

# Trustees' Annual Report

For the period

From (start date) 0 1 0 4 2 3 to end date 3 1 0 3 2 4

## Section A Reference and administration details

Charity name	1st Kennington (Ashford) Scout Group																										
Other names the charity is known by																											
Registered charity number (if any)	3 0 3 3 5 2																										
HQ registration number	1 7 4 1 5																										
Charity's principal address	<table><tr><td colspan="6">The Scout Hall, Lower Vicarage Road,</td></tr><tr><td colspan="6">Kennington</td></tr><tr><td colspan="6">Ashford, Kent</td></tr><tr><td>Postcode</td><td>T</td><td>N</td><td>2</td><td>4</td><td>9</td><td>A</td><td>S</td></tr></table>	The Scout Hall, Lower Vicarage Road,						Kennington						Ashford, Kent						Postcode	T	N	2	4	9	A	S
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Kennington																											
Ashford, Kent																											
Postcode	T	N	2	4	9	A	S																				

Names of the charity trustees who manage the charity  
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Michael Cullen	Lead Volunteer	
2	James McCoy	Volunteer	
3	Roger Martin	Group Chairman	
4	Paul Fisher	Treasurer	
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)  
(These will be published in the annual report of the charity)

Type of advisor	Name	Address

**Section B****Structure, governance and management**

## Description of the charity's trusts

Type of governing document  
(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted  
(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods  
(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

## Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:  
a) the induction and training of trustees;  
b) trustee consideration of major risks  
and the systems and procedures to  
manage them

The Group's Lead Volunteer is ex officio. The chair, treasurer and any other elected trustees are appointed at the AGM of the Group Council. The Board of Trustees will in future have a minimum of 5 and a maximum of 12 members.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

**Risk and Internal Control (Specimen 1)**

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

**Risk and Internal Control (Specimen 2)**

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values:  <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.  <b>Respect</b> - We have self-respect and respect for others.  <b>Care</b> - We support others and take care of the world in which we live.  <b>Belief</b> - We explore our faiths, beliefs and attitudes.  <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:  - enjoy what they are doing and have fun  - take part in activities indoors and outdoors  - learn by doing  - share in spiritual reflection  - take responsibility and make choices  - undertake new and challenging activities  - make and live by their Promise.</p>
<p>Summary of the main activities in relation to these objects</p>	<p>Weekly meetings are held for each section usually in the Group's headquarters but often at the local recreation ground or activity venues and other local places of interest.</p> <p>Camps hikes and visits are organised at weekends and during holiday periods</p>
<p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p> <p>You <b>may choose</b> to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policy on grantmaking;</li> <li>• contribution made by volunteers;</li> <li>• policy on investments.</li> </ul>	<div></div>
<p>Public benefit statement</p>	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

**Section E****Financial Review**

Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £10,000.

The Group held reserves of approximately £44,000 against this at year end. This is above the level required for operating expenses. However this can be explained by expected repair and renewal of activity equipment outside of running costs in addition to reserving funds for ongoing maintenance of the groups premises.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

- You **may choose** to include additional information, where relevant, about:
- the charity's principal sources of funds (including any fundraising);
  - how expenditure has supported the key objectives of the charity;
  - investment policy and objectives;

<b>Investment Policy</b>  The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.          The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.
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<b>Section F</b>	<b>Other Optional Information</b>
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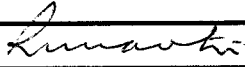

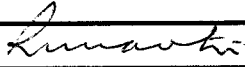

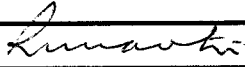

Plans for future periods (details of any significant activities planned to achieve them)

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<b>Section G</b>	<b>Declaration</b>
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The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	<table border="1"><tr><td></td><td></td></tr></table>						
							
Full name(s)	<table border="1"><tr><td>ROGER IVOR MARTIN</td><td>PAUL FISHER</td></tr></table>	ROGER IVOR MARTIN	PAUL FISHER				
ROGER IVOR MARTIN	PAUL FISHER						
Position (eg Secretary, Chair)	<table border="1"><tr><td>Chair</td><td>Trustee</td></tr></table>	Chair	Trustee				
Chair	Trustee						
Date	<table border="1"><tr><td>0</td><td>4</td><td>1</td><td>2</td><td>2</td><td>4</td></tr></table>	0	4	1	2	2	4
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# 1st Kennington (Ashford) Scout Group No. 17415 (Reg Charity no. 303352)

