

**Canterbury, Whitstable & Herne Bay  
District Scout Council  
Held at Blean Village Hall  
28<sup>th</sup> September 2024**

**Annual Report and Accounts  
2023/2024**



**The Scout Association District Registration Number: 12702  
Charity Commission Registered Number: 303360**

## **Apologies for absence**

Sarah Barry, Peter Reynolds

## **Minutes of the last AGM**

Accepted and approved by all

## **Adoption of the Constitution**

Agreed and accepted by all

## **Trustee Report - Structure, Governance and Management**

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The District is a Trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The District is managed by the District Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and 8 Trustees (including 2 Ex Officio Trustees, and 2 co-opted Trustees) and meets every 4 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This District Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

## **Risk and Internal Control**

The District Trustee Board has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The District would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

The District is totally reliant upon volunteers to run and administer the activities of the District. There is a strategy being produced for the loss of individuals within volunteer structure.

The District supports Groups in providing activities for all young people aged 4 to 18.

The district has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

### **The purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### **The values of Scouting**

As Scouts we are guided by these values:

Integrity	We act with integrity: we are honest, trustworthy and loyal
Respect	We have self-respect and respect for others
Care	We support others and take care of the world in which we live
Belief	We explore our faiths, beliefs and attitudes.
Co-operation	We make a positive difference; we co-operate with others and make friends.

### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

Enjoy what they are doing and have fun

Take part in activities indoors and outdoors

Learn by doing

Share in spiritual reflection

Take responsibility and make choices

Undertake new and challenging activities

Make and live by their promise

### **Financial Report, with Statement of accounts**

Please see attached sheets at end of report

### **Approval of Scrutineer/Auditor**

Please attached at the end of the report

### **District Lead Volunteer Report**

The District of Canterbury, Whitstable and Herne Bay continues to Thrive, with over 1000 young people and 400 dedicated volunteers across 14 groups.

A special congratulations to Nailbourne Explorers, 14<sup>th</sup> Canterbury (Bronze) and 16<sup>th</sup> Canterbury (Silver) for their achievement as part of the Kent Scouts Grow 50 campaign.

During the year, 2<sup>nd</sup> Whitstable Sea Scout Group, celebrated their 100<sup>th</sup> anniversary with a grand celebration ball. Their band was invited to perform at the national Scout celebrations at Windsor. Meanwhile, 3<sup>rd</sup> Whitstable participated in the National Box Cart Championships.

We also celebrated success in the Duke of Edinburgh's Award, with achievements at bronze, silver and gold levels. A big congratulations to Ethan Wheeler from 3<sup>rd</sup> Whitstable for becoming our first Kings Scout.

Every group in the District provided a night away experience, with many attending Kent Scout and national Events. Thanks to the tireless efforts of our adult volunteers, who have contributed over 80,000 hours, countless adventures were made possible for our young people.

Our volunteers have been strongly supported by the work of our Appointments Committee and Training Advisor, ensuring we meet training and safety standards. As a result, our District boasts one of the lowest levels of outstanding training compliance in the county.

In terms of governance, all groups are well managed, with some leadership transitions over the past year. As we shift to Trustee Boards, we are in a strong position moving forward. However, growth presents its challenges. With groups expanding and working hard to maintain volunteer numbers, demand for places remains high and we must look for ways to open more opportunities.

We have successfully extended 2<sup>nd</sup> Whitstable by introducing Beavers and Cubs at Blean Village hall, which has been a great success. Looking ahead we aim to grow Hersden, Kent College, The Muslim community and Mountfield in South Canterbury.

Finally, a huge thank you to all group Lead Volunteers who work tirelessly to make Scouting in our District possible. Your efforts are truly appreciated, and I look forward to an exciting year ahead.

#### **Election of Trustees for 2- and 3-year tenures**

##### **Election of trustee for 3 years – proposed Mike Keam, second by Katie Potts**

Mary Bentley

David Bentley

Sam Trill

James Oakley

Lennie Oakley

Andrew Crocombe

##### **Election of trustees for 2 years – Proposed Katie Potts, Second Mike Keam**

Elaine Oakley

Peter Reynolds

Wendy Dyer

##### **Election of Chairman – Proposed Andy Trill, second Wendy Dyer**

Andrew Crocombe - appointed



Canterbury Whistable and Herne Bay District Scouts  
Accounts for the year ending 31st March 2024  
Receipts and Payments Summary

1

	<u>31st March 2024</u>	<u>31st March 2023</u>
Receipts	96,806.32	78,341.24
Payments	106,179.58	74,454.33
Net Movement	<hr/> <b>-9,373.26</b>	<hr/> 3,886.91
Opening Balances	298,824.94	294,938.03
Closing Balances	<hr/> <b>289,451.68</b> <hr/>	<hr/> <b>298,824.94</b> <hr/>

