



# SEA CADETS

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President: Rear Admiral T M Lowe, Royal Navy (RTD)  
Commanding Officer Sub Lieutenant (SCC) Tony Peers  
Chairperson Mr Ron Smith

Trustees' Annual Report for the period							
From	Period start date			To	Period end date		
	1st	April	2022		31st	March	2023

## Section A

## Reference and administration details

Charity name	London Area, Southern District Sutton (London Borough) Sea Cadets
Other names charity	SSC
Registered charity	Charity Commission Number 303228
Charity's principal address	Church Path, Off Church Road WALLINGTON Surrey Postcode SM6 7NH

Sutton Sea Cadets Trustees collectively form the Unit Management Team (UMT). Each position is elected by the UMT for one year.

	Trustee name	Office (if any)
1	T. Peers	Commanding Officer
2	R. Smith	Unit Chair
3	J. Smith	Secretary
4	S. McGann	Fundraising
5	A. Young	Treasurer
6	H. Quashie	Marketing & Comms
7	B. Singer	Facilities
8		

Patron:  
A charity registered in England and Wales

Summary of the main achievements of the charity during the year.

Summary of issues faced in the year.

Charity Commission Return April 2022 – March 2023

The high-level focus, for both me and the Commanding Officer, SLt Tony Peers, has, and continues to be, the creation of the Sutton Sea Cadets Royal Marine Cadet Detachment. Permission was received to open the Detachment in June 2023.

The Unit has seen an 'explosion' of activity, with the Unit entering more competitions, Cadets tackling more courses and a general raising of standards.

The Sea Cadet Corps has a performance monitoring process called 'Unit Management Assurance' (UMA). The UMA is very much concerned with the management of such matters as, health & safety, legislation, equipment, and adherence to the requirements of the charity commission etc. As a Unit we are required to demonstrate and evidence, compliance with an extensive set of measurements and standards. Currently, we are 96% compliant.

Our finances remain strong and our fixed costs under control. A set of KPI's are applied as a method of the UMT monitoring our financial performance and identifying any negative trends early.

A programme of Unit infrastructure improvements, spanning some three years, has just about been finalised with improved safety and facilities.

Our Cadet & Junior numbers remain strong and steady, with a regular flow of applications, especially for the Junior section. The profile of the time served by our Cadets & Juniors is interesting, with 91% joining the Unit since we returned to parading in May 2021. The breakdown is as follows:

- 5 years: 3
- 4 years: 1
- 2 years: 15
- 1 year: 1
- < 1 year: 10

#### MEMBERS/VOLUNTEERS

The Sutton Sea Cadet Unit experience is delivered and run by a team of uniformed and civilian instructors. The Unit and its property are managed and administered by a body of volunteer charity trustees collectively called the Unit Management Team (UMT). They are elected at the annual AGM held in November each year.

## Section B

## Structure, governance and management

### Description of the charity's trusts

Type of governing document	The Charity is affiliated to the MSSC (Marine Society and Sea Cadets)
How the charity is constituted	Constituted by the Sea Cadets Standard Constitution 2017
Trustee selection methods	All Trustees are elected

### Additional governance issues (Optional information)

- Policies and procedures adopted for the induction and training of trustees;

Aim and Purpose

The charity purpose of the Sea Cadet Corps (SCC) is to promote the development of young people in achieving their physical, intellectual, and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme based on the customs and traditions of the Royal Navy.
- The charity's organisational structure and any wider network with which the charity works;

The Sea Cadet Corps is a nationwide voluntary uniformed youth organisation, open to all young people:

Juniors aged 9 to 12

Seniors 12 to 18
- Relationship with any related parties;

Sutton Sea Cadets

Based in Wallington, is governed by and fully adheres to the Sea Cadet Standard Constitution.
- Trustees' consideration of major risks and the system and procedures to manage them.

Policies and Training

TRAINING

All volunteers receive compulsory training on how to work safely with young people and regular criminal records checks are performed. The training needs of the Unit is supported by Sea Cadet Core staff.

EQUALITY AND DIVERSITY

The Sea Cadets are committed to equality of opportunity for young people and adults alike and treat all persons fairly and equally. We recognise diversity within our membership and regard it as one of our greatest strengths. We promote inclusion and tackle any form of discrimination.

Patron:

A charity registered in England and Wales



## Statement of the charity's reserves

### Details of any funds materially in deficit

Additional information, about:

- Summary of Performance

Despite additional income from donations and subscriptions, we ended the year with a reduced cash fund compared to the previous year.