## Receipts and Payments Account

	Start date		Year ends on
For the year from	01 April 2023	To	31 March 2024

### Receipts and payments

	2023/24			2022/23
	Unrestricted funds £	Membership funds £	Activity funds £	Total funds £
<b>Receipts</b>				
<b>Donations, legacies and similar income</b>				
Membership subscriptions	4,200	4,105	-	8,305
Activities	11,223	-	9,600	20,823
Donations	-	-	-	1,850
Other Income	-	-	-	80
<b>Sub total</b>	<b>15,423</b>	<b>4,105</b>	<b>9,600</b>	<b>29,128</b>
<b>Grants</b>				
-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fundraising events (gross)</b>				
-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Scout hut income</b>				
Hire of building	4,390	-	-	4,390
Other Scout hut income	1,921	-	-	1,921
<b>Sub total</b>	<b>6,311</b>	<b>-</b>	<b>-</b>	<b>6,311</b>
<b>Investment income</b>				
Bank interest	611	-	-	611
<b>Sub total</b>	<b>611</b>	<b>-</b>	<b>-</b>	<b>611</b>
<b>Total Gross Income</b>	<b>22,345</b>	<b>4,105</b>	<b>9,600</b>	<b>36,050</b>
<b>Asset and investment sales, etc.</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>22,345</b>	<b>4,105</b>	<b>9,600</b>	<b>36,050</b>

# 1st Kennington (Ashford) Scout Group No. 17415 (Reg Charity no. 303352)

## Receipts and Payments Account

For the year from	01 April 2023	To	31 March 2024
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### Receipts and payments

	2023/24			2022/23
	Unrestricted funds £	Membership funds £	Activity funds £	Total funds £
<b>Payments</b>				
<b>Charitable Payments</b>				
Membership Capitation	-	4,105		5,207
Youth programme and activities	9,753	-	4,820	4,697
Jamboree Contribution	-	-	-	1,100
Equipment	750	-	-	2,255
Badges	474	-	-	1,091
Insurance	2,002	-	-	1,812
Cleaning	1,953	-	-	2,407
Electricity	1,696	-	-	1,037
Water and Sewerage	260	-	-	328
Repairs and Maintenance	5,802	-	-	14,142
Sundry Expenses	30	-	-	81
-	-	-	-	-
<b>Sub total</b>	<b>22,720</b>	<b>4,105</b>	<b>4,820</b>	<b>34,157</b>
<b>Fundraising expenses</b>				
-	-	-	-	-
<b>Sub total</b>				
<b>Total Gross Expenditure</b>	<b>22,720</b>	<b>4,105</b>	<b>4,820</b>	<b>31,645</b>
<b>Asset and investment</b>	-	-	-	-
<b>Total payments</b>	<b>22,720</b>	<b>4,105</b>	<b>4,820</b>	<b>31,645</b>
<b>Net of receipts/(payments)</b>	<b>375</b>	<b>0</b>	<b>4,780</b>	<b>12,240</b>
<b>Transfers between funds</b>	-	-	-	-
<b>Cash funds last year end</b>	<b>44,402</b>	-	-	<b>56,642</b>
<b>Cash funds this year end</b>	<b>44,028</b>	<b>0</b>	<b>4,780</b>	<b>44,402</b>



# 1st Kennington (Ashford) Scout Group No. 17415 (Reg Charity no. 303352)

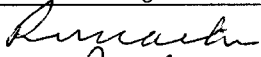
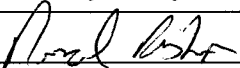
## Receipts and Payments Account

For the year from	01 April 2023	To	31 March 2024
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### Statement of assets and liabilities at the end of the year

	31st March 2024			31st March 2023	
	Unrestricted funds £	Membership funds £	Activity funds £	Total funds £	Total funds £
<b>Cash funds</b>					
Bank current accounts	200	-	-	200	200
Bank deposit account	43,828	-	4,780	48,608	44,202
Cash/Floats	-	-	-	-	-
<b>Total cash funds</b>	<b>44,028</b>	<b>-</b>	<b>4,780</b>	<b>48,808</b>	<b>44,402</b>
(agree balances with receipts and payments a/c)	ok	ok	ok	ok	ok
<b>Other monetary assets</b>					
Tax claim	-	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-	-
Insurance claim	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>					
-	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for</b>					
Badge stock	-	-	-	-	-
Other stock	-	-	-	-	-
Land and buildings	-	-	-	-	-
Scouting equipment, furniture etc	-	-	-	-	-
Other	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Liabilities</b>					
Accounts not yet paid	-	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-	-
Subscriptions not yet paid	-	-	-	-	-
Other liabilities	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total net assets</b>	<b>44,028</b>	<b>-</b>	<b>4,780</b>	<b>48,808</b>	<b>44,402</b>

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 4th December 2024 (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature	Print Name
	ROGER IVOR MARTIN, Chair
	Paul Asir, Treasurer

## Independent examiner's report to the trustees of 1<sup>st</sup> Kennington Scout Group

I report to the trustees on my examination of the accounts of the 1st Kennington Scout Group for the year ended 31<sup>st</sup> March 2024.

### Responsibilities and basis of report

As the charity trustees of the 1st Kennington Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st Kennington Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1st Kennington Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: IAIN MORRIS

Relevant professional qualification or membership of professional bodies (if any):

FCA / ICAEW

Address: 5 Leycraft Close, Canterbury Kent CT2 7LD

Date: 12/5/25