# Canterbury Whistable and Herne Bay District Scouts

## Receipts Breakdown

2

	<u>31st March 2024</u>	<u>31st March 2023</u>
<b>Membership Subscriptions 2024</b>	60,197.50	59,298.00
Less paid to County **	<b>-53,238.00</b>	<b>-51,943.50</b>
Net Memberships Subscriptions	<u>6,959.50</u>	<u>7,354.50</u>
<b>Investment Income</b>		
Dividend from M and G	5,765.23	5,597.63
Bank Interest	843.58	249.20
<b>Activities</b>		
District Squirrel events	95.00	0.00
District Beaver events	3,129.00	0.00
District Cub events	492.00	0.00
District Scout/Explorer events	1,355.85	0.00
<b>Other Scouting Income</b>		
Scout Shop Sales	9,787.95	9,296.48
Badge Sales	3,588.93	3,917.65
Ross Wood Income	57,724.40	33,717.15
Ross woods misc	0.00	0.00
<b>Other Income</b>		
Donation for 2nd Whitstable	3,000.00	0.00
Cathedral Collections	470.81	458.04
misc paid into wrong account	66.00	198.85
jamboree event	0.00	2,000.00
Jamboree receipts from candidates	2,604.07	15,551.74
refund from Planning	924.00	
<b>Total Receipts</b>	<u><u>96,806.32</u></u>	<u><u>78,341.24</u></u>



## Canterbury Whistable and Herne Bay District Scouts

### Payments Breakdown

3

	<u>31st March 2024</u>	<u>31st March 2023</u>
<b>Activity Costs</b>		
District squirrel events	85.51	
District Beaver Events	3,170.05	0.00
District Cub events	484.13	0.00
District Scout/Explorer events	818.40	0.00
Jamboree	2,500.00	15,500.00
<b>Other Scouting costs</b>		
Ross Woods expenses	50,569.27	28,261.44
Scout Shop Purchases	8,429.90	10,567.66
Badge Purchases	3,976.94	5,131.86
Capital expenses on planning	3,983.00	12,893.60
Capital expense on District drums	3,000.00	0.00
Capital expense on printer	243.99	0.00
Misc uniform sales rw hire		198.85
<b>Administration Costs</b>		
Independent Examination Fee	0.00	350.00
Media license for District	364.20	330.79
AGM Expenses and Presentations	0.00	87.80
Website Payments	197.80	90.00
District Sundry and Admin	64.99	51.93
District Training/presentations	185.64	0.00
advertise/marketing	893.06	479.26
St Georges Day expenses	58.00	53.10
<b>Other Expenditure</b>		
Donation paid to 2nd Whitstable	3,000.00	
Charitable Donations SGD		458.04
Set up 2nd Whitstable at Blean	116.00	0.00
closure of Santandar bank	24,038.70	
<b>Total Payments</b>	<u><u>106,179.58</u></u>	<u><u>74,454.33</u></u>

Closure of Santander bank, monies transferred to Ross Woods account to fund New fencing

# Canterbury Whistable and Herne Bay District Scouts

## Statement of Assets and Liabilities

4

		<u>31st March 2024</u>	<u>31st March 2023</u>
<b><u>Monetary Assets</u></b>			
<b>Cash, Bank and Similar Funds</b>			
M&G - Market value £ 98,706.79	At Cost	<u>100,000.00</u>	<u>100,000.00</u>
Lloyds Bank Current Account		69,695.17	63,998.48
Lloyds Bank Scout Shop		6,859.77	5,501.72
Natwest Ross Wood Account		33,427.49	26,272.36
Natwest Badge Account		1,895.25	2,283.26
Santander Deposit Account		0.00	23,959.37
Virgin Charity Deposit Account		77,574.00	76,809.75
<b>Total Monetary Assets</b>		<u>189,451.68</u>	<u>198,824.94</u>
<b><u>Non Monetary Assets</u></b>			
Badges Held by Badge Secretary at cost		848.46	732.10
Scout Shop Stock at cost		4,686.50	3,992.00
Specialist Equipment- Ross Wood - <u>Insurance value</u>		15,927.49	21,039.90
Land and Buildings-Ross Wood - <u>Insurance Value</u>		837,870.95	748,099.06
<b>Total Other Non Monetary Assets</b>		<u>859,333.40</u>	<u>773,863.06</u>

## Canterbury Whistable and Herne Bay District Scouts

### Deposit Accounts Summary

5

	31st March 2023	Interest/ Dividends	Transfers	31st March 2024
M&G (At cost)	100,000.00	5,765.23		100,000.00 ( see note below **)
Virgin	76,809.75	764.25		77,574.00
Santander	23,959.37	79.33		0.00
	<u>200,769.12</u>	<u>6,608.81</u>		<u>177,574.00</u>

\* interest/dividend paid into main Lloyds account

The Value of M & G Fund as at 31st March 2024 was £97585.68

Santander Account closed and balance transferred to Ross Wood account to pay for external fencing.

