

1ST ST NEOTS SCOUT GROUP

England & Wales - Charity number 303347

Details

Status Registered

Legal form Other

Registered 1972-02-11

Register [View on the Charity Commission register](#)

Contact

Address The Scout Hall
Bedford St
St. Neots
PE19 1AX

Phone 05603868989

Email info@1ststneotsscouts.org.uk

Website 1ststneotsscouts.org.uk

Activities

Objects: UNIT OF THE SCOUT ASSOCIATION

Activities: SCOUT GROUP

Classification

- **How:** Provides Human Resources, Provides Services
- **What:** Education/training
- **Who:** Children/young People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** ST NEOTS
- Cambridgeshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£60,762	£47,229	-	-
2023-12-31	£40,265	£48,518	-	-
2022-12-31	£48,789	£48,945	-	-
2021-12-31	£39,611	£32,706	-	-
2020-12-31	£24,442	£14,559	-	-

Trustees

Name	Role	Appointed
Catherine Jane Gregorious		2025-11-27
Elinor Warburton		2021-06-22
Helen Mary Barnard		2021-06-22
KEITH CHARLES HORN		2011-10-14
Monique Noon		2015-11-27
Rhys Thomas		2025-11-27
Victoria Frances Filler		2024-06-07

1ST ST NEOTS SCOUT GROUP

England & Wales - Charity number 303347

Accounts

1st St Neots Scout Group Annual Trustees' Report

For the period

From (start date)

01/01/2024

To (end date)

31/12/2024

Section A – Reference and administration details

Charity name:

1st St Neots Scout Group

Other names the charity is known by:

Registered charity number (if any):

303347

HQ registration number:

10009988

Charity's principal address:

The Scout Hall

Bedford St

St Neots

Postcode:

PE19 1AX

Names of the charity trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year
Adam Wright	Group Lead Volunteer	
Gareth Howell	Chair (Acting)	From 7/6/24
Gareth Howell	Treasurer	
Keith Horn		
Helen Barnard		
Elly Warburton		
Victoria Filler		From 7/6/24
Ben Williams		From 7/6/24
Alan Watson	Chair	Until 7/6/24
Samantha Mason	Secretary	Until 7/6/24
Graham Capper		Until 7/6/24
Catherine Gregorious		Until 7/6/24
Martyn Wright		Until 7/6/24
Kim Ludlow		Until 7/6/24

Names and addresses of advisers

Type of advisor	Name	Address

Section B - Structure, governance, and management

Description of the charity's trusts

Type of governing document
(e.g. trust deed, constitution)

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association, and The Policy, Organisation and Rules of The Scout Association. In addition, there is also a Declaration of Trust, dated 30th September 1935.

How the charity is constituted
(e.g. trust, association, company)

The Group is an educational charity, established under rules which are common to all Scout Groups.

The Group is governed by the Group Trustee Board. It is managed by the Group Leadership Team.

The Group Trustee Board exists to ensure the Group is:

- Well managed
- Carrying out its purposes for the public benefit
- Complying with its governing document and the law
- Managing the charity's resources well
- Compliant with the Policy, Organisation and Rules of The Scout Association
- Involving young people at all levels in decision making
- Sufficiently resourced to deliver a high-quality programme and achieve its strategic aims.

The Group Trustee Board comprises:

- Chair (appointed)
- Treasurer (appointed)
- Group Lead Volunteer (ex-officio)
- Up to five other appointed Trustees (including at least one under the age of 25)

The Group Trustee Board is accountable to the Group Scout Council – which is comprised of all Leaders, Young Leaders, Patrol Leaders and Parents/Guardians of members. The Group Trustee Board meets five times a year.

The Group Leadership Team manages the day-to-day operations of the Group. Its membership is comprised of: Section Team Leaders, Group Administrators, the Group Treasurer and other supporters as needed. It is led by the Group Lead Volunteer and meets three times a year

1st St Neots Scout Group
2024 Annual Trustees' Report

Trustee selection
methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues

Policies and procedures adopted for:

a) the induction and
training of trustees;

Trustees are required to complete a programme of mandatory training within the first 5 months of joining the Board. They are also cleared for working with children by the Disclosure and Barring Service.

b) trustee' consideration
of major risks and the
systems and procedures
to manage them

The Group Trustee Board conducts an annual risk assessment to identify/review the major risks to which they believe the Group is exposed. Where it is deemed necessary, controls have been applied to mitigate them.
The main areas of concern are:

Damage to the building, property and equipment

This is assessed as a **High** risk with **good controls**. The building is equipped with fire detectors, alarms and extinguishers. In the event of damage, the Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members

This is assessed as a **High** risk with **good controls**. All Leaders are trained to minimise injury to themselves and others. Written Risk Assessments are created before all activities and a process of dynamic risk assessment is continued during activities. Through annual membership fees, The Group contributes to the Scout Association's national accident insurance policy.

Reduced income from fund raising

This is assessed as a **Medium** risk with **reasonable controls**. The Group is primarily reliant upon income from membership subscriptions, hall rental and fundraising. The Group holds a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee has the option to

1st St Neots Scout Group
2024 Annual Trustees' Report

raise subscription fees to increase the income to the group on an ongoing basis, either temporarily or permanently.

Loss of Key People (e.g. Group Lead Volunteer or Chair

This newly identified risk is assessed as being a **High** risk with no current controls. The Group has identified corrective actions to control the risk.

Reduction or loss of leaders and other adult volunteers

This is assessed as a **Medium** risk with **reasonable controls**. The Group is totally reliant upon volunteers to run and administer the activities of The Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole, there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, this could result in the complete closure of the Group. The Group is always actively recruiting for additional Leaders.

Reduction or loss of young members

Based on the predicted growth of St Neots and the demand for scouting, this is assessed as a **Low** risk. The Group provides activities for all young people aged 4 to 14. If there was a reduction in membership in a particular section or the Group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group could result.

Detrimental impact on welfare of Leaders, Supporters or Members

This is another newly identified risk that is assessed as being **High**. There are currently no specific controls, but corrective actions have been identified to control the risk.

Injury to the public: either at an event run by the Group, or because of a problem with the building (e.g. fire, falling slate)

This is assessed as a **Medium** risk with **good controls**. The building is subject to a continuous programme of maintenance and repair to reduce the likelihood of injury. Fire and H&S Risk Assessments have identified risks in these areas and appropriate corrective actions have been implemented to manage them. The Group carries Public Liability insurance to cover any residual risk.

Bad publicity and adverse media attention because of poor behaviour in public or a safety/safeguarding failure.

1st St Neots Scout Group
2024 Annual Trustees' Report

This is assessed as a **Medium** risk with **good controls**. All leaders complete regular safety and safeguarding training. Leaders also undertake the TSA supplied leader training scheme that deals with party management.

Section C – Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity – We act with integrity; we are honest, trustworthy and loyal.

Respect – We have self-respect and respect for others.

Care – We support others and take care of the world in which we live.

Belief – We explore our faiths, beliefs and attitudes.

Co-operation – We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Each of the Group's seven sections runs a full programme of weekly meetings and external events and activities.

