

Trustees' Annual Report

For the period

From (start date)

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 to end date

3	1	0	3	2	5
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Section A Reference and administration details

Charity name	<table border="1"><tr><td colspan="10">Canterbuty, Whitstable & Herne bay Scout District</td></tr></table>	Canterbuty, Whitstable & Herne bay Scout District																																								
Canterbuty, Whitstable & Herne bay Scout District																																										
Other names the charity is known by	<table border="1"><tr><td colspan="10"></td></tr></table>																																									
Registered charity number (if any)	<table border="1"><tr><td>3</td><td>0</td><td>3</td><td>3</td><td>6</td><td>0</td></tr></table>	3	0	3	3	6	0																																			
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HQ registration number	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																																									
Charity's principal address	<table border="1"><tr><td colspan="10">28 Victoria Road</td></tr><tr><td colspan="10">Canterbury</td></tr><tr><td colspan="10">kent</td></tr><tr><td colspan="5">Postcode</td><td>C</td><td>T</td><td>1</td><td></td><td>3S</td><td>Q</td></tr></table>	28 Victoria Road										Canterbury										kent										Postcode					C	T	1		3S	Q
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Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Andrew Crocombe	Chair	
2	Mary Bentley	Treasurer	
3	Sam Trill	Secretary	Until June 2025
4	Lynette Oaklet	Secretary	From June 2025
5	James Oakley		
6	David Bentley		
7	Wendy Dyer		
8	Elaine Oakley		
9			
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11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

The District's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The District is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The District is managed by the District Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

a) the induction and training of trustees;
b) trustee consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the Chair, Treasurer and 6 Trustees (2 Ex Officio Trustees, and 4 co-opted Trustees) and meets every 3/4 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This District Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.



Section B	Structure, governance and management (continued)
	<p data-bbox="598 958 1311 992">Risk and Internal Control (Specimen 1)</p> <p data-bbox="598 992 1311 1137">The District Trustee Board has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are detailed in our Risk register</p> <p data-bbox="598 1160 1311 1361">Damage to the building, property and equipment. The District would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p data-bbox="598 1384 1311 1507">Injury to leaders, helpers, supporters and members. The District through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p data-bbox="598 1529 1311 1731">Reduced income from fund raising. The District is primarily reliant upon income from subscriptions and fundraising. The district does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p data-bbox="598 1753 1311 1955">Reduction or loss of leaders. The district is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p data-bbox="598 1977 1311 2094">Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure</p>

of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	

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Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

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Public benefit statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D	Achievements and performance
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Summary of the main achievements of the charity during the year

<i>Verbal report from outgoing DLV to be added after the AGM</i>

Section E	Financial Review
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Brief statement of the charity's policy on reserves

<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £20k.</p> <p>The Group held reserves of approximately £20 against this at year end.</p>

Quantify and explain any designations

Details of any funds materially in deficit

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(circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

• the charity's principal sources of funds (including any fundraising);

• how expenditure has supported the key objectives of the charity;

• investment policy and objectives;

Investment Policy

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements.

Investment Policy

The Group does have sufficient funds to invest in longer term investments. The Group has therefore invested a lump sum in M and G which is giving us a resonable amount of interest a year.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Andrew Crocombe	Lynette Oakley
Position (eg Secretary, Chair)	Chair	Secretary
Date	050925	

Canterbury Whistable and Herne Bay District Scouts
Accounts for the year ending 31st March 2025
Receipts and Payments Summary

1

	<u>31st March 2025</u>	<u>31st March 2024</u>
Receipts	77,695.82	96,806.32
Payments	70,468.54	106,179.58
Net Movement	<hr/> 7,227.28	<hr/> -9,373.26
Opening Balances	289,451.68	298,824.94
Closing Balances	<hr/> <u>296,678.96</u>	<hr/> <u>289,451.68</u>

