



# Trustees' Annual Report for the period

Period start date		Period end date	
From	1st April 2020	To	31st March 2021

## Reference and administration details

Charity name 1st Kennington Scout Group

Other names charity is known by

Registered charity number (if any) 303352

Charity's principal address The Scout Hall, Lower Vicarage Road,  
Kennington  
Ashford, Kent  
Postcode TN24 9AS

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Cullen	Group Scout Leader		
2	Michael Harvey	Assistant Group Scout Leader		
3	James McCoy	Assistant Scout Leader		
4	Anthony Woollett			
5	Peter Hickman	Treasurer		
6	Joseph Cooper	Beaver Leader		
7				
8				
9	Roger Martin	Group Chairman		
10	Adam Root	Scout Leader		
11	Alison Scrivens	Cub Leader		
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of advisor	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the bye laws of the Association and the Policy, Organisation and Rules of the Scout Association.
How the charity is constituted (eg. trust, association, company)	The Group is a trust established under the rules which are common to all Scouts.
Trustee selection methods (eg. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of the Group Scout Leader, individual section leaders and assistant leaders; members representatives and lay members including the treasurer. It exists to support the Group Scout Leader in meeting the responsibilities of the appointments, and is responsible for:

- The maintenance of Group property;
- The administration of Group funds, and the raising of funds via the Fund Raising subcommittee;
- The adequate insurance of persons, property and equipment;
- Ensuring all prospective adult leaders and helpers are cleared with the D.B.S.

The Group Executive Committee has identified no new major risks to which they believe the Group has been exposed.

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The objectives of the Group are as a unit of the Scout Association. The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

**Summary of the main activities in relation to these objects**

Weekly meetings are held for each section, usually in the hall but often at the local recreation ground or activity venues and local places of interest.

Camps, hikes and visits are organised at weekends and during the holiday periods.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- Policy on grantmaking
- Policy programme related investment
- Contribution made by Volunteers

All the Leaders, Officers and Advisors act in a voluntary capacity.

**Achievements and performance**

## Achievements and performance

### Summary of the main achievements of the charity during the year

Due to Covid restrictions no face to face meetings were held during the year. Apart for a short period when outdoor activities were allowed only on line contacts were made.

## Financial review

### Brief statement of the charity's policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 12 months running costs, circa £6000. This sum formed part of the reserve held at the year end.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

The Group has adopted a low risk strategy to the investment of its funds. Funds for current use are held at one of the mainstream banks with other cash at The Scout Association's Charity Deposit Account.

## Other optional information

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michael Cullen	Peter Hickman
Position (eg secretary, chair, etc)	Group Scout Leader	Treasurer
Date	09/03/2022	



## **1<sup>ST</sup> KENNINGTON SCOUT GROUP**

**2020/21**

**Reg. Charity No. 303352**

**Treasurer**

Peter Hickman  
258 Faversham Road  
Kennington  
Ashford, Kent  
TN24 9AN

**Independent Examiner**

Karen Blackiston FCA  
24 Towner Close  
Charing  
Ashford, Kent  
TN27 0BF



1st Kennington (Ashford) Scout Group No.17415. Reg.Charity No.303352

## Receipts and Payments Account

For the year from 1st April 2020 to 31st March 2021

### Section A1 Receipts

	Unrestricted Funds £	Restricted Funds £	Restricted Activity Prepayments £	Total Funds £	2019/20 Total Funds £
Donations, Legacies & Similar Income			-		
Membership Subscription	421			421	3724
Mem.Sub. Paid as Capitation					3680
Donations	80			80	2080
Activity pre-payments					6935
Insurance claim					
Leaders' Dinner					625
Sundry receipts					142
<b>Sub total</b>	<b>501</b>	<b>-</b>		<b>501</b>	<b>17186</b>
Grants					
Charitable Grants	1,526			1,526	
Borough & County Council Grants	20,193			20,193	
HSBC -(and Barclays)					
<b>Sub total</b>	<b>21,719</b>			<b>21,719</b>	
Fundraising (Gross)					
Fayre, etc.					916
Bag Packing					
General Fundraising					
<b>Sub total</b>					<b>916</b>
Investment income					
Bank Interest	4			4	12
Building Society Interest					
Scout Assoc. C.D.A	284			284	201
Feed in Tariff	2,217			2,217	2,108
Hall Hire	2,032			2,032	11,176
<b>Sub total</b>	<b>4,537</b>			<b>4,537</b>	<b>13,497</b>
<b>Total Gross Income</b>	<b>26,757</b>			<b>26,757</b>	<b>31,599</b>
A2					
<b>Total receipts</b>	<b>26,757</b>			<b>26,757</b>	<b>31,599</b>

