



SEA CADETS

Telephone: 0208 669 8219
Inquiries@suttonseacadets.co.uk

President: Rear Admiral T M Lowe, Royal Navy
Commanding Officer Chief Petty Officer (SCC) Tony Peers
Chairperson Mr Ron Smith

Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	1st	April	2020		31st	March 2021

Section A Reference and administration details

Charity name	London Area, Southern District Sutton (London Borough) Sea Cadets
Other names charity	SSC
Registered charity	Charity Commission Number 303228
Charity's principal address	Church Path, Off Church Road WALLINGTON Surrey Postcode SM6 7NH

Sutton Sea Cadets Trustees collectively form the Unit Management Team (UMT). Each position is elected by the UMT for one year.

	Trustee name	Office (if any)
1	J.Turner	Commanding Officer
2	R. Smith	Unit Chair
3	J. Smith	Secretary
4	K de Bruyn	PSA Chair
5	S. Mohammed	Treasurer
6	T Grey	Trustee
7	H. Quashie	Trustee
8	J Boyle	Trustee (Resigned 21/03/2021)

Patron: HM The Queen
A charity registered in England and Wales

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	The Charity is affiliated to the MSSC (Marine Society and Sea Cadets)
How the charity is constituted	Constituted by the Sea Cadets Standard Constitution 2017
Trustee selection methods	All Trustees are elected

Additional governance issues (Optional information)

<ul style="list-style-type: none"> • Policies and procedures adopted for the induction and training of trustees; • The charity's organisational structure and any wider network with which the charity works; • Relationship with any related parties; • Trustees' consideration of major risks and the system and procedures to manage them. 	<p>AIM and PURPOSE</p> <p>The purpose of the Sea Cadet Corps (SCC) is to promote the development of young people in achieving their physical, intellectual, and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme based on the customs and traditions of the Royal Navy.</p> <p>The Sea Cadet Corps is a nationwide voluntary uniformed youth organisation, open to all young people aged 12 to 18. Sutton Sea Cadets is based in Wallington, is governed by and fully adheres to the Sea Cadet Standard Constitution.</p> <p>TRAINING</p> <p>All volunteers receive compulsory training on how to work safely with young people and regular criminal records checks are performed. The training needs of the Unit is supported by Sea Cadet Core staff.</p> <p>EQUALITY AND DIVERSITY</p> <p>The Sea Cadets are committed to equality of opportunity for young people and adults alike and treat all persons fairly and equally. We recognise diversity within our membership and regard it as one of our greatest strengths. We promote inclusion and tackle any form of discrimination.</p> <p>MEMBERS/VOLUNTEERS</p> <p>The Sutton Sea Cadet Unit experience is delivered and run by a team of uniformed and civilian instructors. The Unit and its property is managed and administered by a body of volunteer charity trustees collectively called the Unit Management Team (UMT). They are elected at the annual AGM held in November each year.</p>
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Section C

Achievements and performance

Additional governance issues (Optional information)

<ul style="list-style-type: none">• Summary of the main achievements of the charity during the year• Summary of Issues Faced in the Year.	<p>Covid has influenced everyone’s lives and all organisations and Sutton Sea Cadets is no exception.</p> <p>Effectively, except for 1 or 2 days in December 2020, we were closed from the middle of March 2020 until we were able to Return to Parading (RTP) on 18th May 2021.</p> <p>When permitted to do so, but whilst we remained closed, we engaged in significant work on H & S, primarily with our electrics.</p> <p>Although we were authorised to Return to Parading (RTP) in December 2020, It was a terrible blow to us all, especially the uniformed Staff and Cadets, having RTP for 2 days, only for the Unit to be once again closed.</p> <p>However, the response from the Staff and many Juniors and Cadets was magnificent. Although some virtual training had previously taken place, it really made its mark with demanding work from the Staff, collaboration with other Units and great participation by the Juniors and Cadets.</p> <p>During the period of lockdown, we began to see the Cadet numbers reduce, and as we see in the finance report, so did our income. A difficult choice for parents and Cadets alike, but we very much appreciated those parents and Cadets who stayed with us, although they were prevented from accessing normal Cadet activities.</p> <p>The uniformed team are to be recognised and thanked for being extremely positive, supportive and for their loyalty to TS Puma</p>
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Section D

Financial Review

Brief statement of the charity's policy on reserves

Sutton Sea Cadets reserves are held in an instant access Charity Bank Account. Any use of the financial reserves must be approved by the Trustees

Details of any funds materially in deficit

There are no Deficit in funds. Funds for the financial year ended 31st March 2021 grew by £2,648 despite the limitations the Covid Pandemic and subsequent government restrictions placed on Fund Raising and Business Functionality

Further financial review details

- Gross Income
- Gross Payment
- Asset and Liabilities

GROSS INCOME

Gross Income from Fund raising and The Hire of the Hall fell by over 50% directly related to the pandemic induced country wide restrictions.

The acceptance of a substantial grant from the Local Authority supported the Unit and stabilised the Unit's Gross Income.