Throughout the year, there are opportunities provided for young people to go to overnight (and longer) camps; both in accommodation and under canvas.

Additional details of the objectives and activities

- policy on grant making;

The Group does not make grants to non-Scouting bodies, however it does occasionally make donations to other scouting charities.

- contribution made by volunteers;

The Group could not function without the contributions of its volunteers: Young Leaders, Adult Leaders, Managers, Trustees and Supporters. All are unpaid but reasonable expenses are reimbursed.

1st St Neots Scout Group
2024 Annual Trustees' Report

• policy on investments.	The Group currently holds its reserves in a combination of short and medium access cash-based accounts with zero risk and covered by the Financial Services Compensation Scheme.
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D – Achievements and performance

Summary of the main achievements of the charity during the year	<p>2024 saw the continuation of a 12-year trend of growth (except 2021 following COVID impacts) where we recorded the largest number of youth and adult members since current records began.</p> <p>All members have taken part in a strong programme delivered across all sections by our volunteers further supported with nights away on offer to all members as well as other events and adventurous activities.</p> <p>Throughout the year, numerous Top Awards (Chief Scout Awards) were awarded to young people as well as Long Service Awards, Commissioner Commendations and Good Service Awards were presented to some of our volunteers.</p>
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Section E – Financial Review

Brief statement of the charity's policy on reserves	The Group's policy is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 8 months mandatory running costs.
Quantify and explain any designations	None
Details of any funds materially in deficit (circumstances plus steps to eliminate)	None

Further financial review details (optional information)

You may choose to include additional information, where relevant, about

1st St Neots Scout Group
2024 Annual Trustees' Report



<ul style="list-style-type: none"> • the charity's principal sources of funds (including any fundraising) 	<p>The Group's primary sources of funding are membership subscriptions from young members, hall hire fees and fundraising. Hall hire income was up considerably on 2023.</p>
<ul style="list-style-type: none"> • how expenditure has supported the key objectives of the charity; 	<p>Most income is spent on:</p> <ul style="list-style-type: none"> - running the programme; - maintaining and operating the hall; - insurances and other required costs; - servicing loans that were taken out to extend the building.
<ul style="list-style-type: none"> • investment policy and objectives; 	<p>The Group does not have sufficient excess funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low-risk strategy to the investment of its funds. All funds are held in cash using only mainstream UK banks or building societies.</p> <p>The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the Group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.</p>

Section F – Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Section G – Declaration

**The trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees**

Signature(s)		
Full name(s)	Adam Wright	Gareth Howell
Position	Group Lead Volunteer	(Acting) Chair
Date	26/2/25	26/2/25

1st St Neots Scout Group

Receipts and Payments Account

	For the period from	1st Jan 2024	To	31st Dec 2024	
Receipts and payments					
	Unrestricted funds	Restricted funds	Endowment funds	2024	2023
	£	£	£	Total funds	Last year
	£	£	£	£	£
Receipts					
Donations, legacies and similar income					
Camps & Events income	£ 9,453	£ -	£ -	£ 9,453	£ 9,454
Membership Subscriptions	£ 23,751	£ -	£ -	£ 23,751	£ 21,111
Donations	£ 2,310	£ -	£ -	£ 2,310	£ 1,701
Legacies	£ -	£ -	£ -	£ -	£ -
Gift Aid	£ 9,238	£ -	£ -	£ 9,238	£ -
Other income	£ -	£ -	£ -	£ -	£ -
Sub Total	£ 44,752	£ -	£ -	£ 44,752	£ 32,265
Grants					
Maintenance grants	£ -	£ -	£ -	£ -	£ -
Other grants	£ -	£ -	£ -	£ -	£ -
New section grant	£ -	£ -	£ -	£ -	£ -
Sub Total	£ -	£ -	£ -	£ -	£ -
Fundraising (gross)					
Beer Festival	£ 7,158	£ -	£ -	£ 7,158	£ 5,780
Other	£ 1,242	£ -	£ -	£ 1,242	£ 732
Sub Total	£ 8,400	£ -	£ -	£ 8,400	£ 6,512
Investment income					
Bank Interest	£ 114	£ -	£ -	£ 114	£ -
Hall hire	£ 7,496	£ -	£ -	£ 7,496	£ 1,488
Other investment income	£ -	£ -	£ -	£ -	£ -
Sub Total	£ 7,610	£ -	£ -	£ 7,610	£ 1,488
Total Gross Income	£ 60,762	£ -	£ -	£ 60,762	£ 40,265
Asset and investments sales, etc.	£ -	£ -	£ -	£ -	£ -
Total Receipts	£ 60,762	£ -	£ -	£ 60,762	£ 40,265
Payments					
Charitable Payments					
Adult support & training	£ (167)	£ -	£ -	£ (167)	£ (225)
Bank charges	£ (895)	£ -	£ -	£ (895)	£ (1,054)
Cleaning	£ (1,001)	£ -	£ -	£ (1,001)	£ (1,701)
District & National Subs passed on	£ (6,153)	£ -	£ -	£ (6,153)	£ (5,457)
Donations	£ (500)	£ -	£ -	£ (500)	£ -
Equipment Purchases & renewals	£ (540)	£ -	£ -	£ (540)	£ (690)
Group expenditure	£ (4,122)	£ -	£ -	£ (4,122)	£ (4,506)
Hall redevelopment	£ (200)	£ -	£ -	£ (200)	£ (1,206)
Insurance	£ (2,473)	£ -	£ -	£ (2,473)	£ (2,402)
Refunds	£ -	£ -	£ -	£ -	£ -
Rent & Rates	£ (590)	£ -	£ -	£ (590)	£ (604)
Sundries	£ -	£ -	£ -	£ -	£ -
Uniforms	£ (49)	£ -	£ -	£ (49)	£ (191)
Utilities	£ (4,957)	£ -	£ -	£ (4,957)	£ (4,008)
Youth programme and activities	£ (12,778)	£ -	£ -	£ (12,778)	£ (15,070)
Sub Total	£ (34,424)	£ -	£ -	£ (34,424)	£ (37,113)
Fundraising Expenses					
Main activities	£ (3,175)	£ -	£ -	£ (3,175)	£ (2,303)
Other activities	£ (370)	£ -	£ -	£ (370)	£ (53)
Sub Total	£ (3,545)	£ -	£ -	£ (3,545)	£ (2,356)
Other Expenses					
Loan repayments	£ (8,000)	£ -	£ -	£ (8,000)	£ (7,400)
Loan Interest	£ (1,260)	£ -	£ -	£ (1,260)	£ (1,650)
Sub Total	£ (9,260)	£ -	£ -	£ (9,260)	£ (9,050)
Total Gross Expenditure	£ (47,229)	£ -	£ -	£ (47,229)	£ (48,518)
Asset & Investment Purchases	£ -	£ -	£ -	£ -	£ -
Total Payments	£ (47,229)	£ -	£ -	£ (47,229)	£ (48,518)
Excess/(Deficit) of Receipts over Payments	£ 13,533	£ -	£ -	£ 13,533	£ (8,253)
Brought forward from previous year	£ 18,523	£ -	£ -	£ 18,523	£ 26,776
Carried forward to next year	£ 32,056	£ -	£ -	£ 32,056	£ 18,523