- Variance of Gross Income;

The above increases must be read with caution as they do not reflect the true net of monies received and available.

Grants and donations include £1,000 of Jack Petchey money which is awarded and spent by the individual for the betterment of the Unit.

'Other' category includes money received and payment then made by the Unit; I.E, £959 for T-shirts and hoodies, £650 of stock bought and sold through the Unit bar and cadet activities such as ice skating.

- Variance of Payments;

Building improvements and maintenance continued this year with the installation of the fire alarm system, fire doors, tree surgery, portacabin removal, main deck and exterior lighting installation.

Sea Cadet activities increased this year with the addition of summer boating at Sunbury Unit, the recommencement of Cadet sleepovers, summer camp and Unit social events.

Training Equipment spending increased as a result of the installation of anchor points for seamanship training (£2,090) Vehicle Costs rose by a significant amount this year. A fault with the instrument panel, insurance renewal, service and MOT all contributing. Whilst the increase in percentage looks excessive when compared to the previous year, it has to be noted that only £173 was spent in 2021 to 2022.

- Changes to Asset and Liabilities

No change to report.

## Section E Other optional information

The accounts were prepared by

Alan Young

Alan Young is also Treasurer and Trustee of Sutton Sea Cadets

The Independent examination of the accounts was performed by

Errol Martin

Accountant

272 London Road

Wallington

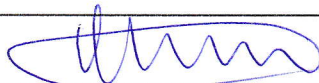
SM6 7DJ

## Section F Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s) Ronald Smith

Position (eg Secretary, Chair, etc) Chair

Date

31 January 2024





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name	No (if any)
Sutton (London Borough) Sea Cadets	3032258

CC16a

## Receipts and payments accounts

For the period from	Period start date 01/04/2022	To	Period end date 31/03/2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	7,983	-	-	7,983	2,710
Fundraising and Donation Events	60	-	-	60	543
Interest on Deposit Events	59	-	-	59	3
Members' subscriptions	9,087	-	-	9,087	6,302
Hire of hall and equipment	15,584	-	-	15,584	14,109
Sea Cadets Activities	264	-	-	264	1,527
Other	2,005	-	-	2,005	595
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>35,042</b>	<b>-</b>	<b>-</b>	<b>35,042</b>	<b>25,789</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>35,042</b>	<b>-</b>	<b>-</b>	<b>35,042</b>	<b>25,789</b>
<b>A3 Payments</b>					
Sea Cadet Activities	3,541	-	-	3,541	1,328
Building Repairs & Maintenance	19,224	-	-	19,224	10,599
Council Tax & TV Licence	2,010	-	-	2,010	1,105
Fuel & Vehicle Costs	1,687	-	-	1,687	173
Utilities-Light Heat Water	3,812	-	-	3,812	3,515
Security, Pest & Waste Managent	1,340	-	-	1,340	2,662
Insurance	1,835	-	-	1,835	1,753
Printing, post, stationery, & computer/ office supplies	533	-	-	533	952
Telephone & Internet	770	-	-	770	674
Grants, Loans, donations paid	-	-	-	-	1,903
Bank Int & charges	61	-	-	61	15
Uniform	1,869	-	-	1,869	1,543
Training Equipment	3,825	-	-	3,825	1,665
Other (refunds)	234	-	-	234	316
<b>Sub total</b>	<b>40,741</b>	<b>-</b>	<b>-</b>	<b>40,741</b>	<b>28,203</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>40,741</b>	<b>-</b>	<b>-</b>	<b>40,741</b>	<b>28,203</b>
<b>Net of receipts/(payments)</b>	<b>- 5,699</b>	<b>-</b>	<b>-</b>	<b>- 5,699</b>	<b>- 2,414</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>20,033</b>	<b>-</b>	<b>-</b>	<b>20,033</b>	<b>22,448</b>
<b>Cash funds this year end</b>	<b>14,334</b>	<b>-</b>	<b>-</b>	<b>14,334</b>	<b>20,034</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	11,010	-	-
		3,324	-	-
		-	-	-
	<b>Total cash funds</b>	<b>14,334</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Ch Smith	30/1/24





# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Sutton (London Borough) Unit of the Sea Cadet Corps

On accounts for the year  
ended

31<sup>st</sup> March 2023

Charity no  
(if any)

303228

Set out on pages

Attached

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent  
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

30<sup>th</sup> January 2024

Name:

Errol Martin – Chartered Accountant

Relevant professional  
qualification(s) or body  
(if any):

I.C.A.E.W. – Institute of Chartered Accounts in England & Wales

Address:

272 London Road

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Surrey SM6 7DJ