Canterbury Whistable and Herne Bay District Scouts

Receipts Breakdown

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	<u>31st March 2025</u>	<u>31st March 2024</u>
Membership Subscriptions 2024	73,728.00	60,197.50
Less paid to County **	<u>-63,710.50</u>	<u>-53,238.00</u>
Net Memberships Subscriptions	10,017.50	6,959.50
Investment Income		
Dividend from M and G	6,066.90	5,765.23
Bank Interest	718.07	843.58
Activities		
District Squirrel events	0.00	95.00
District Beaver events	2,363.44	3,129.00
District Cub events	0.00	492.00
District Scout/Explorer events	0.00	1,355.85
Other Scouting Income		
Scout Shop Sales	10,031.90	9,787.95
Badge Sales	6,233.86	3,588.93
Ross Wood Income	37,385.78	57,724.40
Other Income		
Loan repayment	3,000.00	3,000.00
Cathedral Collections	237.57	470.81
misc paid into wrong account	690.80	66.00
jamboree event	0.00	0.00
Jamboree receipts from candidates	0.00	2,604.07
refund from Planning	0.00	924.00
Shooting course	640.00	
AGM income	310.00	
Total Receipts	<u><u>77,695.82</u></u>	<u><u>96,806.32</u></u>

Canterbury Whistable and Herne Bay District Scouts

Payments Breakdown

3

	<u>31st March 2025</u>	<u>31st March 2024</u>
Activity Costs		
District squirrel events	0.00	85.51
District Beaver Events	2,200.00	3,170.05
District Cub events	0.00	484.13
District Scout/Explorer events	98.00	818.40
Network	250.00	2,500.00
Other Scouting costs		
Ross Woods expenses	42,458.27	50,569.27
Scout Shop Purchases	7,579.31	8,429.90
Badge Purchases	5,583.97	3,976.94
Capital expenses on planning	0.00	3,983.00
Capital expense on District drums	4,277.20	3,000.00
Capital expense on printer	0.00	243.99
Loan	3,000.00	0.00
Administration Costs		
Independent Examination Fee	0.00	0.00
Media license for District	399.53	364.20
AGM Expenses and Presentations	701.06	0.00
Website Payments	97.00	197.80
District Sundry and Admin	141.03	64.99
District Training/presentations	960.00	185.64
advertise/marketing		893.06
St Georges Day expenses 2 years	1,257.99	58.00
Tf to Shop	66.00	
wrong account	690.80	
Other Expenditure		
Donation paid to 2nd Whitstable	0.00	3,000.00
Charitable Donations SGD	708.38	0.00
Set up 2nd Whitstable at Blean	0.00	116.00
closure of Santander bank	0.00	24,038.70
Total Payments	<u>70,468.54</u>	<u>106,179.58</u>

Canterbury Whistable and Herne Bay District Scouts
Statement of Assets and Liabilities

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		<u>31st March 2025</u>	<u>31st March 2024</u>
<u>Monetary Assets</u>			
Cash, Bank and Similar Funds			
M&G - Market value £ 97601.04	At Cost	<u>100,000.00</u>	<u>100,000.00</u>
Lloyds Bank Current Account		78,174.39	69,695.17
Lloyds Bank Scout Shop		9,312.36	6,859.77
Natwest Ross Wood Account		28,355.00	33,427.49
Natwest Badge Account		2,545.14	1,895.25
Virgin Charity Deposit Account		78,292.07	77,574.00
Total Monetary Assets		<u>196,678.96</u>	<u>189,451.68</u>
<u>Non Monetary Assets</u>			
Badges Held by Badge Secretary at cost		1,357.45	848.46
Scout Shop Stock at cost		3,763.50	4,686.50
Specialist Equipment- Ross Wood - <u>Insurance value</u>		18,556.00	15,927.49
Land and Buildings-Ross Wood - <u>Insurance Value</u>		879,762.00	837,870.95
Total Other Non Monetary Assets		<u>903,438.95</u>	<u>859,333.40</u>

Canterbury Whistable and Herne Bay District Scouts

Deposit Accounts Summary

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	31st March 2024	Interest/ Dividends	Transfers	31st March 2025
M&G (At cost)	100,000.00	6,066.90		100,000.00 (see note below **)
Virgin	77,574.00	718.07		78,292.07
	<u>177,574.00</u>	<u>6,784.97</u>		<u>178,292.07</u>

* interest/dividend paid into main Lloyds account

The Value of M & G Fund as at 31st March 2025 was £97601.04

Canterbury Whistable and Herne Bay District Scouts
Notes to the Accounts
Year ended 31 March 2025