1st St Neots Scout Group

Receipts and Payments Account

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
1st St Neots Scouts

On accounts for the year
ended

31st December 2024

Charity no
(if any)

303347

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023. 2024.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement


I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



X

Date:

7.7.25

Name:

Nicola Billingslea

Relevant professional
qualification(s) or body
(if any):

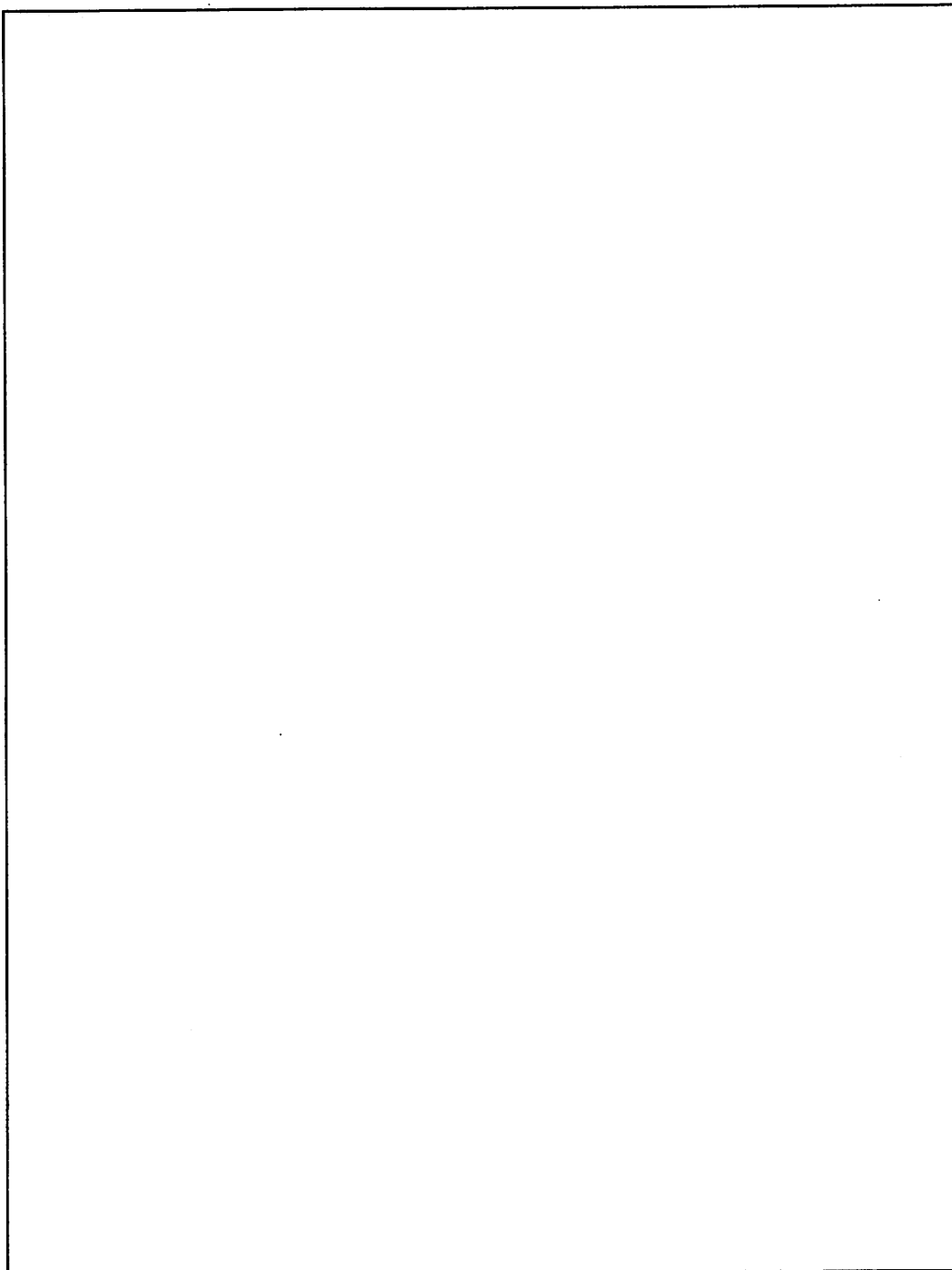
ASSOCIATION OF ACCOUNTING
TECHNICIANS.

Address:

2 Jasmine Court, Orton Goldhay, Peterborough, PE2 5SQ

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



1ST ST NEOTS SCOUT GROUP

England & Wales - Charity number 303347

Accounts

Trustees' Annual Report

For the period

From (start date)

0	1	0	1	2	3
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 to end date

3	1	1	2	2	3
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Section A Reference and administration details

Charity name

1st St Neots Scout Group

Other names the charity is known by

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Registered charity number (if any)

3	0	3	3	4	7
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HQ registration number

1	0	0	0	9	9	8	8
---	---	---	---	---	---	---	---

Charity's principal address

The Scout Hall							
Bedford Street							
St Neots							
Postcode	P	E	1	9	1	A	X

Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Alan Keith Watson	Chair	
2	Martyn Wright		
3	Samantha Jayne Davies	Secretary	
4	Elinor Warburton		
5	Helen Mary Barnard		
6	Adam Shaun Wright	Group Scout Leader	
7	Catherine Jane Gregorious		
8	Gareth Henry Howell	Treasurer	
9	Keith Charles Horn		
10	Graham Capper		
11	Victoria Filler		From 05/09/2023
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of three independent representatives - Chair, Treasurer and Secretary - together with the Group Scout Leader, individual section leaders (if they opt to be a trustee), elected members, nominated members and co-opted members. The Trustee Board meets 5/6 times a year.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Section B**Structure, governance and management (continued)****Risk and Internal Control**

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as local community centres and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live</p>

Belief - We explore our faiths, beliefs and attitudes.
Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method
 Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Each of the Group's seven sections run a full programme of weekly meetings as well as additional events and activities. Throughout the year, all young people are given opportunities for at least 1 night away activity which could include camping, residential, overseas and indoor sleepovers.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

The Group does not make grants to other bodies, however it does occasionally make donations to other scouting charities.

The Group could not function without the contributions of its volunteers including young leaders, adult leaders, managers, trustees and supporters. In the reporting year, we delivered over 10,000 Scouting-hours to 120 young people.

The Group does not currently invest any of its reserves.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

2023 saw the continuation of a 12 year trend of growth (except 2021 following COVID impacts) where we recorded the largest number of youth and adult members since current records began supported by the creation of a new sections, our Squirrels for 4 to 6 year olds.

All sections were offered nights away as part of the programme.

Throughout the year, many top awards (Chief Scout Awards) were awarded to young people as well as Long Service,

Commissioner Commendation, and Good Service Awards to volunteers.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 8 months of mandatory running costs.

Quantify and explain any designations

There are no specific designations.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None.

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

• the charity's principal sources of funds (including any fundraising);

The Group's primary sources of funding are membership subscriptions from youth members, hall hire fees and fundraising.