GROSS PAYMENTS

Variable Costs, in particular those related to the expenditure on sea cadet activities fell sharply by over 80%. Further significant cash outflow savings of £3.5k was achieved by the temporary cessation of Council tax. These Savings were not realised due to a substantial increase by 8-fold (£11k) versus prior year in Fixed Costs in particular on Utilities, Building Maintenance and Waste Management

ASSET AND LIABILITIES

During the Period of the Pandemic, cost Management was critical to the Unit. The Unit was Financially stable before going into the Pandemic and with Careful Cash Management, the Unit grew its Cash reserves by £2.6k during the financial year

The bank balances noted in the accounts is as per the bank statement. The Values stated for the Vehicle and other Assets held is based on the estimates made by the Trustees. No professional guidance was received in arriving at these values

The Donation re-payment was completed in October 2021

Section E Other optional information


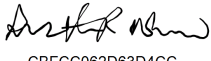
The accounts were prepared by
 Suzette Mohammed (FCCA 0819446)
 Brighter Future Consulting Limited
 24 Hook Rise North
 Surbiton
 Surrey
 KT6 7JZ
 Suzette Mohammed is also Treasurer and Trustee of Sutton Sea Cadets

The Independent examination of the accounts was performed by
 Temenuzhka Dimitrova (FCCA 1553399)
 7 Pycroft Way
 London
 N9 9Xu

Section F Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<small>DocuSigned by:</small>  <small>594B58FD4DF44AB...</small>	<small>DocuSigned by:</small>  <small>CBFCC062D63D4CC...</small>
Full name(s)	Ron Smith	Suzette Mohammed
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	1/31/2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name: Sutton (London Borough) Sea Cadets

No (if any)
303228

Receipts and payments accounts

CC16a

For the period
from

01/04/2020

To

31/03/2021

Section A Receipts and payments

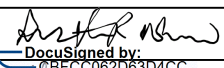
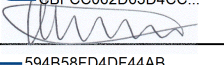
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations, legacies and grants	10,000	-	-	10,000	-
Fundraising and Donation events	1,421	-	-	1,421	8,678
Interest on deposit account	7	-	-	7	20
Members' subscriptions	2,896	-	-	2,896	4,813
Hire of hall and equipment	8,826	-	-	8,826	14,064
Sea Cadet Activities	1,042	-	-	1,042	-
Other	1,633	-	-	1,633	-
	-	-	-	-	-
Sub total (Gross income for AR)	25,824	-	-	25,824	27,574
A2 Asset and investment sales, (see table).					
Receipts from sale of fixed assets	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	25,824	-	-	25,824	27,574
A3 Payments					
Sea Cadets Activities	1,321	-	-	1,321	6,843
Building Repairs and maintenance	8,329	-	-	8,329	1,616
Council Tax and TV Licence	160	-	-	160	3,751
Fuel and Vehicle Costs	127	-	-	127	777
Utilities- Light, heating, Water	4,260	-	-	4,260	2,622
Pest and Waste Management	3,181	-	-	3,181	464
Insurance	1,734	-	-	1,734	2,087
Printing, postage, stationery and computer supplies	-	-	-	-	834
Telephone and internet	827	-	-	827	1,138
Grants, loans, donations paid	3,237	-	-	3,237	6,271
Bank interest and charges	-	-	-	-	-
	-	-	-	-	-
Sub total	23,176	-	-	23,176	26,404
A4 Asset and investment purchases, (see table)					
Purchase of fixed assets	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	23,176	-	-	23,176	26,404
Net of receipts/(payments)	2,648	-	-	2,648	1,170
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	19,800	-	-	19,800	18,630
Cash funds this year end	22,448	-	-	22,448	19,800

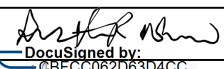
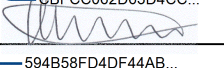
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Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	1,758	-	-
	Deposit Account	20,689	-	-
		-	-	-
	Total cash funds	22,448	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Ford Transit MiniBUS LS56CBO	Unrestricted	-	3,000
	Fixtures and Fittings	Unrestricted	-	10,000
	Plant and Machinery	Unrestricted	-	10,000
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
	Donations Repaid: Less than 1 Year	Unrestricted	1,803	01 October 2021
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

DocuSigned by: 
 DocuSigned by: 
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Signature	Print Name	Date of approval
	Suzette Mohammed	1/31/2022
	Ron Smith	1/31/2022

31/01/2022



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Sutton (London Borough) Unit of the Sea Cadet Corps

On accounts for the year
ended

31st March 2021

Charity no
(if any)

303228

Set out on pages

Attached

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31st / 03 / 2021**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

The charity's gross income exceeded £25,000 and I am qualified to undertake the examination by being a qualified member of Association of Chartered Certified Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

1/22/2022

Name:

Temenuzhka Dimitiva

Relevant professional
qualification(s) or body
(if any):

Association of Chartered Certified Accountants

Address:

7 Pycroft Way

London N9 9XU

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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