' salaries

Did any of your charity's staff receive total employee benefits of £60,000 or more?

Select No if your charity does not have any staff , or does not pay any staff.

No

For your highest paid member of staff only, what was the total value of their employee benefits?

(For example if your highest paid member of staff received £35,000 enter 35000). If you do not have any staff or did not pay any staff, enter 0 (zero)

£0

Volunteers

How many UK volunteers, excluding trustees, did the charity have during the financial period?

20

Financial controls

Did your charity review its internal financial controls?

Yes

Safeguarding

Has the charity obtained a standard, enhanced or enhanced with barred lists DBS check on all trustees, employees and volunteers who are in roles that are eligible for these checks?

Select Yes if there are no trustees, employees or volunteers in roles that are eligible for these types of DBS checks.

Yes

Privacy statement

Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- you have consented to their release; or
- we are legally obliged to disclose them; or
- we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- we can lawfully do so; and
- we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;**
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;**
- (c) data analysis, testing, research, statistical and survey purposes**

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you.

We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.

As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.

Please check back frequently to see any updates or changes to our privacy policy.

Declaration

Your role at the charity (select one):

Trustee

Given names

Leigh Richard

Family name

Villiers

Telephone number

07767304514

Email

clivetroop@3rddartfordscouts.org.uk

Date submitted

02/04/2024

It is a criminal offence under section 60 of the Charities Act 2011 for anyone to knowingly or recklessly provide false or misleading information to the commission; this includes suppressing, concealing or destroying documents.

3RD DARTFORD SCOUT GROUP

England & Wales - Charity number 303369

Accounts



Trustees' Annual Report for the period

		Period start date			Period end date		
From	1	April	2012	To	31	March	2013

Section A Reference and administration details

Charity name

Dartford Group Scout Council

Other names charity is known by

Registered charity number (if any) 303367

Charity's principal address

7 Broomhill Road

Dartford

Kent

Postcode

DA1 3HT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Yvette Knight	Chair		
2	Terrence Dance	Treasurer		
3	Joanne Lamb	Secretary		
4	Leigh Villiers	Group Commissioner		
5	Stephen Newton			
6	Kelvin Holford			
7	Neil Gearing			
8	Emily Burland	DESC		
9	Paul Boreham			
10	Teresa Gordon			
11	Alex Clark	DSNC		
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The Groups governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (eg. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (eg. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about: <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities.</p> <p>This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, and elected representation and meets as required</p> <p>This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:</p> <ul style="list-style-type: none"> The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions Appointing Group Administrators and Advisors other than those who are elected. <p>Risk and Internal Control</p> <p>The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <ul style="list-style-type: none"> • Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss. • Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.
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- Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the Group are as a unit of the Scout Association. The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

To provide Scouting activities to 6-14 year olds in Dartford and the local area.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 6 months running costs.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Investment Policy

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the Group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Michael Wigley	Lynne Villiers
	Full name(s)	Michael Wigley
Position (eg Secretary, Chair, etc)	Chair	Group Scout Leader
	Date	29/9/21

3rd Dartford Scout Group

Receipts and Payments Account

Year start date

Year end date

For the year from	01-Apr-20	To	31-Mar-21
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Receipts and payments

	31-Mar-20 Unrestricted funds £	31-Mar-21 Unrestricted fund £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	10,245.36	4,673.19
Less: Membership subscriptions paid on (National/County/Area/District)	5,088.00	4,080.00
Net membership subscriptions retained	5,157.36	593.19
Donations	65.00	0.00
Gift Aid	0.00	0.00
Sub total	5,222.36	593.19
Grants		
Maintenence grants	0.00	0.00
Other grants	0.00	19,431.00
Sub total	0.00	19,431.00
Fundraising (gross)		
Sectional activities (camps)	12,781.64	14.56
Other fundraising activities	20.00	0.00
Miscellaneous Income	36.00	0.00
Sub total	12,837.64	14.56
Investment income		
Bank interest	0.00	0.00
The Scout Association Short Term Investment Service	0.00	0.00
Hall Use	11,220.12	5,136.11
Sub total	11,220.12	5,136.11
Total Gross Income	29,280.12	25,174.86
Asset and investment sales, etc.	0.00	0.00
Total receipts	29,280.12	25,174.86

3rd Dartford Scout Group Receipts and Payments Account

Year start date

Year end date

For the year	01-Apr-20	To	31-Mar-21
--------------	-----------	----	-----------

Receipts and payments

	31-Mar-20 Unrestricted funds £	31-Mar-21 Unrestricted fund £
Payments		
Charitable Payments		
Youth programme and activities	10,894.15	1,392.13
Utility payments	2,788.95	1,596.24
Insurance	1,683.12	1,755.72
Repairs and Renewals	0.00	0.00
Materials and equipment	24.40	2,178.85
Printing and photocopying	0.00	0.00
AGM and trustee expenses	50.00	0.00
Other Miscellaneous costs	60.00	97.00
Vehicle	0.00	0.00
Sub total	15,500.62	7,019.94
Cash/Float Payments		
Petty Cash float	0.00	0.00
Sub total	0.00	0.00
Total Gross Expenditure	15,500.62	7,019.94
Asset and investment purchases, etc.	0.00	0.00
Total payments	15,500.62	7,019.94
Net of receipts/(payments)	13,779.50	18,154.92
Cash funds last year end	49,480.23	63,259.73
Cash funds this year end	63,259.73	81,414.65