• how expenditure has supported the key objectives of the charity;

Most incomes is spent on running the programme, maintaining and operating the hall, insurances and other required costs, servicing loans that were taken out for building works.

• investment policy and objectives;

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

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Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

ADAM WRIGHT	GARETH HOWELL
-------------	---------------

Position (eg Secretary, Chair)

GROUP SCOUT LEADER	GROUP TREASURER.
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Date

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1st St Neots Scout Group

Receipts and Payments Account

	For the period from	1st Jan 2023	To	31st Dec 2023	
Receipts and payments					
	Unrestricted funds	Restricted funds	Endowment funds	2023	2022
	£	£	£	Total funds	Last year
				£	£
Receipts					
Donations, legacies and similar income					
Camps & Events income	£ 9,454	£ -	£ -	£ 9,454	£ 15,498
Membership Subscriptions	£ 21,111	£ -	£ -	£ 21,111	£ 18,040
Donations	£ 1,701	£ -	£ -	£ 1,701	£ 1,751
Legacies	£ -	£ -	£ -	£ -	£ -
Gift Aid	£ -	£ -	£ -	£ -	£ 4,462
Other income	£ -	£ -	£ -	£ -	£ -
Sub Total	£ 32,265	£ -	£ -	£ 32,265	£ 35,287
Grants					
Maintenance grants	£ -	£ -	£ -	£ -	£ -
Other grants	£ -	£ -	£ -	£ -	£ 2,667
New section grant	£ -	£ -	£ -	£ -	£ -
Sub Total	£ -	£ -	£ -	£ -	£ 2,667
Fundraising (gross)					
Activities	£ 5,780	£ -	£ -	£ 5,780	£ 5,483
Other	£ 732	£ -	£ -	£ 732	£ 1,028
Sub Total	£ 6,512	£ -	£ -	£ 6,512	£ 6,511
Investment Income					
Bank Interest	£ -	£ -	£ -	£ -	£ -
Hall hire	£ 1,488	£ -	£ -	£ 1,488	£ 4,174
Balancing transactions	£ -	£ -	£ -	£ -	£ 100
Other investment income	£ -	£ -	£ -	£ -	£ -
Sub Total	£ 1,488	£ -	£ -	£ 1,488	£ 4,324
Total Gross Income	£ 40,265	£ -	£ -	£ 40,265	£ 48,739
Asset and Investments sales, etc.	£ -	£ -	£ -	£ -	£ -
Total Receipts	£ 40,265	£ -	£ -	£ 40,265	£ 48,739
Payments					
Charitable Payments					
Adult support & training	£ (225)	£ -	£ -	£ (225)	£ (121)
Bank charges	£ (1,054)	£ -	£ -	£ (1,054)	£ (1,565)
Cleaning	£ (1,701)	£ -	£ -	£ (1,701)	£ (1,719)
District & National Subs passed on	£ (5,457)	£ -	£ -	£ (5,457)	£ (4,465)
Donations	£ -	£ -	£ -	£ -	£ (2,474)
Equipment Purchases & renewals	£ (690)	£ -	£ -	£ (690)	£ (4,156)
Group expenditure	£ (4,506)	£ -	£ -	£ (4,506)	£ (3,065)
Hall redevelopment	£ (1,206)	£ -	£ -	£ (1,206)	£ (1,604)
Insurance	£ (2,402)	£ -	£ -	£ (2,402)	£ (1,306)
Refunds	£ -	£ -	£ -	£ -	£ -
Rent & Rates	£ (604)	£ -	£ -	£ (604)	£ (591)
Sundries	£ -	£ -	£ -	£ -	£ -
Uniforms	£ (191)	£ -	£ -	£ (191)	£ (95)
Utilities	£ (4,008)	£ -	£ -	£ (4,008)	£ (2,324)
Youth programme and activities	£ (15,070)	£ -	£ -	£ (15,070)	£ (15,543)
Sub Total	£ (37,113)	£ -	£ -	£ (37,113)	£ (32,928)
Fundraising Expenses					
Main activities	£ (2,303)	£ -	£ -	£ (2,303)	£ (3,227)
Other activities	£ (53)	£ -	£ -	£ (53)	£ (75)
Sub Total	£ (2,356)	£ -	£ -	£ (2,356)	£ (3,301)
Other Expenses					
Loan repayments	£ (7,400)	£ -	£ -	£ (7,400)	£ (7,400)
Loan Interest	£ (1,650)	£ -	£ -	£ (1,650)	£ (900)
Sub Total	£ (9,050)	£ -	£ -	£ (9,050)	£ (8,300)
Total Gross Expenditure	£ (48,518)	£ -	£ -	£ (48,518)	£ (48,529)
Asset & Investment Purchases	£ -	£ -	£ -	£ -	£ -
Total Payments	£ (48,518)	£ -	£ -	£ (48,518)	£ (48,529)
Excess/(Deficit) of Receipts over Payments	£ (8,253)	£ -	£ -	£ (8,253)	£ 210
Brought forward from previous year	£ 26,859	£ 28	£ -	£ 26,887	£ 26,677
Unrestriction of Restricted Funds (see Note)	£ 28	£ (28)	£ -	£ -	£ -
Carried forward to next year	£ 18,633	£ -	£ -	£ 18,633	£ 26,887

1st St Neots Scout Group Receipts and Payments Account

Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Cash funds		£ -		
	Equals	£ 1,671		
	GoCardless	£ (111)		
		£ -		
		£ -		
	I-Zettle	£ 1	£ -	£ -
	Loyds Group Account	£ 11,209	£ -	£ -
	Loyds Hall Account	£ 5,754	£ -	£ -
	Petty Cash	£ 110		
		£ -		
				£ -
				£ -
	Total cash funds	£ 18,633	£ -	£ -

(agree balances with receipts and payments account(s))

OK Unrestricted funds Restricted funds Endowment funds

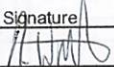

Other monetary assets	Details	to nearest £	to nearest £	to nearest £
		£ -	£ -	£ -

Investment assets	Details	Fund to which asset below	Cost (optional)	Current value (optional)
	Scout Hall, Bedford St	Unrestricted	£ -	£ -

Assets retained for the charity's own use	Details	Fund to which asset below	Cost (optional)	Current value (optional)
			£ -	£ -

Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Scout Association Loan (£60,000 at 5.5%)	Unrestricted	£ 24,000	2027
	County Scout Loan (£5000 at 0%)	Unrestricted	£ 2,200	2025
	District Scout Loan (£5000 at 0%)	Unrestricted	£ 2,200	2025

The above receipts & payments account and statement of assets & liabilities were approved by the Trustees on 22/3/23 and signed by:

	Signature	Print Name	Date
Group Scout Leader		Adam Wright	24.1.24
Treasurer		Gareth Howell	24/1/24

Independent Reviewer's Report - The attached Receipts & Payments and Statement of Assets & Liabilities have been examined by myself and are in accordance with books & vouchers. The receipts and payments as shown are, to the best of my knowledge, authorised transactions.

Examiner -	Signature	Print Name	Date
		Nichola Billingslea	16.1.24

Notes:
1 Unrestriction of Restricted Funds: The Trustees agreed that the residue of £28, remaining from the fundraising campaign for the Defibrillator, would be de-restricted and used to purchase replacement pads as and when they were required.