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	31st March 2025	31st March 2024
1 Ross Wood Income		
Wally May Centre	3,405.00	4,050.00
Camping	8,000.50	9,774.70
Visitors/ site use	21,393.00	17,069.00
Shooting	482.50	1,365.00
Archery	780.00	905.00
Axes	530.00	497.00
Laser guns/ game hire	10.00	25.00
Donations	0.00	0.00
Miscellaneous/damage	0.00	0.00
balance from Santander for fencing	0.00	24,038.70
Insurance payout	2,784.78	0.00
Total Income	37,385.78	57,724.40
2 Ross Wood Expenses		
Maintenance	16,294.05	5,756.65
Capital Development	10,061.30	29,928.93
Insurance	4,799.58	5,260.52
Quad bike service	0.00	450.00
Admin	272.79	120.24
Health, Safety and Cleaning	1,421.83	1,937.48
Shooting	1,191.99	73.99
Archery	0.00	271.23
Axes	0.00	0.00
Waste Disposal	3,052.75	2,105.16
Water	980.18	1,563.42
Gas	1,613.25	962.33
Electricity	2,120.31	1,438.72
Telephone	534.48	539.23
Refreshments	35.76	161.37
gift	80.00	0.00
Total Expenses	42,458.27	50,569.27
Net Ross Wood Surplus/(Deficit)	5,072.49	7,155.13
Ross Wood Opening Balance	33,427.49	26,272.36
Net Annual Surplus/(Deficit)	-5,072.49	-7,155.31
Ross Wood Closing Balance	28,355.00	33,427.49

Explorer Unit Accounts 2023-2024

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The District has 9 explorer units which work closely with the local Scout Groups and share many facilities with them.

A summary of the income and expenditure of Explorer units is set out below

	Nailbourne	3rd Whitstable Tombstones	2nd Herne Neptune	14th Canterbury Salamanders	1st Littlebourne	Worthgate	1st Sturry	6th Whitstable	D OF E
Income									
Camp		1340.00		3865.00	4729.14				
Other activities		652.50							
Subscriptions	1130.00	3190.00	2011.00	1943.00	1393.12	1935.00	1797.00	204.00	1340.00
KIJ/ mono/night hike		3140.00		1465.00					
Gift Aid		793.53				725.00	174.13		
Fundraising			100.00					475.07	
Uniform			30.00	120.00					
grant	300.00								
misc		52.00		61.50				128.00	
SVW/Dof E									
Total Income	1430.00	9168.03	2141.00	7454.50	6122.26	2660.00	1971.13	807.07	1340.00
Payments									
Camp		2266.68		3865.00	4601.21				1012.00
Badges/uniform/books								30.00	
Equipment	67.00	28.77	458.62	77.98					233.34
Meeting expenses	295.00	345.00	252.00		324.00		252.00	112.50	170.00
Activity expenses	40.00	1846.40	484.75	1860.44		132.73	1028.90		
admin				24.00			24.00	18.00	
uniform	38.00		130.90	117.00					
Fundraising									
Membership Fee	650.00	1495.00	1111.00	1329.00	1040.00	1040.00	780.00		
KIJ		2555.00							
other		25.66						227.00	88.73
SVW/Dof E									
Total Payments	1090.00	8562.51	2437.27	7273.42	5965.21	1172.73	2084.90	387.50	1504.07
 Balance 31st March 2024	 278.44	 5511.85	 3256.06	 877.94	 1218.41	 1860.67	 457.87	 185.51	 5196.44
 Balance 31st March 2025	 <u>618.00</u>	 <u>6117.37</u>	 <u>2959.79</u>	 <u>1059.02</u>	 <u>1375.46</u>	 <u>3347.94</u>	 <u>344.10</u>	 <u>605.08</u>	 <u>5032.37</u>

Canterbury, Whitstable & Herne Bay District Scouts

21st May 2025

Independent examiner's report to Canterbury, Whitstable & Herne Bay District Scouts

I report to the trustees on my examination of the accounts for the year ended 31st March 2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

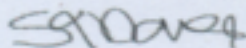
Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Yours faithfully,



Sue Davis BSc (Hons) ACCA