Virgin 18 months interest

**Canterbury Whistable and Herne Bay District Scouts**  
**Notes to the Accounts**  
**Year ended 31 March 2024**

6

	31st March 2024	31st March 2023
<b>1 Ross Wood Income</b>		
Wally May Centre	4,050.00	4,290.00
Camping	9,774.70	13,251.75
Visitors/ site use	17,069.00	10,729.50
Badges	0.00	186.50
Shooting	1,365.00	760.00
Archery	905.00	787.50
Axes	497.00	325.00
Laser guns/ game hire	25.00	15.00
Donations	0.00	2,000.00
Miscellaneous/damage	0.00	140.00
balance from Santander for fencing	24,038.70	0.00
Grants	0.00	1,231.90
<b>Total Income</b>	<b>57,724.40</b>	<b>33,717.15</b>
<b>2 Ross Wood Expenses</b>		
Maintenance	5,756.65	4,826.85
Capital Development	29,928.93	8,607.09
Insurance	5,260.52	4,765.90
Quad bike service	450.00	
Admin	120.24	150.99
Health, Safety and Cleaning	1,937.48	1,642.65
Shooting	73.99	466.68
Archery	271.23	654.30
Axes	0.00	376.20
Waste Disposal	2,105.16	2,276.35
Water	1,563.42	502.23
Gas	962.33	1,563.60
Electricity	1,438.72	1,391.04
Telephone	539.23	601.06
Refreshments	161.37	0.00
badge tf to badge account	0.00	186.50
hire of climbing wall Barton Court	0.00	250.00
<b>Total Expenses</b>	<b>50,569.27</b>	<b>28,261.44</b>
 Net Ross Wood Surplus/(Deficit)	 7,155.13	 5,455.71
 Ross Wood Opening Balance	 26,272.36	 20,816.65
Net Annual Surplus/(Deficit)	7,155.13	5,455.71
Ross Wood Closing Balance	<u>33,427.49</u>	<u>26,272.36</u>
 Main Capital expense on boundry fence	 22574.05	
new boiler	1050.00	
new electrics on site	3304.80	
	<b><u>26928.85</u></b>	

## Explorer Unit Accounts 2023-2024

7

The District has 9 explorer units which work closely with the local Scout Groups and share many facilities with them.

A summary of the income and expenditure of Explorer units is set out below

	Nailbourne	3rd Whitstable Tombstones	2nd Herne Neptune	14th Canterbury Salamanders	1st Littlebourne	Worthgate	1st Sturry	6th Whitstable
<b>Income</b>								
Camp	256.00	1392.00	1339.27	3825.00	228.40			
Other activities		965.00		180.00		50.60		
Subscriptions	670.00	2394.00	2413.50	2038.50	839.97	1530.00	1288.49	250.00
KIJ								
Gift Aid							278.16	
Fundraising			534.65					
Uniform	45.00		47.00					
grant	3500.00							
misc		40.00		10.00				
SVW/Dof E		2245.00						
<b>Total Income</b>	<b>4471.00</b>	<b>7036.00</b>	<b>4334.42</b>	<b>6053.50</b>	1068.37	1580.60	1566.65	250.00
<b>Payments</b>								
Camp	260.00	1326.14	1453.53	3594.34	258.62			
Badges/uniform/books		19.00	195.90					
Equipment	3552.56	360.67	51.85	437.62				
Meeting expenses		396.90	240.00	191.67	408.00		132.00	
Activity expenses		1180.17	112.50	698.69		330.27	908.02	
admin				24.00				
Fundraising			200.00		37.50		24.00	
Membership Fee	380.00	866.00	1044.00	1476.00	540.00	888.00	406.00	228.00
KIJ								
other		275.91					96.63	
SVW/Dof E		6780.63						
<b>Total Payments</b>	<b>4192.56</b>	<b>11205.42</b>	<b>3297.78</b>	<b>6422.32</b>	<b>1244.12</b>	1218.27	1566.65	<b>228.00</b>
 <b>Balance 31st March 2023</b>	 <b>0.00</b>	 <b>9661.27</b>	 <b>2229.42</b>	 <b>1246.76</b>	 <b>1394.16</b>	 <b>1498.34</b>	 <b>361.24</b>	 <b>163.51</b>
 <b>Balance 31st March 2024</b>	 <b><u>278.44</u></b>	 <b><u>5511.85</u></b>	 <b><u>3266.06</u></b>	 <b><u>877.94</u></b>	 <b><u>1218.41</u></b>	 <b><u>1860.67</u></b>	 <b><u>457.87</u></b>	 <b><u>185.51</u></b>



**Canterbury, Whitstable & Herne Bay District Scouts**

**12<sup>th</sup> May 2024**

**Independent examiner's report to Canterbury, Whitstable & Herne Bay District Scouts**

I report to the trustees on my examination of the accounts for the year ended 31<sup>st</sup> March 2024.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

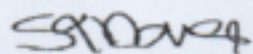
**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Yours faithfully,



Sue Davis BSc (Hons) ACCA