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
1st St Neots Scouts

**On accounts for the year
ended**

31st December 2023

**Charity no
(if any)**

303347

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:



Date:

16.1.24

Name:

Nicola Billingslea

**Relevant professional
qualification(s) or body
(if any):**

Address:

2 Jasmine Court, Orton Goldhay, Peterborough, PE2 5SQ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Charity name (if any)	31 st December 2023	Report to the trustees	member of
Charity no. (if any)		Or accounts for the year ended	
		Set out on pages	
I report in respect of my examination of the Trust's accounts for the year ended 31 st December 2023 (the "Trust") for the purposes of the Charities Act 2011. As the Trust's trustee, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").			
I report in respect of my examination of the Trust's accounts for the year ended 31 st December 2023 under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 143(5)(b) of the Act.			
I have completed my examination. I consider that no material matters have come to my attention in connection with the examination (other than those disclosed below) which gives me cause to believe that in any material respect:			
<input type="checkbox"/> the accounting records were not kept in accordance with section 131 of the Charities Act or			
<input type="checkbox"/> the accounts did not accord with the accounting records or			
<input type="checkbox"/> the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 (other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination).			
I have no concerns and have come across no other matters of concern with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.			
* Please delete the words in the brackets where they do not apply.			

Name:	Nicola Billingham
Relevant professional qualification(s) or body (if any):	
Address:	2 Jasmine Court, Orion Colnaby, Peterborough, PE2 5BQ

1ST ST NEOTS SCOUT GROUP

England & Wales - Charity number 303347

Accounts

1st St Neots Scout Group Trustees' Annual Report

For the period

From (start date)

01/01/2022

To (end date)

31/12/2022

Section A – Reference and administration details

Charity name:

1st St Neots Scout Group

Other names the charity is known by:

Registered charity number (if any):

303347

HQ registration number:

10009988

Charity's principal address:

The Scout Hall

Bedford St

St Neots

Postcode:

PE19 1AX

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Adam Wright	Group Scout Leader	
2	Keith Horn	Deputy Group Scout Leader	
3	Gareth Howell	Chair	Until 9/4/22
4	Alan Watson	Chair	From 23/11/22
5	Samantha Mason	Secretary	
6	Teresa Cameron	Treasurer	Until 9/4/22
7	Gareth Howell	Treasurer	From 9/4/22
8	Klaudia Gorzynska		Until 9/4/22
9	Graham Capper		
10	Catherine Gregorious		
11	Helen Barnard		
12	Elly Warburton		
14	Martyn Wright		From 9/4/22
15	Kim Ludlow		From 28/9/22

Names and addresses of advisers

Type of advisor	Name	Address

Section B - Structure, governance, and management

Description of the charity's trusts

Type of governing document
(e.g. trust deed, constitution)

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association, and The Policy, Organisation and Rules of The Scout Association. In addition, there is also a Declaration of Trust, dated 30th September 1935.

How the charity is constituted
(e.g. trust, association, company)

The Group is an educational charity, established under rules which are common to all Scout Groups.

The Group is managed by the Group Executive Committee, the members of which are also the Charity Trustees.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment and is responsible for:

- Maintenance of the Group's property;
- Raising funds and administration of the Group's finances;
- Insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult supporters;
- Appointing any sub committees that may be required; and,
- Appointing Group Administrators and Advisors other than those who are elected.

The Committee comprises three independent representatives – Chair, Treasurer and Secretary – together with the Group Scout Leader, individual Section Leaders (if they opt to take on the responsibility), elected members, nominated members and co-opted members.

The Group Executive Committee meets 5/6 times a year.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

1st St Neots Scout Group
2022 Annual Trustees Report

Additional governance issues

Policies and procedures adopted for:

a) the induction and training of trustees;

Members of the Executive Committee are required to complete a programme of mandatory training within the first 5 months of joining the committee. They are also cleared for working with children by the Disclosure and Barring Service.

b) trustee' consideration of major risks and the systems and procedures to manage them

The Group Executive Committee has identified the major risks to which they believe the Group is exposed. These have been reviewed and systems have been established to mitigate against them.

The main areas of concern that have been identified are:

Damage to the building, property and equipment

This is assessed as a **Medium** risk with **good controls**. The building is equipped with fire detectors, alarms and extinguishers. In the event of damage, the Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members

This is assessed as a **Medium** risk with **good controls**. All Leaders are trained to minimise injury to themselves and others. Written Risk Assessments are undertaken before all activities and a process of dynamic risk assessment is continued during activities. Through annual membership fees, The Group contributes to the Scout Association's national accident insurance policy.

Reduced income from fund raising

This is assessed as a **Medium** risk with **reasonable controls**. The Group is primarily reliant upon income from membership subscriptions and fundraising. The Group holds a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee has the option to raise subscription fees to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders and other adult volunteers

This is assessed as a **Medium** risk with **reasonable controls**. The Group is totally reliant upon volunteers to run and administer the activities of The Group. If there was a

reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole, there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, this could result in the complete closure of the Group. The Group is always actively recruiting for additional Leaders.

Reduction or loss of young members

Based on the predicted growth of St Neots and the demand for scouting, this is assessed as a **Low** risk. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the Group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group could result.

Section C – Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity – We act with integrity; we are honest, trustworthy and loyal.

Respect – We have self-respect and respect for others.

Care – We support others and take care of the world in which we live.

Belief – We explore our faiths, beliefs and attitudes.

Co-operation – We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

1st St Neots Scout Group
2022 Annual Trustees Report

Summary of the main activities in relation to these objects

Each of the Group's six sections runs a full programme of weekly meetings and external events and activities. Throughout the year, there are opportunities provided for young people to go to overnight (and longer) camps; both in accommodation and under canvas.

Additional details of the objectives and activities

• policy on grant making;	The Group does not make grants to other bodies, however it does occasionally make donations to other scouting charities.
• contribution made by volunteers;	The Group could not function without the contributions of its volunteers: Young Leaders, Adult Leaders, Managers, Trustees and Supporters. All are unpaid but reasonable expenses are reimbursed.
• policy on investments.	The Group does not currently invest any of its reserves.
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D – Achievements and performance

Summary of the main achievements of the charity during the year

2022 saw the continuation of a 10-year trend of growth (except 2021 following COVID impacts) where we recorded the largest number of youth and adult members since current records began.

The Group celebrated its 112th birthday with an all-members camp with around 90 members attending and celebrating.

All sections took advantage of the continued easing of COVID restrictions with 16 unique nights away on offer to our young people, multiple events, and adventurous activities.

Throughout the year, 25 Top Award (Chief Scout Awards) were awarded to young people as well as Long Service Awards, Commissioner Commendations, Good Service Awards and a Silver Acorn Award were presented to some of our volunteers.