## Receipts and Payments Account

For the year from 1st April 2020 to 31st March 2021

### Section A3 Payments

	Unrestricted Funds	Restricted Funds	Restricted Activity Funds	Total Funds	2019/20 Total Funds
<b>Charitable Payments</b>					
Youth Programme and Activities		-			7,507
		-			-
Water & Sewage	171	-	-	171	387
Electricity	966	-	-	966	1,707
Insurance	1,638	-	-	1,638	2,245
Repairs, Renewals		-	-		1,245
Materials and Equipment		-	-		6,590
Capitation	2,925	-	-	2,925	3,680
Sundry Expenses	42	-	-	42	148
Badges		-	-		707
Leaders Dinner		-	-		625
Hall Maintenance	156	-	-	156	654
Donation B.D.A re A.K.W. R.I.P	100	-	-	100	546
Cleaning including materials	1,994	-	-	1,994	2,094
Website	144	-	-	144	
Covid Cleaning Items	164	-	-	164	337
<b>Sub total</b>	<b>8,300</b>			<b>8,300</b>	<b>28,472</b>
<b>Fundraising Expenses</b>		-	-		-
		-	-		-
		-	-		-
Purchases re Fayre		-	-		350
A.B.C. Licences		-	-		-
<b>Sub total</b>		-	-		350
<b>Total Gross Expenditure</b>	<b>8,300</b>	-	-	<b>8,300</b>	<b>28,822</b>
<b>A4 Asset purchases, etc.</b>					
Loan Repayment		-	-		-
<b>Total payments</b>	<b>8,300</b>			<b>8,300</b>	<b>28,822</b>
<b>Net of receipts/(payments)</b>	<b>18,458</b>			<b>18,458</b>	<b>2,777</b>
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>	<b>40,501</b>			<b>40,501</b>	<b>37,724</b>
<b>Cash funds this year end</b>	<b>58,959</b>	-		<b>58,959</b>	<b>40,501</b>



**1st Kennington (Ashford) Scout Group No.17415. Reg.Charity No.303352**

## Receipts and Payments Account

For the year from 1st April 2020 to 31st March 2021

## Section B Statement of assets and liabilities at the end of the period

Section D Statement of Assets and Liabilities at the end of the period				
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Total funds to nearest £
<b>B1 Cash funds</b>	Bank Accounts	3,959		3,959
	Scout Assoc. CDA	55,000		55,000
		-	-	-
		58959		58959

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	<b>Details</b>			
	Tax Claim	-	-	-
	Debts due from County/District/Group	-	-	-
	Other	-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Badge Stock	Restricted	-	210
	Land and Buildings	Restricted	-	-
	Scouting Equipment, Furniture etc	Restricted	-	18,171
			-	-
	Other		-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Accounts not yet paid		-	
			-	

Signed by one or two trustees on  
behalf of all the trustees

Signature

Print Name

Date of approval

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**Peter C Hickman**

**Michael T Cullen**

# England & Wales

## Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

### Independent examiner's report to the trustees of 1<sup>st</sup> Kennington Scout Group Scout Council

I report to the trustees on my examination of the accounts of the 1<sup>st</sup> Kennington Scout Group for the year ended March 31<sup>st</sup> 2021

### Responsibilities and basis of report

As the charity trustees of the 1<sup>st</sup> Kennington Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1<sup>st</sup> Kennington Scout Group's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1<sup>st</sup> Kennington Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Name: Karen Blackiston

Relevant professional qualification or membership of professional bodies (if any): FCA

Address: 24 Towner Close, Charing, Ashford, Kent TN27 0BF

Date: 23/3/22