Statement of assets and liabilities at the end of the year

31-Mar-20
Unrestricted funds

31-Mar-21
Unrestricted funds

	£	£
Cash funds		
Bank current account	63,259.73	81,414.65
Bank deposit account	0.00	0.00
Building society account	0.00	0.00
The Scout Association Short Term Investment Service	0.00	0.00
Cash/Floats	0.00	0.00
Total cash funds	63,259.73	81,414.65
Other monetary assets		
Tax claim	0.00	0.00
Debts due from the County/Area/District/Group	0.00	0.00
Insurance claim	0.00	0.00
Sub total	0.00	0.00
Investment assets		
Investment property - detail	0.00	0.00
Quoted investments	0.00	0.00
Other investments - detail	0.00	0.00
Sub total	0.00	0.00
Non monetary assets for charity's own use		
Land and buildings	200,000.00	200,000.00
Motor vehicles	0.00	0.00
Scouting equipment, furniture etc	17,380.00	17,380.00
Other	0.00	0.00
Sub total	217,380.00	217,380.00
Liabilities		
Accounts not yet paid	0.00	0.00
Expenses incurred but not invoiced	0.00	0.00
Subscriptions not yet paid	0.00	0.00
Loan - detail	0.00	0.00
Other liabilities	0.00	0.00
Sub total	0.00	0.00

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved

Signature

Print Name

M Wigley
T Dance

Michael Wigley	Chair
Terence Dance	Treasurer

3rd Dartford Scout Group

Receipts and Payments Account

Year start date

Year end date

For the year from	01-Apr-20	To	31-Mar-21
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Receipts and payments

	31-Mar-20 Unrestricted funds £	31-Mar-21 Unrestricted fund £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	10,245.36	4,673.19
Less: Membership subscriptions paid on (National/County/Area/District)	5,088.00	4,080.00
Net membership subscriptions retained	5,157.36	593.19
Donations	65.00	0.00
Gift Aid	0.00	0.00
Sub total	5,222.36	593.19
Grants		
Maintenence grants	0.00	0.00
Other grants	0.00	19,431.00
Sub total	0.00	19,431.00
Fundraising (gross)		
Sectional activities (camps)	12,781.64	14.56
Other fundraising activities	20.00	0.00
Miscellaneous Income	36.00	0.00
Sub total	12,837.64	14.56
Investment income		
Bank interest	0.00	0.00
The Scout Association Short Term Investment Service	0.00	0.00
Hall Use	11,220.12	5,136.11
Sub total	11,220.12	5,136.11
Total Gross Income	29,280.12	25,174.86
Asset and investment sales, etc.	0.00	0.00
Total receipts	29,280.12	25,174.86

3rd Dartford Scout Group Receipts and Payments Account

Year start date

Year end date

For the year	01-Apr-20	To	31-Mar-21
--------------	-----------	----	-----------

Receipts and payments

	31-Mar-20 Unrestricted funds £	31-Mar-21 Unrestricted fund £
Payments		
Charitable Payments		
Youth programme and activities	10,894.15	1,392.13
Utility payments	2,788.95	1,596.24
Insurance	1,683.12	1,755.72
Repairs and Renewals	0.00	0.00
Materials and equipment	24.40	2,178.85
Printing and photocopying	0.00	0.00
AGM and trustee expenses	50.00	0.00
Other Miscellaneous costs	60.00	97.00
Vehicle	0.00	0.00
Sub total	15,500.62	7,019.94
Cash/Float Payments		
Petty Cash float	0.00	0.00
Sub total	0.00	0.00
Total Gross Expenditure	15,500.62	7,019.94
Asset and investment purchases, etc.	0.00	0.00
Total payments	15,500.62	7,019.94
Net of receipts/(payments)	13,779.50	18,154.92
Cash funds last year end	49,480.23	63,259.73
Cash funds this year end	63,259.73	81,414.65

Statement of assets and liabilities at the end of the year

31-Mar-20
Unrestricted funds

31-Mar-21
Unrestricted funds

	£	£
Cash funds		
Bank current account	63,259.73	81,414.65
Bank deposit account	0.00	0.00
Building society account	0.00	0.00
The Scout Association Short Term Investment Service	0.00	0.00
Cash/Floats	0.00	0.00
Total cash funds	63,259.73	81,414.65
Other monetary assets		
Tax claim	0.00	0.00
Debts due from the County/Area/District/Group	0.00	0.00
Insurance claim	0.00	0.00
Sub total	0.00	0.00
Investment assets		
Investment property - detail	0.00	0.00
Quoted investments	0.00	0.00
Other investments - detail	0.00	0.00
Sub total	0.00	0.00
Non monetary assets for charity's own use		
Land and buildings	200,000.00	200,000.00
Motor vehicles	0.00	0.00
Scouting equipment, furniture etc	17,380.00	17,380.00
Other	0.00	0.00
Sub total	217,380.00	217,380.00
Liabilities		
Accounts not yet paid	0.00	0.00
Expenses incurred but not invoiced	0.00	0.00
Subscriptions not yet paid	0.00	0.00
Loan - detail	0.00	0.00
Other liabilities	0.00	0.00
Sub total	0.00	0.00

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved

Signature

Print Name

M Wigley
T Dance

Michael Wigley	Chair
Terence Dance	Treasurer