Section E – Financial Review

Brief statement of the charity's policy on reserves	The Group's policy is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 8 months mandatory running costs.
Quantify and explain any designations	There are no specific designations.
Details of any funds materially in deficit (circumstances plus steps to eliminate)	None

Further financial review details (optional information)

You may choose to include additional information, where relevant, about

<ul style="list-style-type: none"> the charity's principal sources of funds (including any fundraising) 	<p>The Group's primary sources of funding are membership subscriptions from young members, hall hire fees and fundraising.</p> <p>Hall hire income was up on 2021.</p>
<ul style="list-style-type: none"> how expenditure has supported the key objectives of the charity; 	<p>Most income is spent on:</p> <ul style="list-style-type: none"> running the programme; maintaining and operating the hall; insurances and other required costs; servicing loans that were taken out to extend the building.
<ul style="list-style-type: none"> investment policy and objectives; 	<p>The Group does not have sufficient excess funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low-risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.</p> <p>The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the Group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.</p>



Section F – Other Optional Information

Plans for future periods
(details of any significant
activities planned to
achieve them)

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Section G – Declaration

**The trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees**

Signature(s)		
Full name(s)	Adam Wright	Alan Watson
Position	Group Scout Leader	Chair
Date	14 JUNE 2023	14/6/23

1st St Neots Scout Group

Receipts and Payments Account

For the period from	1st Jan 2022	To	31st Dec 2022	
---------------------	--------------	----	---------------	--

Receipts and payments		Unrestricted funds	Restricted funds	Endowment funds	2022	2021
		£	£	£	Total funds	Last year
		£	£	£	£	£
Receipts						
Donations, legacies and similar income						
Membership Subscriptions	£	18,040		£	18,040	£ 14,134
Less: Membership subscriptions paid on	£	(4,465)		£	(4,465)	£ (3,619)
Net membership subscriptions retained	£	13,575		£	13,575	£ 10,515
Camps & Events income	£	15,498	£ -	£ -	£ 15,498	£ 2,226
Donations	£	251	£ 1,500	£ -	£ 1,751	£ 100
Legacies	£	-		£ -	£ -	£ -
Gift Aid	£	4,462		£ -	£ 4,462	£ 549
Other income	£	-	£ -	£ -	£ -	£ 748
Sub Total	£	33,787	£ 1,500	£ -	£ 35,287	£ 14,138
Grants						
Maintenance grants	£	-	£ -	£ -	£ -	£ -
Other grants	£	2,667	£ -	£ -	£ 2,667	£ 22,408
New section grant	£	-	£ -	£ -	£ -	£ -
Sub Total	£	2,667	£ -	£ -	£ 2,667	£ 22,408
Fundraising (gross)						
Activities	£	5,483		£ -	£ 5,483	£ 1,293
Other	£	1,028		£ -	£ 1,028	£ 113
Sub Total	£	6,511	£ -	£ -	£ 6,511	£ 1,406
Investment income						
Bank Interest	£	-	£ -	£ -	£ -	£ -
Hall hire	£	4,224		£ -	£ 4,224	£ 1,659
Balancing transactions	£	100	£ -	£ -	£ 100	£ -
Other investment income	£	-	£ -	£ -	£ -	£ -
Sub Total	£	4,324	£ -	£ -	£ 4,324	£ 1,659
Total Gross Income	£	47,289	£ 1,500	£ -	£ 48,789	£ 39,611
Asset and Investments sales, etc.	£	-	£ -	£ -	£ -	£ -
Total Receipts	£	47,289	£ 1,500	£ -	£ 48,789	£ 39,611
Payments						
Charitable Payments						
Adult support & training	£	(121)		£ -	£ (121)	£ (120)
Bank charges	£	(1,565)		£ -	£ (1,565)	£ (1,041)
Cleaning	£	(1,719)		£ -	£ (1,719)	£ (940)
Donations	£	(2,474)		£ -	£ (2,474)	£ -
Equipment Purchases & renewals	£	(2,915)	£ (1,241)		£ (4,156)	£ (356)
Group expenditure	£	(3,407)		£ -	£ (3,407)	£ (1,592)
Hall redevelopment	£	(1,370)	£ (234)		£ (1,604)	£ (7,423)
Insurance	£	(1,306)		£ -	£ (1,306)	£ (1,223)
Refunds	£	-		£ -	£ -	£ -
Rent & Rates	£	(837)		£ -	£ (837)	£ (349)
Sundries	£	-		£ -	£ -	£ -
Uniforms	£	(95)		£ -	£ (95)	£ (648)
Utilities	£	(4,518)		£ -	£ (4,518)	£ (1,810)
Youth programme and activities	£	(15,543)	£ -		£ (15,543)	£ (3,350)
Sub Total	£	(35,869)	£ (1,475)	£ -	£ (37,344)	£ (18,852)
Fundraising Expenses						
Main activities	£	(3,227)		£ -	£ (3,227)	£ (146)
Other activities	£	(75)		£ -	£ (75)	£ -
Sub Total	£	(3,301)	£ -	£ -	£ (3,301)	£ (146)
Other Expenses						
Loan repayments	£	(7,400)		£ -	£ (7,400)	£ (12,700)
Loan Interest	£	(900)		£ -	£ (900)	£ (1,008)
Sub Total	£	(8,300)	£ -	£ -	£ (8,300)	£ (13,708)
Total Gross Expenditure	£	(47,470)	£ (1,475)	£ -	£ (48,945)	£ (32,706)
Asset & Investment Purchases	£	-	£ -	£ -	£ -	£ -
Total Payments	£	(47,470)	£ (1,475)	£ -	£ (48,945)	£ (32,706)
Excess/(Deficit) of Receipts over Payments	£	(182)	£ 25	£ -	£ (157)	£ 6,906
Brought forward from previous year	£	26,459	£ 28	£ -	£ 26,487	£ 19,581
Carried forward to next year	£	26,278	£ 53	£ -	£ 26,331	£ 26,487

1st St Neots Scout Group

Receipts and Payments Account

Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Cash funds	Bulb Energy Credit a/c	£ 543		
	Equals	£ 1,126		
	GoCardless	£ (326)		
	HDC Refuse credit a/c	£ (171)		
	HDC Rents credit a/c	£ (245)		
	I-Zettle	£ 1	£ -	£ -
	Lloyds Group Account	£ 18,903	£ 53	£ -
	Lloyds Hall Account	£ 5,755	£ -	£ -
	Petty Cash	£ 692		
Total cash funds		£ 26,278	£ 53	£ -

(agree balances with receipts and payments account(s))

OK OK OK
Unrestricted funds Restricted funds Endowment funds



Other monetary assets	Details	to nearest £	to nearest £	to nearest £
		£ -	£ -	£ -

Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Scout Hall, Bedford St	Unrestricted	£ -	£ 150,000

Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			£ -	£ -

Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Scout Association Loan	Unrestricted	£ 30,000	2027
	County Scout Loan	Unrestricted	£ 2,900	2025
	District Scout Loan	Unrestricted	£ 2,900	2025

The above receipts & payments account and statement of assets & liabilities were approved by the Trustees on 22/3/23 and signed by:

	Signature	Print Name	Date
Group Scout Leader		Adam Wright	13/4/23
Treasurers		Gareth Howell	13/4/23

Independent Reviewer's Report - The attached Receipts & Payments and Statement of Assets & Liabilities have been examined by myself and are in accordance with books & vouchers. The receipts and payments as shown are, to the best of my knowledge, authorised transactions.

Examiner -	Signature	Print Name	Date
		Nichola Billingslea	13/4/23

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of	Charity Name 1 st St Neots Scouts		
On accounts for the year ended	31 st December 2022	Charity no (if any)	303347
Set out on pages	(remember to include the page numbers of additional sheets)		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 13/4/23

Name: NICHOLA BELLINGSLA

Relevant professional qualification(s) or body (if any):

Address: 2 JASMINE COURT, ORTON COLDMY, PETERBOROUGH, PE2 5SR

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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1ST ST NEOTS SCOUT GROUP

England & Wales - Charity number 303347

Accounts

1st St Neots Scout Group Trustees' Annual Report

For the period

From (start date)

01/01/2021

To (end date)

31/12/2021

Section A – Reference and administration details

Charity name:

1st St Neots Scout Group

Other names the charity is known by:

Registered charity number (if any):

303347

HQ registration number:

10009988

Charity's principal address:

The Scout Hall
Bedford St
St Neots

Postcode: PE19 1AX

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Keith Horn	Group Scout Leader	
2	Gareth Howell	Chair	
3	Darrell Heard	Treasurer	Until 22/6/21
4	Teresa Cameron	Treasurer	From 1/9/21
5	Sue Telling	Secretary	Until 22/6/21
6	Vanja Sutter		Until 22/6/21
7	Kludia Gorzynska		
8	Graham Capper		
9	Catherine Gregorious		
10	Adam Wright		
11	Helen Barnard		From 22/6/21
12	Elly Warburton		From 22/6/21
13	Samantha Mason	Secretary	From 6/9/21

Names and addresses of advisers

Type of advisor	Name	Address

Section B - Structure, governance, and management

Description of the charity's trusts

<p>Type of governing document (e.g. trust deed, constitution)</p>	<p>The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association, and The Policy, Organisation and Rules of The Scout Association. In addition, there is also a Declaration of Trust, dated 30th September 1935.</p>
<p>How the charity is constituted (e.g. trust, association, company)</p>	<p>The Group is an educational charity, established under rules which are common to all Scout Groups.</p> <p>The Group is managed by the Group Executive Committee, the members of which are also the Charity Trustees.</p> <p>The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointment and is responsible for:</p> <ul style="list-style-type: none"> - Maintenance of the Group's property; - Raising funds and administration of the Group's finances; - Insurance of persons, property and equipment; - Group public occasions; - Assisting in the recruitment of leaders and other adult supporters; - Appointing any sub committees that may be required; and, - Appointing Group Administrators and Advisors other than those who are elected. <p>The Committee comprises three independent representatives – Chair, Treasurer and Secretary – together with the Group Scout Leader, individual Section Leaders (if they opt to take on the responsibility), elected members, nominated members and co-opted members.</p> <p>The Group Executive Committee meets 5/6 times a year.</p>
<p>Trustee selection methods</p>	<p>The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.</p>

1st St Neots Scout Group
2021 Annual Trustees Report

Additional governance issues

Policies and procedures adopted for:

a) the induction and training of trustees;

Members of the Executive Committee are required to complete a programme of mandatory training within the first 5 months of joining the committee. They are also cleared for working with children by the Disclosure and Barring Service.

b) trustee' consideration of major risks and the systems and procedures to manage them

The Group Executive Committee has identified the major risks to which they believe the Group is exposed. These have been reviewed and systems have been established to mitigate against them.

The main areas of concern that have been identified are:

Damage to the building, property and equipment

This is assessed as a **Medium** risk with **good controls**. The building is equipped with fire detectors, alarms and extinguishers. In the event of damage, the Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members

This is assessed as a **Medium** risk with **good controls**. All Leaders are trained to minimise injury to themselves and others. Written Risk Assessments are undertaken before all activities and a process of dynamic risk assessment is continued during activities. Through annual membership fees, The Group contributes to the Scout Association's national accident insurance policy.

Reduced income from fund raising

This is assessed as a **Medium** risk with **reasonable controls**. The Group is primarily reliant upon income from membership subscriptions and fundraising. The Group holds a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee has the option to raise subscription fees to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders and other adult volunteers

This is assessed as a **Medium** risk with **reasonable controls**. The Group is totally reliant upon volunteers to run and administer the activities of The Group. If there was a

reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole, there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, this could result in the complete closure of the Group. The Group is always actively recruiting for additional Leaders.

Reduction or loss of young members

Based on the predicted growth of St Neots and the demand for scouting, this is assessed as a **Low** risk. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the Group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group could result.

Section C – Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity – We act with integrity; we are honest, trustworthy and loyal.

Respect – We have self-respect and respect for others.

Care – We support others and take care of the world in which we live.

Belief – We explore our faiths, beliefs and attitudes.

Co-operation – We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

1st St Neots Scout Group
2021 Annual Trustees Report

Summary of the main activities in relation to these objects

Each of the Group's six sections runs a full programme of weekly meetings and external events and activities. Throughout the year, there are opportunities provided for young people to go to overnight (and longer) camps; both in accommodation and under canvas.

Additional details of the objectives and activities

• policy on grant making;

The Group does not make grants to other bodies, however it does occasionally make donations to other scouting charities.

• contribution made by volunteers;

The Group could not function without the contributions of its volunteers: Young Leaders, Adult Leaders, Managers, Trustees and Supporters. All are unpaid but reasonable expenses are reimbursed.

• policy on investments.

The Group does not currently invest any of its reserves.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D – Achievements and performance

Summary of the main achievements of the charity during the year

The start of 2021 was another challenging period due to the continuing pandemic. Our Hall remained closed for the early part of the year, and this is reflected in our financial results. Our sections continued to meet virtually and resumed face to face meetings as soon as possible. During the year we were able to improve the wiring in the main hall to add six additional power sockets, replace the tables with lighter equivalents, and installed a storage shed for use by regular external users of our hall.

Section E – Financial Review

Brief statement of the charity's policy on reserves	The Group's policy is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 8 months running costs.
Quantify and explain any designations	There are no specific designations.
Details of any funds materially in deficit (circumstances plus steps to eliminate)	None

Further financial review details (optional information)

You may choose to include additional information, where relevant, about

<ul style="list-style-type: none"> the charity's principal sources of funds (including any fundraising) 	<p>The Group's primary sources of funding are membership subscriptions from young members, hall hire fees and fundraising.</p> <p>Hall hire income was down on 2019 (2020 was also down). Luckily, we were able to claim support grants from the various government schemes and this made up for the shortfall.</p>
<ul style="list-style-type: none"> how expenditure has supported the key objectives of the charity; 	<p>Most income is spent on:</p> <ul style="list-style-type: none"> running the programme; maintaining and operating the hall; insurances and other required costs; servicing loans that were taken out to extend the building.
<ul style="list-style-type: none"> investment policy and objectives; 	<p>The Group does not have sufficient excess funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low-risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.</p> <p>The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the Group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.</p>

1st St Neots Scout Group
2021 Annual Trustees Report

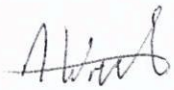

Section F – Other Optional Information

Plans for future periods
(details of any significant
activities planned to
achieve them)

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Section G – Declaration

**The trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees**

Signature(s)		
Full name(s)	Adam Wright	Gareth Howell
Position	Group Scout Leader	Chair
Date	10-3-22	10/3/22

1st St Neots Scout Group

Receipts and Payments Account

For the period from	1st Jan 2021	To	31st Dec 2021	
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Receipts and payments	Unrestricted funds £	Restricted funds £	Endowment funds £	2021 Total funds £	2020 Last year £
Receipts					
Donations, legacies and similar income					
Membership Subscriptions	£ 14,134		£ -	£ 14,134	£ 10,889
Less: Membership subscriptions paid on	£ (3,619)		£ -	£ (3,619)	£ (3,854)
Net membership subscriptions retained	£ 10,515		£ -	£ 10,515	£ 7,035
Camps & Events income	£ 2,226		£ -	£ 2,226	£ (1,301)
Donations	£ 100		£ -	£ 100	£ 779
Legacies	£ -		£ -	£ -	£ -
Gift Aid	£ 549		£ -	£ 549	£ 1,745
Other income	£ (25)	£ 773	£ -	£ 748	£ -
Sub Total	£ 13,365	£ 773	£ -	£ 14,138	£ 8,257
Grants					
Maintenance grants	£ -	£ -	£ -	£ -	£ -
Other grants	£ 18,708	£ 3,700	£ -	£ 22,408	£ 10,000
New section grant	£ -	£ -	£ -	£ -	£ -
Sub Total	£ 18,708	£ 3,700	£ -	£ 22,408	£ 10,000
Fundraising (gross)					
Activities	£ 1,293		£ -	£ 1,293	£ 4,663
Other	£ 113		£ -	£ 113	£ -
Sub Total	£ 1,406	£ -	£ -	£ 1,406	£ 4,663
Investment income					
Bank Interest	£ -	£ -	£ -	£ -	£ -
Hall hire	£ 1,659		£ -	£ 1,659	£ 1,520
Balancing transactions	£ -	£ -	£ -	£ -	£ 1
Other investment income	£ -	£ -	£ -	£ -	£ -
Sub Total	£ 1,659	£ -	£ -	£ 1,659	£ 1,521
Total Gross Income	£ 35,138	£ 4,473	£ -	£ 39,611	£ 24,442
Asset and investments sales, etc.	£ -	£ -	£ -	£ -	£ -
Total Receipts	£ 35,138	£ 4,473	£ -	£ 39,611	£ 24,442
Payments					
Charitable Payments					
Adult support & training	£ (120)		£ -	£ (120)	£ (120)
Bank charges	£ (1,041)		£ -	£ (1,041)	£ (579)
Cleaning	£ (940)		£ -	£ (940)	£ (1,196)
Donations	£ -		£ -	£ -	£ (500)
Equipment Purchases & renewals	£ (356)	£ -	£ -	£ (356)	£ -
Group expenditure	£ (1,592)		£ -	£ (1,592)	£ (3,515)
Hall redevelopment	£ (3,723)	£ (3,700)	£ -	£ (7,423)	£ -
Insurance	£ (1,223)		£ -	£ (1,223)	£ (1,274)
Refunds	£ -		£ -	£ -	£ -
Rent & Rates	£ (349)		£ -	£ (349)	£ (340)
Sundries	£ -		£ -	£ -	£ -
Uniforms	£ (648)		£ -	£ (648)	£ (154)
Utilities	£ (1,810)		£ -	£ (1,810)	£ (2,317)
Youth programme and activities	£ (2,605)	£ (745)	£ -	£ (3,350)	£ (1,257)
Sub Total	£ (14,407)	£ (4,445)	£ -	£ (18,852)	£ (11,253)
Fundraising Expenses					
Main activities	£ (146)		£ -	£ (146)	£ (1,986)
Other activities	£ -		£ -	£ -	£ -
Sub Total	£ (146)	£ -	£ -	£ (146)	£ (1,986)
Other Expenses					
Loan repayments	£ (12,700)		£ -	£ (12,700)	£ -
Loan Interest	£ (1,008)		£ -	£ (1,008)	£ (1,320)
Sub Total	£ (13,708)	£ -	£ -	£ (13,708)	£ (1,320)
Total Gross Expenditure	£ (28,261)	£ (4,445)	£ -	£ (32,706)	£ (14,559)
Asset & Investment Purchases	£ -	£ -	£ -	£ -	£ -
Total Payments	£ (28,261)	£ (4,445)	£ -	£ (32,706)	£ (14,559)
Excess/(Deficit) of Receipts over Payments	£ 6,877	£ 28	£ -	£ 6,906	£ 9,883
Brought forward from previous year	£ 20,003	£ -	£ -	£ 20,003	£ 10,120
Carried forward to next year	£ 26,880	£ 28	£ -	£ 26,909	£ 20,003

£ (12.00)

1st St Neots Scout Group Receipts and Payments Account

Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Cash funds	Group Account	£ 19,043	£ 28	£ -
	Hall Account	£ 5,755	£ -	£ -
	Beavers Account	£ -	£ -	£ -
	Cubs Account	£ -	£ -	£ -
	Scouts Account	£ -		
	GoCardless	£ 10		
	Equals	£ 2,072		
	I-Zettle	£ 1	£ -	£ -
	Total cash funds		£ 26,880	£ 28

(agree balances with receipts and payments account(s))

OK OK OK
Unrestricted funds Restricted funds Endowment funds



Other monetary assets	Details	to nearest £	to nearest £	to nearest £
		£ -	£ -	£ -

Investment assets	Details	Fund to which asset below	Cost (optional)	Current value (optional)
	Scout Hall, Bedford St	Unrestricted	£ -	£ 150,000

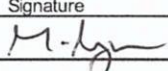
Assets retained for the charity's own use	Details	Fund to which asset below	Cost (optional)	Current value (optional)
			£ -	£ -

Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Scout Association Loan	Unrestricted	£ 36,000	2027
	County Scout Loan	Unrestricted	£ 4,300	2025
	District Scout Loan	Unrestricted	£ 3,600	2025

The above receipts & payments account and statement of assets & liabilities were approved by the Trustees on 15/3/21 and signed by:

	Signature	Print Name	Date
Deputy Group Scout Leader		Keith Horn	27/10/22
Treasurer		Gareth Howell	27/10/22

Independent Reviewer's Report - The attached Receipts & Payments and Statement of Assets & Liabilities have been examined by myself and are in accordance with books & vouchers. The receipts and payments as shown are, to the best of my knowledge, authorised transactions.

Examiner -	Signature	Print Name	Date
		Michael Myrner	27/10/22

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
1st St Neots Scouts

**On accounts for the year
ended**

31/12/2021

**Charity no
(if any)**

303347

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

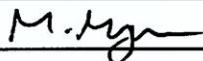
**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

27/10/22

Name:

Michael Myner

**Relevant professional
qualification(s) or body
(if any):**

Address:

39 Lammas Way, Letchworth, Herts, SG6 4LN

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]